

# Request for Annexation Review

Wisconsin Department of Administration

WI Dept. of Administration  
Municipal Boundary Review  
PO Box 1645, Madison WI 53701  
608-264-6102 Fax: 608-264-6104  
[wimunicipalboundaryreview@wi.gov](mailto:wimunicipalboundaryreview@wi.gov)  
<http://doa.wi.gov/municipalboundaryreview>

## Petitioner Information

Name: SAUK PRAIRIE MEMORAIL HOSPITAL, INC.

Address: 260 26TH STREET

PRAIRIE DU SAC, WI

53578

Email:

KEN.CARLSON@SAUKPRAIRIEHEALTHCARE.ORG

Office use only:

**RECEIVED**

September 29, 2021

Municipal Boundary Review  
Wisconsin Dept. of Admin.

1. Town where property is located: TOWN OF PRAIRIE DU SAC

2. Petitioned City or Village: VILLAGE OF PRAIRIE DU SAC

3. County where property is located: SAUK COUNTY

4. Population of the territory to be annexed: 0

5. Area (in acres) of the territory to be annexed: 1

6. Tax parcel number(s) of territory to be annexed  
(if the territory is part or all of an existing parcel): 028-0019-00000

Petitioners phone:

608-643-7649

Town clerk's phone:

608-544-2406

City/Village clerk's phone:

608-643-2421

## Contact Information if different than petitioner:

Representative's Name and Address:

JORDAN M. SCHETTLE, ESQ.

QUARLES & BRADY LLP

33 EAST MAIN STREET, STE 900

MADISON, WI 53703

Phone: 608-283-2630

E-mail:

JORDAN.SCHETTLE@QUARLES.COM

Surveyor or Engineering Firm's Name & Address:

Phone:

E-mail:

Required Items to be provided with submission (to be completed by petitioner):

1.  Legal Description meeting the requirements of [s.66.0217 \(1\) \(c\)](#) [see attached annexation guide]
2.  Map meeting the requirements of [s. 66.0217 \(1\) \(g\)](#) [see attached annexation guide]
3.  Signed Petition or Notice of Intent to Circulate is included
4. Indicate Statutory annexation method used:
  - Unanimous per [s. 66.0217 \(2\)](#), or,  
OR
  - Direct by one-half approval per [s. 66.0217 \(3\)](#)
5.  Check or money order covering review fee [see next page for fee calculation]

(2012)

## Annexation Review Fee Schedule

A Guide for Calculating the Fee Required by ss. 16.53 (4) and 66.0217, Wis. Stats.

### Required Fees

There is an initial filing fee and a variable review fee

**\$200 Initial Filing Fee** (required with the first submittal of all petitions)

\$200 – 2 acres or less

\$350 – 2.01 acres or more

**\$200 Review Fee** (required with all annexation submittals except those that consist ONLY of road right-of-way)

\$200 – 2 acres or less

\$600 – 2.01 to 10 acres

\$800 – 10.01 to 50 acres

\$1,000 – 50.01 to 100 acres

\$1,400 – 100.01 to 200 acres

\$2,000 – 200.01 to 500 acres

\$4,000 – Over 500 acres

**\$400 TOTAL FEE DUE (Add the Filing Fee to the Review Fee)**

**Attach** check or money order here, payable to: **Department of Administration**

**THE DEPARTMENT WILL NOT PROCESS  
AN ANNEXATION PETITION THAT IS NOT ACCOMPANIED  
BY THE REQUIRED FEE.**

**THE DEPARTMENT'S 20-DAY STATUTORY REVIEW PERIOD  
COMMENCES UPON RECEIPT OF THE PETITION AND REVIEW FEE**

Shaded Area for Office Use Only

Date fee received: 9-29-21

Payee: Quarles & Brady

Check Number: 866789

Check Date: 9-21-21

Amount: \$400.00

## ANNEXATION SUBMITTAL GUIDE

### s. 66.0217 (5) THE PETITION

- State the purpose of the petition: -Direct annexation by unanimous approval; OR  
-Direct annexation by one-half approval; OR  
-Annexation by referendum.
- Petition must be signed by: -All owners and electors, if by unanimous approval.  
-See [66.0217 \(3\) \(a\)](#), if by one-half approval.  
-See [66.0217 \(3\) \(b\)](#), if by referendum.
- State the population of the land to be annexed.

*[It is beneficial to include Parcel ID or Tax numbers, the parcel area, and identify the annexee (Town) and annexor (Village or City) in the petition.]*

### s. 66.0217 (1) (c) THE DESCRIPTION

- The annexation petition must include a legal description of the land to be annexed. The land must be described by reference to the government lot, private claim, quarter-section, section, town and range in which the land lies. The land must be further described by metes and bounds commencing from a monumented corner of the section or quarter-section, or the monumented end of a private claim or federal reservation, in which the land lies; OR
- If the land is wholly and entirely within a lot or lots, or all of a block or blocks of a recorded subdivision plat or certified survey map, it must be described by reference to the lot (s) and/or block (s) therein, along with the name of the plat or the number, volume, page, and County of the certified survey map.
- The land may NOT be described only by: -Aliquot part;  
-Reference to any other document (plat of survey, deed, etc.);  
-Exception or Inclusion;  
-Parcel ID or tax number.

### s. 66.0217 (1) (g) THE MAP

- The map shall be an **accurate reflection** of the legal description of the parcel being annexed. As such, it must show:  
-A tie line from the parcel to the monumented corner of the section or quarter-section, or the monumented end of a private claim or federal reservation, in which the parcel lies. The corner and monument must be identified.  
-Bearings and distances along all parcel boundaries as described.  
-All adjoiners as referenced in the description.
- The map must include a **graphic scale**.
- The map must show and identify the existing municipal boundary, in relation to the parcel being annexed.

*[It is beneficial to include a North arrow, and identify adjacent streets and parcels on the map.]*

### s. 66.0217 FILING

- The petition must be filed with the Clerk of the annexing City or Village and with the Clerk of the Town in which the land is located.
- If the annexation is by one-half approval, or by referendum, the petitioner must post notice of the proposed annexation as required by [s. 66.0217 \(4\)](#).
- If the lands being annexed are within a County of 50,000 or greater population, the petition must also be filed with the Department of Administration for review



33 East Main Street  
Suite 900  
Madison, Wisconsin 53703  
608-251-5000  
Fax 608-251-9166  
www.quarles.com

Attorneys at Law in  
Chicago  
Indianapolis  
Madison  
Milwaukee  
Minneapolis  
Naples  
Phoenix  
Tampa  
Tucson  
Washington, D.C.

Writer's Direct Dial: 608-283-2630  
E-Mail: [Jordan.Schettle@quarles.com](mailto:Jordan.Schettle@quarles.com)

September 23, 2021

**VIA FAX AND EMAIL**

WI Dept. of Administration  
Municipal Boundary Review  
PO Box 1645  
Madison, WI 53701

**RE:** Annexation Petition for S9802 US HWY 12, Town of Prairie Du Sac, Wisconsin

To whom it may concern:

Attached to this letter, please find attached an annexation petition on behalf of my client, Sauk Prairie Memorial Hospital, Inc., for the property located at S9802 US Hwy 12, Town of Prairie Du Sac, Wisconsin, as known as Parcel Number 028-0019-00000. A copy of this petition will concurrently be submitted to the Village & Town of Prairie Du Sac for their review.

