

# Request for Annexation Review

Wisconsin Department of Administration

WI Dept. of Administration  
Municipal Boundary Review  
PO Box 1645, Madison WI 53701  
608-264-6102  
[wimunicipalboundaryreview@wi.gov](mailto:wimunicipalboundaryreview@wi.gov)  
<https://doa.wi.gov/municipalboundaryreview>

## Petitioner Information

Name: **La Crosse County, Wisconsin**

Phone: **(608) 785-9581**

Email: **countyclerkoffice@lacrossecounty.org**

**RECEIVED**

**November 8, 2022**

Municipal Boundary Review  
Wisconsin Dept. of Admin.

## Contact Information if different than petitioner:

Representative's Name: **Teresa L. DeLong - Village of West Salem**

Phone: **608-786-1858**

E-mail: **tdelong@westsalemwi.gov**

1. Town where property is located: **Hamilton**

2. Petitioned City or Village: **Village of West Salem**

3. County where property is located: **La Crosse**

4. Population of the territory to be annexed: **0**

5. Area (in acres) of the territory to be annexed: **2.79, MORE OR LESS**

6. Tax parcel number(s) of territory to be annexed (if the territory is part or all of an existing parcel):  
**PARCEL IS STREET RIGHT-OF-WAY**

## Include these required items with this form:

- Legal Description meeting the requirements of s.66.0217 (1) (c) [see attached annexation guide]
- Map meeting the requirements of s. 66.0217 (1) (g) [see attached annexation guide]
- Signed Petition or Notice of Intent to Circulate [see attached annexation guide]
- Check or money order covering review fee [see next page for fee calculation]

# Annexation Review Fee Schedule

A Guide for Calculating the Fee Required by ss.16.53 (4) and 66.0217, Wis. Stats.

## Required Fees

There is an initial filing fee and a variable review fee

**\$350 Initial Filing Fee** (required with the first submittal of all petitions)  
\$200 – 2 acres or less  
\$350 – 2.01 acres or more

**\$ \_\_\_\_\_ Review Fee** (required with all annexation submittals except those that consist ONLY of road right-of-way)  
\$200 – 2 acres or less  
\$600 – 2.01 to 10 acres  
\$800 – 10.01 to 50 acres  
\$1,000 – 50.01 to 100 acres  
\$1,400 – 100.01 to 200 acres  
\$2,000 – 200.01 to 500 acres  
\$4,000 – Over 500 acres

**\$350 TOTAL FEE DUE (Add the Filing Fee to the Review Fee)**

**Include check or money order, payable to: Department of Administration**

**DON'T attach the check with staples, tape, ...**

**THE DEPARTMENT WILL NOT PROCESS  
AN ANNEXATION PETITION THAT IS NOT ACCOMPANIED  
BY THE REQUIRED FEE.**

**THE DEPARTMENT'S 20-DAY STATUTORY REVIEW PERIOD  
COMMENCES UPON RECEIPT OF THE PETITION AND REVIEW FEE**

Shaded Area for Office Use Only

Date fee & form received: 11-8-2022

Payer: Village of <sup>Wisc</sup>Salem

Check Number: 34038

Check Date: 11-1-2022

Amount: \$350<sup>00</sup>

# PETITION FOR ANNEXATION ROAD RIGHT-OF-WAY LAND DESCRIPTION

The County of La Crosse, Wisconsin, hereby petitions to annex territory from the Town of Hamilton, also located in La Crosse County, to the Village of West Salem. There are no persons residing in such territory, and the territory is contiguous to the Village of West Salem.

The territory proposed for direct annexation from the Town of Hamilton to the Village of West Salem is more particularly described on Exhibit "A" and is shown on the scale map attached as Exhibit "B".

The Village of West Salem and La Crosse County have successfully negotiated a Jurisdictional Transfer Agreement regarding a portion of County Trunk Highway B located within the Village of West Salem. A copy of said Jurisdictional Transfer Agreement with La Crosse County Regarding CTH B is attached hereto as Exhibit "C". A copy of the Resolution approved by the La Crosse County Board of Supervisors regarding the Jurisdictional Transfer of CTH B is attached hereto as Exhibit "D".

During discussions and negotiations between La Crosse County and the Village of West Salem, it was discovered the property described in Exhibit "A" of the total 1.26 miles of CTH B proposed for jurisdictional transfer to the Village of West Salem was in fact in the Town of Hamilton. Neither the Town of Hamilton nor La Crosse County were aware this section of roadway was not in the Village of West Salem.

The County of La Crosse hereby requests that this Annexation be approved and take effect in the manner provided for by law.

DATED this 26 day of October, 2022.

COUNTY OF LA CROSSE, WISCONSIN

By   
\_\_\_\_\_  
Joseph Langeberg, La Crosse County  
Highway Commissioner

# RESOLUTION NO. 4.22

## JURISDICTIONAL TRANSFER AGREEMENT WITH LA CROSSE COUNTY REGARDING CTH B

**WHEREAS**, the County of La Crosse may make deletions from the County Trunk system pursuant to §83.025, Wis. Stats., with the approval of the municipality where the proposed deletion is located and the Wisconsin Department of Transportation (DOT); and,

**WHEREAS**, the Village of West Salem and the County of La Crosse have negotiated a transfer of jurisdiction, whereby the County will transfer a portion of CTH B to the Village of West Salem; and,

**WHEREAS**, the segments to be transferred are set forth in the attached Exhibit "A", and include a total length of 6,653 feet; and,

**WHEREAS**, the Village of West Salem and La Crosse County have negotiated the terms of a jurisdictional transfer agreement, whereby the County of La Crosse would delete the above-referenced portions of CTH B and the Village of West Salem would add such portions to the Village highway system effective January 30, 2023, which Agreement includes the following provisions:

1. Mutual Obligations. La Crosse County agrees to delete from the County Trunk Highways system and the Village of West Salem agrees to accept as part of the Highway system within the Village, effective January 30, 2023, the portions of the County Trunk Highway system set forth on the attached Exhibit "A".

