

# 13650

Apostolic Life Church

13650	Date Sent	Reply	Status
Town Quest	1/22	2/6	
Muni Quest	1/22	1/29	
Prop. Lister	1/22	1/25	

Town of ONALASKA  
Village of HOLMEN  
02/11/2013

NO 2/11/13

# Request for Annexation Review

Wisconsin Department of Administration

Division of Intergovernmental Relations  
Municipal Boundary Review  
101 E. Wilson Street, 10<sup>th</sup> Floor  
Madison, WI 53702-0001

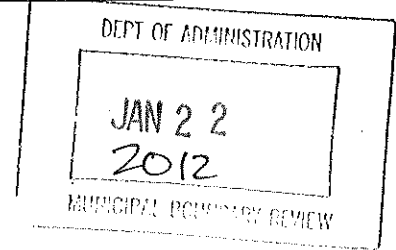
608-264-6102 Fax: 608-267-6917  
Erich.Schmidtke@Wisconsin.gov

13650

Petitioner's Name and Address

Apostolic Life Church  
N5898 Hwy 35,  
Oralaska, WI 54650

Office use only:



1. Town where property is located Oralaska
2. Petitioned City or (Village) Holmen
3. County where property is located La Crosse
4. Population of the territory to be annexed 0
5. Area (in acres) of the territory to be annexed 20.5ac
6. Tax parcel number(s) of territory to be annexed 10-445-000  
(if the territory is part or all of an existing parcel)

608-317-5059  
Petitioner's phone #  
608-780-5403  
Town Clerk's phone #  
608-526-9336  
City/Village Clerk's phone #

### Contact Information if different than petitioner:

Representative's Name and Address:

mark Boyd, Pastor  
\_\_\_\_\_  
\_\_\_\_\_

Phone \_\_\_\_\_

E-mail alc.pastor@centurytel.net

Surveyor or Engineering Firm's Name and Address:

Richard A. Berg  
300 State St, P.O. Box 625  
Holmen, WI 54636

Phone 608-526-9248

E-mail bergent@centurytel.net

### Required Items to be provided with submission (to be completed by petitioner):

1. Legal Description meeting the requirements of s.66.0217 (c).....
2. Map meeting the requirements of s. 66.0217 (g)
  - Includes boundary of the annexing city of village & Territory is contiguous.....
3. Signed Petition or Notice of Intent to Circulate is included .....
4. Statutory method used?
  - Unanimous s. 66.0217 (2), or,.....
  - Direct by one-half approval s. 66.0217 (3).....
5. Check or money order covering Department of Administration annexation fee.....



*Apostolic Life Church*  
 N5898 Hwy 35, Onalaska, WI 54650  
 608!783-4818  
 www.lifeinonalaska.org

Pastor Mark Boyd & Victoria Boyd  
 608!317-5059 ... 608!317-7077  
 alcpastor@centurytel.net  
 vlboyd@centurytel.net

To whom it may concern:

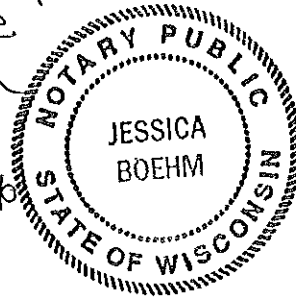
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This letter is certifying Mark W. Boyd Pastor of the Apostolic Life Church has all Signatory authority of all business pertaining to the Apostolic Life Church located at N5898 Hwy 35, Onalaska WI.

Trustee Apostolic Life Church

Jeffery M Schaitel

State of Wisconsin  
 County of LaCrosse  
 Jessica Boehm  
 expires June 19, 2016



Village of Holmen, Annexation Petition

73650

The undersigned, being all the electors and owners of all of the real property described below, (known as the Apostolic Life Church), do hereby petition the Village of Holmen for direct Annexation of said described properties now located in the Town of Onalaska in La Crosse County, Wisconsin, to said Village of Holmen pursuant to Wisconsin Statutes, Sec. 66.021. This land is contiguous to the Village of Holmen limits and is described as follows:

Description of property: As identified in attached Exhibit A.

Total Acreage: 6.05 of the property, excluding R.O.W. (approx 20.5ac w/ R.O.W.)

Tax Parcel No: 10-445-000

The proposed Village zoning on this parcel shall be R-5 multiple-Family residential District; with the existing Religious facility permitted as a conditional use of the R-5 District.

The current population of the territory affected by this petition is 0.

Dated this 8<sup>th</sup> day of January, 2013

*Mark Boyd*

Apostolic Life Church  
Pastor Mark Boyd

*Jeff Schaitel*

Apostolic Life Church  
Jeff Schaitel - Trustee

Owners address: N5898 Hwy 35, Onalaska, WI 54650

State of Wisconsin }

}Ss.

County of La Crosse}

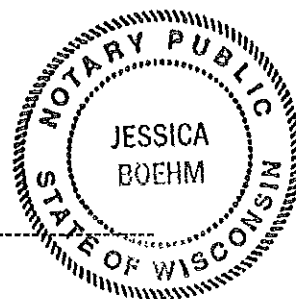
Personally came before me this 8<sup>th</sup> day of January, 2013,

*Pastor Mark Boyd and Jeff Schaitel*, to me known to be the person(s) who executed the foregoing instrument and acknowledged the same.

