

Request for Annexation Review

Wisconsin Department of Administration

WI Dept. of Administration
Municipal Boundary Review
PO Box 1645, Madison WI 53701
608-264-6102
wimunicipalboundaryreview@wi.gov
<https://doa.wi.gov/municipalboundaryreview>

**Online Submittal and Payment: Instead of this form go to <https://wi.accessgov.com/public/Forms/Page/doa-dir/dir-annexation/>
This will speed up the process by eliminating the time it used to take to mail the check to us.**

Petitioner Information

Name: **Beaver Dam Unified School District-Mark DiStefano, Superintendent**

Phone: **(920) 885-7300 EXT 1111**

Email: **distefanom@bdusd.org**

Contact Information if different than petitioner:

Representative's Name: **Ben Buchda**

Phone: **(608) 242-6615**

E-mail: **bbuchda@msa-ps.com**

1. Town(s) where property is located: **Town of Beaver Dam**

2. Petitioned City or Village: **City of Beaver Dam**

3. County where property is located: **Dodge**

4. Population of the territory to be annexed: **0**

5. Area (in acres) of the territory to be annexed: **40.454**

6. Tax parcel number(s) of territory to be annexed (if the territory is part or all of an existing parcel):
004-1114-0923-004, 004-1114-0922-022

Include these required items with this form:

- Legal Description meeting the requirements of [s.66.0217 \(1\) \(c\)](#) [see attached annexation guide]
- Map meeting the requirements of [s. 66.0217 \(1\) \(g\)](#) [see attached annexation guide]
- Signed Petition or Notice of Intent to Circulate [see attached annexation guide]
- Check or money order covering review fee [see next page for fee calculation]

(June 2024)

received 08/20/24
SCANNED
08/21/24

Annexation Review Fee Schedule

A Guide for Calculating the Fee Required by ss.16.53 (4) and 66.0217, Wis. Stats.

Required Fees

There is an initial filing fee and a variable review fee

\$350 Initial Filing Fee (required with the first submittal of all petitions)
\$200 – 2 acres or less
\$350 – 2.01 acres or more

\$800 Review Fee (required with all annexation submittals except those that consist ONLY of road right-of-way)
\$200 – 2 acres or less
\$600 – 2.01 to 10 acres
\$800 – 10.01 to 50 acres
\$1,000 – 50.01 to 100 acres
\$1,400 – 100.01 to 200 acres
\$2,000 – 200.01 to 500 acres
\$4,000 – Over 500 acres

\$1,150 TOTAL FEE DUE (Add the Filing Fee to the Review Fee)

Include check or money order, payable to: **Department of Administration**

DON'T attach the check with staples, tape, ...

**THE DEPARTMENT WILL NOT PROCESS
AN ANNEXATION PETITION THAT IS NOT ACCOMPANIED
BY THE REQUIRED FEE.**

**THE DEPARTMENT'S 20-DAY STATUTORY REVIEW PERIOD
COMMENCES UPON RECEIPT OF THE PETITION AND REVIEW FEE**

Shaded Area for Office Use Only

Date fee & form received: 08/20/24

Payer: Beaver Dam Unified School District

Check Number: 97990

Check Date: 08/16/24

Amount: \$1,150.

