

13776

Kevin Mack - Mack Highland LLC

13776	Date Sent	Reply	Status
Town Quest	5/9	5/15	
Muni Quest	5/9	5/14	
Prop. Lister	5/9	5/12	

Town of ONALASKA
City of ONALASKA
05/28/2014

OK/COMMENTS 5/28/14

Request for Annexation Review

Wisconsin Department of Administration

WI Dept. of Administration
Municipal Boundary Review
101 E. Wilson Street, 9th Floor
Madison WI 53703
608-264-6102 Fax: 608-264-6104
wimunicipalboundaryreview@wi.gov
<http://doa.wi.gov/municipalboundaryreview/>

13776

Petitioner Information

Name: Kevin Mack - Mack Highland LLC

Address: 4966 Stuhr Ct
Onalaska WI 54650

Email: Aromaplane@Centurytel.net

Office use only:

DEPT OF ADMINISTRATION

MAY - 8
2014

MUNICIPAL BOUNDARY REVIEW

1. Town where property is located: Town of Onalaska

2. Petitioned City or Village: City of Onalaska

3. County where property is located: La Crosse

4. Population of the territory to be annexed: 4

5. Area (in acres) of the territory to be annexed: 0.92 Acres

6. Tax parcel number(s) of territory to be annexed
(if the territory is part or all of an existing parcel): 10217000-18209716

Petitioners phone:

608-386-8899

Town clerk's phone:

608-783-4958

City/Village clerk's phone:

608-781-9530

Contact Information if different than petitioner:

Representative's Name and Address:

Kevin Mack

NS130 Stuhr Ct

Onalaska WI 54650

City State Zip

Phone: 608-386-8899

E-mail:

Surveyor or Engineering Firm's Name & Address:

Coulee Region Land Surveyors

917 S. 4th

P.O. Box 1954

La Crosse WI 54601

City State Zip

Phone: 608-784-1614

E-mail: WWW.CouleeRegionLandSurveyors.com

Required Items to be provided with submission (to be completed by petitioner):

1. ☐ Legal Description meeting the requirements of s. 66.0217 (1) (c) [see attached annexation guide]
2. ☐ Map meeting the requirements of s. 66.0217 (1) (g) [see attached annexation guide]
3. ☐ Signed Petition or Notice of Intent to Circulate is included
4. Indicate Statutory annexation method used:
 - ☐ Unanimous per s. 66.0217 (2), or,
 - OR
 - ☐ Direct by one-half approval per s. 66.0217 (3)
5. ☐ Check or money order covering review fee [see next page for fee calculation]

ANNEXATION SUBMITTAL GUIDE

13776

s. 66.0217 (5) THE PETITION

- ☐ State the purpose of the petition:
- Direct annexation by unanimous approval; OR
 - Direct annexation by one-half approval; OR
 - Annexation by referendum.
- ☐ Petition must be signed by:
- All owners and electors, if by unanimous approval.
 - See 66.0217 (3) (a), if by one-half approval.
 - See 66.0217 (3) (b), if by referendum.
- ☐ State the population of the land to be annexed.

[It is beneficial to include Parcel ID or Tax numbers, the parcel area, and identify the annexe (Town) and annexor (Village or City) in the petition.]

s. 66.0217 (1) (c) THE DESCRIPTION

- ☒ The annexation petition must include a legal description of the land to be annexed. The land must be described by reference to the government lot, private claim, quarter-section, section, town and range in which the land lies. The land must be further described by metes and bounds commencing from a monumented corner of the section or quarter-section, or the monumented end of a private claim or federal reservation, in which the land lies; OR
- ☒ If the land is wholly and entirely within a lot or lots, or all of a block or blocks of a recorded subdivision plat or certified survey map, it must be described by reference to the lot (s) and/or block (s) therein, along with the name of the plat or the number, volume, page, and County of the certified survey map.
- ☒ The land may NOT be described by:
- Aliquot part;
 - Reference to any other document (plat of survey, deed, etc.);
 - Exception or Inclusion;
 - Parcel ID or tax number.

s. 66.0217 (1) (g) THE MAP

- ☒ The map shall be an *accurate reflection* of the legal description of the parcel being annexed. As such, it must show:
- A tie line from the parcel to the monumented corner of the section or quarter-section, or the monumented end of a private claim or federal reservation, in which the parcel lies. The corner and monument must be identified.
 - Bearings and distances along all parcel boundaries as described.
 - All adjoining as referenced in the description.
- ☒ The map must include a **graphic scale**.
- ☒ The map must show and identify the existing municipal boundary, in relation to the parcel being annexed.