2. Village of West Salem Obligations. West Salem will accept jurisdictional and maintenance responsibilities of the sections of CTH B to be transferred to the Village of West Salem as part of this Agreement effective January 30, 2023.

3. La Crosse County Obligations.

a) La Crosse County will pay to the Village of West Salem the total sum of Eight Hundred Thousand (\$800,000.00) Dollars no later than January 30, 2023; and

**Page Two**

b) La Crosse County will chipseal the pavement surface segments set forth on the attached Exhibit "A" for a total distance of 6,653 feet prior to September 15, 2023.

**NOW, THEREFORE, BE IT RESOLVED**, that the Village of West Salem Board of Trustees hereby approves a jurisdictional transfer agreement with the County of La Crosse in accordance with the terms outlined in this Resolution, which transfer shall be contingent upon approval of the jurisdictional transfer of those referenced sections of CTH B by the DOT and the County of La Crosse; and,

**BE IT FURTHER RESOLVED**, that the Village of West Salem Board of Trustees hereby approves as part of the jurisdictional transfer agreement that effective January 30, 2023, segments of highway will be deleted from the County highway system and transferred to the Village of West Salem highway system as set forth on the attached Exhibit "A" for a total distance of 6,653 feet; and,

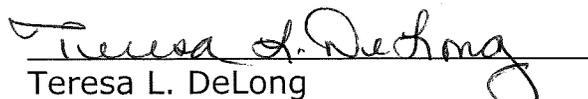
**BE IT FURTHER RESOLVED**, that the Village of West Salem President and Village Administrator are hereby authorized to execute any agreements to effectuate this Resolution, after approval by the Village of West Salem Board of Trustees.

**Adopted** this 6<sup>th</sup> day of September, 2022.



\_\_\_\_\_  
Scott Schumacher, Village President

I hereby certify that the foregoing Resolution was duly adopted by the Village of West Salem Board of Trustees at a legal meeting on the 6<sup>th</sup> day of September, 2022.



\_\_\_\_\_  
Teresa L. DeLong  
Village Administrator/Clerk-Treasurer

**EXHIBIT "A"**

**CTH B (CTH M to City Loop)**

				Section Length (ft)	
1 of 16	CTH M	0	#	370	Type: 70-Hot Mix Asphalt Pavement (HMAC), Width: 22 ft, Year: 2000
2 of 16	Griswold Ave	0	#	264	Type: 70-Hot Mix Asphalt Pavement (HMAC), Width: 22 ft, Year: 2000
3 of 16	Susan Ct	0	#	317	Type: 70-Hot Mix Asphalt Pavement (HMAC), Width: 22 ft, Year: 2000
4 of 16	Rosewood Ln	0	#	475	Type: 70-Hot Mix Asphalt Pavement (HMAC), Width: 22 ft, Year: 2000
5 of 16	Marigold Ln	0	#	422	Type: 70-Hot Mix Asphalt Pavement (HMAC), Width: 22 ft, Year: 2000
6 of 16	Vera Ln	0	#	106	Type: 70-Hot Mix Asphalt Pavement (HMAC), Width: 22 ft, Year: 2000
7 of 16	Vera Ln	#	#	686	Type: 70-Hot Mix Asphalt Pavement (HMAC), Width: 22 ft, Year: 1970
8 of 16	Vera Ln	#	#	211	Type: 70-Hot Mix Asphalt Pavement (HMAC), Width: 35 ft, Year: 1962
9 of 16	West Ave	0	#	528	Type: 70-Hot Mix Asphalt Pavement (HMAC), Width: 35 ft, Year: 1969
10 of 16	Clark St	0	#	581	Type: 70-Hot Mix Asphalt Pavement (HMAC), Width: 35 ft, Year: 1969
11 of 16	Elm St	0	#	317	Type: 70-Hot Mix Asphalt Pavement (HMAC), Width: 35 ft, Year: 1973
12 of 16	Oak Ave	0	#	816	Type: 70-Hot Mix Asphalt Pavement (HMAC), Width: 35 ft, Year: 1962
13 of 16	Rhyme St	0	#	504	Type: 70-Hot Mix Asphalt Pavement (HMAC), Width: 35 ft, Year: 1962
14 of 16	Leonard St	0	#	370	Type: 70-Hot Mix Asphalt Pavement (HMAC), Width: 44 ft, Year: 1970
15 of 16	Mill St	0	#	422	Type: 70-Hot Mix Asphalt Pavement (HMAC), Width: 44 ft, Year: 1970
16 of 16	Mill St	#	#	264	Type: 70-Hot Mix Asphalt Pavement (HMAC), Width: 22 ft, Year: 1970
				6653	Total Length feet

EXHIBIT 'D'

