

Request for Annexation Review

Wisconsin Department of Administration

WI Dept. of Administration
Municipal Boundary Review
101 E. Wilson Street, 9th Floor
Madison WI 53703
608-264-6102 Fax: 608-264-6104
wimunicipalboundaryreview@wi.gov
<http://doa.wi.gov/municipalboundaryreview/>

Petitioner Information

Name: Menard, Inc.
Address: 5101 Menard Drive, Eau Claire, WI 54703
Email: nbrenner@menard-inc.com

Office use only:

RECEIVED

February 29, 2024

Municipal Boundary Review
Wisconsin Dept. of Admin.

1. Town where property is located: Rice Lake
2. Petitioned City or Village: City of Rice Lake
3. County where property is located: Barron
4. Population of the territory to be annexed: 2
5. Area (in acres) of the territory to be annexed: 0.87 Acres
6. Tax parcel number(s) of territory to be annexed (if the territory is part or all of an existing parcel): 038-3200-44-033

Petitioners phone:

715-876-2177

Town clerk's phone:

715-234-8087

City/Village clerk's phone:

715-234-7089

Contact Information if different than petitioner:

Representative's Name and Address:

Nick Brenner, Real Estate Representative, Menard, Inc.
5101 Menard Drive, Eau Claire, WI 54703

Phone: 715-876-2177

E-mail: nbrenner@menard-inc.com

Surveyor or Engineering Firm's Name & Address:

Everyday Surveying and Engineering, LLC
711 S. Hillcrest Pkwy., Altoona, WI 54720

Mark Erickson

Phone: 715-831-0654

E-mail: mark@esellc.co

Required Items to be provided with submission (to be completed by petitioner):

1. Legal Description meeting the requirements of s.66.0217 (1) (c) [see attached annexation guide]
2. Map meeting the requirements of s. 66.0217 (1) (g) [see attached annexation guide]
3. Signed Petition or Notice of Intent to Circulate is included
4. Indicate Statutory annexation method used:
 - Unanimous per s. 66.0217 (2), or,
 - OR
 - Direct by one-half approval per s. 66.0217 (3)
5. Check or money order covering review fee [see next page for fee calculation]

Annexation Review Fee Schedule

A Guide for Calculating the Fee Required by ss.16.53 (4) and 66.0217, Wis. Stats.

Required Fees

There is an initial filing fee and a variable review fee

\$ 200 **Initial Filing Fee** (required with the first submittal of all petitions)
\$200 – 2 acres or less
\$350 – 2.01 acres or more

\$ 200 **Review Fee** (required with all annexation submittals except those that consist ONLY of road right-of-way)
\$200 – 2 acres or less
\$600 – 2.01 to 10 acres
\$800 – 10.01 to 50 acres
\$1,000 – 50.01 to 100 acres
\$1,400 – 100.01 to 200 acres
\$2,000 – 200.01 to 500 acres
\$4,000 – Over 500 acres

\$ 400 **TOTAL FEE DUE (Add the Filing Fee to the Review Fee)**

Attach check or money order here, payable to: **Department of Administration**

**THE DEPARTMENT WILL NOT PROCESS
AN ANNEXATION PETITION THAT IS NOT ACCOMPANIED
BY THE REQUIRED FEE.**

**THE DEPARTMENT'S 20-DAY STATUTORY REVIEW PERIOD
COMMENCES UPON RECEIPT OF THE PETITION AND REVIEW FEE**

Date fee received: 2-29-24 Shaded Area for Office Use Only

Payee: Menard Inc

Check Number: 6391947
Check Date: 12-7-23
Amount: \$400.00



February 16, 2024

VIA US Mail

Wisconsin Department of Administration
Municipal Boundary Review
101 E. Wilson Street, 9th Floor
Madison, WI 53703

RE: Request for Annexation Review – City of Rice Lake, Barron County, Wisconsin

To Whom It May Concern,

Enclosed is a Request for Annexation Review for property currently located in the Town of Rice Lake, petitioning to be annexed into the City of Rice Lake, Barron County, Wisconsin. The property owner/petitioner is Menard, Inc. A copy of the signed petition, annexation map and legal description and review fee are all enclosed.

If there is anything else that is needed, please let me know. Thank you.

Sincerely,
Menard, Inc.

