

14185

Sparton Drive at Mead Street

14185	Date Sent	Reply	Status
Town Quest	1-7		
Muni Quest	1-7		
Prop. Lister	1-7		

TOWN OF GRAND CHUTE  
CITY OF APPLETON  
01/28/2019

OK 1/28/19

# Request for Annexation Review

Wisconsin Department of Administration

WI Dept. of Administration  
Municipal Boundary Review  
101 E. Wilson Street, 9<sup>th</sup> Floor  
Madison WI 53703  
608-264-6102 Fax: 608-264-6104  
[wimunicipalboundaryreview@wi.gov](mailto:wimunicipalboundaryreview@wi.gov)  
<http://doa.wi.gov/municipalboundaryreview/>

## Petitioner Information

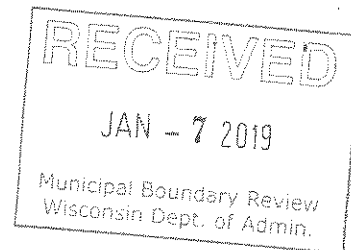
Name: **CITY OF APPLETON**

Address: **100 N. APPLETON STREET**

**APPLETON, WI 54911**

Email: **DAVID.KRESS@APPLETON.ORG**

Office use only:



1. Town where property is located: **TOWN OF GRAND CHUTE**

2. Petitioned City or Village: **CITY OF APPLETON**

3. County where property is located: **OUTAGAMIE**

4. Population of the territory to be annexed: **0**

5. Area (in acres) of the territory to be annexed: **2.0388 ACRES**

6. Tax parcel number(s) of territory to be annexed  
(if the territory is part or all of an existing parcel): **PART OF  
101006800 AND PART OF 101006802**

Petitioners phone:

**920-832-6428**

Town clerk's phone:

**920-832-5644**

City/Village clerk's phone:

**920-832-6443**

## Contact Information if different than petitioner:

Representative's Name and Address:  
**DAVID KRESS, PRINCIPAL PLANNER**

**CITY OF APPLETON**

**100 N. APPLETON STREET**

**APPLETON, WI 54911**

Phone: **920-832-6428**

E-mail: **DAVID.KRESS@APPLETON.ORG**

Surveyor or Engineering Firm's Name & Address:  
**TOM KROMM, CITY SURVEYOR**

**CITY OF APPLETON**

**100 N. APPLETON STREET**

**APPLETON, WI 54911**

Phone: **920-832-6480**

E-mail: **TOM.KROMM@APPLETON.ORG**

## Required Items to be provided with submission (to be completed by petitioner):

1. ☒ Legal Description meeting the requirements of s.66.0217 (1) (c) [see attached annexation guide]
2. ☒ Map meeting the requirements of s. 66.0217 (1) (g) [see attached annexation guide]
3. ☒ Signed Petition or Notice of Intent to Circulate is included
4. Indicate Statutory annexation method used:
  - ☒ Unanimous per s. 66.0217 (2), or,
  - OR
  - ☐ Direct by one-half approval per s. 66.0217 (3)
5. ☒ Check or money order covering review fee [see next page for fee calculation]

# Annexation Review Fee Schedule

A Guide for Calculating the Fee Required by ss.16.53 (4) and 66.0217, Wis. Stats.

## Required Fees

There is an initial filing fee and a variable review fee

**\$350 Initial Filing Fee** (required with the first submittal of all petitions)  
\$200 – 2 acres or less  
\$350 – 2.01 acres or more

**\$600 Review Fee** (required with all annexation submittals except those that consist ONLY of road right-of-way)  
\$200 – 2 acres or less  
\$600 – 2.01 to 10 acres  
\$800 – 10.01 to 50 acres  
\$1,000 – 50.01 to 100 acres  
\$1,400 – 100.01 to 200 acres  
\$2,000 – 200.01 to 500 acres  
\$4,000 – Over 500 acres

