# Request for Annexation Review

### Wisconsin Department of Administration

WI Dept. of Administration
Municipal Boundary Review
PO Box 1645, Madison WI 53701
608-264-6102
wimunicipalboundaryreview@wi.gov
https://doa.wi.gov/municipalboundaryreview

Online Submittal and Payment: Instead of this form go to https://wi.accessgov.com/public/Forms/Page/doa-dir/dir-annexation/
This will speed up the process by eliminating the time it used to take to mail the check to us.

Petitioner Information

· · · · · · · · · · · · · · · · · · ·
Name: Georgianna Dee
Phone: 262-623-0201
Email: gigi@asi-wi.com
Contact Information if different than petitioner:
Representative's Name:
Phone:
E-mail:
1. Town(s) where property is located: Barton
2. Petitioned City or Village: City of West Bend
3. County where property is located: Washington
4. Population of the territory to be annexed: 0
5. Area (in acres) of the territory to be annexed: 53.924
6. Tax parcel number(s) of territory to be annexed (if the territory is part or all of an existing parcel): 0037, 003500A, 003500Z

Include these required items with this form:

- 1. \( \subseteq \text{Legal Description meeting the requirements of } \frac{\text{s.66.0217 (1) (c)}}{\text{[see attached annexation guide]}} \)
- 2. Map meeting the requirements of s. 66.0217 (1) (g) [see attached annexation guide]
- 3. Signed Petition or Notice of Intent to Circulate [see attached annexation guide]

(June 2024)

# **Annexation Review Fee Schedule**

A Guide for Calculating the Fee Required by ss.16.53 (4) and 66.0217, Wis. Stats.

#### **Required Fees**

There is an initial filing fee and a variable review fee

\$350 Initial Filing Fee (required with the first submittal of all petitions)

\$200 - 2 acres or less

\$350 - 2.01 acres or more

\$1000 Review Fee (required with all annexation submittals except those that consist ONLY of road right-of-way)

\$200 - 2 acres or less

\$600 - 2.01 to 10 acres

\$800 - 10.01 to 50 acres

\$1,000 - 50.01 to 100 acres

\$1,400 - 100.01 to 200 acres

\$2,000 - 200.01 to 500 acres

\$4,000 - Over 500 acres

\$1350 TOTAL FEE DUE (Add the Filing Fee to the Review Fee)

Include check or money order, payable to: Department of Administration

DON'T attach the check with staples, tape, ...

THE DEPARTMENT WILL NOT PROCESS
AN ANNEXATION PETITION THAT IS NOT ACCOMPANIED
BY THE REQUIRED FEE.

THE DEPARTMENT'S 20-DAY STATUTORY REVIEW PERIOD COMMENCES UPON RECEIPT OF THE PETITION AND REVIEW FEE

Shaded Area for Office Use Only	
Date fee & form received: 09 03 2024	
Payer: DEE FARM ENTERPRISES LLE	Check Number: <u>5034</u>
	Check Date: <u>0&amp; (</u> 47) 2년
	Check Date: <u>08 (+7) 24</u> Amount: <u>₹1, 350. 59</u>

#### ANNEXATION SUBMITTAL GUIDE

**s.** 66.0217 (5) THE PETITION

required by s. 66.0217 (4).

State the purpose of the petition:	-Direct annexation by unanimous approval; OR -Direct annexation by one-half approval; OR -Annexation by referendum.
Petition must be signed by:	-All owners and electors, if by unanimous approvalSee 66.0217 (3) (a), if by one-half approvalSee 66.0217 (3) (b), if by referendum.
State the population of the land to be an	nnexed.
[It is beneficial to include Parcel ID or Tax (Village or City) in the petition.]	numbers, the parcel area, and identify the annexee (Town) and annexor
reference to the government lot, private cla	legal description of the land to be annexed. The land must be described by im, quarter-section, section, town and range in which the land lies. The land must commencing from a monumented corner of the section or quarter-section, or the ral reservation, in which the land lies; OR
	n a lot or lots, or all of a block or blocks of a recorded subdivision plat or certified ace to the lot (s) and/or block (s) therein, along with the name of the plat or the certified survey map.
The land may NOT be described only be	by: -Aliquot part; -Reference to any other document (plat of survey, deed, etc.); -Exception or Inclusion; -Parcel ID or tax number.
-A tie line from the parcel to the monument	
The map must include a graphic scale.	
The map must show and identify the ex	xisting municipal boundary, in relation to the parcel being annexed.
[It is beneficial to include a North arrow, a	and identify adjacent streets and parcels on the map.]
s. 66.0217 FILING  The petition must be filed with the Clerois located.	rk of the annexing City or Village and with the Clerk of the Town in which the land