Nick Brenner
Real Estate Representative
5101 Menard Drive,
Eau Claire, WI 54703
[P] 715-876-2177
[C] 715-577-0363
nbrenner@menard-inc.com

**Petition for Direct Annexation by Property Owner by Unanimous Approval of Property
Located in the Town of Rice Lake, Barron County, Wisconsin to the City of Rice
Lake, Barron County, Wisconsin / Pursuant to Wis. Stat. §66.0217(2)**

TO: City of Rice Lake Common Council
30 East Eau Claire St.
Rice Lake, WI 54868

Town of Rice Lake
1830 Macauley Ave.
Rice Lake, WI 54868

We, the undersigned, constituting all the owners of real property in which two electors reside in the following described territory of the Town of Rice Lake, Barron County, Wisconsin, lying contiguous to the City of Rice Lake, Barron County, Wisconsin, petition the City Council of Rice Lake to annex the territory described below and shown on the attached map. The purpose for this annexation action is to facilitate future development of the subject premises.

Menard, Inc. Property:

Part of Outlot 2 of Certified Survey Map Number 2341, recorded in Volume 16 of Certified Survey Maps on Page 132 as Document Number 493128 and part of Lot 1 of Certified Survey Map Number 2080, recorded in Volume 15 of Certified Survey Maps on Page 10 as Document Number 47577, located in the Northeast Quarter of the Southeast Quarter, Section 32, Township 35 North, Range 11 West, Town of Rice Lake, Barron County, Wisconsin. More particularly described as follows:

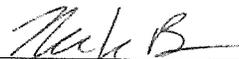
Commencing at the East Quarter Corner of said Section 32; Thence S01°37'19"E, 794.35 feet; Thence S88°22'41"W, 1016.32 feet to the Southeast corner of said Outlot 2 and the Point of Beginning; Thence S88°44'18"W, 224.22 feet along the South line of said Outlot 2; Thence N01°22'21"W, 175.87 feet to the North line of said Lot 1; Thence N88°40'47"E, 205.53 feet along the North line of said Lot 1 and an easterly extension thereof, to the Northeast Corner of said Outlot 2; Thence S07°25'49"E, 177.10 feet along the easterly line of said Outlot 2 to the Point of Beginning.

Said parcel contains 37,812 square feet or 0.87 total acres, more or less.

Tax Parcel #s:
038-3200-44-033

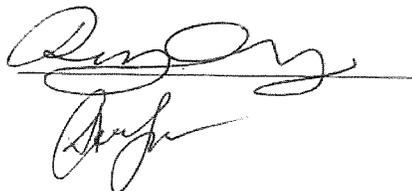
Dated this 25 day of January, 2024

Property Owner:



Nick Brenner, Senior Real Estate Representative
Menard, Inc.

Electors:



CERTIFIED SURVEY MAP NO. _____
VOLUME _____ **PAGE** _____

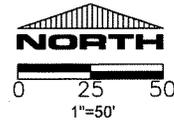
PRELIMINARY

Outlot 2 of Certified Survey Map Number 2341, recorded in Volume 16 of Certified Survey Maps on Page 132 as Document Number 493128 and Lot 1 of Certified Survey Map Number 2080, recorded in Volume 15 of Certified Survey Maps on Page 10 as Document Number 47577, located in the Northeast Quarter of the Southeast Quarter, Section 32, Township 35 North, Range 11 West, Town of Rice Lake, Barron County, Wisconsin.

