

SYNOPSIS: Approve Alteration of Supervisory District Boundaries – City of Portage, Ward 12
INTRODUCED BY: Executive Committee

To the Honorable Board of Supervisors of Columbia County:

WHEREAS, in 2021 the Columbia County Board of Supervisors adopted a 10-year supervisory district plan creating county supervisory districts following the 2020 Census; and

WHEREAS, Wisconsin Statutes § 59.10(3)(c) allows a county board, in its discretion, to alter the boundaries of supervisory districts based on annexations which occur after the adoption of the 10-year supervisory district plan, as long as the number of supervisory districts is not changed; and

WHEREAS, the City of Portage completed an annexation effective April 17, 2025 of a parcel of land from the Town of Fort Winnebago; and

WHEREAS, the description of the parcel of land and a map of the annexed parcel (Exhibit A), and a copy of the annexation Ordinance No. 25-002 are attached; and

WHEREAS, the parcel annexed by the City of Portage is part of County Supervisor District 3, in the Town of Fort Winnebago; and

WHEREAS, it is appropriate to move the annexed parcel into County Supervisor District 4 in Ward 12, City of Portage; and

WHEREAS, the population of the annexed parcel is zero; and

WHEREAS, this resolution does not change the number of supervisory districts.

NOW, THEREFORE, BE IT RESOLVED, by the Columbia County Board of Supervisors that the supervisory district boundaries are hereby altered by moving the annexed parcel of land from County Supervisor District 3 to County Supervisor District 4 consisting of the Town of Fort Winnebago, and Ward 12 in the City of Portage, as shown on the attached map;

BE IT FURTHER RESOLVED, that the Columbia County Clerk is hereby directed to forward all notices required under Wisconsin Statutes, Chapter 59, to the Secretary of State for the purpose of advising that office of said supervisory district boundary changes.

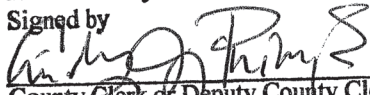
Fiscal Note: NONE

Fiscal Impact: NONE

STATE OF WISCONSIN
 COUNTY OF COLUMBIA
 CERTIFIED COPY

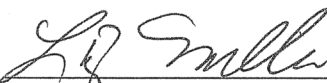
I certify that this is a true and exact copy
 of the original of which I am legal custodian
 for the County Clerk of Columbia County.

Signed by


 County Clerk or Deputy County Clerk

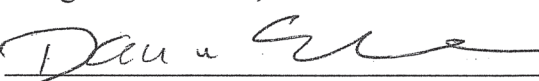
6/19/25
 Date


 Brad Cook


 Liz Miller


 Tess Carr, Secretary


 Douglas Richmond, Vice Chair


 Darren W. Schroeder, Chair

SDR134

EXECUTIVE COMMITTEE

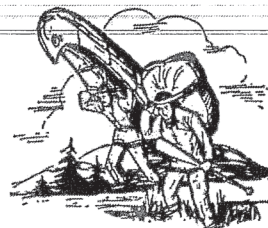
RECEIVED

October 23, 2025

Municipal Boundary Review
 Wisconsin Dept. of Admin.

CITY OF PORTAGE

115 West Pleasant Street • Portage, WI 53901
Telephone: (608) 742-2176 • Fax: (608) 742-8623



"Where the North Begins"

CERTIFICATE OF CITY CLERK

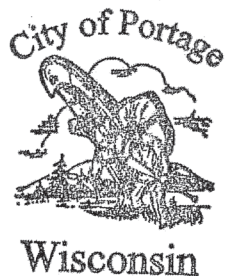
STATE OF WISCONSIN)
)
COUNTY OF COLUMBIA)

I, Rebecca C. Ness, hereby certify that I am the duly appointed, qualified and acting CITY CLERK of the CITY OF PORTAGE, Columbia County, State of Wisconsin, and as such have charge of the official records of the City:

I further certify that this is a true and correct copy of Ordinance No. 25-002 and the original is on file in the City Clerk's office. The Common Council approved the Annexation Ordinance at their meeting held on April 10, 2025. The Ordinance is scheduled to be published April 17, 2025. The population of the territories being attached is zero (0) persons.

The MBR number is 14736.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the City of Portage, this 14th day of April, 2025.