Please also find attached a check for the filing fee of \$400.00. Please also feel free to contact me if you have any questions.

Very truly yours,

Jordan M. Schettle

JMS

Enc.

CC: Ken Carlson ([Ken.Carlson@SaukPrairieHealthcare.org](mailto:Ken.Carlson@SaukPrairieHealthcare.org))  
Rick Sauer ([Richard.Sauer@saukprairiehealthcare.org](mailto:Richard.Sauer@saukprairiehealthcare.org))  
Doug Buck ([douglas.buck@quarles.com](mailto:douglas.buck@quarles.com))

## ANNEXATION SUBMITTAL GUIDE

### s. 66.0217 (5) THE PETITION

- State the purpose of the petition:
  - Direct annexation by unanimous approval; OR
  - Direct annexation by one-half approval; OR
  - Annexation by referendum.
  
- Petition must be signed by:
  - All owners and electors, if by unanimous approval.
  - See [66.0217 \(3\) \(a\)](#), if by one-half approval.
  - See [66.0217 \(3\) \(b\)](#), if by referendum.
  
- State the population of the land to be annexed.

*[It is beneficial to include Parcel ID or Tax numbers, the parcel area, and identify the annexee (Town) and annexor (Village or City) in the petition.]*

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If the land is wholly and entirely within a lot or lots, or all of a block or blocks of a recorded subdivision plat or certified survey map, it must be described by reference to the lot (s) and/or block (s) therein, along with the name of the plat or the number, volume, page, and County of the certified survey map.

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- Aliquot part;
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- A tie line from the parcel to the monumented corner of the section or quarter-section, or the monumented end of a private claim or federal reservation, in which the parcel lies. The corner and monument must be identified.
- Bearings and distances along all parcel boundaries as described.
- All adjoining as referenced in the description.

The map must include a **graphic scale**.

The map must show and identify the existing municipal boundary, in relation to the parcel being annexed.

*[It is beneficial to include a North arrow, and identify adjacent streets and parcels on the map.]*

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If the lands being annexed are within a County of 50,000 or greater population, the petition must also be filed with the Department of Administration for review

## PETITION FOR DIRECT ANNEXATION BY UNANIMOUS APPROVAL

TO: The Honorable Village Board of the Village of Prairie du Sac

c/o Village Clerk  
335 Galena Street  
Prairie du Sac, WI 53578

Sauk Prairie Memorial Hospital, Inc. (“Petitioner”) hereby respectfully petitions the Village Board of the Village of Prairie du Sac, Sauk County, Wisconsin, pursuant to §66.0217(2) of the Wisconsin Statutes, for the direct annexation to the Village of Prairie du Sac, Sauk County, Wisconsin (the “Village”), and the detachment from the Town of Prairie du Sac, Sauk County, Wisconsin (the “Town”), of the territory described below in Paragraph 6 (the “Territory”).

In support of this petition, the Petitioner alleges and represents the following:

1. The Petitioner is the sole owner of all the land within the Territory.
2. There are no electors residing in the Territory.
3. The population of the Territory is zero.
4. The purpose of this petition for direct annexation of the Territory to the Village is to obtain the benefits to be derived from owning land located within the limits of the Village, including, but not limited to, having Petitioner's entire health care campus within the same municipality. The Petitioner believes it to be in its own best interests and the best interests of the affected communities to have the Territory annexed to the Village.
5. The Territory is contiguous to the Village.
6. The legal description of the Territory is as follows:

A PART OF THE NORTHWEST QUARTER OF THE NORTHWEST QUARTER (NW 1/4 NW 1/4) OF SECTION 2, TOWNSHIP 9 NORTH, RANGE 6 EAST, IN THE TOWN OF PRAIRIE DU SAC, SAUK COUNTY, WISCONSIN DESCRIBED AS FOLLOWS:

COMMENCING AT A POINT WHERE THE EAST LINE OF U.S. HIGHWAY 12 INTERSECTS THE SOUTH LINE OF THE NORTHWEST QUARTER OF THE NORTHWEST QUARTER (NW 1/4 NW 1/4) OF SECTION 2, TOWNSHIP

9 NORTH OF RANGE 6 EAST; THENCE EAST ALONG THE SOUTH LINE OF SAID QUARTER-QUARTER SECTION 208.71 FEET; THENCE NORTH 208.71 FEET; THENCE WEST 208.71 FEET TO THE EAST BOUNDARY LINE OF SAID HIGHWAY; THENCE SOUTH ALONG THE EAST LINE OF SAID HIGHWAY TO THE POINT OF BEGINNING.

**Tax Parcel No.: 028-0019-00000**

Said parcel contains 43,560 square feet (1.000 acres), more or less.

7. Attached to this Petition as Exhibit A is a scale map which reasonably shows the boundaries of the Territory.

8. Attached to this Petition as Exhibit B is the Village of Prairie du Sac's Intergovernmental Planning Committee Meeting Minutes from the June 10, 2021 meeting. These meeting minutes indicate that Petitioner's Territory is eligible for direct annexation to the Village.

9. Pursuant to §66.0217(8) of the Wisconsin Statutes, Petitioner hereby requests that the Territory be given a temporary zoning classification of Agricultural Holding under the Village zoning code until such time as a permanent zoning classification for the Territory can be applied for by Petitioner and approved by the Village.

10. The filing of this Petition was duly authorized by the undersigned.

**SAUK PRAIRIE MEMORIAL HOSPITAL, INC.**

By:   
Print Name: SHAWN LEROY  
Title: CEO

**EXHIBIT A**

**SCALE MAP OF TERRITORY**

(Attached)



1120 Dallas Street, Sauk City, WI 53583  
 Phone: 608-643-4100 Fax: 608-643-7999  
 www.Ramaker.com



Certification & Seal:

I hereby certify that this Survey Document was prepared by me or under my direct personal supervision and that I am a duly Licensed Land Surveyor under the laws of the State of Wisconsin.



