

Request for Annexation Review

Wisconsin Department of Administration

WI Dept. of Administration
Municipal Boundary Review
PO Box 1645, Madison WI 53701
608-264-6102
wimunicipalboundaryreview@wi.gov
<https://doa.wi.gov/municipalboundaryreview>

Petitioner Information

Name: **VILLAGE OF CROSS PLAINS**

Phone: **608-798-3241**

Email: **BOBBI@CROSS-PLAINS.WI.US**

RECEIVED

January 13, 2022

Municipal Boundary Review
Wisconsin Dept. of Admin.

Contact Information if different than petitioner:

Representative's Name:

Phone:

E-mail:

1. Town where property is located: **CROSS PLAINS**

2. Petitioned City or Village: **CROSS PLAINS**

3. County where property is located: **DANE**

4. Population of the territory to be annexed: **0**

5. Area (in acres) of the territory to be annexed: **0.611**

6. Tax parcel number(s) of territory to be annexed (if the territory is part or all of an existing parcel):
020/0707-022-8221-3

Include these required items with this form:

- Legal Description meeting the requirements of s.66.0217 (1) (c) [see attached annexation guide]
- Map meeting the requirements of s. 66.0217 (1) (g) [see attached annexation guide]
- Signed Petition or Notice of Intent to Circulate [see attached annexation guide]
- Check or money order covering review fee [see next page for fee calculation]

(2021)

Annexation Review Fee Schedule

A Guide for Calculating the Fee Required by ss.16.53 (4) and 66.0217, Wis. Stats.

Required Fees

There is an initial filing fee and a variable review fee

\$200 Initial Filing Fee (required with the first submittal of all petitions)

\$200 – 2 acres or less

\$350 – 2.01 acres or more

\$0 Review Fee (required with all annexation submittals except those that consist ONLY of road right-of-way)

\$200 – 2 acres or less

\$600 – 2.01 to 10 acres

\$800 – 10.01 to 50 acres

\$1,000 – 50.01 to 100 acres

\$1,400 – 100.01 to 200 acres

\$2,000 – 200.01 to 500 acres

\$4,000 – Over 500 acres

\$200 TOTAL FEE DUE (Add the Filing Fee to the Review Fee)

Include check or money order, payable to: **Department of Administration**

DON'T attach the check with staples, tape, ...

**THE DEPARTMENT WILL NOT PROCESS
AN ANNEXATION PETITION THAT IS NOT ACCOMPANIED
BY THE REQUIRED FEE.**

**THE DEPARTMENT'S 20-DAY STATUTORY REVIEW PERIOD
COMMENCES UPON RECEIPT OF THE PETITION AND REVIEW FEE**

Shaded Area for Office Use Only

Date fee & form received: 1-12-2022

Payer: Village of Gross Plains

Check Number: 51015

Check Date: 1-6-2022

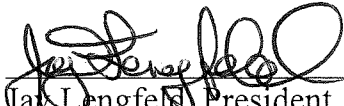
Amount: \$200⁰⁰

**PETITION FOR DIRECT ANNEXATION BY UNANIMOUS APPROVAL
PURSUANT TO SECTION 66.0217(2) OF THE WISCONSIN STATUTES
WHERE NO ELECTORS RESIDE IN THE TERRITORY TO BE ANNEXED**

The undersigned, constituting the owners of certain real property in the territory of the Town of Cross Plains, Dane County, Wisconsin, lying contiguous to the Village of Cross Plains, hereby petition the Village Board of the Village of Cross Plains, Dane County, Wisconsin, to annex certain territories described on the attached Exhibit A and shown on the scale map attached as Exhibit B to the Village of Cross Plains, Dane County, Wisconsin. Specifically:

1. Petitioner, Village of Cross Plains, being the owner of all the real property to be annexed, petitions the Village Board of the Village of Cross Plains to annex the territory identified on the attached Exhibits A and B to the Village of Cross Plains.
2. There are no electors residing within the territory to be annexed.
3. The land to be annexed is currently vacant and the population of the territory to be annexed is zero.
4. The lands being annexed shall be temporarily zoned as SE-4. Permanent zoning of the parcel being annexed will be established by separate ordinance following annexation

