

# Request for Annexation Review

Wisconsin Department of Administration

WI Dept. of Administration  
Municipal Boundary Review  
101 E. Wilson Street, 9<sup>th</sup> Floor  
Madison WI 53703  
608-264-6102 Fax: 608-264-6104  
[wimunicipalboundaryreview@wi.gov](mailto:wimunicipalboundaryreview@wi.gov)  
<http://doa.wi.gov/municipalboundaryreview/>

### Petitioner Information

Name: Eau Claire County Highway Department  
Address: 2000 Spooner Ave.  
ALTOONA, WI 54720  
Email: Jon.Johnson@co.eauclaire.wi.us

Office use only:

**RECEIVED**  
**August 3, 2021**

Municipal Boundary Review  
Wisconsin Dept. of Admin.

1. Town where property is located: Washington
2. Petitioned City or Village: CITY OF Eau Claire
3. County where property is located: Eau Claire County
4. Population of the territory to be annexed: ~~60000~~ 0
5. Area (in acres) of the territory to be annexed: 6.34 AC.
6. Tax parcel number(s) of territory to be annexed (if the territory is part or all of an existing parcel): 18024-2-260901-440-000

Petitioners phone:

Town clerk's phone:

City/Village clerk's phone:

### Contact Information if different than petitioner:

Representative's Name and Address:

Eau Claire County Highway

Phone: 715-839-2952

E-mail:

Surveyor or Engineering Firm's Name & Address:

ATTN: Jim Scheffler  
Scheffler Land Surveying LLC  
17681 120<sup>th</sup> Ave.  
Chippewa Falls, WI 54729

Phone: 715-308-3010

E-mail:

### Required Items to be provided with submission (to be completed by petitioner):

1.  Legal Description meeting the requirements of s.66.0217 (1) (c) [see attached annexation guide]
2.  Map meeting the requirements of s. 66.0217 (1) (g) [see attached annexation guide]
3.  Signed Petition or Notice of Intent to Circulate is included
4. Indicate Statutory annexation method used:
  - Unanimous per s. 66.0217 (2), or,
  - OR
  - Direct by one-half approval per s. 66.0217 (3)
5.  Check or money order covering review fee [see next page for fee calculation]

# Annexation Review Fee Schedule

A Guide for Calculating the Fee Required by ss.16.53 (4) and 66.0217, Wis. Stats.

## Required Fees

There is an initial filing fee and a variable review fee

\$ \_\_\_\_\_ **Initial Filing Fee** (required with the first submittal of all petitions)  
\$200 – 2 acres or less  
\$350 – 2.01 acres or more

\$ \_\_\_\_\_ **Review Fee** (required with all annexation submittals except those that consist ONLY of road right-of-way)  
\$200 – 2 acres or less  
\$600 – 2.01 to 10 acres  
\$800 – 10.01 to 50 acres  
\$1,000 – 50.01 to 100 acres  
\$1,400 – 100.01 to 200 acres  
\$2,000 – 200.01 to 500 acres  
\$4,000 – Over 500 acres

\$ \_\_\_\_\_ **TOTAL FEE DUE (Add the Filing Fee to the Review Fee)**

Attach check or money order here, payable to: **Department of Administration**

**THE DEPARTMENT WILL NOT PROCESS  
AN ANNEXATION PETITION THAT IS NOT ACCOMPANIED  
BY THE REQUIRED FEE.**

**THE DEPARTMENT'S 20-DAY STATUTORY REVIEW PERIOD  
COMMENCES UPON RECEIPT OF THE PETITION AND REVIEW FEE**

Shaded Area for Office Use Only

Date fee received: 7-29-21  
Payee: Scheffler Land Surveying LLC

Check Number: 2900  
Check Date: 7-22-21  
Amount: \$950.00

Petition for Annexation  
under Wisconsin Statutes 66.0217 (2)

To the City Council of the City of Eau Claire, Wisconsin:

1. The undersigned hereby petition for direct annexation of the territory legally described attached hereto to the City of Eau Claire, Eau Claire County, State of Wisconsin.
2. Attached hereto is a scale map which accurately reflects the legal description of the property to be annexed and the boundary of the annexing the City.
3. The current population of the territory to be annexed is 0.
4. The petition has been signed by the owners of all of the land within the territory proposed to be annexed, and by all of the electors residing within the territory proposed to be annexed.

