

# Request for Annexation Review

Wisconsin Department of Administration

WI Dept. of Administration  
Municipal Boundary Review  
PO Box 1645, Madison WI 53701  
608-264-6102 Fax: 608-264-6104  
[wimunicipalboundaryreview@wi.gov](mailto:wimunicipalboundaryreview@wi.gov)  
<http://doa.wi.gov/municipalboundaryreview>

## Petitioner Information

Name: Hoffmann Properties LLC  
Address: 3780 State Rd 60  
Slinger WI 53086  
Email: mark@brgranite.biz

Office use only:

**RECEIVED**  
**August 3, 2021**  
Municipal Boundary Review  
Wisconsin Dept. of Admin.

1. Town where property is located: Town of Hartford
2. Petitioned City or Village: City Hartford
3. County where property is located: Washington
4. Population of the territory to be annexed: 12 people
5. Area (in acres) of the territory to be annexed: 2.2
6. Tax parcel number(s) of territory to be annexed (if the territory is part or all of an existing parcel): 76 068200F  
76 068200E  
76 068200H

Petitioners phone:

262-305-1001

Town clerk's phone:

262-673-7214

City/Village clerk's phone:

262 673-8272

## Contact Information if different than petitioner:

Representative's Name and Address:

NA

Phone:

E-mail:

Surveyor or Engineering Firm's Name & Address:

Eric Schmitz Corp

2334 Stone Bridge Cir Unit A

West Bend WI 53095

Phone: 262-338-6994

E-mail: eric@ericsschmitzcorp.com

## Required Items to be provided with submission (to be completed by petitioner):

1.  Legal Description meeting the requirements of [s.66.0217 \(1\) \(c\)](#) [see attached annexation guide]
2.  Map meeting the requirements of [s. 66.0217 \(1\) \(g\)](#) [see attached annexation guide]
3.  Signed Petition or Notice of Intent to Circulate is included
4. Indicate Statutory annexation method used:
  - Unanimous per [s. 66.0217 \(2\)](#), or,
  - OR
  - Direct by one-half approval per [s. 66.0217 \(3\)](#)
5.  Check or money order covering review fee [see next page for fee calculation]

# Annexation Review Fee Schedule

A Guide for Calculating the Fee Required by ss.16.53 (4) and 66.0217, Wis. Stats.

## Required Fees

There is an initial filing fee and a variable review fee

\$ 350 **Initial Filing Fee** (required with the first submittal of all petitions)  
\$200 – 2 acres or less  
\$350 – 2.01 acres or more

\$ 690 **Review Fee** (required with all annexation submittals except those that consist ONLY of road right-of-way)  
\$200 – 2 acres or less  
\$600 – 2.01 to 10 acres  
\$800 – 10.01 to 50 acres  
\$1,000 – 50.01 to 100 acres  
\$1,400 – 100.01 to 200 acres  
\$2,000 – 200.01 to 500 acres  
\$4,000 – Over 500 acres

\$ 950 **TOTAL FEE DUE (Add the Filing Fee to the Review Fee)**

Attach check or money order here, payable to: **Department of Administration**

**THE DEPARTMENT WILL NOT PROCESS  
AN ANNEXATION PETITION THAT IS NOT ACCOMPANIED  
BY THE REQUIRED FEE.**

**THE DEPARTMENT'S 20-DAY STATUTORY REVIEW PERIOD  
COMMENCES UPON RECEIPT OF THE PETITION AND REVIEW FEE**

Shaded Area for Office Use Only

Date fee received: 8-3-21

Payee: Hoffman Properties

Check Number: 7191

Check Date: 7-29-21

Amount: \$950.00

Petition for direct annexation by unanimous consent.

The undersigned, consisting 100 percent of owners of the following described territory located in the Town of Hartford, Washington County Wisconsin. Petition the Honorable Mayor and Common counsel of said city to annex the territory described on the certified survey map attached, as permitted by chapter 66 of the Wisconsin Statutes, to the city of Hartford, Wisconsin.

