## Request for Annexation Review

E-mail:

Wisconsin Department of Administration

WI Dept. of Administration Municipal Boundary Review PO Box 1645, Madison WI 53701 608-264-6102 Fax: 608-264-6104 wimunicipalboundaryreview@wi.gov http://doa.wi.gov/municipalboundaryreview

| Petitioner Information   | Office use only:   |
|--|--|
| Name: Quamme Brothers, LLC   |  |
| Address: 7664 N Yahara Rd. Deforest WI 53532   |  |
| Email: Scott@scottelert.com  | June 24, 2021  |
| Signature of Petitioner: Mytheter jAle Ja  | Municipal Boundary Review<br>Wisconsin Dept. of Admin.   |
|  |  |
| 1. Town where property is located: Bristol   | Petitioners phone:   |
| 2. Petitioned City or Village: Sun Pra   | airie 608-635-4610   |
| 3. County where property is located: Dane  | Town clerk's phone:  |
| 4. Population of the territory to be annexed: Zero (0  | (Town of Printal)  |
| <ul> <li>5. Area (in acres) of the territory to be annexed: Approximately approximatel</li></ul> | City/Village clerk's phone:  |
| (if the territory is part or all of an existing parcel): 0911-32   |  |
| e i i l fan tier if different than potitioner  |  |
| Contact Information if different than petitioner:<br>Representative's Name and Address:  | Surveyor or Engineering Firm's Name & Address:   |
|  | Kimley Horn - 1001 Warrenville Road, Suite 350, Lisle IL 60532<br>Drew Walker - Civil Engineer |
| C. Joshua Wohlreich - 313 Surrey Ln. Lake Forest, IL. 60045<br>CJW@Calebco.com 312-339-6612  | Drew.Walker@kimley-horn.com 630-487-5569   |
| Scott Elert - N3485 County Road, Poynette WI 53955   | Birrenkott Surveying, Inc 1677 N. Bristol Street Sun Prairie, WI 53590                         |
| Scott@scottelert.com 608-635-4610  | Chris Casson - Surveyor<br>CCasson@birrenkottsurveying.com, (608) 837-7463                     |
| Phone:   | Phone:   |
|  |  |

Required Items to be provided with submission (to be completed by petitioner):

| Req  | uired items to be provided with submission (to be compared by the the demovation guide)                  |
|------|--|
| 1.   | X Legal Description meeting the requirements of <u>s.66.0217 (1) (c)</u> [see attached annexation guide] |
| 2.   | X Map meeting the requirements of <u>s. 66,0217 (1) (g)</u> [see attached annexation guide]              |
|      |  |
| 3.   | Signed Petition or Notice of Intent to Circulate is included   |
| 4.   | Indicate Statutory annexation method used:   |
|      | <ul> <li>X Unanimous per <u>s. 66.0217 (2)</u>, or,</li> </ul>   |
|      | OR   |
|      | <ul> <li>Direct by one-half approval per <u>s. 66.0217 (3)</u></li> </ul>                                |
| 5.   | Check or money order covering review fee [see next page for fee calculation]                             |
| (201 |  |
| 1201 |  |

E-mail:

## Annexation Review Fee Schedule

A Guide for Calculating the Fee Required by ss.16.53 (4) and 66.0217, Wis. Stats.

## **Required Fees**

There is an initial filing fee and a variable review fee

<u>signal signal si</u>

\$ 800.00 Review Fee (required with all annexation submittals except those that consist ONLY of road right-of-way)

\$1,150.00 TOTAL FEE DUE (Add the Filing Fee to the Review Fee)

| Include check or money order, payable to: Department of Administration  |  |  |  |  |  |
|---|--|--|--|--|--|
|   |  |  |  |  |  |
| THE DEPARTMENT WILL NOT PROCESS<br>AN ANNEXATION PETITION THAT IS NOT ACCOMPANIED<br>BY THE REQUIRED FEE.   |  |  |  |  |  |
| THE DEPARTMENT'S 20-DAY STATUTORY REVIEW PERIOD<br>COMMENCES UPON RECEIPT OF THE PETITION <u>AND</u> REVIEW FEE   |  |  |  |  |  |
| Shaded Area for Office Use Only   |  |  |  |  |  |
| Date fee received:       6-24-21       Shaded Area for Office Use Only         Payee:       CR       Devico       LLC         Check Number:       0070         Check Date:       6-21-21         Amount:       \$1150 |  |  |  |  |  |

## ANNEXATION SUBMITTAL GUIDE

#### <u>s. 66.0217 (5)</u> THE PETITION

| X State the purpose of the petition: | -Direct annexation by unanimous approval; OR<br>-Direct annexation by one-half approval; OR<br>-Annexation by referendum.  |
|--------------------------------------|--|
| X Petition must be signed by:        | -All owners and electors, if by unanimous approval.<br>-See <u>66.0217 (3) (a)</u> , if by one-half approval.<br>-See <u>66.0217 (3) (b)</u> , if by referendum. |

X State the population of the land to be annexed.