**\$950 TOTAL FEE DUE** (Add the Filing Fee to the Review Fee)

Attach check or money order here, payable to: **Department of Administration**

**THE DEPARTMENT WILL NOT PROCESS  
AN ANNEXATION PETITION THAT IS NOT ACCOMPANIED  
BY THE REQUIRED FEE.**

**THE DEPARTMENT'S 20-DAY STATUTORY REVIEW PERIOD  
COMMENCES UPON RECEIPT OF THE PETITION AND REVIEW FEE**

Shaded Area for Office Use Only

Date fee received: \_\_\_\_\_

Payee: \_\_\_\_\_ Check Number: \_\_\_\_\_

Check Date: \_\_\_\_\_

Amount: \_\_\_\_\_



"...meeting community needs...enhancing quality of life."

## LEGAL SERVICES DEPARTMENT

### Office of the City Attorney

100 North Appleton Street

Appleton, WI 54911-4799

Phone: 920/832-6423

Fax: 920/832-5962

January 4, 2019

WI Department of Administration  
Municipal Boundary Review  
P.O. Box 1645  
Madison, WI 53701

**Certified Mail –  
Return Receipt Requested**

Re: Annexation  
Our File No. A19-0011

To Whom It May Concern:

Enclosed please find a copy of the *Unanimous Petition of Property Owners for Direct Annexation* to the City of Appleton, along with a scale map of the same. This is being referred to as the Spartan Drive at Meade Street Annexation.

Also enclosed please find a completed Request for Annexation Review form along with a draft in the appropriate amount, as well as the Annexation Review Questionnaire.

If you have any questions or concerns, please do not hesitate to contact me. Thank you for your assistance in this matter.

Sincerely,

James P. Walsh  
City Attorney

Enclosure

JPW:jljg

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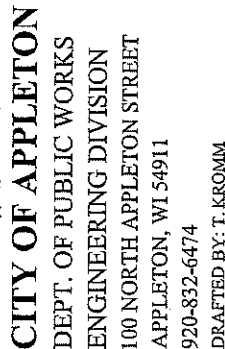
James P. Walsh  
*City Attorney*

Christopher R. Behrens  
*Deputy City Attorney*

Amanda Abshire  
*Assistant City Attorney*

Darrin M. Glad  
*Assistant City Attorney*

Part of Lot One (1) and part of Lot Two (2) of CERTIFIED SURVEY MAP NUMBER 4431 Filed in Volume 224 of Certified Survey Maps on Page 4431 as Document Number 1498193 in the Outagamie County Register (SE 1/4 ) of the Southeast Quarter (SE 1/4 ) of the Fractional Northeast Quarter (NE 1/4) of Section 2, Township 21 North, Range 17 East, Town of Grand Clute, Outagamie County, Wisconsin.





**PETITION FOR DIRECT ANNEXATION BY UNANIMOUS APPROVAL  
PURSUANT TO SECTION 66.0217(2), WISCONSIN STATUTES  
WHERE NO ELECTORS RESIDE IN TERRITORY**

We, the undersigned, constituting all of the owners of the real property in which no electors reside in the following territory of the Town of Grand Chute, Outagamie County, Wisconsin, lying contiguous to the City of Appleton; petition the Common Council of the City of Appleton to annex the territory described below and shown on the attached scale map to the City of Appleton, Outagamie County, Wisconsin.

A part of Lot One (1) and part of Lot Two (2) of CERTIFIED SURVEY MAP NO. 4431, located in and being a part of the Southeast Quarter (SE  $\frac{1}{4}$ ) of the Fractional Northeast Quarter (NE  $\frac{1}{4}$ ) of Section 2, Township 21 North, Range 17 East, Town of Grand Chute, Outagamie County, Wisconsin, containing 88,809 Square Feet (2.0388 Acres) of land and described as follows:

Commencing at the East  $\frac{1}{4}$  corner of said Section 2 and being the point of beginning;