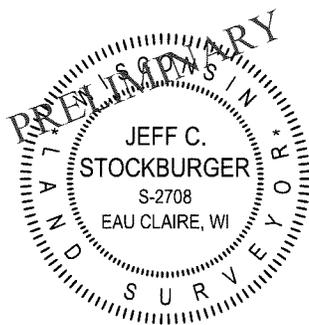
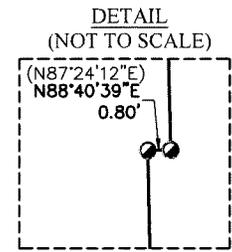
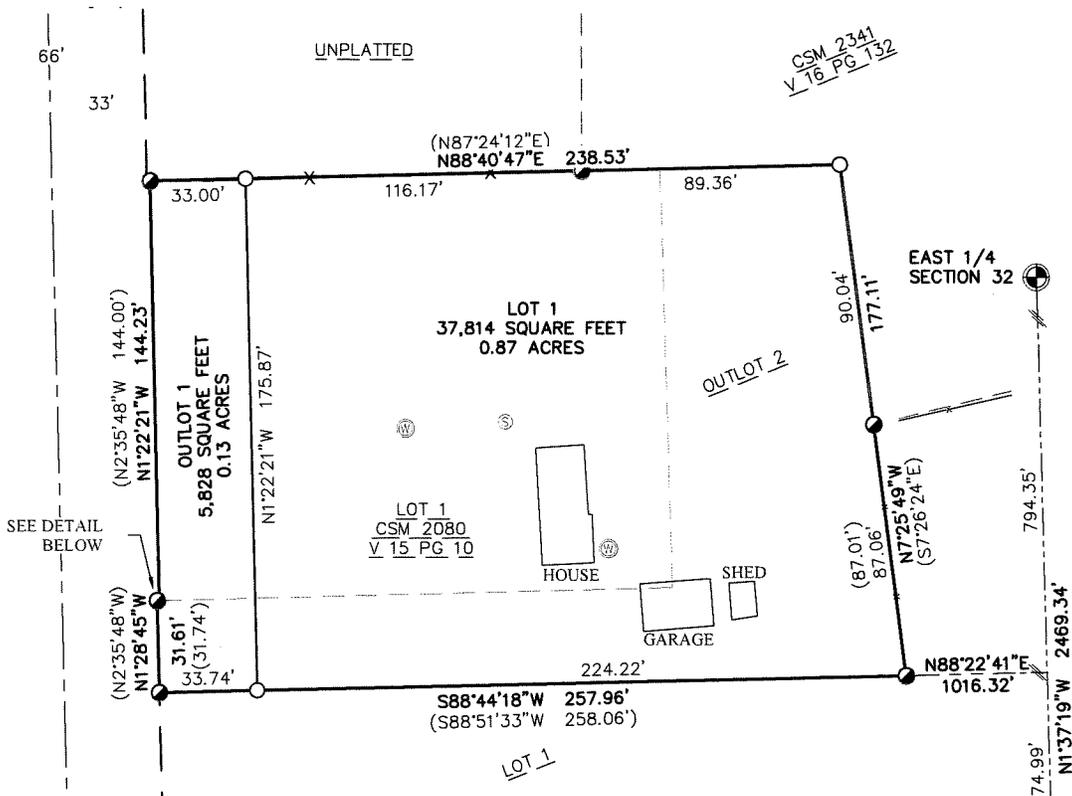
LEGEND

- | | | | |
|---|--|-----|----------------------|
| ⊙ | FOUND ALUMINUM MONUMENT | CSM | CERTIFIED SURVEY MAP |
| ⊗ | FOUND CONCRETE MONUMENT | V | VOLUME |
| ⦿ | FOUND 3/4" IRON BAR | PG | PAGE |
| ○ | SET 1" OUTSIDE DIAMETER BY 18" IRON PIPE,
1.13 POUNDS / LINEAR FOOT | | |
| ⊕ | WELL | | |
| ⊙ | SEPTIC COVER | | |

BEARINGS ARE REFERENCED TO THE EAST LINE OF THE SOUTHEAST 1/4 OF SECTION 32, WHICH IS ASSUMED TO BEAR N01°37'19"W.



Notes:
 Fieldwork completion date: X-XX-23
 All section corner ties have been verified.



Owner: Menard Inc.
 4777 Menard Drive
 Eau Claire, WI 54703

EVERYDAY SURVEYING & ENGINEERING
 7115 H. CROSS PARKWAY • ALTONA, WI 54720
 PH: (715) 891-0664 • EMAIL: INFO@ESELLO.COM

CERTIFIED SURVEY MAP NO. _____
VOLUME _____ **PAGE** _____

PRELIMINARY

Outlot 2 of Certified Survey Map Number 2341, recorded in Volume 16 of Certified Survey Maps on Page 132 as Document Number 493128 and Lot 1 of Certified Survey Map Number 2080, recorded in Volume 15 of Certified Survey Maps on Page 10 as Document Number 47577, located in the Northeast Quarter of the Southeast Quarter, Section 32, Township 35 North, Range 11 West, Town of Rice Lake, Barron County, Wisconsin.