[It is beneficial to include Parcel ID or Tax numbers, the parcel area, and identify the annexee (Town) and annexor (Village or City) in the petition.]

#### s. 66.0217 (1) (c) THE DESCRIPTION

X The annexation petition must include a legal description of the land to be annexed. The land must be described by reference to the government lot, private claim, quarter-section, section, town and range in which the land lies. The land must be further described by metes and bounds commencing from a monumented corner of the section or quarter-section, or the monumented end of a private claim or federal reservation, in which the land lies; OR

If the land is wholly and entirely within a lot or lots, or all of a block or blocks of a recorded subdivision plat or certified survey map, it must be described by reference to the lot (s) and/or block (s) therein, along with the name of the plat or the number, volume, page, and County of the certified survey map.

The land may NOT be described only by: -Aliquot part;

-Reference to any other document (plat of survey, deed, etc.);-Exception or Inclusion;-Parcel ID or tax number.

## <u>s. 66.0217 (1) (g)</u> THE MAP

X The map shall be an *accurate reflection* of the legal description of the parcel being annexed. As such, it must show: -A tie line from the parcel to the monumented corner of the section or quarter-section, or the monumented end of a private claim or federal reservation, in which the parcel lies. The corner and monument must be identified. -Bearings and distances along all parcel boundaries as described.

-Bearings and distances along an parcel boundaries as desc -All adjoiners as referenced in the description.

-An adjoiners as referenced in the description

X The map must include a graphic scale.

X The map must show and identify the existing municipal boundary, in relation to the parcel being annexed.

[It is beneficial to include a North arrow, and identify adjacent streets and parcels on the map.]

## s. 66.0217 FILING

 $\mathbf{X}$  The petition must be filed with the Clerk of the annexing City or Village and with the Clerk of the Town in which the land is located.

If the annexation is by one-half approval, or by referendum, the petitioner must post notice of the proposed annexation as required by <u>s. 66.0217(4)</u>.

If the lands being annexed are within a County of 50,000 or greater population, the petition must also be filed with the Department of Administration for review

[Note that no municipality within a County of 50,000 or greater population may enact an annexation ordinance prior to receiving a review determination from the Department of Administration.]

## PETITION FOR DIRECT ANNEXATION By Unanimous Consent

(Section 66.0217(2), Wis. Stats.)

| TO: | CLERK, CITY OF SUN PRAIRIE | CLERK, TOWN OF BRISTOL |
|-----|----------------------------|------------------------|
|     | 300 E. Main Street         | 7747 County Hwy N,     |
|     | Sun Prairie, WI 53590      | Sun Prairie, WI 53590  |

The undersigned, constituting all of the owners of the real property located within the territory described in Exhibit I (the "Territory"), do hereby petition the Common Council of the City of Sun Prairie, a municipal corporation located in Dane County, Wisconsin, to annex the Territory described below from the Town of Bristol, located in Dane County, Wisconsin, to the City of Sun Prairie.

There are no electors residing in the Territory. The population of the Territory is zero.

| Owner:                 | Quamme Brothers, LLC                   |  |  |  |
|------------------------|--|--|--|--|
| Owners Mailing Address | 7664 N. Yahara Rd. Deforest, WI. 53532 |  |  |  |
| Tax Key Number(s)      | 0911-322-8500-9                        |  |  |  |

The Territory is legally described on Exhibit I.

The Territory is shown on Exhibit II.

The undersigned requests that the annexation be approved and take effect in the manner provided for by the law.

The Petition for Annexation is being signed by all the Owners of all the real property in the Territory, and is filed pursuant to Wis. Stat § 66.0217 (2)

