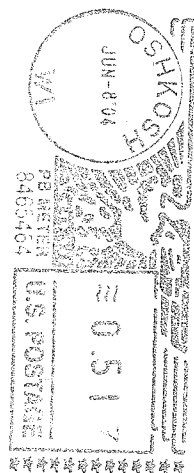




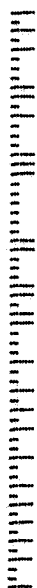
City of Oshkosh  
215 Church Avenue  
P.O. Box 1130  
Oshkosh, Wisconsin 54903-1130  
**PLANNING**

PRESORTED  
FIRST-CLASS



DIVISION OF INTERGOVERNMENTAL RELATIONS  
MUNICIPAL BOUNDARY REVIEW  
PO BOX 1645  
MADISON WI 53701-1645

ENCLOSURE 53701



# Request for Annexation Review

Wisconsin Department of Administration

Division of Intergovernmental Relations  
Municipal Boundary Review  
Shipping Address: 101 E. Wilson Street, 10<sup>th</sup> Floor  
Madison, WI 53702-0001  
Mailing Address: PO Box 1645  
Madison, WI 53701-1645  
Phone: 608-266-0288 Fax: 608-266-5519  
E-mail: George.Hall@doa.state.wi.us

## Petitioner's Name and Address

Jason Jennerman

815 E. Snell Road

Oshkosh, WI 54901

## Office use only:

1. Town where property is located Oshosh

2. Petitioned City or Village Oshkosh

3. County where property is located Winnebago

4. Population of the territory to be annexed 2

5. Area (in acres) of the territory to be annexed 0.537

920-426-7224

Petitioner's phone #

920-235-7771

Town Clerk's phone #

920-236-5061

City/Village Clerk's phone #

## Contact Information if different than petitioner:

Representative's Name and Address:

Darryn Burich

P.O. Box 1130

Oshkosh, WI 54903-1130

Phone 920-236-5051

E-mail dburich@ci.oshkosh.wi.us

Surveyor or Engineering Firm's Name and Address:

Phone \_\_\_\_\_

E-mail \_\_\_\_\_

## Required Items to be provided with submission (to be completed by petitioner):

1. Legal Description meeting the requirements of s.66.0217 (c). ☒
2. Map meeting the requirements of s. 66.0217 (g)
  - Includes delineating boundary of the annexing city of village on the map. ☒
  - Territory is contiguous to city or village. ☒
3. Petition or Notice of Intent to Circulate. ☒
4. Statutory method used?
  - Unanimous s. 66.0217 (2), or, ☒
  - Direct by one-half approval s. 66.0217 (3). ☒
5. Check or money order covering Department of Administration annexation fee. ☒

# Annexation Review Fee Schedule

A Guide for Calculating the Fee Required by ss.16.53 (4) and 66.0217, Wis. Stats.

## Required Fees

There is an initial filing fee and a variable acreage fee

**Initial Filing Fee\***..... \$200                      \$ 200

\*NOTE: The \$200 initial filing fee is required with the first submittal of the petition, only.

**Acreage Fee**..... \$ 200

Less than 2 acres.....	\$200
2.01 to 10 acres.....	\$300
10.01 to 50 acres.....	\$400
50.01 to 100 acres.....	\$500
100.01 to 200 acres.....	\$700
200.01 to 500 acres.....	\$1000
Over 500 acres.....	\$2000

**TOTAL FEE DUE (Add the Filing Fee to the Acreage Fee)**..... \$ 400

Attach check or money order here, payable to: Department of Administration

**THE DEPARTMENT IS PROHIBITED FROM PROCESSING  
AN ANNEXATION PETITION THAT IS NOT ACCOMPANIED  
BY THE REQUIRED FEE.**

### Office use only:

Date that petition and fee was received \_\_\_\_\_ Amount \$ \_\_\_\_\_

Time limit expires \_\_\_\_\_ Assigned file number \_\_\_\_\_

BY:	Questionnaire sent to:
	Town of _____ City/Village of _____
	County Notification _____ DATE _____

## PETITION FOR DIRECT ANNEXATION BY UNANIMOUS APPROVAL

TO THE COMMON COUNCIL OF THE CITY OF OSHKOSH, WINNEBAGO COUNTY, WISCONSIN:

WHEREAS, the undersigned constituting all of the electors and all of the owners of real property in the territory proposed to be annexed;

NOW, THEREFORE, PETITION IS HEREBY MADE by unanimous approval pursuant to the provisions of Sec. 66.0217(2) of the Wisconsin Statutes, for direct annexation to the City of Oshkosh, Wisconsin, from the Town of Oshkosh, Winnebago County, Wisconsin, of the real estate hereinafter described.