Tomas A. Toro-Santos, PLS Date: 1/26/15  
 License Number 3034-B

**BOUNDARY DESCRIPTION OF AREA TO BE ANNEXED TO THE VILLAGE OF PRAIRIE DU SAC**

THE NORTHWEST QUARTER OF THE NORTHWEST QUARTER (NW 1/4-NW 1/4), EXCEPT FOR 1 ACRE, MORE OR LESS, DEEDED TO MARLENE S. AND JAMES A. BICKFORD, RECORDED AS DOCUMENT # 914380, IN SECTION 2, TOWNSHIP 9 NORTH, RANGE 6 EAST, TOWN OF PRAIRIE DU SAC, SAUK COUNTY. ALSO OUTLOT 1, NOW PART OF SAUK PRAIRIE MEDICAL CONDOMINIUM, A CONDOMINIUM CREATED BY A DECLARATION OF CONDOMINIUM PURSUANT TO THE CONDOMINIUM OWNERSHIP ACT OF THE STATE OF WISCONSIN, CHAPTER 703 OF THE WISCONSIN STATUTES, DATED JANUARY 10, 2013 AND RECORDED ON JANUARY 11, 2013 IN THE OFFICE OF THE REGISTER OF DEEDS FOR SAUK COUNTY, WISCONSIN AS DOCUMENT NO. 1067438, AS AMENDED BY THAT FIRST AMENDMENT TO DECLARATION OF CONDOMINIUM OF SAUK PRAIRIE MEDICAL CONDOMINIUM DATED NOVEMBER 14, 2013 AND RECORDED ON NOVEMBER 21, 2013 IN THE OFFICE OF THE REGISTER OF DEEDS FOR SAUK COUNTY, WISCONSIN AS DOCUMENT NO. 1084479, AND OUTLOT 2 OF CERTIFIED SURVEY MAP NO. 6091, RECORDED AS DOCUMENT NO. 1053539 IN VOLUME 35 ON PAGES 6091, 6091A AND 6091B. SAID CERTIFIED SURVEY MAP BEING IN THE SOUTHWEST QUARTER OF THE NORTHWEST QUARTER (SW 1/4-NW 1/4), IN SECTION 2, TOWNSHIP 9 NORTH, RANGE 6 EAST, TOWN OF PRAIRIE DU SAC, SAUK COUNTY, WISCONSIN, AND BEING FURTHER DESCRIBED AS FOLLOWS:

COMMENCING AT A FOUND PK NAIL MARKING THE WEST 1/4 CORNER OF SECTION 2, TOWNSHIP 9 NORTH, RANGE 6 EAST AND ALSO THE POINT OF BEGINNING; THENCE N0° 15' 50" W, 1322.14 FEET ALONG THE WEST LINE OF SAID SECTION 2, ALSO BEING THE WEST LINE OF SAID CERTIFIED SURVEY MAP NO. 6091. TO A FOUND SURVEY NAIL MARKING THE SOUTHWEST CORNER OF THE NORTHWEST QUARTER (1/4) OF THE NORTHWEST QUARTER (1/4) OF SAID SECTION 2; THENCE N89° 08' 16"E, 284.17 FEET; THENCE N0° 19' 18"W, 208.81 FEET; THENCE S89° 06' 42"W, 283.97 FEET, MORE OR LESS, TO THE WEST LINE OF SAID SECTION 2 THENCE N0° 15' 50" W, 1263.92 FEET ALONG THE WEST LINE OF THE NORTHWEST QUARTER OF SAID SECTION 2 TO A FOUND PK NAIL MARKING THE NORTHWEST CORNER OF SAID SECTION 2; THENCE N89° 42' 36" E, 1328.56 FEET ALONG THE NORTH LINE OF THE NORTHWEST QUARTER OF SAID SECTION 2 TO THE EAST LINE OF THE NORTHWEST QUARTER (1/4) OF THE NORTHWEST QUARTER (1/4) OF SAID SECTION 2; THENCE S0° 02' 39" E, 1459.40 FEET ALONG THE EAST LINE OF THE NORTHWEST QUARTER (1/4) OF SAID SECTION 2, TO A FOUND 3/4" IRON ROD MARKING THE NORTHEAST CORNER OF OUTLOT 1 OF SAID CERTIFIED SURVEY MAP NO. 6091; THENCE S0° 11' 17"E, 1323.23 FEET ALONG THE EAST LINE OF SAID CERTIFIED SURVEY MAP NO. 6091 TO A FOUND 3/4" IRON ROD; THENCE S89° 11' 03" W, 1321.27 FEET ALONG THE SOUTH LINE OF SAID CERTIFIED SURVEY MAP NO. 6091 TO THE POINT OF BEGINNING. SAID PARCEL IS SUBJECT TO ANY AND ALL EASEMENTS OR AGREEMENTS, RECORDED OR UNRECORDED.

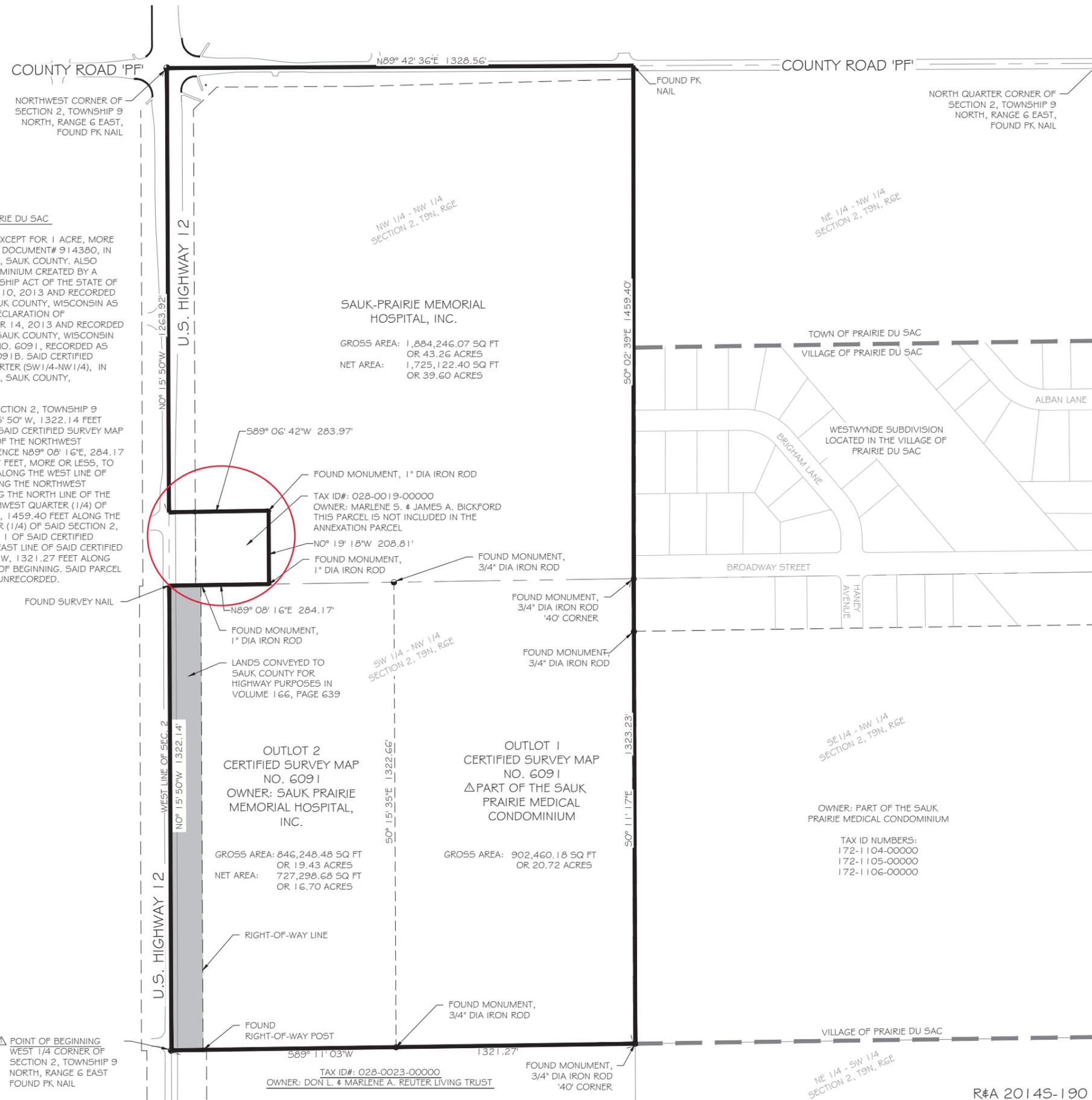
**TOTAL AREA TO BE ANNEXED**

GROSS: 3,632,954.73 SQUARE FEET (83.40 ACRES)  
 NET: 3,354,882.38 SQUARE FEET (77.02 ACRES)

