

# Request for Annexation Review

Wisconsin Department of Administration

WI Dept. of Administration  
 Municipal Boundary Review  
 PO Box 1646, Madison WI 53701  
 608-264-6102 Fax: 608-264-6104  
[wimunicipalboundaryreview@wi.gov](mailto:wimunicipalboundaryreview@wi.gov)  
<http://doa.wi.gov/municipalboundaryreview>

**Petitioner Information**

Name: J CALNAVEZ COMPANY

Address: PO BOX 8062, JANESVILLE, WI 53547-8062

Email: mark@merobinsonlaw.com

Office use only:

**RECEIVED**

August 14, 2024

Municipal Boundary Review  
 Wisconsin Dept. of Admin.

1. Town where property is located: Harmony Township
2. Petitioned City or Village: City of Janesville
3. County where property is located: Rock
4. Population of the territory to be annexed: zero
5. Area (in acres) of the territory to be annexed: 1.56 acres
6. Tax parcel number(s) of territory to be annexed (if the territory is part or all of an existing parcel): 6-7-143

Petitioners phone:

608 751 4594

Town clerk's phone:

608 563 4477

City/Village clerk's phone:

608 755 3070

**Contact Information if different than petitioner:**

Representative's Name and Address:

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Phone:

E-mail:

Surveyor or Engineering Firm's Name & Address:

Jeff Garde, PLS

Combs & Associates, INC

109 W Milwaukee St, Janesville, WI 53548

Phone: 608-752-0575

E-mail: jgarde@combssurvey.com

**Required items to be provided with submission (to be completed by petitioner):**

1.  Legal Description meeting the requirements of s. 66.0217 (1) (c) [see attached annexation guide]
2.  Map meeting the requirements of s. 66.0217 (1) (g) [see attached annexation guide]
3.  Signed Petition or Notice of Intent to Circulate is included
4. Indicate Statutory annexation method used:
  - Unanimous per s. 66.0217 (2), or,
  - OR
  - Direct by one-half approval per s. 66.0217 (3)
5.  Check or money order covering review fee [see next page for fee calculation]

# Annexation Review Fee Schedule

A Guide for Calculating the Fee Required by ss.16.53 (4) and 66.0217, Wis. Stats.

## Required Fees

There is an initial filing fee and a variable review fee

\$ 200 **Initial Filing Fee** (required with the first submittal of all petitions)

\$200 – 2 acres or less

\$350 – 2.01 acres or more

\$ 200 **Review Fee** (required with all annexation submittals except those that consist ONLY of road right-of-way)

\$200 – 2 acres or less

\$600 – 2.01 to 10 acres

\$800 – 10.01 to 50 acres

\$1,000 – 50.01 to 100 acres

\$1,400 – 100.01 to 200 acres

\$2,000 – 200.01 to 500 acres

\$4,000 – Over 500 acres

\$ 400 **TOTAL FEE DUE** (Add the Filing Fee to the Review Fee)

Attach check or money order here, payable to: Department of Administration

THE DEPARTMENT WILL NOT PROCESS  
AN ANNEXATION PETITION THAT IS NOT ACCOMPANIED  
BY THE REQUIRED FEE.

THE DEPARTMENT'S 20-DAY STATUTORY REVIEW PERIOD  
COMMENCES UPON RECEIPT OF THE PETITION AND REVIEW FEE

Date fee received: 8-14-24 Shaded Area for Office Use Only

Payee: COMBS & ASSOCIATES

Check Number: 6173

Check Date: 8-5-24

Amount: \$400.00



UNANIMOUS PETITION FOR ANNEXATION

(s. 66.0217(2) WIS STAT)

This petition is made for the purpose of annexing by unanimous approval to the City of Janesville, Rock County, Wisconsin, by detaching from Harmony Township, Rock County, Wisconsin, the following described territory:

**PART OF THE SE 1/4 OF THE NE 1/4 OF SECTION 16, T.3N., R13E. OF THE 4TH P.M., TOWN OF HARMONY, ROCK COUNTY, WISCONSIN. DESCRIBED AS FOLLOWS: COMMENCING AT THE EAST 1/4 CORNER OF SAID SECTION; THENCE N0°58'15"W ALONG THE EAST LINE OF THE NE 1/4 OF SAID SECTION, 658.58 FEET; THENCE N88°33'59"W 33.03 FEET TO THE PLACE OF BEGINNING FOR THE LAND TO BE HEREIN DESCRIBED; THENCE N88°33'59"W ALONG THE NORTH LINES OF TERNEUS ESTATES FIRST ADDITION AND TERNEUS ESTATES, 257.18 FEET TO THE NE CORNER OF LOT 19 OF SAID TERNEUS ESTATES; THENCE N88°29'26"W ALONG THE NORTH LINE OF SAID LOT 19, A DISTANCE OF 130.01 FEET; THENCE N0°22'40"W 175.82 FEET TO THE WESTERLY EXTENSION OF THE SOUTH LINE OF A CERTIFIED SURVEY MAP RECORDED IN VOLUME 14, PAGES 502 AND 503; THENCE S88°35'49"E ALONG SAID EXTENDED LINE AND ALONG SAID SOUTH LINE, 385.35 FEET; THENCE S0°58'15"E 176.26 FEET TO THE PLACE OF BEGINNING. CONTAINING 1.56 ACRES.**

Attached hereto and incorporated herein by reference is a map of the area to be annexed.

The undersigned, who is the owner of and is the elector in all of the above-described property, hereby petition the City Council of the City of Janesville, Rock County, Wisconsin, to accept the above-described property and to annex it to the City of Janesville. The area described above has zero residents.

It is respectfully requested that the City Council accept this annexation by ordinance and as otherwise may be required by state statute promptly after receipt of this petition.

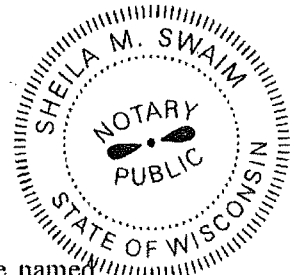
Property Owner Parcel Number  
J. CALNAVEZ COMPANY PART OF 6-7-143

Reah  
\_\_\_\_\_  
(owner signature)

STATE OF WISCONSIN ) ss.  
COUNTY OF ROCK)

Personally came before me this 24th day of April, 2024, the above named

Mark Robinson to me known to be the persons who executed the foregoing instrument and acknowledged the same. Sheila M. Swaim



Notary Public, State of WISCONSIN  
My Commission expires May 8, 2025



# Annexation Review Questionnaire

Wisconsin Department of Administration

WI Dept. of Administration  
Municipal Boundary Review  
PO Box 1645  
Madison WI 53701  
608-264-6102 Fax: 608-264-6104  
[wimunicipalboundaryreview@wi.gov](mailto:wimunicipalboundaryreview@wi.gov)  
<http://doa.wi.gov/municipalboundaryreview>

Petitioner: **J Calvarez Company**

Petition Number: **14689**

1. Territory to be annexed: From **TOWN OF HARMONY** To **CITY OF JANESVILLE**

2. Area (Acres): 34.85

3. Pick one:  Property Tax Payments **OR**  Boundary Agreement

a. Annual town property tax on territory to be annexed: a. Title of boundary agreement \_\_\_\_\_

\$ 181.68

b. Year adopted \_\_\_\_\_

b. Total that will be paid to Town c. Participating jurisdictions \_\_\_\_\_

(annual tax multiplied by 5 years): 908.40

d. Statutory authority (pick one)

c. Paid by:  Petitioner  City  Village  s.66.0307  s.66.0225  s.66.0301  
 Other: \_\_\_\_\_

4. Resident Population: Electors: \_\_\_\_\_ Total: \_\_\_\_\_

5. Approximate **present land use** of territory:  
Residential: \_\_\_\_\_% Recreational: \_\_\_\_\_% Commercial: \_\_\_\_\_% Industrial: \_\_\_\_\_%  
Undeveloped: 100 %

