

**UNANIMOUS PETITION FOR DIRECT ANNEXATION
UNDER WIS. STAT. § 66.0217(2)**

To the City Council of the City of Portage, Columbia County, Wisconsin:

1. The undersigned hereby petitions for direct annexation of the territory described on Exhibit A hereto to the City of Portage, Columbia County, Wisconsin, thereby detaching the territory from the Town of Fort Winnebago, Columbia County, Wisconsin, pursuant to Wis. Stat. § 66.0217(2). The territory to be annexed from the Town of Fort Winnebago has the following parcel numbers: 11012-612.1; 11012-612.D; 11012-612.E; 11012-612.K; and 11012-612.2.
2. Attached hereto as Exhibit B is a scale map which accurately reflects the legal description of the property to be annexed, the current boundary of the annexing City, and a graphic scale on the face of the map.
3. The current population, including the current population of electors, residing in the territory proposed to be annexed is zero (0).
4. This petition has been signed by the sole owners of all of the land within the territory proposed to be annexed.
5. The undersigned requests that the territory proposed to be annexed be zoned under Section 90 of the City of Portage's Zoning Ordinance to the R-5 Large-scale multi-family residential district.
6. Owners of All Land Within the Territory Proposed to be Annexed:

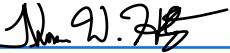
Name of Owner:	TWH Portage Properties, LLC
Address of Owner:	PO Box429
	Lake Delton, WI 53940
Name of Owner:	City of Portage
Address of Owner:	115 W. Pleasant Street
	Portage, WI 53901

[Signature Page Follows.]

TWH Portage Properties, LLC


Dated: Jul 21, 2023

By: 
[Adam Kawalec \(Jul 21, 2023 16:50 CDT\)](#)
Adam Kawalec, Member

By: 
[Thomas Holtz \(Jul 21, 2023 16:48 CDT\)](#)
Thomas Holtz, Member

City of Portage
A Wisconsin Municipal Corporation

Dated: Jul 21, 2023

By: 
[Mitchel Craig \(Jul 21, 2023 16:10 CDT\)](#)
Mitchel Craig, Mayor

By: *Rebecca C. Ness*
[Rebecca C. Ness \(Jul 21, 2023 11:22 CDT\)](#)
Rebecca Ness, City Clerk

Attachments: Exhibit A- Legal Description of Territory to be Annexed
 Exhibit B- Plat Map
 Exhibit C- Preliminary Site Plan

Approved as to Form:

Jesse Spankowski
[Jesse Spankowski \(Jul 21, 2023 09:46 CDT\)](#)
Jesse Spankowski, City Attorney

EXHIBIT A – PROPERTY DESCRIPTION

DESCRIPTION OF LANDS LOCATED IN THE PART OF THE NORTHEAST OF THE NORTHWEST ¼ OF SECTION 31, TOWN 13 NORTH, RANGE 9 EAST, CITY OF PORTAGE, COLUMBIA COUNTY, WISCONSIN.

SURVEYOR'S CERTIFICATE:

DESCRIPTION OF LANDS LOCATED IN THE PART OF THE NORTHEAST ¼ OF THE NORTHWEST ¼ OF SECTION 31, TOWN 13 NORTH, RANGE 9 EAST, CITY OF PORTAGE, COLUMBIA COUNTY, WISCONSIN.

SURVEYOR'S CERTIFICATE:

I, Donald W. Lenz, Professional Land Surveyor, hereby certify that I have surveyed, divided, monumented and mapped a parcel of land located in part of the Northeast 1/4 of the Northwest 1/4 of Section 31, T13N, R9E, City of Portage, Columbia County, Wisconsin being more particularly described as follows:

Commencing at the Northwest Corner of said Section 31, T13N, R9E;
thence N89°58'24"E along the North line of the Northwest ¼ of said Section 31, 1443.55 feet to a point on the Southeasterly right-of-way of County Trunk Highway "CX" and the Southwest corner of Lot 1 of Certified Survey Map No. 2449, as recorded on November 29th/, 1995 in the Office of the Register of Deeds for Columbia County in Volume 16 of the Columbia County Certified Survey Maps on Page 19 and being the **Point of Beginning** of lands hereinafter described;

thence continue N89°59'57"E along the North line of the Northeast ¼ of the Northwest ¼ of said Section 31, 1067.06 feet to the North 1/4 Corner of said Section 31;

thence S00°11'18"W along the East line of the Northeast ¼ of the Northwest ¼ of Section 31, 679.63 feet to the Northeast Corner of Lot 1 of Certified Survey Map No. 1520, as recorded on June 25th, 1990 in the Office of the Register of Deeds for Columbia County in Volume 7 of the Columbia County Certified Survey Maps on Page 71;

thence Southwesterly 290.53 feet along a curve to the left, having a radius of 565.96 feet, a central angle of 29°24'45" and a chord that bears of S62°30'44"W, 287.35 feet to a point on the Northerly right-of-way of Henry Road; **missing course**

