

Request for Annexation Review

Wisconsin Department of Administration

WI Dept. of Administration
Municipal Boundary Review
PO Box 1645, Madison WI 53701
608-264-6102 Fax: 608-264-6104
wimunicipalboundaryreview@wi.gov
<http://doa.wi.gov/municipalboundaryreview>

Petitioner Information

Name: Daniel + Sandra Klein
Address: 6303 Riverview Drive
Two Rivers WI 54241
Email: _____

Office use only:

RECEIVED

October 27, 2021

Municipal Boundary Review
Wisconsin Dept. of Admin.

1. Town where property is located: Two Rivers
2. Petitioned City or Village: City of Two Rivers
3. County where property is located: Manitowoc
4. Population of the territory to be annexed: 0
5. Area (in acres) of the territory to be annexed: 7.1 +/-
6. Tax parcel number(s) of territory to be annexed
(if the territory is part or all of an existing parcel): 018-125-009-002.01

Petitioners phone: _____

Town clerk's phone:

920-657-1213

City/Village clerk's phone:

920-793-5526

Contact Information if different than petitioner:

Representative's Name and Address:
Jamie Jackson, City Clerk
City of Two Rivers
1717 E Park Street
Two Rivers WI 54241
Phone: 920-793-5526
E-mail: Jamjac@two-rivers.org

Surveyor or Engineering Firm's Name & Address:

Paul Steinbrecher

SMI

102 Revere Drive

Manitowoc WI 54241

Phone: 920-684-5583

E-mail: paul@smimanitowoc.comcastbiz.net

Required Items to be provided with submission (to be completed by petitioner):

- Legal Description meeting the requirements of s.66.0217 (1) (c) [see attached annexation guide]
- Map meeting the requirements of s. 66.0217 (1) (g) [see attached annexation guide]
- Signed Petition or Notice of Intent to Circulate is included
- Indicate Statutory annexation method used:
 - Unanimous per s. 66.0217 (2), or
 - OR
 - Direct by one-half approval per s. 66.0217 (3)
- Check or money order covering review fee [see next page for fee calculation]

Annexation Review Fee Schedule

A Guide for Calculating the Fee Required by ss.16.53 (4) and 66.0217, Wis. Stats.

Required Fees

There is an initial filing fee and a variable review fee

\$ 350 **Initial Filing Fee** (required with the first submittal of all petitions)
\$200 – 2 acres or less
*~~\$~~350 – 2.01 acres or more

\$ 600 **Review Fee** (required with all annexation submittals except those that consist ONLY of road right-of-way)
\$200 – 2 acres or less
*~~\$~~600 – 2.01 to 10 acres
\$800 – 10.01 to 50 acres
\$1,000 – 50.01 to 100 acres
\$1,400 – 100.01 to 200 acres
\$2,000 – 200.01 to 500 acres
\$4,000 – Over 500 acres

\$ 950 **TOTAL FEE DUE** (Add the Filing Fee to the Review Fee)

Attach check or money order here, payable to: **Department of Administration**

**THE DEPARTMENT WILL NOT PROCESS
AN ANNEXATION PETITION THAT IS NOT ACCOMPANIED
BY THE REQUIRED FEE.**

**THE DEPARTMENT'S 20-DAY STATUTORY REVIEW PERIOD
COMMENCES UPON RECEIPT OF THE PETITION AND REVIEW FEE**

Shaded Area for Office Use Only

Date fee received: 10-21-21²⁷

Payee: City of Two Rivers

Check Number: 130352

Check Date: 10-21-21

Amount: \$950⁰⁰

ANNEXATION REVIEW QUESTIONNAIRE
MUNICIPAL BOUNDARY REVIEW

1. Territory to be annexed: Parcel 018-125-009-002.01 | From Town of: Two Rivers | To City Village of: Two Rivers

2. Area (Acres): 7.1 +/- Approx. Equalized (full) value: Land: \$ 21,200 Improvements: \$ 0

3. Property Tax Payments OR Boundary Agreement (circle one)

a. Annual town property tax on territory to be annexed: <u>157.78</u> (year <u>2020</u>)	a. Title of boundary agreement _____
b. Total that will be paid to Town (annual tax multiplied by 5 years): <u>788.90</u>	b. Year adopted _____
c. Paid by: <u>Petitioner</u> <u>City</u> Village (circle one) <u>Other</u>	c. Participating jurisdictions _____
	d. Statutory authority (circle one) 66.0307 66.0225 66.0301