Owners of all Lands within the Territory

Proposed to be Annexed:

Name of the Owner: Eau Claire County Highway

Address of Owner: 2000 Spooner Ave., Altoona, WI  
54720

Date of Signing: June 11, 2021

Signature: [Handwritten Signature]

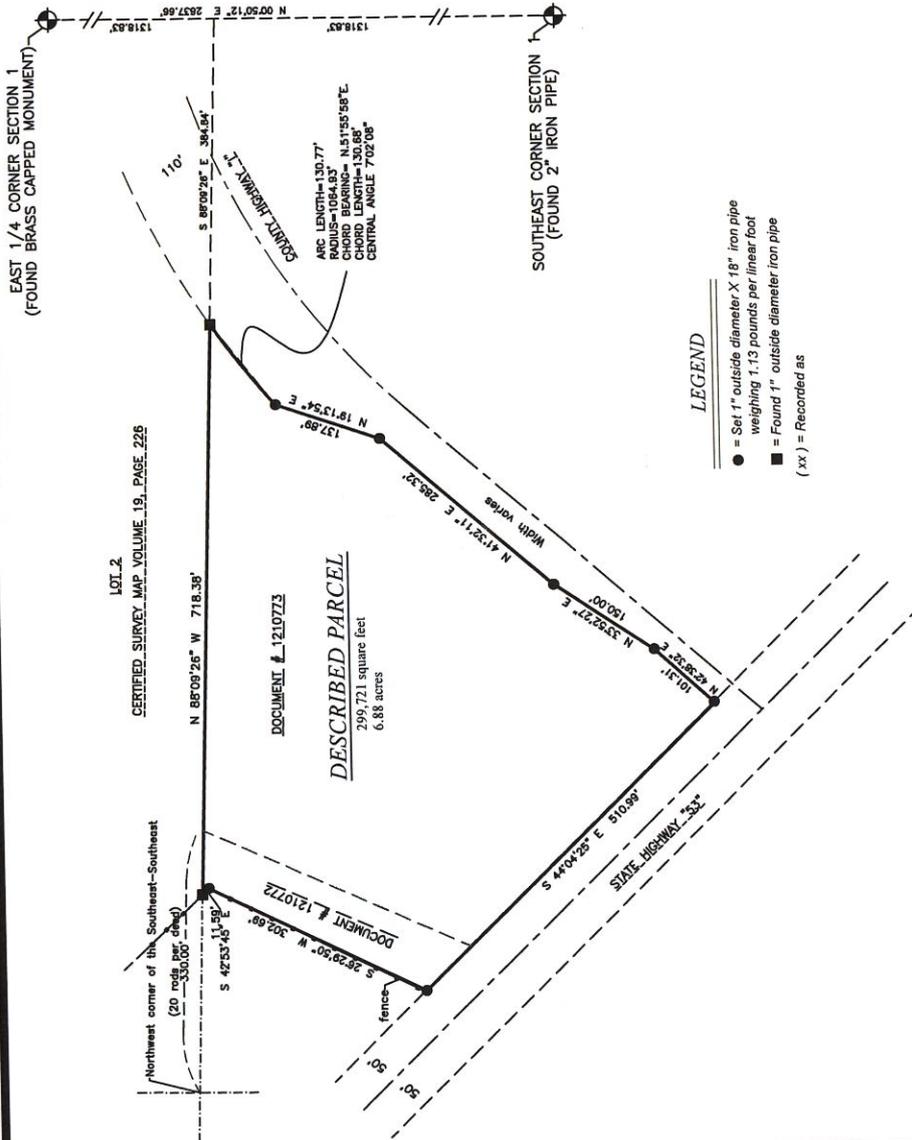
# PLAT OF SURVEY

Annexation by Eau Claire County Highway Department  
 Located in the Southeast 1/4 of the Southeast 1/4, Section 1,  
 Town 26 North, Range 9 West, Town of Washington, Eau Claire  
 County, Wisconsin

## DESCRIBED PARCEL

Located in the Southeast 1/4 of the Southeast 1/4, Section 1, Town 26 North, Range 9 West, Town of Washington, Eau Claire County, Wisconsin. The parcel is more particularly described as follows:

Commencing at the Southeast corner of said Section 1; thence, N00°50'12"E along the east line of the southeast 1/4, 1318.83 feet; thence, N88°09'26"W, 384.84 feet to a found 3/4" iron rebar at the southeast corner of Lot 2 of Certified Survey Map number 3446 recorded in volume 19, page 226 and the POINT OF BEGINNING; thence, N85°09'28"W, 11.59 feet; thence, S26°29'50"W, 302.69 feet to a point on the north right of way line of State Highway 53; thence, S44°04'25"E along said right of way line 510.99 feet; thence, N42°38'32"E along the west right of way line of County Highway I, 101.31 feet; thence, N33°52'27"E along said right of way line of County Highway I, 150.00 feet; thence, N41°32'11"E along said right of way line of County Highway I, 285.32 feet; thence, N19°13'54"E along said right of way line of County Highway I, 137.89 feet to the beginning of a curve, concave southeasterly having a radius of 1064.93 feet and a long chord which bears N51°55'58"E for a distance of 130.68 feet; thence, along the arc of said curve and said right of way line, 130.77 feet to the POINT OF BEGINNING. Said described parcel contains 299,721 square feet, 6.88 acres, more or less. Said parcel is subject to any easements or restrictions of record.



## SURVEYOR'S CERTIFICATE:

I, James M. Scheffler, Professional Land Surveyor in the State of Wisconsin, do hereby certify that by the order of the Eau Claire County Highway Department, I have surveyed and mapped and made this survey according to the official records and that to the best of my knowledge and belief the accompanying map is a true and correct representation thereof. I also certify that I have complied with provisions of Chapter A-E7 of the Wisconsin Administrative Code.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2021.