thence N58°50'23"E, 243.80 feet to the Southeast corner of Lot 3 of Certified Survey Map No. 5314, as recorded on January 24th/, 2012 in the Office of the Register of Deeds for Columbia County in Volume 37 of the Columbia County Certified Survey Maps on Page 86;

thence N19°58'54"W, 384.81 feet to the Northeast corner of said Certified Survey Map No. 5314;

thence N88°22'35"W along the North line of Lot 1 of Certified Survey Map No. 5314, 331.54 feet to the Northwest corner of Lot 1 of said Certified Survey Map No. 5314;

thence S89°35'45"W, 212.99 feet to the Northwest corner of Quit Claim Deed for Tax Parcel No. 11012-612.G as recorded on July 18th, 2013 in the Office of the Register of Deeds for Columbia County as Doc. No. 851817 and to the Northeast corner of Outlot 2 of Certified Survey Map No. 1043, as recorded on November 18th/, 1986 in the Office of the Register of Deeds for Columbia County in Volume 5 of the Columbia County Certified Survey Maps on Page 5;

thence S19°57'13"W along the Easterly line of said Outlot 2, 255.65 feet to the Southeast corner of Outlot 2 of Certified Survey Map No.1043 and to the Northerly right-of-way line of Henry Road;

thence N79°40'55"W along the Southerly line of said Outlot 2 and said Northerly right-of-way line, 66.77 feet to the Southwest corner of said Certified Survey Map 1043;

thence N19°51'42"E along the Westerly line of said Outlot 2, 212.60 feet to the Northwest corner of said Outlot 2 of said Certified Survey Map 1043;

thence N89°43'32"W, 270.91 feet to the Northwest corner of Warranty Deed for Tax Parcel No. 11012-612.08 as recorded on March 1st, 2019 in the Office of the Register of Deeds for Columbia County as Doc. No. 911784;

thence S00°23'18"W, 234.97 feet to a point on the West line of said Warranty Deed No. 911784 and to the most Northeasterly corner of Lot 1 of Certified Survey Map No. 1394, as recorded on September 22nd/, 1989 in the Office of the Register of Deeds for Columbia County in Volume 6 of the Columbia County Certified Survey Maps on Page 156;

thence N89°38'34"W along the North line of said Lot 1, 447.68 feet to the Northwest corner of Lot 1 of Certified Survey Map No. 1394 and to a point on the southeasterly right-of-way of County Trunk Highway "CX";

thence N44°12'37"E along said southeasterly right-of-way line, 677.93 feet;

thence N40°34'40"E along said southeasterly right-of-way, 50.52 feet to the Southwest corner of Lot 1 of said Certified Survey Map No. 2449 and to the **Point of Beginning**.

Said described area contains 503,358 sq. ft. or 11.56 acres and is subject to all easements of record.

I have complied with Wisconsin Administrative Code, Chapter AE-7 and the provisions of Chapter 236.34(1m)(d)3, Chapter 236.34(1m)(d)4 of Wisconsin Statutes, and the subdivision regulations of the City of Portage to the best of my knowledge, information and belief in surveying, mapping, monumenting and combining the same.

That such annexation map is a correct representation of all exterior boundaries of the land surveyed and the division thereof made.

That I have made such survey under the direction of TWH Portage Property LLC, P.O. Box 429, Lake Delton Wisconsin, 53940.

Donald W. Lenz, WI P.L.S. No. S-2003

Dated this 7th day of March, 2023

DESCRIPTION OF LANDS LOCATED IN PART OF
THE NORTHEAST ¼ OF THE NORTHWEST ¼,
SECTION 31, TOWN 13 NORTH, RANGE 9 EAST,
CITY OF PORTAGE, COLUMBIA COUNTY,
WISCONSIN.