6. If territory is undeveloped, what is the **anticipated use**?  
Residential: \_\_\_\_\_% Recreational: 100 % Commercial: \_\_\_\_\_% Industrial: \_\_\_\_\_%  
Other: \_\_\_\_\_%

Comments: Estimate base on Plan I have seen

7. Has a  preliminary or  final plat been submitted to the Plan Commission:  Yes  No  
Plat Name: \_\_\_\_\_

8. What is the **nature of land use adjacent** to this territory in the city or village?  
Residential  
In the town?: Yes Town of Harmony

9. What are the **basic service needs** that precipitated the request for annexation?  
 Sanitary sewer  Water supply  Storm sewers  
 Police/Fire protection  EMS  Zoning  
Other \_\_\_\_\_

10. Is the city/village or town capable of providing needed utility services?

City/Village  Yes  No      Town  Yes  No

If yes, approximate timetable for providing service:      City/Village      Town

Sanitary Sewers immediately              
or, write in number of years.      \_\_\_\_\_      \_\_\_\_\_

Water Supply immediately              
or, write in number of years.      \_\_\_\_\_      \_\_\_\_\_

Will provision of sanitary sewers and/or water supply to the territory proposed for annexation require capital expenditures (i.e. treatment plant expansion, new lift stations, interceptor sewers, wells, water storage facilities)?

Yes     No

If yes, identify the nature of the anticipated improvements and their probable costs: \_\_\_\_\_

11. Planning & Zoning:

a. Do you have a comprehensive plan for the City/Village/Town?       Yes     No

Is this annexation consistent with your comprehensive plan?       Yes     No

b. How is the annexation territory now zoned?      Al      Ag use

c. How will the land be zoned and used if annexed? \_\_\_\_\_

12. Elections:  New ward or  Existing ward? Will the annexation create a new ward or join an existing ward? For more information, please contact the Wisconsin Election Commission at (608) 266-8005, [elections@wi.gov](mailto:elections@wi.gov) or see their annexation checklist here: <http://elections.wi.gov/forms/el-100>

13. Other relevant information and comments bearing upon the public interest in the annexation:

On west side of Town Hall Road. Complete Janesville Take over.

Prepared by:  Town     City     Village

Name: Tim Tolletson

Email: Towndclerk@townofharmony.com

Phone: 608-536-4477

Date: 8-28-24

Please **RETURN PROMPTLY** to:

[wimunicipalboundaryreview@wi.gov](mailto:wimunicipalboundaryreview@wi.gov)

