

SCANNED

# Request for Annexation Review

Wisconsin Department of Administration

WI Dept. of Administration  
Municipal Boundary Review  
PO Box 1645, Madison WI 53701  
608-264-6102 Fax: 608-264-6104  
[wimunicipalboundaryreview@wi.gov](mailto:wimunicipalboundaryreview@wi.gov)  
<http://doa.wi.gov/municipalboundaryreview>

### Petitioner Information

Name: Anthony Drews  
Address: 4443 N. State Rd 26  
Janesville, WI 53546  
Email: teri1255@yahoo.com

Office use only:

**RECEIVED**  
**May 17, 2022**  
Municipal Boundary Review  
Wisconsin Dept. of Admin.

1. Town where property is located: Harmony
2. Petitioned City or Village: Janesville
3. County where property is located: Rock
4. Population of the territory to be annexed: 2
5. Area (in acres) of the territory to be annexed: .69
6. Tax parcel number(s) of territory to be annexed (if the territory is part or all of an existing parcel): 6-7-74.6

Petitioners phone:  
920-723-8877

Town clerk's phone:  
\_\_\_\_\_

City/Village clerk's phone:  
608-755-3072

### Contact Information if different than petitioner:

Representative's Name and Address:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Phone: \_\_\_\_\_  
E-mail: \_\_\_\_\_

Surveyor or Engineering Firm's Name & Address:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Phone: \_\_\_\_\_  
E-mail: \_\_\_\_\_

### Required Items to be provided with submission (to be completed by petitioner):

1.  Legal Description meeting the requirements of s.66.0217 (1) (c) [see attached annexation guide]
2.  Map meeting the requirements of s. 66.0217 (1) (g) [see attached annexation guide]
3.  Signed Petition or Notice of Intent to Circulate is included
4. Indicate Statutory annexation method used:
  - Unanimous per s. 66.0217 (2), or,
  - OR
  - Direct by one-half approval per s. 66.0217 (3)
5.  Check or money order covering review fee [see next page for fee calculation]

# Annexation Review Fee Schedule

A Guide for Calculating the Fee Required by ss.16.53 (4) and 66.0217, Wis. Stats.

## Required Fees

There is an initial filing fee and a variable review fee

\$ 200 **Initial Filing Fee** (required with the first submittal of all petitions)  
\$200 – 2 acres or less  
\$350 – 2.01 acres or more

\$ 200 **Review Fee** (required with all annexation submittals except those that consist ONLY of road right-of-way)  
\$200 – 2 acres or less  
\$600 – 2.01 to 10 acres  
\$800 – 10.01 to 50 acres  
\$1,000 – 50.01 to 100 acres  
\$1,400 – 100.01 to 200 acres  
\$2,000 – 200.01 to 500 acres  
\$4,000 – Over 500 acres

\$ 400 **TOTAL FEE DUE** (Add the Filing Fee to the Review Fee)

Attach check or money order here, payable to: Department of Administration

THE DEPARTMENT WILL NOT PROCESS  
AN ANNEXATION PETITION THAT IS NOT ACCOMPANIED  
BY THE REQUIRED FEE.

THE DEPARTMENT'S 20-DAY STATUTORY REVIEW PERIOD  
COMMENCES UPON RECEIPT OF THE PETITION AND REVIEW FEE

Shaded Area for Office Use Only

Date fee received: 5-17-2022

Payee: Anthony Drews

Check Number: 1115

Check Date: 5-5-22

Amount: 400<sup>00</sup>

## ANNEXATION SUBMITTAL GUIDE

### s. 66.0217 (5) THE PETITION

- State the purpose of the petition: -Direct annexation by unanimous approval; OR  
-Direct annexation by one-half approval; OR  
-Annexation by referendum.
- Petition must be signed by: -All owners and electors, if by unanimous approval.  
-See 66.0217 (3) (a), if by one-half approval.  
-See 66.0217 (3) (b), if by referendum.
- State the population of the land to be annexed.

*[It is beneficial to include Parcel ID or Tax numbers, the parcel area, and identify the annexee (Town) and annexor (Village or City) in the petition.]*

### s. 66.0217 (1) (c) THE DESCRIPTION

- The annexation petition must include a legal description of the land to be annexed. The land must be described by reference to the government lot, private claim, quarter-section, section, town and range in which the land lies. The land must be further described by metes and bounds commencing from a monumented corner of the section or quarter-section, or the monumented end of a private claim or federal reservation, in which the land lies; OR
- If the land is wholly and entirely within a lot or lots, or all of a block or blocks of a recorded subdivision plat or certified survey map, it must be described by reference to the lot (s) and/or block (s) therein, along with the name of the plat or the number, volume, page, and County of the certified survey map.
- The land may NOT be described only by: -Aliquot part;  
-Reference to any other document (plat of survey, deed, etc.);  
-Exception or Inclusion;  
-Parcel ID or tax number.

