

MUNICIPAL & UTILITY OFFICES .

335 Galena Street • Prairie du Sac, WI 53578 • (608)643-2421 • pdsutilities@wppienergy.org

June 1, 2020

WI Department of Administration Municipal Boundary Review PO Box 1645 Madison, WI 53701

RE: Petition for Direct Annexation - Village of Prairie du Sac

Dear Erich:

Please find enclosed a Request for Annexation Review, a Petition for Direct Annexation by Unanimous Consent, and the application fee of \$1,350. This annexation will create a town island as allowed per Section 8.2 of the Intergovernmental Cooperation Agreement By and Between the Village of Prairie du Sac, the Village of Sauk City, and the Town of Prairie du Sac, dated December 26, 2019.

The Petition has also been provided to the Clerks of the Village of Prairie du Sac and Town of Prairie du Sac.

If you have any questions or would like additional information, please feel free to contact me at 608-643-2421 or e-mail me at awildman@wppienergy.org.

Sincerely,

Village of Prairie du Sac

Alan R. Wildman, II Village Administrator

Enclosures

Request for Annexation Review

Wisconsin Department of Administration

WI Dept. of Administration
Municipal Boundary Review
PO Box 1645, Madison WI 53701
608-264-6102 Fax: 608-264-6104
wimunicipalboundaryreview@wi.gov
http://doa.wi.gov/municipalboundaryreview

Petitioner Information	Office use only:			
Name: CHERYL A. SHERMAN		guarante and a second a second and a second		
Address: VILLAGE OF PRAIRIE DU SAC	RECEIVED			
335 GALENA STREET	JUN 4 2020			
PRAIRIE DU SAC, WI 53578	Municipal Boundary Review			
Email: AWILDMAN@WPPIENERGY.ORG	Wisconsin Dept. of Admin,			
1. Town where property is located: TOWN OF PI	RAIRIE DU SAC	Petitioners phone:		
2. Petitioned City or Village: VILLAGE OF PRA	608-643-2421			
3. County where property is located: SAUK				
4. Population of the territory to be annexed: 0	Town clerk's phone: 608-544-2406			
5. Area (in acres) of the territory to be annexed:				
6. Tax parcel number(s) of territory to be annexed (if the territory is part or all of an existing parcel): 0 028-0032-00000	City/Village clerk's phone: 608-643-2421			
Contact Information if different than petitioner:				
Representative's Name and Address: ALAN R. WILDMAN, II	,	Surveyor or Engineering Firm's Name & Address: JAMEY L REID		
VILLAGE OF PRAIRIE DU SAC	SOCIATES			
335 GALNEA STRET	335 GALNEA STRET 5201 E TER			
PRAIRIE DU SAC, WI 53578	, WI 53718			

E-mail: AWILDMAN@WPPIENERGY.ORG

E-mail: ReidJ@AyresAssociates.com

Required Items to be provided with submission (to be completed by petitioner):

1.

Legal Description meeting the requirements of s.66.0217 (1) (c) [see attached annexation guide]

2.

Map meeting the requirements of s.66.0217 (1) (g) [see attached annexation guide]

3.

Signed Petition or Notice of Intent to Circulate is included

4. Indicate Statutory annexation method used:

■

Unanimous per s.66.0217 (2), or,

OR

■

Direct by one-half approval per s.66.0217 (3)

5.

Check or money order covering review fee [see next page for fee calculation]

Phone: 608-443-1200

Phone: 608-643-2421

Annexation Review Fee Schedule

A Guide for Calculating the Fee Required by ss.16.53 (4) and 66.0217, Wis. Stats.

Required Fees

There is an initial filing fee and a variable review fee

\$350 Initial Filing Fee (required with the first submittal of all petitions)

\$200 - 2 acres or less

\$350 - 2.01 acres or more

\$1000 Review Fee (required with all annexation submittals except those that consist ONLY of road right-of-way)

\$200 - 2 acres or less

\$600 - 2.01 to 10 acres

\$800 - 10.01 to 50 acres

\$1,000 - 50.01 to 100 acres

\$1,400 - 100.01 to 200 acres

\$2,000 - 200.01 to 500 acres

\$4,000 - Over 500 acres

\$1350 TOTAL FEE DUE (Add the Filing Fee to the Review Fee)

Attach check or money order here, payable to: Department of Administration

THE DEPARTMENT WILL NOT PROCESS AN ANNEXATION PETITION THAT IS NOT ACCOMPANIED BY THE REQUIRED FEE.