That pursuant to Sec. 66.0217(2), petition is hereby made without compliance to the notice requirements of Sec. 66.0217(4) of the Wisconsin Statutes.

That the current population of the territory to be annexed as defined by Sec. 66.0201(2)(dm) of the Wisconsin Statutes is 2.

That the territory to be annexed is contiguous to the City of Oshkosh, is located in the Town of Oshkosh, Winnebago County, Wisconsin and is described as follows:

### JENNERMAN ANNEXATION

That portion of the NE ¼ of the NE ¼ of Section 1, Township 18 North, Range 16 East, in the Town of Oshkosh, Winnebago County, Wisconsin described as follows:

Commencing at the northeast corner of said Section 1; thence S. 89°04'36" W., 922.06 feet along the north line of said NE ¼ of NE ¼ to the true point of beginning; thence S. 89°04'36" W., 100.35 feet along the north line of said NE ¼ of NE ¼; thence S. 00°55'24" E., 233.00 feet; thence N. 89°04'36" E., 100.35 feet; thence N. 00°55'24" W. 233.00 feet to the true point of beginning.

Said parcel contains approximately 0.537 acres.

That attached hereto is a scale map reasonably showing the boundaries of the following described territory to be annexed and its relation to the municipalities involved.

NAME	POST OFFICE ADDRESS	DATE SIGNED	QUALIFICATION (elector and/or property owner)
JASON Jennerman	815 E Snell Rd	6-7-04	Property owner
Jody Jennerman	815 E. Snell Rd	6-7-04	Property owner
Jody Jennerman			

RECEIVED  
AT  
DHIR

**JENNERMAN ANNEXATION**

JUN 10 04

That portion of the NE  $\frac{1}{4}$  of the NE  $\frac{1}{4}$  of Section 1, Township 18 North, Range 16 East, in the Town of Oshkosh, Winnebago County, Wisconsin described as follows:

Commencing at the northeast corner of said Section 1; thence S.  $89^{\circ}04'36''$  W., 922.06 feet along the north line of said NE  $\frac{1}{4}$  of NE  $\frac{1}{4}$  to the true point of beginning; thence S.  $89^{\circ}04'36''$  W., 100.35 feet along the north line of said NE  $\frac{1}{4}$  of NE  $\frac{1}{4}$ ; thence S.  $00^{\circ}55'24''$  E., 233.00 feet; thence N.  $89^{\circ}04'36''$  E., 100.35 feet; thence N.  $00^{\circ}55'24''$  W. 233.00 feet to the true point of beginning.

Said parcel contains approximately 0.537 acres.



CITY OF OSHKOSH  
TOWN OF OSHKOSH

SW1/4 OF SE1/4  
SEC. 36-19-16

SE1/4 OF SE1/4  
SEC. 36-19-16

SW1/4 OF SW1/4  
SEC. 31-19-17

POINT OF  
BEGINNING

100.35'  
S89°04'36"W

E. SNELL RD.

NE CORNER  
SEC. 1-18-16

922.06' S89°04'36"W

807

815

831

905

999

233.00'  
S00°55'24"E

TOWN OF OSHKOSH  
CITY OF OSHKOSH

CITY OF OSHKOSH  
TOWN OF OSHKOSH

233.00'  
N00°55'24"W

100.35'  
N89°04'36"E

NW1/4 OF NE1/4  
SEC. 1-18-16

CITY OF OSHKOSH  
TOWN OF OSHKOSH

COUNTY RD. A

NE1/4 OF NE1/4  
SEC. 1-18-16

GOVT. LOT 3  
SEC. 6-18-17

CITY OF OSHKOSH  
ENGINEERING DIVISION

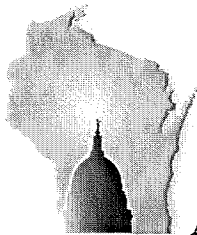
FILE NAME  
Jennerman Annex.