Rebecca C. Ness
Rebecca C. Ness, WCMC
City Clerk

ORDINANCE NO. 25-002

AN ORDINANCE TO ANNEX TERRITORY IN SECTIONS 31 AND 32, T13N, R9E, FROM THE TOWN OF FORT WINNEBAGO TO THE CITY OF PORTAGE, COLUMBIA COUNTY, WISCONSIN

The Common Council for the City of Portage does hereby ordain as follows:

Section 1. Petition for Direct Annexation.

A. A petition for Direct Annexation by Unanimous Approval (the "Petition") has been presented to the City Council of the City of Portage praying for the annexation of the following described territory to the City of Portage, Columbia County, Wisconsin:

Property Described on Exhibit "A"

B. The City Council has reviewed and found the Petition is in compliance with the requirements of Wis. Stat. §66.0217(2).

C. It is hereby ordered that the above-described property be, and the same hereby is annexed to the City of Portage, Wisconsin, from the Town of Fort Winnebago, Columbia County, Wisconsin, and it is further ordained that the City boundaries are amended to include the above-described property within the corporate limits of the City of Portage.

Section 2. Effect of Annexation. From and after the date of this Ordinance, the territory described in the attached Exhibit "A" in Section 1 shall be a part of the City of Portage for any and all purposes provided by law and all persons coming or residing within such territory shall be subject to all ordinances, rules and regulations governing the City of Portage.

Section 3. Zoning.

A. Pursuant to Wis. Stat. §66.021(7), and upon the recommendation of the Plan Commission, the territory being annexed to the City of Portage by this Ordinance is temporarily assigned the following zoning district classifications and shall be designated as such on the City zoning map:

Current Tax Parcel Number	Zoning Classification
11012-611.1	B-3 Interchange Business
11012-622.03	R-1 Single Family
11012-623.01	R-1 Single Family
11012-623.02	R-1 Single Family
11012-623.03	R-1 Single Family
11012-623.4	R-1 Single Family
11012-623.6	R-1 Single Family
11012-623.8	R-1 Single Family
11012-623.11	R-1 Single Family
11012-623.12	R-1 Single Family

B. The Plan Commission is directed to prepare an amendment to the zoning ordinance setting forth permanent classification and regulation for the zoning of the annexed area pursuant to Wis. Stat. §66.23(7)(d).

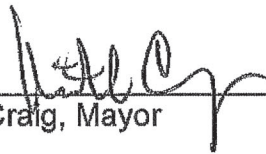
Section 4. Ward Designation. The territory described in Section 1 of this Ordinance is hereby Ward 12 of the City of Portage, subject to the Ordinances, rules and regulations of the City of Portage governing wards. The population within this territory is zero (0).

Section 5. Severability. If any provision of this Ordinance is invalid or unconstitutional or if the application of this Ordinance to any person or circumstances is invalid or unconstitutional, such invalidity or unconstitutionality shall not affect the other provisions or applications of this Ordinance which can be given effect without the invalid or unconstitutional provision or application.

Section 6. Future Taxation and Payment to Town. After annexation is effective, the property described in sub-section (1) shall be exempt from further taxation in the Town of Fort Winnebago and henceforth shall be subject to taxation and assessments as part of the City of Portage. Pursuant to Wis. Stat. Sec. 66.0217(14), the City of Portage agrees to pay annually to the Town of Fort Winnebago, for five (5) years, an amount equal to the amount of property taxes that the town levied on the annexed territory, as shown by the tax roll under Wis. Stat. sec. 70.65 in 2025.

Section 7. Effective Date. This Ordinance shall take effect upon passage and publication as provided by law.

Dated this 10th day of April, 2025.



Mitchel Craig, Mayor

Attest:



Rebecca C. Ness, WCMA, City Clerk

1st Reading: 4-10-2025
2nd Reading: 4-10-2025
Adopted: 4-10-2025

Ordinance requested by:
Plan Commission

EXHIBIT A – PROPERTY DESCRIPTION

Being a parcel of land located in part of the Southeast 1/4 of the Northeast 1/4 of Section 31, and a part of the Southwest 1/4 of the Northwest 1/4 of Section 32, Township 13 North, Range 09 East, Town of Fort Winnebago, Columbia County, Wisconsin. Being more particularly described as follows:

Commencing at West ¼ corner Section 32;

thence North 00°06'52" East, along the East line of the Northeast 1/4 of said Section 31, 399.37 feet to the North line of Annexation document recorded on June 6th, 1996 in the Office of the Register of Deeds for Columbia County in Volume 532, on Page 704, as Document 556074 also the Point of Beginning;

thence South 89°43'53" West, along said North line of Annexation document 556074, 725.94 feet to the North line of Certified Survey Map 5691 recorded on December 30th, 2015 in the Office of the Register of Deeds for Columbia County in Volume 40, on Page 66, as Document 877010;

thence South 89°43'53" West, along said North line of Certified Survey Map 5691, 266.97 feet to the North line of Certified Survey Map 5863 recorded on May 19th, 2017 in the Office of the Register of Deeds for Columbia County in Volume 42, on Page 5, as Document 892329;

thence South 89°43'53" West, along said North line of Certified Survey Map 5863, 275.88 feet to the Easterly Right-of-Way line of US Highway 51;

thence South 89°43'53" West, along the Easterly Right-of-Way line, 1.26 feet;

thence North 00°10'26" East along said Easterly Right-of-Way, 656.70 feet to the South line of Lot 1 of Certified Survey Map 3806 recorded on the 31st of July, 2002 in the Office of the Register of Deeds for Columbia County in Volume 26, on Page 44, as Document 662106;

thence North 89°40'39" East, along said South line, 1459.22 feet to the West line of the Trust Deed recorded on the 30th of December, 2009 in the Office of the Register of Deeds for Columbia County as Document 805273;

thence South 00°04'57" West, along said West line, 255.54 feet to the North line of the Trust Deed recorded on the 29th of December, 2006 in the Office of the Register of Deeds for Columbia County as Document 758661;

thence South 89°54'39" East, along said North line of Trust Deed 758661, 1124.37 feet to the West line of Lot 112 of Rolling Hills Country Estates recorded on the 22nd of July, 1992 in the Office of the Register of Deeds for Columbia County as Document No. 505159;

thence South 00°04'19" West, along said West line of Rolling Hills Country Estates, 803.08 feet to the South line of the Northwest 1/4 of said Section 32;

thence North 89°54'39" West, along said South line of said Northwest 1/4, 793.95 feet to the East line of said Annexation document 556074;

thence North 00°06'52" East, along said East line of said Annexation document 556074, 585.00 feet to the North line of said Annexation document 556074;

thence North 89°54'39" West, along said North line of said Annexation document 556074, 521.00 feet to the West line of said Northwest 1/4;

thence South 00°06'52" West, along said West line of said Northwest 1/4, 185.62 feet to the Point of Beginning.

ANNEXATION DESCRIPTION

PROPOSED ANNEXATION TO THE CITY OF PORTAGE LEGAL DESCRIPTION DESCRIPTION OF LANDS BEING A PART OF THE SOUTHEAST ¼ OF THE NORTHEAST ¼, SECTION 31, AND A PART THE SOUTHWEST ¼ OF THE NORTHWEST ¼ SECTION 32, ALL IN TOWNSHIP 13 NORTH, RANGE 09 EAST, TOWN OF FORT WINNEBAGO, COLUMBIA COUNTY, WISCONSIN

I, Christopher J. Stolin, Professional Land Surveyor, hereby certify that I have surveyed, combined, monumented and mapped a parcel of land located in part of the Southeast ¼ of the Northeast ¼ of Section 31, and a part of the Southwest ¼ of the Northwest ¼ of Section 32, Township 13 North, Range 09 East, Town of Fort Winnebago, Columbia County, Wisconsin. Being more particularly described as follows:

Commencing at West ¼ corner Section 32;