QUAMME BROTHERS LLC DATED

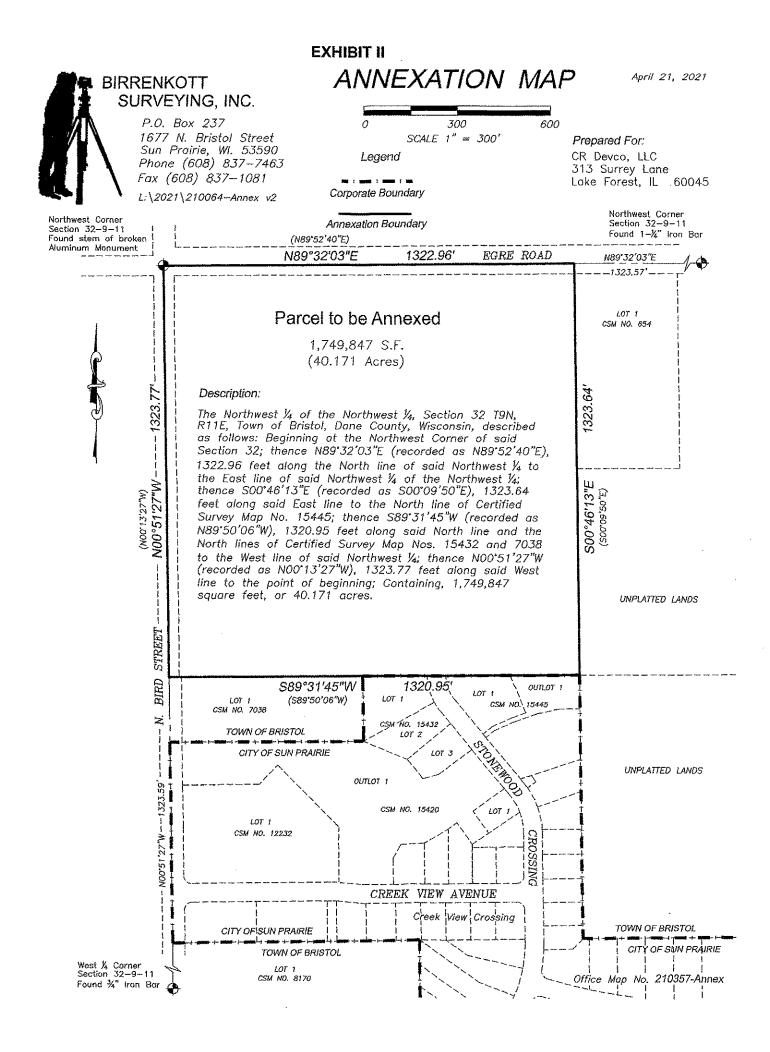
B. Quanne ITS:

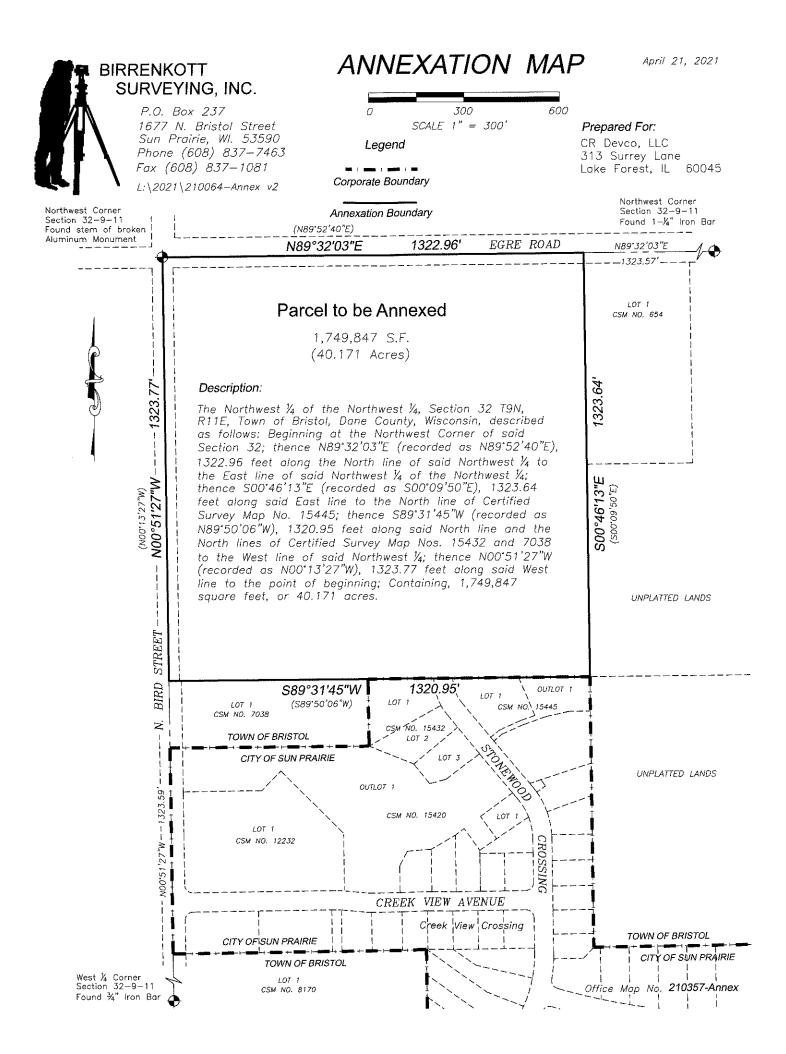
BY: ITS:

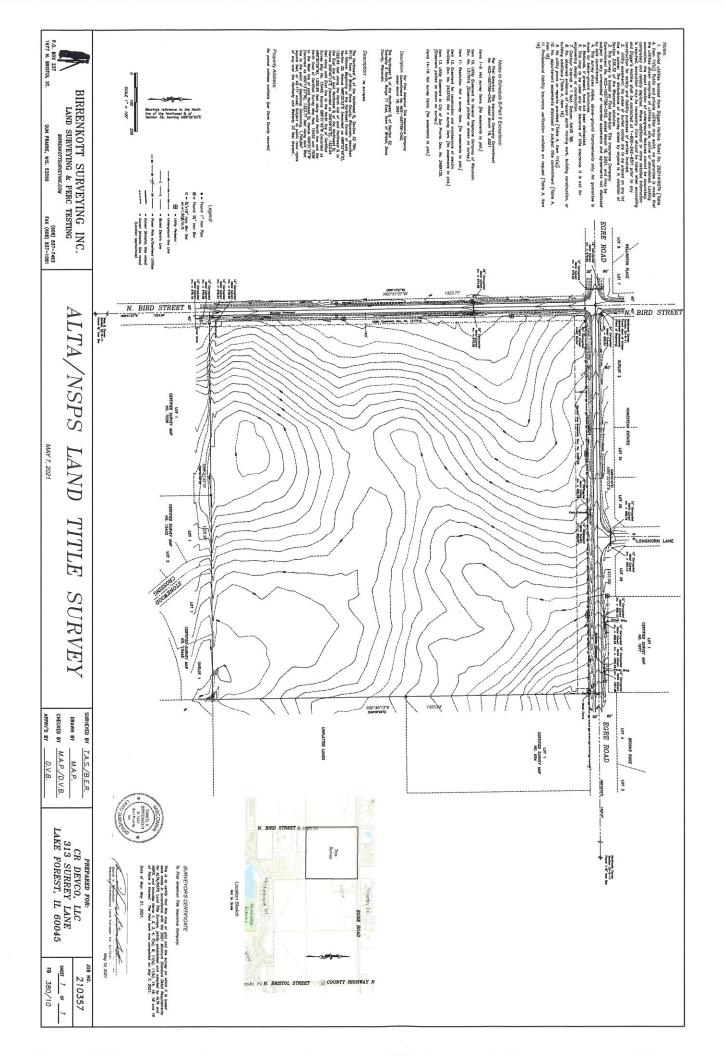
## **EXHIBIT I - Legal Description**

Description:

The Northwest ¼ of the Northwest ¼, Section 32 T9N, R11E, Town of Bristol, Dane County, Wisconsin, described as follows: Beginning at the Northwest Corner of said Section 32; thence N89°32'03"E (recorded as N89°52'40"E), 1322.96 feet along the North line of said Northwest ¼ to the East line of said Northwest ¼ of the Northwest ¼; thence S00°46'13"E (recorded as S00°09'50"E), 1323.64 feet along said East line to the North line of Certified Survey Map No. 15445; thence S89°31'45"W (recorded as N89°50'06"W), 1320.95 feet along said North line and the North lines of Certified Survey Map Nos. 15432 and 7038 to the West line of said Northwest ¼; thence N00°51'27"W (recorded as N00°13'27"W), 1323.77 feet along said West line to the point of beginning; Containing, 1,749,847 square feet, or 40.171 acres.







## Legal Description

## Description:

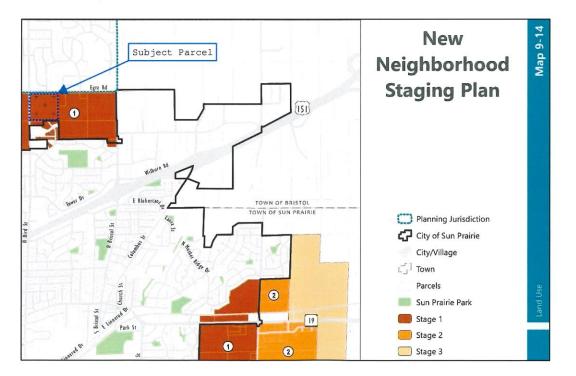
The Northwest ¼ of the Northwest ¼, Section 32 T9N, R11E, Town of Bristol, Dane County, Wisconsin, described as follows: Beginning at the Northwest Corner of said Section 32; thence N89°32'03"E (recorded as N89°52'40"E), 1322.96 feet along the North line of said Northwest ¼ to the East line of said Northwest ¼ of the Northwest ¼; thence S00°46'13"E (recorded as S00°09'50"E), 1323.64 feet along said East line to the North line of Certified Survey Map No. 15445; thence S89°31'45"W (recorded as N89°50'06"W), 1320.95 feet along said North line and the North lines of Certified Survey Map Nos. 15432 and 7038 to the West line of said Northwest ¼; thence N00°51'27"W (recorded as N00°13'27"W), 1323.77 feet along said West line to the point of beginning; Containing, 1,749,847 square feet, or 40.171 acres.