[It is beneficial to include a North arrow, and identify adjacent streets and parcels on the map.]

s. 66.0217 FILING

- ☐ The petition must be filed with the Clerk of the annexing City or Village and with the Clerk of the Town in which the land is located.
- ☐ If the annexation is by one-half approval, or by referendum, the petitioner must post notice of the proposed annexation as required by s. 66.0217 (4).
- ☐ If the lands being annexed are within a County of 50,000 or greater population, the petition must also be filed with the Department of Administration for review

[Note that no municipality within a County of 50,000 or greater population may enact an annexation ordinance prior to receiving a review determination from the Department of Administration.]

13776

11:30am RECEIVED
CB
MAY 06 2014

PETITION FOR ANNEXATION

CITY OF ONALASKA

TO: City Clerk
City of Onalaska
415 Main Street
Onalaska, WI 54650

TO: City Clerk
Town of Onalaska
W7052 Second Street
Onalaska, WI 54650

We, the undersigned,

Mack Highland LLC - Kevin Mack
(Printed Name(s))

do hereby respectively petition the City of Onalaska, Wisconsin, to annex the real estate described hereinafter to the City of Onalaska, which is to be detached from the township of Onalaska, County of LaCrosse, Wisconsin to the City of Onalaska and that the subject property be zoned

R1

upon annexation.

The property, which is the subject of this petition, is contiguous to the current boundaries of the City of Onalaska. A complete and accurate legal description and a scaled map of the area is attached hereto and incorporated herein by reference as EXHIBIT "A".

This instrument constitutes a Petition for direct annexation pursuant to Section 66.0217(2), Wisconsin Statutes. The number of electors residing within the boundaries of this property is 4 and the undersigned are the sole owners and fee title holders to these properties. Therefore, pursuant to Section 66.0217(4), no notice or publication is required.

A copy of this Petition is being mailed to the State of Wisconsin, Department of Administration, for review as required by Section 66.0217(6), Wisconsin Statutes along with the requisite Department of Administration annexation fee. See Annexation Review Fee Guide.

A complete and detailed legal description and map must accommodate this petition at the time of application in order for it to be placed on the Plan Commission Meeting agenda. Short forms or abbreviated legal descriptions will not be accepted. Maps must be to scale and dimensioned.

SIGNATURES OF PETITIONERSADDRESS OF PROPERTYDATE OF SIGNATURE

Kevin Mack 4966 Stuhrt Ct 5/6/14
Onalaska WI 54650

Tax Parcel Identification Numbers:

101217000-18209716

Contact Person:

Kevin Mack

Telephone (608)

386-8899

Address:

NS130 Stuhrt Ct Onalaska

Email:

Aromaplant@Centurytel.net

For office use:

Date:

Initials:

Enclosures:

☐ Petition☐ Legal Description☐ Map

415 Main Street, Onalaska, WI 54650

Land Use & Development Director 608-781-9590

13776

AFFIDAVIT OF CIRCULATOR

I, Kevin Mack - Mack Highville being duly sworn, state: I reside at
NS130 Stuhrt Ct Onalaska, Wisconsin.

I personally circulated the attached petition in the town(s) of Onalaska,
La Crosse County, Wisconsin, commencing on the 1st day
of May, 20 14 and terminating on the 6 day of
May, 20 14, and personally obtained each signature on this petition. I
know that each person who signed is an elector or owner of the property located in the territory proposed
for annexation and signed the petition with full knowledge of its content of the date indicated opposite his
or her name. I know their respective residences given. I reside in the area described above. I am aware
that falsifying this affidavit is punishable under Sections 12.13(3)(a) and 946.32(1)(a) of the Wisconsin
statutes.

Subscribed and sworn to before me this

6th day of May, 20 14.