4. Approximate **present land use** of territory: | Resident Population: |

Undeveloped: <u>100</u> %	Residential _____ %	Electors: <u>0</u>
Commercial: _____ %	Recreational _____ %	Total: <u>0</u>
Industrial: _____ %		

5. If territory is undeveloped, what is the **anticipated use**?

Commercial: _____ %	Residential <u>100</u> %	Other: _____
Industrial: _____ %	Recreational _____ %	

Comments: _____

6. Has a preliminary ___ or final X plat been submitted to the Plan Commission: ___ Yes X No

7. What is the **nature of land use adjacent** to this territory in the city or village?:
Residential

In the town?: Exempt

8. What are the **basic service needs** that precipitated the request for annexation?

Sanitary sewer <u>X</u>	Police/Fire protection _____
Water supply <u>X</u>	EMS _____
Storm sewers _____	Zoning _____
Other _____	

9. Is the city/village or town capable of providing needed utility services?

City/Village Yes ___ No. Town ___ Yes ___ No

If yes, approximate time table for providing service:

Sanitary Sewers immediately
or, write in number of years.

City/Village

1+/-
1+/-

Town

Water Supply immediately,
or, write in number of years.

Will provision of sanitary sewers and/or water supply to the territory proposed for annexation require capital expenditures (i.e. treatment plant expansion, new lift stations, interceptor sewers, wells, water storage facilities)?

___ Yes No. If yes, identify the nature of the anticipated improvements and their probable costs: _____

10. Parks and Recreation:

Total acreage: 156.88 +/- Annual park program appropriation: \$ 589,316

Describe proximity of parks from annexation territory:

- Vietnam Veterans Park located 2,173 south

11. Schools:

What school district(s) serve the territory to be annexed? Two Rivers

12. Planning:

1. Do you have a comprehensive plan for the City/Village/Town? Yes ___ No

If yes, when was it prepared? 2010 When Updated? in process

Who prepared the plan? Day Lakes Regional Planning Commission

2. Annual appropriation for planning? \$ 153,750

3. How is the annexation territory now zoned? Rural Residential (RR)

4. How will the land be zoned and used if annexed? R-1 Single Family Residence District

14. Other relevant information and comments bearing upon the public interest in the annexation:

Prepared by: Vicky Berg
Title: Zoning Admin
Phone: 920-793-5566
Date: 10-21-21

Please **RETURN PROMPTLY** to:
Municipal Boundary Review
101 E. Wilson Street, 10th Floor
Madison, WI 53702-0001
(608) 264-6102 (608) 267-6917 **FAX**
erich.schmidtke@wisconsin.gov **EMAIL**

**PETITION FOR DIRECT ANNEXATION BY UNANIMOUS APPROVAL
PURSUANT TO SEC. 66.0217(2), WISCONSIN STATUTES
WHERE NO ELECTORS RESIDE IN TERRITORY**

We, the undersigned, constituting all of the owners of the real property in which no electors reside in the following territory in the Town of Two Rivers, Manitowoc County, Manitowoc County, Wisconsin; lying contiguous to the City of Two Rivers, respectively petition the Council of the City of Two Rivers to annex the territory described below and shown on the attached scale map to the City of Two Rivers, Manitowoc County Wisconsin.

Legal Description of territory proposed for annexation:

See "Exhibit A" Attached

The current population of such territory is 0.

We the undersigned, elect that this annexation shall take effect to the full extent consistent with outstanding priorities of other annexation, incorporation or consolidation proceedings, if any.

