

# CITY OF DE PERE

## City Clerk's Office

335 South Broadway Street, De Pere, WI 54115 | 920-339-4050 | [www.deperewi.gov](http://www.deperewi.gov)



December 3, 2025

DEC 08 2025

Secretary Kathy Blumenfeld  
Wisconsin Department of Administration  
P.O. Box 7864  
Madison, WI 53707

Re: Ordinance #25-18, Annexing Territory to the City of De Pere, Wisconsin

Dear Secretary Blumenfeld:

On December 2, 2025 the City of De Pere Common Council adopted Ordinance #25-18 which annexes city-owned territory from the Town of Lawrence (Parcel L-481). Enclosed please find seven (7) certified copies of the ordinance, along with seven (7) copies of the certified survey map and annexation sketch.

Please let me know if you need additional information from my office. My direct line is 920-339-4072 ext. 1355, and my email address is [cdanen@deperewi.gov](mailto:cdanen@deperewi.gov).

Sincerely,

Carey Danen  
Municipal Clerk

CC: City Attorney Joanne Bungert

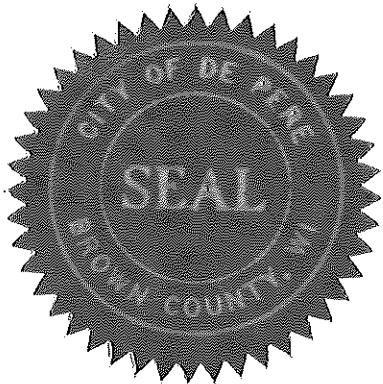
Ordinance #25-18

STATE OF WISCONSIN)  
CITY OF DE PERE)

Carey E. Danen  
335 S. Broadway Street  
De Pere WI 54115

I, Carey E. Danen, City Clerk of the City of De Pere, do hereby certify that the attached ordinance is a true and correct copy of the original ordinance required by law to be in my custody and which was adopted by the Common Council of the City of De Pere at a meeting held on December 2, 2025.

Set my hand and official seal this 3<sup>rd</sup> day of December, 2025.



Carey E. Danen  
Carey E. Danen, City Clerk

ORDINANCE #25-18

REPEALING AND REENACTING ORDINANCE #25-16  
ANNEXING TERRITORY TO THE CITY OF DE PERE, WISCONSIN  
(Parcel L-481)

WHEREAS, the City of De Pere purchased Parcels L-481, L-517 and L-520, subsequently combined as Parcel L-481 by Certified Survey Map #9944 (recorded as Document No. 3103893, Brown County Register of Deeds), located in the Town of Lawrence on August 31, 2023, such Warranty Deed being recorded with the Brown County Register of Deeds office on September 11, 2023, as Document No. 3045222; and

WHEREAS, the Common Council approved annexation of Parcel L-481 from the Town of Lawrence on November 18, 2025, pursuant to Ordinance #25-16; and

WHEREAS, following approval, but prior to the signing or any circulation of the approved ordinance, it was determined that said annexation requires the creation of a new ward designation within the city; and

WHEREAS, Wis. Stats. § 66.0223 authorizes and provides procedures for annexation of City-owned property into the City; and

WHEREAS, the Common Council has determined that such property should be annexed into the City.

NOW THEREFORE, BASED ON THE FOREGOING, THE COMMON COUNCIL OF THE CITY OF DE PERE, WISCONSIN, DOES ORDAIN THAT ORDINANCE #25-16 IS HEREBY REPEALED AND REENACTED AS FOLLOWS:

**SECTION 1. Territory Annexed.** In accordance with Wis. Stats. § 66.0223, the territory described below and in the attached Certified Survey Map incorporated by reference as Exhibit A

and Annexation Sketch incorporated by reference as Exhibit B, in the Town of Lawrence, Brown County, Wisconsin is annexed to the City of De Pere, Brown County, Wisconsin:

All of Lot 1, Certified Survey Map No. 9944, recorded as Document No. 3103893, said map located in part of Lots 97, 98, 126, 127 and 128, Williams Grant Subdivision, Volume 6, Plats, Page 13, Town of Lawrence, Brown County, Wisconsin.

Said parcel contains 3,220,262 square feet (73.927 acres) of land more or less.

**SECTION 2. Effect of Annexation.** The territory described in SECTION 1 shall be a part of the City of De Pere for any and all purposes provided by law and all persons coming or residing within such territory shall be subject to all ordinances, rules and regulations governing the City of De Pere.

**SECTION 3. Temporary Zoning Classification.** (a) The territory annexed to the City of De Pere by this ordinance is temporarily zoned AG, Agricultural District.