### s. 66.0217 (1) (g) THE MAP

- The map shall be an *accurate reflection* of the legal description of the parcel being annexed. As such, it must show:  
-A tie line from the parcel to the monumented corner of the section or quarter-section, or the monumented end of a private claim or federal reservation, in which the parcel lies. The corner and monument must be identified.  
-Bearings and distances along all parcel boundaries as described.  
-All adjoining as referenced in the description.
- The map must include a **graphic scale**.
- The map must show and identify the existing municipal boundary, in relation to the parcel being annexed.

*[It is beneficial to include a North arrow, and identify adjacent streets and parcels on the map.]*

### s. 66.0217 FILING

- The petition must be filed with the Clerk of the annexing City or Village and with the Clerk of the Town in which the land is located.
- If the annexation is by one-half approval, or by referendum, the petitioner must post notice of the proposed annexation as required by s. 66.0217 (4).
- If the lands being annexed are within a County of 50,000 or greater population, the petition must also be filed with the Department of Administration for review

*[Note that no municipality within a County of 50,000 or greater population may enact an annexation ordinance prior to receiving a review determination from the Department of Administration.]*

UNANIMOUS PETITION FOR ANNEXATION

This petition is made for the purpose of annexing by unanimous approval to the City of Janesville, Rock County, Wisconsin, by detaching from Harmony Township, Rock County, Wisconsin, the following described territory:

**(Legal Description - See Attached)**

Attached hereto and incorporated herein by reference is a map of the area to be annexed.

The undersigned, who are the owners of and electors in all of the above-described property, hereby petition the Common Council of the City of Janesville, Rock County, Wisconsin, to accept the above-described property and to annex it to the City of Janesville. The area described above has 2 residents.

It is respectfully requested that the Common Council accept this annexation by ordinance adopted by a two-thirds vote of the Council and as otherwise as may be required by state statute as promptly after receipt of this petition as possible.

Name	Date	Elector (voting age individual)	Owner	Parcel No.	Acres
(1) Print Name: <u>Anthony Davis</u> Signature: <u>Anthony Davis</u>	<u>5/2/22</u>	<input checked="" type="radio"/> or N	<input checked="" type="radio"/> or N	<u>67-74.6</u>	<u>.69</u>
(2) Print Name: <u>Teresa Davis</u> Signature: <u>Teresa Davis</u>	<u>5/2/22</u>	<input checked="" type="radio"/> or N	Y or <input checked="" type="radio"/> N	<u>67-74.6</u>	<u>.69</u>
(3) Print Name: _____ Signature: _____		Y or N	Y or N		
(4) Print Name: _____ Signature: _____		Y or N	Y or N		

STATE OF WISCONSIN    )  
  ) ss.  
COUNTY OF ROCK        )

Personally came before me this 2 day of May, 2022, the above names Anthony Davis and Teresa Davis to me known to be the persons who executed the foregoing instrument and acknowledged the same.