RECEIVED 08/20/24

SCANNED

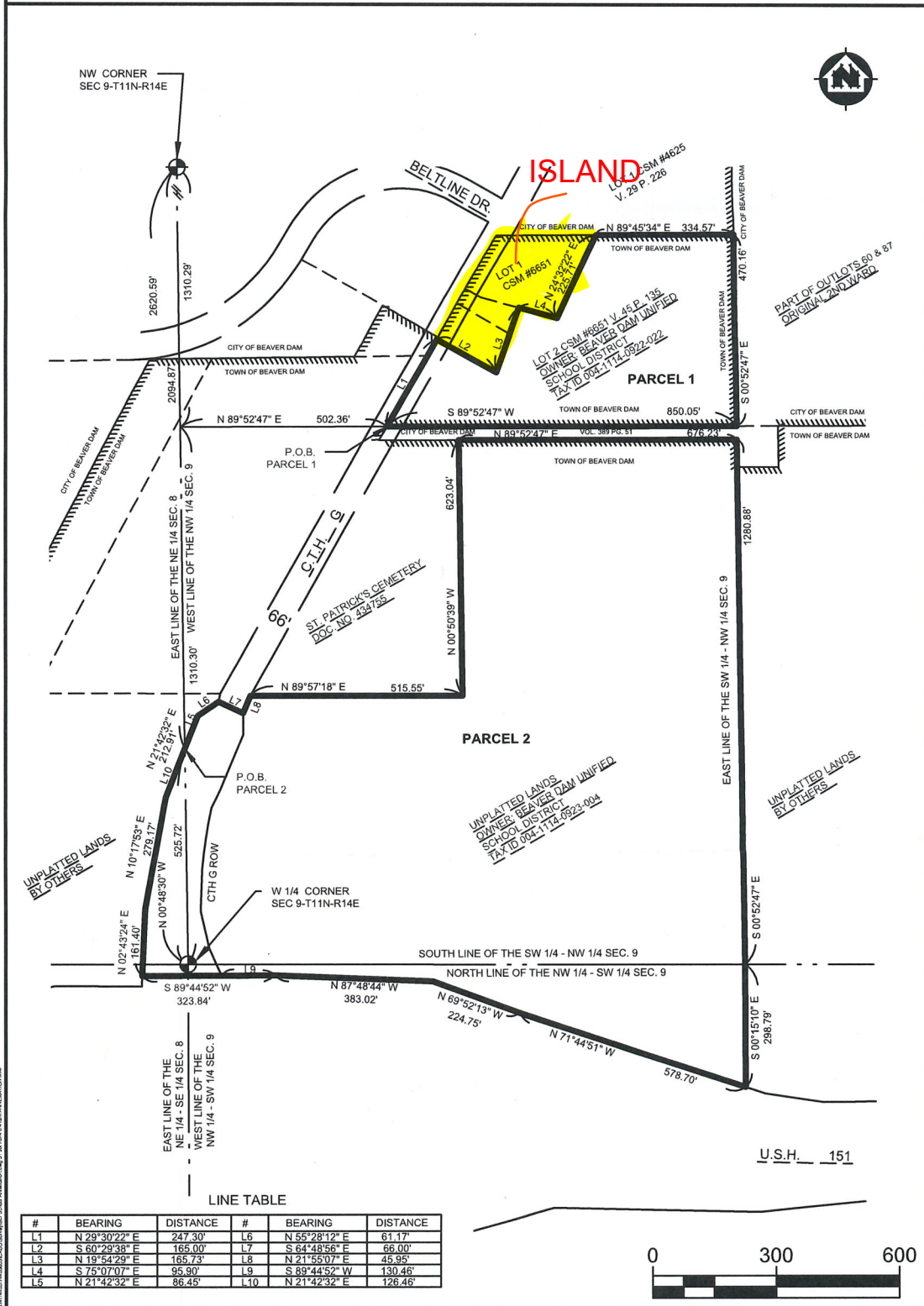
08/21/24



ENGINEERING | ARCHITECTURE | SURVEYING
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 201 Corporate Drive, Beaver Dam WI 53916
 (920) 887-4242 www.msa-ps.com
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PROJECT NO.	14455003
DRAWN BY:	B. Buchda
CHECKED BY:	
FILE:	BD SCHOOL ANNEXATION.DWG
SHEET NO.	1 OF 2

ANNEXATION MAP



LINE TABLE

#	BEARING	DISTANCE	#	BEARING	DISTANCE
L1	N 29°30'22" E	247.30'	L6	N 55°28'12" E	61.17'
L2	S 60°29'38" E	165.00'	L7	S 54°48'56" E	66.00'
L3	N 19°54'23" E	165.73'	L8	N 21°55'07" E	45.95'
L4	S 75°07'07" E	95.90'	L9	S 89°44'52" W	130.46'
L5	N 21°42'32" E	86.45'	L10	N 21°42'32" E	126.46'

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PROJECT NO. 14455003
DRAWN BY: B. Buchda
CHECKED BY:
FILE: BD SCHOOL ANNEXATION.DWG
SHEET NO. 2 OF 2