Thence North  $89^{\circ}40'21''$  West 839.03 feet along the South line of the Fractional NE  $\frac{1}{4}$  of said Section 2 and being coincident with the South line of Lot 1 and 2 of said Certified Survey Map No. 4431;

Thence North  $01^{\circ}03'01''$  East 245.13 feet being coincident with the West line of said Lot 1;

Thence South  $43^{\circ}27'00''$  East 48.98 feet;

Thence North  $67^{\circ}23'29''$  East 78.51 feet;

Thence North  $60^{\circ}46'47''$  East 139.15 feet;

Thence South  $21^{\circ}27'49''$  East 187.73 feet;

Thence South  $58^{\circ}24'35''$  West 131.24 feet;

Thence South  $14^{\circ}06'00''$  West 25.35 feet;

Thence Southeasterly 88.94 feet along the arc of a curve to the left having a radius of 370.00 feet and the chord of which bears South  $82^{\circ}47'12''$  East 88.73 feet;

Thence South  $89^{\circ}40'21''$  East 448.18 feet;

Thence North  $45^{\circ}09'52''$  East 169.22 feet to the East line of the Fractional NE  $\frac{1}{4}$  of said Section 2;

Thence South  $00^{\circ}00'05''$  West 150.00 feet coincident to the East line of the Fractional NE  $\frac{1}{4}$  of said Section 2 to the Point of Beginning. Said lands subject to all easements and restrictions of record.


Area of lands to be annexed contains 2.0388 acres m/l.

Tax Parcel numbers of lands to be annexed: part of 101006800 and part of 101006802.

The current population of such territory is 0.

We, the undersigned, elect that this annexation shall take effect to the full extent consistent with outstanding priorities of other annexation, incorporation, or consolidation proceedings, if any.

We further respectfully request that the City Plan Commission initiate a rezoning for the subject property, from temporary AG Agricultural District to a permanent zoning classification of P-I Public Institutional District.

Signature of Petitioner	Owner	Date of Signing	Address of Petitioner (Include Zip Code)
	City of Appleton	12/28/18	100 N. Appleton Street Appleton, WI 54911
Timothy Hanna, Mayor, City of Appleton			



GOVERNOR

ELLEN NOWAK

SECRETARY

**Municipal Boundary Review**

PO Box 1645, Madison WI 53701

Voice (608) 264-6102 Fax (608) 264-6104

Email: [wimunicipalboundaryreview@wi.gov](mailto:wimunicipalboundaryreview@wi.gov)

Web: <http://doa.wi.gov/municipalboundaryreview>

January 07, 2019

PETITION FILE NO. 14185

KAMI LYNCH, CLERK  
CITY OF APPLETON  
100 N APPLETON ST  
APPLETON, WI 54911-4702

ANGIE CAIN, CLERK  
TOWN OF GRAND CHUTE  
1900 GRAND CHUTE BLVD  
GRAND CHUTE, WI 54913-9613

Subject: SPARTON DRIVE AT MEAD STREET ANNEXATION

Section 66.0217 (6), Wis. Stats., provides that the annexation of lands to cities and villages within a county having a population of 50,000 or more shall be reviewed by the Department of Administration in order to determine if the proposed annexation is in the public interest or against the public interest. The proposed annexation from the TOWN OF GRAND CHUTE to the CITY OF APPLETON (see attached description) must be reviewed pursuant to the statute.

To assist us in making this determination, we urge that you promptly supply the data requested on the enclosed questionnaire (where possible) and return the questionnaire to the department.

The purpose of this questionnaire is to assist the department in determining "Whether the governmental services, including zoning, to be supplied to the territory could clearly be better supplied by the town..." The statute further stipulates that the department shall study the "shape of the proposed annexation and the homogeneity of the territory with the annexing municipality." In addition, we would appreciate receiving from you any comments or information bearing on governmental services or shape and homogeneity that would indicate whether the annexation is in or against the public interest.