## See Attached Certified Map

Electors living in the territory are as follows:

I have no objection to the annexation of 3151 and 3141 Hwy k into the city of

Hartford: Jamie Patin Jamie Patin 6/15/21

I have no objection to the annexation of 3151 and 3141 Hwy k into the city of

Hartford: Dana Ash Dana Ash 6/15/21

I have no objection to the annexation of 3151 and 3141 Hwy k into the city of

Hartford: Emily Goldbach Emily Goldbach 6/15/21

Zachery White Zachery White 6/15/21

I have no objection to the annexation of 3151 and 3141 Hwy k into the city of

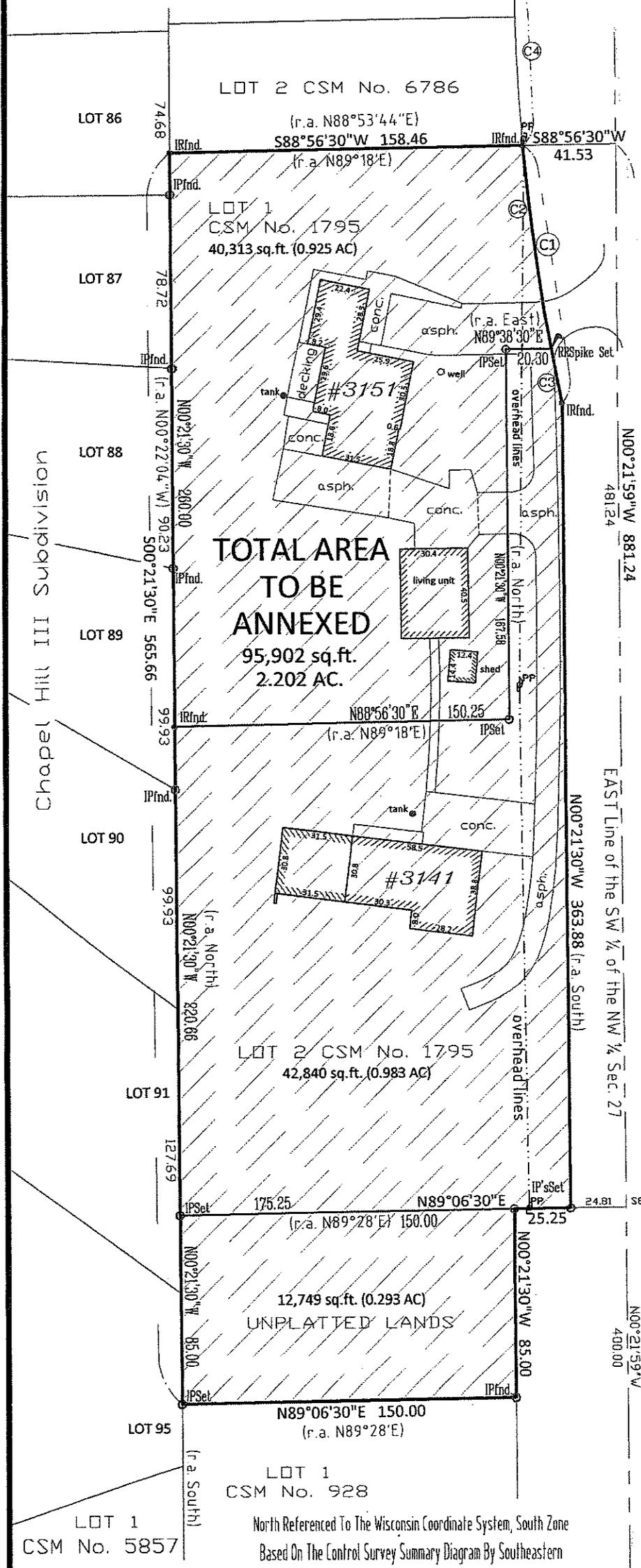
Hartford: Robert & Brandon Tower Robert & Brandon Tower 6/15/21  
[Signature] 8/12/21

Owner: Hoffmann Properties LLC Solely owed by Mark Hoffmann

[Signature] 6/17/21  
Mark Hoffmann

# ANNEXATION EXHIBIT

Part of the SW ¼ of the NW ¼ of  
Section 27, T10N, R18E,  
Town Of Hartford,  
Washington County, Wisconsin.



**TOTAL AREA  
TO BE  
ANNEXED**  
95,902 sq.ft.  
2.202 AC.

LOT 2 CSM No. 1795  
42,840 sq.ft. (0.983 AC)

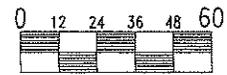
12,749 sq.ft. (0.293 AC)  
UNPLATTED LANDS

LOT 1  
CSM No. 928

North Referenced To The Wisconsin Coordinate System, South Zone  
Based On The Control Survey Summary Diagram By Southeastern  
Wisconsin Regional Planning Commission, Revised January 2017 And The  
South Line Of The NW ¼ Of Section 27-10-18 Bearing N 89°03'44" E.