*Jessica Boehm*

Notary Public, State of Wisconsin

My Commission Expires June 19, 2016

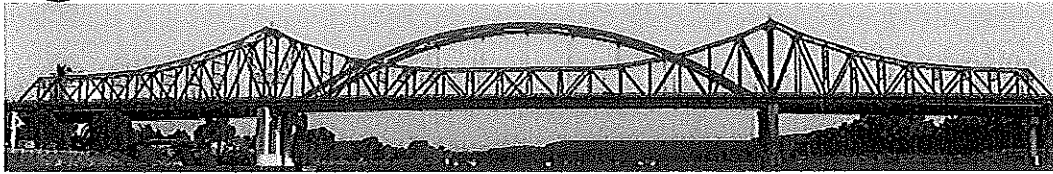


13650



La Crosse County

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[Parcel Search](#) | [Permit Search](#)

**N5898 STATE ROAD 35 ONALASKA**

[Print View](#)

Parcel: 10-445-0 Internal ID: 13508  
 Municipality: Town of Onalaska Record Status: Current

**Tax Information:**

Tax Year: 2012

**Billing Information:**

Bill Number: 0  
 Billed To: HOLMEN APOSTOLIC CHURCH  
 C/O MARK BOYD  
 N5898 STATE ROAD 35  
 ONALASKA WI 54650  
 Total Tax: \$0.00  
 Payments Sch. 01-31-2013 \$0.00  
 07-31-2013 \$0.00

- [Parcel](#)
- [Taxes](#)
- [Outstanding Taxes](#)
- [Assessments](#)
- [Deeds](#)
- [Permits](#)
- [History](#)
- [Maps](#)

**Tax Details:**

	<u>Land Val.</u>	<u>Improv Val.</u>	<u>Total Val.</u>	<u>Assessment Ratio</u>	0.97318210
Assessed:	\$0.0	\$0.0	\$0.0	<u>Mill Rate</u>	0.000000000
Fair Market:	\$0.0	\$0.0	\$0.0	<u>School Credit:</u>	\$0.00
<u>Taxing Jurisdiction</u>			<u>2011 Net Tax</u>	<u>2012 Net Tax</u>	<u>% of Change</u>
			Subtotal: \$0.00	\$0.00	
	<u>Credits:</u>				
		First Dollar Credit:		\$0.00	
		Lottery Credit:		\$0.00	
	<u>Additional Charges:</u>				
		Special Assessment:		\$0.00	
		Special Charges:		\$0.00	
		Special Delinquent:		\$0.00	
		Managed Forest:		\$0.00	
		Private Forest:		\$0.00	
		Total Woodlands:		\$0.00	
	<u>Grand Total:</u>			\$0.00	

**Payments & Transactions**

<u>Desc.</u>	<u>Rec. Date</u>	<u>Rec. #</u>	<u>Chk #</u>	<u>Total Paid</u>	<u>Post Date</u>	<u>Comment</u>
<b>Totals:</b>				<b>\$0.00</b>		
<b>Balance:</b>				<b>\$0.00</b>		

La Crosse County Land Records Information  
 (Ver: 2013.1.3.1)

[Site Disclaimer](#)

"Exhibit A"

13650

PARCEL TO BE ANNEXED TO THE VILLAGE OF HOLMEN

DESCRIPTION

Part of the NE1/4 of the SE1/4, and part of the SE1/4 of the NE1/4, and part of the SW1/4 of the NE1/4, and part of the NW1/4 of the NE1/4, and part of the NE1/4 of the NE1/4 of Section 19, T17N, R7W, described as follows: Commencing at the East Quarter Corner of Section 19, T17N, R7W, as the point of beginning of this description; Thence S02°37'04"W, 300.00 feet along the east line of the NE1/4 of the SE1/4 of said Section 19, to the northeast corner of the recorded subdivision plat of WALDEN ACRES ADDITION; Thence S89°55'23"W, 907.73 feet along the north line of WALDEN ACRES ADDITION, and the westerly extension thereof, to the centerline of State Road 35; Thence N12°58'06"W, 2534.15 feet along said centerline, to the southwesterly right-of-way line of U.S. Highway 53; Thence N75°06'26"W, 688.75 feet along said southwesterly right-of-way line; Thence N74°44'41"W, 86.43 feet along said southwesterly right-of-way line; Thence N40°43'52"W, 363.20 feet along said southwesterly right-of-way line, to the north line of the NW1/4 of the NE1/4 of Section 19, T17N, R7W; Thence S89°53'10"E, 1270.45 feet along said north line, to the northeast corner of the NW1/4 of the NE1/4 of Section 19, T17N, R7W; Thence S02°20'03"W, 514.53 feet along the east line of the NW1/4 of the NE1/4 of said Section 19, to the southerly right-of-way line of U.S. Highway 53; Thence S62°49'27"W, 152.04 feet along said southerly right-of-way line, to the easterly right-of-way line of State Road 35; Thence S12°56'16"E, 98.17 feet along said right-of-way line; thence S77°01'54"W, 30.00 feet along said right-of-way line; Thence S12°58'06"E, 2007.56 feet along said easterly right-of-way line of State Road 35, to the south line of the SE1/4 of the NE1/4 of Section 19, T17N, R7W; Thence N89°55'23"E, 918.61 feet along said south line, to the East Quarter Corner of Section 19, T17N, R7W, and the point of beginning of this description.

