

Request for Annexation Review

13827

Wisconsin Department of Administration

WI Dept. of Administration
Municipal Boundary Review
101 E. Wilson Street, 9th Floor
Madison WI 53703
608-264-6102 Fax: 608-264-6104
wimunicipalboundaryreview@wi.gov
<http://doa.wi.gov/municipalboundaryreview/>

Petitioner Information

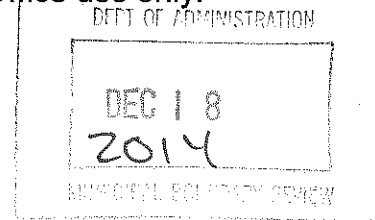
Name: **MCFARLAND SCHOOL DISTRICT**

Address: **5101 FARWELL STREET**

MCFARLAND, WI 53558

Email: **JEFF_MAHONEY@MCFARLAND.K12.WI.US**

Office use only:



1. Town where property is located: **DUNN**

2. Petitioned City or Village: **MCFARLAND**

3. County where property is located: **DANE**

4. Population of the territory to be annexed: **0**

5. Area (in acres) of the territory to be annexed: **25**

6. Tax parcel number(s) of territory to be annexed
(if the territory is part or all of an existing parcel): **0610-021-9052-0**

Petitioners phone:

608-838-4520

Town clerk's phone:

608-838-1081

City/Village clerk's phone:

608-838-3153

Contact Information if different than petitioner:

Representative's Name and Address:

JEFF MAHONEY

Phone: **608-838-4520**

E-mail:

Surveyor or Engineering Firm's Name & Address:

Phone:

E-mail:

Required Items to be provided with submission (to be completed by petitioner):

1. ☒ Legal Description meeting the requirements of s.66.0217 (1) (c) [see attached annexation guide]
2. ☒ Map meeting the requirements of s. 66.0217 (1) (g) [see attached annexation guide]
3. ☐ Signed Petition or Notice of Intent to Circulate is included
4. Indicate Statutory annexation method used:
 - ☐ Unanimous per s. 66.0217 (2), or,
 - OR
 - ☐ Direct by one-half approval per s. 66.0217 (3)
5. ☐ Check or money order covering review fee [see next page for fee calculation]

ANNEXATION SUBMITTAL GUIDE

s. 66.0217 (5) THE PETITION

- ☒ State the purpose of the petition:
- Direct annexation by unanimous approval; OR
 - Direct annexation by one-half approval; OR
 - Annexation by referendum.
- ☒ Petition must be signed by:
- All owners and electors, if by unanimous approval.
 - See 66.0217 (3) (a), if by one-half approval.
 - See 66.0217 (3) (b), if by referendum.
- ☒ State the population of the land to be annexed.

[It is beneficial to include Parcel ID or Tax numbers, the parcel area, and identify the annexee (Town) and annexor (Village or City) in the petition.]

s. 66.0217 (1) (c) THE DESCRIPTION

☒ The annexation petition must include a legal description of the land to be annexed. The land must be described by reference to the government lot, private claim, quarter-section, section, town and range in which the land lies. The land must be further described by metes and bounds commencing from a monumented corner of the section or quarter-section, or the monumented end of a private claim or federal reservation, in which the land lies; OR

☐ If the land is wholly and entirely within a lot or lots, or all of a block or blocks of a recorded subdivision plat or certified survey map, it must be described by reference to the lot (s) and/or block (s) therein, along with the name of the plat or the number, volume, page, and County of the certified survey map.

☐ The land may NOT be described by:

- Aliquot part;
- Reference to any other document (plat of survey, deed, etc.);
- Exception or Inclusion;
- Parcel ID or tax number.

s. 66.0217 (1) (g) THE MAP

☒ The map shall be an **accurate reflection** of the legal description of the parcel being annexed. As such, it must show:

- A tie line from the parcel to the monumented corner of the section or quarter-section, or the monumented end of a private claim or federal reservation, in which the parcel lies. The corner and monument must be identified.
- Bearings and distances along all parcel boundaries as described.
- All adjoining as referenced in the description.

☐ The map must include a **graphic scale**.

☐ The map must show and identify the existing municipal boundary, in relation to the parcel being annexed.

[It is beneficial to include a North arrow, and identify adjacent streets and parcels on the map.]

s. 66.0217 FILING

☒ The petition must be filed with the Clerk of the annexing City or Village and with the Clerk of the Town in which the land is located.

☐ If the annexation is by one-half approval, or by referendum, the petitioner must post notice of the proposed annexation as required by s. 66.0217 (4).

