

Request for Annexation Review

Wisconsin Department of Administration

WI Dept. of Administration
Municipal Boundary Review
PO Box 1645, Madison WI 53701
608-264-6102
wimunicipalboundaryreview@wi.gov
<https://doa.wi.gov/municipalboundaryreview>

Online Submittal and Payment: Instead of this form go to <https://appengine.egov.com/apps/wi/dir/annexation>
This will speed up the process by eliminating the time it used to take to mail the check to us.

Petitioner Information

Name: **InkWorks Printing LLC**

Phone: (414) 430-2635

Email: bob.travis@inkworks.com

RECEIVED

January 10, 2023

Municipal Boundary Review
Wisconsin Dept. of Admin.

Contact Information if different than petitioner:

Representative's Name: Gary Gartman/ Quasius Construction, Inc.

Phone: (920) 457-5585

E-mail: ggartman@quasius.com

1. Town(s) where property is located: **Plymouth**

2. Petitioned City or Village: **City of Plymouth**

3. County where property is located: **Sheboygan**

4. Population of the territory to be annexed: **0**

5. Area (in acres) of the territory to be annexed: **1**

6. Tax parcel number(s) of territory to be annexed (if the territory is part or all of an existing parcel):
PART OF PARCEL NO. 59016-222890

Include these required items with this form:

- ☒ Legal Description meeting the requirements of s.66.0217 (1) (c) [see attached annexation guide]
- ☒ Map meeting the requirements of s. 66.0217 (1) (g) [see attached annexation guide]
- ☒ Signed Petition or Notice of Intent to Circulate [see attached annexation guide]
- ☒ Check or money order covering review fee [see next page for fee calculation]

(November 2022)

Annexation Review Fee Schedule

A Guide for Calculating the Fee Required by ss.16.53 (4) and 66.0217, Wis. Stats.

Required Fees

There is an initial filing fee and a variable review fee

\$200 Initial Filing Fee (required with the first submittal of all petitions)

\$200 – 2 acres or less

\$350 – 2.01 acres or more

\$200 Review Fee (required with all annexation submittals except those that consist ONLY of road right-of-way)

\$200 – 2 acres or less

\$600 – 2.01 to 10 acres

\$800 – 10.01 to 50 acres

\$1,000 – 50.01 to 100 acres

\$1,400 – 100.01 to 200 acres

\$2,000 – 200.01 to 500 acres

\$4,000 – Over 500 acres

\$400 TOTAL FEE DUE (Add the Filing Fee to the Review Fee)

Include check or money order, payable to: **Department of Administration**

DON'T attach the check with staples, tape, ...

**THE DEPARTMENT WILL NOT PROCESS
AN ANNEXATION PETITION THAT IS NOT ACCOMPANIED
BY THE REQUIRED FEE.**

**THE DEPARTMENT'S 20-DAY STATUTORY REVIEW PERIOD
COMMENCES UPON RECEIPT OF THE PETITION AND REVIEW FEE**

Shaded Area for Office Use Only

Date fee & form received: 1-10-2023

Payer: Quasius

Check Number: 202930

Check Date: 12-21-22

Amount: 400⁰⁰



HOPP NEUMANN HUMKE^{LLP}

January 4, 2023

Wisconsin Department of Administration
Municipal Boundary Review
P.O. Box 1645
Madison, WI 53701

Re: Request for Annexation Review
Petitioner: InkWorks Printing LLC
From the Town of Plymouth, Wisconsin to the City of Plymouth, Wisconsin

To Whom It May Concern:

I am the attorney for the City of Plymouth and our office is assisting the Petitioner, InkWorks Printing LLC, with a petition for annexation. Enclosed please find for review the *Request for Annexation Review* form, the *Petition for Direct Annexation by Unanimous Approval Pursuant to Wisconsin Statute § 66.0217(2)* and exhibit (map and legal description), along with a check in the amount of \$400 for the review and filing fees.

If you have any questions, please feel free to contact me.

Very truly yours,

A handwritten signature in black ink, appearing to read 'Crystal H. Fieber'.