If the annexation is by one-half approval, or by referendum, the petitioner must post notice of the proposed annexation as



# DEPARTMENT OF DEVELOPMENT ANNEXATION APPLICATION

FOR OFFICE USE ONLY
Date Received:
File:
Fee Paid: Ck. #:
Special Charges Required: Yes No
Property Taxes Paid: \$
CC: Admin. Finance, Clerk, Engineering & GIS, Assessor

NOTE: AN ANNEXATION PETITION IN ACCORDANCE WITH WISCONSIN STATUTES 66.0217 MUST BE SUBMITTED WITH THIS APPLICATION

Name										
Georgianna	Georgianna Dee									
Address		19								
910 South Main St	reet			2						
City	State		Zip Code		*					
West Bend	WI		53095							
Telephone(s)										
262-623-0201										
Mobil No.										
			İ							
Fax No.										
E-Mail										
gigi@asi-wi.cor	n		1							
				·						

Owner's Agent (Please Type or Print)

Name		*						
Parish Survey & Engineering, LLC								
Address 122 Wisconsin Str	eet							
City	State	Zip Code						
West Bend	WI	53095						
Telephone(s)		1						
262-346-7800								
Mobil No.								
		i i						
Fax No.								
E-Mail								
jbohn@parishs	e.com							

1. Annexations (Attachments) from the Town of West Bend.

Town of West Bend annexations are reviewed according to the procedures contained in the October 29, 2001 Cooperative Boundary Plan between the City of West Bend and the Town of West Bend.

Annexations from the Towns of Barton, Trenton, Jackson or Farmington.

Pursuant to Wisconsin Statutes an annexation petition should be submitted to the City of West Bend in accordance to 66.0217. In accordance with 66.0217(14), the City of West Bend is required to pay annually to the town, for 5 years, an amount equal to the amount of property taxes that the town levied on the annexed territory, as shown by the tax roll under §70.65, in the year in which the annexation is final. As a condition of the annexation, the petitioner will need to pay the city the required property tax amount as calculated in part 2 of this application.

2. List the property location, Town Tax Key number(s), acreage, and equalized (full) value of each parcel as last assessed by the township.

Property Location:	SW	<sup>1</sup> / <sub>4</sub> , Section <sup>2</sup>	, T 11	$N, R^{19}$	E, Town of Barton	
1 2		,				

Parcel	Town Tax Key #	Acreage	Assessed Land Value	Land Assessed Value of Improvements		Taxing Jurisdiction (Town Tax Only)
1	0037	40.00	13,000	0	13,000	TOWN OF BARTON
2	003500A	11.26	62,500	217,000	279,500	TOWN OF BARTON
3	003500Z	13.57	3,700	0	3,700	TOWN OF BARTON
4						
	¢ 296 200					