N89°03'44"E 1320.07 SOUTH Line of the SW ¼ of the NW ¼ Sec. 27 1320.07  
N89°03'44"E 2640.14 (SEWRPC)

Hall Road  
C.T.H.  
"K"



Scale 1" = 60'

NOTE:  
There Are No Floodplain, Wetlands, Or  
Shoreland Zoning Lines That Cross This  
Property Per Washington County GIS Mapping  
(<http://gisweb.co.washington.wi.us/Apps/washcgis/>)

Eric Schmitz Corporation 2334 Stonebridge Circle Unit A  
West Bend, WI. 53095 Phone: (262) 338-6994  
[www.ericsschmitzcorp.com](http://www.ericsschmitzcorp.com)

CURVE TABLE						
CURVE	RADIUS	ARC	CHORD BEARING	Recorded BEARING	CHORD	DELTA
C1	999.93	110.35	N08°31'04"W	N08°09'34"W	118.28	6°46'54"
C2	999.93	93.34	S07°48'04"E	S07°26'34"E	93.31	5°20'54"
C3	999.93	25.01	S11°11'31"E	S10°39'E	25.01	1°26'00"
C4	999.93	82.48	N02°45'48"W	N02°48'34"W	82.45	4°43'33"

(Conc. Monument w/brass cap Ind.)  
Center of  
Sec. 27-10-18

(Conc. Monument w/brass cap Ind.)  
West 1/4 Cor.  
Sec. 27-10-18

**REAL PROPERTY LISTERS ANNEXATION REVIEW**

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1. Territory to be annexed: T6-0682-00E, 00F AND 00H	From Town of: HARTFORD	To City/Village of: CITY OF HARTFORD
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2. Checklist: (Y) Yes; (N) No; (NA) Not applicable; (NC) Not checked

**Location and Position**

Y (1) Location description by government lot, recorded private claim, ¼ - ¼ section, section, township, range and county

Y (2) Contiguous with existing village/city boundaries

N (3) Creates an island area in Township (completely surrounded by city)

N (4) Creates an island area in City (completely surrounded by town)

**Petition and Map Information**

Y (1) Identify owner(s) of annexed land

Y (2) Identify parcel ID numbers included in annexation.

N/A (3) Identify parcel ID numbers being split by annexation

Y (4) North arrow

Y (5) Graphic Scale

Y (6) Streets and Highways shown and identified

Y (7) Legend

Y (8) Total area/acreage of annexation

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3. Other relevant information and comments:

CSM NOT YET RECORDED

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Prepared by: BRIAN BRAITHWAITE  
 Title: REAL PROPERTY LISTER  
 Phone: 262-335-4370  
 Date: 8-9-2021

Please **RETURN PROMPTLY** to:  
 Municipal Boundary Review  
 PO Box 1645  
 Madison WI 53701  
 (608) 264-6102 **FAX** (608) 264-6104  
[wimunicipalboundaryreview@wi.gov](mailto:wimunicipalboundaryreview@wi.gov)

# Annexation Review Questionnaire

WI Dept. of Administration  
Municipal Boundary Review  
PO Box 1645  
Madison WI 53701  
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Wisconsin Department of Administration

Petitioner: **Hoffman Properties LLC**

Petition Number: **14429**

1. Territory to be annexed: From **TOWN OF HARTFORD** To **CITY OF HARTFORD**

2. Area (Acres): 2.2

3. Pick one:  Property Tax Payments

OR

Boundary Agreement

a. Annual town property tax on territory to be annexed:

\$ 1023.42

a. Title of boundary agreement \_\_\_\_\_

b. Year adopted \_\_\_\_\_

b. Total that will be paid to Town

(annual tax multiplied by 5 years): 5117.10

c. Participating jurisdictions \_\_\_\_\_

d. Statutory authority (pick one)

c. Paid by:  Petitioner  City  Village

s.66.0307  s.66.0225  s.66.0301

Other: \_\_\_\_\_

4. Resident Population: Electors: 12 Total: 12

5. Approximate **present land use** of territory:

Residential: 100 % Recreational: \_\_\_\_\_ % Commercial: \_\_\_\_\_ % Industrial: \_\_\_\_\_ %