OK

Drafted By: Richard A. Berg PLS #1213



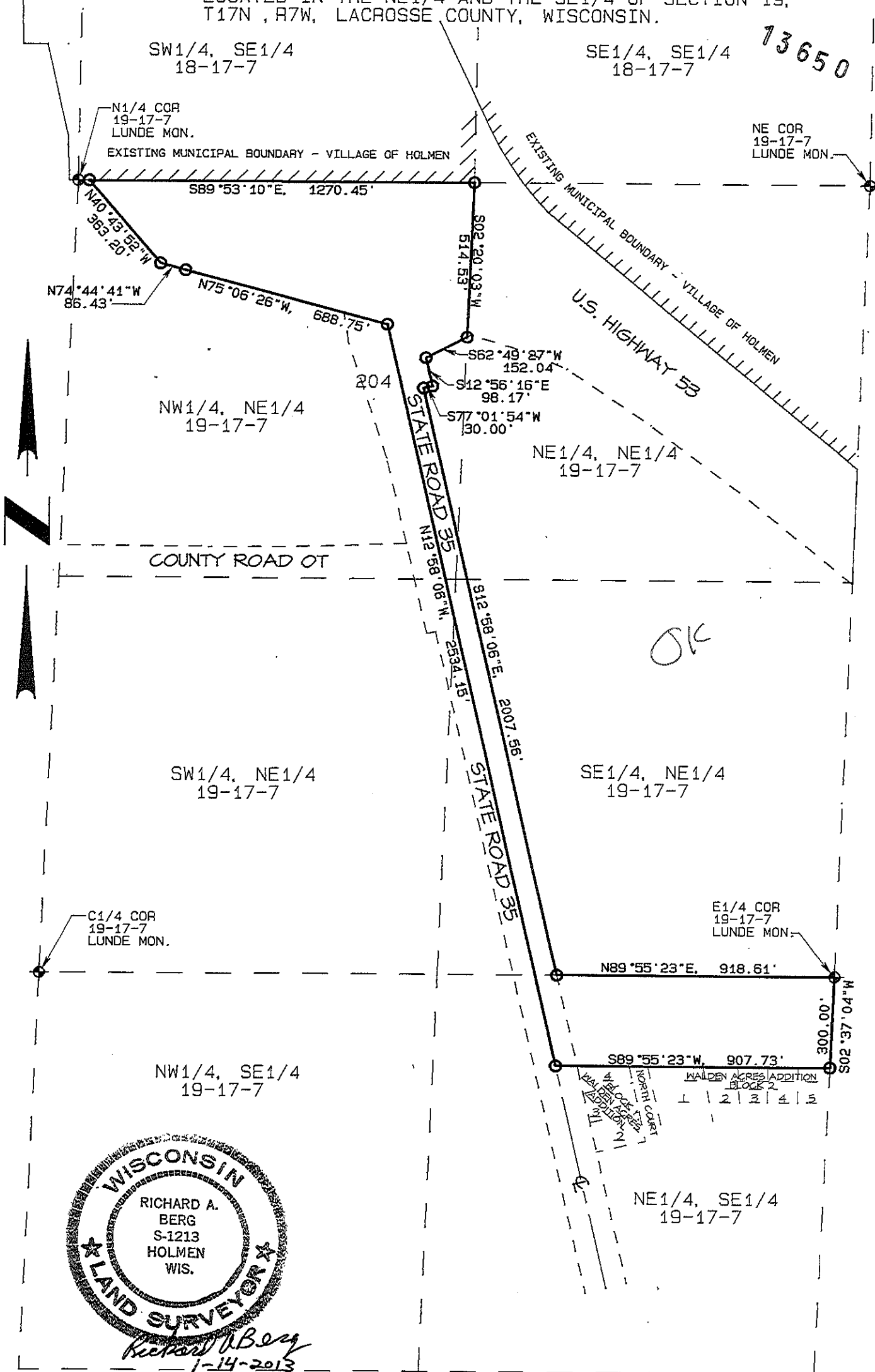
*Richard A. Berg*  
1-14-2013

"Exhibit B"

# ANNEXATION MAP

PROPERTY TO BE ANNEXED TO THE VILLAGE OF HOLMEN  
LOCATED IN THE NE1/4 AND THE SE1/4 OF SECTION 19,  
T17N , R7W, LACROSSE COUNTY, WISCONSIN.

73650



OK



*Richard A. Berg*  
1-14-2013

SCALE 1"=400'