James M. Scheffler, Wisconsin Professional Land Surveyor, S-2897

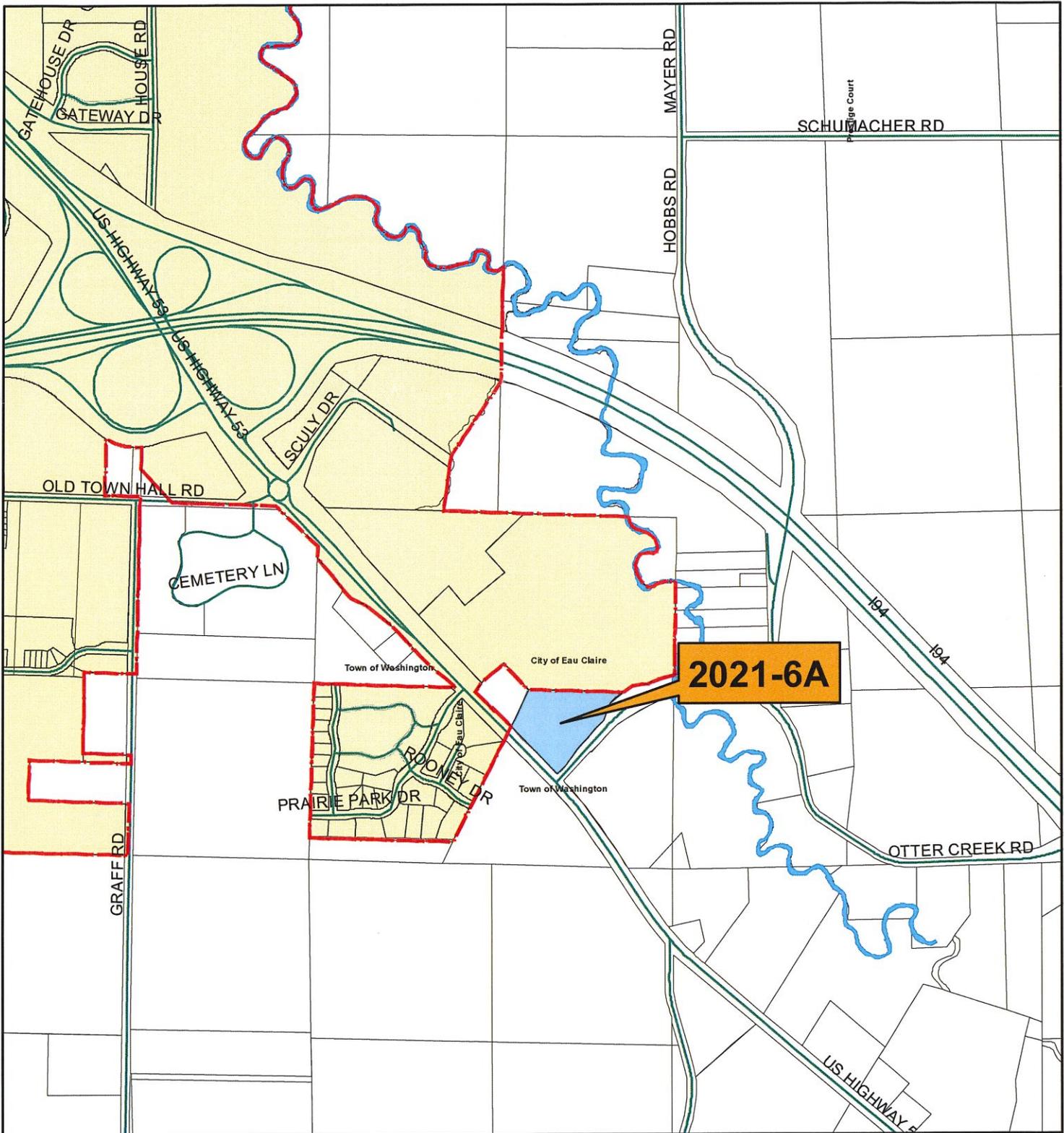


Field work completed 1-13-2021  
 Section corner ties verified unless noted

Scheffler Land Surveying llc  
 17681 120th Avenue  
 Chippewa Falls, WI 54729



SCALE 1" = 150'  
 BEARINGS ARE REFERENCED TO THE EAST LINE OF THE SOUTHEAST 1/4, ASSUMED TO BEAR N00°50'12"E.

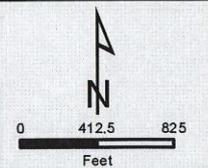


**2021-6A**



**CITY OF  
EAU  
CLAIRE**

**ANNEXATION FILE #  
2021-6A**



**DATE  
7-1-21**

Lands located in Town of Washington  
Eau Claire County

**--- City Limits**

# Annexation Review Questionnaire

Wisconsin Department of Administration

WI Dept. of Administration  
Municipal Boundary Review  
PO Box 1645  
Madison WI 53701  
608-264-6102 Fax: 608-264-6104  
[wimunicipalboundaryreview@wi.gov](mailto:wimunicipalboundaryreview@wi.gov)  
<http://doa.wi.gov/municipalboundaryreview>

Petitioner: **Eau Claire County Highway Department**

Petition Number: **14427**

1. Territory to be annexed: From **TOWN OF WASHINGTON** To **CITY OF EAU CLAIRE**

2. Area (Acres): 1-0.3

3. Pick one:  Property Tax Payments

OR  Boundary Agreement

a. Annual town property tax on territory to be annexed:

\$ \_\_\_\_\_

a. Title of boundary agreement \_\_\_\_\_

b. Year adopted \_\_\_\_\_

b. Total that will be paid to Town

(annual tax multiplied by 5 years): \_\_\_\_\_

c. Participating jurisdictions \_\_\_\_\_

c. Paid by:  Petitioner  City  Village

d. Statutory authority (pick one)

s.66.0307  s.66.0225  s.66.0301

Other: \_\_\_\_\_

4. Resident Population: \_\_\_\_\_ Electors: 0 Total: 0

5. Approximate **present land use** of territory:

Residential: \_\_\_\_\_% Recreational: \_\_\_\_\_% Commercial: \_\_\_\_\_% Industrial: \_\_\_\_\_%

Undeveloped: 100%

6. If territory is undeveloped, what is the **anticipated use**?

Residential: \_\_\_\_\_% Recreational: \_\_\_\_\_% Commercial: 100% Industrial: \_\_\_\_\_%

Other: \_\_\_\_\_%

Comments: \_\_\_\_\_

7. Has a  preliminary or  final plat been submitted to the Plan Commission:  Yes  No

Plat Name: \_\_\_\_\_

8. What is the **nature of land use adjacent** to this territory in the city or village?

Vacant

In the town?: Vacant/Residential

9. What are the **basic service needs** that precipitated the request for annexation?

Sanitary sewer  Water supply  Storm sewers

Police/Fire protection  EMS  Zoning

Other \_\_\_\_\_

10. Is the city/village or town capable of providing needed utility services?

City/Village  Yes  No Town  Yes  No

If yes, approximate timetable for providing service: City/Village Town
Sanitary Sewers immediately  
or, write in number of years. \_\_\_\_\_
Water Supply immediately  
or, write in number of years. \_\_\_\_\_

Will provision of sanitary sewers and/or water supply to the territory proposed for annexation require capital expenditures (i.e. treatment plant expansion, new lift stations, interceptor sewers, wells, water storage facilities)?