THE DEPARTMENT'S 20-DAY STATUTORY REVIEW PERIOD COMMENCES UPON RECEIPT OF THE PETITION AND REVIEW FEE

Shaded Area for Office Use Only	
Date fee received: 6-4-2020 Shaded Area for Office Use Only	
Payee: Village of Prairie Du Sac	Check Number: <u>6/594</u>
	Check Date: <u> </u>
	Amount 1350-00

ANNEXATION SUBMITTAL GUIDE

<u>s. 66.0217 (5)</u> THE PETITION						
State the purpose of the petition:	-Direct annexation by unanimous approval; OR -Direct annexation by one-half approval; OR -Annexation by referendum.					
Petition must be signed by:	-All owners and electors, if by unanimous approvalSee 66.0217 (3) (a), if by one-half approvalSee 66.0217 (3) (b), if by referendum.					
State the population of the land to be an	nexed.					
[It is beneficial to include Parcel ID or Tax (Village or City) in the petition.]	numbers, the parcel area, and identify the annexee (Town) and annexor					
reference to the government lot, private clai	legal description of the land to be annexed. The land must be described by m, quarter-section, section, town and range in which the land lies. The land must emmencing from a monumented corner of the section or quarter-section, or the al reservation, in which the land lies; OR					
_ ,	a lot or lots, or all of a block or blocks of a recorded subdivision plat or certified ce to the lot (s) and/or block (s) therein, along with the name of the plat or the ertified survey map.					
The land may NOT be described only b	y: -Aliquot part; -Reference to any other document (plat of survey, deed, etc.); -Exception or Inclusion; -Parcel ID or tax number.					
-A tie line from the parcel to the monument						
The map must include a graphic scale.						
The map must show and identify the ex	isting municipal boundary, in relation to the parcel being annexed.					
[It is beneficial to include a North arrow, a	nd identify adjacent streets and parcels on the map.]					
s. 66.0217 FILING The petition must be filed with the Cler is located.	k of the annexing City or Village and with the Clerk of the Town in which the land					
If the annexation is by one-half approve required by s. 66.0217 (4).	al, or by referendum, the petitioner must post notice of the proposed annexation as					
If the lands being annexed are within a Department of Administration for review	County of 50,000 or greater population, the petition must also be filed with the					

[Note that no municipality within a County of 50,000 or greater population may enact an annexation ordinance prior to receiving a review determination from the Department of Administration.]

PETITION FOR DIRECT ANNEXATION BY UNANIMOUS CONSENT

(Section 66.0217(2), Wis. Stats.)

TO:

Town Clerk

Town of Prairie du Sac

S9903 Hwy 12

Prairie du Sac, WI 53578

Village Clerk

Village of Prairie du Sac

335 Galena Street

Prairie du Sac, WI 53578

The undersigned, constituting all of the electors residing in and owners of all of the real property located within the Territory, described below, do hereby unanimously petition the Village of Prairie du Sac for the purpose of annexing the Territory from the Town of Prairie du Sac, Sauk County, Wisconsin, to the Village of Prairie du Sac, Sauk County, Wisconsin.

The Territory proposed for annexation from the Town of Prairie du Sac to the Village of Prairie du Sac is more particularly described in **Exhibit A**, attached hereto and incorporated herein, and is shown on the scale map, attached hereto and incorporated herein, in **Exhibit B**. There are no electors residing in the Territory. The population of the Territory is zero.

The undersigned further requests that the Village temporarily retain the existing zoning classification(s) for the Territory unless and until such time that the governing body of the Village of Prairie du Sac adopts an ordinance rezoning the Territory.

The undersigned do hereby request that this annexation be approved and take effect in the manner provided for by law.

This Petition is being filed pursuant to Section 66.0217(2), Wis. Stats.

Owner:

Village of Prairie du Sac, Sauk County, Wisconsin

Cheryl A. Sherman, Village President

Attest:

cc:

Niki Conway Village Clerk

Wisconsin Department of Administration

EXHIBIT A "Property Description"

A part of the Northwest Quarter of the Southeast Quarter, and a part of the Southwest Quarter of the Northeast Quarter of Section 2, Township 9 North, Range 6 East, Town of Prairie Du Sac, Sauk County, Wisconsin described as:

Commencing at the North Quarter Corner of Section 2; thence South 00°11'41" West along the West line of the Northeast Quarter of said Section 2, 1597.21 feet to the South line of the Westwynde Subdivision Plat recorded in Volume D of Subdivision Plats on Page 242A as Document 846347 and the Point of Beginning; thence North 89°12'36" East along the South line of said Westwynde Subdivision, 2.21 feet; thence continuing along the South line of said Westwynde Subdivision, North 89°13'48" East, 1314.48 feet to the East line of the Southwest Quarter of the Northeast Quarter of said Section 2; thence South 00°13'28" West along said East line, 1175.08 feet to the Southeast corner of the Southwest Quarter of the Northeast Quarter of said Section 2; thence South 00°11'49" West along the East line of Northwest Quarter of the Southeast Quarter of said Section 2, 563.51 feet to the North line of Certified Survey Map 4668 recorded in Volume 25 of Certified Survey Maps on Page 4668 as Document 779348; thence South 89°11'35" West along said North line, 450.02 feet to the West line of said Certified Survey Map 4668; thence South 00°12'01" West along said West line 758.93 feet to the South line of Northwest Quarter of the Southeast Quarter; thence South 89°11'27" West along said South line, 866.77 feet to the West line of the Southeast Quarter of said Section 2; thence North 00°13'43" East along said West line, 1324.24 feet to the Northwest corner of the Southeast Quarter of said Section 2; thence North 00°11'41" East along the West line of the Northeast Quarter of said Section 2, 1174.17 feet to the Point of Beginning.

The described parcel, contains 2,946,373 square feet or 67.63 acres, more or less, and is subject to restrictions, reservations, rights-of-way and easements of record.

APN: 028-0013-00000, 028-0032-00000

Property Address: E11546 Sauk Prairie Rd., Prairie Du Sac, WI 53578

EXHIBIT B "Scale Map"

16.866

PETITION # 14314	
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REAL PROPERTY LISTERS ANNEXATION REVIEW

1. Territory to be annexed:	From Town of:	To City/Village of:
S 2-9-6 PŘT SW-NE & NW-SE 028-0013-00000 & 0032-00000	Town of Prairie Du Sac	Village of Prairie Du Sac
2. Checklist: (Y) Yes; (N) No; (NA) Not	applicable; (NC) Not checked	
Location and Position		
Y(1) Location description by government	t lot, recorded private claim, ¼ - ¼ section	, section, township, range and county
Y (2) Contiguous with existing village/city	boundaries	
(3) Creates an island area in Township	(completely surrounded by city) Town w	ould be surrounded by Village
N (4) Creates an island area in City (comp		
Petition and Map Information		
_Y(1) Identify owner(s) of annexed land		
Y(2) Identify parcel ID numbers included	l in annexation.	
N/A(3) Identify parcel ID numbers being sp	olit by annexation	
<u>Y</u> (4) North arrow		
Y(5) Graphic Scale		
Y (6) Streets and Highways shown and ide	entified	
<u>Y</u> (7) Legend		
Y (8) Total area/acreage of annexation		
3. Other relevant information and commer 2021 tax parcel is anticipated to be: 17 Current parcels are located in Supervis The surrounding area in the Village is Voting Ward V2. Area crosses Supervisory Districts 31 of the	72-1900-00000 sory District 31, Assembly District 3 in Supervisory District 28, Assemb	81, Senate District 27 & Voting Ward Toly District 81, Senate District 27 &
Prepared by: Sarah Brown Title: RPL Manager/Dep Phone: 6083553575	Please RETURN P Treasurer Municipal Boundary PO Box 1645	

http://doa.wi.gov/municipalboundaryreview/

Madison WI 53701

(608) 264-6102 **FAX** (608) 264-6104 <u>wimunicipalboundaryreview@wi.gov</u>

6/9/20

Date:

Annexation Review Questionnaire

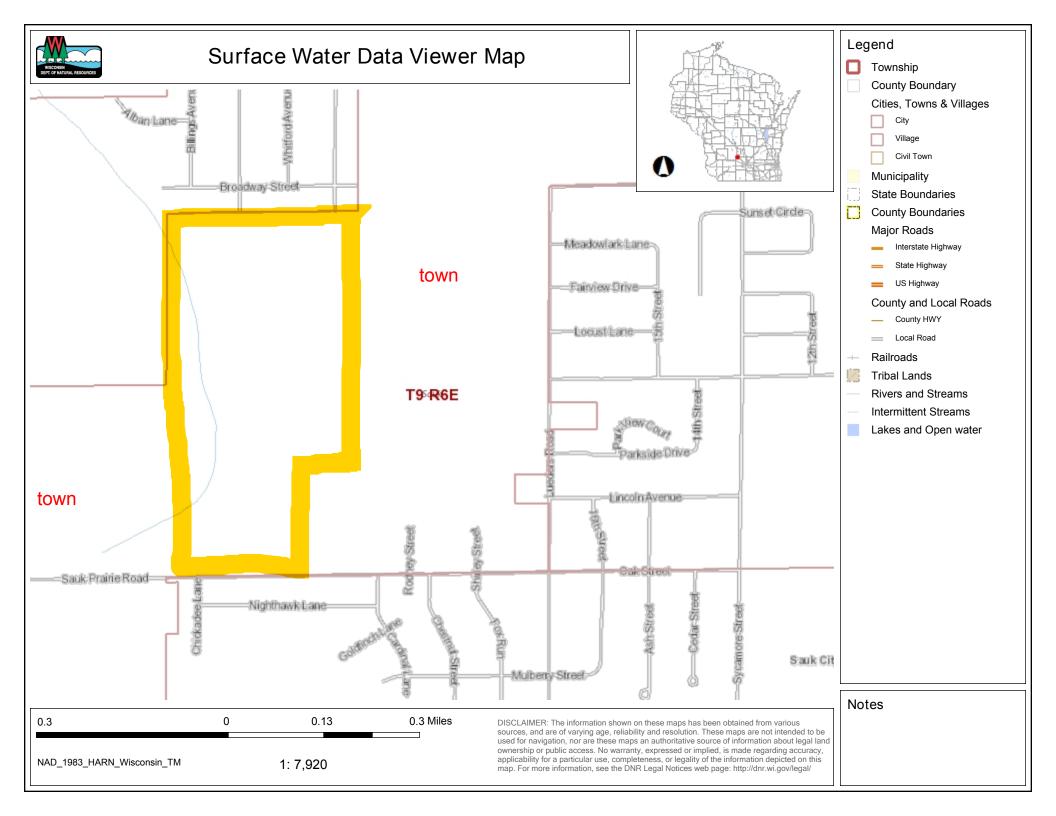
Wisconsin Department of Administration

WI Dept. of Administration
Municipal Boundary Review
PO Box 1645
Madison WI 53701
608-264-6102 Fax: 608-264-6104
wimunicipalboundaryreview@wi.gov
http://doa.wi.gov/municipalboundaryreview

Petitioner: Village of Prairie	du Sac		Pe	tition Number: 14314			
1. Territory to be annexed: From TOWN OF PRAIRIE DU SAC		To VILLAGE OF PRAIRIE DU SAC					
2. Area (Acres): _67.63							
3. Pick one: ☑ Property Tax	Payments	OR 🗆 E	Boundary Agreement				
a. Annual town property tax o	n territory to be annexed:	a. Title	a. Title of boundary agreement				
\$_53.14		b. Year	b. Year adopted				
b. Total that will be paid to To	own	c. Parti	c. Participating jurisdictions				
(annual tax multiplied by 5	years): <u>\$265.70</u>	d. Stati	utory authority (pick one)				
c. Paid by: Ď Petitioner □	City ☐ Village	□s	.66.0307 🗆 s.66.0225	□ s.66.0301			
☐ Other:							
4. Resident Population:	Electors: 0 Total	:0					
5. Approximate present land	use of territory:						
Residential:%	Recreational:%	Commercial: _	% Industrial:	%			
Undeveloped: 99 %							
6. If territory is undeveloped, what is the anticipated use ?							
Residential:% Recreational:95% Commercial:% Industrial:%							
Other:5%							
Comments: 5% would be public Right-of-Way for streets and utilities.							
7. Has a □ preliminary or □ f	inal plat been submitted to th	e Plan Commis	sion: □ Yes 🖾 No				
Plat Name:							
8. What is the nature of land use adjacent to this territory in the city or village?							
Residential and Institutional (hospital)							
In the town?: Undeveloped - Agriculture							
9. What are the basic service needs that precipitated the request for annexation?							
☑ Sanitary sewer	☑ Water supply ☐	I Storm sewer I Storm sewer	rs				
☑ Police/Fire protection	☑ EMS □	Zoning					
Other Public Streets	i						