☒ If the lands being annexed are within a County of 50,000 or greater population, the petition must also be filed with the Department of Administration for review

[Note that no municipality within a County of 50,000 or greater population may enact an annexation ordinance prior to receiving a review determination from the Department of Administration.]



School District of McFarland

5101 Farwell Street • McFarland, WI 53558 • (608) 838-3169 • FAX (608) 838-3074 • E-mail: mcfarland_sd@mcfarland.k12.wi.us • Website: www.mcfarland.k12.wi.us

12-16-2014

WI DOA
Municipal Boundary Review
101 E. Wilson Street, 9th Floor
Madison, WI 53703

13821

RE: Annexation to Village of McFarland from Town of Dunn

To Whom It May Concern:

Pursuant to the statutory requirements, at this time I am enclosing the request for Annexation Review. This request includes the scale map and legal description for the property owned by the McFarland School District located at 3583 County Hwy MN, McFarland, WI. Enclosed is the required payment of \$1,150.

The petition for annexation has been voted on and signed by the McFarland School Board and is enclosed. The action item was on 12-15-2014.

If you have further questions, please contact me at 608-838-4520.

Sincerely,

Jeffrey W. Mahoney
Director of Business and Technology Services
jeff_mahoney@mcfarland.k12.wi.us
Phone: 608-838-4520
Fax: 608-838-3074

Cc: Cathy Hasslinger-Clerk Town of Dunn
4156 County Rd. B
McFarland, WI 53558

Ms. Tracey Berman, Village Clerk
Village of McFarland
P.O. Box 110
McFarland, WI 53558

McFarland High School
5103 Farwell Street
McFarland, WI 53558
(Grades 9-12)

Indian Mound Middle School
6330 Exchange Street
McFarland, WI 53558
(Grades 6-8)

Waubesa Intermediate School
5605 Red Oak Trail
McFarland, WI 53558
(Grades 3-5)

McFarland Primary School
6103 Johnson Street
McFarland, WI 53558
(Grades 1-2)

**Conrad Elvehjem
Early Learning Center**
6009 Johnson Street
McFarland, WI 53558

13827

PETITION FOR ANNEXATION

The undersigned constituting 100 percent of the following described territory located in the Town of Dunn, Dane County, Wisconsin, lying contiguous to the Village of McFarland, petition the Honorable Village President and the Board of Trustees of said Village to annex the territory described below and show upon the attached map, as permitted by Chapter 66 of the Wisconsin Statutes, to the Village of McFarland, Dane County, Wisconsin.

ANNEXATION DESCRIPTION

Part of the Southwest Quarter of the Northeast Quarter of Section 2, Township 6 North, Range 10 East, Town of Dunn, Dane County, Wisconsin, more fully described as follows:

Commencing at the North quarter corner of said Section 2; thence South 01 degree 47 minutes 16 seconds West along the North-South quarter line of said Section 2, 1193.70 feet to the North line of the South half of the Northeast quarter of said Section 2; thence along said North line, North 85 degrees 16 minutes 22 seconds East, 59.14 feet to the Northeasterly corner of FIELD STONE ADDITION TO HIGHLAND OAKS plat, Dane County Registry and the point of beginning; thence North 85 degrees 16 minutes 22 seconds East along said North line, 785.11 feet to the Northwest corner of the Utter property, quit claim deed recorded as document number 3349885, Dane County Registry; thence along the West line of said Utter property, South 01 degree 48 minutes 12 seconds West, 1300.71 feet to the South line of the Southwest quarter of the Northeast quarter of said Section 2, point also being on the Northerly line of PARK VIEW ESTATES plat, Dane County Registry; thence South 85 degrees 36 minutes 44 seconds West along said Northerly line, 821.32 feet to the Center of said Section 2 and the Easterly line of said FIELD STONE ADDITION TO HIGHLAND OAKS plat, thence North 01 degree 47 minutes 16 seconds East along said East line, 656.49 feet to the Southerly right-of-way line of Osborn Drive; thence along said right-of-way line, South 88 degrees 12 minutes 00 seconds East, 58.76 feet to the Easterly line of said plat; thence along the Easterly line, North 01 degree 47 minutes 16 seconds East, 646.13 feet to the point of beginning.

This description contains approximately 1,022,092 square feet or 23.4640 acres.