Yes  No

If yes, identify the nature of the anticipated improvements and their probable costs: \_\_\_\_\_

11. Planning & Zoning:

a. Do you have a comprehensive plan for the City/Village/Town?  Yes  No
Is this annexation consistent with your comprehensive plan?  Yes  No

b. How is the annexation territory now zoned? A-2

c. How will the land be zoned and used if annexed? R-1

12. Elections:  New ward or  Existing ward? Will the annexation create a new ward or join an existing ward? For more information, please contact the Wisconsin Election Commission at (608) 266-8005, elections@wi.gov or see their annexation checklist here: http://elections.wi.gov/forms/el-100

13. Other relevant information and comments bearing upon the public interest in the annexation:

Prepared by:  Town  City  Village

Name: Ryan Petrie

Email: ryanpetrie@pauclairwi.gov

Phone: 715-839-4914

Date: 8-6-21

Please RETURN PROMPTLY to:

wimunicipalboundaryreview@wi.gov

Municipal Boundary Review

PO Box 1645, Madison WI 53701

Fax: (608) 264-6104

(March 2018)

# Annexation Review Questionnaire

WI Dept. of Administration  
Municipal Boundary Review  
PO Box 1645  
Madison WI 53701  
608-264-6102 Fax: 608-264-6104  
[wimunicipalboundaryreview@wi.gov](mailto:wimunicipalboundaryreview@wi.gov)  
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Wisconsin Department of Administration

Petitioner: Eau Claire County Highway Department

Petition Number: 14427

1. Territory to be annexed: From TOWN OF WASHINGTON To CITY OF EAU CLAIRE

2. Area (Acres): 6.34

3. Pick one:  Property Tax Payments OR  Boundary Agreement

a. Annual town property tax on territory to be annexed: \$ \_\_\_\_\_

b. Total that will be paid to Town (annual tax multiplied by 5 years): \_\_\_\_\_

c. Paid by:  Petitioner  City  Village  Other: \_\_\_\_\_

a. Title of boundary agreement \_\_\_\_\_

b. Year adopted \_\_\_\_\_

c. Participating jurisdictions \_\_\_\_\_

d. Statutory authority (pick one)  
 s.66.0307  s.66.0225  s.66.0301

4. Resident Population: Electors: 0 Total: 0

5. Approximate present land use of territory:  
Residential: \_\_\_\_\_% Recreational: \_\_\_\_\_% Commercial: \_\_\_\_\_% Industrial: \_\_\_\_\_%  
Undeveloped: 100%

6. If territory is undeveloped, what is the anticipated use?  
Residential: \_\_\_\_\_% Recreational: \_\_\_\_\_% Commercial: 100% Industrial: \_\_\_\_\_%  
Other: \_\_\_\_\_%

Comments: \_\_\_\_\_

7. Has a  preliminary or  final plat been submitted to the Plan Commission:  Yes  No  
Plat Name: \_\_\_\_\_

8. What is the nature of land use adjacent to this territory in the city or village?  
Commercial  
In the town?: Agricultural / Commercial

9. What are the basic service needs that precipitated the request for annexation?  
 Sanitary sewer  Water supply  Storm sewers  
 Police/Fire protection  EMS  Zoning  
Other \_\_\_\_\_

PAGE 1/2 REC'D 8/16/2021 3:07:30 PM [Central Daylight Time] PRD 082646104

PAGE 2/2 REC'D 8/16/2021 3:07:30 PM [Central Daylight Time] PRD 082646104

10. Is the city/village or town capable of providing needed utility services?

City/Village  Yes  No Town  Yes  No

If yes, approximate timetable for providing service: City/Village Town

Sanitary Sewers immediately    
or, write in number of years. \_\_\_\_\_

Water Supply immediately    
or, write in number of years. \_\_\_\_\_

Will provision of sanitary sewers and/or water supply to the territory proposed for annexation require capital expenditures (i.e. treatment plant expansion, new lift stations, interceptor sewers, wells, water storage facilities)?