 <p><b>RESOLUTION #</b> <u>23-10/22</u></p> <p><b>TO: HONORABLE MEMBERS OF THE LA CROSSE COUNTY BOARD OF SUPERVISORS</b></p>	<p><b>ITEM #</b> <u>10-14</u></p> <p><b>BOARD ACTION</b></p> <p>Adopted: <input checked="" type="checkbox"/></p> <p>For: <u>25</u></p> <p>Against: <u>0</u></p> <p>Abstain: <u>0</u></p> <p>Abs/Excd: <u>5</u></p> <p>Vote Req: <u>—</u></p> <p>Other Action: <u>—</u></p>	<p><b>PUBLIC WORKS &amp; INFRASTRUCTURE COMMITTEE ACTION</b></p> <p>Adopted: <input checked="" type="checkbox"/></p> <p>For: <u>7</u></p> <p>Against: <u>0</u></p> <p>Abstain: <u>0</u></p> <p>Abs/Excd: <u>0</u></p>	<p><b>EXECUTIVE COMMITTEE ACTION</b></p> <p>Adopted: <input checked="" type="checkbox"/></p> <p>For: <u>8</u></p> <p>Against: <u>0</u></p> <p>Abstain: <u>0</u></p> <p>Abs/Excd: <u>1</u></p>
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**RE: APPROVAL OF JURISDICTIONAL TRANSFER AGREEMENT WITH VILLAGE OF WEST SALEM REGARDING CTH B**

**WHEREAS**, the County of La Crosse may make deletions from the County Trunk system pursuant to §83.025, Wis. Stats., with the approval of the municipality where the proposed deletion is located and the Wisconsin Department of Transportation (DOT); and,

**WHEREAS**, La Crosse County and the Village of West Salem have negotiated a transfer of jurisdiction, whereby the County will transfer a portion of CTH B to the Village of West Salem; and,

**WHEREAS**, the segments to be transferred are set forth in the attached Exhibit A and include a total length of 6,653 feet; and,

**WHEREAS**, La Crosse County and the Village of West Salem have negotiated the terms of a jurisdictional transfer agreement, whereby La Crosse County would delete the above-referenced portions of CTH B and the Village of West Salem would add such portions to the Village highway system effective January 30, 2023, which includes the following provisions:

1. Mutual Obligations.

La Crosse agrees to delete from the County Trunk Highways system and the Village of West Salem agrees to accept as part of the Highway system within the Village of West Salem, effective January 30, 2023, the portions of the County Trunk Highway system set forth on the attached Exhibit A.

2. La Crosse County's Obligations.

- a. La Crosse County will pay the Village of West Salem the total sum of Eight Hundred Thousand (\$800,000.00) dollars no later than January 30, 2023.
- b. La Crosse County will chipseal the pavement surface segments set forth on the attached Exhibit A for a total distance of 6,653 feet prior to September 15, 2023.

3. Village of West Salem's Obligations.

West Salem will accept jurisdictional transfer and maintenance responsibilities of the sections of CTH B to be transferred to the Village of West Salem as part of this Agreement effective January 30, 2023.

**RE: APPROVAL OF JURISDICTIONAL TRANSFER AGREEMENT WITH VILLAGE OF WEST SALEM REGARDING CTH B**

**NOW, THEREFORE BE IT RESOLVED**, that the La Crosse County Board hereby approves a jurisdictional transfer agreement with the Village of West Salem in accordance with the terms outlined in this resolution, which transfer shall be contingent upon approval of the jurisdictional transfer of those referenced sections of CTH B by the DOT and the Village of West Salem; and,

**BE IT FURTHER RESOLVED**, that the La Crosse County Board hereby approves as part of the jurisdictional transfer agreement that effective January 30, 2023, segments of highway on CTH B will be deleted from the County highway system and transferred to the Village of West Salem highway system as set forth on the attached Exhibit A for a total distance of 6,653 feet; and

**BE IT FURTHER RESOLVED**, that the La Crosse County Board Chair and County Clerk are hereby authorized to execute any agreements to effectuate this resolution, after approval by Corporation Counsel.

**FISCAL NOTE:** The jurisdictional transfer amount of \$800,000 will be covered by \$500,000 from the 2023 budget and \$300,000 from the Highway Fund reserve. The chipseal project is estimated to cost \$45,000 and will be covered by the 2023 budget.

Date: Oct-10, 2022

Date: 10/12/22

Pamela R. Kiser  
**PUBLIC WORKS & INFRASTRUCTURE COMMITTEE CHAIR**

Monica S. Yune  
**EXECUTIVE COMMITTEE CHAIR**

Carrie A. Kneiff  
**RECORDING CLERK**

R. T. K  
**RECORDING CLERK**

	Reviewed Only	Recommended	Not Recommended	
Co. Admin.	_____	_____	_____	Requested By: Highway Commissioner Date Requested: September 14, 2022 Drafted By: Corporation Counsel
Fin. Director	<u>JK</u>	<u>JK</u>	_____	
Corp. Counsel	<u>JK</u>	_____	_____	
Board Chair	<u>JK</u>	_____	_____	

Adopted by the La Crosse County Board this 20 Day of October, 2022.

STATE OF WISCONSIN  
COUNTY OF LA CROSSE  
I, Ginny Dankmeyer, County Clerk of La Crosse County do hereby certify that this document is a true and correct copy of the original resolution required by law to be in my custody and which the County Board of Supervisors of La Crosse County adopted at a meeting held on the 20<sup>th</sup> day of October 2022.