Undeveloped: \_\_\_\_\_ %

6. If territory is undeveloped, what is the **anticipated use**?

Residential: \_\_\_\_\_ % Recreational: \_\_\_\_\_ % Commercial: \_\_\_\_\_ % Industrial: \_\_\_\_\_ %

Other: \_\_\_\_\_ %

Comments: \_\_\_\_\_

7. Has a  preliminary or  final plat been submitted to the Plan Commission:  Yes  No

Plat Name: \_\_\_\_\_

8. What is the **nature of land use adjacent** to this territory in the city or village?

In the town?: Residential

9. What are the **basic service needs** that precipitated the request for annexation? ?

Sanitary sewer  Water supply  Storm sewers

Police/Fire protection  EMS  Zoning

Other \_\_\_\_\_

10. Is the city/village or town capable of providing needed utility services?

City/Village  Yes  No      Town  Yes  No ?

If yes, approximate timetable for providing service:      City/Village      Town  
Sanitary Sewers immediately              
or, write in number of years.      \_\_\_\_\_      \_\_\_\_\_  
  
Water Supply immediately              
or, write in number of years.      \_\_\_\_\_      \_\_\_\_\_

Will provision of sanitary sewers and/or water supply to the territory proposed for annexation require capital expenditures (i.e. treatment plant expansion, new lift stations, interceptor sewers, wells, water storage facilities)?  
 Yes     No

If yes, identify the nature of the anticipated improvements and their probable costs: \_\_\_\_\_

11. Planning & Zoning:

a. Do you have a comprehensive plan for the City/Village/Town?       Yes     No  
Is this annexation consistent with your comprehensive plan?       Yes     No

b. How is the annexation territory now zoned? RR

c. How will the land be zoned and used if annexed? ?

12. Elections:  New ward or  Existing ward? Will the annexation create a new ward or join an existing ward? For more information, please contact the Wisconsin Election Commission at (608) 266-8005, [elections@wi.gov](mailto:elections@wi.gov) or see their annexation checklist here: <http://elections.wi.gov/forms/el-100>

13. Other relevant information and comments bearing upon the public interest in the annexation:

Prepared by:  Town     City     Village  
Name: Rebecca Schuster  
Email: clerk@townofhartford.com  
Phone: 262-673-7214  
Date: 8/9/21

Please **RETURN PROMPTLY** to:  
[wimunicipalboundaryreview@wi.gov](mailto:wimunicipalboundaryreview@wi.gov)  
Municipal Boundary Review  
PO Box 1645, Madison WI 53701  
Fax: (608) 264-6104

(March 2018)



# Surface Water Data Viewer Map



- Legend**
- Township
  - Section
  - Quarter-Quarter
  - County Boundary
  - Cities, Towns & Villages**
  - City
  - Village
  - Civil Town
  - Municipality
  - State Boundaries
  - County Boundaries
  - Major Roads**
  - Interstate Highway
  - State Highway
  - US Highway
  - County and Local Roads**
  - County HWY
  - Local Road
  - Railroads
  - Tribal Lands
  - Rivers and Streams
  - Intermittent Streams
  - Lakes and Open water