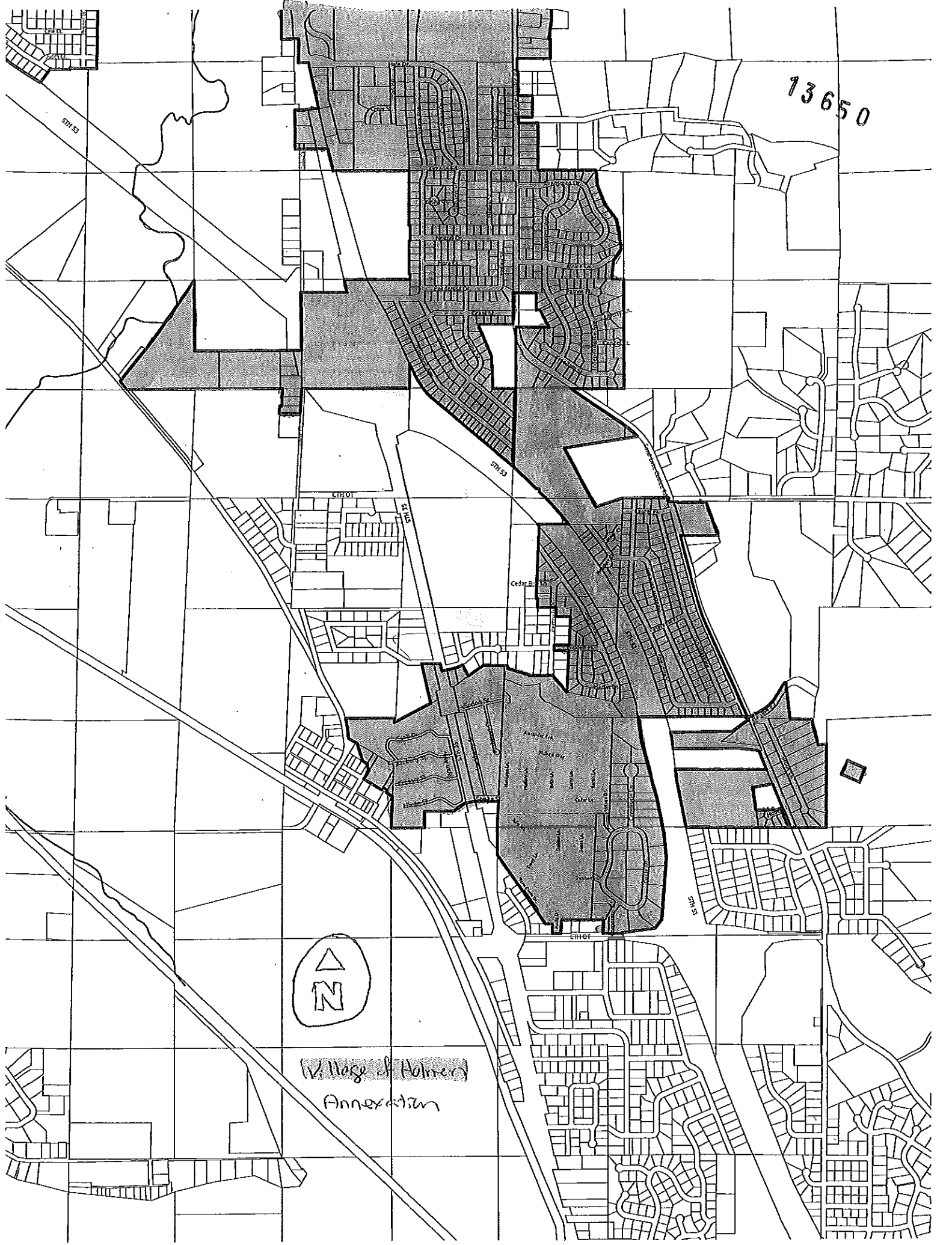


DRAFTED BY:  
RICHARD A. BERG, PLS#1213  
BERG ENTERPRISES  
300 STATE ST. - PO BOX 625  
HOLMEN, WI 54636

WALDEN ACRES ADDITION  
BLOCK 2

1	2	3	4	5
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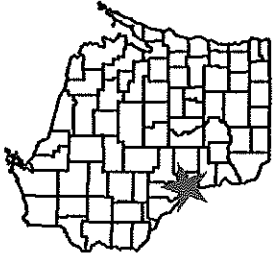
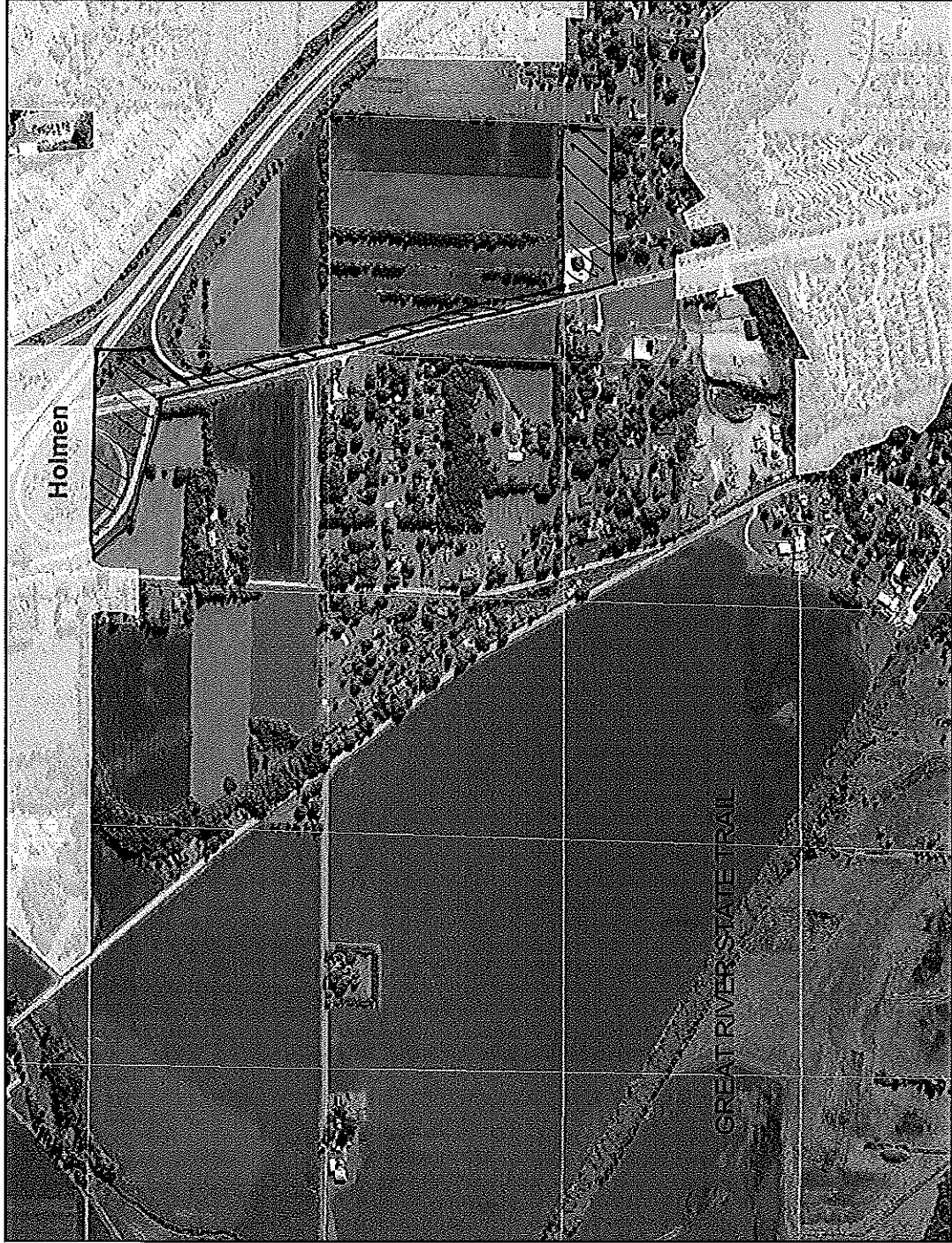
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Village of Holmen  
Annexation



annex 13650



- Legend**
- County Boundaries
  - PLSS Q-Q Sections
  - Civil Towns
  - Civil Town
  - 24K Open Water
  - Cities and Villages
  - Village
  - City
  - DNR Managed Lands
  - Fee