Ginny Dankmeyer  
Ginny Dankmeyer, La Crosse County Clerk

**EXHIBIT "A"**

**CTH B (CTH M to City Loop)**

			Section Length (ft)	
1 of 16	CTH M	0 #	370	Type: 70-Hot Mix Asphalt Pavement (HMAC), Width: 22 ft, Year: 2000
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12 of 16	Oak Ave	0 #	816	Type: 70-Hot Mix Asphalt Pavement (HMAC), Width: 35 ft, Year: 1962
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16 of 16	Mill St	# #	264	Type: 70-Hot Mix Asphalt Pavement (HMAC), Width: 22 ft, Year: 1970
			6653	Total Length feet

## EXHIBIT "A"

### C.T.H. "B" (ELM STREET) ANNEXATION DESCRIPTION

September 16, 2022

Located in the Northeast quarter of Section 4, Township 16 North, Range 6 West, Town of Hamilton, La Crosse County, Wisconsin, more particularly described as follow:

Beginning at the intersection of the Easterly right-of-way line of C.T.H. "M" and the Northerly right-of-way of C.T.H. "B" (Elm Street);

Thence Easterly along said Northerly right-of-way 1840 feet more or less to the West line of Lot 1 of C.S.M. Volume 4, Page 114;

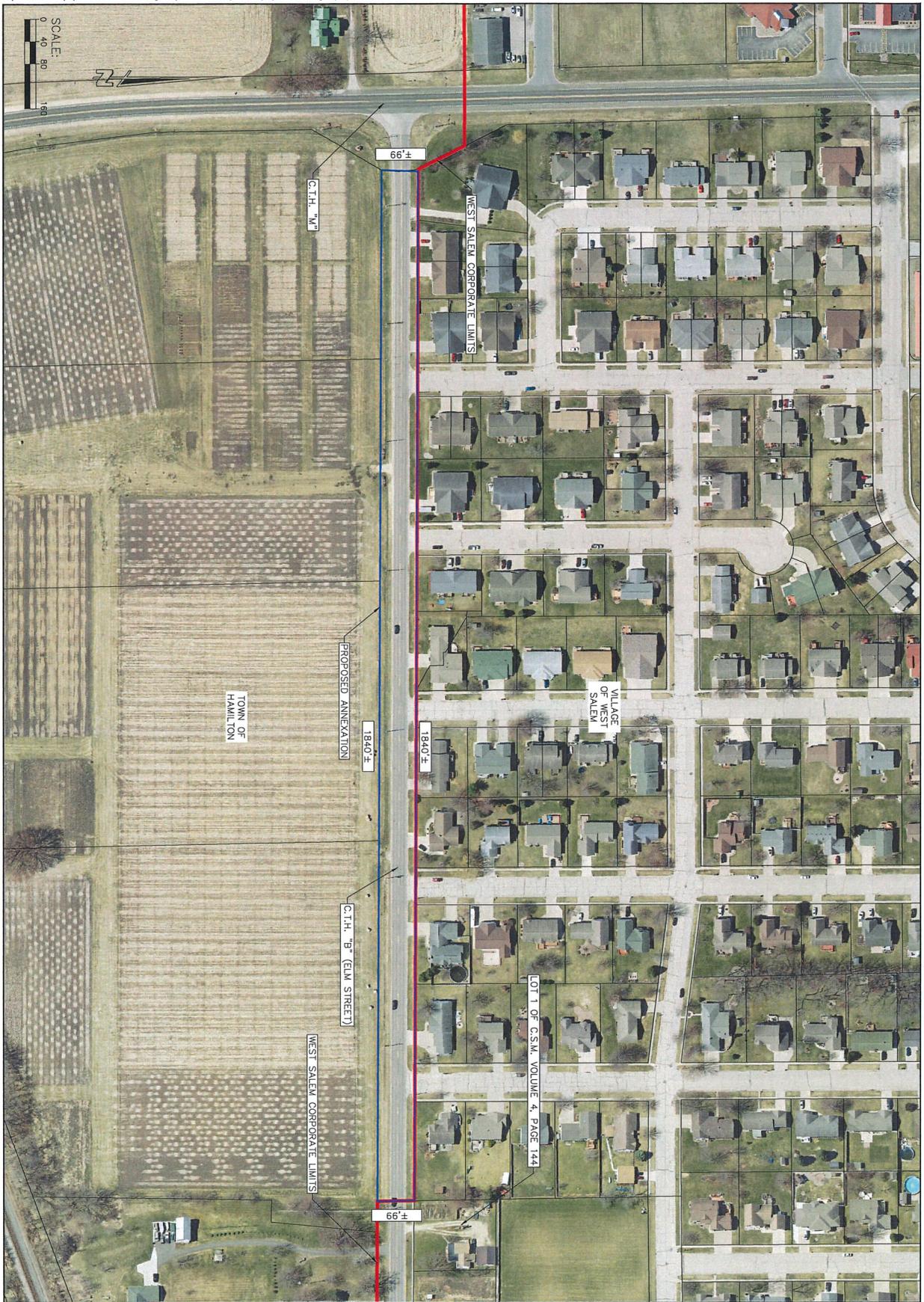
Thence South 66 feet more or less along the extension of said West line to the Southerly right-of-way of C.T.H. "B" (Elm Street);

Thence Westerly along said Southerly right-of-way 1840 feet more or less to said Easterly right-of-way of C.T.H. "M";

Thence Northerly 66 feet more or less along said Easterly right-of-way to the point of beginning.

