

# CERTIFICATE OF INCORPORATION

# VILLAGE OF WINDSOR DANE COUNTY, WISCONSIN

I, Scott A. Neitzel, Secretary of Administration and Custodian of the Records Relating to incorporations of villages and cities, **DO HEREBY CERTIFY THAT:** 

WHEREAS, The Town Clerk of the Town of Windsor, Christine Capstran, did, on the 9th day of November, 2015 submit to the Secretary of Administration documents pertaining to the incorporation of the Town of Windsor as a village under the provisions of §66.02162 (5) Wisconsin Statutes, and the Town Clerk the Town of Windsor has certified that pursuant to the return of votes cast at the election held on the 3<sup>rd</sup> day of November, 2015, on the question of whether the Town of Windsor should be incorporated as a village, a majority of the votes were cast in favor of a village as follows:

FOR the village: 1,817

AGAINST the village: 57

The territory for incorporation of the Village of Windsor has an estimated population of 6,876 persons

NOW, THEREFORE, I, SCOTT NEITZEL, Secretary of Administration, pursuant to Wisconsin Statutes 66.0216 (5), do hereby declare that the area, as legally described in attached Exhibit "A", and situated in the County of Dane, State of Wisconsin, is duly incorporated as a village and that from henceforth the said village shall be known as the:

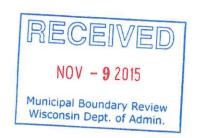
### **VILLAGE OF WINDSOR**

and be governed by the provisions Chapter 66 of the Wisconsin Statutes and Laws amendatory thereof and supplementary thereto.

IN TESTIMONY WHEREOF, I have hereunto set my hand in the City of Madison, this 9th day of November, 2015.

Secretary of Administration





November 9, 2015

RE: Request for Certificate of Incorporation for the Village of Windsor

Dear Secretary of the Department of Administration:

Pursuant to Wis. Stats. s. 66.02162, the Town of Windsor held a referendum on November 3, 2015, to ask the electors if they were for or against incorporation of the Town as a Village. The unofficial tabulation of votes on November 3, 2015, was 1816 for a village and 57 against a village. The municipal canvass confirmed the official vote tabulation on November 9, 2015, which is 1817 for a village and 57 against a village.

We are submitting the following information to the Department of Administration and hereby request issuance of a Certificate of Incorporation for the Village of Windsor:

- 1. Town Clerk's certification of the fact of incorporation and official referendum results based on the canvass held on November 9, 2015.
- 2. Four (4) copies of the description of the legal boundaries of the town.
- 3. Four (4) copies of a plat of the town.
- 4. Incorporation fee of One Thousand Dollars (\$1,000.00) payable to the Department of Administration.

By copy of same, we are also sending to the Dane County Clerk this letter, the Town Clerk's certification and Town Board Resolution 2015-69 that initiated the referendum process.

If you need additional information or have questions regarding the submission, please contact me or our Village Attorney, Connie Anderson at <a href="mailto:connie@andersonconsultswi.com">connie@andersonconsultswi.com</a> or (608)249-1865. Thank you for your cooperation in issuing the Certificate of Incorporation to the Village of Windsor.

Sincerely,

VILLAGE OF WINDSOR

Christine Capstran, Clerk

**Enclosures** 

CC: Dane County Clerk (with enclosures)



# CERTIFICATION OF OFFICIAL ELECTION RESULTS AND INCORPORATION OF THE VILLAGE OF WINDSOR

I, Christine Capstran, being first duly sworn on oath, depose and certify as follows:

- 1. I am the duly appointed and acting Clerk for the Town of Windsor, Dane County, State of Wisconsin.
- 2. A referendum election was held in the Town of Windsor on November 3, 2015, pursuant to Wis. Stats. s. 66.02162.
- 3. The official canvass of the votes cast was held on November 9, 2015. The official results of the canvass on the question "Shall the Town of Windsor become a Village?" are:

1817 votes cast FOR A VILLAGE 57 votes cast AGAINST A VILLAGE

I hereby certify the fact of incorporation of the Town of Windsor as the Village of Windsor, effective this 9<sup>th</sup> day of November, 2015.