Annual Total \$296,200 5 X Total \$1,481,000

Э.	List the population of the parcel(s) proposed to be annexed.
	Adults (18 years and over) 0 Children (5-17 years) 0 Total 0
4.	List the current use(s) of the land proposed to be annexed. If there is more than one general use, record the acreage (or sq. ft.) of each listed use:  The majority of the land is cultivated cropland, with approximately acres occupied by a house and farm outbuildings.
5.	Explain the purpose of the Annexation (or Attachment): This annexation will incorporate the parcels listed above into the City of West Bend.
<ul><li>7.</li><li>8.</li><li>9.</li></ul>	What are the existing town zoning district(s) of the parcel(s):  List the requested temporary zoning district(s) pursuant to the City Zoning Code:  Does this property contain Washington County Shoreland and Wetland zoning?  If yes, the annexation map submittal to staff must identify all County Shoreland and Wetland boundaries.  Does the property contain floodplain?  Yes No  Is this land zoned "exclusive agriculture" by the Town?  Yes No  Has the property owner participated in a Farmland Preservation Program?  Yes No
	Has the property owner participated in a Farmland Preservation Program? Yes No If yes, see acknowledgement B.
1	ACKNOWLEDGEMENTS  A. Prior to City Council action on an annexation, the City of West Bend must obtain the following materials from all landowners, 1) the dedication by deed of any required street or highway right-of-way in accordance with the City of West Bend Official Map, 2) the payment of any existing special assessments or charges and, 3) the submission of a Consent and Waiver for Special Assessments for future city improvements affecting the annexed property. These requests may be incorporated into an Annexation Agreement.  B. Pursuant to the Wisconsin Department of Agriculture, Trade, and Consumer Protection, when land zoned for exclusive agricultural use is rezoned, tax credits paid out previously must be paid back to the State of Wisconsin. Please complete and submit to the Department of Agriculture, Trade, and Consumer Protection, a Notice of Rezoning or Conditional Use/Special Exception.  C. The annexation application fee includes the cost of the publications for the annexation ordinance and the cost of the zoning amendment for the city to follow-up with the assignment of permanent zoning.  D. The Department of Development staff has advised the owner/applicant if special assessments or charges are or are not due upon the annexation of this property.  Yes No
NOT	TE: In addition to the above basic land development fee, the city reserves the right to charge additional fees for the actual costs to the city to review, process, and to record development project documents and plans. The applicant will be billed, and payment shall be received, prior to the approval of the annexation.
56.02 <b>The The</b>	knowledge that the attached annexation petition and map have been prepared per Wisconsin Statutes 217, and that I have read and understand the city's annexation procedures.  application and plan set can be submitted electronically in a PDF format to: <a href="mailto:citydcd@ci.west-bend.wi.us">citydcd@ci.west-bend.wi.us</a> .  application must be signed by the property owner and can be emailed, faxed, or mailed to the DOD. Fees can nailed to the DOD within three working days.
dme	n annexation to the City of West Bend, you will be notified of your new city address, city ward, and polling place. rgency responders (Fire and Police) will be notified of the new address change as well as the United States Post ce, Public Works, Water and Sewer Utilities, West Bend School District and the West Bend Daily News.
Sign	nature of PROPERTY OWNER (Required)  Signature of AGENT
2	eorgianna Dea Joshua Bohn
rihi	ted name of Property Owner (Required)  Printed Name of Agent
Date	Date: 8/23/24

#### PETITION FOR ANNEXATION

TO:	Council	of the City	of	West Bend	<u> </u>	Wisconsin
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It is hereby requested by the sole property owner of the area proposed for annexation to annex certain property described herein lying in the Town of Barton to the City of West Bend, County of Washington, Wisconsin.

The area proposed for annexation is described as follows:

#### LEGAL DESCRIPTION

PART OF THE NORTHWEST 1/4 AND PART OF THE NORTHEAST 1/4 OF THE SOUTHWEST 1/4 OF SECTION 2, TOWNSHIP 11 NORTH, RANGE 19 EAST, IN THE TOWN OF BARTON, COUNTY OF WASHINGTON, STATE OF WISCONSIN, DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTHWEST CORNER OF THE SOUTHWEST 1/4 OF SAID SECTION 2, SAID CORNER ALSO BEING THE POINT OF BEGINNING OF THIS DESCRIPTION;

THENCE SOUTH 89°56'05" EAST, 1659.02 FEET, ALONG THE NORTH LINE OF SAID SOUTHWEST 1/4 TO THE NORTHWEST CORNER OF PARCEL 1 OF CERTIFIED SURVEY MAP 6793, RECORDED AS DOCUMENT ON. 1445239;