# EXHIBIT "B"

t:\Clients-Moran\W4896 West Salem Village of\000-GIS-DATA\2022 maps\Annexation.dwg 09/17/22 11:43:54 AM



SHEET NO.  
1  
OF  
1

VILLAGE OF WEST SALEM  
C.T.H. "B" (ELM STREET) ANNEXATION  
LA CROSSE COUNTY, WI

**Cedar** Corporation  
 engineers • architects • planners • environmental specialists  
 land surveyors • landscape architects • interior designers

2820 Walton Commons W.      1695 Bellevue Street      604 Wilson Ave.  
 Suite 142      Green Bay, WI 54211      Menomonie, WI 54751  
 Cedarburg, WI 53012      715-235-8081      715-235-8081  
 FAX 262-375-2688      FAX 608-249-5824      FAX 920-491-9020

JOB NO.	4896
DRAWN BY	DS
CHECKED BY	DS
DATE	09/17/2022
REVISIONS	
REFERENCE FILE	
DRAWING FILE	

www.cedarcorp.com  
800-472-7372

**REAL PROPERTY LISTERS ANNEXATION REVIEW**

1. Territory to be annexed: <b>PRT OF CTH-B</b>	From Town of: <b>HAMILTON</b>	To City/Village of: <b>VILLAGE OF WEST SALEM</b>
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2. Checklist: (Y) Yes; (N) No; (NA) Not applicable; (NC) Not checked

**Location and Position**

- (1) Location description by government lot, recorded private claim, ¼ - ¼ section, section, township, range and county
- (2) Contiguous with existing village/city boundaries
- (3) Creates an island area in Township (completely surrounded by city)
- (4) Creates an island area in City (completely surrounded by town)

**Petition and Map Information**

- (1) Identify owner(s) of annexed land
- (2) Identify parcel ID numbers included in annexation.
- (3) Identify parcel ID numbers being split by annexation
- (4) North arrow
- (5) Graphic Scale
- (6) Streets and Highways shown and identified
- (7) Legend
- (8) Total area/acreage of annexation

3. Other relevant information and comments:  
 The heading of the legal description describes the entire NE1/4 when it appears it s/b the S1/2-NE1/4?  
 We already show the north ½ of CTH-B in the Village and this map and legal show the entire r/w in the Town of Hamilton.  
 The call to the West line of CSM no. 114 V4 and the part that abuts the hwy was platted over by csm no. 150 vol 13 lot 3.

Prepared by: \_\_\_\_\_  
 Title: \_\_\_\_\_  
 Phone: \_\_\_\_\_  
 Date: \_\_\_\_\_

Please **RETURN PROMPTLY** to:  
 Municipal Boundary Review  
 PO Box 1645  
 Madison WI 53701  
 (608) 264-6102 FAX (608) 264-6104  
[wimunicipalboundaryreview@wi.gov](mailto:wimunicipalboundaryreview@wi.gov)

4/14/08AK  
 16-1273-1 & 16-1273-2 ARE DELETES (COPY DUE TO  
 LEGAL DESCRIPTION CHANGE) FOR 2009 CREATED  
 16-1273-3 & 16-1273-4 NEW FOR 2009 – CHANGED  
 LEGALS TO MATCH THIS CERTIFIED SURVEY MAP.

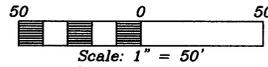
1499499  
 LACROSSE COUNTY  
 REGISTER OF DEEDS  
 CHERYL A. MCBRIDE  
 FILED ON  
 04/11/2008 03:25PM  
 FILING FEE: 13.00  
 PAGES: 2

## CERTIFIED SURVEY MAP

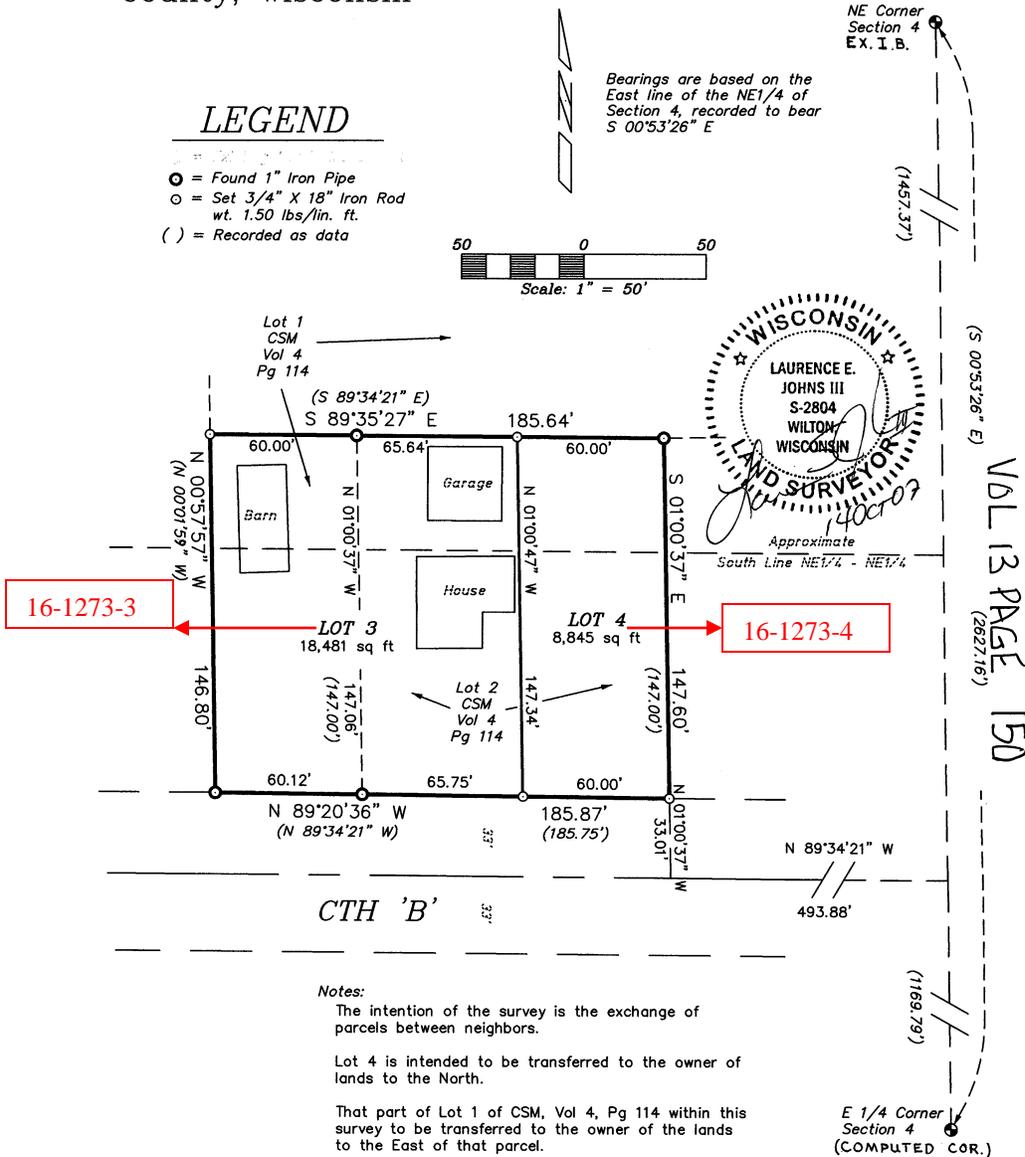
Lot 2 And Part of Lot 1, Certified Survey Map,  
 Volume 4, Page 114, Located In The NE1/4 Of The  
 NE1/4 And The SE1/4 Of The NE1/4 Of Section 4,  
 T16N, R6W, Village Of West Salem, La Crosse  
 County, Wisconsin