Crystal H. Fieber

e-mail: crystal.fieber@hopplaw.com

CHF/ak
Enclosures

cc: Mr. Timothy Blakeslee, City of Plymouth Administrator/Utilities Manager
Ms. Anna Voigt, City of Plymouth Clerk
Mr. Pete Scheuerman, City of Plymouth Zoning Administrator
Mr. Gary Gartman, Quasius
Mr. Robert Travis, InkWorks Printing LLC

R:\CLIENT\10745\00099\00204370.DOCX

www.hopplaw.com

Michael J. Bauer • J. Phil Mueller • Herbert C. Humke • Paul A. Dirkse • Crystal H. Fieber • Oliver M. Bauer • Kelly Del Ponte
OF COUNSEL Carl K. Buesing • RETIRED Roland M. Neumann • William W. Moir III
Alexander Hopp 1955-1999 • H.C. Humke 1963-2009

2124 Kohler Memorial Drive | Suite 310 | Sheboygan, WI 53081 | PH 920-457-8400 | FX 920-457-8411



HOPP NEUMANN HUMKE^{LLP}

January 4, 2023

Via U.S. Mail & Email

COPY

Anna Voigt, City Clerk
CITY OF PLYMOUTH
P.O. Box 107
Plymouth, WI 53073

avoigt@plymouthgov.com

Debra Schwind, Town Clerk/Treasurer
TOWN OF PLYMOUTH
120 Suhrke Road
Plymouth, WI 53073

clerk@townofplymouth.wi.gov

Re: Petition for Direct Annexation – InkWorks Printing LLC
Part of Parcel No. 59016-222890

Dear Ms. Voigt & Ms. Schwind:

Enclosed please find a *Petition for Direct Annexation By Unanimous Approval Pursuant to Wisconsin Statute § 66.0217(2)* with the Annexation Exhibit (scale map and the legal description) of the territory to be annexed.

Should you have any questions, please feel free to contact me.

Very truly yours,

Crystal H. Fieber
e-mail: crystal.fieber@hopplaw.com

CHF/ak
Enclosures

c: Wisconsin Department of Administration
ec: Mr. Timothy Blakeslee, City of Plymouth Administrator/Utilities Manager
Mr. Pete Scheuerman, City of Plymouth Zoning Administrator
Mr. Gary Gartman, Quasius
Mr. Robert Travis, InkWorks Printing LLC

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www.hopplaw.com


Michael J. Bauer • J. Phil Mueller • Herbert C. Humke • Paul A. Dirkse • Crystal H. Fieber • Oliver M. Bauer • Kelly Del Ponte
OF COUNSEL Carl K. Buesing • RETIRED Roland M. Neumann • William W. Moir III
Alexander Hopp 1955-1999 • H.C. Humke 1963-2009

2124 Kohler Memorial Drive | Suite 310 | Sheboygan, WI 53081 | PH 920-457-8400 | FX 920-457-8411

**PETITION FOR DIRECT ANNEXATION BY UNANIMOUS APPROVAL PURSUANT
TO WISCONSIN STATUTE § 66.0217(2)**

The undersigned, constituting all of the electors residing in the territory and all of the owners of real property in the following territory of the Town of Plymouth, Sheboygan County, Wisconsin, lying contiguous to the City of Plymouth, petition the Common Council of the City of Plymouth to annex the territory described and as shown on the attached **Exhibit A**, legal descriptions and scale maps to the City of Plymouth, Sheboygan County, Wisconsin:

The above-described territory contains a population of zero (0).

Signature of Petitioner	Date of Signing	Mark an "X" if Owner	Mark an "X" if Elector	Address or Description of Property
INKWORKS PRINTING LLC By:  Print Name: <u>Robert P. Travis</u> Its: <u>President</u>		X		1 acre of vacant land lying west of 1446 Pilgrim Road, Plymouth, WI 53073 (Part of PIN: 59016-222890)

Tax Parcel
59016222890

Metes and Bounds Description of lands within Town of Plymouth to annexed:

Part of the NW $\frac{1}{4}$ of the NE $\frac{1}{4}$ of Section 35, Township 15 North, Range 21 East, Town of Plymouth, Sheboygan County, Wisconsin described as:

Commencing at the Center of Section 35; thence N 00° 12' 14" E, 1323.82 feet along the West line of the SW $\frac{1}{4}$ NE $\frac{1}{4}$; thence N 89° 57' 41" E, 1122.97 feet along the North line of the SW $\frac{1}{4}$ NE $\frac{1}{4}$ to the POINT OF BEGINNING of this description; thence N 01° 35' 07" W, 220.73 feet, thence N 88° 27' 59" E, 195.13 feet; thence S 01° 34' 02" E, 225.82 feet along the East line of SW $\frac{1}{4}$ NE $\frac{1}{4}$; thence S 89° 57' 41" W, 195.13 feet along the North line of the SW $\frac{1}{4}$ NE $\frac{1}{4}$ to the point of beginning.

