Request for Annexation Review

WI Dept. of Administration Municipal Boundary Review PO Box 1645, Madison WI 53701 608-264-6102 wimunicipalboundaryreview@wi.gov https://doa.wi.gov/municipalboundaryreview

Wisconsin Department of Administration

Online Submittal and Payment: Instead of this form go to https://appengine.egov.com/apps/wi/dir/annexation This will speed up the process by eliminating the time it used to take to mail the check to us.

Petitioner Information

Name: Angle Aldama/ 510 Froebel Drive / Beloit, WI 53511

Phone:

Email: angelaldama13@gmail.com

December 11, 2023

Municipal Boundary Review Wisconsin Dept. of Admin.

Contact Information if different than petitioner:

Representative's Name: Kristin Belongia / RH Batterman / 2857 Bartells Drive / Beloit, WI 53511

Phone: 608-365-4464

E-mail: kbelongia@rhbatterman.com

- 1. Town(s) where property is located: Town of Beloit
- 2. Petitioned City or Village: City of Beloit
- 3. County where property is located: Rock
- 4. Population of the territory to be annexed: 2
- 5. Area (in acres) of the territory to be annexed: 0.101+/-
- 6. Tax parcel number(s) of territory to be annexed (if the territory is part or all of an existing parcel): 6-2-1000.1B

Include, these required items with this form:

- 1. **1** Legal Description meeting the requirements of <u>s.66.0217 (1) (c)</u> [see attached annexation guide]
- 2. [1] Map meeting the requirements of <u>s. 66.0217 (1) (g)</u> [see attached annexation guide]
- 3. [] Signed Petition or Notice of Intent to Circulate [see attached annexation guide]
- 4. [] Check or money order covering review fee [see next page for fee calculation]

(November 2022)

Annexation Review Fee Schedule

A Guide for Calculating the Fee Required by ss.16.53 (4) and 66.0217, Wis. Stats.

Required Fees

There is an initial filing fee and a variable review fee

- \$200 Initial Filing Fee (required with the first submittal of all petitions) \$200 - 2 acres or less \$350 - 2.01 acres or more
- \$ 200 Review Fee (required with all annexation submittals except those that consist ONLY of road right-of-way)
 - \$200 2 acres or less \$600 - 2.01 to 10 acres \$800 - 10.01 to 50 acres \$1,000 - 50.01 to 100 acres \$1,400 - 100.01 to 200 acres \$2,000 - 200.01 to 500 acres \$4,000 - Over 500 acres

\$400 TOTAL FEE DUE (Add the Filing Fee to the Review Fee)

Include check or money order, payable to: Department of Admin	istration
DON'T attach the check with staples, tape,	
THE DEPARTMENT WILL NOT PROCESS AN ANNEXATION PETITION THAT IS NOT ACCOMPANIE BY THE REQUIRED FEE.	ED
THE DEPARTMENT'S 20-DAY STATUTORY REVIEW PER	IOD
COMMENCES UPON RECEIPT OF THE PETITION AND REVIE	
Shaded Area for Office Use Only	
Date fee & form received: 12-11-2023	
Payer: R.H. BATTERMAN	Check Number: <u>7014</u>]
	Check Date: 11-30-23
	Amount: 40000

ANNEXATION SUBMITTAL GUIDE

s. 66.0217 (5) THE PETITION

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State the purpose of the petition:	-Direct annexation by unanimous approval; OR -Direct annexation by one-half approval; OR -Annexation by referendum.
Petition must be signed by:	-All owners and electors, if by unanimous approval. -See <u>66.0217 (3) (a)</u> , if by one-half approval. -See <u>66.0217 (3) (b)</u> , if by referendum.

State the population of the land to be annexed.

[It is beneficial to include Parcel ID or Tax numbers, the parcel area, and identify the annexee (Town) and annexor (Village or City) in the petition.]

s. 66.0217 (1) (c) THE DESCRIPTION

The annexation petition must include a legal description of the land to be annexed. The land must be described by reference to the government lot, private claim, quarter-section, section, town and range in which the land lies. The land must be further described by metes and bounds commencing from a monumented corner of the section or quarter-section, or the monumented end of a private claim or federal reservation, in which the land lies; OR

If the land is wholly and entirely within a lot or lots, or all of a block or blocks of a recorded subdivision plat or certified survey map, it must be described by reference to the lot (s) and/or block (s) therein, along with the name of the plat or the number, volume, page, and County of the certified survey map.

The land may NOT be described only by: -Aliquot part;

-Reference to any other document (plat of survey, deed, etc.);-Exception or Inclusion;-Parcel ID or tax number.

