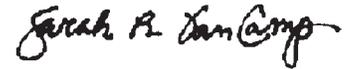


Document Number

**ARTS ANNEXATION ORDINANCE  
ORDINANCE NO. 9, SERIES OF 2025**

Document #: **2352231**  
Date: **11-18-2025** Time: **3:28 PM**  
Pages: **5** Fee: **\$30.00**  
County: **OUTAGAMIE COUNTY** State: **WI**



**SARAH R VAN CAMP, REGISTER OF DEEDS**

This document has been electronically recorded

**Return to:**  
**Herrling Clark Law Firm, Ltd**

**ORD12012**

**RECEIVED**  
**November 19, 2025**  
Municipal Boundary Review  
Wisconsin Dept. of Admin.

Recording Area

Name and Return Address  
**Charles D. Koehler**  
**Herrling Clark Law Firm Ltd.**  
**800 North Lynndale Drive**  
**Appleton, WI 54914**

**200016200 and Part of 200016400**  
Parcel Identification Number (PIN)

DRAFTED BY:  
Community Development Director  
Village of Little Chute  
108 West Main Street  
Little Chute, WI 54140

**CERTIFICATION OF ANNEXATION ORDINANCE  
BY  
CLERK OF THE VILLAGE OF LITTLE CHUTE**

I, Beau Bernhoft, duly appointed, qualified, and acting Interim Clerk of the Village of Little Chute, Outagamie County, Wisconsin, do hereby certify that the attached Ordinance No. 9, Series of 2025 is a true and correct copy of the Ordinance regarding the annexation of Tax Parcel No. 200016200 and Part of Tax Parcel No. 200016400 from the Town of Vandebroek. Said Ordinance was adopted by the Village Board of the Village of Little Chute at a meeting thereof held on November 5, 2025.

Dated this 18<sup>th</sup> day of November, 2025

  
Beau Bernhoft, Interim Village Clerk

Subscribed and sworn to before me  
this 18<sup>th</sup> day of November, 2025.

  
Notary Public  
State of Wisconsin  
My commission expires June 12, 2029



**VILLAGE OF LITTLE CHUTE**

**ORDINANCE NO. 9, SERIES OF 2025**

**ARTS ANNEXATION ORDINANCE**

AN ANNEXATION ORDINANCE ADOPTED BY THE VILLAGE BOARD OF TRUSTEES OF THE VILLAGE OF LITTLE CHUTE BY UNANIMOUS APPROVAL PURSUANT TO SECTION 66.0217 (2) OF THE WISCONSIN STATUTES, ANNEXING TERRITORY FROM THE TOWN OF VANDENBROEK WHERE NO ELECTORS RESIDE IN THE TERRITORY.

**WHEREAS**, a Petition for Direct Annexation (Outagamie County) has been presented to the Village of Little Chute under statutory authority 66.0217(2), Wisconsin Statutes as amended; and,

**WHEREAS**, the petition was signed by all owners of the property within the proposed area for annexation; and,

**WHEREAS**, said Petition for Annexation contains a legal description of the territory proposed to be annexed sufficiently accurate to determine its location, designates the area to be annexed to the Village of Little Chute and designates the area as being proposed to be detached from the Town of Vandebroek as located in Outagamie County; and,

**WHEREAS**, the Village of Little Chute Plan Commission has reviewed and recommended in favor of the proposed annexation; and,

**WHEREAS**, the Village of Little Chute Board of Trustees has determined that the proposed annexation is in the best interests of the Village of Little Chute and the owners of real estate in the proposed annexation area; and,

**WHEREAS**, the Wisconsin Department of Administration has reviewed annexation petition #14805 and,

**WHEREAS**, the Village Board has reviewed advice received from the Wisconsin Department of Administration; and,

**WHEREAS**, an Annexation Ordinance of the proposed territory by the Village of Little Chute requires a two-thirds vote of the governing body (Board of Trustees) of the Village of Little Chute;

**NOW THEREFORE BE IT ORDAINED** by the Village Board of Trustees of the Village of Little Chute as located in Outagamie County, State of Wisconsin as follows:

1. That the real estate described as: Part of the Northeast 1/4 of the Southwest 1/4 and part of the Northwest 1/4 of the Southwest 1/4 and part of the Southwest 1/4 of the Southwest 1/4 of Section 9, T21N-R18E, Town of Vandebroek, Outagamie County, Wisconsin, described as follows:

Commencing at the Southwest corner of Section 9, T21N-R18E; thence N01°02'23"E, 959.32 feet along the West line of the Southwest 1/4 of said section to the point of beginning; thence continuing N01°02'23"E, 987.81 feet along said line; thence S88°43'41"E, 1338.12 feet along the North line of the South half of the Northwest 1/4 of the Southwest 1/4 of said section and the North line of Document #2266418, Outagamie County Records; thence S02°45'17"W, 651.82 feet along said document; thence S00°56'34"W, 338.77 feet along the East line of the Southwest 1/4 of the Southwest 1/4 of said section; thence N88°37'00"W, 1319.20 feet to the point of beginning.