Caroline L. Burmaster

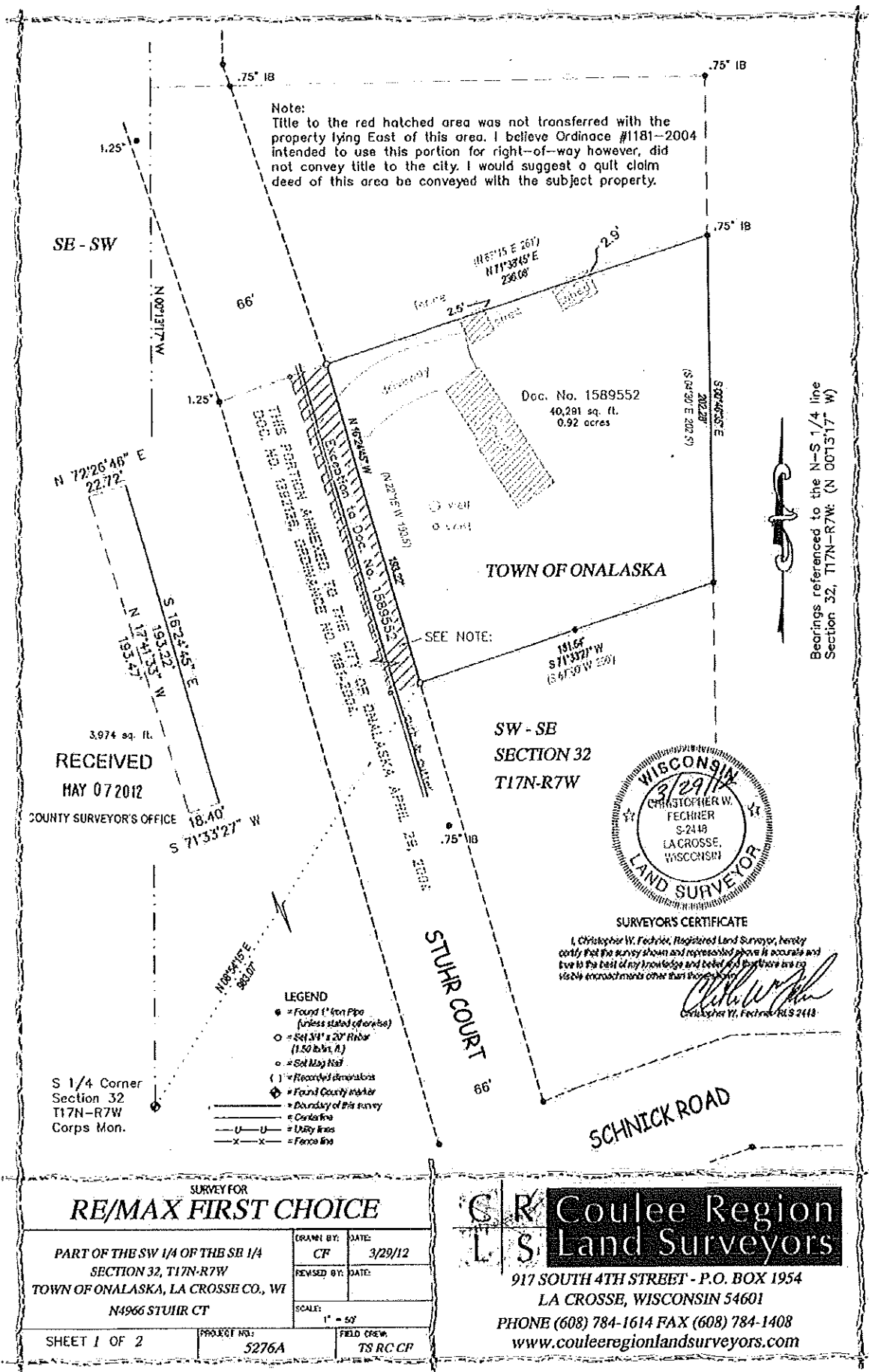
Notary Public

State: WI

Expires: 10-18-15

County: La Crosse

Kevin Mack
Signature of Circulator



O-1205

O-1205

O-1205

13776

LEGAL DESCRIPTION

Part of the SW 1/4 of the SE 1/4, Section 32, T17N-R7W, Town of Onalaska, La Crosse County, Wisconsin described as follows: Commencing at the South 1/4 corner of Section 32, thence N 08°54'15" E 983.07 feet to the point of beginning of this description:

thence N 16°24'45" W 193.22 feet;
thence N 71°38'45" E 236.08 feet;
thence S 00°46'35" E 202.28 feet;
thence S 71°33'27" W 181.54 feet to the point of beginning.

Subject to any easements, covenants and restrictions of record.

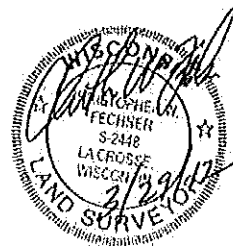
PROPOSED QUIT CLAIM LEGAL DESCRIPTION

Part of the SW 1/4 of the SE 1/4, Section 32, T17N-R7W, City of Onalaska, La Crosse County, Wisconsin described as follows: Commencing at the South 1/4 corner of Section 32, thence N 08°54'15" E 983.07 feet to the point of beginning of this description:

thence S 71°33'27" W 18.40 feet;
thence N 17°41'33" W 193.47 feet;
thence N 72°26'46" E 22.72 feet;
thence S 16°24'45" E 193.22 feet to the point of beginning.