NAD\_1983\_HARN\_Wisconsin\_TM

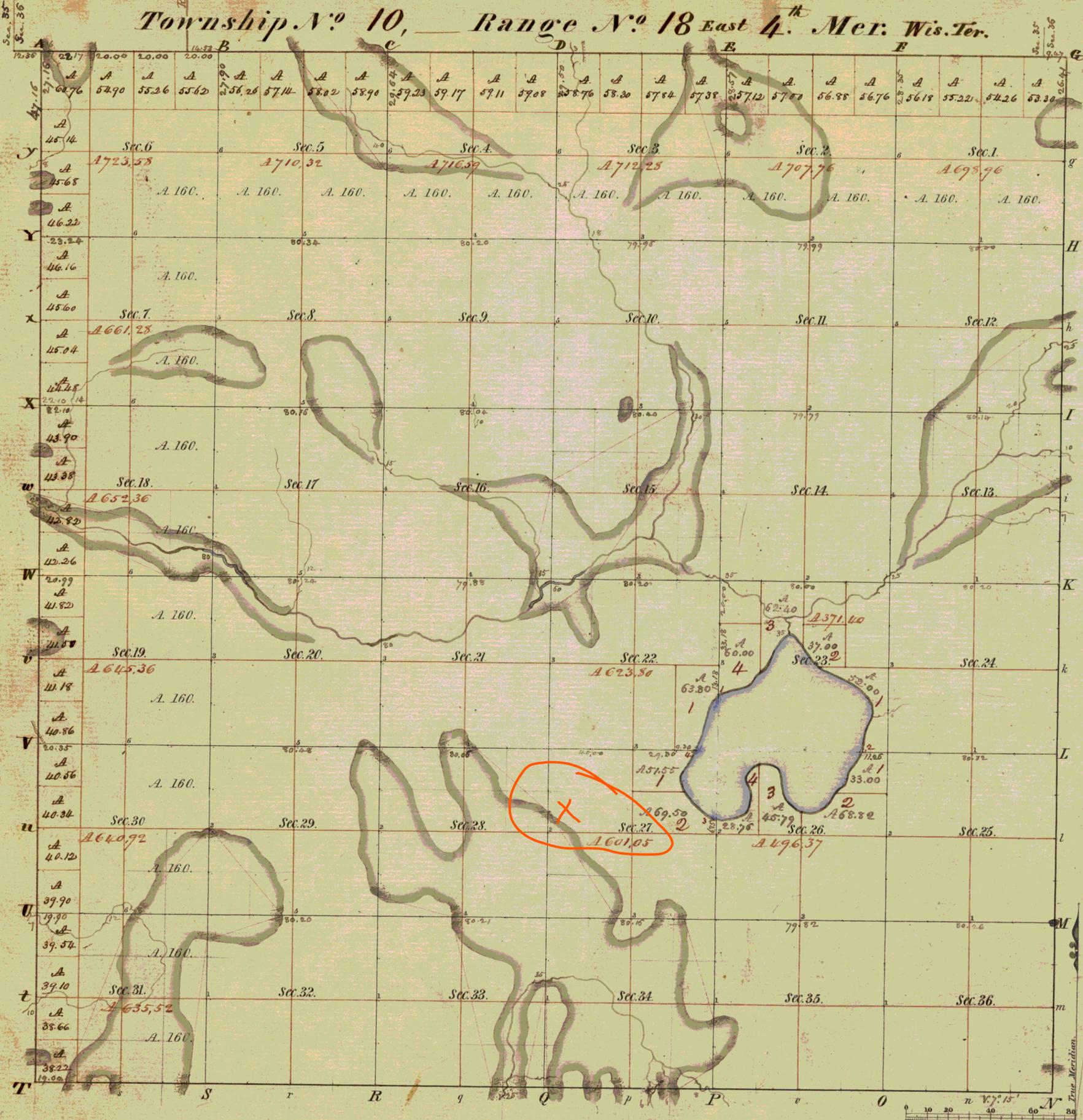
1: 7,920

DISCLAIMER: The information shown on these maps has been obtained from various sources, and are of varying age, reliability and resolution. These maps are not intended to be used for navigation, nor are these maps an authoritative source of information about legal land ownership or public access. No warranty, expressed or implied, is made regarding accuracy, applicability for a particular use, completeness, or legality of the information depicted on this map. For more information, see the DNR Legal Notices web page: <http://dnr.wi.gov/legal/>

## Notes

Burt 10-188  
Wis. Ter.  
49-5

Township No 10, Range No 18 East 4<sup>th</sup> Mer. Wis. Ter.



Meanders of Pike Lake								
Posts	Courses	Ch. Lk.	Posts	Courses	Ch. Lk.	Posts	Courses	Ch. Lk.
1	N 75 E	7.80						
	N 68 1/2 E	5.70						
	N 58 E	6.00						
	N 28 1/2 E	3.50						
	N 55 1/2 E	2.93						
	N 28 E	16.00						
	N 39 E	5.10						
	N 40 1/2 E	5.00						
	East	2.70						
	N 46 E	8.20						
	N 37 E	10.00						
	N 64 1/2 E	16.00						
	N 64 1/2 E	7.04						
	N 44 E	7.25						
	N 6 E	5.00						
	N 21 1/2 W	5.70						
	N 10 W	14.96						
2	N 28 W	12.00						
	N 16 W	5.00						
	N 50 1/2 W	4.50						
	N 32 1/2 W	5.53						
	N 71 W	7.08						
	N 86 W	7.00						
	N 60 W	8.10						
	N 24 W	5.73						
	N 6 W	4.30						
	N 34 1/2 W	8.00						
	N 63 W	4.36						
	N 69 1/2 W	3.50						
	N 38 W	6.28						
	N 73 1/2 E	9.00						
	N 3 W	7.00						
	N 50 1/2 W	4.50						
	N 81 1/2 W	6.50						
	N 78 1/2 W	5.43						
3	N 60 W	10.50						
	N 31 W	15.00						
	N 81 1/2 W	3.50						
	N 30 E	7.00						
	N 32 1/2 E	6.33						
4	N 20 E	6.40						
	N 21 E	8.50						
	N 9 1/2 E	6.00						
	N 25 1/2 E	4.50						
1	N 40 E	4.03						