NW?

This parcel contains 43,560 square feet or 1.000 acres.

TOWN OF PLYMOUTH
CITY OF PLYMOUTH

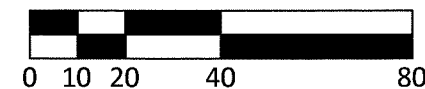
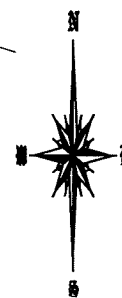
Tax Parcel
59271823578

1446 Pilgrim Road

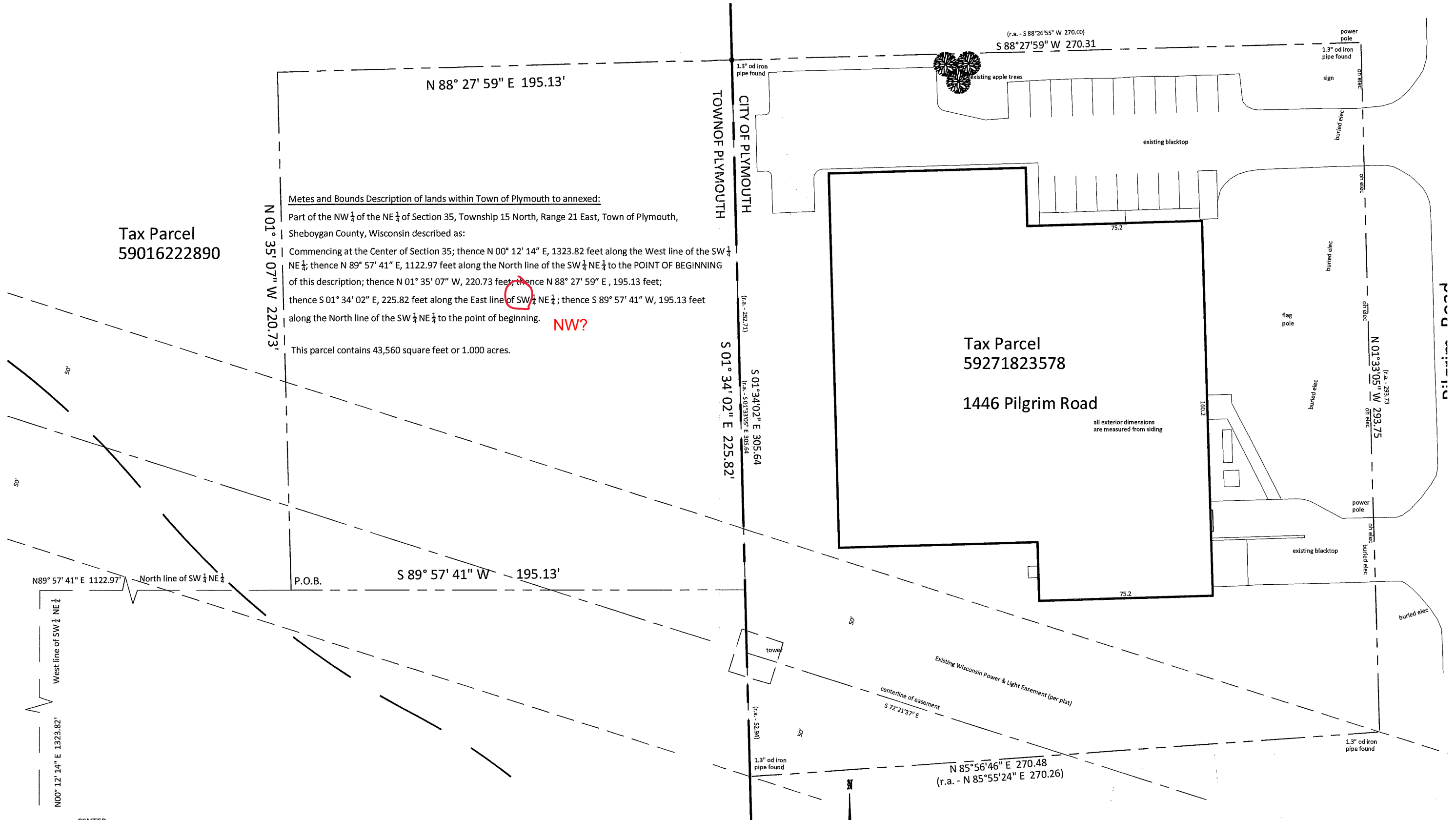
all exterior dimensions
are measured from siding