ANNEXATION LEGALS

PARCEL 1

LOT 2 OF CSM #6651 AS RECORDED AS DOCUMENT NO. 1171838 IN THE DODGE COUNTY REGISTER OF DEEDS OFFICE AND LOCATED IN THE NW 1/4 OF THE NW 1/4 OF SECTION 9, TOWN 11 NORTH, RANGE 14 EAST, TOWN OF BEAVER DAM, DODGE COUNTY, WISCONSIN AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING at the W 1/4 Corner of Section 9, Town 11 North, Range 14 East, in the Town of Beaver Dam, Dodge County, Wisconsin, thence N 00°48'30" W, 1310.30 feet along the west line of the NW 1/4 of said Section 9 to the westerly extension of the south line of Lot 2 of CSM #6651; thence N 89°52'47" E, 502.36 feet to the SW corner of Lot 2 of CSM #6651 and the **POINT OF BEGINNING**; thence N 29°30'22" E, 247.30 feet along the west line of said Lot 2; thence S 60°29'38" E, 165.00 feet along the west line of said Lot 2; thence N 19°54'29" E, 165.73 feet along the west line of said Lot 2; thence S 75°07'07" E, 95.90 feet along the west line of said Lot 2; thence N 24°32'22" E, 225.71 feet along the west line of said Lot 2 to the NW corner of Lot 2 of CSM #6651; thence N 89°45'34" E, 334.57 feet along the north line of Lot 2 of CSM #6651 to the NE corner of Lot 2 of CSM #6651; thence S 00°52'47" E, 470.16 feet along the east line of Lot 2 of CSM #6651 to the SE corner of Lot 2 of CSM #6651; thence S 89°52'47" W, 850.05 feet along the south line of Lot 2 of CSM #6651 to the **POINT OF BEGINNING**.

PARCEL 2

LANDS BEING LOCATED IN A PART OF THE SW 1/4 OF THE NW 1/4, A PART OF THE NW 1/4 OF THE SW 1/4 OF SECTION 9, A PART OF THE SE 1/4 OF THE NE 1/4 AND A PART OF THE NE 1/4 OF THE SE 1/4 OF SECTION 8 ALL IN TOWN 11 NORTH, RANGE 14 EAST IN THE TOWN OF BEAVER DAM, DODGE COUNTY, WISCONSIN.

COMMENCING at the W 1/4 Corner of Section 9, Town 11 North, Range 14 East, in the Town of Beaver Dam, Dodge County, Wisconsin, thence N 00°48'30" W, 552.72 feet along the west line of the NW 1/4 of said Section 9 to the westerly right of way of CTH G and the **POINT OF BEGINNING**; thence N 21°42'32" E, 86.45 feet along the westerly right of way of CTH G; thence N 55°28'12" E, 61.17 feet along the westerly right of way of CTH G; thence S 64°48'56" E, 66.00 feet to the easterly right of way of CTH G; thence N 21°55'07" E, 45.95 feet along the easterly right of way of CTH G to the south line of St. Patrick's Cemetery; thence N 89°57'18" E, 515.55 feet along the south line of St. Patrick's Cemetery to the east line of St. Patrick's Cemetery; thence N 00°50'39" W, 623.04 feet along the east line of St. Patrick's Cemetery to the south line of lands described in Volume 389 on Page 51 in the Dodge County Register of Deeds Office; thence N 89°52'47" E, 676.23 feet along the south line of lands described in Volume 389 Page 51 to the east line of the SW 1/4 of the NW 1/4 of said Section 9; thence S 00°52'47" E, 1280.88 feet along the east line of the SW 1/4 of the NW 1/4 to the SE corner of the SW 1/4 of the NW 1/4; thence S 00°15'10" E, 298.79 feet along the east line of the NW 1/4 of the SW 1/4 of said Section 9 to the northerly right of way of USH 151; thence N 71°44'51" W, 578.70 feet along the northerly right of way of USH 151; thence N 69°52'13" W, 224.75 feet along the northerly right of way of USH 151; thence N 87°48'44" W, 383.02 feet along the northerly right of way of USH 151; thence S 89°44'52" W, 323.84 feet along the northerly right of way of USH 151 and it's extension thereof to a point in the westerly right of way of CTH G; thence N 02°43'24" E, 161.40 feet along the westerly right of way of CTH G; thence N 10°17'53" E, 279.17 feet along the westerly right of way of CTH G; thence N 21°42'32" E, 126.46 feet along the westerly right of way of CTH G to the **POINT OF BEGINNING**.