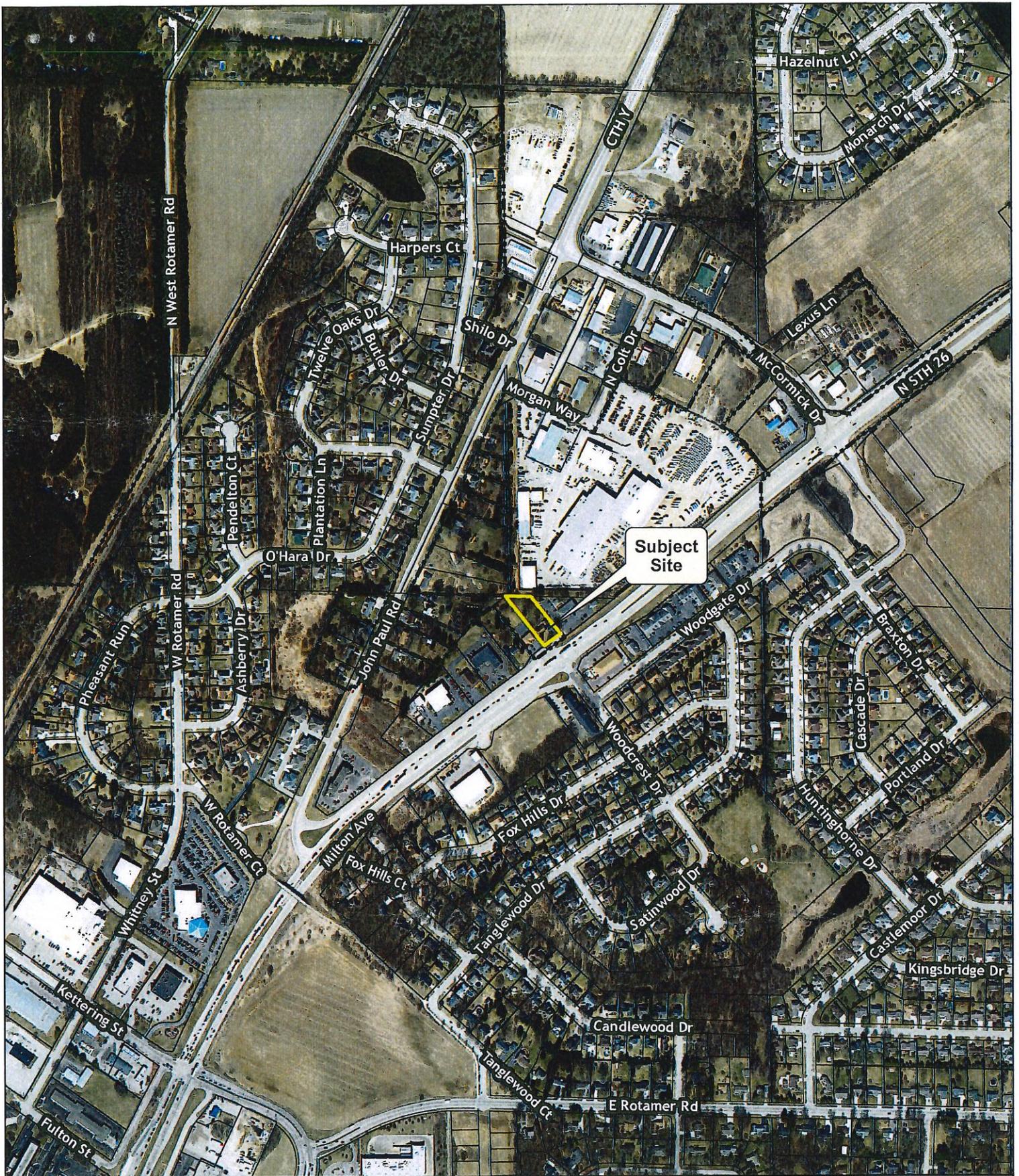
[Signature]  
Notary Public, State of Wisconsin  
My Commission expires 8/18/24

EXHIBIT A: LEGAL DESCRIPTION OF SUBJECT PROPERTY

(4443 N State Road 26 – Parcel No. 6-7-74.6)

Located within Section 8, T.3N., R.13E. of the 4th PM, Town of Harmony, Rock County, Wisconsin, described as follows:

PT S1/2 PCL A COM 25' W OF CTR SEC, SE 383' TO W LN HWY, NE 108', NW 303.9' TO C/L SEC, W 105.9', W 25' TO POB (EXC .07A FOR HWY) (EXC PCL 15 FOR HWY DESC IN TPP 1390-04-93-4.02)



Legend:

 Subject Sites

Date: 5/2/22  
 Map Coordinate: Q-22  
 1 inch = 670 feet



LOCATION / ZONING MAP

**Annexation**  
**4443 N State Road 26**

**MAP 1**



**CITY OF JANESVILLE**  
**PLANNING DIVISION**



- Land Surveying
- Land Planning
- Civil Engineering

**RECEIVED**

**July 5, 2022**

Municipal Boundary Review  
Wisconsin Dept. of Admin.

JULY 1, 2022

TO: ANTHONY DREWS

RE: DESCRIPTION FOR ANNEXATION PURPOSES

PART OF THE NE ¼ OF THE SW ¼ AND PART OF THE NW ¼ OF THE SE ¼ OF SECTION 8, T.3N., R13E. OF THE 4<sup>TH</sup> P.M., TOWN OF HARMONY, ROCK COUNTY, WISCONSIN.