Total number of Acres 23,037.55

Surveys Designated	By Whom Surveyed	Date of Contract	Amount of Surveys	When Surveyed	When p <sup>d</sup> for and ch <sup>d</sup> in the Sur <sup>r</sup> Gen <sup>l</sup> acc <sup>t</sup>
Township lines	Mullett & Brink	July 9. 1833	M. Ch <sup>s</sup> Lks.	2 <sup>d</sup> 27. 1834	3 <sup>d</sup> 27. 1834
Subdivisions	M. A. Burt	Jan. 7. 1836	63. 52. 04	7 <sup>d</sup> 27. 1836	3 <sup>d</sup> 27. 1836

The above Map of Township No 10 North of Range No 18 East of the 4<sup>th</sup> Principal Meridian, Wisconsin Ter. is strictly conformable to the field notes of the survey thereof on file in this Office, which have been examined and approved.  
Surveyor General's Office.  
Cincinnati, Jan. 19. 1837  
Robt. Lytle Sur. Genl.



TONY EVERS

GOVERNOR

JOEL BRENNAN

SECRETARY

**Municipal Boundary Review**

PO Box 1645, Madison WI 53701

Voice (608) 264-6102 Fax (608) 264-6104

Email: [wimunicipalboundaryreview@wi.gov](mailto:wimunicipalboundaryreview@wi.gov)

Web: <http://doa.wi.gov/municipalboundaryreview>

August 23, 2021

PETITION FILE NO. 14429

LORI HETZEL, CLERK  
CITY OF HARTFORD  
109 N MAIN ST  
HARTFORD, WI 53027-1521

REBECCA SCHUSTER, CLERK  
TOWN OF HARTFORD  
3360 COUNTY RD K  
HARTFORD, WI 53027-9370

Subject: HOFFMAN PROPERTIES LLC ANNEXATION

The proposed annexation submitted to our office on August 03, 2021, has been reviewed and found to be in the public interest. In determining whether an annexation is in the public interest, s. 66.0217 (6), Wis. Stats. requires the Department to examine "[t]he shape of the proposed annexation and the homogeneity of the territory with the annexing village or city..." so as, to ensure the resulting boundaries are rational and compact. The statute also requires the Department to consider whether the annexing city or village can provide needed municipal services to the territory. The subject petition is for territory that is reasonably shaped and contiguous to the **CITY OF HARTFORD**, which is able to provide needed municipal services.

Note: The city's existing municipal boundary line must be clearly shown by the scale map in relation to the annexation territory. Also, a metes and bounds legal description of the annexation territory must be provided. It appears that much of the information needed to develop a metes and bounds description is already available from the scale map.

The Department reminds clerks of annexing municipalities of the requirements of s. 66.0217 (9)(a), Wis. Stats., which states:

"The clerk of a city or village which has annexed shall file immediately with the secretary of administration a certified copy of the ordinance, certificate and plat, and shall send one copy to each company that provides any utility service in the area that is annexed. The clerk shall record the ordinance with the register of deeds and file a signed copy of the ordinance with the clerk of any affected school district..."

State and federal aids based on population and equalized value may be significantly affected through failure to file with the Department of Administration. Please file a copy of your annexing ordinance, including a statement certifying the population of the annexed territory. **Please include your MBR number 14429 with your ordinance.** Ordinance filing checklist available at <http://mds.wi.gov/>, click on "Help on How to Submit Municipal Records". Email scanned copy of required materials (color scan maps with color) to [mds@wi.gov](mailto:mds@wi.gov) or mail to: Wisconsin Department of Administration, Municipal Boundary Review, PO Box 1645, Madison WI 53701-1645. The petition file is available for viewing at: <http://mds.wi.gov/View/Petition?ID=2503> Please call me at (608) 264-6102, should you have any questions concerning this annexation review.