LEGEND	
	PARCEL BOUNDARY
	PRAIRIE DU SAC VILLAGE LIMITS
	SECTION LINE
	RIGHT-OF-WAY LINE

POINT OF BEGINNING WEST 1/4 CORNER OF SECTION 2, TOWNSHIP 9 NORTH, RANGE 6 EAST FOUND PK NAIL

TAX ID#: 028-0023-00000  
 OWNER: DON L. & MARLENE A. REUTER LIVING TRUST



4-15-15 REVISIONS

MARK	DATE	DESCRIPTION
	1-26-2015	FINAL

DATE ISSUED: 1-26-2015

ISSUE PHASE: FINAL

PROJECT TITLE:

**SAUK-PRAIRIE HOSPITAL & CLINICS**

PROJECT OWNER:

**SAUK-PRAIRIE HOSPITAL & CLINICS**

PROJECT LOCATION:

HIGHWAY 12 & COUNTY ROAD 'PF' PRAIRIE DU SAC, WISCONSIN

SHEET TITLE:

**ANNEXATION MAP**

PROJECT NUMBER

**19705-SUR19**

SHEET NUMBER

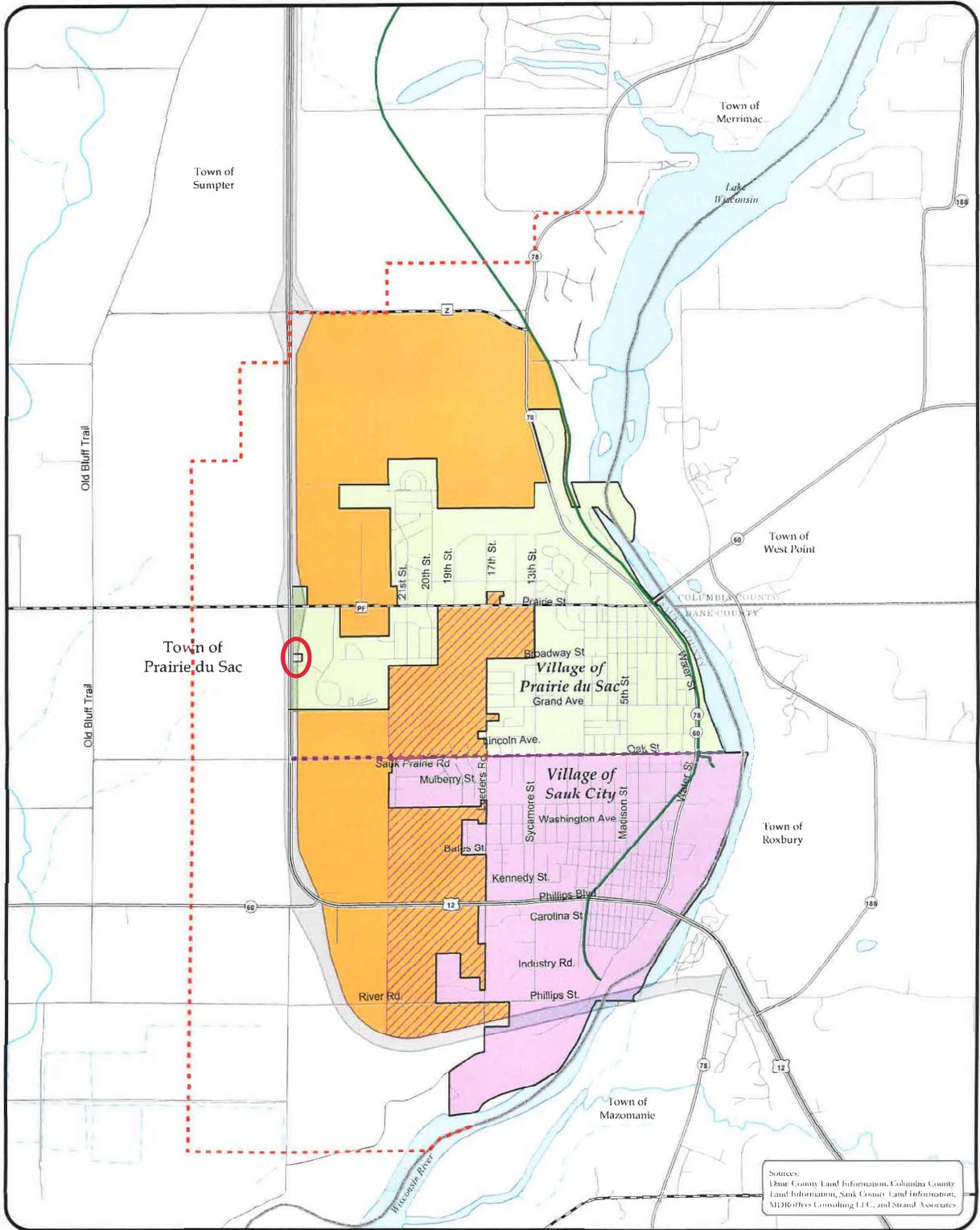
**1 OF 1**

0 75' 150' 300'

1" = 17' - 1" = 300'

22" x 34" - 1" = 150'

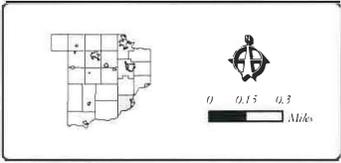
R#A 2014S-190



SOURCES:  
 Oneida County Land Information, Columbia County  
 Land Information, Sauk County Land Information,  
 MDRoffices Consulting LLC, and Strand Associates

ADOPTED: November 12, 2019

**Exhibit 1**



**Sauk Prairie Intergovernmental Agreement Map**

	Officially Mapped Highway 12 Bypass Alignment		Village of Prairie du Sac (July 2019)
	United States Highways		Village of Sauk City (July 2019)
	State Highways		Village Extraterritorial Jurisdictions within Sauk County
	County Highways		Common Annexation Boundary Line
	Great Sauk State Trail		"Town Islands" Permitted
	County Border		Permitted Annexation Area
	Municipal Boundaries (July 2019)		
	Surface Water		

This map is one component of a broader intergovernmental agreement among the Village of Sauk City, Village of Prairie du Sac, and Town of Prairie du Sac. The agreement text includes further descriptions of the information on this map, plus other provisions that are not mapped and are therefore not represented on this map.