Municipal Boundary Review

PO Box 1645, Madison WI 53701

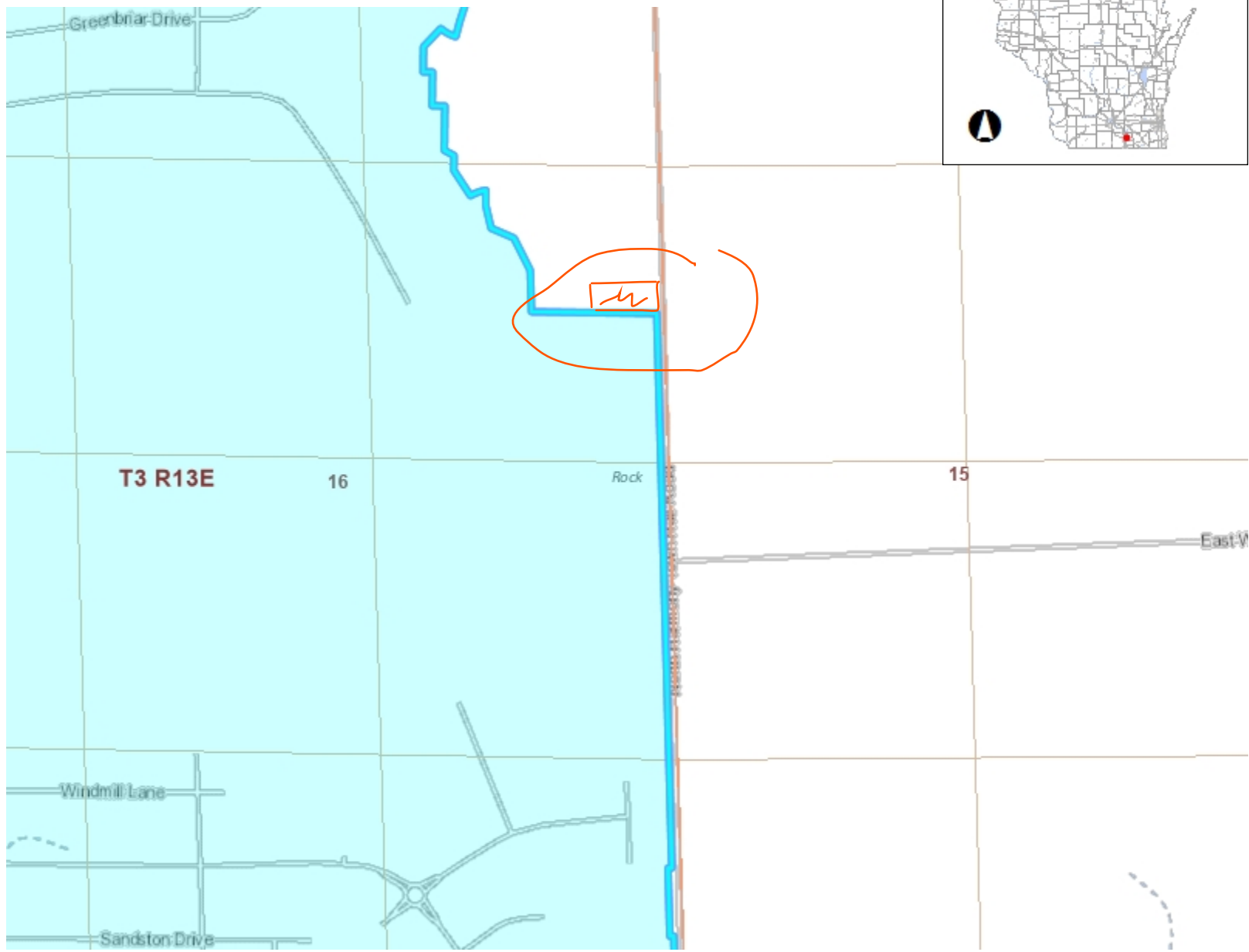
Fax: (608) 264-6104

(March 2018)





# Surface Water Data Viewer Map



- Legend**
- Township
  - Section
  - Quarter-Quarter
  - County Boundary
  - Cities, Towns & Villages**
  - City
  - Village
  - Civil Town
  - Municipality
  - State Boundaries
  - County Boundaries
  - Major Roads**
  - Interstate Highway
  - State Highway
  - US Highway
  - County and Local Roads**
  - County HWY
  - Local Road
  - Railroads
  - Tribal Lands
  - Rivers and Streams
  - Intermittent Streams
  - Lakes and Open water