Christine Capstran, Windsor Town Clerk

### **ACKNOWLEDGMENT**

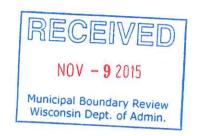
STATE OF WISCONSIN	)
	) ss.
DANE COUNTY	)

Subscribed and sworn to by the above named Christine Capstran to me known to be the Windsor Town Clerk and person who executed the foregoing instrument and acknowledged the same on this 9<sup>th</sup> day of November, 2015.

Sindy B. Schwenn

Notary Public Dane County, Wisconsin My Commission Expires: \_ 3 + 8 - 18





# TOWN OF WINDSOR TOWN BOARD RESOLUTION 2015-69

# RESOLUTION TO INITIATE PROCEDURE FOR INCORPORATING TOWN OF WINDSOR AS A VILLAGE BY PROVIDING FOR REFERENDUM ON NOVEMBER 3, 2015

WHEREAS, the Town Board wishes to allow the electors of the Town of Windsor the opportunity to determine whether the Town of Windsor should incorporate and become the Village of Windsor, all in accordance with and as provided in Wis. Stat. s. 66.02162; and

WHEREAS, the Town Clerk and Town Attorney have reviewed and made available to the Town Board and the public such documentation as is necessary to verify that the Town of Windsor meets each of the criteria required by law, all as set forth in Wis. Stat. s. 66.02162(1)(a); and

WHEREAS, the Town Board wishes to certify that the Town of Windsor meets the necessary statutory criteria and set a date for the electors to vote on the referendum that will determine whether the Town of Windsor will become the Village of Windsor, all as set forth in this resolution.

**NOW, THEREFORE, BE IT RESOLVED** by the Town Board of the Town of Windsor as follows:

- 1. The Town Board of the Town of Windsor hereby initiates the procedure for incorporating the town as a village under Wis. Stat. s. 66.02162 by adopting this resolution providing for a referendum by the electors of the town on the question of whether the town should become a village.
- 2. The Town Board hereby certifies that, as of August 20, 2015, the date of adoption of this resolution, the Town meets each and all of the conditions set forth in Wis. Stat. s. 66.02162(1)(a), which conditions are set forth below:
  - a. The most recent federal decennial census shows that the resident population of the town exceeds 6,300. The Town of Windsor's resident population was 6,345 in the 2010 census.
  - b. The town is contiguous to a 3rd class city. The Town of Windsor is contiguous to the City of Sun Prairie, which is a 3<sup>rd</sup> class city.
  - c. The most recent data available from the department of revenue show that the equalized value for the town exceeds \$600,000,000. The department of revenue shows the Town of Windsor's 2014 total equalized value as \$614,505,900.
  - d. In one of the 5 years before the year in which the town board adopts the resolution, the town's equalized value increased more than 7 percent, compared to the town's equalized value for the prior year. The department of revenue shows the Town of Windsor's 2014 total equalized value as an increase of 8% over the 2013 total equalized value.
  - e. The town board of the town is authorized to exercise village powers. The Windsor Town

- Board was granted village powers by the April 6, 1965 town meeting.
- f. The town has entered into, and is bound by, at least 2 separate cooperative boundary agreements under Wis. Stat. s. 66.0307 with at least 2 municipalities. The Town of Windsor has entered into and is bound by the following 2 separate cooperative boundary agreements under Wis. Stat. s. 66.0307:
  - i. "Village of DeForest And Town of Windsor Cooperative Plan Under Section 66.0307, Wisconsin Statutes" (dated October 2010); and,
  - ii. "Cooperative Plan Under Section 66.0307, Wis. Stats. Between The City of Sun Prairie, Town Of Windsor, And Village Of DeForest, Dane County" (dated December 20, 2012).
- g. The town has created at least one tax incremental financing district as authorized under Wis. Stat. s. 60.23 (32). The Town of Windsor established Tax Incremental District No. 1 as of January 1, 2015.
- h. The town has established at least one town sanitary district under Wis. Stat. subch. IX of ch. 60. The Town of Windsor currently has 4 sanitary districts. For example, the Town of Windsor held a public hearing for Windsor Sanitary District No. 1 on December 21, 1959 and the Dane County Circuit Court issued an Order appointing the Commissioners on January 19, 1960. Windsor Sanitary District No. 1 remains in operation as of August 20, 2015.
- 3. The territory to be incorporated includes all of the territory currently located within the town boundaries of the Town of Windsor. A sufficiently accurate description of the territory to be incorporated is set forth in **Exhibit A**, which is incorporated by reference as if set forth herein. A map of the territory to be incorporated is set forth in **Exhibit B**, which is incorporated by reference as if set forth herein.
- 4. The numbers and boundaries of each ward of the proposed village are attached hereto as **Exhibit C**, and incorporated herein by reference. The numbers and boundaries are the same regardless of whether Windsor becomes a village or remains a town, and conform to the requirements of Wis. Stat. s. 5.15 (1) and (2).
- 5. The date of the referendum election shall be Tuesday, November 3, 2015, which is more than 6 weeks after the adoption of this resolution. The referendum shall be conducted in the same manner as elections for town board supervisors. The question appearing on the ballot shall be: "Shall the Town of Windsor become a village?" Below the question shall appear 2 squares. To the left of one square shall appear the words "For a village," and to the left of the other square shall appear the words "Against a village."
- 6. The Town Clerk and Town Attorney are directed to take such actions as are necessary to implement this resolution.
- 7. Documentation confirming the facts set forth herein is posted on the Town of Windsor's website at <a href="www.windsorwi.gov">www.windsorwi.gov</a> and is available for review during normal business hours at the Town Hall, 4084 Mueller Road, DeForest, WI.