ANNEXATION EXHIBIT

SCALE : 1"=40'



LEGAL DESCRIPTION + MAP



Annexation Review Questionnaire

Wisconsin Department of Administration

WI Dept. of Administration
Municipal Boundary Review
PO Box 1645
Madison WI 53701
608-264-6102 Fax: 608-264-6104
wimunicipalboundaryreview@wi.gov
<http://doa.wi.gov/municipalboundaryreview>

Petitioner: **Ink Works Printing LLC**

Petition Number: **14556**

1. Territory to be annexed: From **TOWN OF PLYMOUTH** To **CITY OF PLYMOUTH**

2. Area (Acres): 1

3. Pick one: ☒ Property Tax Payments

OR ☐ Boundary Agreement

a. Annual town property tax on territory to be annexed:

\$ 12.51

a. Title of boundary agreement _____

b. Year adopted _____

b. Total that will be paid to Town

(annual tax multiplied by 5 years): 62.55

c. Participating jurisdictions _____

d. Statutory authority (pick one)

c. Paid by: ☐ Petitioner ☒ City ☐ Village

☐ s.66.0307 ☐ s.66.0225 ☐ s.66.0301

☐ Other: _____

4. Resident Population: Electors: 0 Total: 0

5. Approximate **present land use** of territory:

Residential: _____% Recreational: _____% Commercial: _____% Industrial: _____%

Undeveloped: 100%

6. If territory is undeveloped, what is the **anticipated use**?

Residential: _____% Recreational: _____% Commercial: _____% Industrial: 100%

Other: _____%

Comments: _____

7. Has a ☒ preliminary or ☐ final plat been submitted to the Plan Commission: ☐ Yes ☒ No

Plat Name: _____

8. What is the **nature of land use adjacent** to this territory in the city or village?

Industrial

In the town?: _____

9. What are the **basic service needs** that precipitated the request for annexation?

☐ Sanitary sewer ☐ Water supply ☐ Storm sewers

☐ Police/Fire protection ☐ EMS ☐ Zoning

Other Expansion

10. Is the city/village or town capable of providing needed utility services?

City/Village ☒ Yes ☐ No Town ☐ Yes ☐ No

If yes, approximate timetable for providing service:

Sanitary Sewers immediately

☐

☐

or, write in number of years. _____

Water Supply immediately

☐

☐

or, write in number of years. _____

Will provision of sanitary sewers and/or water supply to the territory proposed for annexation require capital expenditures (i.e. treatment plant expansion, new lift stations, interceptor sewers, wells, water storage facilities)?

☐ Yes ☒ No

If yes, identify the nature of the anticipated improvements and their probable costs: _____

11. Planning & Zoning:

a. Do you have a comprehensive plan for the City/Village/Town? ☒ Yes ☐ No

Is this annexation consistent with your comprehensive plan? ☒ Yes ☐ No

b. How is the annexation territory now zoned? _____

c. How will the land be zoned and used if annexed? H1

12. Elections: ☐ New ward or ☒ Existing ward? Will the annexation create a new ward or join an existing ward? For more information, please contact the Wisconsin Election Commission at (608) 266-8005, elections@wi.gov or see their annexation checklist here: <http://elections.wi.gov/forms/el-100>

13. Other relevant information and comments bearing upon the public interest in the annexation:

Prepared by: ☐ Town ☒ City ☐ Village

Name: Anna Voigt

Email: avoigt@plumaville.wi.gov

Phone: (920) 893-3730

Date: 1/30/23

(March 2018)

Please **RETURN PROMPTLY** to:

wimunicipalboundaryreview@wi.gov

Municipal Boundary Review

PO Box 1645, Madison WI 53701

Fax: (608) 264-6104

PETITION # 14456

REAL PROPERTY LISTERS ANNEXATION REVIEW

1. Territory to be annexed: Part of 59016-222890 | From Town of: Plymouth | To City/Village of: Plymouth
2. Checklist: (Y) Yes; (N) No; (NA) Not applicable; (NC) Not checked