Please return the questionnaire as soon as possible so that the information can be reviewed prior to the department's statutory deadline of January 28, 2019. Direct any questions and comments to Erich Schmidtke at (608) 264-6102. Thank you for your cooperation.

For additional information on annexation or other land use issues, visit our web site at <http://doa.wi.gov/municipalboundaryreview/>.

Sincerely,

Erich Schmidtke

Enclosures



# Annexation Review Questionnaire

Wisconsin Department of Administration

WI Dept. of Administration  
Municipal Boundary Review  
PO Box 1645  
Madison WI 53701  
608-264-6102 Fax: 608-264-6104  
wimunicipalboundaryreview@wi.gov  
<http://doa.wi.gov/municipalboundaryreview>

Petitioner: **City of Appleton**

Petition Number: \_\_\_\_\_

1. Territory to be annexed: From: **TOWN OF GRAND CHUTE** To: **CITY OF APPLETON**

2. Area (Acres): 2.0388 acres

3. Pick one: ☐ Property Tax Payments

OR ☐ Boundary Agreement (yes)

a. Annual town property tax on territory to be annexed:

\$ \_\_\_\_\_

b. Total that will be paid to Town

(annual tax multiplied by 5 years): \_\_\_\_\_

c. Paid by: ☐ Petitioner ☐ City ☐ Village

☐ Other: \_\_\_\_\_

a. Title of boundary agreement: Intermunicipal Agreement

b. Year adopted: 1992

c. Participating jurisdictions: City of Appleton and Town of Grand Chute

d. Statutory authority: 66.027 and 66.30

~~☐ s.66.0307~~ ~~☐ s.66.0225~~ ~~☐ s.66.0304~~

4. Resident Population: Electors: 0 Total: 0

5. Approximate **present land use** of territory:

Residential: \_\_\_\_\_% Recreational: \_\_\_\_\_% Commercial: \_\_\_\_\_% Industrial: \_\_\_\_\_%

Undeveloped: 100%

6. If territory is undeveloped, what is the **anticipated use**?

Residential: \_\_\_\_\_% Recreational: \_\_\_\_\_% Commercial: \_\_\_\_\_% Industrial: \_\_\_\_\_%

Other: 100%

Comments: Construction of a street officially mapped as Spartan Drive and an associated stormwater pond is anticipated.

7. Has a ☐ preliminary or ☐ final plat been submitted to the Plan Commission: ☐ Yes ☒ No

Plat Name: \_\_\_\_\_

8. What is the **nature of land use adjacent** to this territory in the city or village?

Multi-Family Residential (community living arrangement)

In the town?: Single-Family Residential and Agricultural

9. What are the **basic service needs** that precipitated the request for annexation?

☒ Sanitary sewer ☒ Water supply ☒ Storm sewers

☐ Police/Fire protection ☐ EMS ☐ Zoning

Other: \_\_\_\_\_

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10. Is the city/village or town capable of providing needed utility services?

City/Village   ☒ Yes   ☐ No                      Town       ☐ Yes       ☐ No

If yes, approximate timetable for providing service:                      City/Village                      Town

Sanitary Sewers immediately                      ☒                      ☐

or, write in number of years.   Construction of Spartan Drive in City's 5-year sewer/water plan.

Water Supply immediately                      ☒                      ☐

or, write in number of years.   Construction of Spartan Drive in City's 5-year sewer/water plan.

Will provision of sanitary sewers and/or water supply to the territory proposed for annexation require capital expenditures (i.e. treatment plant expansion, new lift stations, interceptor sewers, wells, water storage facilities)?

☒ Yes       ☐ No

If yes, identify the nature of the anticipated improvements and their probable costs: Construction of Spartan Drive in City's 5-year sewer/water and paving plans.

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11. Planning & Zoning:

a. Do you have a comprehensive plan for the City/Village/Town?                      ☒ Yes       ☐ No

Is this annexation consistent with your comprehensive plan?                      ☒ Yes       ☐ No

b. How is the annexation territory now zoned? AGD (General Agricultural District)

c. How will the land be zoned and used if annexed? P-I Public Institutional District. Construction of a street officially mapped as Spartan Drive and an associated stormwater pond is anticipated.