Intending to convey a strip of land connecting the above described parcel to the existing right-of-way of Stuhr Court.

Subject to any easements, covenants and restrictions of record.



**SURVEY FOR
RE/MAX FIRST CHOICE**

PART OF THE SW 1/4 OF THE SE 1/4
SECTION 32, T17N-R7W
TOWN OF ONALASKA, LA CROSSE CO., WI
N4966 STUHR CT

DRAWN BY: DATE:
CF 3/29/12

REVISED BY: DATE:

SCALE: 1" = 50'

SHEET 2 OF 2

PROJECT NO.:
5276A

FIELD CREW:
TS RC CF

**C R Coulee Region
L S Land Surveyors**

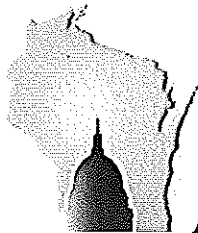
917 SOUTH 4TH STREET - P.O. BOX 1934

LA CROSSE, WISCONSIN 54601

PHONE (608) 784-1614 FAX (608) 784-1408

www.couleeregionlandsurveyors.com

O-1205



**WISCONSIN DEPARTMENT OF
ADMINISTRATION**

SCOTT WALKER
GOVERNOR

MIKE HUEBSCH
SECRETARY

Municipal Boundary Review
PO Box 1645, Madison WI 53701
Voice (608) 264-6102 Fax (608) 264-6104
Email: wimunicipalboundaryreview@wi.gov
Web: <http://doa.wi.gov/municipalboundaryreview/>

May 9, 2014

PETITION FILE NO. 13776

CAROLINE L. BURMASTER, CLERK
CITY OF ONALASKA
415 MAIN ST
ONALASKA, WI 54650

MELISSA ERDMAN, CLERK
TOWN OF ONALASKA
W7052 SECOND ST
ONALASKA, WI 54650

Subject: KEVIN MACK - MACK HIGHLAND LLC ANNEXATION

Section 66.0217 (6), Wis. Stats., provides that the annexation of lands to cities and villages within a county having a population of 50,000 or more shall be reviewed by the Department of Administration in order to determine if the proposed annexation is in the public interest or against the public interest. The proposed annexation from the Town of ONALASKA to the City of ONALASKA (see attached description) must be reviewed pursuant to the statute.

To assist us in making this determination, we urge that you promptly supply the data requested on the enclosed questionnaire (where possible) and return the questionnaire to the department.

The purpose of this questionnaire is to assist the department in determining "Whether the governmental services, including zoning, to be supplied to the territory could clearly be better supplied by the town...." The statute further stipulates that the department shall study the "shape of the proposed annexation and the homogeneity of the territory with the annexing municipality." In addition, we would appreciate receiving from you any comments or information bearing on governmental services or shape and homogeneity that would indicate whether the annexation is in or against the public interest.

Please return the questionnaire as soon as possible so that the information can be reviewed prior to the department's statutory deadline of May 28, 2014. Direct any questions and comments to Erich Schmidtke at (608) 264-6102. Thank you for your cooperation.

For additional information on annexation or other land use issues, visit our web site at <http://doa.wi.gov/municipalboundaryreview/>.

Sincerely,

Erich Schmidtke

Enclosures

PETITION # 13776

REAL PROPERTY LISTERS ANNEXATION REVIEW

1. Territory to be annexed: Mack Highland LLC From Town of: Onalaska To City/Village of: Onalaska
2. Checklist: (Y) Yes; (N) No; (NA) Not applicable; (NC) Not checked

Location and Position

- Y (1) Location description by government lot, recorded private claim, ¼ - ¼ section, section, township, range and county
Y (2) Contiguous with existing village/city boundaries
N (3) Creates an island area in Township (completely surrounded by city)
N (4) Creates an island area in City (completely surrounded by town)

Petition and Map Information

- ? (1) Identify owner(s) of annexed land *Petition identifies the map doesn't*
? (2) Identify parcel ID numbers included in annexation. *Petition does Map does Not. Includes prt already annexed in doc recorded 1392126*
N/A (3) Identify parcel ID numbers being split by annexation
Y (4) North arrow
Y (5) Graphic Scale
Y (6) Streets and Highways shown and identified
Y (7) Legend
Y (8) Total area/acreage of annexation

the map they are using is a map & legal done of a survey of the property & includes a piece already annexed to the city previously in doc No. 1392126