| То:   | Wisconsin Department of Administration |
|-------|--|
| From: | Quamme Brothers                        |
| Date: | June 15, 2021                          |
| RE:   | Request for Annexation Review          |

## **The Description**

The **purpose of this request** is to begin the process for the Annexation into the City of Sun Prairie of the 39.9-acre parcel located at the Southeast corner of Bird and Egre. The parcel is currently located in the Town of Bristol in an area that is subject to the "City of Sun Prairie and Town of Bristol Intergovernmental Agreement Dated April 15, 2005". In addition, per Map 9-14 from the Comprehensive Plan 2019-2039 for the City of Sun Prairie, *New Neighborhood Staging Plan*, the subject parcel is located in a Stage 1 area, defined as;

"Areas on the map labeled 'Stage 1' include platted neighborhoods with lots still available for construction and lands that are not yet platted or approved for development, but which can be easily served with public utilities. The City would like to see these lands developed first."



The population of the land to be annexed is zero (0).



TONY EVERS GOVERNOR JOEL BRENNAN SECRETARY

Municipal Boundary Review PO Box 1645, Madison WI 53701 Voice (608) 264-6102 Fax (608) 264-6104 Email: <u>wimunicipalboundaryreview@wi.gov</u> Web: <u>http://doa.wi.gov/municipalboundaryreview</u>

June 28, 2021

ELENA HILBY, CLERK CITY OF SUN PRAIRIE 300 E MAIN ST SUN PRAIRIE, WI 53590-2227 KIM GROB, CLERK TOWN OF BRISTOL 7747 COUNTY RD N SUN PRAIRIE, WI 53590-9502

Subject: QUAMME BROTHERS LLC ANNEXATION

Section 66.0217 (6), Wis. Stats., provides that the annexation of lands to cities and villages within a county having a population of 50,000 or more shall be reviewed by the Department of Administration in order to determine if the proposed annexation is in the public interest or against the public interest. The proposed annexation from the TOWN OF BRISTOL to the CITY OF SUN PRAIRIE (see attached description) must be reviewed pursuant to the statute.

To assist us in making this determination, we urge that you promptly supply the data requested on the enclosed questionnaire (where possible) and return the questionnaire to the department.

The purpose of this questionnaire is to assist the department in determining "Whether the governmental services, including zoning, to be supplied to the territory could clearly be better supplied by the town...." The statute further stipulates that the department shall study the "shape of the proposed annexation and the homogeneity of the territory with the annexing municipality." In addition, we would appreciate receiving from you any comments or information bearing on governmental services or shape and homogeneity that would indicate whether the annexation is in or against the public interest.

Please return the questionnaire as soon as possible so that the information can be reviewed prior to the department's statutory deadline of July 16, 2021. Direct any questions and comments to Erich Schmidtke at (608) 264-6102. Thank you for your cooperation.

For additional information on annexation or other land use issues, visit our web site at http://doa.wi.gov/municipalboundaryreview/.

Sincerely,

hulle

Erich Schmidtke

Enclosures

## PETITION FILE NO. 14412

# Annexation Review Questionnaire

## **Wisconsin Department of Administration**

## WI Dept. of Administration Municipal Boundary Review PO Box 1645 Madison WI 53701 608-264-6102 Fax: 608-264-6104 wimunicipalboundaryreview@wi.gov http://doa.wi.gov/municipalboundaryreview

| Petitioner: Quamme Brothers LLC   | Petition Number: 14412   |
|---|--|
| 1. Territory to be annexed: From <b>TOWN OF BRISTOL</b>   | To CITY OF SUN PRAIRIE   |
| 2. Area (Acres): <u>39.9</u>  |  |
| 3. Pick one: D Property Tax Payments C  | DR ⊠ Boundary Agreement City of Sun Prairie & Town of<br>Bristol Intergovernmental |
| a. Annual town property tax on territory to be annexed:   | a. Title of boundary agreement <u>Agreement</u>                                    |
| \$  | b. Year adopted <u>2005</u>  |
| b. Total that will be paid to Town  | c. Participating jurisdictions C. Sun Prairie & T. of Bristol                      |
| (annual tax multiplied by 5 years):   | d. Statutory authority (pick one)  |
| c. Paid by:  Petitioner  City  Village  | □ s.66.0307 □ s.66.0225 🛛 s.66.0301  |
| Other:  |  |
| 4. Resident Population: Electors: 0 Total:  | 0  |
| 5. Approximate present land use of territory:   |  |
| Residential:% Recreational:% Con  | nmercial:% Industrial:%  |
| Undeveloped: <u>100</u> %   |  |
| 6. If territory is undeveloped, what is the <b>anticipated use</b> ?                            |  |
| Residential: <u>100</u> % Recreational: <u></u> % Con   | nmercial:% Industrial:%  |
| Other:%   |  |
| Comments: Low density residential with a possible future h                                      | high density residential component.  |
| 7. Has a $\Box$ preliminary or $\Box$ final plat been submitted to the Pla                      | an Commission: 🗆 Yes 🛛 No  |
| Plat Name:  |  |
| 8. What is the <b>nature of land use adjacent</b> to this territory in the Suburban Residential | he city or village?  |
| In the town?: Residential   |  |
| 9. What are the <b>basic service needs</b> that precipitated the requ                           | uest for annexation?   |
| 🖾 Sanitary sewer 🛛 🖾 Water supply 🗆 S   | torm sewers  |
| Police/Fire protection     EMS     Z     Z  | oning  |
| Other   |  |