DRAWN  
May 28, 2004

GRAPHIC  
SCALE: (IN FEET)

0 50 100 200  
1 INCH = 200 FEET

JENNERMAN ANNEXATION



**WISCONSIN DEPARTMENT OF  
ADMINISTRATION**

**JIM DOYLE**  
GOVERNOR

**MARC J. MAROTTA**  
SECRETARY

**Division of Intergovernmental Relations**  
101 E. Wilson Street, 10<sup>th</sup> Floor  
Madison, WI 53702-0001  
(608) 264-6102, Fax (608) 266-5519  
<http://www.doa.wi.gov/>

June 14, 2004

PETITION FILE NO. 12343

PAMELA R. UBRIG, CLERK  
CITY OF OSHKOSH  
PO BOX 1130  
OSHKOSH, WI 54903-1130

JEANNETTE MERTEN, CLERK  
TOWN OF OSHKOSH  
1065 COZY LN  
OSHKOSH, WI 54901-1404

Subject: JENNERMAN ANNEXATION

Section 66.0217 (6), Wis. Stats., provides that the annexation of lands to cities and villages within a county having a population of 50,000 or more shall be reviewed by the Department of Administration in order to determine if the proposed annexation is in the public interest or against the public interest. The proposed annexation from the Town of Oshkosh to the City of Oshkosh (see attached description) must be reviewed pursuant to the statute.

To assist us in making this determination, we urge that you promptly supply the data requested on the enclosed questionnaire (where possible) and return the questionnaire to the department.

The purpose of this questionnaire is to assist the department in determining "Whether the governmental services, including zoning, to be supplied to the territory could clearly be better supplied by the town...." The statute further stipulates that the department shall study the "shape of the proposed annexation and the homogeneity of the territory with the annexing municipality." In addition, we would appreciate receiving from you any comments or information bearing on governmental services or shape and homogeneity that would indicate whether the annexation is in or against the public interest.

Our reply must be prepared within a very limited statutory deadline. Please return the questionnaire no later than June 25, 2004 so that the information can be reviewed prior to the department's statutory deadline of June 30, 2004. Direct any questions and comments to Erich Schmidtke at (608) 264-6102 or to me at (608) 266-0683. Thank you for your cooperation.

Enclosed please also find 2003 Wisconsin Act 317 that makes a number of changes to annexation law. In order for this annexation petition to be considered for adoption as an ordinance, the proposed annexation will be need to comply with this law.

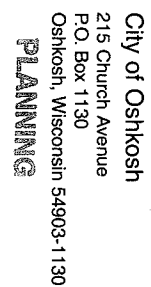
For additional information on annexation or other land use issues, visit our web site at: <http://doa.wi.gov/>

Sincerely,

George Hall  
[george.hall@doa.state.wi.us](mailto:george.hall@doa.state.wi.us)

Enclosures

Cc: Darryn Burich (w/o enclosures)



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Left Hemisphere

Right Hemisphere

Right Hemisphere

Left Hemisphere

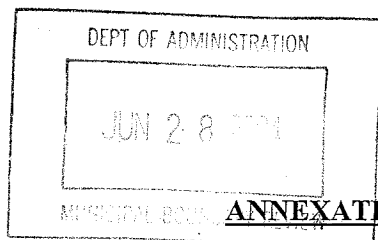
L

R

ERICH SCHMIDTKE  
DIV OF INTERGOVERNMENTAL RELATIONS  
MUNICIPAL BOUNDARY REVIEW  
101 E WILSON ST 10TH FL  
MADISON WI 53702-0001

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PETITION # 12343

**ANNEXATION REVIEW QUESTIONNAIRE**

**MUNICIPAL BOUNDARY REVIEW**

1. Territory to be annexed: Jennings From Town of: Oshkosh To City/Village of: Oshkosh

2. Area (Acres): 537 Approx. Equalized (full) value: Land:\$ 24000 Improvements:\$ 84700

3. Property Tax Payments **OR** Boundary Agreement (circle one)

a. Annual town property tax on territory to be annexed: _____	a. Title of boundary agreement: _____
b. Total that will be paid to Town (annual tax multiplied by 5 years): _____	b. Year adopted: _____
c. Paid by: <u>Petitioner</u> <u>City/Village</u> (circle one) Other _____	c. Participating jurisdictions: _____
	d. Statutory authority (circle one) 66.0307      66.0225      66.0301

4. Approximate present land use of territory: | Resident Population: |

Undeveloped: _____ %	Residential <u>100</u> %	Electors: <u>2</u>
Commercial: _____ %	Recreational _____ %	Total: <u>2</u>
Industrial: _____ %		

5. If territory is undeveloped, what is the anticipated use?

Commercial: _____ %	Residential <del>100</del> %	Other: _____
Industrial: _____ %	Recreational _____ %	

Comments: \_\_\_\_\_

6. Has a preliminary \_\_\_ or final \_\_\_ plat been submitted to the Plan Commission: \_\_\_ Yes X No

7. What is the nature of land use adjacent to this territory in the city or village?:  
Residential undeveloped

In the town?: Residential, undeveloped, agricultural

8. What are the basic service needs that precipitated the request for annexation?

Sanitary sewer <u>✓</u>	Police/Fire protection _____
Water supply _____	EMS _____
Storm sewers _____	Zoning _____
Other _____	

PETITION # 12343

9. Is the city/village or town capable of providing needed utility services?  
City/Village ☒ Yes ☐ No Town ☐ Yes ☒ No

If yes, approximate time table for providing service:

Sanitary Sewers immediately  
or, write in number of years.