THENCE SOUTH 31°07'54" EAST, 667.61 FEET, ALONG THE WEST LINE OF SAID PARCEL 1;

THENCE NORTH 58°52'06" EAST, 58.00 FEET, ALONG THE WEST LINE OF SAID PARCEL 1;

THENCE SOUTH 31°07'54" EAST, 334.39 FEET, ALONG THE WEST LINE OF SAID PARCEL 1 TO THE NORTH LINE OF SCENIC VIEW NORTH, A SUBDIVISION;

THENCE SOUTH 58°54'55" WEST, 287.80 FEET, ALONG THE NORTH LINE OF BLOCK 2 OF SAID SCENIC VIEW NORTH, AND THE EASTERLY EXTENSION THEREOF, TO THE ANGLE POINT IN THE NORTH LINE OF LOT 3, OF SAID BLOCK 2;

THENCE SOUTH 89°22'11" WEST, 648.44 FEET;

THENCE SOUTH 2°52'05" EAST, 339.10 FEET, ALONG THE WEST LINE, AND THE NORTHERLY EXTENSION THEREOF OF LOT 6, BLOCK 9, SCENIC VIEW ADDITION NO. 4;

THENCE NORTH 89°48'35" WEST, 1308.81 FEET, ALONG THE SOUTH LINE OF SAID NORTHWEST 1/4 OF SAID SOUTHWEST 1/4:

THENCE NORTH 1°44'09" WEST, 1320.26 FEET, ALONG THE WEST LINE OF SAID SOUTHWEST 1/4 TO THE POINT OF BEGINNING.

CONTAINING 2,348,927 SQUARE FEET // 53.924 ACRES, MORE OR LESS.

ALSO,

PARCEL 1 OF CERTIFIED SURVEY MAP 6793, RECORDED AS DOCUMENT NO. 1445239, BEING PART OF THE NORTHEAST 1/4 OF THE SOUTHWEST 1/4, AND THE NORTHWEST 1/4 OF THE SOUTHEAST 1/4 OF SECTION 2, TOWNSHIP 11 NORTH, RANGE 19 EAST, IN THE TOWN OF BARTON, COUNTY OF WASHINGTON, STATE OF WISCONSIN.

- 1. There is one (1) property owner in the area proposed for annexation.
- The land abuts the municipality and the area to be annexed is not presently served by public wastewater facilities or public wastewater facilities are not otherwise available.
- 4. The area of land proposed for annexation, in acres, is <u>53.924</u> acres. 65.18
- 5. The population of the parcel proposed to be annexed is zero (0).
- 6. This purpose of the petition is for Direct Annexation by Unanimous Approval, per s.66.0217 (2) Wis. Stats.
- 7. Attachments to this petition include a copy of the scaled annexation map and a word document format of the legal description.

PETITIONERS REQUEST: That pursuant to Wisconsin Statutes § 66.0217, the property described herein be annexed to and included within the City of West Bend, Wisconsin.

Dated:

Signatures;

#### LEGAL DESCRIPTION

PART OF THE NORTHWEST 1/4 AND PART OF THE NORTHEAST 1/4 OF THE SOUTHWEST 1/4 OF SECTION 2, TOWNSHIP 11 NORTH, RANGE 19 EAST, IN THE TOWN OF BARTON, COUNTY OF WASHINGTON, STATE OF WISCONSIN, DESCRIBED AS FOLLOWS:

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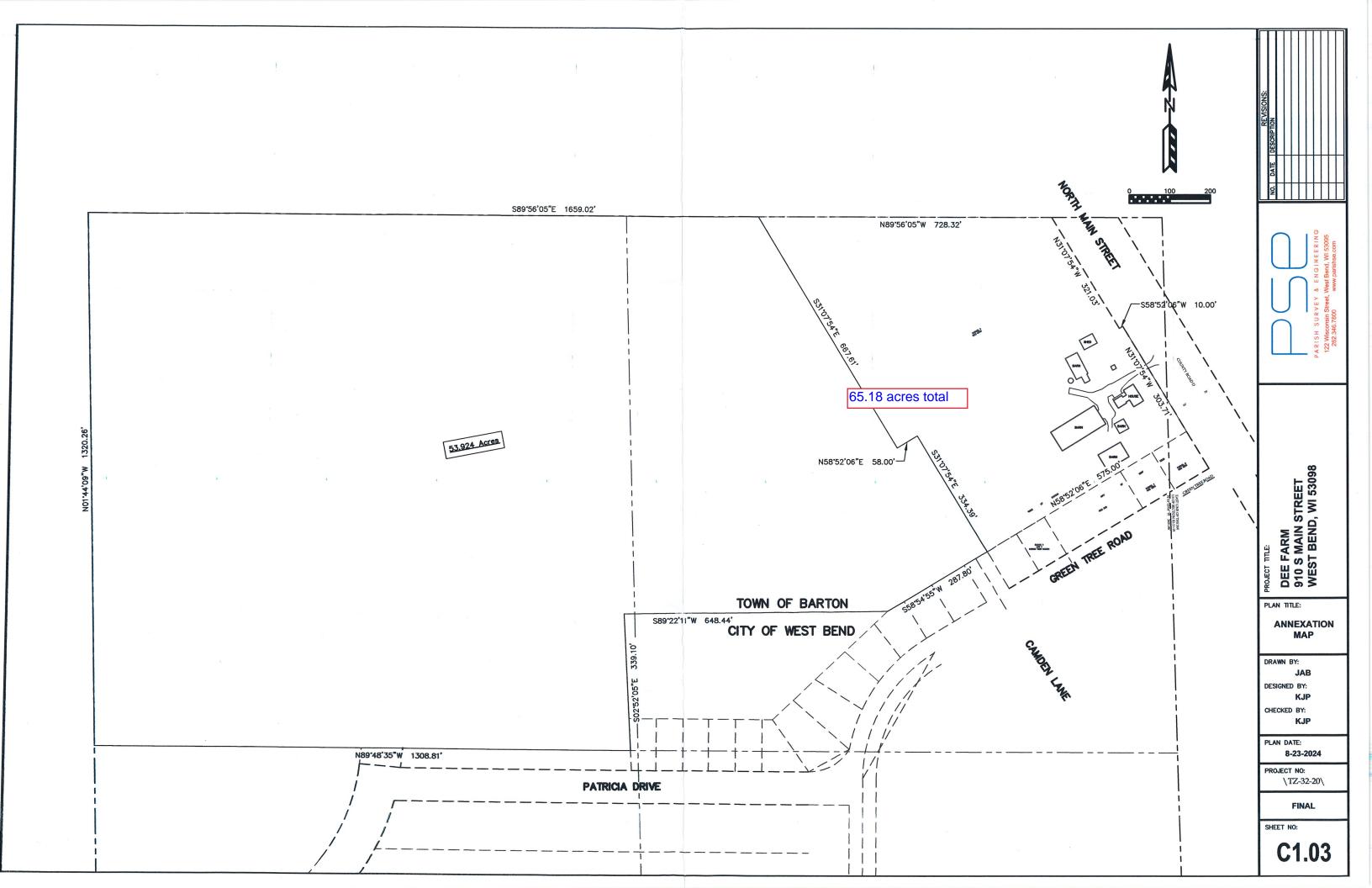
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CONTAINING 2,348,927 SQUARE FEET // 53.924 ACRES, MORE OR LESS.