| 10. Is the city/village or town capable of providing needed utility services? |   |     |  |    |      |              |     |   |      |
|---|---|-----|--|----|------|--------------|-----|---|------|
| City/Village  | X | Yes |  | No | Town |              | Yes | X | No   |
|   |   |     |  |    |      |              |     |   |      |
| If yes, approximate timetable for providing service:                          |   |     |  |    |      | City/Village |     |   | Town |
| Sanitary Sewers immediately   |   |     |  |    |      |              |     |   |      |
| or, write in number of years.   |   |     |  |    |      |              | _   |   |      |
| Water Supply immediately  |   |     |  |    |      |              |     |   |      |
| or, write in number of years.   |   |     |  |    | _1   | _            |     |   |      |
|   |   |     |  |    |      |              |     |   |      |

Will provision of sanitary sewers and/or water supply to the territory proposed for annexation require capital expenditures (i.e. treatment plant expansion, new lift stations, interceptor sewers, wells, water storage facilities)?

🗆 Yes 🙀 No

If yes, identify the nature of the anticipated improvements and their probable costs: \_

| 11. Planning & Zoning:   |       |      |  |
|--|-------|------|--|
| a. Do you have a comprehensive plan for the City/Village/Town? | 🛛 Yes | 🗆 No |  |
| Is this annexation consistent with your comprehensive plan?    | 🛛 Yes | 🗆 No |  |

b. How is the annexation territory now zoned? A-1 Agriculture

c. How will the land be zoned and used if annexed?Planned Development District for low to high density residential.

12. Elections:  $\Box$  New ward or  $\boxtimes$  Existing ward? Will the annexation create a new ward or join an existing ward? For more information, please contact the Wisconsin Election Commission at (608) 266-8005, <u>elections@wi.gov</u> or see their annexation checklist here: <u>http://elections.wi.gov/forms/el-100</u>

13. Other relevant information and comments bearing upon the public interest in the annexation:

| Prepared by:  Town  City  Village | Please RETURN PROMPTLY to:              |
|-----------------------------------|---|
| Name: Ria Hull                    | <u>wimunicipalboundaryreview@wi.gov</u> |
| Email: rhull@msa-ps.com           | Municipal Boundary Review               |
| Phone: 608-242-6647               | — PO Box 1645, Madison WI 53701         |
| Date: July 6, 2021                | —<br>Fax: (608) 264-6104                |
| (March 2018)                      |   |

| PETITION | # | _ |
|----------|---|---|
|----------|---|---|

## **REAL PROPERTY LISTERS ANNEXATION REVIEW**

| 1. Territory to be annexed: | From Town of: | To City/Village of: |
|-----------------------------|---------------|---------------------|
| 40.171 acres                | Bristol       | Sun Prairie         |

2. Checklist: (Y) Yes; (N) No; (NA) Not applicable; (NC) Not checked

## **Location and Position**

- \_\_\_\_Y\_(1) Location description by government lot, recorded private claim, 1/4 1/4 section, section, township, range and county
- \_Y\_ (2) Contiguous with existing village/city boundaries
- \_\_N\_\_(3) Creates an island area in Township (completely surrounded by city)
- \_\_\_\_N\_(4) Creates an island area in City (completely surrounded by town)