**EXHIBIT B**

**VILLAGE OF PRAIRIE DU SAC'S INTERGOVERNMENTAL PLANNING  
COMMITTEE MEETING MINUTES FROM JUNE 10, 2021**

(Attached)

## Intergovernmental Planning Committee

June 10, 2021

1. **Call to Order** – The Intergovernmental Planning Committee met on June 10, 2021 at Florence Park in Prairie du Sac. Meeting called to order at 6:00pm by Chair Cheryl Sherman.
2. **Roll Call** – Cheryl Sherman, David White, Dennis Porter, Lauri Meixelsperger, John Lichtenheld, and Janine Godfriaux-Leystra were present. Joyce Frey arrived at 6:04pm. Amy Krumenauer and Jim Witecha were excused. Also in attendance were Administrators Koch and Wildman, Mark Roffers, and Chamber Director Tywana German.
3. **Public Notice of Agenda, Deletion/Corrections** – White/Porter moved to approve agenda as presented, motion carried 7-0.
4. **Approve/deny minutes – January 22, 2020** – White/Porter moved to approve minutes, motion carried 7-0.
5. **Public Comment** – German will be presenting housing update to Boards in the next few weeks and hopes to work with rep from each body going forward.
6. **Review of Sauk Prairie Comprehensive Plan, Including Progress and Reviewing Potential Changes**
  - a) **Sauk Prairie Healthcare’s Health Initiative Language Inclusion in Comp Plan**

Reviewed language developed with the Sauk Prairie Wellness Movement. White/Godfriaux-Leystra moved to approve integrating Wellness Initiative section into Chapter 4, Subset 5 into the Comp Plan, motion carried 7-0.
  - b) **Town of Prairie du Sac’s Mineral Extraction Amendment to the Comp Plan**

Porter explained that new language removes certain permitting steps as long as extraction is less than 24 months. Changed to allow for sand use only for ag users. Porter/Frey moved to approve Town of Prairie du Sac’s mineral extraction amendment to Comp Plan, with a few adjustments by Roffers, motion carried 7-0.
  - c) **Housing Language Updates to Comp Plan**

German explained the recent housing study with UW Extension indicated there’s a housing shortage and need for multi-family. They’ve been trying to develop action strategies to incorporate the 3 goals identified into the Comp Plan.
  - d) **Comprehensive Outdoor Recreation Plan update inclusion in the Comp Plan**

Current plan from 2015 has 5-year life span, and DNR says this needs to be updated in order to get grants. Each municipality’s Board will need to adopt this by resolution.
  - e) **Potential Official Map/Future Transportation Map Changes**

Homework is to look at current Transportation map for any adjustments and look at Land Use Map, no action for now. Suggestion to review Future Land Use Map at upcoming IPC meeting.
  - f) **Other Matters** – None.
7. **Review Intergovernmental Planning Items**
  - a) **Revisit Blackhawk Corner in Sauk City’s ET**

Existing businesses’ are limited to current uses, or those approved in Ag Holding zone. If current use lapses for 12 months, it reverts back to ag-related (although it hasn’t been enforced). These businesses want to expand uses. Discussion on rezoning those existing properties to Rural Business. Wildman to provide their ET’s Rural Business Zoning District example.
  - b) **Agricultural Holding Zoning District**

Requires minimum of 2-acre parcel; discussion on whether this should be increased. Look at zoning classifications as there are questions as to the need for three Ag zones in the ETZ. Consensus to revisit this.
  - c) **Economic Development Policy**

There’s a need for broadband in Township, they will talk to County. We’ve accomplished many of the goals identified in this section on pg 29 of the Comp Plan. Leave this box in the Plan but it needs to be updated. Table idea for developing a strategy for now.
  - d) **Culver Community Park**

Chickadee Lane in Sauk will connect with 21<sup>st</sup> in Prairie where park is. Request made to install new sidewalk along Sauk Prairie Road, on Sauk City side from Cardinal St to Chickadee, which would be in back yards of those

properties, which is a concern for Sauk City. Discussion on possibility of Rec Dept maintaining those sidewalks if long-term agreement can be reached, and whether it should be a wider path.

\*\*\*\*\* At 8:00pm White/Lichtenheld moved to approve extending meeting by half hour, motion carried 7-0.\*\*\*\*\*

**e) Highway 60/78/Water Street Reconstruction**

Wildman reported this will happen in 2027, have had initial discussions with DOT. We should consider enhancements pointed out in Water St Revisioning Project by UW Students (i.e. pedestrian bump-outs, etc). Communicate to business owners well ahead of time, and work with Chamber on lessening impact on businesses. No specific action at this time.

**f) Planned Rural Development (PRD)**

Prairie du Sac has something that allows this, but we don't think Sauk City does. Godfriaux-Leystra and Koch to look into further.

**g) Other Matters**

Hospital is annexing parcel nearby but it's not identified as orange approved annexation area on map. Consensus was that this was an oversight and the intention was that this parcel should have been included in the annexation area. Godfriaux-Leystra/Lichtenheld moved to confirm that parcel (028-0019-00000) is within the approved annexed area, that this was an oversight and therefore no apparent violation of the agreement, motion carried 7-0.

**8. Identify Agenda Items for Future Session** – We have enough from this meeting to work on. Will meet again in 2-3 months. Proceed with amendment process to Comp Plan for 1<sup>st</sup> 2 items on this agenda (6a & 6b).

**Such Other Matters as Maybe Allowed by Law** – None.

**Adjourn**

Lichtenheld/White moved to adjourn at 8:26pm, motion carried 7-0.

Respectfully Submitted,  
Heidi Koch

# Annexation Review Questionnaire

Wisconsin Department of Administration

WI Dept. of Administration  
Municipal Boundary Review  
PO Box 1645  
Madison WI 53701  
608-264-6102 Fax: 608-264-6104  
[wimunicipalboundaryreview@wi.gov](mailto:wimunicipalboundaryreview@wi.gov)  
<http://doa.wi.gov/municipalboundaryreview>

Petitioner: **Sauk Prairie Memorial Hospital**

Petition Number: **14446**

1. Territory to be annexed: From **TOWN OF PRAIRIE DU SAC** To **VILLAGE OF PRAIRIE DU SAC**

2. Area (Acres): 1.0

3. Pick one:  Property Tax Payments

OR  Boundary Agreement

a. Annual town property tax on territory to be annexed:

\$ 209.63

a. Title of boundary agreement \_\_\_\_\_

b. Year adopted \_\_\_\_\_

b. Total that will be paid to Town (annual tax multiplied by 5 years): \$ 1048.15

c. Participating jurisdictions \_\_\_\_\_

d. Statutory authority (pick one)

c. Paid by:  Petitioner  City  Village

s.66.0307  s.66.0225  s.66.0301

Other: \_\_\_\_\_

4. Resident Population: \_\_\_\_\_ Electors: 0 Total: 0

5. Approximate **present land use** of territory:

Residential: \_\_\_\_\_% Recreational: \_\_\_\_\_% Commercial: \_\_\_\_\_% Industrial: \_\_\_\_\_%

Undeveloped: 100%

6. If territory is undeveloped, what is the **anticipated use**?

Residential: \_\_\_\_\_% Recreational: \_\_\_\_\_% Commercial: \_\_\_\_\_% Industrial: \_\_\_\_\_%

Other: 100%

Comments: Institutional

7. Has a  preliminary or  final plat been submitted to the Plan Commission:  Yes  No

Plat Name: \_\_\_\_\_

8. What is the **nature of land use adjacent** to this territory in the city or village?

Agriculture

In the town?: Town Hall / Agriculture

9. What are the **basic service needs** that precipitated the request for annexation?

Sanitary sewer  Water supply  Storm sewers

Police/Fire protection  EMS  Zoning

Other \_\_\_\_\_

10. Is the city/village or town capable of providing needed utility services?

City/Village  Yes  No      Town  Yes  No

If yes, approximate timetable for providing service:	City/Village	Town
<u>Sanitary Sewers</u> immediately	<input checked="" type="checkbox"/>	<input type="checkbox"/>
or, write in number of years.	_____	_____
<u>Water Supply</u> immediately	<input checked="" type="checkbox"/>	<input type="checkbox"/>
or, write in number of years.	_____	_____

Will provision of sanitary sewers and/or water supply to the territory proposed for annexation require capital expenditures (i.e. treatment plant expansion, new lift stations, interceptor sewers, wells, water storage facilities)?