Sincerely,

Erich Schmidtke, Municipal Boundary Review

cc: petitioner

# Annexation Review Questionnaire

Wisconsin Department of Administration

WI Dept. of Administration  
Municipal Boundary Review  
PO Box 1645  
Madison WI 53701  
608-264-6102 Fax: 608-264-6104  
[wimunicipalboundaryreview@wi.gov](mailto:wimunicipalboundaryreview@wi.gov)  
<http://doa.wi.gov/municipalboundaryreview>

Petitioner: **Hoffman Properties LLC**

Petition Number: **14429**

1. Territory to be annexed: From **TOWN OF HARTFORD** To **CITY OF HARTFORD**

2. Area (Acres): T6068200F, T6068200E, and T6068200H

3. Pick one:  Property Tax Payments **OR**  Boundary Agreement

a. Annual town property tax on territory to be annexed: a. Title of boundary agreement \_\_\_\_\_

\$ 1,023.43 b. Year adopted \_\_\_\_\_

b. Total that will be paid to Town c. Participating jurisdictions \_\_\_\_\_

(annual tax multiplied by 5 years): \$ 5,117.10 d. Statutory authority (pick one)

c. Paid by:  Petitioner  City  Village  s.66.0307  s.66.0225  s.66.0301

Other: \_\_\_\_\_

4. Resident Population: Electors: 6 Total: 6

5. Approximate **present land use** of territory:

Residential: 100 % Recreational: \_\_\_\_\_ % Commercial: \_\_\_\_\_ % Industrial: \_\_\_\_\_ %

Undeveloped: \_\_\_\_\_ %

6. If territory is undeveloped, what is the **anticipated use**?

Residential: 100 % Recreational: \_\_\_\_\_ % Commercial: \_\_\_\_\_ % Industrial: \_\_\_\_\_ %

Other: \_\_\_\_\_ %

Comments: \_\_\_\_\_

7. Has a  preliminary or  final plat been submitted to the Plan Commission:  Yes  No

Plat Name: \_\_\_\_\_

8. What is the **nature of land use adjacent** to this territory in the city or village?

Residential

In the town?: Residential

9. What are the **basic service needs** that precipitated the request for annexation?

Sanitary sewer  Water supply  Storm sewers

Police/Fire protection  EMS  Zoning

Other \_\_\_\_\_

10. Is the city/village or town capable of providing needed utility services?

City/Village  Yes  No      Town  Yes  No

If yes, approximate timetable for providing service:      City/Village      Town

Sanitary Sewers immediately    
or, write in number of years.      \_\_\_\_\_      \_\_\_\_\_

Water Supply immediately    
or, write in number of years.      \_\_\_\_\_      \_\_\_\_\_

Will provision of sanitary sewers and/or water supply to the territory proposed for annexation require capital expenditures (i.e. treatment plant expansion, new lift stations, interceptor sewers, wells, water storage facilities)?

Yes  No

If yes, identify the nature of the anticipated improvements and their probable costs: \_\_\_\_\_

11. Planning & Zoning:

a. Do you have a comprehensive plan for the City/Village/Town?  Yes  No

Is this annexation consistent with your comprehensive plan?  Yes  No

b. How is the annexation territory now zoned? RR - Rural Residential

c. How will the land be zoned and used if annexed? Rd-2 2 Family

12. Elections:  New ward or  Existing ward? Will the annexation create a new ward or join an existing ward? For more information, please contact the Wisconsin Election Commission at (608) 266-8005, [elections@wi.gov](mailto:elections@wi.gov) or see their annexation checklist here: <http://elections.wi.gov/forms/el-100>

# 29

13. Other relevant information and comments bearing upon the public interest in the annexation:

Prepared by:  Town  City  Village

Name: Leah Diedrich

Email: LDiedrich@ci.hartford.wi.us

Phone: 262-673-8272

Date: 8/24/2021

(March 2018)

Please **RETURN PROMPTLY** to:

[wimunicipalboundaryreview@wi.gov](mailto:wimunicipalboundaryreview@wi.gov)

Municipal Boundary Review

PO Box 1645, Madison WI 53701

Fax: (608) 264-6104