525.72

D:\14455003\BD School Annexation.dwg 31 Jul 2014 11:28am LRS/LS

received
08/20/24

SCANNED
08/21/24

PETITION FOR ANNEXATION

The undersigned, constituting 100 percent of the owners of the following described territory located in the Town of Beaver Dam, Dodge County, Wisconsin, lying contiguous to the City of Beaver Dam, petition the Honorable Mayor and City Council of Beaver Dam, WI to annex the territory described below and shown upon the attached map, as permitted by Chapter 66 of the Wisconsin Statutes, to the City of Beaver Dam, Dodge County, Wisconsin.

PARCEL 1:

LOT 2 OF CSM #6651 AS RECORDED AS DOCUMENT NO. 1171838 IN THE DODGE COUNTY REGISTER OF DEEDS OFFICE AND LOCATED IN THE NW 1/4 OF THE NW 1/4 OF SECTION 9, TOWN 11 NORTH, RANGE 14 EAST, TOWN OF BEAVER DAM, DODGE COUNTY, WISCONSIN.

Said Parcel contains 6.174 acres

PARCEL 2:

LANDS BEING LOCATED IN A PART OF THE SW 1/4 OF THE NW 1/4, A PART OF THE NW 1/4 OF THE SW 1/4 OF SECTION 9, A PART OF THE SE 1/4 OF THE NE 1/4 AND A PART OF THE NE 1/4 OF THE SE 1/4 OF SECTION 8 ALL IN TOWN 11 NORTH, RANGE 14 EAST IN THE TOWN OF BEAVER DAM, DODGE COUNTY, WISCONSIN.

COMMENCING at the W 1/4 corner of Section 9, Town 11 North, Range 14 East, in the Town of Beaver Dam, Dodge County, Wisconsin, thence N 00°48'30" W, 552.72 feet along the west line of the NW 1/4 of said Section 9 to the westerly right of way of CTH G and the **POINT OF BEGINNING**; thence N 21°42'32" E, 86.45 feet along the westerly right of way of CTH G; thence N 55°28'12" E, 61.17 feet along the westerly right of way of CTH G; thence S 64°48'56" E, 66.00 feet to the easterly right of way of CTH G; thence N 21°55'07" E, 45.95 feet along the easterly right of way of CTH G to the south line of St. Patrick's Cemetery; thence N 89°57'18" E, 515.55 feet along the south line of St. Patrick's Cemetery to the east line of St. Patrick's Cemetery; thence N 00°50'39" W, 623.04 feet along the east line of St. Patrick's Cemetery to the south line of lands described in Volume 389 Page 51 in the Dodge County Register of Deeds Office; thence N 89°52'47" E, 676.23 feet along the south line of lands described in Volume 389 Page 51 to the east line of the SW 1/4 of the NW 1/4 of said Section 9; thence S

REC'D 08/20/24
SCANNED
08/21/24

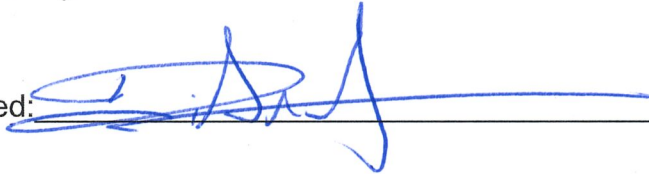
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Said Parcel contains 34.280 acres

There are 0 persons residing in the territory.

Dated July 31 2024

Signed: _____



Mark DiStefano – Superintendent Beaver Dam Unified School District

400 E. Burnett Street, Beaver Dam, WI 53916

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SCANNED
08/21/24

Annexation Review Questionnaire

Wisconsin Department of Administration

WI Dept. of Administration
Municipal Boundary Review
PO Box 1645
Madison WI 53701
608-264-6102 Fax: 608-264-6104
wimunicipalboundaryreview@wi.gov
<http://doa.wi.gov/municipalboundaryreview>

Petitioner: **Beaver Dam Unified School District**

Petition Number: **14691**

1. Territory to be annexed: From **TOWN OF BEAVER DAM** To **CITY OF BEAVER DAM**

2. Area (Acres): 40.454

3. Pick one: Property Tax Payments

OR Boundary Agreement

a. Annual town property tax on territory to be annexed:

\$ 0.00

a. Title of boundary agreement _____

b. Year adopted _____

b. Total that will be paid to Town

(annual tax multiplied by 5 years): 0.00

c. Participating jurisdictions _____

d. Statutory authority (pick one)

c. Paid by: Petitioner City Village

s.66.0307 s.66.0225 s.66.0301

Other: _____

4. Resident Population: Electors: 0 Total: 0

5. Approximate **present land use** of territory:

Residential: _____% Recreational: _____% Commercial: _____% Industrial: _____%

Undeveloped: 100%

6. If territory is undeveloped, what is the **anticipated use**?

Residential: _____% Recreational: _____% Commercial: _____% Industrial: _____%

Other: 100%

Comments: Anticipated use is a new middle school for Beaver Dam Unified School District.

7. Has a preliminary or final plat been submitted to the Plan Commission: Yes No

Plat Name: n/a

8. What is the **nature of land use adjacent** to this territory in the city or village?

Commercial, agricultural, utility, undeveloped, residential

In the town?: Residential, agricultural, cemetery

9. What are the **basic service needs** that precipitated the request for annexation?

Sanitary sewer Water supply Storm sewers

Police/Fire protection EMS Zoning

Other _____

10. Is the city/village or town capable of providing needed utility services?

City/Village Yes No Town Yes No

If yes, approximate timetable for providing service: City/Village Town

<u>Sanitary Sewers</u> immediately	<input checked="" type="checkbox"/>	<input type="checkbox"/>
or, write in number of years.	_____	_____
<u>Water Supply</u> immediately	<input checked="" type="checkbox"/>	<input type="checkbox"/>
or, write in number of years.	_____	_____

Will provision of sanitary sewers and/or water supply to the territory proposed for annexation require capital expenditures (i.e. treatment plant expansion, new lift stations, interceptor sewers, wells, water storage facilities)?

Yes No

If yes, identify the nature of the anticipated improvements and their probable costs: _____

11. Planning & Zoning:

- a. Do you have a comprehensive plan for the City/Village/Town? Yes No
Is this annexation consistent with your comprehensive plan? Yes No

b. How is the annexation territory now zoned? Single Family Residential, Conservancy

c. How will the land be zoned and used if annexed? (Anticipated) Zoned - Single Family Residential, Use - Middle School

12. Elections: New ward or Existing ward? Will the annexation create a new ward or join an existing ward? For more information, please contact the Wisconsin Election Commission at (608) 266-8005, elections@wi.gov or see their annexation checklist here: <http://elections.wi.gov/forms/el-100>

13. Other relevant information and comments bearing upon the public interest in the annexation:

None.

Prepared by: Town City Village

Name: Todd M Janssen

Email: tjanssen@ci.beaverdam.wi.gov

Phone: 920-356-2543

Date: 08/27/2024

Please **RETURN PROMPTLY** to:

wimunicipalboundaryreview@wi.gov

Municipal Boundary Review

PO Box 1645, Madison WI 53701

Fax: (608) 264-6104

(March 2018)

REAL PROPERTY LISTERS ANNEXATION REVIEW

1. Territory to be annexed: 004-1114-0922-022 & 004-1114-0923-004	From Town of: Beaver Dam	To City/Village of: Beaver Dam
--	-----------------------------	-----------------------------------

2. Checklist: (Y) Yes; (N) No; (NA) Not applicable; (NC) Not checked

Location and Position

Y (1) Location description by government lot, recorded private claim, ¼ - ¼ section, section, township, range and county

Y (2) Contiguous with existing village/city boundaries

N (3) Creates an island area in Township (completely surrounded by city)

N (4) Creates an island area in City (completely surrounded by town)

Petition and Map Information

Y (1) Identify owner(s) of annexed land

Y (2) Identify parcel ID numbers included in annexation.