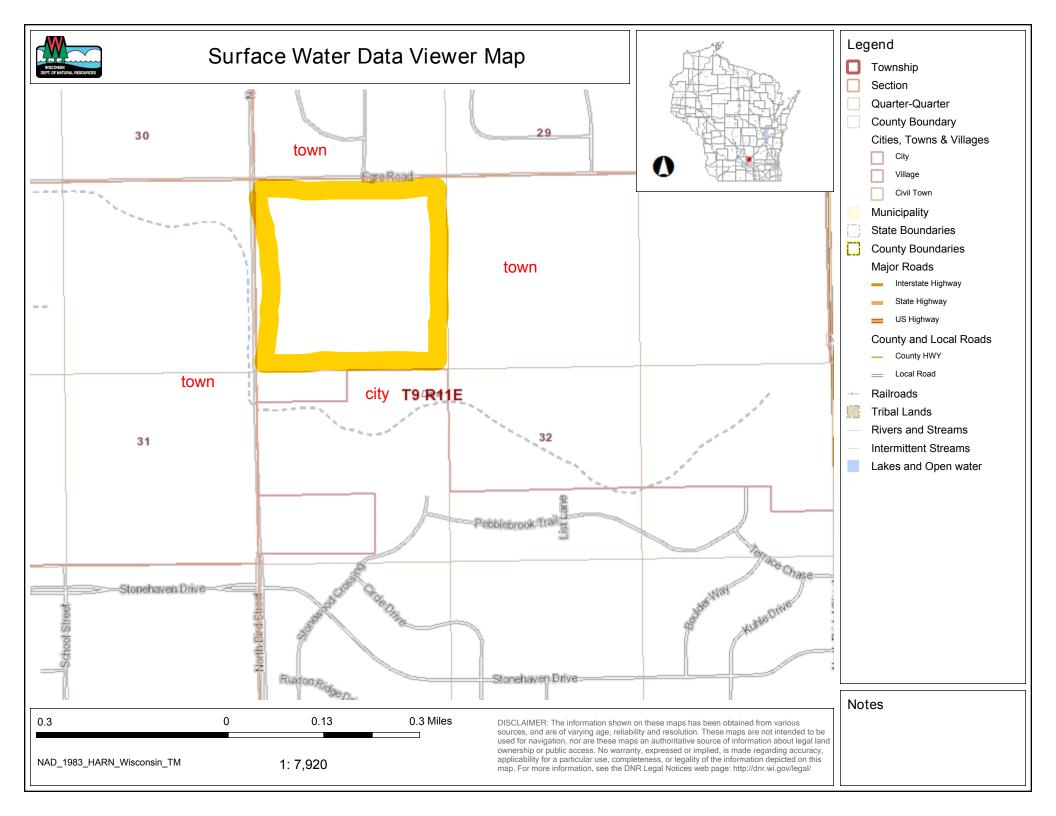
## **Petition and Map Information**

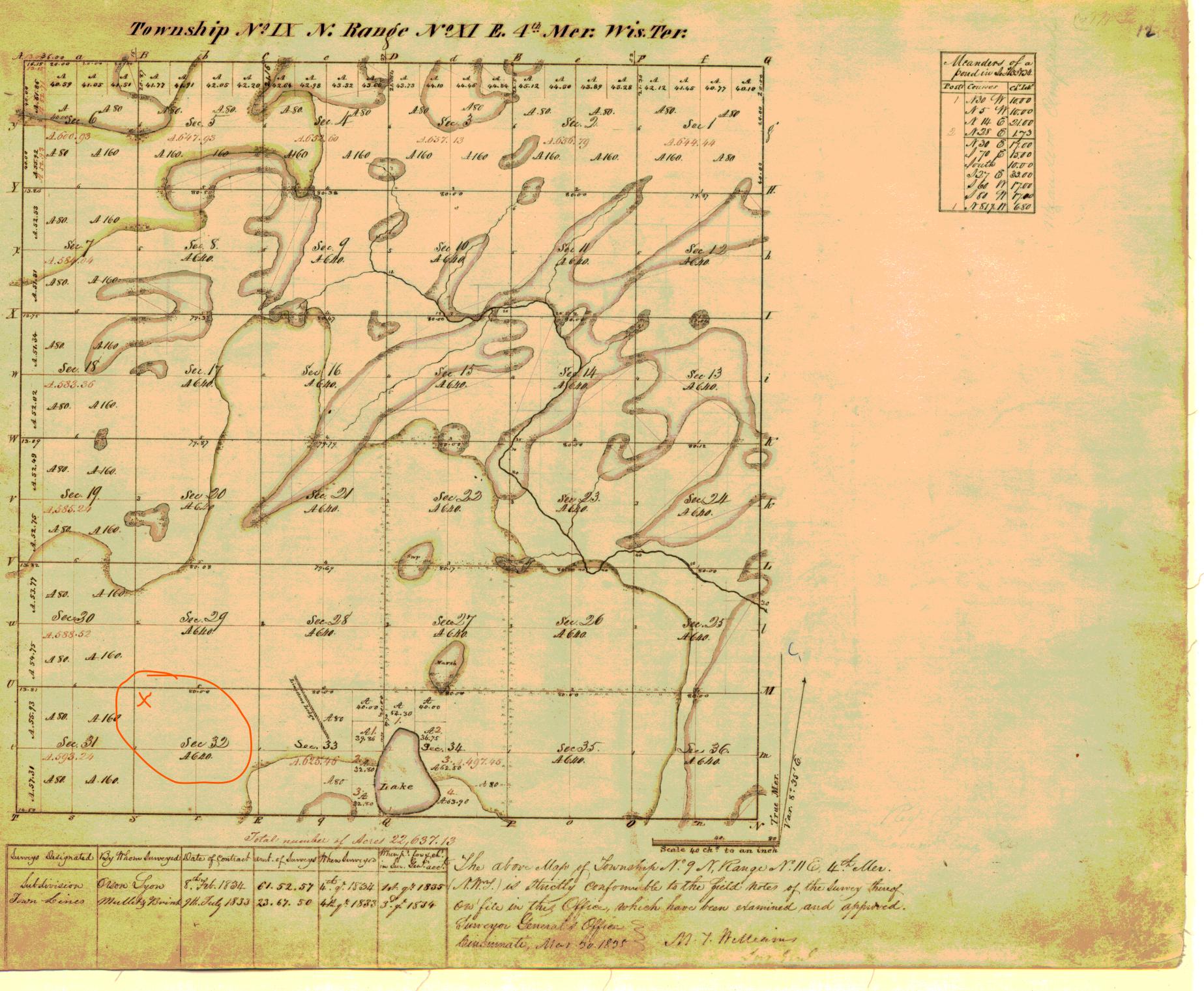
- \_Y\_(1) Identify owner(s) of annexed land
- \_Y\_(2) Identify parcel ID numbers included in annexation.
- \_NA\_ (3) Identify parcel ID numbers being split by annexation
- $Y_{4}$  North arrow
- \_\_\_\_Y\_(5) Graphic Scale
- \_Y\_ (6) Streets and Highways shown and identified
- $Y_(7)$  Legend
- \_\_\_\_Y\_(8) Total area/acreage of annexation
- 3. Other relevant information and comments:

| Prepared by: | _Jim Czaplicki               |
|--------------|------------------------------|
| Title:       | _Land Records Review Analyst |
| Phone:       | _(608) 267-3529              |
| Date:        | _6/28/2021                   |

#### Please **RETURN PROMPTLY** to:

Municipal Boundary Review PO Box 1645 Madison WI 53701 (608) 264-6102 **FAX** (608) 264-6104 wimunicipalboundaryreview@wi.gov







TONY EVERS GOVERNOR JOEL BRENNAN SECRETARY Municipal Boundary Review PO Box 1645, Madison WI 53701 Voice (608) 264-6102 Fax (608) 264-6104 Email: wimunicipalboundaryreview@wi.gov Web: http://doa.wi.gov/municipalboundaryreview

July 14, 2021

ELENA HILBY, CLERK CITY OF SUN PRAIRIE 300 E MAIN ST SUN PRAIRIE, WI 53590-2227 KIM GROB, CLERK TOWN OF BRISTOL 7747 COUNTY RD N SUN PRAIRIE, WI 53590-9502

## Subject: QUAMME BROTHERS LLC ANNEXATION

The proposed annexation submitted to our office on June 24, 2021, has been reviewed and found to be in the public interest. In determining whether an annexation is in the public interest, s. 66.0217 (6), Wis. Stats. requires the Department to examine "[t]he shape of the proposed annexation and the homogeneity of the territory with the annexing village or city...." so as, to ensure the resulting boundaries are rational and compact. The statute also requires the Department to consider whether the annexing city or village can provide needed municipal services to the territory. The subject petition is for territory that is reasonably shaped and contiguous to the City of Sun Prairie, which is able to provide needed municipal services.

The Department reminds clerks of annexing municipalities of the requirements of s. 66.0217 (9)(a), Wis. Stats., which states:

"The clerk of a city or village which has annexed shall file immediately with the secretary of administration a certified copy of the ordinance, certificate and plat, and shall send one copy to each company that provides any utility service in the area that is annexed. The clerk shall record the ordinance with the register of deeds and file a signed copy of the ordinance with the clerk of any affected school district..."

State and federal aids based on population and equalized value may be significantly affected through failure to file with the Department of Administration. Please file a copy of your annexing ordinance, including a statement certifying the population of the annexed territory. **Please include your MBR number 14412 with your ordinance.** Ordinance filing checklist available at <u>http://mds.wi.gov/</u>, click on "Help on How to Submit Municipal Records". Email scanned copy of required materials (color scan maps with color) to <u>mds@wi.gov</u> or mail to: Wisconsin Department of Administration, Municipal Boundary Review, PO Box 1645, Madison WI 53701-1645.

The petition file is available for viewing at: <u>http://mds.wi.gov/View/Petition?ID=2486</u> Please call me at (608) 264-6102, should you have any questions concerning this annexation review.

Sincerely,

Spritte

Erich Schmidtke, Municipal Boundary Review

cc: petitioner

## PETITION FILE NO. 14412