Yes  No

If yes, identify the nature of the anticipated improvements and their probable costs: \_\_\_\_\_

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a. Do you have a comprehensive plan for the City/Village/Town?  Yes  No

Is this annexation consistent with your comprehensive plan?  Yes  No

b. How is the annexation territory now zoned? Agricultural

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12. Elections:  New ward or  Existing ward? Will the annexation create a new ward or join an existing ward? For more information, please contact the Wisconsin Election Commission at (608) 266-8005, [elections@wi.gov](mailto:elections@wi.gov) or see their annexation checklist here: <http://elections.wi.gov/forms/el-100>

13. Other relevant information and comments bearing upon the public interest in the annexation:

Prepared by:  Town  City  Village

Name: Aleta Kauffman

Email: akauffman@townofwashington.org

Phone: 715-834-3257

Date: 8/16/2021

(March 2018)

Please RETURN PROMPTLY to:

[wimunicipalboundaryreview@wi.gov](mailto:wimunicipalboundaryreview@wi.gov)

Municipal Boundary Review

PO Box 1645, Madison WI 53701

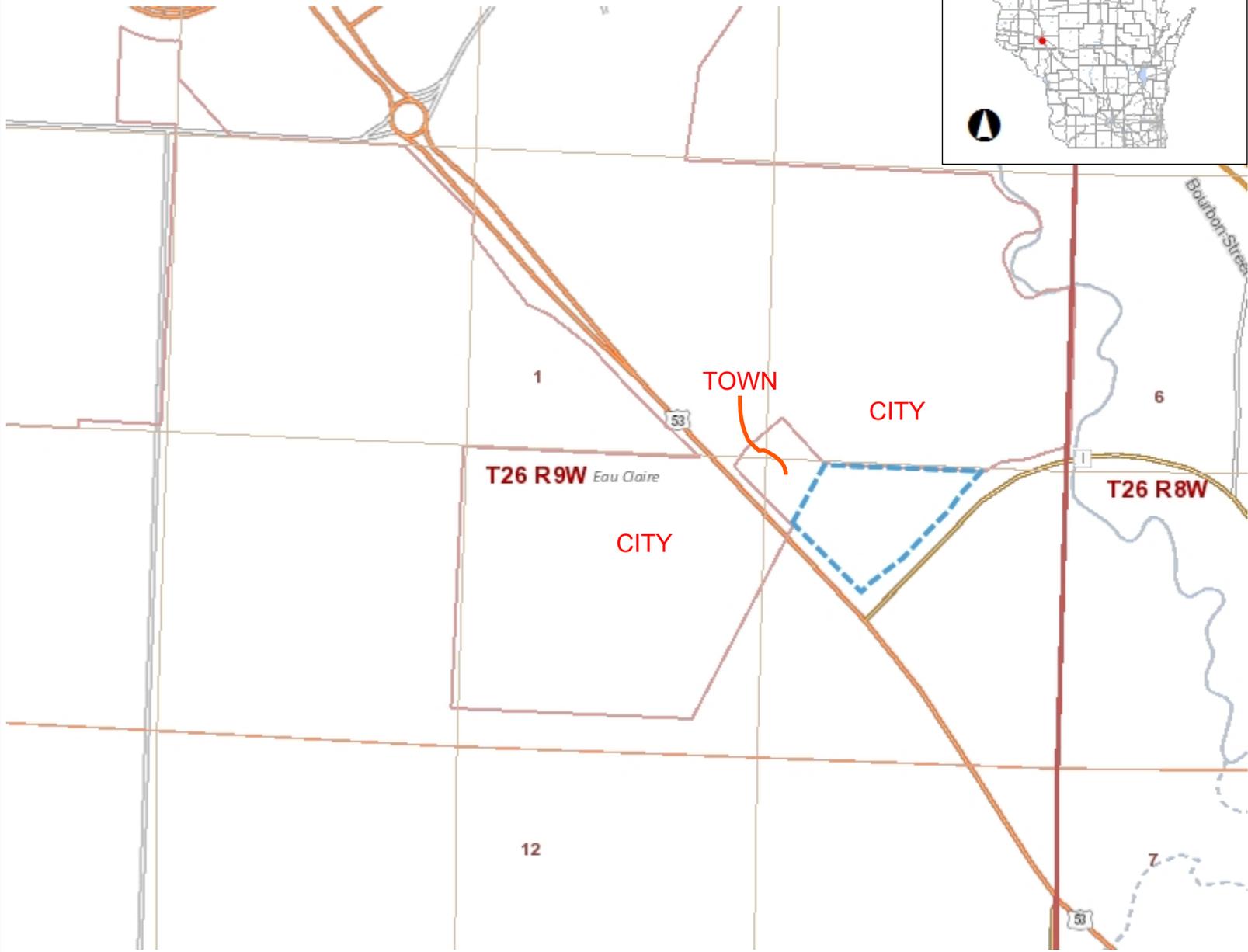
Fax: (608) 264-6104



# Surface Water Data Viewer Map



- Legend**
- Township
  - Section
  - Quarter-Quarter
  - County Boundary
  - Cities, Towns & Villages**
  - City
  - Village
  - Civil Town
  - Municipality
  - State Boundaries
  - County Boundaries
  - Major Roads**
  - Interstate Highway
  - State Highway
  - US Highway
  - County and Local Roads**
  - County HWY
  - Local Road
  - Railroads
  - Tribal Lands
  - Rivers and Streams
  - Intermittent Streams
  - Lakes and Open water



NAD\_1983\_HARN\_Wisconsin\_TM

1: 7,920

DISCLAIMER: The information shown on these maps has been obtained from various sources, and are of varying age, reliability and resolution. These maps are not intended to be used for navigation, nor are these maps an authoritative source of information about legal land ownership or public access. No warranty, expressed or implied, is made regarding accuracy, applicability for a particular use, completeness, or legality of the information depicted on this map. For more information, see the DNR Legal Notices web page: <http://dnr.wi.gov/legal/>

**Notes**





TONY EVERS

GOVERNOR

JOEL BRENNAN

SECRETARY

**Municipal Boundary Review**

PO Box 1645, Madison WI 53701

Voice (608) 264-6102 Fax (608) 264-6104

Email: [wimunicipalboundaryreview@wi.gov](mailto:wimunicipalboundaryreview@wi.gov)