(b) The Plan Commission is directed to prepare an amendment to the zoning ordinance setting forth a permanent zoning classification for the annexed area and to submit its recommendations to the Common Council.

**SECTION 4. Population.** The population of the territory annexed is zero (0).

**SECTION 5. Ward Designation.** The territory described in SECTION 1 is hereby made part of Ward 24 of the City, and subject to all the rules and regulations governing the same.

**SECTION 6. Severability.** If any provision of this ordinance is invalid or unconstitutional, or if the application of this ordinance to any person or circumstances is invalid or unconstitutional, such invalidity or unconstitutionality shall not affect the other provisions or applications of this ordinance which can be given effect without the invalid or unconstitutional provision or application.

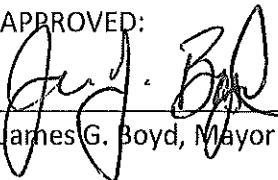
**SECTION 7. Effective Date.** This ordinance shall take effect as provided by law.

Ordinance #25-18

Page 3 of 3

Adopted by the Common Council of the City of De Pere, this 2nd day of December, 2025.

APPROVED:



James G. Boyd, Mayor

ATTEST:



Carey E. Dánen, City Clerk

Ayes: 9

Nays: 0

Board/Committee Approval: 10/27/2025

Publication Date: 10/15/2025

Effective Date: 10/12/2025



## Exhibit A

## **CERTIFIED SURVEY MAP**

COMBINATION OF LANDS DESCRIBED IN DOCUMENT NUMBERS 3045222, 3045225 AND 3045231, BEING PART OF LOT 2, VOLUME 30 OF CERTIFIED SURVEY MAPS, PAGE 335, MAP NUMBER 4776, DOCUMENT NUMBER 1418683, SAID MAP LOCATED IN PART OF LOT 97 AND PART OF LOTS 97, 98, 126, 127 AND 128, ALL LOCATED IN WILLIAMS GRANT SUBDIVISION, VOLUME 6, PLATS, PAGE 13, CITY OF DE PERE, BROWN COUNTY, WISCONSIN

**SURVEYOR'S CERTIFICATE:**

I, Troy E. Hewitt, Professional Land Surveyor, do hereby certify that this certified survey map is not a division of property but solely a combination of and depiction of the parcels recorded Document Numbers 3045222, 3045225 and 3045231 into a single parcel and description and that by the order and under the direction of the owners listed herein, I have surveyed, mapped and combined part of Lot 2, Volume 30 of Certified Survey Maps, Page 335, Map Number 4776, Document Number 1418683, said map located in part of Lot 97 and part of Lots 97, 98, 126, 127 and 128, all located in Williams Grant Subdivision, Volume 6, Plats, Page 13, City of De Pere, Brown County, Wisconsin more fully described as follows:

Commenting at the northeast corner of Lot 79, Williams Grant Subdivision; thence N08°19'40"E, 3314.44 feet on a line that connects said northeast corner to the northeast corner of Lot 47, Williams Grant Subdivision; thence S01°40'20"E, 1759.21 feet to the intersection of the south line of said Lot 98 and the east right of way of Lawrence Drive, the POINT OF BEGINNING; thence N35°47'33"E, 534.25 feet on said east right of way to the north line of said Lot 98; thence S52°29'37"E, 2742.46 feet on said north line to the northeast corner of said Lot 98; thence N37°55'47"E, 537.53 feet on the west line of said Lot 126 to the northwest corner thereof; thence S51°27'06"E, 380.06 feet on the north line of said lot 126 to the west right of way of the Canadian National (fka Wisconsin Central LTD); thence S38°38'40"W, 1437.34 feet on said west right of way; thence 168.04 feet on the arc of a 5785.58 foot radius curve to the left, having a long chord which bears S37°48'44.5"W, 168.03 feet on said west right of way to the south line of said Lot 128; thence N52°35'59"W, 331.17 feet on the south line of said Lot 128 to the southwest corner thereof; thence N52°35'47"W, 2111.27 feet on the south line of said Lot 97 to a west line of lands described in said Document Number 3045231; thence N35°35'17"E, 169.02 feet on said west line; thence S52°35'47"E, 149.64 feet on said west line; thence N35°35'18"E, 162.68 feet on said west line and continuing on the west line of lands described in said Document Number 3045226 to a south line of said lands; thence N52°35'47"W, 401.68 feet on said south line to a west line of said lands; thence N35°35'18"E, 213.63 feet on said west line to the south line of said Lot 98; thence N52°25'03"W, 368.29 feet on said south line to the Point of Beginning.