Date: 1/4/22

By: 
Jay Lengfeld, President,
Village of Cross Plains

Date: 1/4/2022

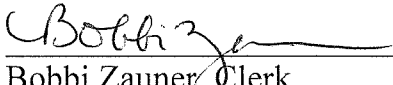
By: 
Bobbi Zauner, Clerk,
Village of Cross Plains

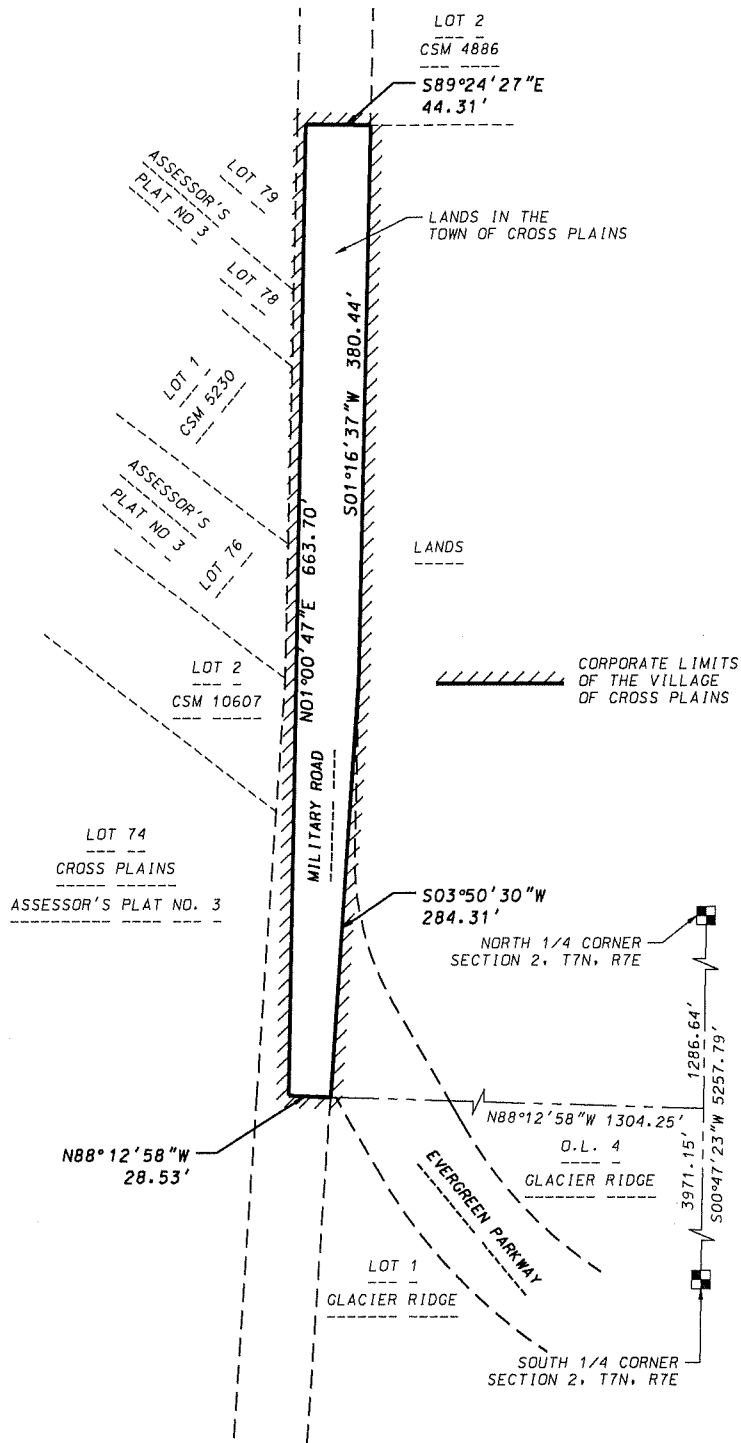
EXHIBIT "A"