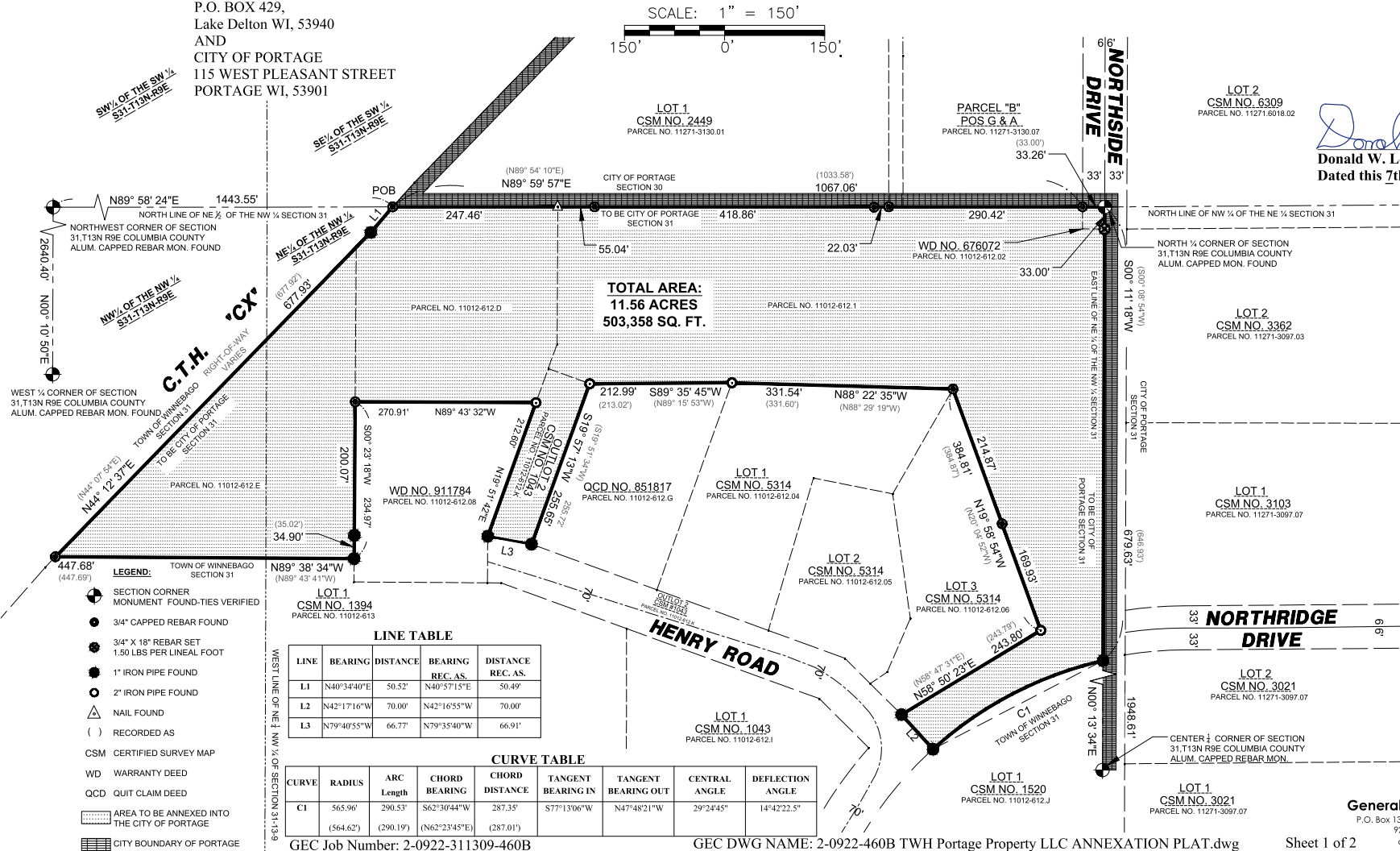
OWNER(S)
TWH PORTAGE PROPERTY LLC
P.O. BOX 429,
Lake Delton WI, 53940
AND
CITY OF PORTAGE
115 WEST PLEASANT STREET
PORTAGE WI, 53901

ANNEXATION MAP CITY OF PORTAGE COLUMBIA COUNTY WISCONSIN

BEARINGS ARE REFERENCED
TO THE NORTH LINE OF THE
NW ¼ OF SECTION 31-13-09 PER
COLUMBIA COUNTY
COORDINATE AND BEARING
SYSTEM WITH A BEARING OF
N 89°58'24" E. NAD 83(91)



Donald W. Lenz
Donald W. Lenz, P. L. S No. S-2003
Dated this 7th day of March, 2023.



GEC Job Number: 2-0922-311309-460B

GEC DWG NAME: 2-0922-460B TWH Portage Property LLC ANNEXATION PLAT.dwg

Sheet 1 of 2

GEC
General Engineering Company
P.O. Box 131 W1734 North St. Green Lake, WI 54941
920-294-6666 (Green Lake Office)
clenz@generalengineering.net

ANNEXATION MAP CITY OF PORTAGE COLUMBIA COUNTY, WISCONSIN

DESCRIPTION OF LANDS LOCATED IN THE PART OF THE NORTHEAST ¼ OF THE NORTHWEST ¼ OF SECTION 31, TOWN 13 NORTH, RANGE 9 EAST, CITY OF PORTAGE, COLUMBIA COUNTY, WISCONSIN.

also nw 1/4 - nw 1/4

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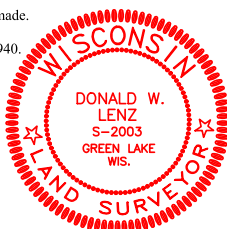
I have complied with Wisconsin Administrative Code, Chapter AE-7 and the provisions of Chapter 236.34(1m)(d)3, Chapter 236.34(1m)(d)4 of Wisconsin Statutes, and the subdivision regulations of the City of Portage to the best of my knowledge, information and belief in surveying, mapping, monumenting and combining the same.

That such annexation map is a correct representation of all exterior boundaries of the land surveyed and the division thereof made.

That I have made such survey under the direction of TWH Portage Property LLC, P.O. Box 429, Lake Delton Wisconsin, 53940.