DESCRIBED AS FOLLOWS: COMMENCING AT A STONE MONUMENT AT THE EAST ¼ CORNER OF SAID SECTION; THENCE N88°19'25"W ALONG THE EAST-WEST CENTERLINE OF SAID SECTION, 2645.27 FEET TO A STONE MONUMENT AT THE CENTER OF SAID SECTION, ALSO BEING AT THE PLACE OF BEGINNING FOR THE LAND TO BE HEREIN DESCRIBED; THENCE S88°19'25"E ALONG SAID EAST-WEST CENTERLINE OF SAID SECTION 105.90 FEET TO AN IRON PIN; THENCE S37°51'06"E 274.89 FEET TO FORMER NORTH LINE OF STATE ROAD 26, AS ESTABLISHED ON HWY PROJECT T 010-1(20) IN 1961; THENCE S53°36'53"W ALONG SAID NORTH LINE 192.09 FEET; THENCE N36°48'30"W 25.52 FEET TO THE RELOCATED NORTH LINE OF STATE ROAD 26, AS ESTABLISHED ON DOCUMENT NO.1915785; THENCE N53°07'18"E ALONG SAID RELOCATED NORTH LINE 83.60 FEET TO AN IRON PIN; THENCE N36°48'30"W 327.89 FEET TO AN IRON PIPE AT THE NW CORNER OF A PARCEL DESCRIBED ON DOC.NO.2211962; THENCE N87°43'54"E 25.0 FEET TO THE PLACE OF BEGINNING.

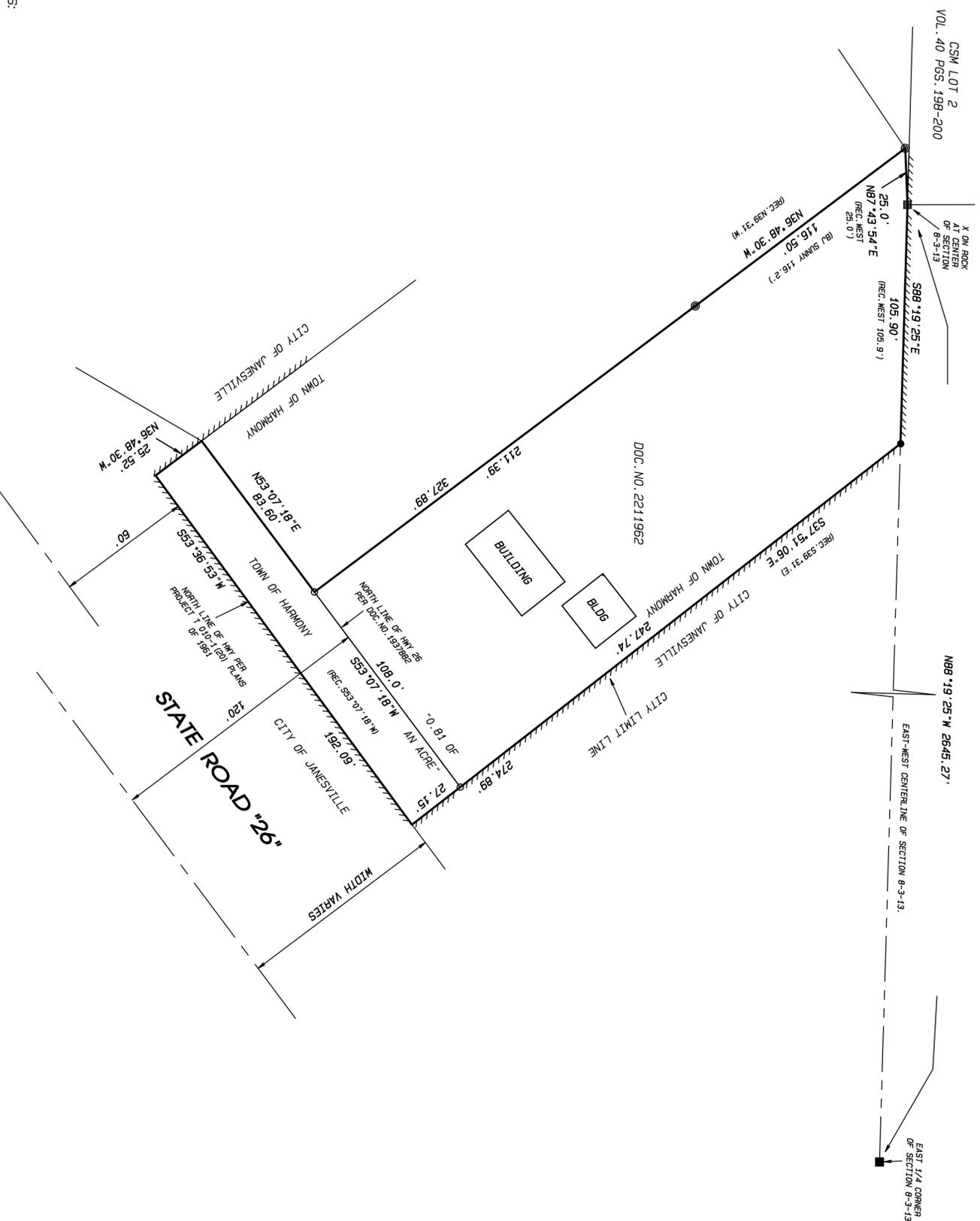
Note: The above description is subject to any and all easements and agreements, recorded or unrecorded.