<u>s. 66.0217 (1) (g)</u> THE MAP

The map shall be an *accurate reflection* of the legal description of the parcel being annexed. As such, it must show: -A tie line from the parcel to the monumented corner of the section or quarter-section, or the monumented end of a private claim or federal reservation, in which the parcel lies. The corner and monument must be identified.

-Bearings and distances along all parcel boundaries as described.

-All adjoiners as referenced in the description.

The map must include a graphic scale.

The map must show and identify the existing municipal boundary, in relation to the parcel being annexed.

[It is beneficial to include a North arrow, and identify adjacent streets and parcels on the map.]

s. 66.0217 FILING

The petition must be filed with the Clerk of the annexing City or Village and with the Clerk of the Town in which the land is located.

If the annexation is by one-half approval, or by referendum, the petitioner must post notice of the proposed annexation as required by <u>s. 66.0217(4)</u>.



December 4, 2023

TJ Nee Director of Planning and Building Services City of Beloit 100 State Street Beloit, WI 53511

Re: 510 W. Froebel Drive Annexation Plat Petition RHB #34895

Dear TJ,

Please accept the enclosed signed Petition for Annexation to the City of Beloit. The request is for one tax parcel located at 510 W. Froebel Drive, being adjacent to the City of Beloit corporate limits. The statutory annexation method being used is Unanimous per Wisconsin Statutes s.66.0217(2).

Also included with the Petition is the Legal Description and Map meeting the requirements of Wisconsin Statues s.66.0217(1). This Map is also required to be submitted simultaneously to the Department of Administration for their review and comment.

If you have any questions on any of the submittal materials or need additional information or copies, please contact me at <u>kbelongia@rhbatterman.com</u> or 262-215-5436.

Very truly yours,

R.H. BATTERMAN & CO., INC. Engineering - Land Surveying - Planning

Kristin Belongia

Kristin J. Belongia, PLS Professional Land Surveyor/Survey Team Leader

Pc: Wisconsin Department of Administration Angel Aldama

BELOIT CORPORATE 2857 S. Bartells Dr. Beloit, WI 53511 ELKHORN 1040 N. Wisconsin St. Elkhorn, WI 53121 JANESVILLE 19 N. High St. Janesville, WI 53548 1. 2. b. III. - 2. A. A. III. - 1. S. A. A.



Petition for Annexation by Unanimous Consent to the City of Beloit

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Address of the Property	510 WFROEBEL DRIVE
Parcel Number	6-2-1000.13
Current Population of Territory to be Annexed	FAMILY HOME (2 PEOPLE)
Total Area (in acres) of Territory to be Annexed	0,101 ACRES
Jurisdiction Property is Currently Located in:	Town of Beloit
Sunsalction Property is currently Located in.	Town of Turtle

Please provide the following as attachments. The petition will not be processed until they are submitted for City review:

- 1. Legal Description (see selections below):
 - If the land is wholly and entirely within a lot or lots, or all of a block or blocks of a recorded subdivision plat or certified survey map, it must be described by reference to the lot(s) and/or block(s) therein, along with the name of the plat or the number, volume, page, and County of the Certified Survey Map OR
 - □ The land must be described by reference to the government lot, private claim, quartersection, section, town, and range in which the land lies. The land must be further described by metes and bounds commencing from a monumented corner of the section or quarter-section, or the monumented end of a private claim or federal reservation, in which the land lies.
- 2. Annexation Plat or Map

An Annexation Plat or Map must include a graphic scale and show and identify the existing City/Town boundary, in relation to the parcel being annexed. It shall be an accurate reflection of the legal description of the parcel(s) to be annexed. As such, it must show:

- A tie line from the parcel to the monumented corner of the section or quarter-section, or the monumented end of a private claim or federal reservation, in which the parcel lies. The corner and monument must be identified.
- Bearings and distances along all parcel boundaries as described.
- All adjoiners as referenced in the description.
- 3. Copy of Application Submitted to Wisconsin Department of Administration.

The State requires Department of Administration review before an annexation can be finalized. Forms to be submitted to the State of Wisconsin for annexation review can be found at the following website:

https://doa.wi.gov/Pages/LocalGovtsGrants/DepartmentReviewOfAnnexations.aspx

Certification:

We the undersigned, constituting all of the owners of the real property in Rock County, Wisconsin, lying contiguous to the City of Beloit respectfully petition the City Council of the City of Beloit to annex the territory described and shown on the attached scale map to the City of Beloit, Rock County, Wisconsin. We understand that our request for Annexation by Unanimous Consent will not be processed until we have submitted the required documentation including an Annexation Plat with a legal description.