The above and foregoing Resolution was duly adopted at the regular meeting of the Town Board of the Town of Windsor on the  $20^{th}$  day of August, 2015, by a vote of  $\underline{4}$  in favor and O opposed.

## TOWN OF WINDSOR

Robert E. Wisserfurth
Robert E. Wipperfurth, Toyal Chair
D PCL
Buy K Strawsy
Bruce Stravinski, Town Supervisor

Monica M. Smith, Town Supervisor

Excused Albsence Alan Buchner, Town Supervisor

Attested by:

APPROVED AS TO FORM THIS 20<sup>TH</sup> DAY OF AUGUST, 2015:

ANDERSON CONSULTS, LLC

Constance L. Anderson Windsor Town Attorney

Exhibits Incorporated by Reference:

Exhibit A – Legal Description of Territory

Exhibit B – Map of Territory Exhibit C – Ward Map

#### Exhibit A

# Town of Windsor Boundary Description of Territory to be Incorporated

A Parcel located in Sections 1 through 16, and Sections 18 through 36, Township 9 North, Range 10 East, in the Town of Windsor, Dane County, Wisconsin, bound by the following described line;

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Commencing at the northeast corner of Section 1, being the POINT OF BEGINNING;
Thence S 01° 45' E along the east line of Section 1, 5,285 feet more or less;
Thence S 00° 59' E along the east line of Section 12, 5,277 feet more or less;
Thence S 00° 48' E along the east line of Section 13, 5,293 feet more or less;
Thence S 00° 30' E along the east line of Section 24, 5,286 feet more or less;
Thence S 00° 12' E along the east line of Section 25, 5,288 feet more or less;
Thence S 00° 15' E along the east line of the Northeast Quarter of the
Northeast Quarter of Section 36, 1,311 feet more or less;
Thence S 89° 25' W along the south line of the Northeast Quarter of the
Northeast Quarter of Section 36, 1,313 feet more or less;
Thence N 00° 09' W along the west line of the Northeast Quarter of the
Northeast Quarter of Section 36, 1,317 feet more or less;
Thence S 89° 40' W along the north line of the Northeast Quarter of the
Northeast Quarter of Section 36, 258 feet more or less;
Thence Southwesterly, along the centerline of Token Creek, 1,914 feet more or
less;
Thence S 00° 08' W along east the line of the Southeast Quarter of the
Northwest Quarter of Section 36, 1,312 feet more or less;
Thence S 89° 52' W along the south line of the Northwest Quarter of Section 36,
2,617 feet more or less;
Thence S 01° 04' W along the east line of the Southeast Quarter of Section 35,
2,645 feet more or less;
Thence S 89° 09'W along the south line of Section 35, 5,280 feet more or less;
Thence S 89° 14' W along the south line of Section 34, 5,259 feet more or less;
Thence S 89° 52' W along the south line of Section 33, 2,347 feet more or less;
Thence N 01° 18' E, 176 feet more or less;
Thence N 89° 51' E, 311 feet more or less;
Thence N 29° 59' E, 430 feet more or less;
Thence S 86° 58' E, 20 feet more or less;
Thence N 03° 02' E, 1,283 feet more or less;
Thence N 89° 59' E, 429 feet more or less;
Thence N 00° 21' E along the east line of the Northwest Quarter of the
Southeast Quarter and the east line of the Southwest Quarter of the Northeast
of Section 33, 1,751 feet more or less;
Thence N 90° 00' W, 525 feet more or less;
Thence N 59^{\circ} 49' W, 220 feet more or less;
Thence N 80° 32' W, 59 feet more or less;
Thence S 70° 34' W, 140 feet more or less;
Thence N 88° 47′ W, 91 feet more or less;
Thence N 68° 32' W, 186 feet more or less;
Thence N 90° 00' W, 146 feet more or less;
Thence N 00° 04' W, 243 feet more or less;
Thence S 89° 53 W along the South line of the Northeast Quarter of the
Northwest Quarter of Section 331,330 feet more or less;
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Thence N 00^{\circ} 38' E along the west line of the Northeast Quarter of the
 Northwest Quarter of Section 33 1,323 feet more or less;
 Thence N 00° 45' W along the west line of the Southeast Quarter of the
 Southwest and the west line of the Northeast Quarter of the Southwest Quarter,
 2643 feet more or less;
 Thence S 89° 48' W, 1,214 feet more or less;
 Thence S 01° 10' W along the easterly right-of-way line of United States
 Highway 51, 863 feet more or less;
 Thence S 00° 53' E along the easterly right-of-way line of United States