Location and Position

- Y (1) Location description by government lot, recorded private claim, $\frac{1}{4}$ - $\frac{1}{4}$ section, section, township, range and county
- Y (2) Contiguous with existing village/city boundaries
- N (3) Creates an island area in Township (completely surrounded by city)
- N (4) Creates an island area in City (completely surrounded by town)

Petition and Map Information

- Y (1) Identify owner(s) of annexed land
- NA (2) Identify parcel ID numbers included in annexation.
- Y (3) Identify parcel ID numbers being split by annexation
- Y (4) North arrow
- Y (5) Graphic Scale
- Y (6) Streets and Highways shown and identified
- N (7) Legend
- Y (8) Total area/acreage of annexation

3. Other relevant information and comments:

- Street name partially cut off
- second last call should be along the east line of NE $\frac{1}{4}$, NE $\frac{1}{4}$
not SW $\frac{1}{4}$, NE $\frac{1}{4}$

Prepared by: Kurt Eigenberger
Title: Land Desc Technician
Phone: 920-459-3124
Date: 1/16/2022

Please **RETURN PROMPTLY** to:
Municipal Boundary Review
PO Box 1645
Madison WI 53701

Annexation Review Questionnaire

Wisconsin Department of Administration

WI Dept. of Administration
Municipal Boundary Review
PO Box 1645

Madison WI 53701

608-264-6102 Fax: 608-264-6104

wimunicipalboundaryreview@wi.gov

<http://doa.wi.gov/municipalboundaryreview>

Petitioner: Ink Works Printing LLC

Petition Number: 14556

1. Territory to be annexed: From TOWN OF PLYMOUTH To CITY OF PLYMOUTH

2. Area (Acres): 1

3. Pick one: ☒ Property Tax Payments

OR

☐ Boundary Agreement

a. Annual town property tax on territory to be annexed:

\$ 12.51

a. Title of boundary agreement

b. Year adopted

b. Total that will be paid to Town

(annual tax multiplied by 5 years): 62.55

c. Participating jurisdictions

d. Statutory authority (pick one)

c. Paid by: ☐ Petitioner ☒ City ☐ Village

☐ s.66.0307 ☐ s.66.0225 ☐ s.66.0301

☐ Other:

4. Resident Population: 0 Electors: 0 Total: 0

5. Approximate present land use of territory:

Residential: % Recreational: % Commercial: % Industrial: %

Undeveloped: 100 %

6. If territory is undeveloped, what is the anticipated use?

Residential: % Recreational: % Commercial: % Industrial: 100 %

Other: %

Comments:

7. Has a ☒ preliminary or ☐ final plat been submitted to the Plan Commission: ☐ Yes ☐ No

Plat Name:

8. What is the nature of land use adjacent to this territory in the city or village?

In the town?: Agricultural + Residential

9. What are the basic service needs that precipitated the request for annexation?

☐ Sanitary sewer ☐ Water supply ☐ Storm sewers

☐ Police/Fire protection ☐ EMS ☐ Zoning

Other Expansion

10. Is the city/village or town capable of providing needed utility services?

City/Village ☐ Yes ☐ No Town ☐ Yes ☒ No

If yes, approximate timetable for providing service:

City/Village Town

Sanitary Sewers immediately

☐

☐

or, write in number of years.

Water Supply immediately

☐

☐

or, write in number of years.

Will provision of sanitary sewers and/or water supply to the territory proposed for annexation require capital expenditures (i.e. treatment plant expansion, new lift stations, interceptor sewers, wells, water storage facilities)?

☐ Yes ☐ No

If yes, identify the nature of the anticipated improvements and their probable costs:

11. Planning & Zoning:

a. Do you have a comprehensive plan for the City/Village/Town? ☒ Yes ☐ No

Is this annexation consistent with your comprehensive plan? ☒ Yes ☐ No

b. How is the annexation territory now zoned? A-2 - Agricultural Land District

c. How will the land be zoned and used if annexed?