3. Other relevant information and comments:

Prepared by: Pam Hollnager
Title: Real Property Lister
Phone: 608 985-5510
Date: 5/12/14

Please **RETURN PROMPTLY** to:
Municipal Boundary Review
101 E. Wilson Street, 9th Floor
Madison, WI 53702-0001
(608) 264-6102 (608) 267-6917 FAX
wimunicipalboundaryreview@wi.gov

Sime, Don R - DOA

From: Pamela Hollnagel <hollnagel.pam@co.la-crosse.wi.us>
Sent: Monday, May 12, 2014 11:43 AM
To: Sime, Don R - DOA
Subject: RE: Onalaska annexation
Attachments: Zoning_20140512_130137.pdf

Good Morning Don,

On this annexation they already annexed the part of the legal that appears to be in the right of way but was never deeded to the city 18-2097-16 for right of way and that parcel number is included in the petition. It appears that the survey they are using for the annexation was probably done for the purpose of showing that parcel that was never deeded to the city for right of way. If they include that legal description that covers that piece then that piece will be annexed twice. Any questions please let me know. Thanks

Pamela K. Hollnagel, Real Property Lister
County of LaCrosse
Zoning, Planning & Land Information Department
400 4th St N - Room 3170
LaCrosse WI 54601-3200
phone: (608) 785-5510 or fax (608) 785-5922
email: hollnagel.pam@co.la-crosse.wi.us
website: www.co.la-crosse.wi.us

From: Sime, Don R - DOA [<mailto:Don.Sime@wisconsin.gov>]
Sent: Friday, May 09, 2014 1:44 PM
To: Pamela Hollnagel
Subject: Onalaska annexation

Attached MBR annexation review form for property listers. Please complete and return at your earliest convenience, but no later than 2 weeks from receipt.

Thank You!

PRIVATE AND CONFIDENTIAL

This e-mail and attachments are intended for the addressed recipient only.
If you are not the correct recipient please notify the sender of the delivery error and delete this message. Improper disclosure, copying, distribution, retransmission, or use of information from this e-mail is Prohibited, and may result in liability and damages for misuse of this information.

Annexation Review Questionnaire

Wisconsin Department of Administration

WI Dept. of Administration
Municipal Boundary Review
101 E. Wilson Street, 9th Floor
Madison WI 53703
608-264-6102 Fax: 608-264-6104
wimunicipalboundaryreview@wi.gov
<http://doa.wi.gov/municipalboundaryreview/>

Petitioner:

Kevin Mack - Mack Highland, LLC

Petition Number:

13776

1. Territory to be annexed: From Town of: Onalaska

To City/Village of: Onalaska

2. Area (Acres): 0.92 acre

3. Pick one: ☒ Property Tax Payments

OR

☐ Boundary Agreement

a. Annual town property tax on territory to be annexed: \$261

a. Title of boundary agreement _____

b. Total that will be paid to Town

b. Year adopted _____

(annual tax multiplied by 5 years): 1305

c. Participating jurisdictions

c. Paid by: ☐ Petitioner ☒ City ☐ Village

d. Statutory authority (pick one)

☐ Other:

☐ s. 66.0307

☐ s. 66.0225

☐ s. 66.0301

4. Resident Population: Electors: 4 Total: 4

5. Approximate **present land use** of territory:

Residential: 100%

Recreational: _____%

Commercial: _____%

Industrial: _____%

Undeveloped: _____%

6. If territory is undeveloped, what is the **anticipated use**?

Residential: 100%

Recreational: _____%

Commercial: _____%

Industrial: _____%

Other:

Comments:

7. Has a ☐ preliminary or ☐ final plat been submitted to the Plan Commission: ☐ Yes ☒ No

Plat Name: _____

8. What is the **nature of land use adjacent** to this territory in the city or village? **Residential**

In the town?: **Residential**

9. What are the **basic service needs** that precipitated the request for annexation?

☒ Sanitary sewer

☐ Water supply

☐ Storm sewers

☐ Police/Fire protection

☐ EMS

☐ Zoning

Other: **Septic is nearing end of its life span. Owner is being proactive.**

10. Is the city/village or town capable of providing needed utility services?

City/Village ☒ Yes ☐ No.

Town ☐ Yes ☒ No

If yes, approximate time table for providing service:

Sanitary Sewers immediately
or, write in number of years.