 Highway 51, 797 feet more or less;
 Thence S 02° 51' W along the easterly right-of-way line of United States
Highway 51, 297 feet more or less;
 Thence S 00° 32' E along the easterly right-of-way line of United States
 Highway 51, 307 feet more or less;
Thence S 00° 32' E along the easterly right-of-way line of United States
 Highway 51, 375 feet more or less;
 Thence S 89° 59' W along the south line of the Southwest Quarter of the
 Southwest of Section 28, 68 feet more or less;
Thence S 89° 42' W along the south line of the Southeast Quarter of the
Southeast Quarter of Section 29, 1,328 feet more or less;
Thence S 00° 25' W along the east line of the Northwest Quarter of the
Northeast Quarter of Section 32, 1,314 feet more or less;
Thence S 89^{\circ} 43' W along the south line of the Northwest Quarter of the
Northeast and the south line of the Northeast Quarter of the Northwest Quarter
of Section 32, 2,648 feet more or less;
Thence S 00° 11' E along the east line of the Southwest Quarter of the
Northwest Quarter of Section 32, 641 feet more or less;
Thence S 89° 49' W, 819 feet more or less;
Thence S 02° 32' W, 799 feet more or less;
Thence N 89° 30' E, 402 feet more or less;
Thence S 00° 37′ W, 640 feet more or less;
Thence N 89° 48′ E, 266 feet more or less;
Thence N 00° 29' E, 324 feet more or less;
Thence N 43° 54' E, 124 feet more or less;
Thence N 00° 40' E, 64 feet more or less;
Thence N 89° 13' E, 108 feet more or less;
Thence N 00° 20' E, 257 feet more or less;
Thence N 89° 49' E along the north line of the Southwest Quarter of Section 32,
316 feet more or less;
Thence S 00° 16′ W, 273 feet more or less;
Thence S 89° 41' E, 163 feet more or less;
Thence N 60° 58' E, 293 feet more or less;
Thence S 28° 38' E along the westerly right-of-way line Blanchar's Crossing,
640 feet more or less;
Thence S 62° 03' W along the northerly right-of-way line of Duraform Lane, 128
feet more or less;
Thence Southwesterly along the northerly right-of-way line of Duraform Lane,
250 feet more or less;
Thence S 89° 53' W along the northerly right-of-way line of Duraform Lane, 1,660
feet more or less;
Thence S 03° 03' W along the easterly right-of-way line of the Chicago,
Milwaukee, Saint Paul and Pacific Railroad, 1596 feet more or less;
Thence S 01° 34' W along the easterly right-of-way line of the Chicago,
Milwaukee, Saint Paul and Pacific Railroad, 181 feet more or less;
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Thence S 03° 23' E along the easterly right-of-way line of the Chicago,
Milwaukee, Saint Paul and Pacific Railroad, 67 feet more or less;
Thence S 89° 29' W along the south line of the Southwest Quarter of Section 32,
280 feet more or less;
Thence S 89° 36' W along the south line of Section 31, 4,974 feet more or less;
Thence N 00° 38′ W along the west line of Section 31, 5,304 feet more or less;
Thence N 01° 44′ W along the west line of Section 30, 2,646 feet more or less;
Thence N 89° 43' E along the north line of the Southwest Quarter of Section 30,
2,440 feet more or less;
Thence N 89° 28' E along the north line of the Northwest Quarter of the
Southeast Quarter of Section 30, 1,302 feet more or less;
Thence N 01° 18' W along the west line of the Southeast Quarter of the
Northeast Quarter and the west line of the Northeast Quarter of the Northeast
Quarter of Section 30, 2,649 feet more or less;
Thence N 89° 44' E along the north line of the Northeast Quarter of the
Northeast Quarter of Section 30, 1,318 feet more or less;
Thence N 00° 40′ W along the west line of the Southwest Quarter of Section 20,
2,655 feet more or less;
Thence S 89° 29' W along the south line of the Southeast Quarter of the
Northeast Quarter of Section 19, 1,297 feet more or less;
Thence N 00° 45' W along the west line of the Southeast Quarter of the
Northeast Quarter and the west line of the Northeast Quarter of the Northeast
Ouarter of Section 19, 2,649 feet more or less;
Thence N 00° 56' W, 541 feet more or less;
Thence S 89° 40' E, 694 feet more or less;
Thence S 00° 31' E, 109 feet more or less;
Thence S 71° 13' E, 114 feet more or less;
Thence S 64° 30' E, 116 feet more or less;