Web: <http://doa.wi.gov/municipalboundaryreview>

August 24, 2021

PETITION FILE NO. 14427

CARRIE RIEPL, CLERK  
CITY OF EAU CLAIRE  
PO BOX 5148  
EAU CLAIRE, WI 54702-5148

JANELLE HENNING, CLERK  
TOWN OF WASHINGTON  
5750 OLD TOWN HALL RD  
EAU CLAIRE, WI 54701-8948

Subject: EAU CLAIRE COUNTY HIGHWAY DEPARTMENT ANNEXATION

The proposed annexation submitted to our office on August 04, 2021, has been reviewed and found to be in the public interest. In determining whether an annexation is in the public interest, s. 66.0217 (6), Wis. Stats. requires the Department to examine "[t]he shape of the proposed annexation and the homogeneity of the territory with the annexing village or city..." so as, to ensure the resulting boundaries are rational and compact. The statute also requires the Department to consider whether the annexing city or village can provide needed municipal services to the territory. The subject petition is for territory that is reasonably shaped and contiguous to the **CITY OF EAU CLAIRE**, which is able to provide needed municipal services.

The Department reminds clerks of annexing municipalities of the requirements of s. 66.0217 (9)(a), Wis. Stats., which states:

"The clerk of a city or village which has annexed shall file immediately with the secretary of administration a certified copy of the ordinance, certificate and plat, and shall send one copy to each company that provides any utility service in the area that is annexed. The clerk shall record the ordinance with the register of deeds and file a signed copy of the ordinance with the clerk of any affected school district..."

State and federal aids based on population and equalized value may be significantly affected through failure to file with the Department of Administration. Please file a copy of your annexing ordinance, including a statement certifying the population of the annexed territory. **Please include your MBR number 14427 with your ordinance.** Ordinance filing checklist available at <http://mds.wi.gov/>, click on "Help on How to Submit Municipal Records". Email scanned copy of required materials (color scan maps with color) to [mds@wi.gov](mailto:mds@wi.gov) or mail to: Wisconsin Department of Administration, Municipal Boundary Review, PO Box 1645, Madison WI 53701-1645.

The petition file is available for viewing at: <http://mds.wi.gov/View/Petition?ID=2501>  
Please call me at (608) 264-6102, should you have any questions concerning this annexation review.

Sincerely,

Erich Schmidtke, Municipal Boundary Review

cc: petitioner