12. Elections: ☐ New ward or ☐ Existing ward? Will the annexation create a new ward or join an existing ward? For more information, please contact the Wisconsin Election Commission at (608) 266-8005, elections@wi.gov or see their annexation checklist here: <http://elections.wi.gov/forms/el-100>

13. Other relevant information and comments bearing upon the public interest in the annexation:

Prepared by: ☒ Town ☐ City ☐ Village

Name: Debra Schwind

Email: clerk@townofplymouth.us

Phone: 920 893 5713

Date: 1/28/2023

(March 2018)

Please RETURN PROMPTLY to:

wimunicipalboundaryreview@wi.gov

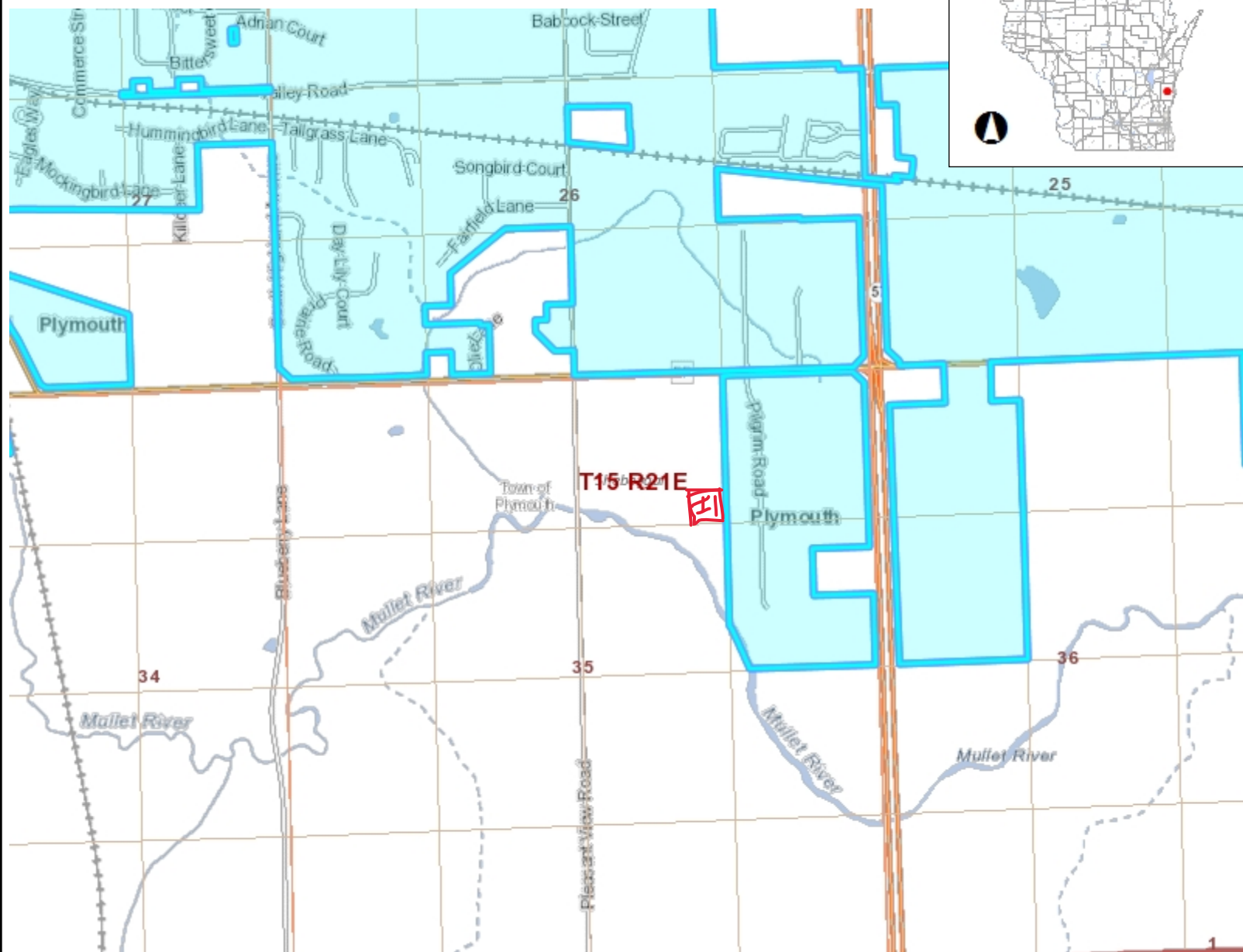
Municipal Boundary Review

PO Box 1645, Madison WI 53701

Fax: (608) 264-6104



Surface Water Data Viewer Map



Legend

- Township
- Section
- Quarter-Quarter
- County Boundary
- Cities, Towns & Villages
 - City
 - Village
 - Civil Town
- Municipality
- State Boundaries
- County Boundaries
- Major Roads
 - Interstate Highway
 - State Highway
 - US Highway
- County and Local Roads
 - County HWY
 - Local Road
- Railroads
- Tribal Lands
- Rivers and Streams
- Intermittent Streams
- Lakes and Open water