City/Village

☒

Town

☐

Water Supply immediately,
or, write in number of years.

☒

☐

Will provision of sanitary sewers and/or water supply to the territory proposed for annexation require capital expenditures (i.e. treatment plant expansion, new lift stations, interceptor sewers, wells, water storage facilities)?

☐ Yes ☒ No.

If yes, identify the nature of the anticipated improvements and their probable costs:

11. Planning:

1. Do you have a comprehensive plan for the City/Village/Town?

☒ Yes ☐ No

Is this annexation consistent with your comprehensive plan?

☒ Yes ☐ No

Describe: The current and proposed future use is consistent with the Comprehensive Plan's Land Use Plan. The annexation is also consistent with policies and recommendations in the Utilities and Community Facilities chapter of Comprehensive Plan which encourages annexations when the "area proposed for annexation has access to or can be easily connected to areas already served by the City, thereby allowing efficient delivery of services, facilities and utilities."

2. Annual appropriation for planning? \$ 168219

3. How is the annexation territory now zoned? County zoning has this parcel zoned Residential A: Single-Family.

4. How will the land be zoned and used if annexed? This parcel #10-1217-0 would continue to be utilized as residential.

12. Other relevant information and comments bearing upon the public interest in the annexation:

Prepared by: ☐ Town ☒ City ☐ Village

Name: Brea Grace, Land Use & Development Director,
City of Onalaska

Email: bgrace@cityofonalaska.com

Phone: 608.781.9590

Date: 05/13/2014

(April 2013)

Please **RETURN PROMPTLY** to:

wimunicipalboundaryreview@wi.gov

Municipal Boundary Review

PO Box 1645, Madison WI 53701

Fax: (608) 264-6104

Annexation Review Questionnaire

Wisconsin Department of Administration

WI Dept. of Administration
Municipal Boundary Review
101 E. Wilson Street, 9th Floor
Madison WI 53703
608-264-6102 Fax: 608-264-6104
wimunicipalboundaryreview@wi.gov
<http://doa.wi.gov/municipalboundaryreview/>

Petitioner:
Kevin Mack - Mack Highland LLC

Petition Number:
13776

1. Territory to be annexed: 10-1217-0
From Town of:
Town of ONALASKA

To City/Village of:
City of ONALASKA

2. Area (Acres): 0.72 ACRES

3. Pick one: ☒ Property Tax Payments

OR

☐ Boundary Agreement

a. Annual town property tax on territory to be annexed:

\$ 261.10

a. Title of boundary agreement _____

b. Year adopted _____

b. Total that will be paid to Town
(annual tax multiplied by 5 years): 1306.50

c. Participating jurisdictions

c. Paid by: ☐ Petitioner ☒ City ☐ Village
☐ Other:

d. Statutory authority (pick one)

☐ s. 66.0307

☐ s. 66.0225

☐ s. 66.0301

4. Resident Population: Electors: 4 Total:

5. Approximate present land use of territory:

Residential: 100 %

Recreational: _____ %

Commercial: _____ %

Industrial: _____ %

Undeveloped: _____ %

6. If territory is undeveloped, what is the anticipated use?

Residential: _____ %

Recreational: _____ %

Commercial: _____ %

Industrial: _____ %

Other:

Comments:

7. Has a ☐ preliminary or ☐ final plat been submitted to the Plan Commission: ☐ Yes ☐ No

Plat Name: _____

8. What is the nature of land use adjacent to this territory in the city or village? Residential

In the town?: Residential

9. What are the basic service needs that precipitated the request for annexation?

☐ Sanitary sewer

☐ Water supply

☐ Storm sewers

☐ Police/Fire protection

☐ EMS

☐ Zoning

Other

10. Is the city/village or town capable of providing needed utility services?

City/Village ☒ Yes ☐ No.

Town ☐ Yes ☒ No

If yes, approximate time table for providing service:

Sanitary Sewers immediately
or, write in number of years. _____

City/Village

☐

Town

☐

Water Supply immediately,
or, write in number of years. _____

☐☐

Will provision of sanitary sewers and/or water supply to the territory proposed for annexation require capital expenditures (i.e. treatment plant expansion, new lift stations, interceptor sewers, wells, water storage facilities)?

☐ Yes ☐ No.

If yes, identify the nature of the anticipated improvements and their probable costs:

11. Planning:

1. Do you have a comprehensive plan for the City/Village/Town?

☒ Yes ☐ No

Is this annexation consistent with your comprehensive plan?