N/A (3) Identify parcel ID numbers being split by annexation

Y (4) North arrow

Y (5) Graphic Scale

Y (6) Streets and Highways shown and identified

Y (7) Legend

Y (8) Total area/acreage of annexation

3. Other relevant information and comments:

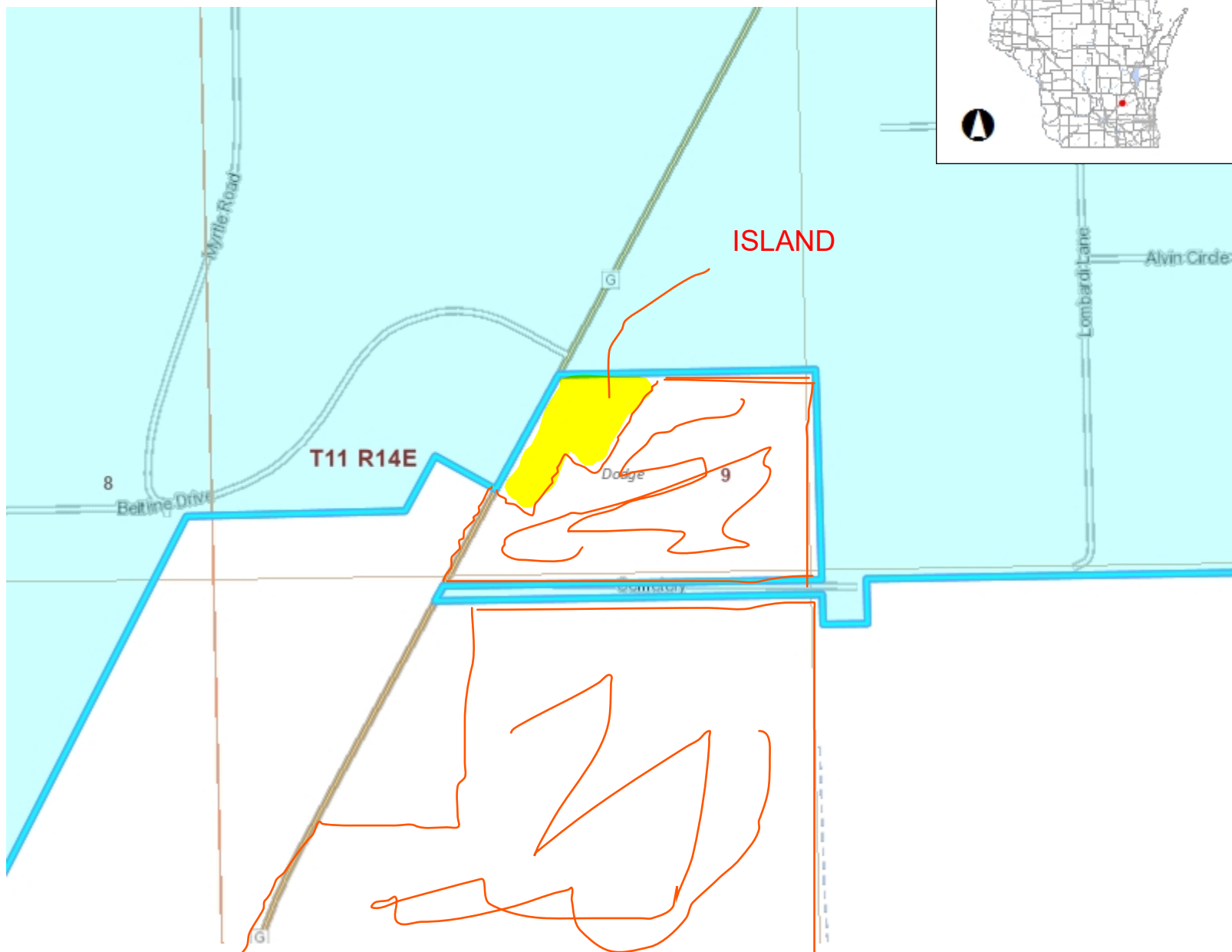
I HAVE SPOKEN WITH BEN BUCHDA AT MSA ABOUT AN ISSUE WITH THE LEGAL DESCRIPTION. IT DOESN'T MATCH THE MAP (DIMENSION TO POB IS CORRECT ON THE MAP AS 525.72 BUT DESCRIPTION SHOWS 552.72 CREATING A CLOSURE ISSUE). BEN HAS TOLD ME THE PROBLEM WILL BE RESOLVED IN THE FINAL VERSION. I HAVE NO OTHER CONCERNS.