Yes  No

If yes, identify the nature of the anticipated improvements and their probable costs: \_\_\_\_\_

11. Planning & Zoning:

a. Do you have a comprehensive plan for the City/Village/Town?  Yes  No

Is this annexation consistent with your comprehensive plan?  Yes  No

b. How is the annexation territory now zoned? Agriculture Holding

c. How will the land be zoned and used if annexed? Institutional

12. Elections:  New ward or  Existing ward? Will the annexation create a new ward or join an existing ward? For more information, please contact the Wisconsin Election Commission at (608) 266-8005, [elections@wi.gov](mailto:elections@wi.gov) or see their annexation checklist here: <http://elections.wi.gov/forms/el-100>

13. Other relevant information and comments bearing upon the public interest in the annexation:

Prepared by:  Town  City  Village

Name: Alan Wildman

Email: awildman@prairiedocs.net

Phone: 608 643 2421

Date: 10/12/2021

(March 2018)

Please **RETURN PROMPTLY** to:

[wimunicipalboundaryreview@wi.gov](mailto:wimunicipalboundaryreview@wi.gov)

Municipal Boundary Review

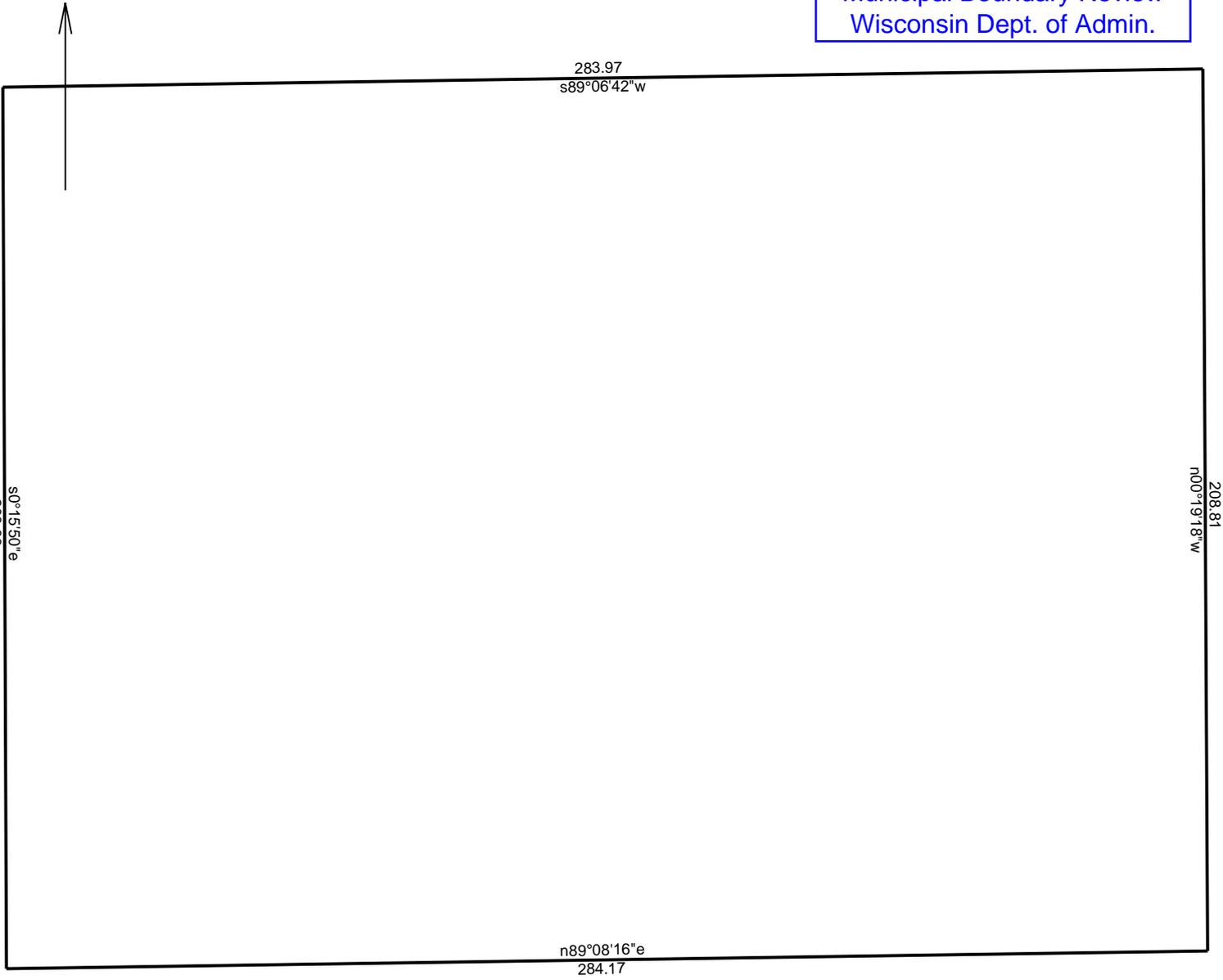
PO Box 1645, Madison WI 53701

Fax: (608) 264-6104

RECEIVED

October 19, 2021

Municipal Boundary Review  
Wisconsin Dept. of Admin.



Annexation closure

10/7/2021

Scale: 1 inch= 37 feet

File:

Tract 1: 1.3612 Acres (59295 Sq. Feet), Closure: s74.3626e 0.01 ft. (1/103186), Perimeter=986 ft.

- 01 n89.0816e 284.17
- 02 n00.1918w 208.81
- 03 s89.0642w 283.97
- 04 s0.1550e 208.68

**RECEIVED**

**October 19, 2021**

Municipal Boundary Review  
Wisconsin Dept. of Admin.

**Legal Description for Annexed Parcel**

A part of the Northwest Quarter of the Northwest Quarter (NW 1/4 NW 1/4) of Section 2, Township 9 North, Range 6 East, in the Town of Prairie du Sac, Sauk County, Wisconsin described as follows:

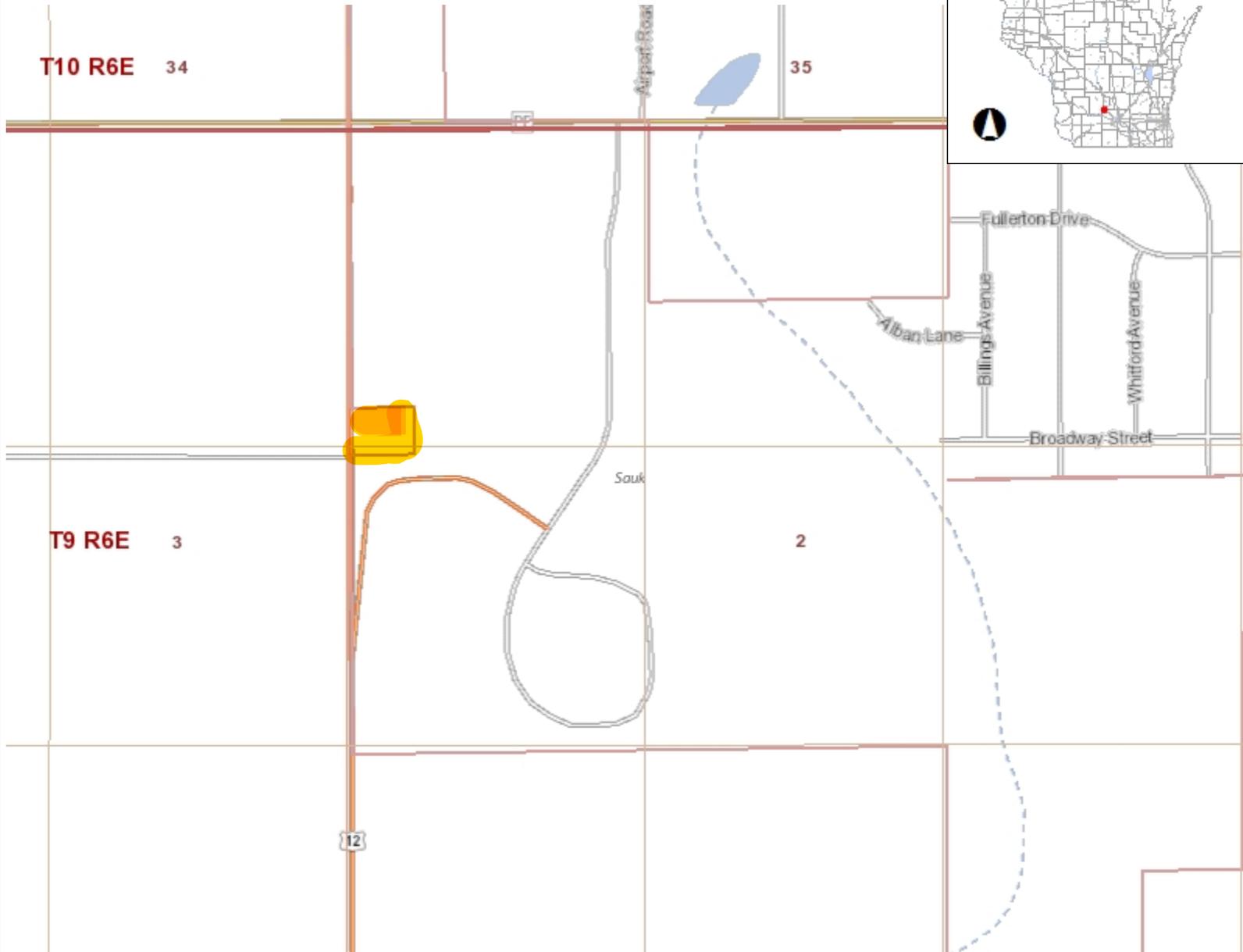
Commencing at a found PK Nail marking the West 1/4 Corner of Section 2, Township 9 North, Range 6 East; thence N0° 15' 50" W, 1322.14 feet along the West line of said Section 2, also being the West line of said Certified Survey Map No. 6091 to a found Survey Nail marking the Southwest corner of the Northwest Quarter (1/4) of the Northwest Quarter (1/4) of said Section 2 and also the Point of Beginning; thence N89° 08' 16" E, 284.17 feet; thence N0° 19' 18" W, 208.81 feet; thence S89° 06' 42" W, 283.97 feet, more or less, to the West line of said Section 2; thence along said West line S 0°15' 50" E, 208.68 feet to the Point of Beginning.

**For informational purposes only:**

*Address:* S9802 US Hwy 12, Prairie du Sac, Wisconsin, 53578  
*Tax Parcel No.:* 028-0019-00000



# Surface Water Data Viewer Map



- Legend**
- Township
  - Section
  - Quarter-Quarter
  - County Boundary
  - Cities, Towns & Villages**
  - City
  - Village
  - Civil Town
  - Municipality
  - State Boundaries
  - County Boundaries
  - Major Roads**
  - Interstate Highway
  - State Highway
  - US Highway
  - County and Local Roads**
  - County HWY
  - Local Road
  - Railroads
  - Tribal Lands
  - Rivers and Streams
  - Intermittent Streams
  - Lakes and Open water



NAD\_1983\_HARN\_Wisconsin\_TM

1: 7,920

**DISCLAIMER:** The information shown on these maps has been obtained from various sources, and are of varying age, reliability and resolution. These maps are not intended to be used for navigation, nor are these maps an authoritative source of information about legal land ownership or public access. No warranty, expressed or implied, is made regarding accuracy, applicability for a particular use, completeness, or legality of the information depicted on this map. For more information, see the DNR Legal Notices web page: <http://dnr.wi.gov/legal/>

**Notes**

Township N. 9 N. Ranges N. 6 & 7 E. 4th Mer.