Parcel Number: 028-0610-021-9052-0

There are no residents in the territory

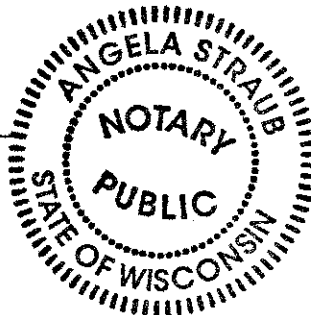
Dated this 15 day of Dec, 2014

State of WI
County of Dane

This document was signed before me
on 12/15/14 by Arlyn Halvorson.

Angela Straub

Expires 11/22/15



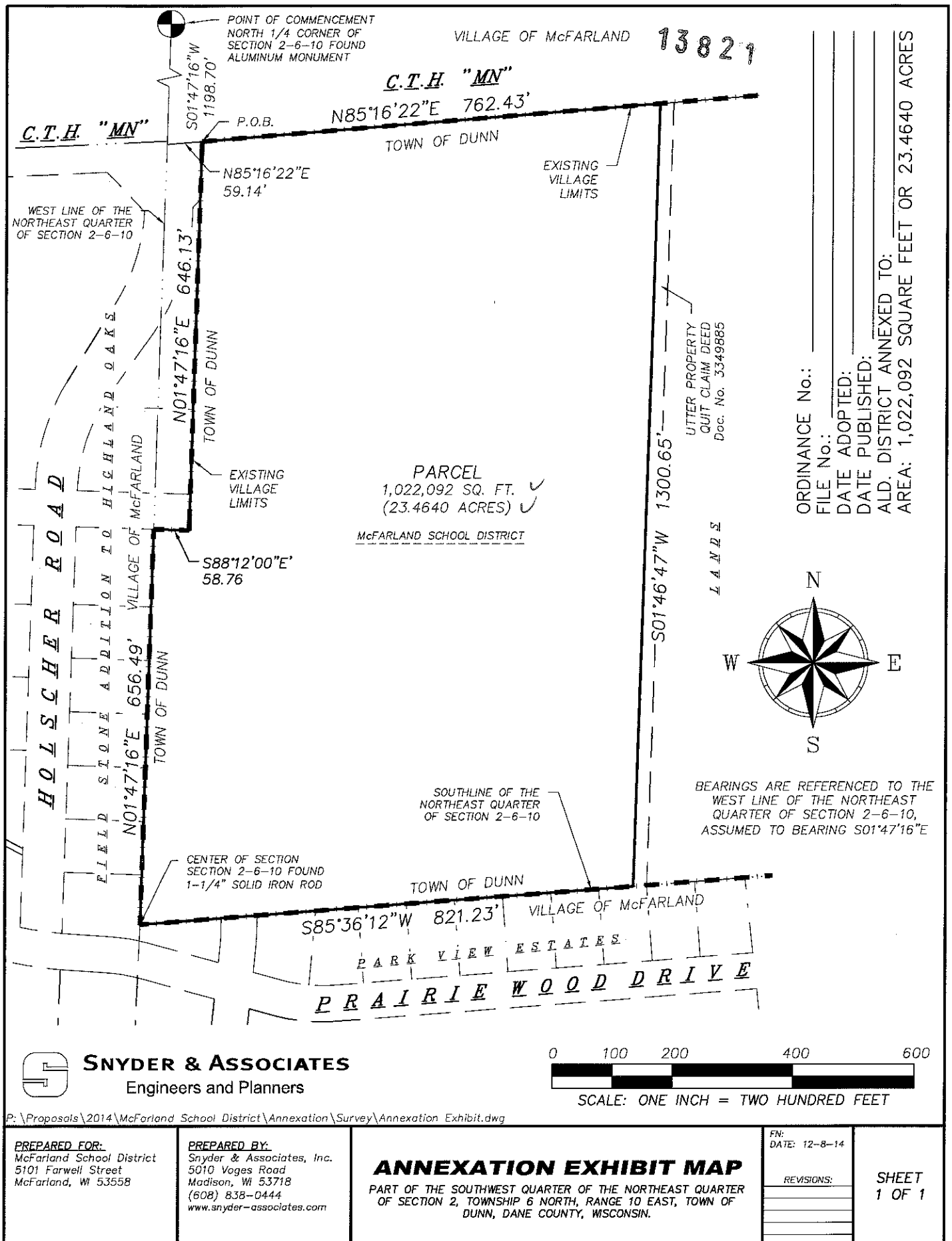
McFarland School District

Arlyn Halvorson

Arlyn Halvorson, President

5101 Farwell Street

McFarland, WI 53558



13827

December 8, 2014

ANNEXATION DESCRIPTION

Part of the Southwest Quarter of the Northeast Quarter of Section 2, Township 6 North, Range 10 East, Town of Dunn, Dane County, Wisconsin, more fully described as follows:

Commencing at the North quarter corner of said Section 2; thence South 01 degree 47 minutes 16 seconds West along the North-South quarter line of said Section 2, 1193.70 feet to the North line of the South half of the Northeast quarter of said Section 2; thence along said North line, North 85 degrees 16 minutes 22 seconds East, 59.14 feet to the Northeasterly corner of FIELD STONE ADDITION TO HIGHLAND OAKS plat, Dane County Registry and the point of beginning; thence North 85 degrees 16 minutes 22 seconds East along said North line, 785.11 feet to the Northwest corner of the Utter property, quit claim deed recorded as document number 3349885, Dane County Registry; thence along the West line of said Utter property, South 01 degree 48 minutes 12 seconds West, 1300.71 feet to the South line of the Southwest quarter of the Northeast quarter of said Section 2, point also being on the Northerly line of PARK VIEW ESTATES plat, Dane County Registry; thence South 85 degrees 36 minutes 44 seconds West along said Northerly line, 821.32 feet to the Center of said Section 2 and the Easterly line of said FIELD STONE ADDITION TO HIGHLAND OAKS plat, thence North 01 degree 47 minutes 16 seconds East along said East line, 656.49 feet to the Southerly right-of-way line of Osborn Drive; thence along said right-of-way line, South 88 degrees 12 minutes 00 seconds East, 58.76 feet to the Easterly line of said plat; thence along the Easterly line, North 01 degree 47 minutes 16 seconds East, 646.13 feet to the point of beginning. This description contains approximately 1,022,092 square feet or 23.4640 acres.

Parcel Number: 028-0610-021-9052-0

_____ = DOESN'T MATCH MAP

DOES NOT CLOSE

762.43?

1198.70?



**WISCONSIN DEPARTMENT OF
ADMINISTRATION**

SCOTT WALKER

GOVERNOR

MIKE HUEBSCH

SECRETARY

Municipal Boundary Review

PO Box 1645, Madison WI 53701

Voice (608) 264-6102 Fax (608) 264-6104

Email: wimunicipalboundaryreview@wi.gov

Web: <http://doa.wi.gov/municipalboundaryreview/>

January 6, 2015

PETITION FILE NO. 13821

TRACEY BERMAN, CLERK
VILLAGE OF MCFARLAND
PO BOX 110
MC FARLAND, WI 53558

CATHY HASSLINGER, CLERK
TOWN OF DUNN
4156 COUNTY RD B
MC FARLAND, WI 53558

Subject: MCFARLAND SCHOOL DISTRICT ANNEXATION

The proposed annexation submitted to our office on December 18, 2014, has been reviewed and found to be in the public interest. In determining whether an annexation is in the public interest, s. 66.0217 (6), Wis. Stats. requires the Department to examine "[t]he shape of the proposed annexation and the homogeneity of the territory with the annexing village or city and any other contiguous village or city...." so as unincorporated land transitions to city or village status, the resulting boundaries are rational and easy for jurisdictions and residents to follow. The subject petition is for territory that is reasonably shaped and contiguous to the **VILLAGE OF MCFARLAND**.

Note: In the ordinance that annexes this territory, the legal description of the territory being annexed must be revised to match boundary data shown on the scale map of the territory being annexed.

The Department reminds clerks of annexing municipalities of the requirements of s. 66.0217 (9)(a), Wis. Stats., which states:

"The clerk of a city or village which has annexed shall file immediately with the secretary of state a certified copy of the ordinance, certificate and plat, and shall send one copy to each company that provides any utility service in the area that is annexed. The clerk shall record the ordinance with the register of deeds and file a signed copy of the ordinance with the clerk of any affected school district..."

State and federal aids based on population and equalized value may be significantly affected through failure to file with the Secretary of State. Please file a copy of your annexing ordinance, including a statement certifying the population of the annexed territory. **Please also include the MBR number with your ordinance as this assists with record keeping. Your MBR number is: 13821**
The address of the Office of the Secretary of State is:

Annexations and Railroads
Division of Government Records
Office of the Secretary of State
PO Box 7848
Madison WI 53707-7848

Please call me at (608) 264-6102, should you have any questions concerning this annexation review.

Sincerely,

Erich Schmidtke, Municipal Boundary Review

cc: petitioner