SURVEYOR'S CERTIFICATE:

I, Jeffrey C. Stockburger, Professional Land Surveyor in the State of Wisconsin, do hereby certify that by the order of Nicholas Brenner, I have surveyed Outlot 2 of Certified Survey Map Number 2341, recorded in Volume 16 of Certified Survey Maps on Page 132 as Document Number 493128 and Lot 1 of Certified Survey Map Number 2080, recorded in Volume 15 of Certified Survey Maps on Page 10 as Document Number 47577, located in the Northeast Quarter of the Southeast Quarter, Section 32, Township 35 North, Range 11 West, Town of Rice Lake, Barron County, Wisconsin. The parcel is more particularly described as follows:

Lot 2 and Outlot 2 of Certified Survey Map Number 2341, recorded in Volume 16 of Certified Survey Maps on Page 132 as Document Number 493128 and Lot 1 of Certified Survey Map Number 2080, recorded in Volume 15 of Certified Survey Maps on Page 10 as Document Number 47577.

Said parcel contains 43,640 square feet or 1.00 total acres, more or less.

I also certify that I have complied with the provisions of Chapter 236.34 of the Wisconsin Statutes, Wisconsin Administrative Code Chapter AE-7, the City of Rice Lake Subdivision Ordinance, the Barron County Subdivision Ordinance, and the Town of Rice Lake Subdivision Ordinance. I further certify to the best of my knowledge and belief that the accompanying map is a true and correct representation of the exterior boundaries of the land surveyed and the division thereof made.

Dated this _____ day of _____, 2023.

Jeffrey C. Stockburger, Wisconsin Professional Land Surveyor, S-2708
Project Number: 23166

CITY OF RICE LAKE

Resolved that this land division is hereby approved by the City of Rice Lake Plan Commission.

Dated this _____ day of _____, 2023.

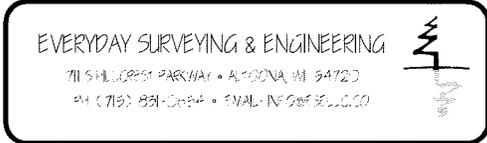
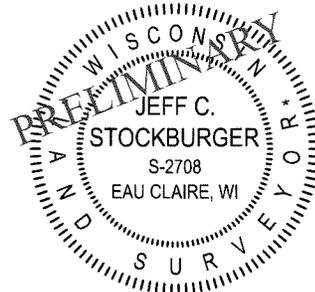
Mayor, City of Rice Lake

TOWN OF RICE LAKE

Resolved that this land division is hereby approved by the Town of Rice Lake Plan Commission.

Dated this _____ day of _____, 2023.

Mayor, City of Rice Lake



ANNEXATION BOUNDARY DESCRIPTION

Part of Outlot 2 of Certified Survey Map Number 2341, recorded in Volume 16 of Certified Survey Maps on Page 132 as Document Number 493128 and part of Lot 1 of Certified Survey Map Number 2080, recorded in Volume 15 of Certified Survey Maps on Page 10 as Document Number 47577, located in the Northeast Quarter of the Southeast Quarter, Section 32, Township 35 North, Range 11 West, Town of Rice Lake, Barron County, Wisconsin. More particularly described as follows:

Commencing at the East Quarter Corner of said Section 32;

Thence S01°37'19"E, 794.35 feet;

Thence S88°22'41"W, 1016.32 feet to the Southeast corner of said Outlot 2 and the **Point of Beginning**;

Thence S88°44'18"W, 224.22 feet along the South line of said Outlot 2;

Thence N01°22'21"W, 175.87 feet to the North line of said Lot 1;

Thence N88°40'47"E, 205.53 feet along the North line of said Lot 1 and an easterly extension thereof, to the Northeast Corner of said Outlot 2;

Thence S07°25'49"E, 177.10 feet along the easterly line of said Outlot 2 to the **Point of Beginning**.

Said parcel contains 37,812 square feet or 0.87 total acres, more or less.