NAD\_1983\_HARN\_Wisconsin\_TM

1: 7,920

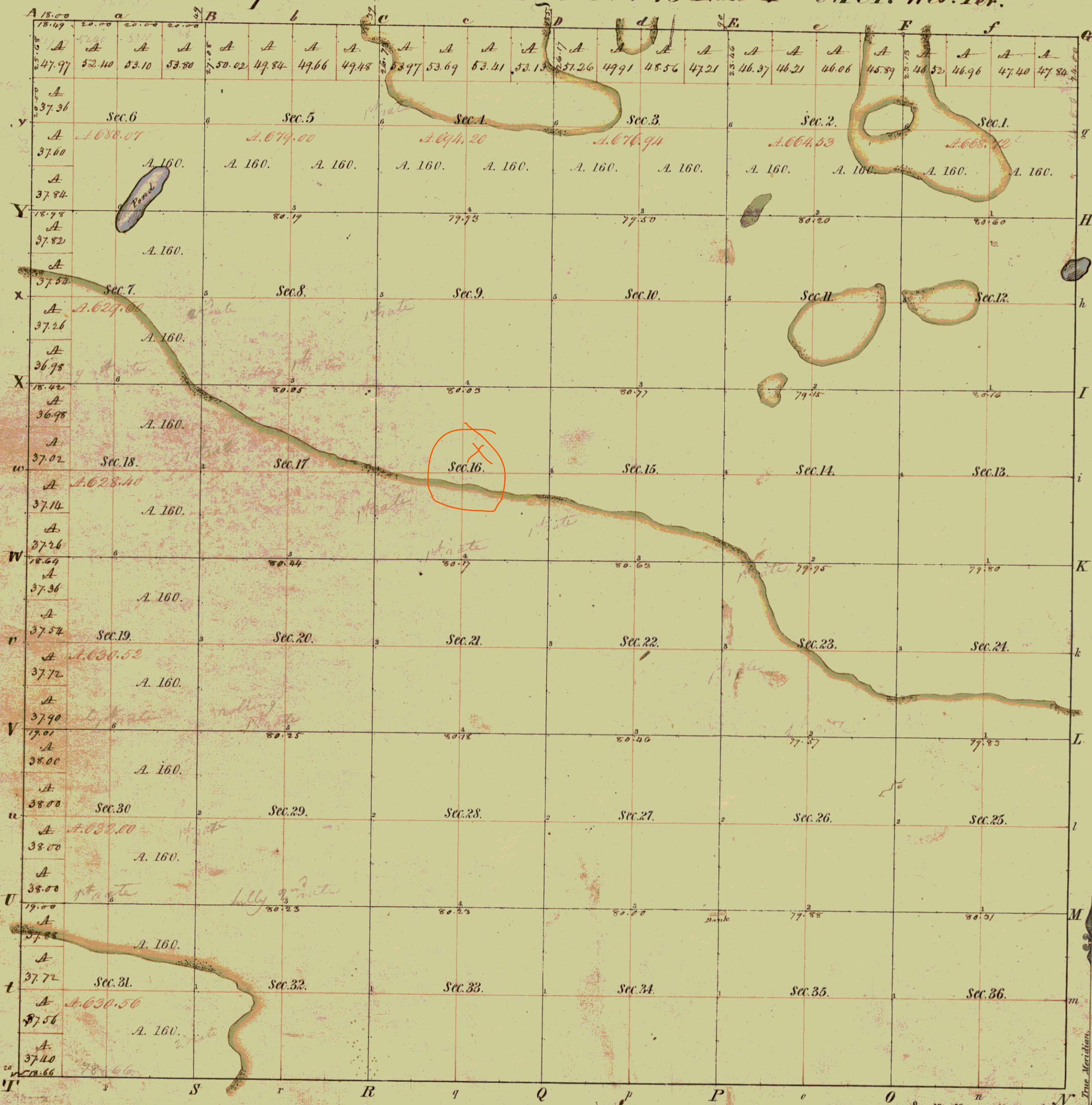
DISCLAIMER: The information shown on these maps has been obtained from various sources, and are of varying age, reliability and resolution. These maps are not intended to be used for navigation, nor are these maps an authoritative source of information about legal land ownership or public access. No warranty, expressed or implied, is made regarding accuracy, applicability for a particular use, completeness, or legality of the information depicted on this map. For more information, see the DNR Legal Notices web page: <http://dnr.wi.gov/legal/>

## Notes



Township No 3, Range No 13 East 4th Mer. Wis. Ter.