thence North 00°06'52" East, along the East line of the Northeast ¼ of said Section 31, 399.37 feet to the North line of Annexation document recorded on June 6th, 1996 in the Office of the Register of Deeds for Columbia County in Volume 532, on Page 704, as Document 556074 also the **Point of Beginning**;
thence South 89°43'53" West, along said North line of Annexation document 556074, 725.94 feet to the North line of Certified Survey Map 5691 recorded on December 30th, 2015 in the Office of the Register of Deeds for Columbia County in Volume 40, on Page 66, as Document 877010;
thence South 89°43'53" West, along said North line of Certified Survey Map 5691, 266.97 feet to the North line of Certified Survey Map 5863 recorded on May 19th, 2017 in the Office of the Register of Deeds for Columbia County in Volume 42, on Page 5, as Document 892329;
thence South 89°43'53" West, along said North line of Certified Survey Map 5863, 275.88 feet to the Easterly Right-of-Way line of US Highway 51;
thence South 89°43'53" West, along the Easterly Right-of-Way line, 1.26 feet;
thence North 00°10'26" East along said Easterly Right-of-Way, 656.70 feet to the South line of Lot 1 of Certified Survey Map 3806 recorded on the 31st of July, 2002 in the Office of the Register of Deeds for Columbia County in Volume 26, on Page 44, as Document 662106;
thence North 89°40'39" East, along said South line, 1459.22 feet to the West line of the Trust Deed recorded on the 30th of December, 2009 in the Office of the Register of Deeds for Columbia County as Document 805273;
thence South 00°04'57" West, along said West line, 255.54 feet to the North line of the Trust Deed recorded on the 29th of December, 2006 in the Office of the Register of Deeds for Columbia County as Document 758661;
thence South 89°54'39" East, along said North line of Trust Deed 758661, 1124.37 feet to the West line of Lot 112 of Rolling Hills Country Estates recorded on the 22nd of July, 1992 in the Office of the Register of Deeds for Columbia County as Document No. 505159;
thence South 00°04'19" West, along said West line of Rolling Hills Country Estates, 803.08 feet to the South line of the Northwest ¼ of said Section 32;
thence North 89°54'39" West, along said South line of said Northwest ¼, 793.95 feet to the East line of said Annexation document 556074;
thence North 00°06'52" East, along said East line of said Annexation document 556074, 585.00 feet to the North line of said Annexation document 556074;
thence North 89°54'39" West, along said North line of said Annexation document 556074, 521.00 feet to the West line of said Northwest ¼;
thence South 00°06'52" West, along said West line of said Northwest ¼, 185.62 feet to the **Point of Beginning**.

Said described area contains 1,633,934 sq. ft. or 37.51 acres or 0.06 sq. miles and is subject to restrictions, reservations, rights-of-way and easements of record.

I have complied with Wisconsin Administrative Code, Chapter AE-7 and the provisions of Chapter 236.34 of Wisconsin Statutes, and the subdivision regulations of the City of Portage to the best of my knowledge, information and belief in surveying, mapping, monumenting and combining the same.

That such plat is a correct representation of all exterior boundaries of the land surveyed and the division thereof made.

That I have made such survey under the direction of Portage School District, 305 East Slifer Street, Portage, WI 53901.



Christopher J. Stolin, WI P.L.S. No. S-3239
Dated This 10th Day of December, 2024

CITY OF PORTAGE APPROVAL:

Resolved that this Annexation located in the Town of Fort Winnebago be, and hereby is, approved by the City of Portage this 10 day of April, 2025

Approved: _____


Mayor-City of Portage

I hereby certify that the foregoing is a true and correct copy of a resolution adopted by the City of Portage this 10 day of April, 2025.


City Clerk



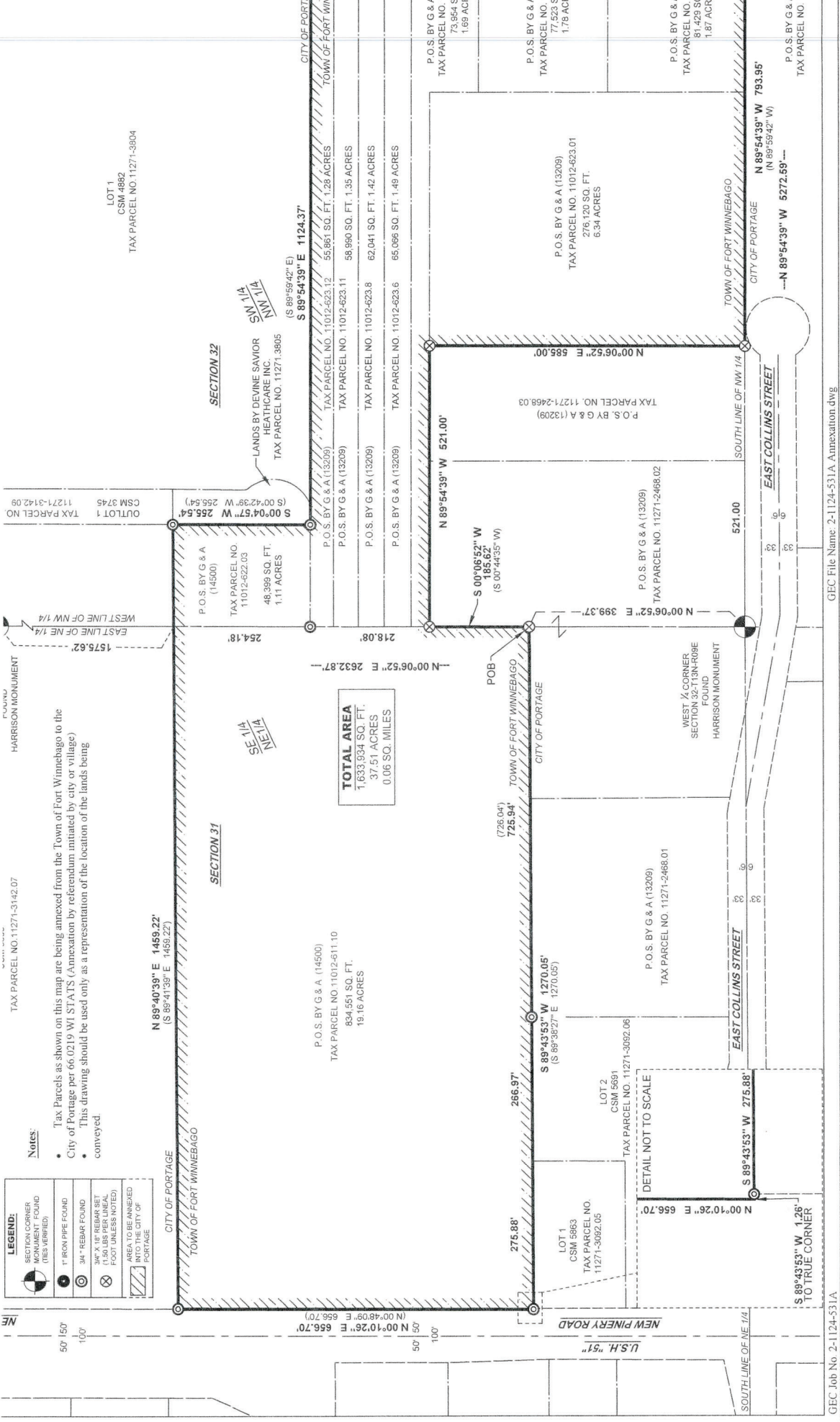
LEGEND:

- SECTION CORNER MONUMENT FOUND (NOT VERIFIED)
- 1" IRON PIPE FOUND
- 3/4" REBAR FOUND
- 3/4" X 16" REBAR SET (NOT VERIFIED) (FOOT UNLESS NOTED)
- AREA TO BE ANNEXED TO CITY OF PORTAGE

TAX PARCEL NO. 11271-3142.07

HARRISON MONUMENT

LOT 1
CSM 4882
TAX PARCEL NO. 11271-3804



Notes:

- Tax Parcels as shown on this map are being annexed from the Town of Fort Winnebago to the City of Portage per 06.0219 WI STATS (Annexation by referendum initiated by city or village)
- This drawing should be used only as a representation of the location of the lands being conveyed

50' 150'

50' 100'

U.S.H. "51"

SOUTH LINE OF NE 1/4

NEW PINERY ROAD

LOT 1
CSM 5863
TAX PARCEL NO.
11271-3092.05

LOT 2
CSM 5891
TAX PARCEL NO. 11271-3092.06

DETAIL NOT TO SCALE

N 00°10'26" E 656.70'

S 89°43'53" W 275.88'

S 89°43'53" W 1.26' TO TRUE CORNER

EAST COLLINS STREET

WEST 1/4 CORNER SECTION 32-T13N-R09E FOUND HARRISON MONUMENT

N 00°06'52" E 399.37'

P.O.S. BY G & A (13209)
TAX PARCEL NO. 11271-2468.01

POB

TOWN OF FORT WINNEBAGO

CITY OF PORTAGE

(726.04')
725.94'

S 89°43'53" W 1270.05'
(S 89°35'27" E 1270.05')

266.97'

275.88'

254.18'

218.08'

1575.62'

WEST LINE OF NW 1/4

EAST LINE OF NE 1/4

OUTLOT 1
TAX PARCEL NO. 11271-3142.09

CSM 3745
TAX PARCEL NO. 11271-3804

LANDS BY DEVINE SAVIOR HEATHCARE INC.
TAX PARCEL NO. 11271-3805

SW 1/4
NW 1/4

S 89°54'39" E 1124.37'
(S 89°59'42" E)