We further respectfully request that the subject property be zoned R-1

Signature of Petitioner	Date of Signing	Owner*	Address of Petitioner
<i>Daniel I Klein</i>	<i>10-10-2021</i>		<i>6303 Riverview Dr.</i>
<i>Sandra D Flew</i>	<i>10/10/2021</i>		<i>6303 Riverside Dr. Two Rivers WI 54241</i>

EXHIBIT A

ATTACHMENT TO PETITION FOR DIRECT ANNEXATION
DANIEL AND SANDRA KLEIN
RIVERVIEW DR

LEGAL DESCRIPTION OF TERRITORY PROPOSED FOR ANNEXATION

A tract of land located in the NE 1/4 of the SW 1/4 of Section 25, T.20N., R.24E., Town of Two Rivers, Manitowoc County, Wisconsin described as follows:

1346.67
map Commencing at the South 1/4 corner of said Section 25, thence N00°00'13"W along the 1/4 section line 1364.67 feet to the 1/16th section line, thence S89°29'54"W along said 1/16th section line 129.62 feet (recorded as West, 133.80 feet) to the centerline of Riverview Drive, the point of real beginning, thence continue S89°29'54"W along said 1/16th section line 680 feet more or less to the normal river channel of the East Twin River (279.40 feet to the meander line), thence northerly along said river channel 690 feet more or less (meander line N18°35'17"W 686.50 feet), thence N89°27'20"E 250 feet more or less (N89°27'20"E 214.52 feet from the meander line) to said centerline, also being a point on a 1532.60 foot radius centerline curve, thence southeasterly along the arc of said curve 83.77 feet (chord S22°11'23"E 83.76 feet), thence S23°45'21"E along said centerline 625.75 feet to the point of real beginning.

Said tract contains 7.1 acres more or less (310,000 square feet more or less) to the normal river channel.

REAL PROPERTY LISTERS ANNEXATION REVIEW

1. Territory to be annexed: 018-125-009-002.01 From Town of: Two Rivers To City Village of: Two Rivers

2. Checklist: (Y) Yes; (N) No; (NA) Not applicable; (NC) Not checked

Location and Position

- Y (1) Location description by government lot, recorded private claim, ¼ - ¼ section, section, township, range and county
- Y (2) Contiguous with existing village/city boundaries
- N (3) Creates an island area in Township (completely surrounded by city)
- N (4) Creates an island area in City (completely surrounded by town)

Petition and Map Information

- Y (1) Identify owner(s) of annexed land
- Y (2) Identify parcel ID numbers included in annexation.
- N/A (3) Identify parcel ID numbers being split by annexation
- Y (4) North arrow
- Y (5) Graphic Scale
- Y (6) Streets and Highways shown and identified
- Y (7) Legend
- Y (8) Total area/acreage of annexation

3. Other relevant information and comments:

Maybe check out legal description along road. Deed from 1983 says West of road nka Riverview Dr. and survey goes to center line. We have mapped West of road.

Prepared by: Ariane Calloway
 Title: Real Property Lister
 Phone: 920 683-4019
 Date: October 29 2021

Please RETURN PROMPTLY to:
 Municipal Boundary Review
 PO Box 1645
 Madison WI 53701
 (608) 264-6102 FAX (608) 264-6104
wimunicipalboundaryreview@wi.gov

ANNEXATION REVIEW QUESTIONNAIRE
MUNICIPAL BOUNDARY REVIEW

1. Territory to be annexed: Parcel 018-125-609-002.01 | From Town of: Two Rivers | To City Village of: Two Rivers

2. Area (Acres): 7.1 +/- Approx. Equalized (full) value: Land: \$ 21,200 Improvements: \$ 0

3. Property Tax Payments OR Boundary Agreement (circle one)

- a. Annual town property tax on territory to be annexed: 157.78 (~~year 2020~~)
- b. Total that will be paid to Town (annual tax multiplied by 5 years): 788.90
- c. Paid by: Petitioner
City Village (circle one)
Other