We the undersigned, elect that this annexation shall take effect to the full extent consistent with outstanding priorities of other annexation, incorporation or consolidation proceedings, if any. We further respectfully request that this property be zoned 21

Owner/Petitioner Signature:	Print Name:	Address:	Date:
Horn	Angel Aldama	3179 Shigh crost izd. Beloit, WI	12/1/2023
0/- 0	J		

Personally came before me this $\frac{15^{\pm}}{(day)}$ day of $\frac{12023}{(month)}$, the above named, <u>Angel</u> <u>Aldama</u> to me known to be the persons who executed the foregoing instrument and acknowledged the same.

Connie Torkelson Notary Public, State of Wisconsin

Notary Public, Rock County, Wisconsin (SEAL)

My Commission is permanent or expires on: DA. 26, 2025

	PLAT S					SE?
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SECTION 23, T <mark>.</mark> 4 I	N <mark>, R. 12 E., OF TH</mark>	IE 4TH P.M.,	TOWN C	OF BELOIT,	ROCK COUN	TY, WISCONSIN.
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to the point of beginning			0.50 1000, 110			120.00 1001
State of Wisconsin]						
County of Rock						
l, do hereby certify that the a	, Clerk of the City of B	eloit, Rock County,	, Wisconsin,	State of Wisc	onsin 1	
duly adopted by the City o	of Beloit, Rock County, Wis	consin, been anne	exed from	County of Ro		
the Town of Beloit, Rock C Wisconsin. That the Plat he				That I hereby	certify that the Plat	of Annexation as described
annexation of said territory				and hereon d		esents said territory as
IN WITNESS WHEREOF, I h						
official seal of the City of B , 2023.	eloit, Rock County, Wisco	nsin this <u>day of</u>	Ť	Dated this	day of	, 2023.
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	<u></u>	, Cl	lerk	Kristin J. Beloi	ngia, PLS 2943	
			T			
ORDER NO: 34895		exclusive use of: EL ALDAMA		-Bat	termar	
DRAWN BY: DGM	3179 S. H	HGH CREST RD	201		surveyors planner 1040 N Wiscor	s L Z
SHEET 1 OF 1	BELC	IT, WI 53511	Bel	oit, Wisconsin 535	11 Elkhorn, Wisco	
			608	3.365.4464	262.379.2250	

File Name: J:\34800-34899\34895 - Angel Aldama\SURVEY\RHB DRAWING FILES

Annexation Review Questionnaire

Wisconsin Department of Administration

WI Dept. of Administration Municipal Boundary Review PO Box 1645 Madison WI 53701 608-264-6102 Fax: 608-264-6104 wimunicipalboundaryreview@wi.gov http://doa.wi.gov/municipalboundaryreview

Petitioner: Aldama			P	etition Number: 14634
1. Territory to be annexed:	From TOWN OF BELOIT		To CITY OF BELOIT	
2. Area (Acres): 0. 101				
3. Pick one: 10 Property Ta	x Payments	OR 🗆 I	Boundary Agreement	
a. Annual town property tax \$_447.43	on territory to be annexed:		of boundary agreement	
b. Total that will be paid to T			r adopted	
(annual tax multiplied by			icipating jurisdictions utory authority (pick one)	
c. Paid by: □ Petitioner K □ Other:) City 🗆 Village	🗆 s	66.0307 🗆 s.66.0225	
4. Resident Population:				
Undeveloped:%	Recreational:%		% Industrial:	%
	what is the anticipated use Recreational:%		% Industrial:	%
7. Has a □ preliminary or □ 1	final plat been submitted to the		sion: 🗆 Yes 🛿 No	
FROEBEL DRIVE	I use adjacent to this territor RIGHT-OF - WAY TO FAMILY RESIDENTI	SINDEE E	HMILY PENDING	WELF ANNEXATIO
What are the basic servic	e needs that precipitated the	e request for ann	exation?	
2014년 - 122 YOL 4 NOTED - 12	-	Storm sewer		
Police/Fire protection Other	D EMS [Zoning		

0. Is the city/villag	je or	town c	apat	le of provid	ding needed ut	ility se	ervices?	2	
City/Village	K	Yes		No	Town		Yes	50	No
							101078		
If yes, approximate timetable for providing service:						City	y/Village	ŧj.	Town
	0	Sanitar	y Se	wers imme	ediately	×			
	9	or, writ	e in	number of	years.	-			
	19	Water	Supr	oly immedia	ately	×			
		10000000		number of	0.09279	80-1			
	(3	or, write	C III		years.				
🗆 Yes 🗱	No								wers, wells, water storage facilities)?
If yes, identify the		_	the	anticipated	improvements	and	their pro	Dable	2 COSIS.
1. Planning & Zo	1.34					-		n v	- II Ne
a. Do you have									es 🗆 No
Is this annex	ation	consis	tent	with your c	omprehensive	plan?	2	R Y	′es 🗆 No
									RESIDENTIAL
									LY PESIDENTIAL
more information, annexation check	plea list he	se cont ere: htt	tact t	he Wiscon lections.w	sin Election Co vi.gov/forms/e	ommis 1-100	ssion at	(608)	new ward or join an existing ward? For 266-8005, elections@wi.gov or see their
13. Other relevan	t info	rmation	and	d comments	s bearing upon	the p	public int	erest	in the annexation:
PROPERTY'	5	SEP-	TIC	HAS	FAILED.	PRO	OPERT	Y	15 IN CITY SSA.
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Prepared by:	Tow	vn K	Cit	y 🖾 Villa	age		Pleas	se R	ETURN PROMPTET IO.
Name:	N	EF I	010	PUNI	NINGTBUIL	not	12		palboundaryreview@wi.gov
Email	EET.			CITWI.			Munic	cipal	Boundary Review
		-			- Siellenb		PO B	ox 16	645, Madison WI 53701
Phone: 608-364-6711								(608)	264-6104