Donald W. Lenz

Donald W. Lenz, WI P.L.S. No. S-2003
Dated this 7th day of March, 2023



Annexation Review Questionnaire

Wisconsin Department of Administration

WI Dept. of Administration
Municipal Boundary Review
PO Box 1645
Madison WI 53701
608-264-6102 Fax: 608-264-6104
wimunicipalboundaryreview@wi.gov
<http://doa.wi.gov/municipalboundaryreview>

COPY

Petitioner: TWH Portage Properties LLC et al

Petition Number: 14609

1. Territory to be annexed: From TOWN OF FORT WINNEBAGO To CITY OF PORTAGE

2. Area (Acres): 11.56

3. Pick one: ☒ Property Tax Payments

OR ☐ Boundary Agreement

a. Annual town property tax on territory to be annexed:

\$ 1164.45

a. Title of boundary agreement _____

b. Year adopted _____

b. Total that will be paid to Town

(annual tax multiplied by 5 years): \$ 822.25

c. Participating jurisdictions _____

c. Paid by: ☐ Petitioner ☒ City ☐ Village

d. Statutory authority (pick one)

☐ s.66.0307 ☐ s.66.0225 ☐ s.66.0301

☐ Other: _____

4. Resident Population: Electors: 0 Total: 0

5. Approximate present land use of territory:

Residential: _____% Recreational: _____% Commercial: _____% Industrial: _____%

Undeveloped: 100%

6. If territory is undeveloped, what is the anticipated use?

Residential: 100% Recreational: _____% Commercial: _____% Industrial: _____%

Other: _____%

Comments: Workforce Housing - Dense Multifamily

7. Has a ☐ preliminary or ☐ final plat been submitted to the Plan Commission: ☐ Yes ☒ No - will be shortly

Plat Name: _____

8. What is the nature of land use adjacent to this territory in the city or village?

Commercial - Hotel, Church, Office

In the town?: Residential

9. What are the basic service needs that precipitated the request for annexation?

☒ Sanitary sewer ☒ Water supply ☒ Storm sewers

☒ Police/Fire protection ☒ EMS ☒ Zoning

Other Construction of City Street with utility extension.



COPY

10. Is the city/village or town capable of providing needed utility services?

City/Village ☒ Yes ☐ No Town ☐ Yes ☒ No

If yes, approximate timetable for providing service:

Sanitary Sewers immediately

or, write in number of years.

City/Village

☒1

Town

☐

Water Supply immediately

or, write in number of years.

☒1☐

Will provision of sanitary sewers and/or water supply to the territory proposed for annexation require capital expenditures (i.e. treatment plant expansion, new lift stations, interceptor sewers, wells, water storage facilities)?

☒ Yes ☐ NoIf yes, identify the nature of the anticipated improvements and their probable costs: street extension - \$1 million, est.

11. Planning & Zoning:

a. Do you have a comprehensive plan for the City/Village/Town? ☒ Yes ☐ NoIs this annexation consistent with your comprehensive plan? ☒ Yes ☐ Nob. How is the annexation territory now zoned? Agriculturec. How will the land be zoned and used if annexed? R-5, Large-scale multi-family12. Elections: ☒ New ward or ☐ Existing ward? Will the annexation create a new ward or join an existing ward? For more information, please contact the Wisconsin Election Commission at (608) 266-8005, elections@wi.gov or see their annexation checklist here: <http://elections.wi.gov/forms/el-100>

13. Other relevant information and comments bearing upon the public interest in the annexation:

This annexation is critical for workforce housing, to
Sustain current production levels at Portage Industries.

Prepared by: ☐ Town ☒ City ☐ VillageName: Michael J. BablickEmail: michael.bablick@portagewi.govPhone: 608-742-2176 ext. 108Date: August 9, 2023

(March 2018)

Please **RETURN PROMPTLY** to:wimunicipalboundaryreview@wi.gov

Municipal Boundary Review

PO Box 1645, Madison WI 53701

Fax: (608) 264-6104

Annexation Review Questionnaire

Wisconsin Department of Administration

WI Dept. of Administration
Municipal Boundary Review
PO Box 1645
Madison WI 53701
608-264-6102 Fax: 608-264-6104
wimunicipalboundaryreview@wi.gov
<http://doa.wi.gov/municipalboundaryreview>

Petitioner: **TWH Portage Properties LLC et al**

Petition Number: **14609**

1. Territory to be annexed: From **TOWN OF FORT WINNEBAGO** To **CITY OF PORTAGE**

2. Area (Acres): 9.10

3. Pick one: ☒ Property Tax Payments

OR ☐ Boundary Agreement

a. Annual town property tax on territory to be annexed:

\$ 1,441.18

a. Title of boundary agreement _____

b. Year adopted _____

b. Total that will be paid to Town

(annual tax multiplied by 5 years): \$7,205.90

c. Participating jurisdictions _____

d. Statutory authority (pick one)

c. Paid by: ☐ Petitioner ☐ City ☐ Village

☐ s.66.0307 ☐ s.66.0225 ☐ s.66.0301

☐ Other: _____

4. Resident Population: Electors: 0 Total: 0

5. Approximate **present land use** of territory:

Residential: _____% Recreational: _____% Commercial: _____% Industrial: _____%

Undeveloped: 100%

6. If territory is undeveloped, what is the **anticipated use**?

Residential: 100% Recreational: _____% Commercial: _____% Industrial: _____%

Other: _____%

Comments: _____

7. Has a ☐ preliminary or ☐ final plat been submitted to the Plan Commission: ☐ Yes ☐ No

Plat Name: _____

8. What is the **nature of land use adjacent** to this territory in the city or village?

Residential

In the town?: Fort Winnebago

9. What are the **basic service needs** that precipitated the request for annexation?

☒ Sanitary sewer

☒ Water supply

☒ Storm sewers

☒ Police/Fire protection

☒ EMS

☒ Zoning

Other: _____

10. Is the city/village or town capable of providing needed utility services?

City/Village ☒ Yes ☐ No Town ☐ Yes ☐ No

If yes, approximate timetable for providing service: City/Village Town

Sanitary Sewers immediately ☐ ☐
or, write in number of years. _____ _____

Water Supply immediately ☐ ☐
or, write in number of years. _____ _____

Will provision of sanitary sewers and/or water supply to the territory proposed for annexation require capital expenditures (i.e. treatment plant expansion, new lift stations, interceptor sewers, wells, water storage facilities)?

☐ Yes ☐ No

If yes, identify the nature of the anticipated improvements and their probable costs: _____

11. Planning & Zoning:

a. Do you have a comprehensive plan for the City/Village/Town? ☐ Yes ☐ No

Is this annexation consistent with your comprehensive plan? ☐ Yes ☐ No

b. How is the annexation territory now zoned? _____

c. How will the land be zoned and used if annexed? _____

12. Elections: ☐ New ward or ☐ Existing ward? Will the annexation create a new ward or join an existing ward? For more information, please contact the Wisconsin Election Commission at (608) 266-8005, elections@wi.gov or see their annexation checklist here: <http://elections.wi.gov/forms/el-100>

13. Other relevant information and comments bearing upon the public interest in the annexation:

Prepared by: ☒ Town ☐ City ☐ Village

Name: Mark Considine

Email: clerk@Bortwin.gov

Phone: 608-683-5713

Date: 8/7/23

(March 2018)

Please **RETURN PROMPTLY** to:

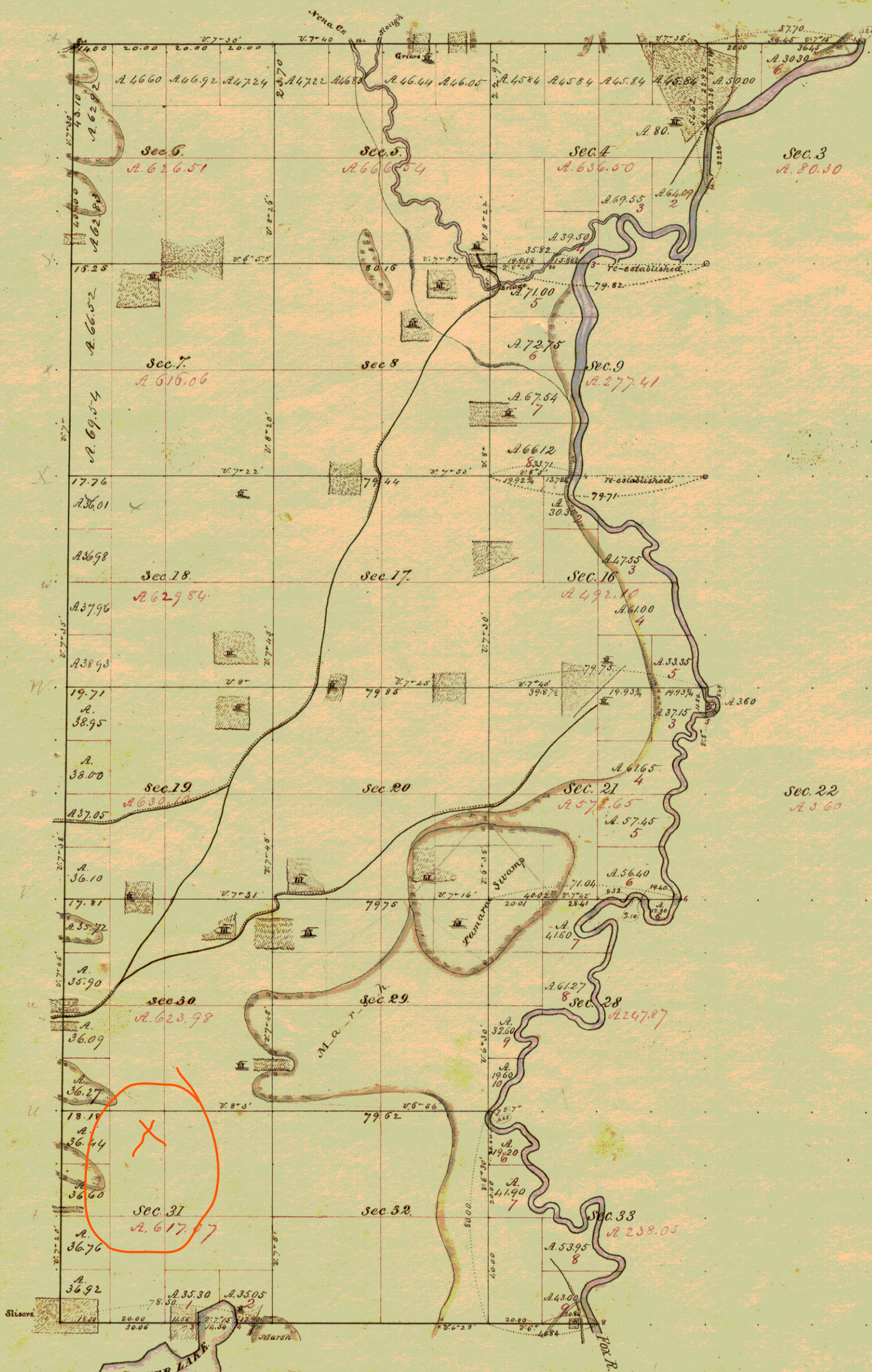
wimunicipalboundaryreview@wi.gov

Municipal Boundary Review

PO Box 1645, Madison WI 53701

Fax: (608) 264-6104

Township N^o 13 N, Range N^o 9 East 4th Mer.



Total number of Acres 12,158.58

Survey Designated.	By Whom Surveyed.	Date of Contract.	Amount of Surveys. M. Ch. Lk.	When Surveyed.	When Charged in the Sur. Genl's acc.
Township lines.	Henry H. Hargreaves	9th May 1851	12. 14. 14	May 1851	
Subdivisions.	Henry H. Hargreaves	May 21st 1851	27. 6. 36	July 1851	

Township N^o 13 N, Range N^o 9 East 4th Mer. Henry H. Hargreaves

Meanders of Fox River.																							
Posts		Courses	Ch.	Lk.	Posts		Courses	Ch.	Lk.	Posts		Courses	Ch.	Lk.									
Left bank, up stream																							
							S. 27° W.	4.00				S. 10° E.	8.00										
							S. 81° W.	3.00				S. 89° E.	4.50										
1		S. 6° W.	2.11									S. 15° E.	3.00										
		S. 58° W.	1.89		5		S. 81° W.	2.00				S. 68° E.	4.00										
		S. 80° W.	3.52				S. 17° E.	3.00				S. 13° W.	6.50										
		S. 85° W.	0.37				S. 74° W.	4.50				S. 63° E.	7.50										
		S. 69 1/2° W.	10.55				S. 32° E.	3.00				S. 88° E.	2.50										
		S. 54° W.	25.42				S. 2° W.	2.50				S. 7° W.	18.00										
		S. 65 1/2° W.	4.64				S. 80° W.	6.00				S. 47° E.	7.00										
		S. 78° W.	4.00				S. 15° W.	2.50				S. 23° E.	5.00										
		S. 60 1/2° W.	3.46				S. 52° E.	6.50				S. 20° E.	3.00										
		S. 38 1/2° W.	5.79				S. 58° W.	6.00				S. 45° W.	11.00										
to next post S. 89° E. on right bank																							
thence South																							
to next post S. 89° E. on right bank																							
							S. 15° E.	4.00															
							S. 69° E.	3.00				Silver Lake											
							S. 7° E.	3.00															
							S. 50° W.	6.00				S. 16° W.	4.04										
							S. 23° W.	7.00				S. 60° E.	9.84										
From this post N. 89° W. on right bank the old meanders are the boundaries to all the remaining lots adjoining the river, viz:																							
							S. 20° W.	5.50				S. 63° E.	5.24										
							S. 34° E.	11.00				S. 8 1/2° E.	6.14										
							S. 24° W.	2.50				Total of Silver Lake 25.50											
Right bank, up stream																							
					6		S. 24° W.	11.21				Total 1. 35. 28											