City/Village

Town

Water Supply immediately,  
or, write in number of years.

✓

Will provision of sanitary sewers and/or water supply to the territory proposed for annexation require capital expenditures (i.e. treatment plant expansion, new lift stations, interceptor sewers, wells, water storage facilities)?  
Yes ☒ No ☐ If yes, identify the nature of the anticipated improvements and their probable costs: \_\_\_\_\_

10. Parks and Recreation:

Total acreage: 440 Annual park program appropriation: \$ 1,295,460

Describe proximity of parks from annexation territory: County Park 1/2 mile to the west as well as one approximately 800 to the east.

11. Schools:

What school district(s) serve the territory to be annexed? Channahon Area Schools

12. Planning:

1. Do you have a comprehensive plan for the City/Village/Town? ☒ Yes ☐ No

If yes, when was it prepared? 1993

When Updated? In process

Who prepared the plan? City of Channahon / Discovery Group

2. Annual appropriation for planning? \$ 542,067

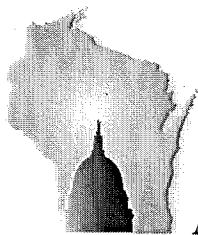
3. How is the annexation territory now zoned? Residential

4. How will the land be zoned and used if annexed? R1 - Residential

14. Other relevant information and comments bearing upon the public interest in the annexation:

Prepared by: Dan Bunch  
Title: Planning Director  
Phone: 920-236-5061  
Date: 6-18-04

Please **RETURN PROMPTLY** to:  
Division of Intergovernmental Relations  
Municipal Boundary Review  
101 E. Wilson Street, 10<sup>th</sup> Floor  
Madison, WI 53702-0001



**WISCONSIN DEPARTMENT OF  
ADMINISTRATION**

**JIM DOYLE**  
GOVERNOR

**MARC J. MAROTTA**  
SECRETARY

**Division of Intergovernmental Relations  
Municipal Boundary Review**  
101 E. Wilson Street, 10<sup>th</sup> Floor  
Madison, WI 53702-0001  
(608) 264-6102, Fax (608) 266-5519  
<http://www.doa.wi.gov/>

July 7, 2004

DOA PETITION FILE NO. 12343

PAMELA R. UBRIG, CLERK  
CITY OF OSHKOSH  
PO BOX 1130  
OSHKOSH, WI 54903-1130

JEANNETTE MERTEN, CLERK  
TOWN OF OSHKOSH  
1065 COZY LN  
OSHKOSH, WI 54901-1404

Subject: JENNERMAN ANNEXATION

The proposed annexation submitted to our office on June 10, 2004, has been reviewed and found to be in the public interest.

The subject petition is for territory that is reasonably shaped and contiguous to the City of Oshkosh.

The Department reminds clerks of annexing municipalities of the requirements of s. 66.0217 (9)(a), Wis. Stats., which states:

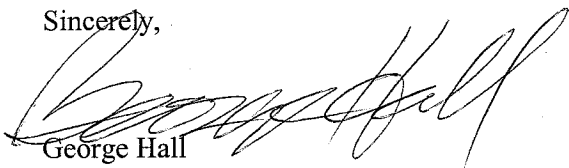
"The clerk of a city or village which has annexed shall file immediately with the secretary of state a certified copy of the ordinance, certificate and plat, and shall send one copy to each company that provides any utility service in the area that is annexed. The clerk shall record the ordinance with the register of deeds and file a signed copy of the ordinance with the clerk of any affected school district..."

State and federal aids based on population and equalized value may be significantly affected through failure to file with the Secretary of State. Please file a copy of your annexing ordinance, including a statement certifying the population of the annexed territory. The address of the Office of the Secretary of State is:

Annexations and Railroads  
Division of Government Records  
Office of the Secretary of State  
P.O. Box 7848  
Madison, WI 53707-7848

Please call me at (608) 266-0683, should you have any questions concerning this annexation review letter. I am enclosing a copy of Act 317, as this legislation may affect the passage of any annexation ordinance.

Sincerely,



George Hall  
Municipal Boundary Review