**Said parcel contains 3,220,262 Square Feet (73.927 Acres) of land more or less. Subject to any and all easements and restrictions of record.**

That the within map is a true and correct representation of the exterior boundaries of the land surveyed and the combination of that land and that I have fully complied with the provisions of Chapter 236,34 of the Wisconsin Statutes and Brown County Planning Commission in the surveying, mapping and combining of the same.

Dated this 20<sup>th</sup> day of August, 2025.

Troy E. Hewitt PLS #2831  
ROBERT E. LEE & ASSOCIATES, INC.  
Original: 7/15/2025



## **RESTRICTIVE COVENANTS:**

1. The land on all side and rear lot lines of all lots not included in the drainage easement shall be graded by the lot owner and maintained by the abutting property owners to provide for adequate drainage of surface water.
2. Each lot owner shall grade the property abutting a street to conform to the adopted sidewalk grade elevation and maintain said elevation for future sidewalks.
3. No poles, pedestals or buried cable are to be placed so as to disturb any survey stake or obstruct vision along any lot lines or street lines, a disturbance of survey stake by anyone is a violation of Section 236.32 of the Wisconsin statutes.

**EROSION CONTROL NOTE:**

The property owners, at the time of construction, shall implement the appropriate soil erosion control methods outlined in the Wisconsin Construction Site Erosion and Sediment Control Technical Standards (available from the Wisconsin Department of Natural Resources) to prevent soil erosion. However, if at the time of construction the City has an adopted soil erosion control ordinance, it shall govern over this requirement. This provision applies to any grading, construction, or installation-related activities.

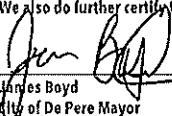


## CERTIFIED SURVEY MAP

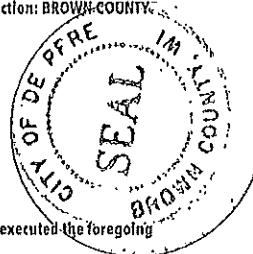
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### OWNER'S CERTIFICATE:

As owners, we do hereby certify that we caused the land described on this Certified Survey Map to be surveyed, mapped and combined as represented on this map. We also do further certify that this Certified Survey Map is required by s-236.34 to be submitted to the following for approval or objection: BROWN COUNTY.

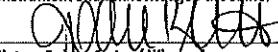
 8/25/25  
James Boyd  
City of De Pere Mayor  
Date

 8/26/25  
Carey E. Danen  
City of De Pere Clerk  
Date



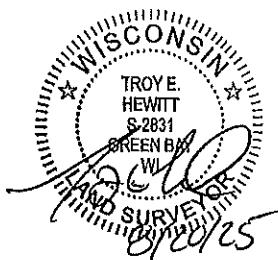
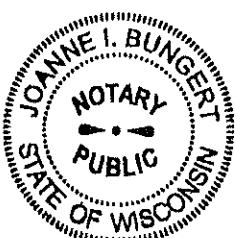
STATE OF WISCONSIN  
BROWN COUNTY SS

Personally came before me this 26<sup>th</sup> day of August, 2025, the above named to me known to be the same persons who executed the foregoing instrument and acknowledged the same.

  
Notary Public, State of Wisconsin

(print name) Joanne Bungert

My commission expires: permanent



 Robert E. Lee  
& Associates, Inc.  
1250 Centennial Centre Blvd | Hobart, WI | 920-662-9641 | [releinc.com](http://releinc.com)

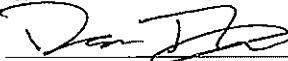
SHEET 3 OF 4

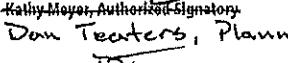
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### BROWN COUNTY PLANNING COMMISSION:

Approved for the Brown County Planning Commission this 28 day of Aug, 2025.

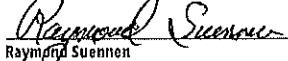
  
Kathy Meyer, Authorized Signatory

  
Dan Teeters, Planning Director  
DI

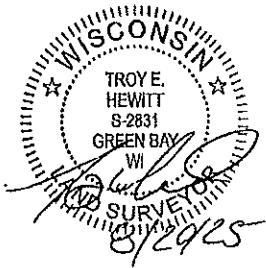


### BROWN COUNTY TREASURER'S CERTIFICATE:

As duly elected Brown County Treasurer, I hereby certify that the records in our office show no unredeemed taxes and no unpaid or special assessments affecting any of the lands included in this Certified Survey Map as of the date listed below.