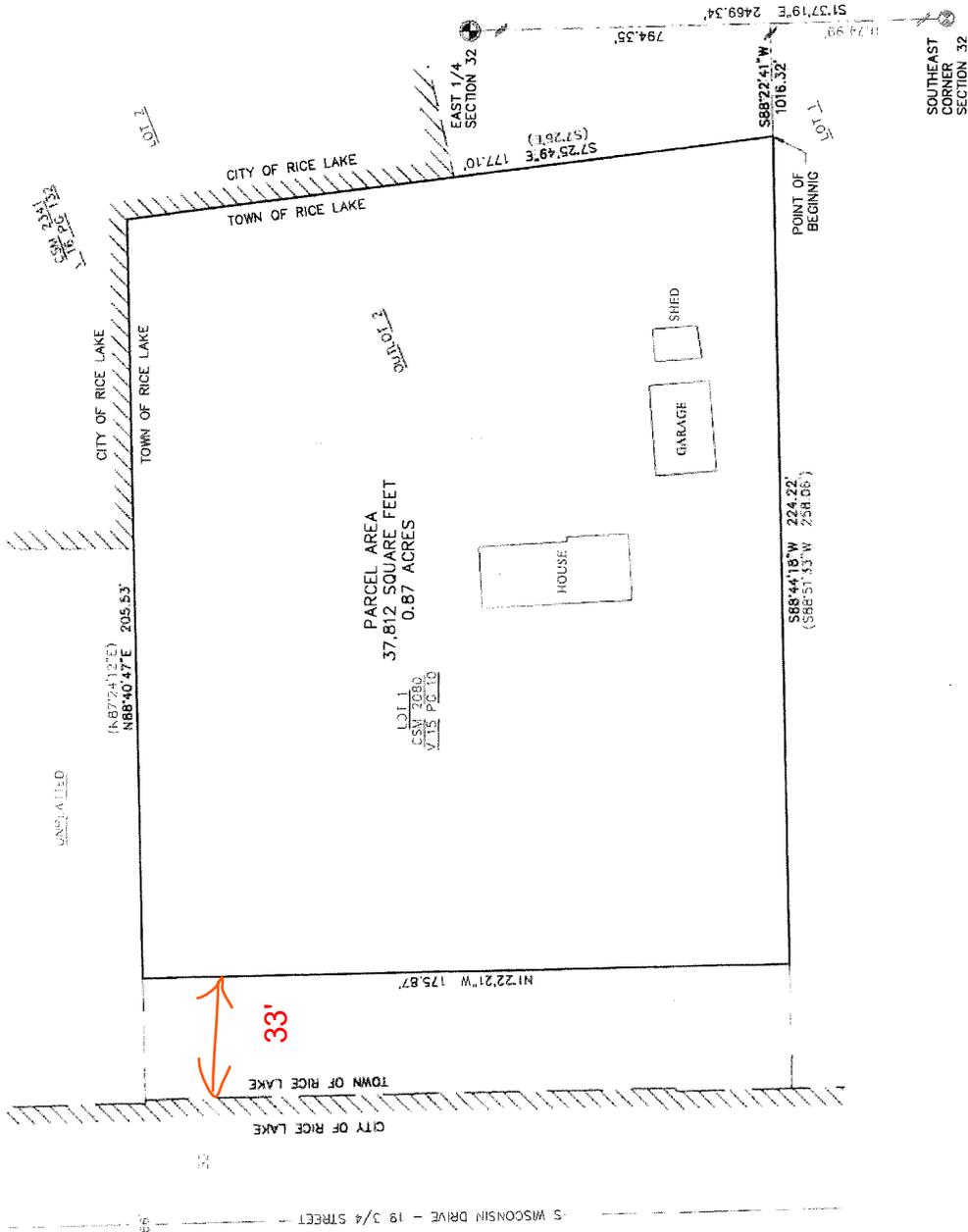
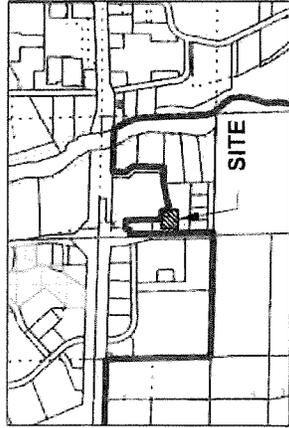
ANNEXATION MAP

Part of Outlot 2 of Certified Survey Map Number 2541, recorded in Volume 16 of Certified Survey Maps on Page 132 as Document Number 493126, and part of Lot 1 of Certified Survey Map Number 2080, recorded in Volume 15 of Certified Survey Maps on Page 10 as Document Number 47577, located in the Northeast Quarter of the Southeast Quarter, Section 32, Township 35 North, Range 11 West, Town of Rice Lake, Barron County, Wisconsin

BEARINGS ARE REFERENCED TO THE EAST LINE OF THE SOUTHEAST 1/4 OF SECTION 32, WHICH IS ASSUMED TO BEAR S01°37'19"E.