- a. Title of boundary agreement _____
- b. Year adopted _____
- c. Participating jurisdictions _____
- d. Statutory authority (circle one)
66.0307 66.0225 66.0301

entire tax amt Town only = 17.74 x 5 = 88.70 10/29/21 VA

4. Approximate present land use of territory: | Resident Population: |

Undeveloped: <u>100</u> %	Residential _____ %	Electors: <u>0</u>
Commercial: _____ %	Recreational _____ %	Total: <u>0</u>
Industrial: _____ %		

5. If territory is undeveloped, what is the anticipated use?

Commercial: _____ %	Residential <u>100</u> %	Other: _____
Industrial: _____ %	Recreational _____ %	

Comments: _____

6. Has a preliminary ___ or final X plat been submitted to the Plan Commission: ___ Yes X No

7. What is the nature of land use adjacent to this territory in the city or village?:

Residential

In the town?: Exempt

8. What are the basic service needs that precipitated the request for annexation?

Sanitary sewer <u>X</u>	Police/Fire protection _____
Water supply <u>X</u>	EMS _____
Storm sewers _____	Zoning _____
Other _____	

9. Is the city/village or town capable of providing needed utility services?

City/Village Yes ___ No. Town ___ Yes ___ No

If yes, approximate time table for providing service:

Sanitary Sewers immediately
or, write in number of years.

City/Village

1+/-
1+/-

Town

Water Supply immediately,
or, write in number of years.

Will provision of sanitary sewers and/or water supply to the territory proposed for annexation require capital expenditures (i.e. treatment plant expansion, new lift stations, interceptor sewers, wells, water storage facilities)?

Yes No. If yes, identify the nature of the anticipated improvements and their probable costs: _____

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Describe proximity of parks from annexation territory:

- Vietnam Veterans Park located 2,173 south

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4. How will the land be zoned and used if annexed? R-1 Single Family Residence District

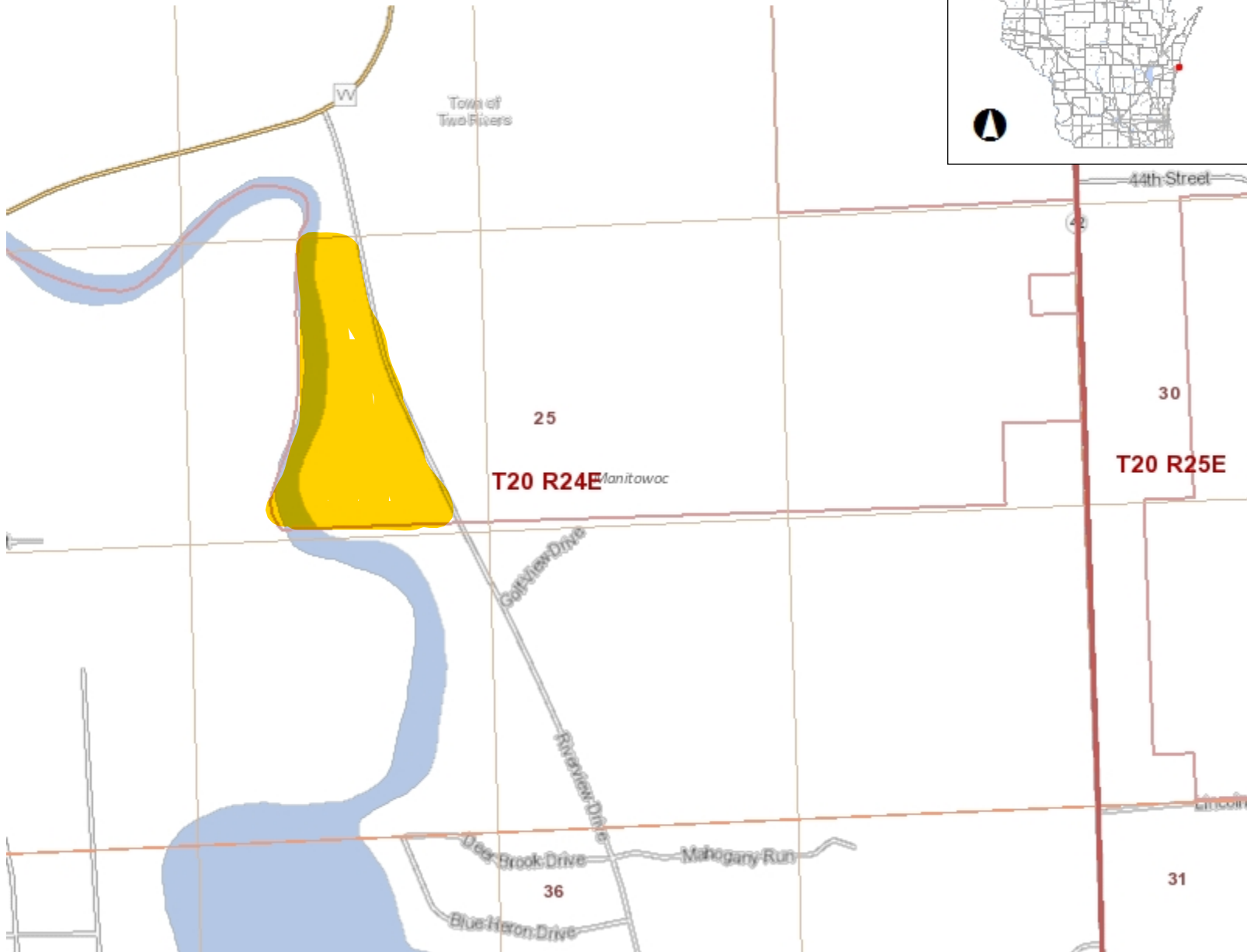
14. Other relevant information and comments bearing upon the public interest in the annexation:

Prepared by: Vickey Berg
Title: Zoning Admin
Phone: 920-793-5566
Date: 10-21-21

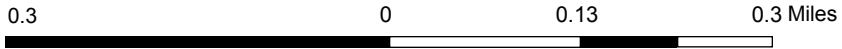
Please **RETURN PROMPTLY** to:
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Madison, WI 53702-0001
(608) 264-6102 (608) 267-6917 FAX
erich.schmidtke@wisconsin.gov EMAIL



Surface Water Data Viewer Map



- Legend**
- Township
 - Section
 - Quarter-Quarter
 - County Boundary
 - Cities, Towns & Villages**
 - City
 - Village
 - Civil Town
 - Municipality
 - State Boundaries
 - County Boundaries
 - Major Roads**
 - Interstate Highway
 - State Highway
 - US Highway
 - County and Local Roads**
 - County HWY
 - Local Road
 - Railroads
 - Tribal Lands
 - Rivers and Streams
 - Intermittent Streams
 - Lakes and Open water



NAD_1983_HARN_Wisconsin_TM

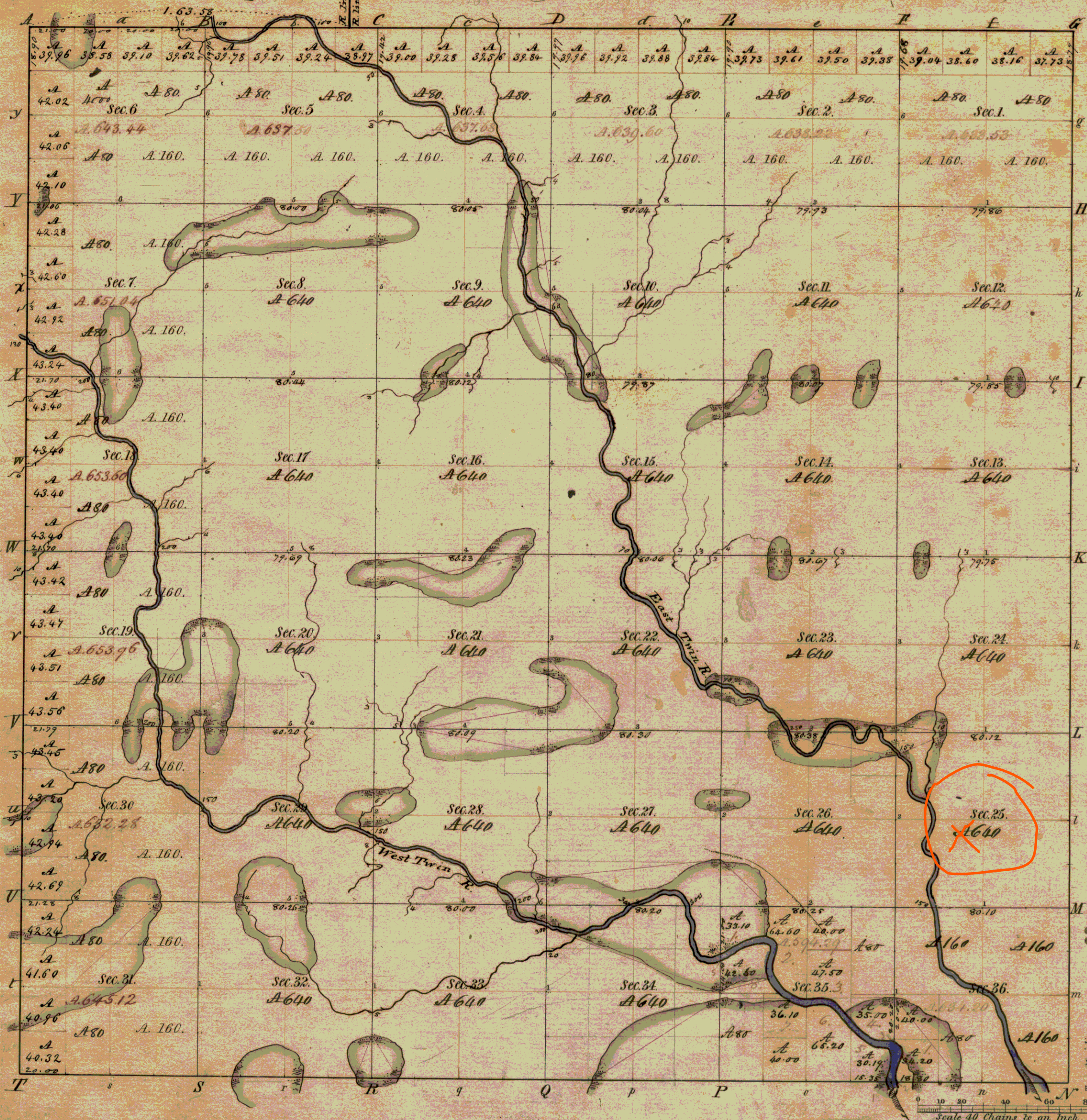
1: 7,920

DISCLAIMER: The information shown on these maps has been obtained from various sources, and are of varying age, reliability and resolution. These maps are not intended to be used for navigation, nor are these maps an authoritative source of information about legal land ownership or public access. No warranty, expressed or implied, is made regarding accuracy, applicability for a particular use, completeness, or legality of the information depicted on this map. For more information, see the DNR Legal Notices web page: <http://dnr.wi.gov/legal/>

Notes

Township N^o XX. Range N^o XXIV E. 4th Mer. (Wis. Ter.)