  
Raymond Suenen 8/28/25  
Date

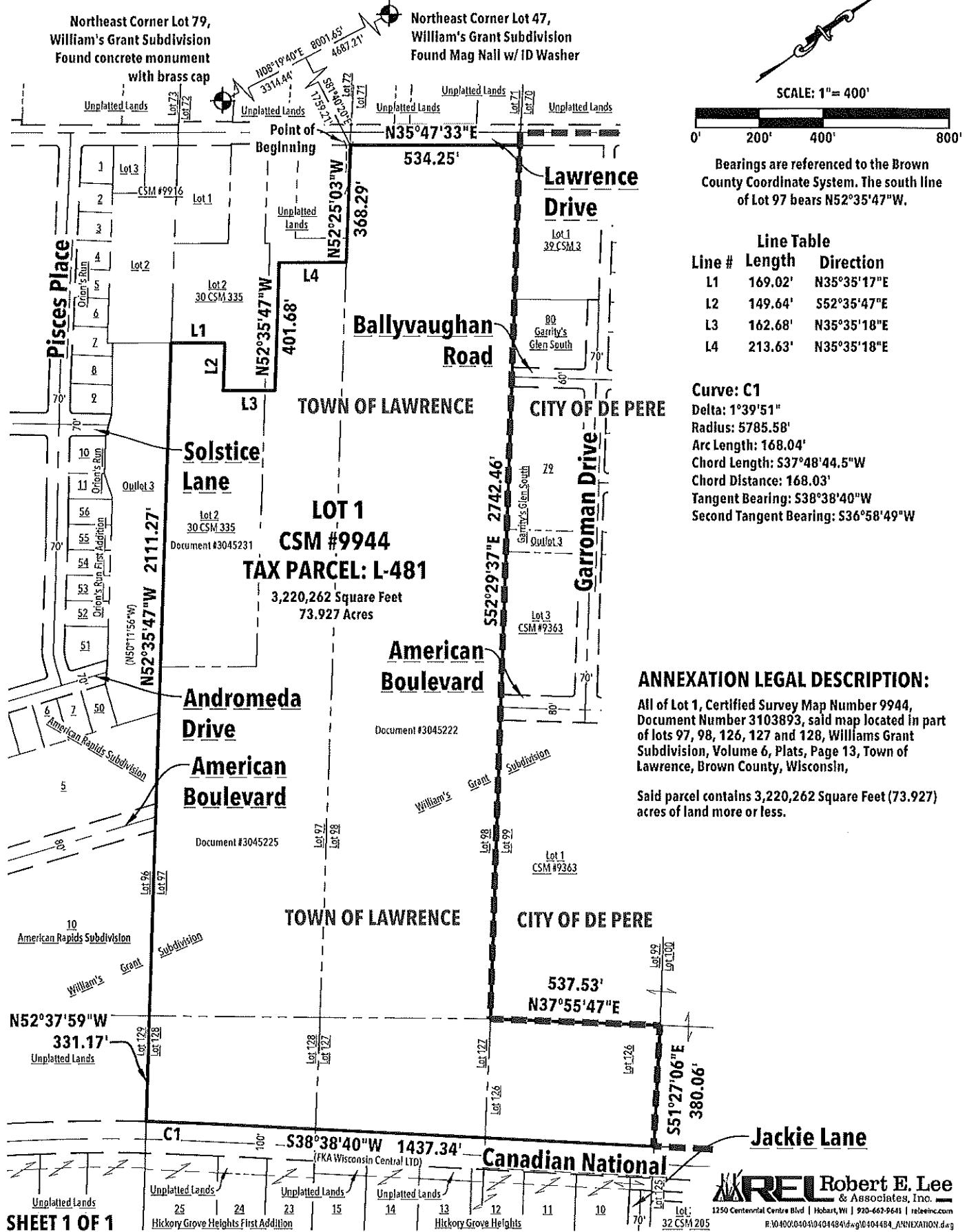
Raymond Suenen  
Brown County Treasurer



 **RELE** Robert E. Lee  
& Associates, Inc.  
1250 Centennial Centre Blvd | Hobart, WI | 920-662-9641 | [releinc.com](http://releinc.com)

SHEET 4 OF 4

# ANNEXATION SKETCH



RE Robert E. Lee  
& Associates, Inc.  
1250 Centennial Centre Blvd | Hobart, WI | 920-667-9641 | [releeinc.com](http://releeinc.com)  
R10400304010404484/dwg0404484\_ANEXATION.dwg  
Lot: 32 CSM 205