VICINITY MAP



LEGAL DESCRIPTION:

Part of Outlot 2 of Certified Survey Map Number 2541, recorded in Volume 16 of Certified Survey Maps on Page 132 as Document Number 493126 and part of Lot 1 of Certified Survey Map Number 2080, recorded in Volume 15 of Certified Survey Maps on Page 10 as Document Number 47577, located in the Northeast Quarter of the Southeast Quarter, Section 32, Township 35 North, Range 11 West, Town of Rice Lake, Barron County, Wisconsin More particularly described as follows:

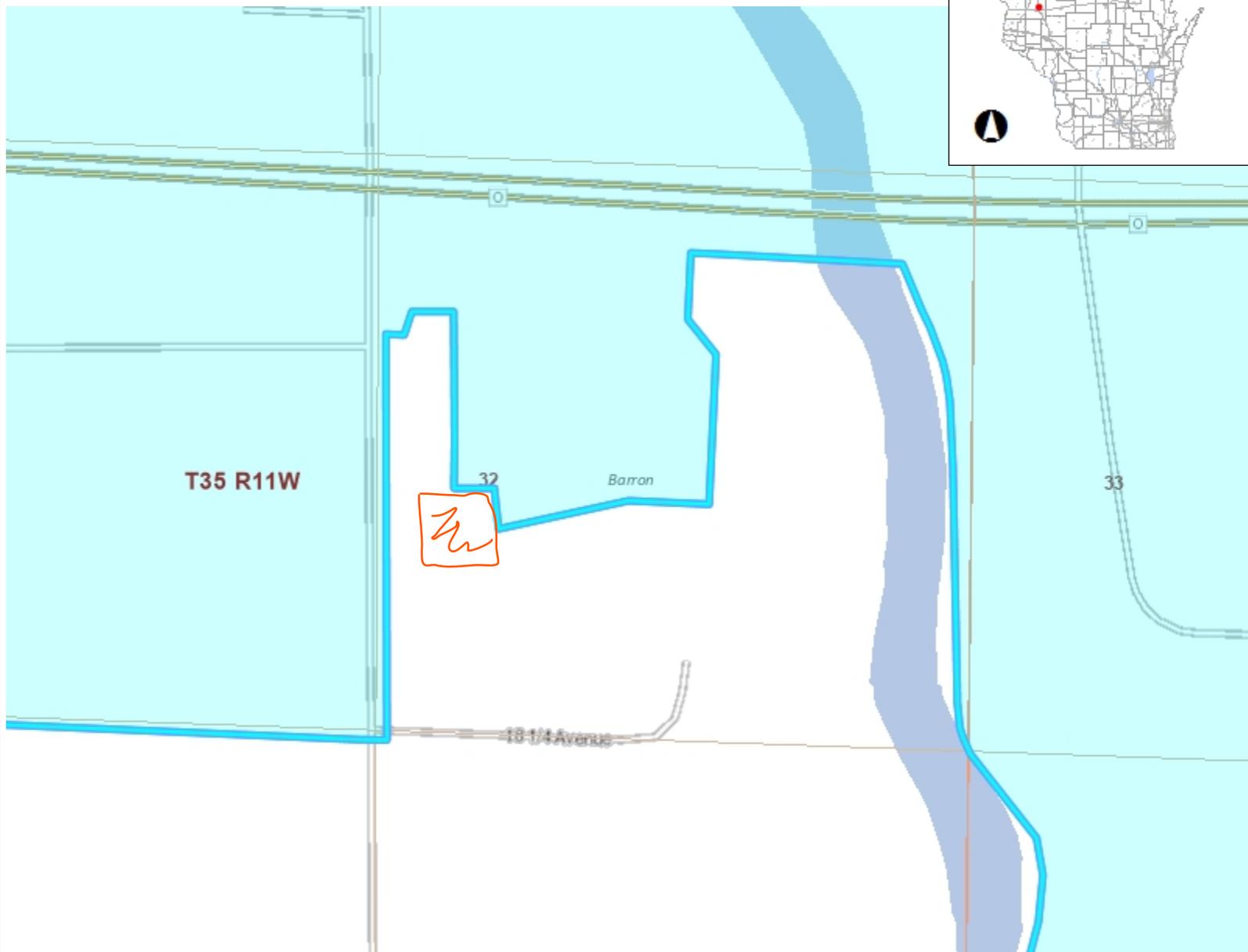
Commencing at the East Quarter Corner of said Section 32. Thence S01°37'19"E, 794.35 feet Thence S88°22'41"W, 1016.32 feet to the Southeast corner of said Outlot 2 and the Point of Beginning. Thence S88°22'41"W, 224.22 feet along the South line of said Outlot 2. Thence N88°44'18"E, 305.53 feet to the North line of said Lot 1, and an extension of said North line of said Lot 1 to the Southeast Corner of said Outlot 2. Thence S01°37'19"E, 177.10 feet along the easterly line of said Outlot 2 to the Point of Beginning.