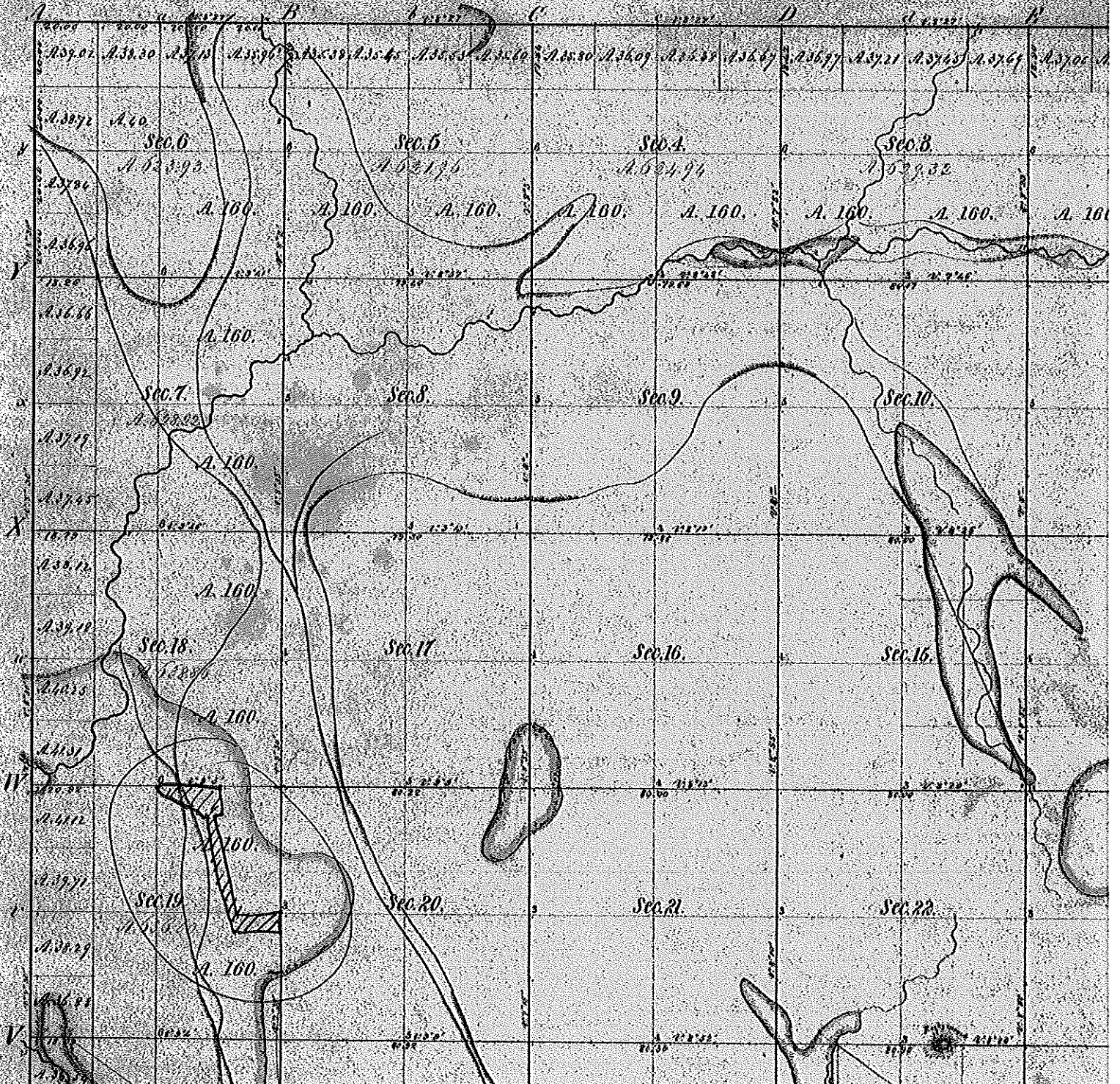


Scale: 1:11,267



This map is a user generated static output from an Internet mapping site and is for general reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable. THIS MAP IS NOT TO BE USED FOR NAVIGATION.