*Lyon - 3-13E-4th Mer. Wisconsin*



Posts	Courses	Ch. <sup>c</sup> Lk. <sup>c</sup>	Posts	Courses	Ch. <sup>c</sup> Lk. <sup>c</sup>	Posts	Courses	Ch. <sup>c</sup> Lk. <sup>c</sup>

Total number of Acres 23,214.54

Surveys Designated	By Whom Surveyed	Date of Contract	Amount of Surveys	When Surveyed	When p <sup>r</sup> ior and ch. <sup>c</sup> in the Sur. Gen <sup>l</sup> acc <sup>t</sup>
Township lines	Mullett & Prink	1 <sup>st</sup> Aug. 1835	M. Ch. <sup>s</sup> Lks. 24 .. 86 .. 34	4 <sup>th</sup> of 1835	2 <sup>nd</sup> of 1836
Subdivisions	Olson Lyon	7 <sup>th</sup> Jan'y. 1836	60 .. 20 .. 61	2 <sup>nd</sup> of 1836	3 <sup>rd</sup> of "

The above Map of Township No 3 North of Range No 13 E of the 4<sup>th</sup> Principal Meridian Wisconsin Ter. is strictly conformable to the field notes of the survey thereof on file in this Office, which have been examined and approved.

Surveyor General's Office,  
Cincinnati, Jan'y. 19. 1837

*Robt. G. Lytle* Sur. Gen.





**TONY EVERS**

GOVERNOR

**KATHY BLUMENFELD**

SECRETARY

**Municipal Boundary Review**

PO Box 1645, Madison WI 53701

Voice (608) 264-6102 Fax (608) 264-6104

Email: [wimunicipalboundaryreview@wi.gov](mailto:wimunicipalboundaryreview@wi.gov)

Web: <http://doa.wi.gov/municipalboundaryreview>

September 3, 2024

PETITION FILE NO. 14689

LORENA STOTTLER, CLERK  
CITY OF JANESVILLE  
PO BOX 5005  
JANESVILLE, WI 53547-5005

TIM TOLLEFSON, CLERK  
TOWN OF HARMONY  
5818 N KENNEDY RD  
MILTON, WI 53563-9425

Subject: J CALNAVEZ COMPANY ANNEXATION

The proposed annexation submitted to our office on August 14, 2024, has been reviewed and found to be in the public interest. In determining whether an annexation is in the public interest, s. 66.0217 (6), Wis. Stats. requires the Department to examine "[t]he shape of the proposed annexation and the homogeneity of the territory with the annexing village or city..." so as, to ensure the resulting boundaries are rational and compact. The statute also requires the Department to consider whether the annexing city or village can provide needed municipal services to the territory. The subject petition is for territory that is reasonably shaped and contiguous to the City of Janesville, which is able to provide needed municipal services.

The Department reminds clerks of annexing municipalities of the requirements of s. 66.0217 (9)(a), Wis. Stats., which states:

"The clerk of a city or village which has annexed shall file immediately with the secretary of administration a certified copy of the ordinance, certificate and plat, and shall send one copy to each company that provides any utility service in the area that is annexed. The clerk shall record the ordinance with the register of deeds and file a signed copy of the ordinance with the clerk of any affected school district..."

State and federal aids based on population and equalized value may be significantly affected through failure to file with the Department of Administration. Please file a copy of your annexing ordinance, including a statement certifying the population of the annexed territory. **Please include your MBR number 14689 with your ordinance.** Ordinance filing checklist available at <http://mds.wi.gov/>, click on "Help on How to Submit Municipal Records". Email scanned copy of required materials (color scan maps with color) to [mds@wi.gov](mailto:mds@wi.gov) or mail to: Wisconsin Department of Administration, Municipal Boundary Review, PO Box 1645, Madison WI 53701-1645.

The petition file is available for viewing at: <http://mds.wi.gov/View/Petition?ID=2763>  
Please call me at (608) 264-6102, should you have any questions concerning this annexation review.

Sincerely,

Erich Schmidtke, Municipal Boundary Review

cc: petitioner