LANDS TO BE ANNEXED TO THE VILLAGE OF CROSS PLAINS

LEGAL DESCRIPTION

A parcel of land located in the NE1/4 of the NW1/4 of Section 2, T7N, R7E, Town of Cross Plains, Dane County, Wisconsin to-wit: Commencing at the North 1/4 of said Section 2; thence S00°47'23"W, 1286.64 feet along the North/South line of said Section 2; thence N88°12'58"W, 1304.25 feet to the point of beginning; thence N88°12'58"W, 28.53 feet to a point on the West line of said NE1/4 of the NW1/4; thence N01°00'47"E, 663.70 feet; thence S89°24'27"E, 44.31 feet to the Southwest corner of Lot 2, Certified Survey Map No. 4886, also being on the East right-of-way line of Military Road; thence S01°16'37"W, 380.44 feet along said East right-of-way line; thence S03°50'30"W, 284.31 feet along said East right-of-way line to the point of beginning. Containing 26,604 square feet (0.611 acres).

EXHIBIT "B"
LANDS TO BE ANNEXED TO THE VILLAGE OF CROSS PLAINS



THE NORTH-SOUTH LINE OF THE SECTION 2, T7N, R9E IS ASSUMED TO BEAR 500°47'23"W

0 100
 Scale 1" = 100'

DATE: November 29, 2021
 F.N.: 21-02-160

D'ONOFRIO KOTTKE AND ASSOCIATES, INC.

7530 Westward Way, Madison, WI 53717
 Phone: 608.833.7530 • Fax: 608.833.1089
 YOUR NATURAL RESOURCE FOR LAND DEVELOPMENT

Annexation Review Questionnaire

Wisconsin Department of Administration

WI Dept. of Administration
Municipal Boundary Review
PO Box 1645
Madison WI 53701
608-264-6102 Fax: 608-264-6104
wimunicipalboundaryreview@wi.gov
<http://doa.wi.gov/municipalboundaryreview>

Petitioner: **Village of Cross Plains**

Petition Number: **14473**

1. Territory to be annexed: From **TOWN OF CROSS PLAINS** To **VILLAGE OF CROSS PLAINS**

2. Area (Acres): 0.611

3. Pick one: Property Tax Payments **OR** Boundary Agreement

a. Annual town property tax on territory to be annexed:
\$ 0

b. Total that will be paid to Town
(annual tax multiplied by 5 years): 0

c. Paid by: Petitioner City Village
 Other: _____

a. Title of boundary agreement _____
b. Year adopted _____
c. Participating jurisdictions _____
d. Statutory authority (pick one)
 s.66.0307 s.66.0225 s.66.0301

4. Resident Population: 0 Electors: 0 Total: 0

5. Approximate **present land use** of territory:
Residential: _____% Recreational: _____% Commercial: _____% Industrial: _____%
Undeveloped: 100 %

6. If territory is undeveloped, what is the **anticipated use**?
Residential: _____% Recreational: _____% Commercial: _____% Industrial: _____%
Other: 100 %
Comments: this is a section of road

7. Has a preliminary or final plat been submitted to the Plan Commission: Yes No
Plat Name: _____

8. What is the **nature of land use adjacent** to this territory in the city or village?
residential, park, school
In the town?: n/a

9. What are the **basic service needs** that precipitated the request for annexation?
 Sanitary sewer Water supply Storm sewers
 Police/Fire protection EMS Zoning
Other none

10. Is the city/village or town capable of providing needed utility services?

City/Village Yes No Town Yes No

If yes, approximate timetable for providing service: City/Village Town

Sanitary Sewers immediately
or, write in number of years. _____ _____

Water Supply immediately
or, write in number of years. _____ _____

Will provision of sanitary sewers and/or water supply to the territory proposed for annexation require capital expenditures (i.e. treatment plant expansion, new lift stations, interceptor sewers, wells, water storage facilities)?