Project No.122-255A



- Land Surveying
- Land Planning
- Civil Engineering

# ANNEXATION MAP



PART OF THE NE ¼ OF THE SW ¼ AND PART OF THE NW ¼ OF THE SE ¼ OF SECTION 8, T. 3N., R. 13E. OF THE 4TH P.M., TOWN OF HARMONY, ROCK COUNTY, WISCONSIN.

DESCRIBED AS FOLLOWS: COMMENCING AT A STONE MONUMENT AT THE EAST ¼ CORNER OF SAID SECTION; THENCE N88°19'25"W ALONG THE EAST-WEST CENTERLINE OF SAID SECTION 2645.27 FEET TO A STONE MONUMENT AT THE CENTER OF SAID SECTION, ALSO BEING AT THE PLACE OF BEGINNING FOR THE LAND TO BE HEREIN DESCRIBED; THENCE S88°19'25"E ALONG SAID EAST-WEST CENTERLINE OF SAID SECTION 105.90 FEET TO AN IRON PIN; THENCE S37°51'06"E 274.89 FEET TO FORMER NORTH LINE OF STATE ROAD 26, AS ESTABLISHED ON HWY PROJECT T 010-1(20) IN 1961; THENCE S53°36'53"W ALONG SAID NORTH LINE 192.09 FEET; THENCE N36°48'30"W 25.52 FEET TO THE RELOCATED NORTH LINE OF STATE ROAD 26, AS ESTABLISHED ON DOCUMENT NO. 1915785; THENCE N53°07'18"E ALONG SAID RELOCATED NORTH LINE 83.60 FEET TO AN IRON PIN; THENCE N36°48'30"W 327.89 FEET TO AN IRON PIPE AT THE NW CORNER OF A PARCEL DESCRIBED ON DOC. NO. 2211962; THENCE N87°43'54"E 25.0 FEET TO THE PLACE OF BEGINNING.

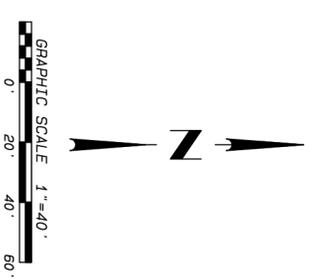
STATE OF WISCONSIN  
SS.

I HEREBY CERTIFY THAT I HAVE SUPERVISED THE SURVEY OF THE PROPERTY DESCRIBED ABOVE FOR THE EXCLUSIVE USE OF ANTHONY DREWS AND THAT TO THE BEST OF MY KNOWLEDGE AND BELIEF THE PLAT HEREON DRAWN CORRECTLY REPRESENTS SAID SURVEY AND ITS LOCATION AND COMPLIES WITH CHAPTER A-E7.

GIVEN UNDER MY HAND AND SEAL THIS 1ST DAY OF JULY, 2022, AT JANESVILLE, WISCONSIN.

RYAN M. COMBS  
P.L.S. Number 2677

If the surveyor's signature is not red in color, the map is a copy and may contain unauthorized alterations. The certification contained hereon shall not apply to any copies.



### LEGEND:

- SET IRON PIN, 3/4" x 24", 1.5 LBS./LIN.-FT.
- FOUND 3/4" IRON PIN
- FOUND 1-1/2" IRON PIPE
- FOUND STONE MONUMENT
- CITY LIMITS LINE

NOTES:  
FIELD WORK COMPLETED \_\_\_\_\_

A SURVEY BY BU SUNNY DATED JULY 23, 1956 WAS USED IN RETRACING THE BOUNDARIES FOR THIS SURVEY.

THIS SURVEY IS SUBJECT TO ANY AND ALL EASEMENTS AND AGREEMENTS, RECORDED AND UNRECORDED.

ASSUMED N88°19'25"W ALONG THE EAST-WEST CENTERLINE OF SECTION 8-3-13.

	• LAND SURVEYING • LAND PLANNING • CIVIL ENGINEERING	DATE <b>07/01/2022</b>
	109 N. Milwaukee St. Janesville, WI 53508 WWW.COMBSURV191.COM	TEL: 608 752-0575 FAX: 608 752-0534
PROJECT NO. <b>122-255</b>		CLIENT <b>DREWS</b>

**RECEIVED**

July 6, 2022

Municipal Boundary Review  
Wisconsin Dept. of Admin.