CITY OF PORTAGE

TOWN OF FORT WINNEBAGO

P.O.S. BY G & A (14500)
TAX PARCEL NO. 11012-622.03
48,399 SQ. FT.
1.11 ACRES

P.O.S. BY G & A (13209)
TAX PARCEL NO. 11012-623.12
55,861 SQ. FT. 1.28 ACRES

P.O.S. BY G & A (13209)
TAX PARCEL NO. 11012-623.11
58,990 SQ. FT. 1.35 ACRES

P.O.S. BY G & A (13209)
TAX PARCEL NO. 11012-623.8
62,041 SQ. FT. 1.42 ACRES

P.O.S. BY G & A (13209)
TAX PARCEL NO. 11012-623.6
65,066 SQ. FT. 1.49 ACRES

P.O.S. BY G & A
TAX PARCEL NO. 1
73,954 S
1.69 ACR

P.O.S. BY G & A
TAX PARCEL NO. 1
77,523 S
1.75 ACR

P.O.S. BY G & F
TAX PARCEL NO. 81,429 SC
1.87 ACR

P.O.S. BY G & F
TAX PARCEL NO. 81,429 SC
1.87 ACR

N 89°54'39" W 793.95'
(N 89°59'42" W)

---N 89°54'39" W 5272.59'---

CITY OF PORTAGE

TOWN OF FORT WINNEBAGO

SOUTH LINE OF NW 1/4

EAST COLLINS STREET

521.00'

N 00°06'52" E 565.00'

P.O.S. BY G & A (13209)
TAX PARCEL NO. 11012-623.01
276,120 SQ. FT.
6.34 ACRES

P.O.S. BY G & A (13209)
TAX PARCEL NO. 11271-2468.02

P.O.S. BY G & A (13209)
TAX PARCEL NO. 11271-2468.03

N 00°06'52" E 521.00'

N 89°54'39" W 521.00'

S 00°06'52" W 185.62'
(S 00°44'35" W)

TOTAL AREA
1,633,934 SQ. FT.
37.51 ACRES
0.06 SQ. MILES

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EAST LINE OF NE 1/4

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CSM 3745
TAX PARCEL NO. 11271-3804

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TAX PARCEL NO. 11271-3805

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(S 00°44'35" W)

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37.51 ACRES
0.06 SQ. MILES

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TAX PARCEL NO. 11012-622.03
48,399 SQ. FT.
1.11 ACRES

P.O.S. BY G & A (13209)
TAX PARCEL NO. 11012-623.12
55,861 SQ. FT. 1.28 ACRES

P.O.S. BY G & A (13209)
TAX PARCEL NO. 11012-623.11
58,990 SQ. FT. 1.35 ACRES

P.O.S. BY G & A (13209)
TAX PARCEL NO. 11012-623.8
62,041 SQ. FT. 1.42 ACRES

P.O.S. BY G & A (13209)
TAX PARCEL NO. 11012-623.6
65,066 SQ. FT. 1.49 ACRES

P.O.S. BY G & A
TAX PARCEL NO. 1
73,954 S
1.69 ACR

P.O.S. BY G & A
TAX PARCEL NO. 1
77,523 S
1.75 ACR

P.O.S. BY G & F
TAX PARCEL NO. 81,429 SC
1.87 ACR

P.O.S. BY G & F
TAX PARCEL NO. 81,429 SC
1.87 ACR

N 89°54'39" W 793.95'
(N 89°59'42" W)

---N 89°54'39" W 5272.59'---

CITY OF PORTAGE

TOWN OF FORT WINNEBAGO

SOUTH LINE OF NW 1/4

EAST COLLINS STREET

521.00'

N 00°06'52" E 565.00'

P.O.S. BY G & A (13209)
TAX PARCEL NO. 11012-623.01
276,120 SQ. FT.
6.34 ACRES

P.O.S. BY G & A (13209)
TAX PARCEL NO. 11271-2468.02

P.O.S. BY G & A (13209)
TAX PARCEL NO. 11271-2468.03

N 00°06'52" E 521.00'

N 89°54'39" W 521.00'

S 00°06'52" W 185.62'
(S 00°44'35" W)

TOTAL AREA
1,633,934 SQ. FT.
37.51 ACRES
0.06 SQ. MILES

POB

TOWN OF FORT WINNEBAGO

CITY OF PORTAGE

(726.04')
725.94'

S 89°43'53" W 1270.05'
(S 89°35'27" E 1270.05')

266.97'

275.88'

254.18'

218.08'

1575.62'

WEST LINE OF NW 1/4

EAST LINE OF NE 1/4

OUTLOT 1
TAX PARCEL NO. 11271-3142.09

CSM 3745
TAX PARCEL NO. 11271-3804

LANDS BY DEVINE SAVIOR HEATHCARE INC.
TAX PARCEL NO. 11271-3805