Yes No

If yes, identify the nature of the anticipated improvements and their probable costs: _____

11. Planning & Zoning:

a. Do you have a comprehensive plan for the City/Village/Town? Yes No
Is this annexation consistent with your comprehensive plan? Yes No

b. How is the annexation territory now zoned? _____

c. How will the land be zoned and used if annexed? SR-4, road

12. Elections: New ward or Existing ward? Will the annexation create a new ward or join an existing ward? For more information, please contact the Wisconsin Election Commission at (608) 266-8005, elections@wi.gov or see their annexation checklist here: <http://elections.wi.gov/forms/el-100>

13. Other relevant information and comments bearing upon the public interest in the annexation:

Prepared by: Town City Village

Name: Bobbi Zamer

Email: bobbi.zamer@plain.wi.us

Phone: 608-798-3241 x106

Date: 1/17/2022

(March 2018)

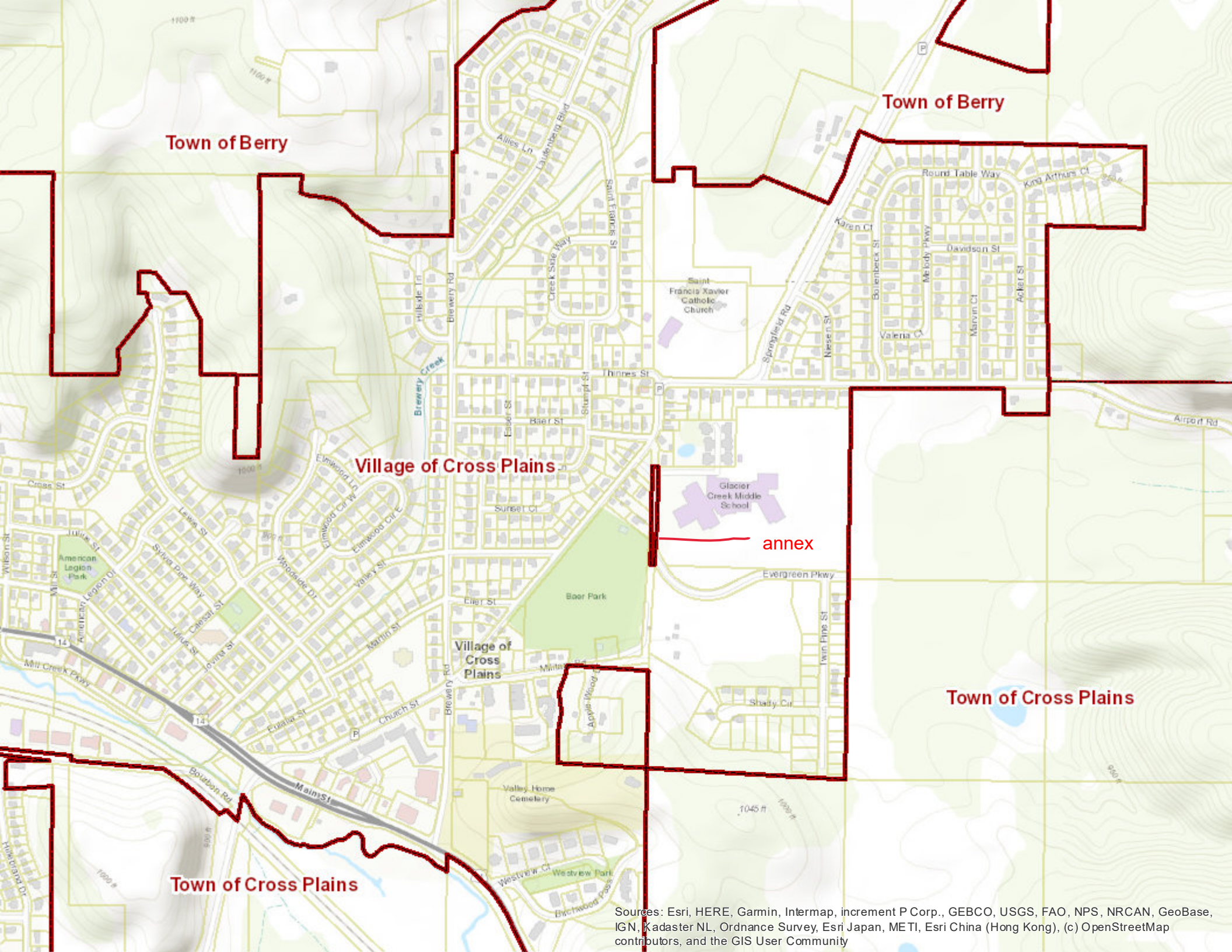
Please **RETURN PROMPTLY** to:

wimunicipalboundaryreview@wi.gov

Municipal Boundary Review

PO Box 1645, Madison WI 53701

Fax: (608) 264-6104



Town of Berry

Town of Berry

Village of Cross Plains

annex

Village of Cross Plains

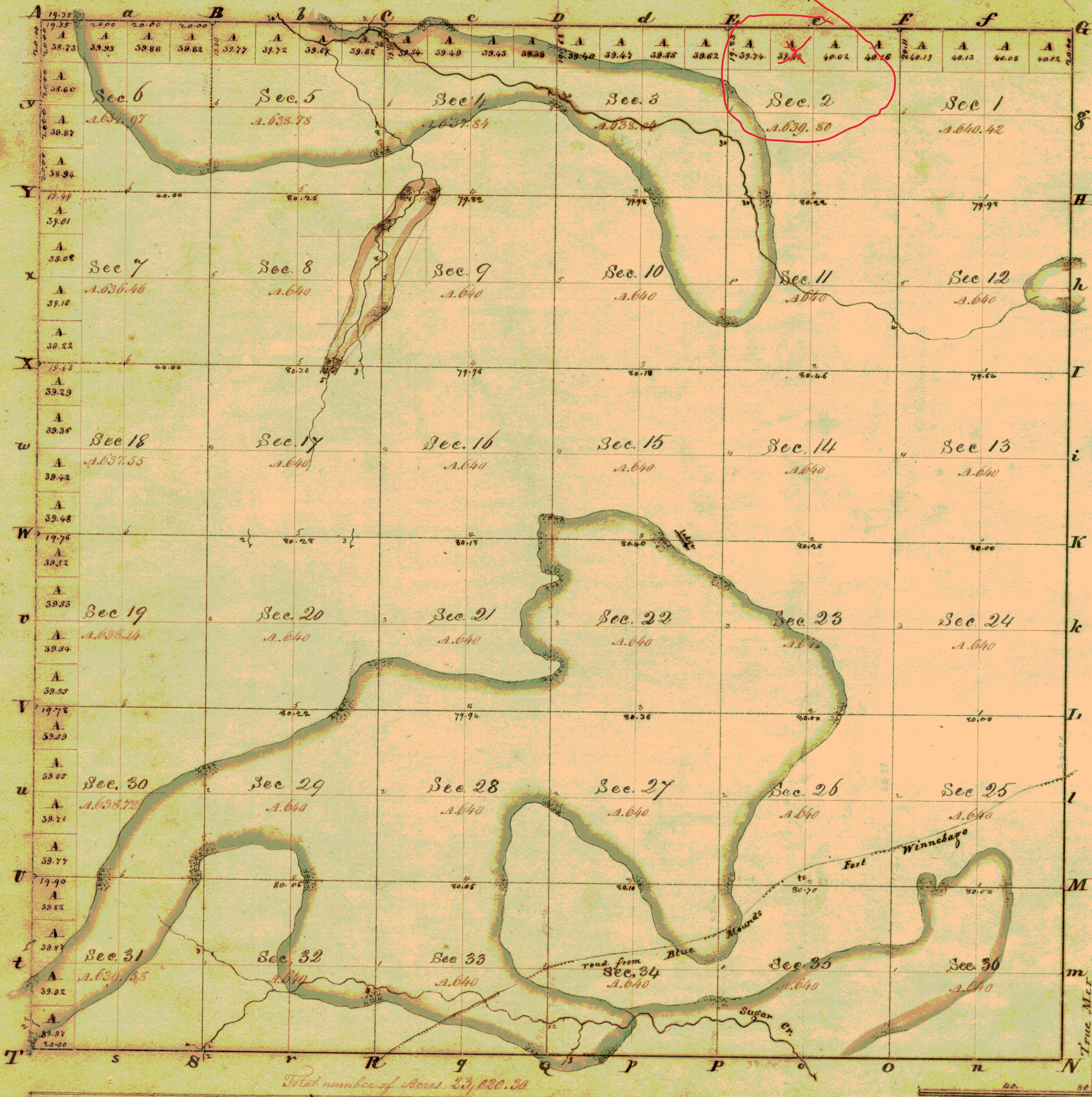
Town of Cross Plains

Town of Cross Plains

Sources: Esri, HERE, Garmin, Intermap, increment P Corp., GEBCO, USGS, FAO, NPS, NRCAN, GeoBase, IGN, Kadaster NL, Ordnance Survey, Esri Japan, METI, Esri China (Hong Kong), (c) OpenStreetMap contributors, and the GIS User Community

Township N. 7 N. Range N. 7 East 4. Mer. (Wis. Ter.)

7-4



Survey Designated	By whom surveyed	Date of Contract	amt. of survey	when surveyed	shown for 40 ch in the land acct.
Town Boundaries	John Mullett	4 th of 1831	Mr. Ch. Bly		
Subdivisions	John Mullett	16 th of 1832	54. 19. 88	1 st of 1833	3 rd of 1833
S.E. of Road	Orson Lyon	8 th of 1834	3. 58. 48	4 th of 1834	1 st of 1835

The above Map of Township N. 7. Range N. 7 East 4. Meridian North West Territory, is strictly conformable to the field notes of the Survey thereof on file in this Office which have been examined, and approved.
 Surveyor General's Office
 M. J. Williams



TONY EVERS

GOVERNOR

KATHY BLUMENFELD

SECRETARY

Municipal Boundary Review

PO Box 1645, Madison WI 53701

Voice (608) 264-6102 Fax (608) 264-6104

Email: wimunicipalboundaryreview@wi.gov

Web: <http://doa.wi.gov/municipalboundaryreview>

February 02, 2022

PETITION FILE NO. 14473

BOBBI ZAUNER, CLERK
VILLAGE OF CROSS PLAINS
PO BOX 97
CROSS PLAINS, WI 53528-0097

NANCY MEINHOLZ, CLERK
TOWN OF CROSS PLAINS
3734 COUNTY ROAD P
CROSS PLAINS, WI 53528-9180

Subject: VILLAGE OF CROSS PLAINS ANNEXATION

The proposed annexation submitted to our office on January 13, 2022, has been reviewed and found to be in the public interest. In determining whether an annexation is in the public interest, s. 66.0217 (6), Wis. Stats. requires the Department to examine "[t]he shape of the proposed annexation and the homogeneity of the territory