# Township N<sup>o</sup> 17 N; Range N<sup>o</sup> 7 West,

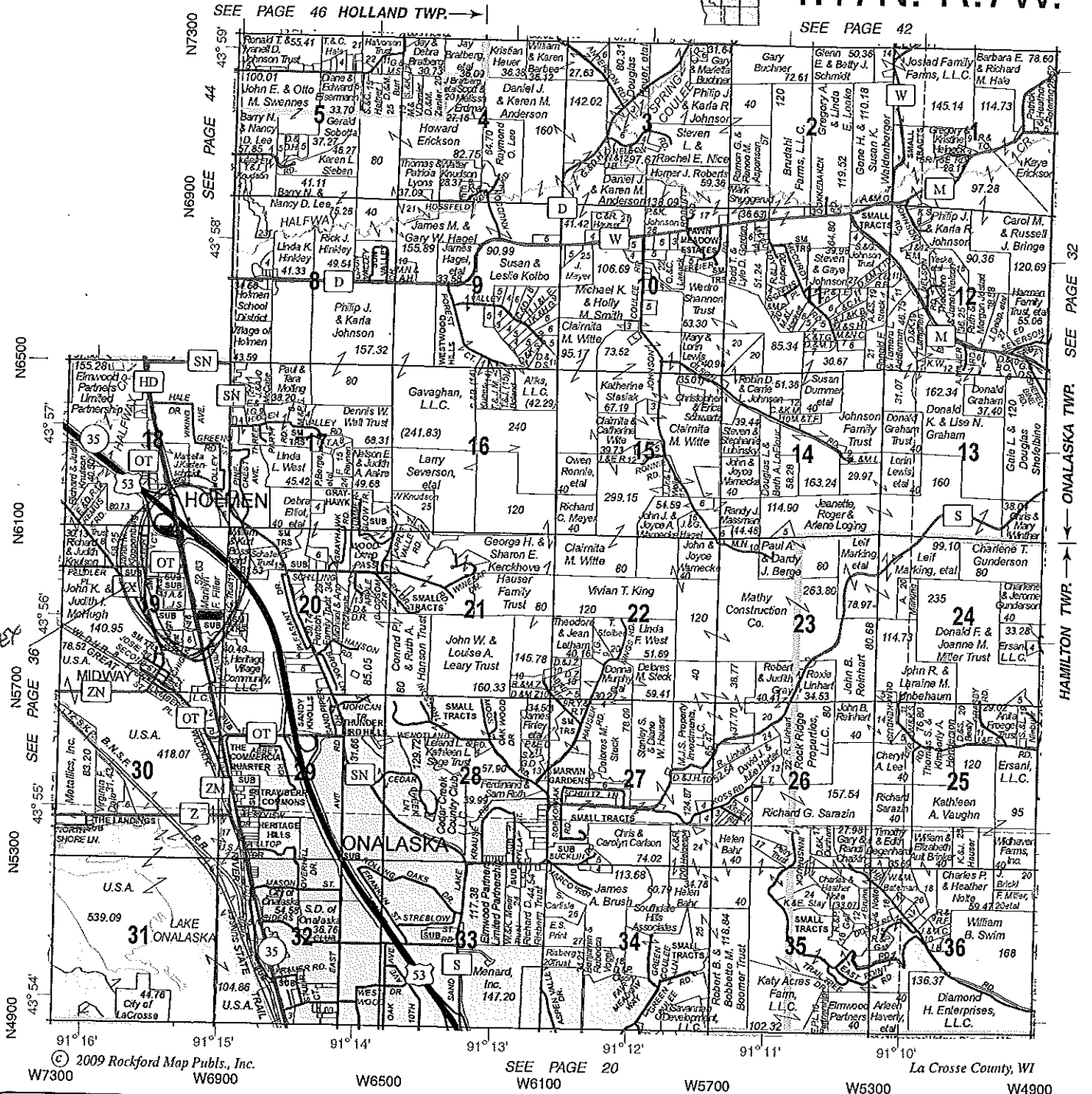


ANNEX



SEE PAGE 46 HOLLAND TWP. →

SEE PAGE 42



© 2009 Rockford Map Pubs., Inc.

SEE PAGE 20

La Crosse County, WI

*4-H...  
the POWER of YOUTH*



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1131 Main St. • Onalaska, WI 54650



**WISCONSIN DEPARTMENT OF  
ADMINISTRATION**

**SCOTT WALKER**  
GOVERNOR

**MIKE HUEBSCH**  
SECRETARY

**Municipal Boundary Review**

PO Box 1645, Madison WI 53701

Voice (608) 264-6102 Fax (608) 264-6104

Email: [wimunicipalboundaryreview@wi.gov](mailto:wimunicipalboundaryreview@wi.gov)

Web: <http://doa.wi.gov/municipalboundaryreview/>

January 22, 2013

PETITION FILE NO. 13650

SCOTT HEINIG, CLERK  
VILLAGE OF HOLMEN  
PO BOX 158  
HOLMEN, WI 54636

SUE SCHULTZ, CLERK  
TOWN OF ONALASKA  
W7052 SECOND ST  
ONALASKA, WI 54650

Subject: APOSTOLIC LIFE CHURCH ANNEXATION

Section 66.0217 (6), Wis. Stats., provides that the annexation of lands to cities and villages within a county having a population of 50,000 or more shall be reviewed by the Department of Administration in order to determine if the proposed annexation is in the public interest or against the public interest. The proposed annexation from the Town of ONALASKA to the Village of HOLMEN (see attached description) must be reviewed pursuant to the statute.

To assist us in making this determination, we urge that you promptly supply the data requested on the enclosed questionnaire (where possible) and return the questionnaire to the department.

The purpose of this questionnaire is to assist the department in determining "Whether the governmental services, including zoning, to be supplied to the territory could clearly be better supplied by the town...." The statute further stipulates that the department shall study the "shape of the proposed annexation and the homogeneity of the territory with the annexing municipality." In addition, we would appreciate receiving from you any comments or information bearing on governmental services or shape and homogeneity that would indicate whether the annexation is in or against the public interest.

Please return the questionnaire as soon as possible so that the information can be reviewed prior to the department's statutory deadline of February 11, 2013. Direct any questions and comments to Erich Schmidtke at (608) 264-6102. Thank you for your cooperation.

For additional information on annexation or other land use issues, visit our web site at <http://doa.wi.gov/municipalboundaryreview/>.

Sincerely,

Erich Schmidtke

Enclosures

**REAL PROPERTY LISTERS ANNEXATION REVIEW**

1. Territory to be annexed: <u>Holmen Apostolic Church</u>	From Town of: <u>Town of Onalaska</u>	To City/Village of: <u>Village of Holmen</u>
---	--	---

2. Checklist: (Y) Yes; (N) No; (NA) Not applicable; (NC) Not checked

**Location and Position**

- Y (1) A clear, concise description by government lot, recorded private claim, 1/4 - 1/4 section, section, township, range and county.
- NC (2) Alignment with orthophotography.
- Y (3) Contiguous with existing village/city boundaries. by corridor on R/W
- No (4) Creates an island area in Township (completely surrounded by city).
- No (5) Creates an island area in City (completely surrounded by town).