Prepared by: David Addison _____
 Title: LIO _____
 Phone: 920-386-3773 _____
 Date: _09/04/2024 _____

Please **RETURN PROMPTLY** to:
 Municipal Boundary Review
 PO Box 1645
 Madison WI 53701
 (608) 264-6102 **FAX** (608) 264-6104
wimunicipalboundaryreview@wi.gov



Surface Water Data Viewer Map



- Legend**
- Township
 - Section
 - Quarter-Quarter
 - County Boundary
 - Cities, Towns & Villages**
 - City
 - Village
 - Civil Town
 - Municipality
 - State Boundaries
 - County Boundaries
 - Major Roads**
 - Interstate Highway
 - State Highway
 - US Highway
 - County and Local Roads**
 - County HWY
 - Local Road
 - Railroads
 - Tribal Lands
 - Railroads
 - Rivers and Streams
 - Intermittent Streams
 - Lakes and Open water



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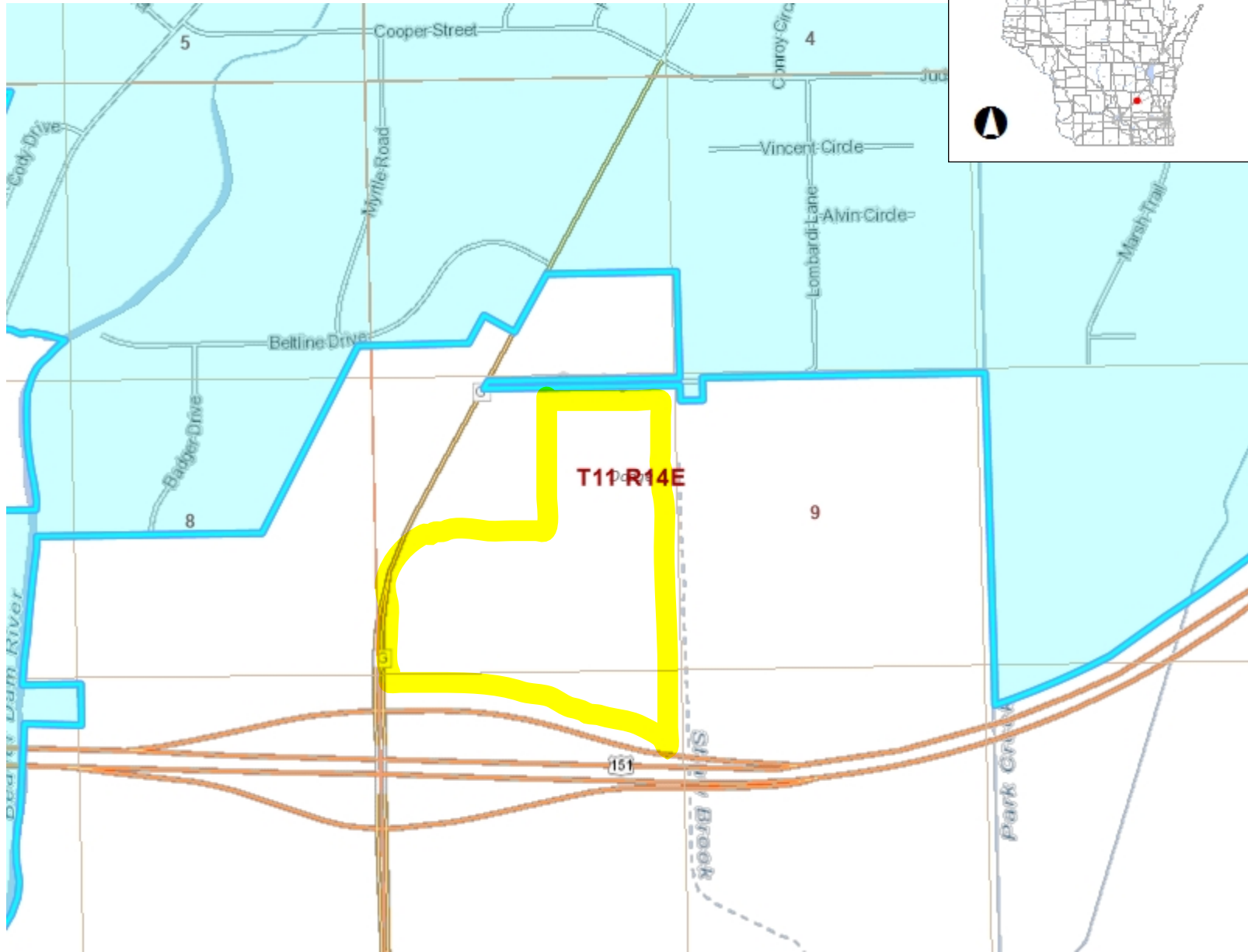
1: 3,960