26-11



Meanders of West Twin River

Posts	Courses	Ch. Lk.	Posts	Courses	Ch. Lk.	Posts	Courses	Ch. Lk.
2.	N 5 E	5.00						
	N 22 E	9.50						
	N 41 W	8.20						
3.	West	8.50						
	N 55 W	7.00						
	N 27 W	17.00						
	N 82 W	18.00						
	N 62 W	10.00						
	N 35 W	6.00						
	N 3 E	14.00						
	N 49 W	5.50						
	S 79 W	10.00						
4.	S 66 W	11.63						
Right bank up								
1.	N 21 E	12.50						
	N 26 W	2.00						
	N 76 W	10.00						
	N 46 W	12.50						
	N 38 W	10.00						
	N 56 W	3.50						
	S 88 W	11.50						
	N 69 W	8.00						
	N 54 W	11.60						
	N 21 W	7.00						
	N 8 E	10.00						
	N 33 W	4.00						
	S 81 W	2.50						
	S 66 W	9.50						
	S 62 W	9.85						

Total number of Acres 23,034.46

Surveys Designated	By Whom Surveyed	Date of Contract	Amount of Surveys	When Surveyed	When p ^d for and ch ^d in the Sur. Gen ^l acc ^t
Township lines	Mullett & Brink	24 th July 1833	M. Ch ^s Lks. 23. 78. 69	1 st 9 th 1834	3 rd 4 th 1834
Subdivisions	Byron Kilbourn	24 th Apr. 1834	63. 21. 22	1 st 9 th 1835	3 rd 9 th 1835

The above Map of Township N^o 20 North, of Range N^o 24 E of the 4th Principal Meridian (M. L.) is strictly conformable to the field notes of the survey thereof on file in this Office, which have been examined and approved.

Surveyor General's Office,
Concurrent, July 27th 1835
R. S. White Sur. Genl.



TONY EVERS

GOVERNOR

JOEL BRENNAN

SECRETARY

Municipal Boundary Review

PO Box 1645, Madison WI 53701

Voice (608) 264-6102 Fax (608) 264-6104

Email: wimunicipalboundaryreview@wi.gov

Web: <http://doa.wi.gov/municipalboundaryreview>

November 16, 2021

PETITION FILE NO. 14458

JAMIE JACKSON, CLERK
CITY OF TWO RIVERS
1717 E. PARK ST.
TWO RIVERS, WI 54241

BONNIE TIMM, CLERK
TOWN OF TWO RIVERS
7650 COUNTY RD O
TWO RIVERS, WI 54241-9039

Subject: KLEIN ANNEXATION

The proposed annexation submitted to our office on October 27, 2021, has been reviewed and found to be in the public interest. In determining whether an annexation is in the public interest, s. 66.0217 (6), Wis. Stats. requires the Department to examine "[t]he shape of the proposed annexation and the homogeneity of the territory with the annexing village or city...." so as, to ensure the resulting boundaries are rational and compact. The statute also requires the Department to consider whether the annexing city or village can provide needed municipal services to the territory. The subject petition is for territory that is reasonably shaped and contiguous to the **CITY OF TWO RIVERS**, which is able to provide needed municipal services.

Note: The 1364.67' length from the South 1/4 corner to the 1/16th section line shown in the legal description is shown as 1346.67' on the map; please revise as needed.

The Department reminds clerks of annexing municipalities of the requirements of s. 66.0217 (9)(a), Wis. Stats., which states:

"The clerk of a city or village which has annexed shall file immediately with the secretary of administration a certified copy of the ordinance, certificate and plat, and shall send one copy to each company that provides any utility service in the area that is annexed. The clerk shall record the ordinance with the register of deeds and file a signed copy of the ordinance with the clerk of any affected school district..."

State and federal aids based on population and equalized value may be significantly affected through failure to file with the Department of Administration. Please file a copy of your annexing ordinance, including a statement certifying the population of the annexed territory. **Please include your MBR number 14458 with your ordinance.** Ordinance filing checklist available at <http://mds.wi.gov/>, click on "Help on How to Submit Municipal Records". Email scanned copy of required materials (color scan maps with color) to mds@wi.gov or mail to: Wisconsin Department of Administration, Municipal Boundary Review, PO Box 1645, Madison WI 53701-1645.

The petition file is available for viewing at: <http://mds.wi.gov/View/Petition?ID=2532>
Please call me at (608) 264-6102, should you have any questions concerning this annexation review.

Sincerely,

Erich Schmidtke, Municipal Boundary Review

cc: petitioner