with the annexing village or city..." so as, to ensure the resulting boundaries are rational and compact. The statute also requires the Department to consider whether the annexing city or village can provide needed municipal services to the territory. The subject petition is for territory that is reasonably shaped and contiguous to the **VILLAGE OF CROSS PLAINS**, which is able to provide needed municipal services.

The Department reminds clerks of annexing municipalities of the requirements of s. 66.0217 (9)(a), Wis. Stats., which states:

"The clerk of a city or village which has annexed shall file immediately with the secretary of administration a certified copy of the ordinance, certificate and plat, and shall send one copy to each company that provides any utility service in the area that is annexed. The clerk shall record the ordinance with the register of deeds and file a signed copy of the ordinance with the clerk of any affected school district..."

State and federal aids based on population and equalized value may be significantly affected through failure to file with the Department of Administration. Please file a copy of your annexing ordinance, including a statement certifying the population of the annexed territory. **Please include your MBR number 14473 with your ordinance.** Ordinance filing checklist available at <http://mds.wi.gov/>, click on "Help on How to Submit Municipal Records". Email scanned copy of required materials (color scan maps with color) to mds@wi.gov or mail to: Wisconsin Department of Administration, Municipal Boundary Review, PO Box 1645, Madison WI 53701-1645.

The petition file is available for viewing at: <http://mds.wi.gov/View/Petition?ID=2547>

Please call me at (608) 264-6102, should you have any questions concerning this annexation review.

Sincerely,

A handwritten signature in black ink, appearing to read "Erich Schmidtke". The signature is fluid and cursive.

Erich Schmidtke, Municipal Boundary Review

cc: petitioner