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12. Elections:   ☐ New ward or ☒ Existing ward? Will the annexation create a new ward or join an existing ward? Per Appleton City Clerk, the territory will join existing Ward 20.

For more information, please contact the Wisconsin Election Commission at (608) 266-8005, [elections@wi.gov](mailto:elections@wi.gov) or see their annexation checklist here: <http://elections.wi.gov/forms/el-100>

---

13. Other relevant information and comments bearing upon the public interest in the annexation:

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Prepared by:   ☐ Town    ☒ City    ☐ Village

Name: David Kress, Principal Planner

Email: [david.kress@appleton.org](mailto:david.kress@appleton.org)

Phone: (920) 832-6428

Date: 12-20-18

(March 2018)

---

Please **RETURN PROMPTLY** to:

[wimunicipalboundaryreview@wi.gov](mailto:wimunicipalboundaryreview@wi.gov)

Municipal Boundary Review

PO Box 1645, Madison WI 53701

Fax: (608) 264-6104

---

PETITION # 14185

**REAL PROPERTY LISTERS ANNEXATION REVIEW**

1. Territory to be annexed: 101006898 AND 101006899	From Town of: TOWN OF GRAND CHUTE	To City/Village of: CITY OF APPLETON
--	--------------------------------------	---

2. Checklist: (Y) Yes; (N) No; (NA) Not applicable; (NC) Not checked

**Location and Position**

☐ Y (1) Location description by government lot, recorded private claim, 1/4 - 1/4 section, section, township, range and county

☐ Y (2) Contiguous with existing village/city boundaries

☐ N (3) Creates an island area in Township (completely surrounded by city)

☐ N (4) Creates an island area in City (completely surrounded by town)

**Petition and Map Information**

☐ Y (1) Identify owner(s) of annexed land

☐ Y (2) Identify parcel ID numbers included in annexation.

☐ N/A (3) Identify parcel ID numbers being split by annexation

☐ Y (4) North arrow

☐ Y (5) Graphic Scale

☐ Y (6) Streets and Highways shown and identified

☐ N (7) Legend

☐ Y (8) Total area/acreage of annexation

3. Other relevant information and comments:

PARCEL NUMBERS CHANGED WITH THE DEEDS RECORDED TO CONVEY THE PARCELS TO THE CITY OF APPLETON. PLEASE NOTE THE PART BEING ANNEXED F/K/A LENZ IS 101006898 AND PART BEING ANNEXED F/K/A SUHONEN IS 101006899.

Prepared by: TERRI A LISON  
Title: REAL PROPERTY LISTER  
Phone: 920-832-5665  
Date: JANUARY 16 2019

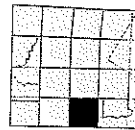
Please **RETURN PROMPTLY** to:  
Municipal Boundary Review  
PO Box 1645  
Madison WI 53701  
(608) 264-6102 FAX (608) 264-6104  
[wimunicipalboundaryreview@wi.gov](mailto:wimunicipalboundaryreview@wi.gov)