Said parcel contains 37,812 square feet or 0.87 total acres, more or less





Surface Water Data Viewer Map



- Legend**
- Township
 - Section
 - Quarter-Quarter
 - County Boundary
 - Cities, Towns & Villages**
 - City
 - Village
 - Civil Town
 - Municipality
 - State Boundaries
 - County Boundaries
 - Major Roads**
 - Interstate Highway
 - State Highway
 - US Highway
 - County and Local Roads**
 - County HWY
 - Local Road
 - Railroads
 - Tribal Lands
 - Railroads
 - Rivers and Streams
 - Intermittent Streams
 - Lakes and Open water



NAD_1983_HARN_Wisconsin_TM

1: 3,960

DISCLAIMER: The information shown on these maps has been obtained from various sources, and are of varying age, reliability and resolution. These maps are not intended to be used for navigation, nor are these maps an authoritative source of information about legal land ownership or public access. No warranty, expressed or implied, is made regarding accuracy, applicability for a particular use, completeness, or legality of the information depicted on this map. For more information, see the DNR Legal Notices web page: <http://dnr.wi.gov/legal/>

Notes



TONY EVERS

GOVERNOR

KATHY BLUMENFELD

SECRETARY

Municipal Boundary Review

PO Box 1645, Madison WI 53701

Voice (608) 264-6102 Fax (608) 264-6104

Email: wimunicipalboundaryreview@wi.gov

Web: <http://doa.wi.gov/municipalboundaryreview>

March 25, 2024

PETITION FILE NO. 14647

KATHLEEN V MORSE, CLERK
CITY OF RICE LAKE
30 E EAU CLAIRE ST
RICE LAKE, WI 54868-1782

DAWN M. NELSON, CLERK
TOWN OF RICE LAKE
1830 MACAULEY AVE
RICE LAKE, WI 54868-2909

Subject: MENARD INC ANNEXATION

The proposed annexation submitted to our office on February 29, 2024, has been reviewed and found to be in the public interest. In determining whether an annexation is in the public interest, s. 66.0217 (6), Wis. Stats. requires the Department to examine "[t]he shape of the proposed annexation and the homogeneity of the territory with the annexing village or city..." so as, to ensure the resulting boundaries are rational and compact. The statute also requires the Department to consider whether the annexing city or village can provide needed municipal services to the territory. The subject petition is for territory that is reasonably shaped and contiguous to the City of Rice Lake, which is able to provide needed municipal services.

Note: this annexation appears to create an isolated area of town territory.

The Department reminds clerks of annexing municipalities of the requirements of s. 66.0217 (9)(a), Wis. Stats., which states:

"The clerk of a city or village which has annexed shall file immediately with the secretary of administration a certified copy of the ordinance, certificate and plat, and shall send one copy to each company that provides any utility service in the area that is annexed. The clerk shall record the ordinance with the register of deeds and file a signed copy of the ordinance with the clerk of any affected school district..."

State and federal aids based on population and equalized value may be significantly affected through failure to file with the Department of Administration. Please file a copy of your annexing ordinance, including a statement certifying the population of the annexed territory. **Please include your MBR number 14647 with your ordinance.** Ordinance filing checklist available at <http://mds.wi.gov/>, click on "Help on How to Submit Municipal Records". Email scanned copy of required materials (color scan maps with color) to mds@wi.gov or mail to: Wisconsin Department of Administration, Municipal Boundary Review, PO Box 1645, Madison WI 53701-1645.

The petition file is available for viewing at: <http://mds.wi.gov/View/Petition?ID=2721>

Please call me at (608) 264-6102, should you have any questions concerning this annexation review.

Sincerely,

Erich Schmidtke, Municipal Boundary Review

cc: petitioner