10. Is the city/villag	no or	town c	anah	le of provid	ling peoded	utility c	nvicos?		
			•	•	•	•		(T)	Nia
City/Village	<u>[X]</u>	Yes	Ш	No	Towr	ı L	Yes	X	No
If yes, approximate timetable for providing service:				Cit	y/Village		Town		
Sanitary Sewers immediately				\boxtimes					
or, write in number of years.				_					
Water Supply immediately				X					
or, write in number of years.					ears.	_			
expenditures (i.e ☐ Yes ☑ If yes, identify the	No			·			·		wers, wells, water storage facilities)?
11. Planning & Zor									
a. Do you have	_	nnrehe	nsive	nlan for th	ne City/Villa	ne/Town	? IX	1 Ye	es □ No
Is this annexa				•	•	-	. <u> </u>		
is this armena	ation (JUI 1313U	CIIL V	vitir your oc	шыргепепы	e plait:	12	יו ע	es 🗀 NO
b. How is the an	nexa	tion ter	ritory	/ now zone	d? Agricu	lture	Transi	tio	n & Agriculture Holding
c. How will the la	and b	e zone	d an	d used if a	nnexed? <u>C</u>	nserv	ancy		
	pleas	e conta	act th	e Wiscons	in Election (Commis			new ward or join an existing ward? For 266-8005, elections@wi.gov or see their
13. Other relevant	inforr	mation	and	comments	hearing und	n the n	ıblic inte	rest i	n the annexation:
Town Island	ls ar Pra	re all airie	lowe du	ed per th Sac and	ne Interg Sauk Cit	overnmy and	ental A	Agre	ement entered into between the f Prairie du Sac on December 26
Prepared by:	Towr	n 🗆	City	☑ Villa	ge		Please	RE	TURN PROMPTLY to:
Name: Ala	n R.	Wild	man	, II			wimun	icipa	ılboundaryreview@wi.gov
Email: awi	ldma	n@wpp	iene	ergy.org			Municip	al B	oundary Review
Phone: 608	-643	-2421					PO Box	164	5, Madison WI 53701
Date: 06/0	08/20	020					Fax: (608) 264-6104		
/March 2040	`								

(March 2018)







TONY EVERS
GOVERNOR
JOEL BRENNAN
SECRETARY

Municipal Boundary Review PO Box 1645, Madison WI 53701

Voice (608) 264-6102 Fax (608) 264-6104 Email: wimunicipalboundaryreview@wi.gov Web: http://doa.wi.gov/municipalboundaryreview

June 24, 2020

PETITION FILE NO. 14314

NIKI CONWAY, CLERK VILLAGE OF PRAIRIE DU SAC 335 GALENA ST PRAIRIE DU SAC, WI 53578-1008 RICHARD NOLDEN, CLERK TOWN OF PRAIRIE DU SAC E10098 COUNTY RD PF PRAIRIE DU SAC, WI 53578-9752

Subject: VILLAGE OF PRAIRIE DU SAC ANNEXATION

The proposed annexation submitted to our office on June 04, 2020, has been reviewed and found to be in the public interest. In determining whether an annexation is in the public interest, s. 66.0217 (6), Wis. Stats. requires the Department to examine "[t]he shape of the proposed annexation and the homogeneity of the territory with the annexing village or city...." so as, to ensure the resulting boundaries are rational and compact. The statute also requires the Department to consider whether the annexing city or village can provide needed municipal services to the territory. The subject petition is for territory that is reasonably shaped and contiguous to the **VILLAGE OF PRAIRIE DU SAC**, which is able to provide needed municipal services.

Note: The scale map of the territory to be annexed must clearly show and identify the existing municipal boundary (ref: s. 66.0217 (1) (g), Wis. Stats.).

The Department reminds clerks of annexing municipalities of the requirements of s. 66.0217 (9)(a), Wis. Stats., which states:

"The clerk of a city or village which has annexed shall file immediately with the secretary of administration a certified copy of the ordinance, certificate and plat, and shall send one copy to each company that provides any utility service in the area that is annexed. The clerk shall record the ordinance with the register of deeds and file a signed copy of the ordinance with the clerk of any affected school district..."

State and federal aids based on population and equalized value may be significantly affected through failure to file with the Department of Administration. Please file a copy of your annexing ordinance, including a statement certifying the population of the annexed territory. **Please include your MBR number 14314 with your ordinance.** Ordinance filing checklist available at http://mds.wi.gov/, click on "Help on How to Submit Municipal Records". Email scanned copy of required materials (color scan maps with color) to mds@wi.gov or mail to: Wisconsin Department of Administration, Municipal Boundary Review, PO Box 1645, Madison WI 53701-1645.

The petition file is available for viewing at: http://mds.wi.gov/View/Petition?ID=2388
Please call me at (608) 264-6102, should you have any questions concerning this annexation review.

Sincerely,

Erich Schmidtke, Municipal Boundary Review

Sand Le

cc: petitioner