☒ Yes ☐ No

Describe: _____

2. Annual appropriation for planning? \$ _____

3. How is the annexation territory now zoned? Residential

4. How will the land be zoned and used if annexed? Residential

12. Other relevant information and comments bearing upon the public interest in the annexation:

Prepared by: ☒ Town ☐ City ☐ Village

Name: Melissa Erdman

Email: melissa.erdman@townofonaleska.org

Phone: 608 783 4958

Date: 5-15-14

(April 2013)

Please RETURN PROMPTLY to:

wimunicipalboundaryreview@wi.gov

Municipal Boundary Review

PO Box 1645, Madison WI 53701

Fax: (608) 264-6104

EAST PART ONALASKA

NORTHWEST PART

HAMILTON

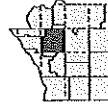
SOUTHWEST PART

HOLLAND

T.17N.-R.7W.

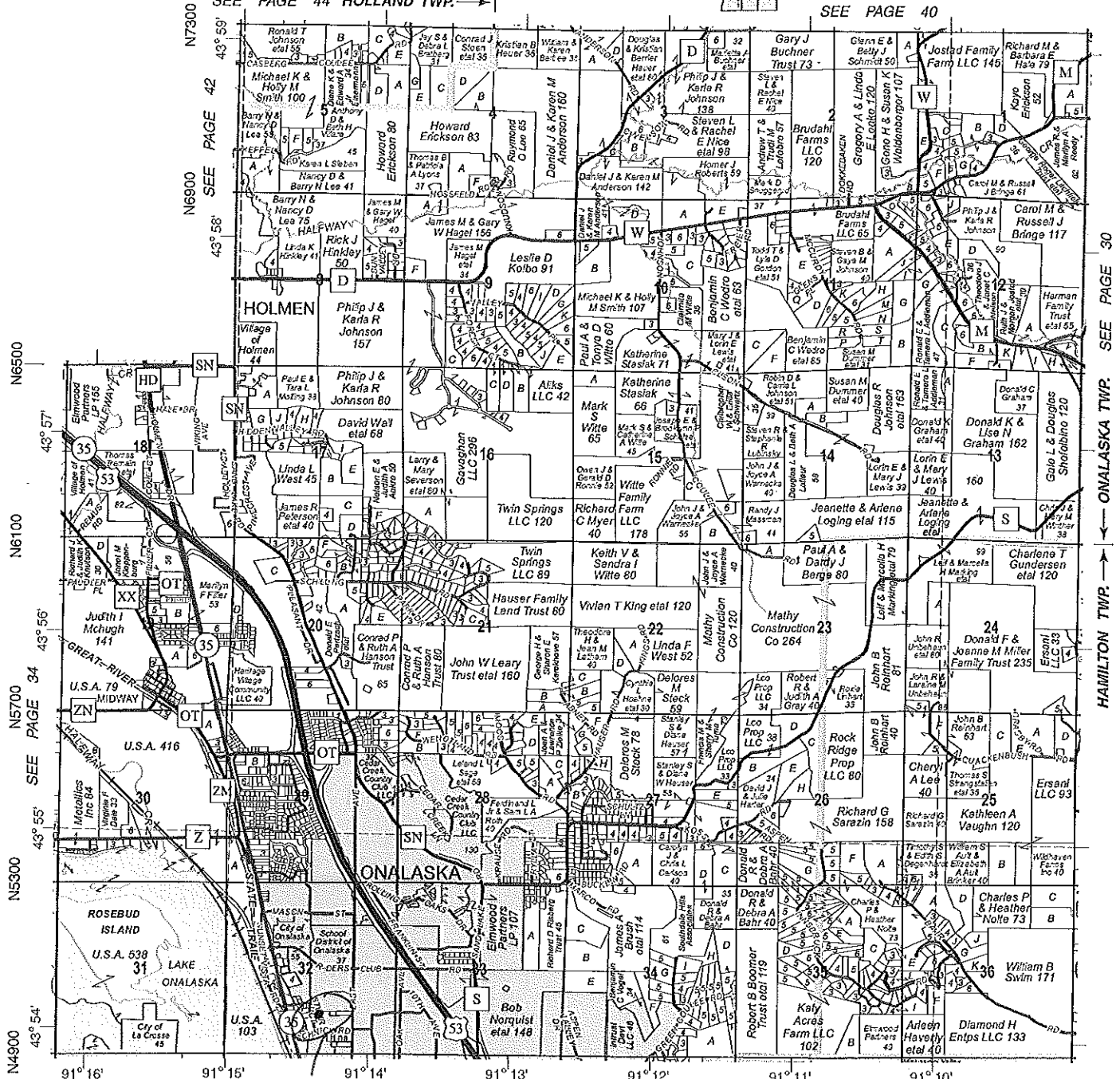
13776

Refer to page 53 for keyed parcels



SEE PAGE 44 HOLLAND TWP. →

SEE PAGE 40



SEE PAGE 30
ONALASKA TWP.
HAMILTON TWP.