Thence S 63° 50' E, 121 feet more or less;
Thence S 49° 51' E, 149 feet more or less;
Thence S 16° 07' E, 165 feet more or less;
Thence N 86° 53' E, 53 feet more or less;
Thence N 89° 31' E, 98 feet more or less;
Thence S 00° 52' E, 34 feet more or less;
Thence S 00° 16' E, 2,405 feet more or less;
Thence N 87° 05' E, 50 feet more or less;
Thence N 89° 34' E, 248 feet more or less;
Thence S 03° 37' E, 88 feet more or less;
Thence Southwesterly, 96 feet more or less;
Thence S 31° 46' W, 69 feet more or less;
Thence N 89° 58' E along the north line of the Southwest Quarter and the north
line of the Northwest Quarter of the Southeast Quarter of Section 20, 3736 feet
more or less;
Thence N 00° 53' W along the west line of the Southeast Quarter of the
Northeast Quarter and the west line of the Northeast Quarter of the Northeast
Ouarter of Section 20, 2,611 feet more or less;
Thence N 90° 00'E along the south right-of-way line of Vinburn Road, 1,138 feet
more or less;
Thence S 01° 29' E, 184 feet more or less;
Thence N 89° 43' E, 136 feet more or less;
Thence N 01° 39' W, 183 feet more or less;
Thence N 89° 43' E, 59 feet more or less;
Thence S 81° 14' E, 114 feet more or less;
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Thence N 00° 38' E along the westerly right-of-way line of United States
Highway 51, 105 feet more or less;
Thence N 31° 41' W along the westerly right-of-way line of United States
Highway 51, 88 feet more or less;
Thence N 01° 17′ W along the westerly right-of-way line of United States
Highway 51, 3,533 feet more or less;
Thence N 00° 22' W along the westerly right-of-way line of United States
Highway 51, 654 feet more or less;
Thence S 89° 18' W, 47 feet more or less;
Thence N 00° 41' W along the west line of the Northwest Quarter of the
Northwest Quarter of Section 16, 989 feet more or less;
Thence N 01° 03' W along the west line of the Southwest Quarter of Section 9,
2,643 feet more or less;
Thence S 88° 45' W, 63 feet more or less;
Thence N 10° 25' E, 32 feet more or less;
Thence N 00° 51' W, 2,345 feet more or less;
Thence S 89° 43' W, 412 feet more or less;
Thence S 00° 31' E, 495 feet more or less;
Thence S 89° 59' W, 490 feet more or less;
Thence S 00° 29' E, 559 feet more or less;
Thence S 89° 54' W along the south line of the Northeast Quarter of the
Northeast Quarter and the south line of the Northwest Quarter of the Northeast
Quarter of Section 8, 1,173 feet more or less;
Thence S 37° 17' W along the northwesterly right-of-way line of North Stevenson
Street, 495 feet more or less;
Thence N 83° 29' W along the centerline of East Yahara Road, 1,566 feet more or
less:
Thence S 02° 14' E, 482 feet more or less;
Thence Southerly, 785 feet more or less;
Thence S 89° 40' W, along the south line of the Northwest Quarter of the
Northwest Quarter of Section 8, 902 feet more or less;
Thence N 07° 25' W along the westerly right-of-way line of the Chicago,
Milwaukee, Saint Paul and Pacific Railroad, 1,332 feet more or less;
Thence Northwesterly along the westerly right-of-way line of the Chicago,
Milwaukee, Saint Paul and Pacific Railroad, 1,461 feet more or less;
Thence S 89° 46' W along the southerly right-of-way line of Smith Road, 23 feet
more or less;
Thence S 67° 21' W along the southerly right-of-way line of Smith Road, 39 feet
more or less;
Thence S 88° 43' W along the southerly right-of-way line of Smith Road, 498
feet more or less;
Thence N 01° 11' W along the southerly right-of-way line of Smith Road, 24 feet
more or less;
Thence N 89° 03' W along the southerly right-of-way line of Smith Road, 11 feet
more or less;
Thence S 00° 24' E, 990 feet more or less;
Thence S 72° 19' W, 361 feet more or less;
Thence S 01° 17' E, 200 feet more or less;
Thence S 89° 45' W along the south line of the Northwest Quarter of the
Northeast Quarter of Section 7, 625 feet more or less;
Thence S 01° 34′ E, 288 feet more or less;
Thence S 88° 19' W, 1,994 feet more or less;
Thence S 89° 58' W, 58 feet more or less;
Thence S 89° 59' W, 997 feet more or less;
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Thence N  $00^{\circ}$  22' W along the west line of the Northwest Quarter of Section 7, 1,652 feet more or less;