Meanders of Wisconsin River.								
Pasts	Courses	Ch. Lk.	Pasts	Courses	Ch. Lk.	Pasts	Courses	Ch. Lk.
Downstream, right bank			Meaders of Leland's in Section 13 & 14					
	N. 87° W.	7.00		N. 68 3/4° W.	6.50			
	S. 41° E.	5.50		S. 87 1/2° W.	7.00			
	S. 45 1/2° E.	8.50		N. 73 1/4° W.	7.00			
	S. 32° E.	5.28		N. 68 3/4° W.	7.00			
	S. 30 1/2° E.	4.50		N. 64 1/2° W.	6.00			
	S. 14 3/4° E.	16.00		N. 80 3/4° W.	12.00			
	S. 6 1/2° E.	9.50		S. 86 1/4° W.	16.00			
	S. 3° E.	10.00		S. 57 1/4° W.	5.50			
	S. 2 1/2° W.	6.50		N. 82 3/4° W.	5.00			
	S. 17 1/4° W.	21.94		N. 84 3/4° W.	1.18			
	S. 17 1/2° W.	3.46		N. 76 1/4° W.	2.98			
	S. 11 1/4° W.	14.94		West	6.44			
	S. 5° W.	13.10		S. 63° W.	3.90			
	S. 9 1/2° W.	5.20		S. 80° W.	7.27			
	S. 2 1/2° W.	10.55		S. 71° W.	7.16			
	S. 34 1/2° W.	6.20		S. 50 1/2° W.	1.69			
	S. 42° W.	17.40		S. 65° W.	7.00			
	S. 42° W.	12.62		S. 75° W.	5.77			
	S. 27° W.	7.59		S. 57° W.	3.75			
	S. 24 1/2° W.	3.75		S. 69° W.	2.00			
	S. 38 3/4° W.	6.00		S. 60 1/2° W.	3.27			
	S. 1 1/2° E.	7.25		S. 9° W.	1.31			
	S. 3 1/4° W.	12.00		S. 28 1/2° W.	2.35			
	S. 62 1/4° W.	6.62		S. 50° W.	2.63			
	S. 77 1/2° W.	4.28		S. 61° W.	5.25			
	S. 57° W.	5.00		S. 27° W.	5.25			
	S. 52 1/2° W.	10.00		S. 12° W.	2.90			
	S. 83 1/2° W.	2.50		S. 38° W.	1.63			
	S. 69 1/4° W.	7.94		S. 45° W.	7.03			
	S. 80° W.	4.32		S. 31° W.	2.57			
	S. 18 1/2° W.	7.65		S. 44° W.	2.23			
	S. 6 1/4° W.	8.16		S. 40° W.	1.50			
	S. 28 1/2° W.	4.26		S. 54° W.	9.71			
	S. 35 1/2° W.	3.18		S. 66° W.	3.50			
	S. 71 1/2° W.	3.50		S. 80 1/2° W.	17.20			
	S. 73° W.	10.87		N. 77 1/2° W.	8.17			
	S. 66 1/2° W.	3.50		S. 73 1/2° W.	6.00			
	S. 80 1/2° W.	17.20		S. 20° W.	5.38			
	N. 77 1/2° W.	8.17		S. 71° W.	4.31			
	S. 73 1/2° W.	6.00		S. 86° W.	6.00			
	S. 20° W.	5.38		S. 64 1/4° W.	1.42			
	S. 71° W.	4.31		S. 64 1/4° W.	4.68			
	S. 86° W.	6.00		S. 12° E.	4.99			
	S. 80 1/2° W.	17.20		S. 69° W.	2.84			
	N. 77 1/2° W.	8.17		S. 58° W.	7.49			
	S. 73 1/2° W.	6.00		S. 80° W.	1.12			
	S. 20° W.	5.38		S. 77° W.	8.00			
	S. 71° W.	4.31		S. 55 1/2° W.	13.50			
	S. 86° W.	6.00		S. 38 1/2° W.	10.34			
	S. 80 1/2° W.	17.20		S. 84 1/2° W.	10.50			
	N. 77 1/2° W.	8.17		S. 69 1/2° W.	3.50			
	S. 73 1/2° W.	6.00		West	9.00			
	S. 20° W.	5.38		S. 66 1/2° W.	13.00			
	S. 71° W.	4.31		S. 57° W.	7.50			
	S. 86° W.	6.00		S. 24 1/2° W.	10.22			
	S. 80 1/2° W.	17.20		S. 33° W.	7.08			
	N. 77 1/2° W.	8.17		S. 67 1/4° W.	4.70			
	S. 73 1/2° W.	6.00		S. 33° W.	5.50			
	S. 20° W.	5.38		S. 60° W.	4.35			
	S. 71° W.	4.31		S. 15° W.	5.85			
	S. 86° W.	6.00						
	S. 80 1/2° W.	17.20						
	N. 77 1/2° W.	8.17						
	S. 73 1/2° W.	6.00						
	S. 20° W.	5.38						
	S. 71° W.	4.31						
	S. 86° W.	6.00						
	S. 80 1/2° W.	17.20						
	N. 77 1/2° W.	8.17						
	S. 73 1/2° W.	6.00						
	S. 20° W.	5.38						
	S. 71° W.	4.31						
	S. 86° W.	6.00						
	S. 80 1/2° W.	17.20						
	N. 77 1/2° W.	8.17						
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	S. 71° W.	4.31						
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	S. 86° W.	6.00						
	S. 80 1/2° W.	17.20						
	N. 77 1/2° W.	8.17						
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	N. 77 1/2° W.	8.17						
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	S. 86° W.	6.00						
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	N. 77 1/2° W.	8.17						
	S. 73 1/2° W.	6.00						
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	S. 71° W.	4.31						
	S. 86° W.	6.00						
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	N. 77 1/2° W.	8.17						
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	S. 20° W.	5.38						
	S. 71° W.	4.31						
	S. 86° W.	6.00						
	S. 80 1/2° W.	17.20						
	N. 77 1/2° W.	8.17						
	S. 73 1/2° W.	6.00						
	S. 20° W.	5.38						
	S. 71° W.	4.31						
	S. 86° W.	6.00						
	S. 80 1/2° W.	17.20						
	N. 77 1/2° W.	8.17						
	S. 73 1/2° W.	6.00						
	S. 20° W.	5.38						
	S. 71° W.	4.31						
	S. 86° W.	6.00						
	S. 80 1/2° W.	17.20						
	N. 77 1/2° W.	8.17						
	S. 73 1/2° W.	6.00						
	S. 20° W.	5.38						
	S. 71° W.	4.31						
	S. 86° W.	6.00						
	S. 80 1/2° W.	17.20						
	N. 77 1/2° W.	8.17						
	S. 73 1/2° W.	6.00						
	S. 20° W.	5.38						
	S. 71° W.	4.31						



TONY EVERS

GOVERNOR

JOEL BRENNAN

SECRETARY

**Municipal Boundary Review**

PO Box 1645, Madison WI 53701

Voice (608) 264-6102 Fax (608) 264-6104

Email: [wimunicipalboundaryreview@wi.gov](mailto:wimunicipalboundaryreview@wi.gov)

Web: <http://doa.wi.gov/municipalboundaryreview>

October 20, 2021

PETITION FILE NO. 14446

NIKI CONWAY, CLERK  
VILLAGE OF PRAIRIE DU SAC  
335 GALENA ST  
PRAIRIE DU SAC, WI 53578-1008

RICHARD NOLDEN, CLERK  
TOWN OF PRAIRIE DU SAC  
E10098 COUNTY RD PF  
PRAIRIE DU SAC, WI 53578-9752

Subject: SAUK PRAIRIE MEMORIAL HOSPITAL ANNEXATION

The proposed annexation submitted to our office on September 29, 2021 and as amended on October 19, 2021, has been reviewed and found to be in the public interest. In determining whether an annexation is in the public interest, s. 66.0217 (6), Wis. Stats. requires the Department to examine "[t]he shape of the proposed annexation and the homogeneity of the territory with the annexing village or city...." so as, to ensure the resulting boundaries are rational and compact. The statute also requires the Department to consider whether the annexing city or village can provide needed municipal services to the territory. The subject petition is for territory that is reasonably shaped and contiguous to the **VILLAGE OF PRAIRIE DU SAC**, which is able to provide needed municipal services.

The Department reminds clerks of annexing municipalities of the requirements of s. 66.0217 (9)(a), Wis. Stats., which states:

"The clerk of a city or village which has annexed shall file immediately with the secretary of administration a certified copy of the ordinance, certificate and plat, and shall send one copy to each company that provides any utility service in the area that is annexed. The clerk shall record the ordinance with the register of deeds and file a signed copy of the ordinance with the clerk of any affected school district..."

State and federal aids based on population and equalized value may be significantly affected through failure to file with the Department of Administration. Please file a copy of your annexing ordinance, including a statement certifying the population of the annexed territory. **Please include your MBR number 14446 with your ordinance.** Ordinance filing checklist available at <http://mds.wi.gov/>, click on "Help on How to Submit Municipal Records". Email scanned copy of required materials (color scan maps with color) to [mds@wi.gov](mailto:mds@wi.gov) or mail to: Wisconsin Department of Administration, Municipal Boundary Review, PO Box 1645, Madison WI 53701-1645.

The petition file is available for viewing at: <http://mds.wi.gov/View/Petition?ID=2520>

Please call me at (608) 264-6102, should you have any questions concerning this annexation review.

Sincerely,

Erich Schmidtke, Municipal Boundary Review

cc: petitioner