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W7300 W6900

Annex W6500

SEE PAGE 18
W6100

W5700

W5300

La Crosse County, WI
W4900



The Bank with "BankAbility"

www.usbwestsalem.com

Two West Salem Locations

Downtown - 786-0600 & Hwy. 16 - 786-6200



Sue Pinski

Licensed in WI/MN

REALTOR®, ABR, CRS, GRI



Gerrard-Hoeschler

REALTORS®

MARKETING TO THE MAX!

Office: 608-792-1111

Cell: 608-792-1111 • Fax: 1-888-840-7291

Web: www.suepinski.com

Email: suepinski@aol.com

1131 Main St. • Onalaska, WI 54650



Legend

- Quarter-Quarter
Cities, Towns & Villages
City
Village
Civil Town
Rivers and Streams
Open Water
2010 Air Photos (WROC)

13776

Notes



DISCLAIMER: The information shown on these maps has been obtained from various sources, and are of varying age, reliability and resolution. These maps are not intended to be used for navigation, nor are these maps an authoritative source of information about legal land ownership or public access. No warranty, expressed or implied, is made regarding accuracy, applicability for a particular use, completeness, or legality of the information depicted on this map. For more information, see the DNR Legal Notices web page: <http://dnr.gov/or/legal/>

0.2 Miles

0.08

10

02

NAD_1983_HARN_Wisconsin_TM
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WISCONSIN DEPARTMENT OF
ADMINISTRATION

SCOTT WALKER

GOVERNOR

MIKE HUEBSCH

SECRETARY

Municipal Boundary Review

PO Box 1645, Madison WI 53701

Voice (608) 264-6102 Fax (608) 264-6104

Email: wimunicipalboundaryreview@wi.gov

Web: <http://doa.wi.gov/municipalboundaryreview/>

May 28, 2014

PETITION FILE NO. 13776

CAROLINE L. BURMASTER, CLERK

CITY OF ONALASKA

415 MAIN ST

ONALASKA, WI 54650

MELISSA ERDMAN, CLERK

TOWN OF ONALASKA

N6957 KNUDSON ROAD

ONALASKA, WI 54650

Subject: KEVIN MACK - MACK HIGHLAND LLC ANNEXATION

The proposed annexation submitted to our office on May 8, 2014, has been reviewed and found to be in the public interest. In determining whether an annexation is in the public interest, s. 66.0217 (6), Wis. Stats. requires the Department to examine "[t]he shape of the proposed annexation and the homogeneity of the territory with the annexing village or city and any other contiguous village or city...." so as unincorporated land transitions to city or village status, the resulting boundaries are rational and easy for jurisdictions and residents to follow. The subject petition is for territory that is reasonably shaped and contiguous to the **CITY OF ONALASKA**.

Note: The scale map that is included in the ordinance that annexes this territory must include a graphic scale and must clearly show and identify the existing municipal boundary in relation to the territory being annexed (ref: s. 66.0217 (1) (g), Wis. Stats.).

The Department reminds clerks of annexing municipalities of the requirements of s. 66.0217 (9)(a), Wis. Stats., which states:

"The clerk of a city or village which has annexed shall file immediately with the secretary of state a certified copy of the ordinance, certificate and plat, and shall send one copy to each company that provides any utility service in the area that is annexed. The clerk shall record the ordinance with the register of deeds and file a signed copy of the ordinance with the clerk of any affected school district..."

State and federal aids based on population and equalized value may be significantly affected through failure to file with the Secretary of State. Please file a copy of your annexing ordinance, including a statement certifying the population of the annexed territory. **Please also include the MBR number with your ordinance as this assists with record keeping. Your MBR number is: 13776**

The address of the Office of the Secretary of State is:

Annexations and Railroads
Division of Government Records
Office of the Secretary of State
PO Box 7848
Madison WI 53707-7848

Please call me at (608) 264-6102, should you have any questions concerning this annexation review.

Sincerely,

Erich Schmidtke, Municipal Boundary Review

cc: petitioner