Thence N 00° 32′ W along the west line of Section 6, 5,162 feet more or less; Thence S 89° 28′ E along the north line of Section 6, 4,949 feet more or less; Thence S 89° 13′ E along the north line of Section 5, 5,276 feet more or less; Thence S 89° 38′ E along the north line of Section 4, 5,267 feet more or less; Thence N 88° 30′ E along the north line of Section 3, 5,265 feet more or less; Thence N 88° 15′ E along the north line of Section 2, 5,254 feet more or less; Thence N 88° 00′ E along the north line of Section 2, 5,326 feet more or less, to the POINT OF BEGINNING. Parcel contains 18,270 acres or 28.5 Square Miles more or less.

#### AND INCLUDING

A parcel located in the Northwest Quarter of the Southwest Quarter and the Southwest Quarter of the Northwest Quarter of Section 7, Township 9 North, Range 10 East, in the Town of Windsor, Dane County, Wisconsin, bound by the following described line;

Commencing at the West Quarter corner of Section 7, being the POINT OF BEGINNING;

Thence N 00° 22' W along the west line of the Southwest Quarter of the Northwest Quarter of Section 7, 482 feet more or less;

Thence N 89° 34' E, 1,016 feet more or less;

Thence S 01° 05' E, 1,344 feet more or less;

Thence S 89° 22' W, 1,022 feet more or less;

Thence N  $01^{\circ}$  05' W, along the west line of the Northwest Quarter of the Southwest Quarter of Section 7, 866 feet more or less to the POINT OF BEGINNING. Parcel contains 31.5 acres more or less.

### AND INCLUDING

A parcel located in the Northwest Quarter of the Northwest Quarter of Section 18, Township 9 North, Range 10 East, in the Town of Windsor, Dane County, Wisconsin, bound by the following described line;

Commencing at the Northwest corner of Section 18, being the POINT OF BEGINNING; Thence S  $89^{\circ}$  44' E along the north line of the Northwest Quarter of Section 18, 426 feet more or less,

Thence S 00° 35' E, 505 feet more or less;

Thence N 89° 52' W, 429 feet more or less;

Thence N  $00^{\circ}$  19' W along the west line of the Northwest Quarter of Section 18, 506 feet more or less, to the POINT OF BEGINNING. Parcel contains 5 acres more or less.