Date:

(March 2018)

12-18-2023



Township Nº I N. Range Nº 12 East 4th Mer. (Wis. Ter.)



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TONY EVERS GOVERNOR KATHY BLUMENFELD SECRETARY Municipal Boundary Review PO Box 1645, Madison WI 53701 Voice (608) 264-6102 Fax (608) 264-6104 Email: wimunicipalboundaryreview@wi.gov Web: http://doa.wi.gov/municipalboundaryreview

January 03, 2024

MARCY GRANGER, CLERK CITY OF BELOIT 100 STATE STREET BELOIT, WI 53511-6234 KARRY DEVAULT, CLERK TOWN OF BELOIT 2445 S AFTON ROAD BELOIT, WI 53511-8666

Subject: ALDAMA ANNEXATION

The proposed annexation submitted to our office on December 11, 2023, has been reviewed and found to be against the public interest.

In determining whether an annexation is in the public interest, s. 66.0217 (6), Wis. Stats. requires the Department to examine "[t]he shape of the proposed annexation and the homogeneity of the territory with the annexing village or city...." so as, to ensure the resulting boundaries are rational and compact. The statute also requires the Department to consider whether the annexing city or village can provide needed municipal services to the territory.

Based on the petitioner's map and legal description, the shape of the subject territory along with the contiguity to the City is not consistent under the plain language of the annexation statute and interpretative case law. In this instance, contiguity of the annexation parcel is achieved only via right-of-way constituting Froebel Drive. This configuration is known as a "balloon on a string" and has been determined not to meet the minimum standard for contiguity according to caselaw because it creates irregular boundaries that are difficult for both the City and the Town to administer, for state, federal, and regional jurisdictions to follow, and for local residents and businesses to understand.

Regarding services, the City of Beloit, appears able to provide needed municipal services. Specifically, sewer and water service is the desired service that is motivating this annexation, and the City appears best able to provide this. The City indicates that some private wells and septic systems along Froebel Drive are failing and that this area, which is within the City's approved Sewer Service Area, is planned to receive City services and infrastructure has already been developed to accomplish this, which also speaks to the shape and contiguity of the proposed annexation.

Notes: 1) T(own) 4N must be changed to T1N in the location description under the scale map heading. The location description under the map heading and in the Legal Description must show that the territory to be annexed is in Government Lot 4 (not the SE 1/4 of the SW 1/4) of Section 23. 2) The metes and bounds description must commence from a monumented corner of the 1/4 section in which the territory to be annexed lies.

The Department reminds clerks of annexing municipalities of the requirements of s. 66.0217 (9)(a), Wis. Stats., which states:

"The clerk of a city or village which has annexed shall file immediately with the secretary of administration a certified copy of the ordinance, certificate and plat, and shall send one copy to each company that provides any utility service in the area that is annexed. The clerk shall record the ordinance with the register of deeds and file a signed copy of the ordinance with the clerk of any affected school district..."

PETITION FILE NO. 14634

State and federal aids based on population and equalized value may be significantly affected through failure to file with the Department of Administration. Please file a copy of your annexing ordinance, including a statement certifying the population of the annexed territory. **Please include your MBR number 14634 with your ordinance.** Ordinance filing checklist available at <u>http://mds.wi.gov/</u>, click on "Help on How to Submit Municipal Records". Email scanned copy of required materials (color scan maps with color) to <u>mds@wi.gov</u> or mail to: Wisconsin Department of Administration, Municipal Boundary Review, PO Box 1645, Madison WI 53701-1645.

The petition file is available for viewing at: <u>http://mds.wi.gov/View/Petition?ID=2708</u> Please call me at (608) 264-6102, should you have any questions concerning this annexation review.

Sincerely,

Sich Standle

Erich Schmidtke, Municipal Boundary Review

cc: petitioner