# WEST PART GRAND CHUTE

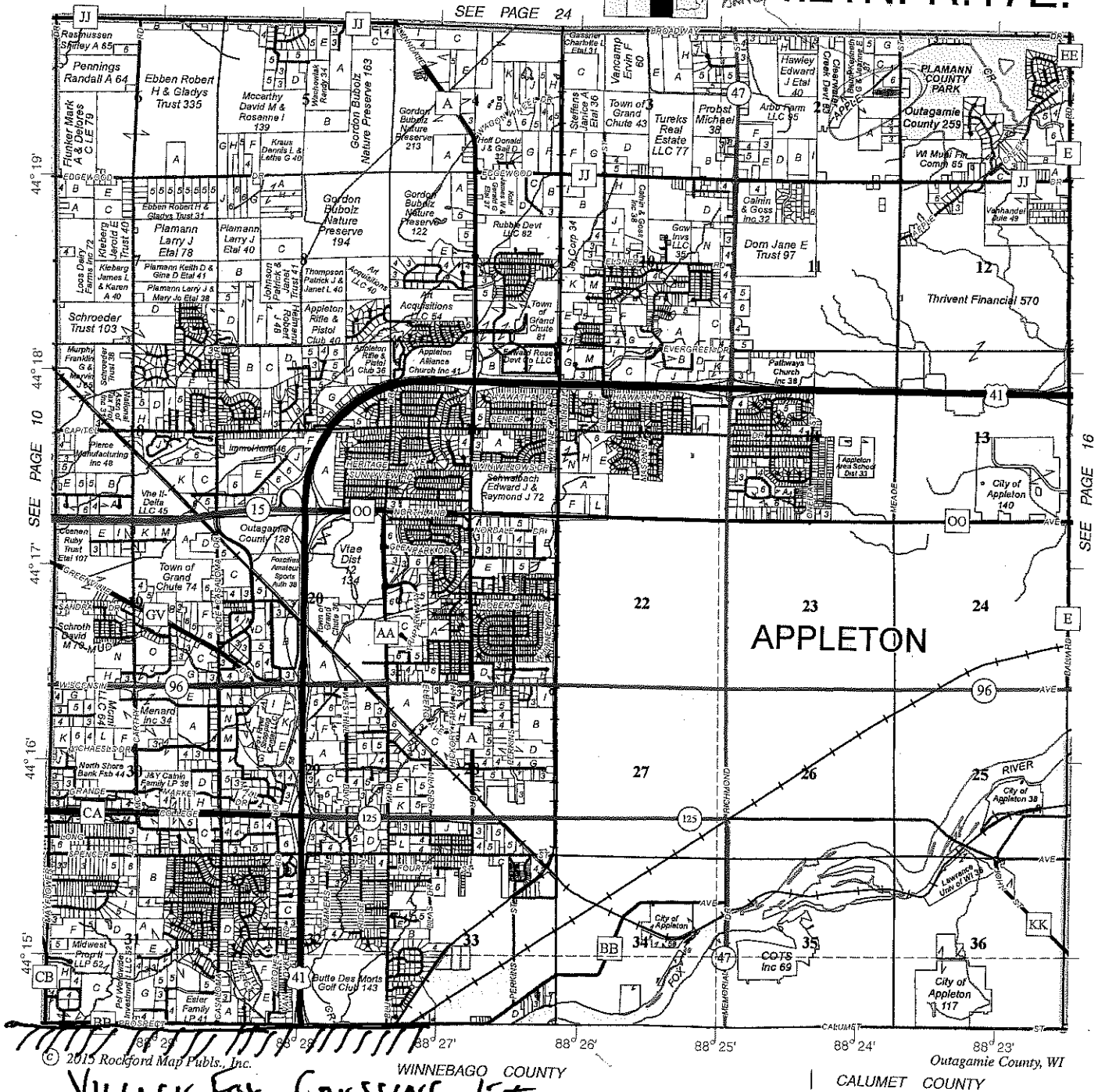
Refer to page 54 for keyed parcels

## T.21N.-R.17E.

SEE PAGE 24

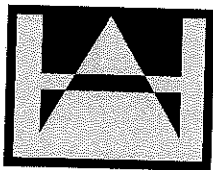


ANNEX



SEE PAGE 16

Village Fox Crossing E.T.



HARRIS & ASSOCIATES, INC.