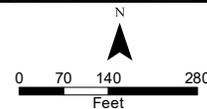
Legend:



Subject Site



Janesville  
City Limits



Date: 5/2/2022  
Map Coordinate: Q-22  
1 inch = 300 feet

LOCATION / ZONING MAP

**Annexation**  
**4443 N State Road 26**

**MAP 1**



**CITY OF JANESVILLE**  
**PLANNING DIVISION**

## Schmidtke, Erich J - DOA

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**From:** MICHELLE SCHULTZ <MICHELLE.SCHULTZ@co.rock.wi.us>  
**Sent:** Thursday, July 7, 2022 10:21 AM  
**To:** Schmidtke, Erich J - DOA  
**Subject:** RE: Proposed Janesville Annexation

**CAUTION: This email originated from outside the organization.  
Do not click links or open attachments unless you recognize the sender and know the content is safe.**

Hi Erich,

The legal on the annexation map is good.

Stay cool!

Thanks,

Michelle

Michelle Schultz  
Rock County, State of Wisconsin  
Real Property Lister / LIO  
51 S. Main St.  
Janesville, WI 53545  
[michelle.schultz@co.rock.wi.us](mailto:michelle.schultz@co.rock.wi.us)  
(608) 757-5607  
She/Her/Hers

---

**From:** Schmidtke, Erich J - DOA [mailto:Erich.Schmidtke@wisconsin.gov]  
**Sent:** Wednesday, July 06, 2022 3:58 PM  
**To:** MICHELLE SCHULTZ <MICHELLE.SCHULTZ@co.rock.wi.us>  
**Subject:** Proposed Janesville Annexation

**CAUTION: This email originated from outside the Rock County email domain. Do not click any links or attachments unless you recognize the sender and know the content is safe. If you feel this email is a potential phishing attempt, please submit it using the Phish Notify button. If you interacted with any links or attachments that you feel were malicious, please contact Rock-IT immediately.**

Hello Michelle,  
Here is a proposed annexation to Janesville from Harmony for your review and comments.  
Thank you for your help with this.  
Erich



Erich Schmidtke

Municipal Boundary Review - DOA

101 East Wilson Street

PO Box 1645, Madison, WI 53701

(608) 264-6102

[erich.schmidtke@wisconsin.gov](mailto:erich.schmidtke@wisconsin.gov)

<http://doa.wi.gov/municipalboundaryreview>

# Annexation Review Questionnaire

Wisconsin Department of Administration

WI Dept. of Administration  
Municipal Boundary Review  
PO Box 1645  
Madison WI 53701  
608-264-6102 Fax: 608-264-6104  
[wimunicipalboundaryreview@wi.gov](mailto:wimunicipalboundaryreview@wi.gov)  
<http://doa.wi.gov/municipalboundaryreview>

Petitioner: **Drews**

Petition Number: **14516**

1. Territory to be annexed: From **TOWN OF HARMONY** To **CITY OF JANESVILLE**

2. Area (Acres): 0.81

3. Pick one:  Property Tax Payments

OR  Boundary Agreement

a. Annual town property tax on territory to be annexed:

\$ 356.94 (2021)

a. Title of boundary agreement \_\_\_\_\_

b. Year adopted \_\_\_\_\_

b. Total that will be paid to Town

(annual tax multiplied by 5 years): 1,784.70

c. Participating jurisdictions \_\_\_\_\_

d. Statutory authority (pick one)

c. Paid by:  Petitioner  City  Village

s.66.0307  s.66.0225  s.66.0301

Other: \_\_\_\_\_

4. Resident Population: Electors: 2 Total: 2

5. Approximate **present land use** of territory:

Residential: 100 % Recreational: \_\_\_\_\_ % Commercial: \_\_\_\_\_ % Industrial: \_\_\_\_\_ %

Undeveloped: \_\_\_\_\_ %

6. If territory is undeveloped, what is the **anticipated use**?

Residential: \_\_\_\_\_ % Recreational: \_\_\_\_\_ % Commercial: \_\_\_\_\_ % Industrial: \_\_\_\_\_ %

Other: \_\_\_\_\_ %

Comments: \_\_\_\_\_

7. Has a  preliminary or  final plat been submitted to the Plan Commission:  Yes  No

Plat Name: \_\_\_\_\_

8. What is the **nature of land use adjacent** to this territory in the city or village?

Office, Industrial

In the town?: Office, Residential

9. What are the **basic service needs** that precipitated the request for annexation?

Sanitary sewer  Water supply  Storm sewers

Police/Fire protection  EMS  Zoning

Other \_\_\_\_\_

---

10. Is the city/village or town capable of providing needed utility services?

City/Village  Yes  No                      Town  Yes  No

If yes, approximate timetable for providing service:                      City/Village                      Town

Sanitary Sewers immediately    
or, write in number of years.                      \_\_\_\_\_                      \_\_\_\_\_

Water Supply immediately    
or, write in number of years.                      \_\_\_\_\_                      \_\_\_\_\_

Will provision of sanitary sewers and/or water supply to the territory proposed for annexation require capital expenditures (i.e. treatment plant expansion, new lift stations, interceptor sewers, wells, water storage facilities)?