Parcel includes the adjacent one-half Holland Road right-of-way and contains 1,310,670 square

feet/ 30.09 acres, more or less.

2. The territory is annexed to the Village for zoning purposes as follows: RM Multi-Family District,
3. The territory is annexed to the Village for voting purposes is designated to new WARD 13,
4. A scale map of the area, showing the boundaries of annexation territory and its relationship to the boundaries of the Village of Little Chute, is hereby adopted by reference.
5. The current population of the territory being annexed is zero (0) persons, determined in accordance with the definition under Section 66.0217(5), Wisconsin Statutes.
6. This Annexation Ordinance shall be effective upon its enactment by a two-thirds vote of the Village Board of Trustees of the Village of Little Chute.
7. The Village Clerk of the Village of Little Chute shall file with the Wisconsin Secretary of Administration a certified copy of this Annexation Ordinance and with each company providing utility services in the area annexed. One original copy of this Annexation Ordinance shall be provided to the Outagamie County Register of Deeds for recording/filing purposes, and one certified copy shall be filed with the Clerk of each affected school district and township.
8. The Parcel numbers are: All of Parcel #200016200 & Part of #200016400.
9. The Finance Director of the Village shall pay to the Town Clerk the amount of \$57.06 which represents total reimbursement of town portion of the property tax of the area annexed over a five year period based upon the 2024 levy.

Date introduced, approved and adopted: November 5, 2025

**VILLAGE OF LITTLE CHUTE**

By: *Michael Vandenberg*  
Michael Vandenberg, Village President

Attest: *Beau Bernhoft*  
Beau Bernhoft, Interim Village Clerk

NUMBER VOTED FOR: \_\_\_\_\_  
NUMBER VOTED AGAINST: \_\_\_\_\_

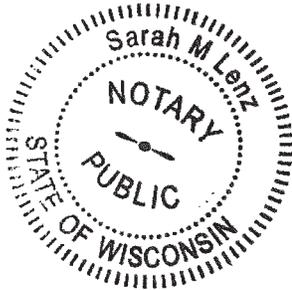
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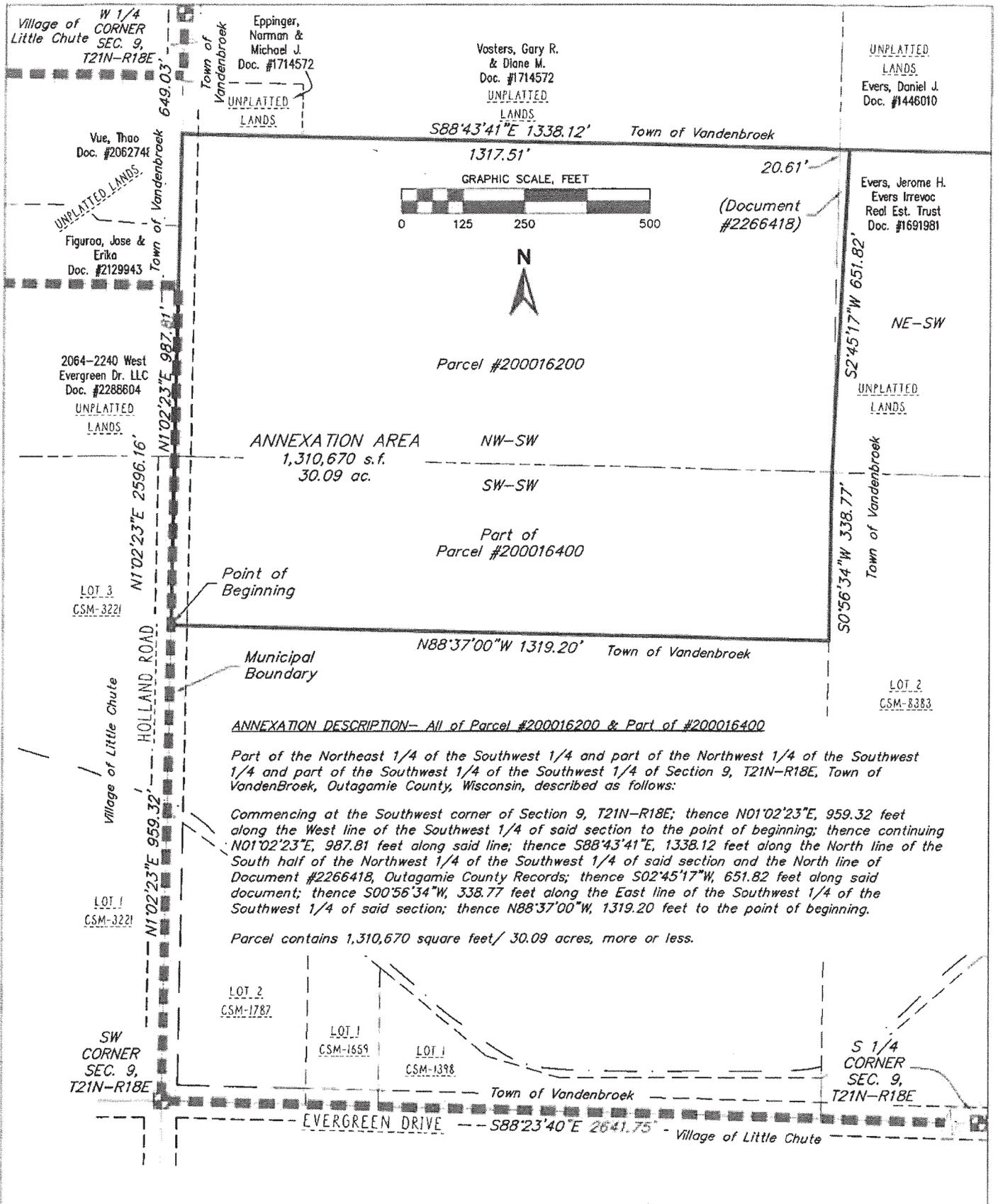
STATE OF WISCONSIN                    )  
  ) ss.  
OUTAGAMIE COUNTY                    )