Since 1957

## CONSULTING ENGINEERS AND LAND SURVEYORS

2718 N. Meade St., Appleton, Wisconsin

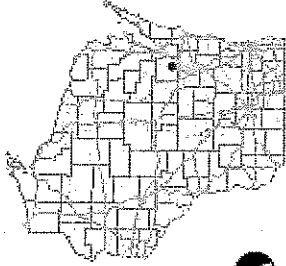
920-733-8377 • Fax 920-733-4731

[www.harrisinc.net](http://www.harrisinc.net)





14185



Legend

- Township
- Section
- Quarter-Quarter
- County Boundary
- Cities, Towns & Villages
- City
- Village
- Civil Town
- Municipality
- State Boundaries
- County Boundaries
- Major Roads
- Interstate Highway
- State Highway
- US Highway
- County and Local Roads
- County HWY
- Local Road
- Railroads
- Tribal Lands
- Rivers and Streams
- Intermittent Streams
- Lakes and Open water
- Index to EN\_Image\_Basemap\_Leaf Off

Notes

DISCLAIMER: The information shown on these maps has been obtained from various sources, and are of varying age, reliability and resolution. These maps are not intended to be used for navigation, nor are these maps an authoritative source of information about legal land ownership or public access. No warranty, expressed or implied, is made regarding accuracy, applicability for a particular use, completeness or legality of the information depicted on this map. For more information, see the DNR Legal Notices web page: <http://dnr.wi.gov/legal/>

0.1 Miles

0.06

0

0.1

NAD\_1983\_HARN\_Wisconsin\_TM

1: 3,960





TONY EVERS  
GOVERNOR  
JOEL BRENNAN  
SECRETARY

**Municipal Boundary Review**  
PO Box 1645, Madison WI 53701  
Voice (608) 264-6102 Fax (608) 264-6104  
Email: [wimunicipalboundaryreview@wi.gov](mailto:wimunicipalboundaryreview@wi.gov)  
Web: <http://doa.wi.gov/municipalboundaryreview>

January 28, 2019

PETITION FILE NO. 14185

KAMI LYNCH, CLERK  
CITY OF APPLETON  
100 N APPLETON ST  
APPLETON, WI 54911-4702

ANGIE CAIN, CLERK  
TOWN OF GRAND CHUTE  
1900 GRAND CHUTE BLVD  
GRAND CHUTE, WI 54913-9613

Subject: SPARTON DRIVE AT MEAD STREET ANNEXATION

The proposed annexation submitted to our office on January 07, 2019, has been reviewed and found to be in the public interest. In determining whether an annexation is in the public interest, s. 66.0217 (6), Wis. Stats. requires the Department to examine "[t]he shape of the proposed annexation and the homogeneity of the territory with the annexing village or city...." so as, to ensure the resulting boundaries are rational and compact. The statute also requires the Department to consider whether the annexing city or village can provide needed municipal services to the territory. The subject petition is for territory that is reasonably shaped and contiguous to the **CITY OF APPLETON**, which is able to provide needed municipal services.

The Department reminds clerks of annexing municipalities of the requirements of s. 66.0217 (9)(a), Wis. Stats., which states:

"The clerk of a city or village which has annexed shall file immediately with the secretary of administration a certified copy of the ordinance, certificate and plat, and shall send one copy to each company that provides any utility service in the area that is annexed. The clerk shall record the ordinance with the register of deeds and file a signed copy of the ordinance with the clerk of any affected school district..."

State and federal aids based on population and equalized value may be significantly affected through failure to file with the Department of Administration. Please file a copy of your annexing ordinance, including a statement certifying the population of the annexed territory. **Please include your MBR number 14185 with your ordinance.** Ordinance filing checklist available at <http://mds.wi.gov/>, click on "Help on How to Submit Municipal Records". Email scanned copy of required materials (color scan maps with color) to [mds@wi.gov](mailto:mds@wi.gov) or mail to: Wisconsin Department of Administration, Municipal Boundary Review, PO Box 1645, Madison WI 53701-1645.

The petition file is available for viewing at: <http://mds.wi.gov/View/Petition?ID=2259>  
Please call me at (608) 264-6102, should you have any questions concerning this annexation review.

Sincerely,

Erich Schmidtke, Municipal Boundary Review

cc: petitioner