### LEGEND

- = Found 1" Iron Pipe
- = Set 3/4" X 18" Iron Rod  
wt. 1.50 lbs./lin. ft.
- ( ) = Recorded as data



Bearings are based on the  
 East line of the NE1/4 of  
 Section 4, recorded to bear  
 S 00°53'26" E



#### Notes:

The intention of the survey is the exchange of parcels between neighbors.

Lot 4 is intended to be transferred to the owner of lands to the North.

That part of Lot 1 of CSM, Vol 4, Pg 114 within this survey to be transferred to the owner of the lands to the East of that parcel.

**CERTIFIED SURVEY MAP**

Lot 2 And Part of Lot 1, Certified Survey Map,  
Volume 4, Page 114, Located In The NE1/4 Of The  
NE1/4 And The SE1/4 Of The NE1/4 Of Section 4,  
T16N, R6W, Village Of West Salem, La Crosse  
County, Wisconsin

**DESCRIPTION**

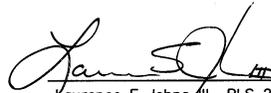
A parcel of land being Lot 2 and part of Lot 1, CSM, Vol 4, Pg 114, located in the NE1/4 of the NE1/4 and the SE1/4 of the NE1/4 of Section 4, T16N, R6W, Village of West Salem, La Crosse County, Wisconsin the exterior boundary of which is described as follows:

Commencing at the NE Corner of Section 4;  
thence S 00°53'26" E along the East line of the NE1/4, 1457.37 feet to the centerline of CTH 'B';  
thence N 89°34'21" W along said centerline, 493.88 feet;  
thence N 01°00'37" W, 33.01 feet to a 3/4" Iron Rod on the Northerly right-of-way line of CTH 'B'  
and the point of beginning.

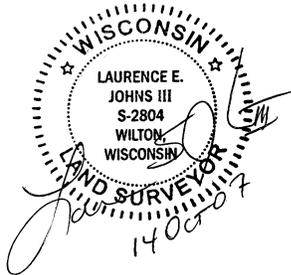
Thence N 89°20'36" W along the South line of the CSM, Vol 4, Pg 114, 185.87 feet to a 1" Iron Pipe;  
thence N 00°57'57" W along the West line of said CSM, 146.80 feet to the 3/4" Iron Rod;  
thence S 89°35'27" E along the North line of Lot 2 of said CSM and that line extended, 185.64 feet to a 1" Iron Pipe on the East line of said CSM;  
thence S 01°00'37" E along the East line of said CSM, 147.60 feet to the point of beginning.

**SURVEYOR'S CERTIFICATE**

I, Laurence E Johns III, Registered Land Surveyor, hereby certify that by the order of and under the direction of Richard Hundt, I have surveyed, divided and mapped this property, that this map is a correct representation of the exterior boundaries of the land surveyed and the division of that land and that I have fully complied with the provisions of Chapter 236.34 of the Wisconsin Statutes and the West Salem Land Division & Platting Ordinance to the best of my knowledge and belief.