Yes  No

If yes, identify the nature of the anticipated improvements and their probable costs: \_\_\_\_\_

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11. Planning & Zoning:

a. Do you have a comprehensive plan for the City/Village/Town?  Yes  No

Is this annexation consistent with your comprehensive plan?  Yes  No

b. How is the annexation territory now zoned? Local Commercial District (B-1) - Town of Harmony

c. How will the land be zoned and used if annexed? O1-Office/Residence District; single-family residence

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12. Elections:  New ward or  Existing ward? Will the annexation create a new ward or join an existing ward? For more information, please contact the Wisconsin Election Commission at (608) 266-8005, [elections@wi.gov](mailto:elections@wi.gov) or see their annexation checklist here: <http://elections.wi.gov/forms/el-100>

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13. Other relevant information and comments bearing upon the public interest in the annexation:

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Prepared by:  Town  City  Village

Name: Brian Schweigl, Senior Planner

Email: [schweiglb@ci.janesville.wi.us](mailto:schweiglb@ci.janesville.wi.us)

Phone: 608-755-3188

Date: July 8, 2022

Please **RETURN PROMPTLY** to:

[wimunicipalboundaryreview@wi.gov](mailto:wimunicipalboundaryreview@wi.gov)

Municipal Boundary Review

PO Box 1645, Madison WI 53701

Fax: (608) 264-6104

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(March 2018)



# Surface Water Data Viewer

[Sign in](#)[Maps & Data](#)[Basic Tools](#)[Locate & Identify](#)[Draw & Measure](#)[Tool Labels](#)

## Additional Resources

[Show Layers](#)[Pan](#)[Print](#)

Basic Tools

[Point](#)[Clear Selected](#)