DISCLAIMER: The information shown on these maps has been obtained from various sources, and are of varying age, reliability and resolution. These maps are not intended to be used for navigation, nor are these maps an authoritative source of information about legal land ownership or public access. No warranty, expressed or implied, is made regarding accuracy, applicability for a particular use, completeness, or legality of the information depicted on this map. For more information, see the DNR Legal Notices web page: <http://dnr.wi.gov/legal/>

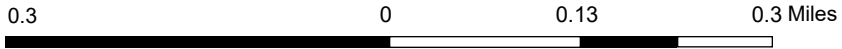
Notes



Surface Water Data Viewer Map



- Legend**
- Township
 - Section
 - Quarter-Quarter
 - County Boundary
 - Cities, Towns & Villages**
 - City
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NAD_1983_HARN_Wisconsin_TM

1: 7,920

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Notes



TONY EVERS

GOVERNOR

KATHY BLUMENFELD

SECRETARY

Municipal Boundary Review

PO Box 1645, Madison WI 53701

Voice (608) 264-6102 Fax (608) 264-6104

Email: wimunicipalboundaryreview@wi.gov

Web: <http://doa.wi.gov/municipalboundaryreview>

September 10, 2024

PETITION FILE NO. 14691

TRACEY FERRON, CLERK
CITY OF BEAVER DAM
205 S LINCOLN AVENUE
BEAVER DAM, WI 53916-2323

AIMEE MALLON, CLERK
TOWN OF BEAVER DAM
W8540 COUNTY RD W
BEAVER DAM, WI 53916-9422

Subject: BEAVER DAM UNIFIED SCHOOL DISTRICT ANNEXATION

The proposed annexation submitted to our office on August 21, 2024, has been reviewed and found to be in the public interest. In determining whether an annexation is in the public interest, s. 66.0217 (6), Wis. Stats. requires the Department to examine "[t]he shape of the proposed annexation and the homogeneity of the territory with the annexing village or city..." so as, to ensure the resulting boundaries are rational and compact. The statute also requires the Department to consider whether the annexing city or village can provide needed municipal services to the territory. The subject petition is for territory that is reasonably shaped and contiguous to the City of Beaver Dam, which is able to provide needed municipal services.

Note: The 552.72' tie length shown in the Parcel 2 legal description should be changed to 525.72' to agree with the scale map.

The Department reminds clerks of annexing municipalities of the requirements of s. 66.0217 (9)(a), Wis. Stats., which states:

"The clerk of a city or village which has annexed shall file immediately with the secretary of administration a certified copy of the ordinance, certificate and plat, and shall send one copy to each company that provides any utility service in the area that is annexed. The clerk shall record the ordinance with the register of deeds and file a signed copy of the ordinance with the clerk of any affected school district..."

State and federal aids based on population and equalized value may be significantly affected through failure to file with the Department of Administration. Please file a copy of your annexing ordinance, including a statement certifying the population of the annexed territory. **Please include your MBR number 14691 with your ordinance.** Ordinance filing checklist available at <http://mds.wi.gov/>, click on "Help on How to Submit Municipal Records". Email scanned copy of required materials (color scan maps with color) to mds@wi.gov or mail to: Wisconsin Department of Administration, Municipal Boundary Review, PO Box 1645, Madison WI 53701-1645.

The petition file is available for viewing at: <http://mds.wi.gov/View/Petition?ID=2765>

Please call me at (608) 264-6102, should you have any questions concerning this annexation review.

Sincerely,

A handwritten signature in black ink, appearing to read "Erich Schmidtke". The signature is fluid and cursive, written over a white background.

Erich Schmidtke, Municipal Boundary Review

cc: petitioner