							S. 81° W.	9.50				Total 1. 35. 28											
							S. 15° E.	5.00				Total 1. 35. 28											
							S. 61° W.	3.00				Total 1. 35. 28											
							S. 68° W.	2.50				Total 1. 35. 28											
							N. 5° E.	4.00				Total 1. 35. 28											
							S. 76° W.	5.00				Total 1. 35. 28											
							S. 23° W.	7.00				Total 1. 35. 28											
							S. 44° W.	4.00				Total 1. 35. 28											
							S. 53° W.	12.00				Total 1. 35. 28											
							S. 17° E.	3.00				Total 1. 35. 28											
							S. 49° E.	5.50				Total 1. 35. 28											
							S. 78° E.	3.00				Total 1. 35. 28											
							S. 8° W.	17.00				Total 1. 35. 28											
							S. 53° W.	9.00				Total 1. 35. 28											
							S. 61° E.	3.00				Total 1. 35. 28											
							S. 14° W.	6.50				Total 1. 35. 28											
							S. 39° E.	5.00				Total 1. 35. 28											
							S. 16° W.	7.00				Total 1. 35. 28											
							S. 58° W.	5.00				Total 1. 35. 28											
							S. 36° W.	6.00				Total 1. 35. 28											
							S. 68° W.	3.50				Total 1. 35. 28											
							S. 10° W.	2.50				Total 1. 35. 28											
							S. 87° W.	14.00				Total 1. 35. 28											
							S. 15° E.	4.00				Total 1. 35. 28											
							S. 30° W.	6.00				Total 1. 35. 28											
							S. 80° E.	7.00				Total 1. 35. 28											
							S. 28° W.	2.00				Total 1. 35. 28											
							S. 52° W.	9.00				Total 1. 35. 28											
							S. 17° E.	7.00				Total 1. 35. 28											
							S. 51° W.	6.00				Total 1. 35. 28											
							S. 20° W.	8.00				Total 1. 35. 28											
							S. 71° W.	5.00				Total 1. 35. 28											
												Total 1. 35. 28											
							S. 14 1/2° W.	6.44				Total 1. 35. 28											
							S. 72° E.	7.00				Total 1. 35. 28											
							S. 83° E.	8.00				Total 1. 35. 28											
							S. 29° E.	9.00				Total 1. 35. 28											
							S. 72° W.	5.00				Total 1. 35. 28											
							S. 56° E.	7.00				Total 1. 35. 28											
							S. 11° E.	7.00				Total 1. 35. 28											
							S. 58° W.	7.00				Total 1. 35. 28											
							S. 6° E.	4.00				Total 1. 35. 28											
							S. 65° E.	9.00				Total 1. 35. 28											