0.5 0 0.25 0.5 Miles

NAD_1983_HARN_Wisconsin_TM

1: 15,840

DISCLAIMER: The information shown on these maps has been obtained from various sources, and are of varying age, reliability and resolution. These maps are not intended to be used for navigation, nor are these maps an authoritative source of information about legal land ownership or public access. No warranty, expressed or implied, is made regarding accuracy, applicability for a particular use, completeness, or legality of the information depicted on this map. For more information, see the DNR Legal Notices web page: <http://dnr.wi.gov/legal/>

Notes

4th Mar. 1911

Scale 40 Chains to an In.

The above Map of Township No 15 North of Range No 21 E of the 4th Principal Meridian N.W.T. is strictly conformable to the field notes of the survey thereof on file in this Office, which have been examined and approved.

Surveyor General's Office,
Cincinnati, Sept. 14. 1835. } R. B. Lyth Sur. Genl.



TONY EVERS

GOVERNOR

KATHY BLUMENFELD

SECRETARY-DESIGNEE

Municipal Boundary Review

PO Box 1645, Madison WI 53701

Voice (608) 264-6102 Fax (608) 264-6104

Email: wimunicipalboundaryreview@wi.gov

Web: <http://doa.wi.gov/municipalboundaryreview>

January 30, 2023

PETITION FILE NO. 14556

ANNA VOIGT, CLERK
CITY OF PLYMOUTH
P.O. BOX 107
PLYMOUTH, WI 53073-0107

DEBRA SCHWIND, CLERK
TOWN OF PLYMOUTH
120 SUHRKE RD
PLYMOUTH, WI 53073-1101

Subject: INK WORKS PRINTING LLC ANNEXATION

The proposed annexation submitted to our office on January 10, 2023, has been reviewed and found to be in the public interest. In determining whether an annexation is in the public interest, s. 66.0217 (6), Wis. Stats. requires the Department to examine "[t]he shape of the proposed annexation and the homogeneity of the territory with the annexing village or city..." so as, to ensure the resulting boundaries are rational and compact. The statute also requires the Department to consider whether the annexing city or village can provide needed municipal services to the territory. The subject petition is for territory that is reasonably shaped and contiguous to the City of Sheboygan, which is able to provide needed municipal services.

Note: It appears that the 225.82' course of the legal description of the territory to be annexed should call to the East line of the NW 1/4 of the NE 1/4 of Section 35; please verify and revise the description as needed. Also it appears that the street name, Pilgrim Road, is cut off on the scale map.

The Department reminds clerks of annexing municipalities of the requirements of s. 66.0217 (9)(a), Wis. Stats., which states:

"The clerk of a city or village which has annexed shall file immediately with the secretary of administration a certified copy of the ordinance, certificate and plat, and shall send one copy to each company that provides any utility service in the area that is annexed. The clerk shall record the ordinance with the register of deeds and file a signed copy of the ordinance with the clerk of any affected school district..."

State and federal aids based on population and equalized value may be significantly affected through failure to file with the Department of Administration. Please file a copy of your annexing ordinance, including a statement certifying the population of the annexed territory. **Please include your MBR number 14556 with your ordinance.** Ordinance filing checklist available at <http://mds.wi.gov/>, click on "Help on How to Submit Municipal Records". Email scanned copy of required materials (color scan maps with color) to mds@wi.gov or mail to: Wisconsin Department of Administration, Municipal Boundary Review, PO Box 1645, Madison WI 53701-1645.

The petition file is available for viewing at: <http://mds.wi.gov/View/Petition?ID=2630>

Please call me at (608) 264-6102, should you have any questions concerning this annexation review.

Sincerely,

Erich Schmidtke, Municipal Boundary Review

cc: petitioner