  
Laurence E Johns III RLS 2804  
Eagle Ridge Surveying  
PO Box 213  
Wilton, Wisconsin  
14 October 2007

VOL 13 PAGE 150A





33-17-6

City Highway 16 West

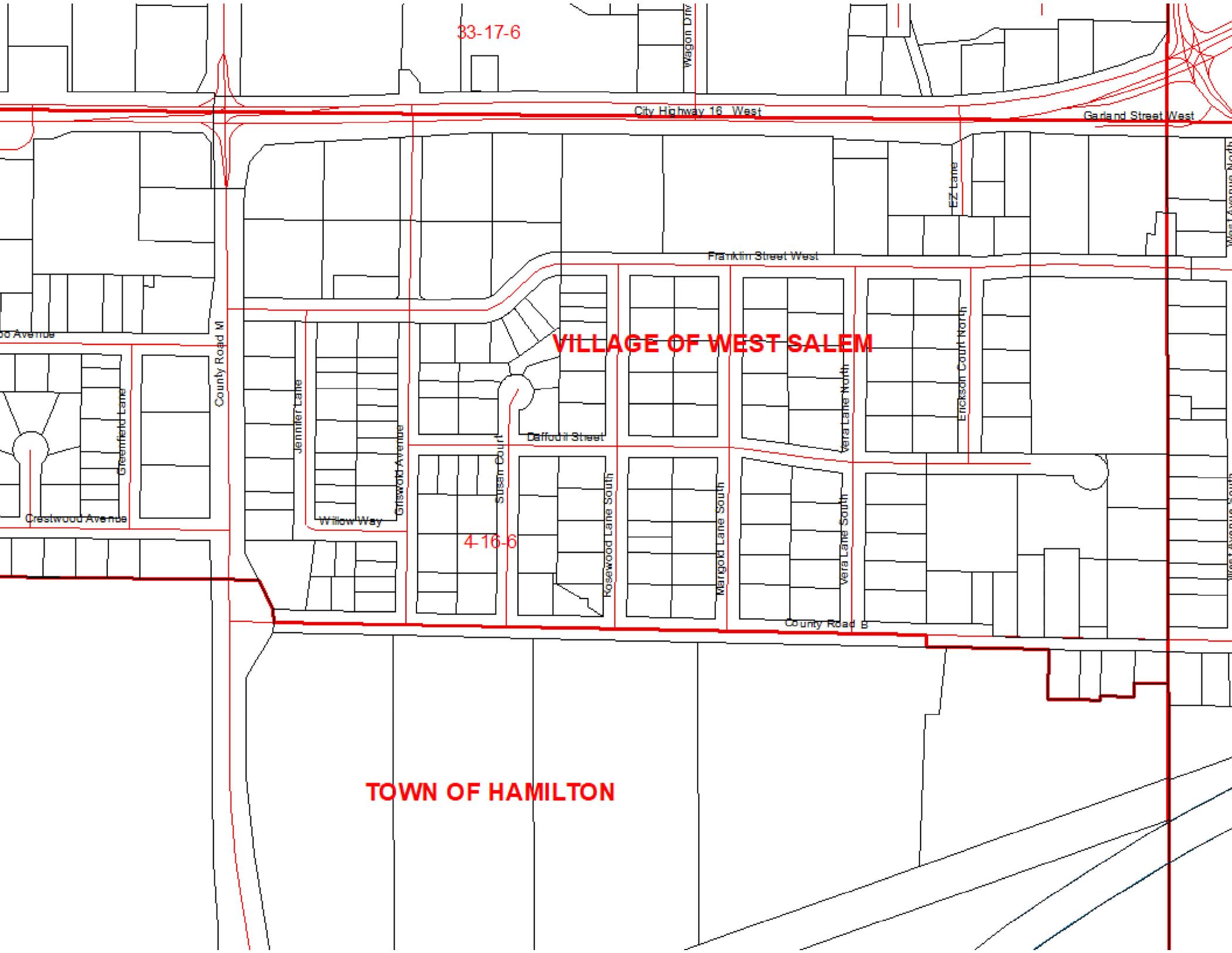
Garland Street West

Franklin Street West

**VILLAGE OF WEST SALEM**

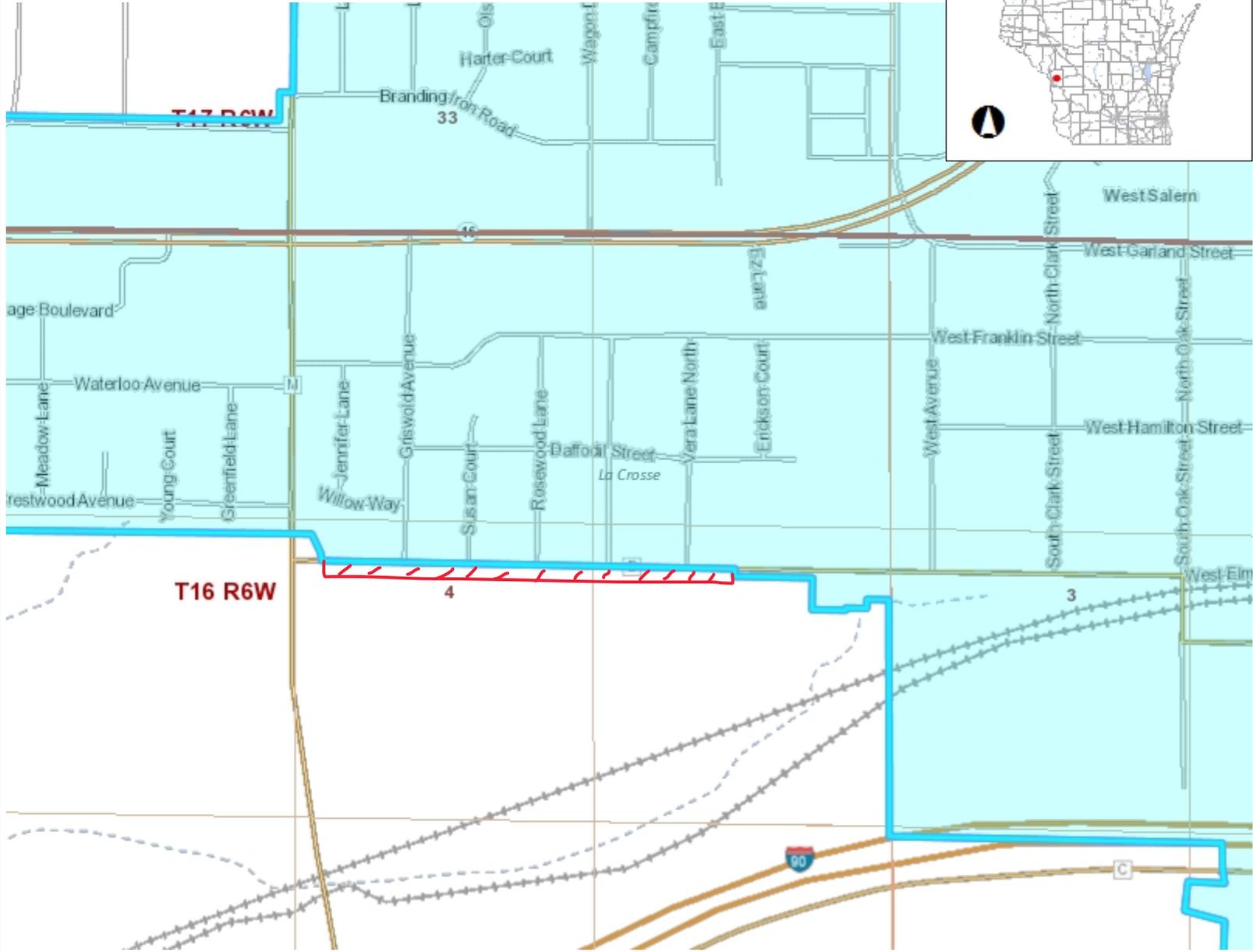
4-16-6

**TOWN OF HAMILTON**





# Surface Water Data Viewer Map



- Legend**
- Township
  - Section
  - Quarter-Quarter
  - County Boundary
  - Cities, Towns & Villages**
  - City
  - Village
  - Civil Town
  - Municipality
  - State Boundaries
  - County Boundaries
  - Major Roads**
  - Interstate Highway
  - State Highway
  - US Highway
  - County and Local Roads**
  - County HWY
  - Local Road
  - Railroads
  - Tribal Lands
  - Rivers and Streams
  - Intermittent Streams
  - Lakes and Open water



NAD\_1983\_HARN\_Wisconsin\_TM

1: 7,920

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## Notes





TONY EVERS

GOVERNOR

KATHY BLUMENFELD

SECRETARY-DESIGNEE

**Municipal Boundary Review**

PO Box 1645, Madison WI 53701

Voice (608) 264-6102 Fax (608) 264-6104

Email: [wimunicipalboundaryreview@wi.gov](mailto:wimunicipalboundaryreview@wi.gov)

Web: <http://doa.wi.gov/municipalboundaryreview>

November 28, 2022

PETITION FILE NO. 14540

TERESA L DELONG, CLERK  
VILLAGE OF WEST SALEM  
175 LEONARD STREET S  
WEST SALEM, WI 54669-1620

SARA SCHULTZ, CLERK  
TOWN OF HAMILTON  
W3501 PLEASANT VALLEY RD  
WEST SALEM, WI 54669-9547

Subject: LA CROSSE COUNTY ANNEXATION

The proposed annexation submitted to our office on November 08, 2022, has been reviewed and found to be in the public interest. In determining whether an annexation is in the public interest, s. 66.0217 (6), Wis. Stats. requires the Department to examine "[t]he shape of the proposed annexation and the homogeneity of the territory with the annexing village or city..." so as, to ensure the resulting boundaries are rational and compact. The statute also requires the Department to consider whether the annexing city or village can provide needed municipal services to the territory. The subject petition is for territory that is reasonably shaped and contiguous to the Village of West Salem, which is able to provide needed municipal services.