**Description Information**

- Y (1) New metes and bounds description.
  - NC (a) Closure within 1:3000.
  - NC (b) Commences with a corner of a 1/4 section (not center of section).
  - NC (c) Bearing basis shown.
  - yes (d) Identifies surveyor including stamp and registration number
- NC (2) Uses existing metes and bounds descriptions
  - (a) Located in an existing recorded plat or Certified Survey Map, by lot(s) and or block(s).
  - (b) Uses metes and bounds descriptions from existing surveys not on the same bearing basis

**Map Information**

- NC (1) Previously recorded bearings and distances if different and reference document.
- yes (2) Section, 1/4 and 1/4-1/4 section lines labeled.
- yes (3) Identify owner(s) of annexed land. Tax Roll shows Holmen Apostolic Church not Apostolic Life Church
- yes (4) Identify PIN numbers included in annexation. Did not show pin #s for Road R/W
- No (5) Identify PIN numbers being split by annexation Did not show Road R/W's pin numbers being split
- yes (6) North arrow.
- yes (7) Scale
- yes (8) Streets and road shown and identified.
- N/A (9) Legend
- N/A (10) Curve data.

N/A (11) Meander line data.

No (12) Total area/acreage of annexation.

yes (13) Annexation to centerline of all streets and highway

---

3. Other relevant information and comments bearing upon the public interest in the annexation:

---

Prepared by: Pam Hollnagel  
Title: Real Property Lister  
Phone: 608-785-5510  
Date: 1/23/13

Please **RETURN PROMPTLY** to:  
Municipal Boundary Review  
101 E. Wilson Street, 10<sup>th</sup> Floor  
Madison, WI 53702-0001  
(608) 264-6102 (608) 267-6917 FAX

**ANNEXATION REVIEW QUESTIONNAIRE**  
**WISCONSIN MUNICIPAL BOUNDARY REVIEW**

1. Territory to be annexed: 10-445-000 | From: TOWN OF ONALASKA | To: VILLAGE OF HOLMEN

2. Area (Acres): 20.5      Approx. Equalized (full) value: Land: \$ Ø      Improvements: \$ Ø

3. Property Tax Payments      **OR**      Boundary Agreement (circle one)

a. Annual town property tax on territory to be annexed: <u>Ø</u>	a. Title of boundary agreement _____
b. Total that will be paid to Town (annual tax multiplied by 5 years): <u>Ø</u>	b. Year adopted _____
c. Paid by:      Petitioner City/Village (circle one) <u>Other</u> <u>N/A</u>	c. Participating jurisdictions _____
	d. Statutory authority (circle one) 66.0307                  66.0225                  66.0301

4. Approximate present land use of territory: | Resident Population: |

Undeveloped: _____ %	Residential <u>100% (church)</u>	Electors: <u>Ø</u>
Commercial: _____ %	Recreational _____ %	Total: <u>Ø</u>
Industrial: _____ %		

5. If territory is undeveloped, what is the anticipated use?

Commercial: _____ %	Residential <u>100% (church)</u>	Other: _____
Industrial: _____ %	Recreational _____ %	

Comments: \_\_\_\_\_

6. Has a preliminary \_\_\_ or final \_\_\_ plat been submitted to the Plan Commission: \_\_\_ Yes X No

7. What is the nature of land use adjacent to this territory in the city or village?:  
Highway and commercial and residential mixes

In the town?: Ag, commercial and residential mixes

8. What are the basic service needs that precipitated the request for annexation?

Sanitary sewer <u>X</u>	Police/Fire protection <u>X</u>
Water supply <u>X</u>	EMS
Storm sewers <u>X</u>	Zoning <u>X (Expansion Plans)</u>
Other _____	

**ANNEXATION REVIEW QUESTIONNAIRE**  
**WISCONSIN MUNICIPAL BOUNDARY REVIEW**

1. Territory to be annexed: 10-445-0 | From: TOWN OF ONALASKA | To: VILLAGE OF HOLMEN

2. Area (Acres): 20.5 | Approx. Equalized (full) value: Land:\$ 0 | Improvements:\$ 0

3. Property Tax Payments OR Boundary Agreement (circle one)

a. Annual town property tax on territory to be annexed: <u>0</u>	a. Title of boundary agreement _____
b. Total that will be paid to Town (annual tax multiplied by 5 years): <u>0</u>	b. Year adopted _____
c. Paid by: <u>Petitioner</u> City/Village (circle one) Other _____	c. Participating jurisdictions _____
	d. Statutory authority (circle one) <u>66.0307</u> 66.0225      66.0301

4. Approximate present land use of territory: | Resident Population: |

Undeveloped: _____%	Residential _____%	Electors: <u>0</u>
Commercial: _____%	Recreational _____%	Total: <u>0</u>
Industrial: _____%	<u>Church</u>	

5. If territory is undeveloped, what is the anticipated use?

Commercial: _____%	Residential _____%	Other: _____
Industrial: _____%	Recreational _____%	

Comments: \_\_\_\_\_

6. Has a preliminary \_\_\_ or final \_\_\_ plat been submitted to the Plan Commission: \_\_\_ Yes  No

7. What is the nature of land use adjacent to this territory in the city or village?:

In the town?: Church

8. What are the basic service needs that precipitated the request for annexation?

Sanitary sewer <input checked="" type="checkbox"/>	Police/Fire protection _____
Water supply <input checked="" type="checkbox"/>	EMS _____
Storm sewers <input checked="" type="checkbox"/>	Zoning _____
Other _____	



9. Is the city/village or town capable of providing needed utility services?

City/Village  Yes  No

Town  Yes  No

If yes, approximate time table for providing service:

Sanitary Sewers immediately  
or, write in number of years.

City/Village

Town

Water Supply immediately,  
or, write in number of years.

\_\_\_\_\_

\_\_\_\_\_

Will provision of sanitary sewers and/or water supply to the territory proposed for annexation require capital expenditures (i.e. treatment plant expansion, new lift stations, interceptor sewers, wells, water storage facilities)?