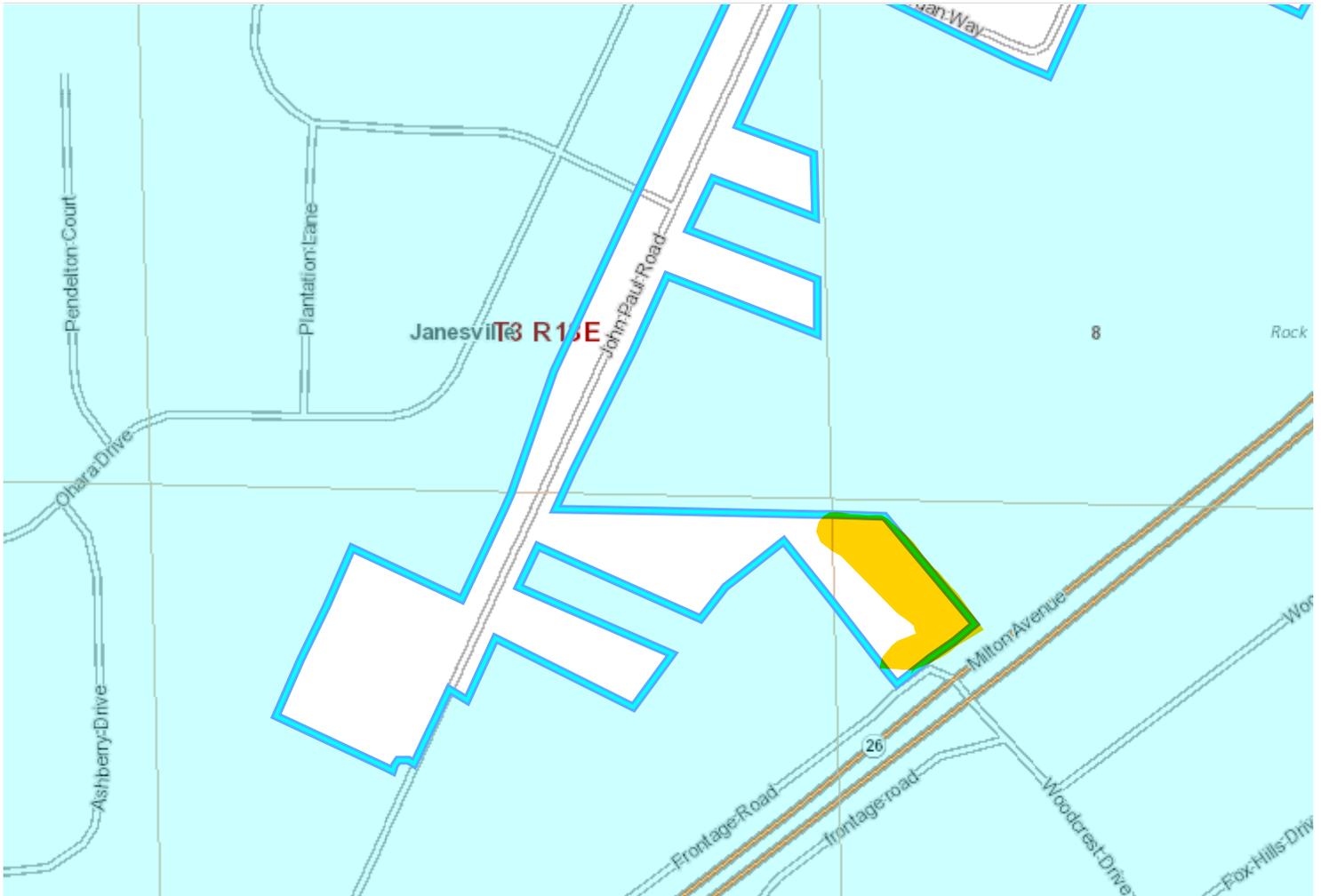
Identify

[Query](#)[Filter](#)[Find Location](#)[Find Address](#)

Find Data

[Find Decimal Degrees](#)[Plot Coordinates](#)

Coordinates



WKID: 4326 Lat/Long ▲

Lat: 42.74013° N

Lon: 88.97744° W

[DNR Website](#)[SWIMS](#)[WATERS](#)[NHI Portal](#)[Comments](#)

Scale 1: 3,960

[Go](#)[Terms of Use](#)





**TONY EVERS**

GOVERNOR

**KATHY BLUMENFELD**

SECRETARY-DESIGNEE

**Municipal Boundary Review**

PO Box 1645, Madison WI 53701

Voice (608) 264-6102 Fax (608) 264-6104

Email: [wimunicipalboundaryreview@wi.gov](mailto:wimunicipalboundaryreview@wi.gov)

Web: <http://doa.wi.gov/municipalboundaryreview>

July 25, 2022

PETITION FILE NO. 14516

LORENA STOTTLER, CLERK  
CITY OF JANESVILLE  
PO BOX 5005  
JANESVILLE, WI 53547-5005

TIM TOLLEFSON, CLERK  
TOWN OF HARMONY  
5818 N KENNEDY RD  
MILTON, WI 53563-9425

Subject: DREWS ANNEXATION

The proposed annexation submitted to our office on July 06, 2022, has been reviewed and found to be in the public interest. In determining whether an annexation is in the public interest, s. 66.0217 (6), Wis. Stats. requires the Department to examine "[t]he shape of the proposed annexation and the homogeneity of the territory with the annexing village or city..." so as, to ensure the resulting boundaries are rational and compact. The statute also requires the Department to consider whether the annexing city or village can provide needed municipal services to the territory. The subject petition is for territory that is reasonably shaped and contiguous to the City of Janesville, which is able to provide needed municipal services.

The Department reminds clerks of annexing municipalities of the requirements of s. 66.0217 (9)(a), Wis. Stats., which states:

"The clerk of a city or village which has annexed shall file immediately with the secretary of administration a certified copy of the ordinance, certificate and plat, and shall send one copy to each company that provides any utility service in the area that is annexed. The clerk shall record the ordinance with the register of deeds and file a signed copy of the ordinance with the clerk of any affected school district..."

State and federal aids based on population and equalized value may be significantly affected through failure to file with the Department of Administration. Please file a copy of your annexing ordinance, including a statement certifying the population of the annexed territory. **Please include your MBR number 14516 with your ordinance.** Ordinance filing checklist available at <http://mds.wi.gov/>, click on "Help on How to Submit Municipal Records". Email scanned copy of required materials (color scan maps with color) to [mds@wi.gov](mailto:mds@wi.gov) or mail to: Wisconsin Department of Administration, Municipal Boundary Review, PO Box 1645, Madison WI 53701-1645.

The petition file is available for viewing at: <http://mds.wi.gov/View/Petition?ID=2590>

Please call me at (608) 264-6102, should you have any questions concerning this annexation review.

Sincerely,

Erich Schmidtke, Municipal Boundary Review

cc: petitioner