Note: The legal (metes and bounds) description of the territory being annexed that is included in the annexation ordinance should commence from a monumented corner of the 1/4-Section in which the territory lies (ref: s.66.0217 (1) (c), Wis. Stats.).

The Department reminds clerks of annexing municipalities of the requirements of s. 66.0217 (9)(a), Wis. Stats., which states:

"The clerk of a city or village which has annexed shall file immediately with the secretary of administration a certified copy of the ordinance, certificate and plat, and shall send one copy to each company that provides any utility service in the area that is annexed. The clerk shall record the ordinance with the register of deeds and file a signed copy of the ordinance with the clerk of any affected school district..."

State and federal aids based on population and equalized value may be significantly affected through failure to file with the Department of Administration. Please file a copy of your annexing ordinance, including a statement certifying the population of the annexed territory. **Please include your MBR number 14540 with your ordinance.** Ordinance filing checklist available at <http://mds.wi.gov/>, click on "Help on How to Submit Municipal Records". Email scanned copy of required materials (color scan maps with color) to [mds@wi.gov](mailto:mds@wi.gov) or mail to: Wisconsin Department of Administration, Municipal Boundary Review, PO Box 1645, Madison WI 53701-1645.

The petition file is available for viewing at: <http://mds.wi.gov/View/Petition?ID=2614>  
Please call me at (608) 264-6102, should you have any questions concerning this annexation review.

Sincerely,

A handwritten signature in black ink, appearing to read "Erich Schmidtke". The signature is fluid and cursive.

Erich Schmidtke, Municipal Boundary Review

cc: petitioner