Personally came before me this 10 day of November, 2025, the above named, Michael Vandenberg, to me known to be the President of the Village of Little Chute, Wisconsin and the person who executed the foregoing instrument and acknowledged the same on behalf of the Village.

*Sarah M Lenz*  
Notary Public, State of Wisconsin

My Commission Expires: June 12, 2029





**ANNEXATION EXHIBIT Drawing #:X-2241**

TOWN OF VANDENBROEK/VILLAGE OF LITTLE CHUTE  
 AUGUST 25, 2025 Project #250742

**vierbicher**  
 planners | engineers | advisors



# WISCONSIN ELECTIONS COMMISSION

212 EAST WASHINGTON AVENUE, 3RD FLOOR  
POST OFFICE BOX 7984  
MADISON, WI 53707-7984  
(608) 261-2028  
ELECTIONS@WI.GOV  
ELECTIONS.WI.GOV



COMMISSIONERS

DEAN KNUDSON, CHAIR  
BEVERLY R. GILL  
JULIE M. GLANCEY  
ANN S. JACOBS  
JODI JENSEN  
MARK L. THOMSEN

INTERIM ADMINISTRATOR MEAGAN WOLFE

## Annexation Checklist/ Information

The Wisconsin Elections Commission (WEC) must be advised of any new annexations. Please use the checklist on the first page to guide you through this process and the second page should be sent to WEC along with the annexation ordinance. Annexations must be represented within WisVote regardless of whether there are registered voters in the area to be annexed. Ward boundary updates are generally done through County Land Information Office (LIO). Please see the Election Administration Manual “Wards, Reporting Units and Annexations” Chapter for more information.

### **The clerk of the annexing municipality shall:**

- Step 1:** Notify the County Clerk & Wisconsin Elections Commission of annexation. (State Law also requires the annexation to be filed with the County Register of Deeds and the Wisconsin Department of Administration.)
- Step 2:** Send completed EL-100 Form & copy of signed ordinance authorizing the annexation to the Wisconsin Elections Commission.
  - Annexed territory may be added to an existing ward **only** if the territory is comprised of the same Assembly, Congressional and County Supervisory district boundaries and contiguous to that ward, unless it is an island territory as defined in Wis. Stat. § 5.15(2)(f)3. If any of these districts are different and/or not contiguous to an existing ward, a new ward must be created. (*Note - Some counties have ordinances that relate to updating County Supervisory boundaries due to annexations, so check with the county if special rules apply*)
  - Area of annexation must be accounted for within WisVote regardless of population
- Step 3:** Obtain the applicable original EL-131 forms and any valid absentee ballot applications from the clerk of the municipality losing territory.

### **The clerk of the municipality losing territory shall:**

- Step 1:** Retain photocopies of the EL-131 forms.
  - Mark the EL-131 forms for final disposition four years from the effective date of the annexation and Absentee Ballot Applications. Each photocopied EL-131 and Absentee Ballot Application is marked “transferred.”
- Step 2:** Retain photocopies of the Absentee Ballot Applications.
  - Mark the Absentee Ballot Applications for final disposition per the Destructions of Materials chart or Wis. Stat. § 7.23(1)(f), (k), using the date of the last election to which the application applied.

If the municipality has adopted a longer retention period than those specified in Wis. Stats. Sec. 7.23, the absentee ballot applications are marked for final disposition consistent with such other specified retention policy.

ANNEXATION DESCRIPTION- All of Parcel #200016200 & Part of #200016400

Part of the Northeast 1/4 of the Southwest 1/4 and part of the Northwest 1/4 of the Southwest 1/4 and part of the Southwest 1/4 of the Southwest 1/4 of Section 9, T21N-R18E, Town of VandenBroek, Outagamie County, Wisconsin, described as follows:

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Parcel contains 1,310,670 square feet/ 30.09 acres, more or less.