Yes  No. If yes, identify the nature of the anticipated improvements and their probable costs: \_\_\_\_\_

10. Parks and Recreation:

Total acreage: 57 acres Annual park program appropriation: \$ 25,000

Describe proximity of parks from annexation territory:

1 mile

11. Schools:

What school district(s) serve the territory to be annexed? Holmen School District

12. Planning:

1. Do you have a comprehensive plan for the City/Village/Town?  Yes  No

If yes, when was it prepared? 2005 When Updated? ND

Who prepared the plan? Schreiber Anderson

2. Annual appropriation for planning? \$ 5000.00

3. How is the annexation territory now zoned? Ag A

4. How will the land be zoned and used if annexed? \_\_\_\_\_

14. Other relevant information and comments bearing upon the public interest in the annexation:

Prepared by: Melissa Erdman  
Title: Clerk  
Phone: 608 783 4058  
Date: 2/16/13

Please RETURN PROMPTLY to:  
Municipal Boundary Review  
PO Box 1645  
Madison, WI 53701  
(608) 264-6102 (608) 264-6104 FAX  
[wimunicipalboundaryreview@wi.gov](mailto:wimunicipalboundaryreview@wi.gov) EMAIL



WISCONSIN DEPARTMENT OF  
ADMINISTRATION

SCOTT WALKER  
GOVERNOR  
MIKE HUEBSCH  
SECRETARY

Municipal Boundary Review  
PO Box 1645, Madison WI 53701  
Voice (608) 264-6102 Fax (608) 264-6104  
Email: [wimunicipalboundaryreview@wi.gov](mailto:wimunicipalboundaryreview@wi.gov)  
Web: <http://doa.wi.gov/municipalboundaryreview/>

February 11, 2013

PETITION FILE NO. 13650

SCOTT HEINIG, CLERK  
VILLAGE OF HOLMEN  
PO BOX 158  
HOLMEN, WI 54636

SUE SCHULTZ, CLERK  
TOWN OF ONALASKA  
W7052 SECOND ST  
ONALASKA, WI 54650

Subject: APOSTOLIC LIFE CHURCH ANNEXATION

The proposed annexation submitted to our office on January 22, 2013, has been reviewed and found to be against the public interest. In determining whether an annexation is in the public interest, s. 66.0217 (6), Wis. Stats. requires the Department to examine "[t]he shape of the proposed annexation and the homogeneity of the territory with the annexing village or city and any other contiguous village or city..." so as unincorporated land transitions to city or village status, the resulting boundaries are rational and easy for jurisdictions and residents to follow. The subject petition is for territory that is not reasonably shaped, and is not directly contiguous to the **VILLAGE OF HOLMEN**.

Based on the petitioner's map and legal description, the subject territory is not contiguous to the Village under the plain language of the annexation statute and interpretative case law. "Contiguity" is a basic tenant of annexation found in s. 66.0217, Wis. Statutes, in order to prevent "leap frog" annexation and reduce crazy-quilt jurisdictional boundaries by facilitating orderly annexation of territory.

In this instance, contiguity of the primary 6 acre parcel owned by Apostolic Life Church is achieved only by including a 1/2 mile long strip of STH 35 road-right-of-way. This configuration is known as a "balloon on a string," and has been determined not to meet the minimum standard for contiguity established by the Wisconsin Supreme Court in *Town of Mt. Pleasant v. City of Racine*, 24 Wis.2d 41, 127 N.W.2d 757 (1964).

The Supreme Court has consistently held that this type of annexation does not coincide with the legislative intent of ch. 66, Wis. Stats., (see *Mt. Pleasant v. Racine*<sup>1</sup>, *Town of Fond du Lac v. City of Fond du Lac*<sup>2</sup>, and *Incorporation of the Town of Pewaukee*<sup>3</sup>) because it creates incoherent boundaries that are difficult for both the City and the Town to administer, for state, federal, and regional jurisdictions to follow, and for local residents and businesses to understand.

The shape of this annexation and its connection to the Village could be greatly improved by including the lands immediately to the north, along with the US Highway 53 right-of-way. Specifically, by including the Southeast and Northeast quarter quarter sections of the Northeast quarter of Section 19, along with the road right-of-way, this annexation could be compact and rational, and no longer an illegal balloon-on-a-string annexation.

<sup>1</sup> *Mt. Pleasant v. Racine*, 24 Wis.(2d) 41 (1964). *Town of Fond du Lac v. City of Fond du Lac*, 22 Wis.(2d) 533 (1964).

<sup>2</sup> *Town of Fond du Lac v. City of Fond du Lac*, 22 Wis.(2d) 533 (1964).

<sup>3</sup> *Incorporation of the Town of Pewaukee*, 186 Wis.(2d) 515 (1994)

Another alternative is for the Village and Town to develop a boundary agreement between themselves to address how this shared boundary line will eventually be made clear, compact, and orderly. Reviewing and approving boundary agreements is another function of this Department, therefore Department staff would be available to answer any questions regarding boundary agreement requirements or process, or any other technical assistance.

In the event that the City chooses to nonetheless adopt an annexation ordinance for this territory as it is currently configured, the Department reminds clerks of annexing municipalities of the requirements of s. 66.0217 (9)(a), Wis. Stats., which states:

"The clerk of a city or village which has annexed shall file immediately with the secretary of state a certified copy of the ordinance, certificate and plat, and shall send one copy to each company that provides any utility service in the area that is annexed. The clerk shall record the ordinance with the register of deeds and file a signed copy of the ordinance with the clerk of any affected school district..."

State and federal aids based on population and equalized value may be significantly affected through failure to file with the Secretary of State. Please file a copy of your annexing ordinance, including a statement certifying the population of the annexed territory. **Please also include the MBR number with your ordinance as this assists with record keeping. Your MBR number is: 13650**  
The address of the Office of the Secretary of State is:

Annexations and Railroads  
Division of Government Records  
Office of the Secretary of State  
PO Box 7848  
Madison WI 53707-7848

Please call me at (608) 264-6102, should you have any questions concerning this annexation review.

Sincerely,



Erich Schmidtke, Municipal Boundary Review

cc: petitioner