The above Map of Township N^o 13 North of Range N^o 9 East 4th Mer. Principal Meridian, Wisconsin, is strictly conformable to the field notes of the survey thereof on file in this Office, which have been examined and approved.

Surveyor General's Office, George B. Hargreaves, Genl.
Dubuque November 14th 1851

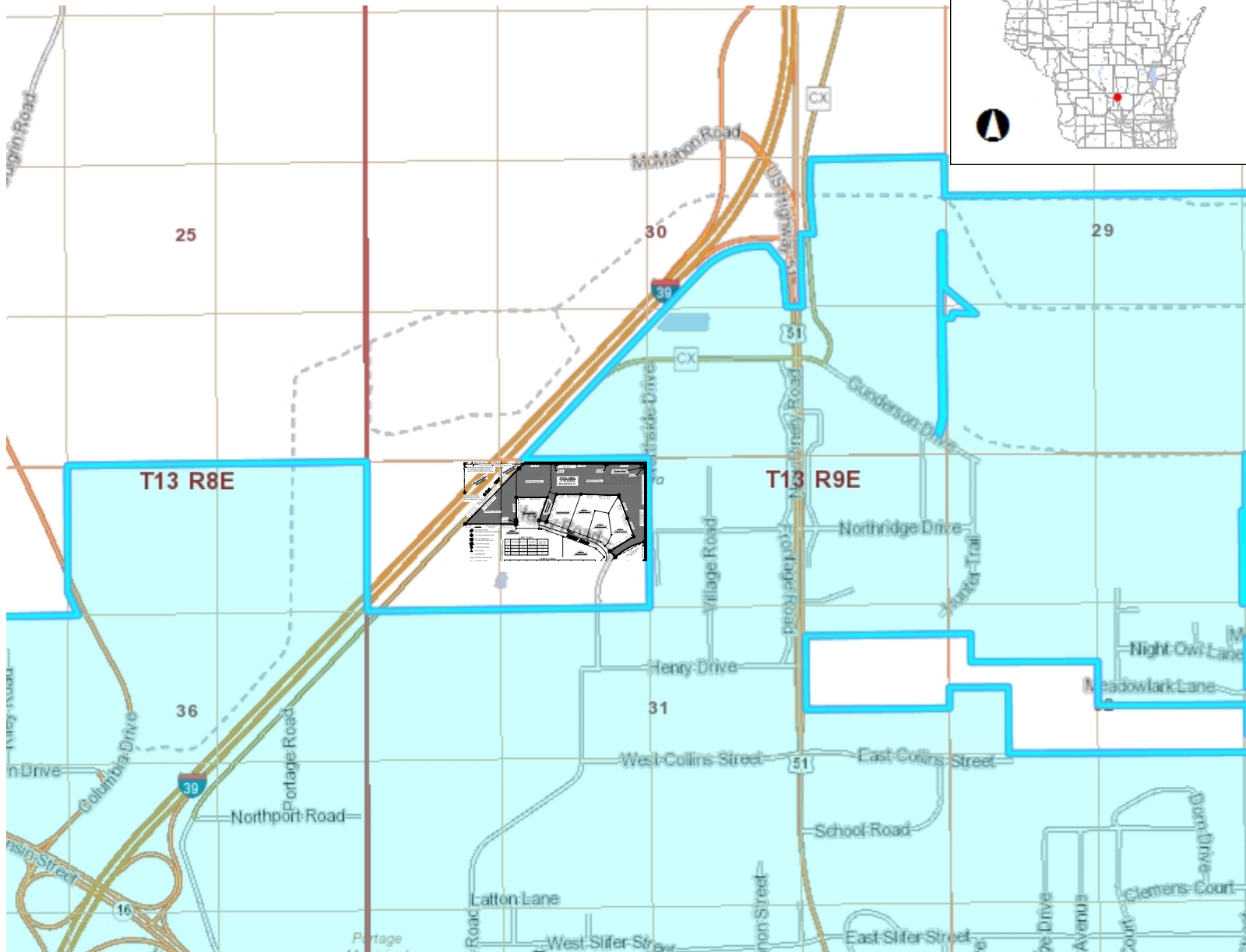


Surface Water Data Viewer Map



Legend

- Township
- Section
- Quarter-Quarter
- County Boundary
- Cities, Towns & Villages
 - City
 - Village
 - Civil Town
- Municipality
- State Boundaries
- County Boundaries
- Major Roads
 - Interstate Highway
 - State Highway
 - US Highway
- County and Local Roads
 - County HWY
 - Local Road
- Railroads
- Tribal Lands
- Rivers and Streams
- Intermittent Streams
- Lakes and Open water



0.5 0 0.25 0.5 Miles

NAD_1983_HARN_Wisconsin_TM

1: 15,840

DISCLAIMER: The information shown on these maps has been obtained from various sources, and are of varying age, reliability and resolution. These maps are not intended to be used for navigation, nor are these maps an authoritative source of information about legal land ownership or public access. No warranty, expressed or implied, is made regarding accuracy, applicability for a particular use, completeness, or legality of the information depicted on this map. For more information, see the DNR Legal Notices web page: <http://dnr.wi.gov/legal/>

Notes



TONY EVERS

GOVERNOR

KATHY BLUMENFELD

SECRETARY

Municipal Boundary Review

PO Box 1645, Madison WI 53701

Voice (608) 264-6102 Fax (608) 264-6104

Email: wimunicipalboundaryreview@wi.gov

Web: <http://doa.wi.gov/municipalboundaryreview>

August 14, 2023

PETITION FILE NO. 14609

REBECCA NESS, CLERK
CITY OF PORTAGE
115 W PLEASANT STREET
PORTAGE, WI 53901-1742

MARK R CONSIDINE, CLERK
TOWN OF FORT WINNEBAGO
N9627 WILCOX ROAD
PORTAGE, WI 53901-9724

Subject: TWH PORTAGE PROPERTIES LLC ET AL ANNEXATION

The proposed annexation submitted to our office on July 24, 2023, has been reviewed and found to be in the public interest. In determining whether an annexation is in the public interest, s. 66.0217 (6), Wis. Stats. requires the Department to examine "[t]he shape of the proposed annexation and the homogeneity of the territory with the annexing village or city..." so as, to ensure the resulting boundaries are rational and compact. The statute also requires the Department to consider whether the annexing city or village can provide needed municipal services to the territory. The subject petition is for territory that is reasonably shaped and contiguous to the City of Portage, which is able to provide needed municipal services.

Note: The course N 42deg 17min 16sec W, 70.00 feet (Line L2) is missing from the legal description of the territory to be annexed. The location description of the territory should indicate that the territory also lies in the NW 1/4 of the NW 1/4 of Section 31.

The Department reminds clerks of annexing municipalities of the requirements of s. 66.0217 (9)(a), Wis. Stats., which states:

"The clerk of a city or village which has annexed shall file immediately with the secretary of administration a certified copy of the ordinance, certificate and plat, and shall send one copy to each company that provides any utility service in the area that is annexed. The clerk shall record the ordinance with the register of deeds and file a signed copy of the ordinance with the clerk of any affected school district..."

State and federal aids based on population and equalized value may be significantly affected through failure to file with the Department of Administration. Please file a copy of your annexing ordinance, including a statement certifying the population of the annexed territory. **Please include your MBR number 14609 with your ordinance.** Ordinance filing checklist available at <http://mds.wi.gov/>, click on "Help on How to Submit Municipal Records". Email scanned copy of required materials (color scan maps with color) to mds@wi.gov or mail to: Wisconsin Department of Administration, Municipal Boundary Review, PO Box 1645, Madison WI 53701-1645.

The petition file is available for viewing at: <http://mds.wi.gov/View/Petition?ID=2683>

Please call me at (608) 264-6102, should you have any questions concerning this annexation review.

Sincerely,

Erich Schmidtke, Municipal Boundary Review

cc: petitioner