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#### **REAL PROPERTY LISTERS ANNEXATION REVIEW**

1. Territory to be annexed:	From Town of:	To City/Village of:	
T2-0037, T2-0035-00A AND T2-0035-00Z	BARTON	CITY OF WEST BEND	

2. Checklist: (Y) Yes; (N) No; (NA) Not applicable; (NC) Not checked

#### **Location and Position**

- Y(1) Location description by government lot, recorded private claim, 1/4 1/4 section, section, township, range and county
- Y (2) Contiguous with existing village/city boundaries
- N (3) Creates an island area in Township (completely surrounded by city)
- N (4) Creates an island area in City (completely surrounded by town)

#### **Petition and Map Information**

- Y (1) Identify owner(s) of annexed land
- Y (2) Identify parcel ID numbers included in annexation.
- N/A (3) Identify parcel ID numbers being split by annexation
- Y (4) North arrow
- Y (5) Graphic Scale
- Y (6) Streets and Highways shown and identified
- N (7) Legend
- Y (8) Total area/acreage of annexation
- 3. Other relevant information and comments:

Prepared by: BRIAN BRAITHWAITE
Title: REAL PROPERTY LSITER

Phone: 262.335.4370 Date: 9-10-2024 Please **RETURN PROMPTLY** to:

Municipal Boundary Review

PO Box 1645 Madison WI 53701

(608) 264-6102 **FAX** (608) 264-6104 <u>wimunicipalboundaryreview@wi.gov</u>

# Annexation Review Questionnaire

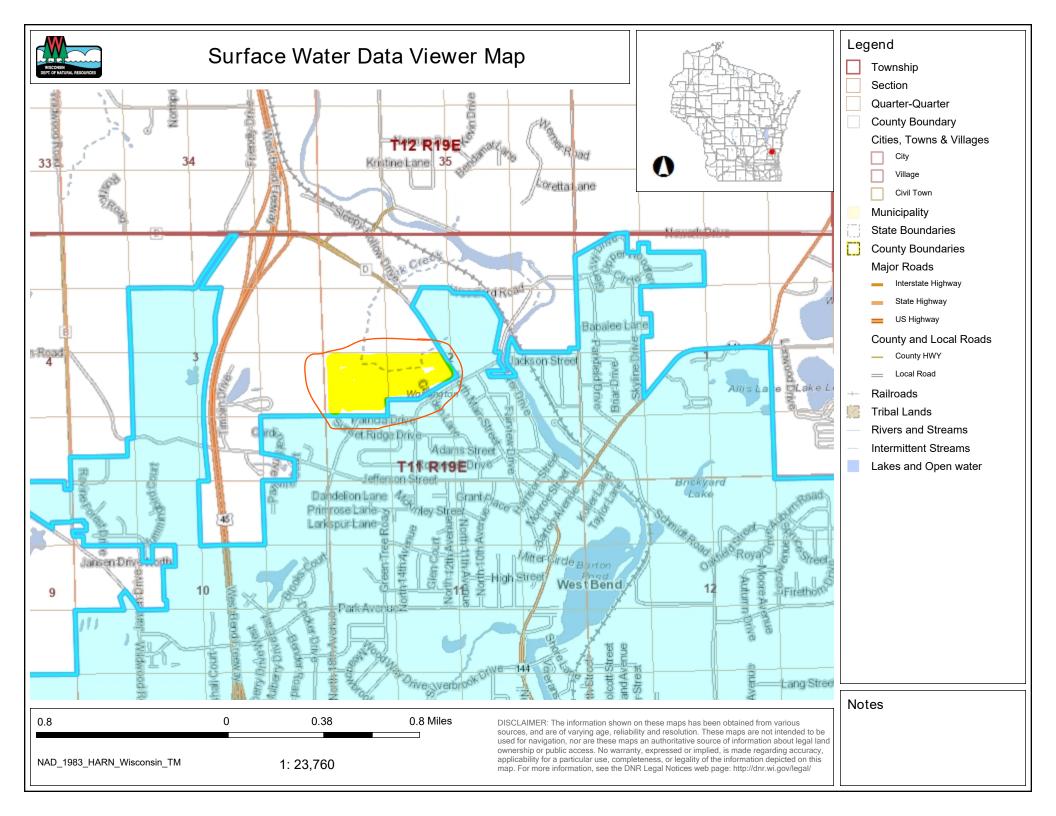
## Wisconsin Department of Administration

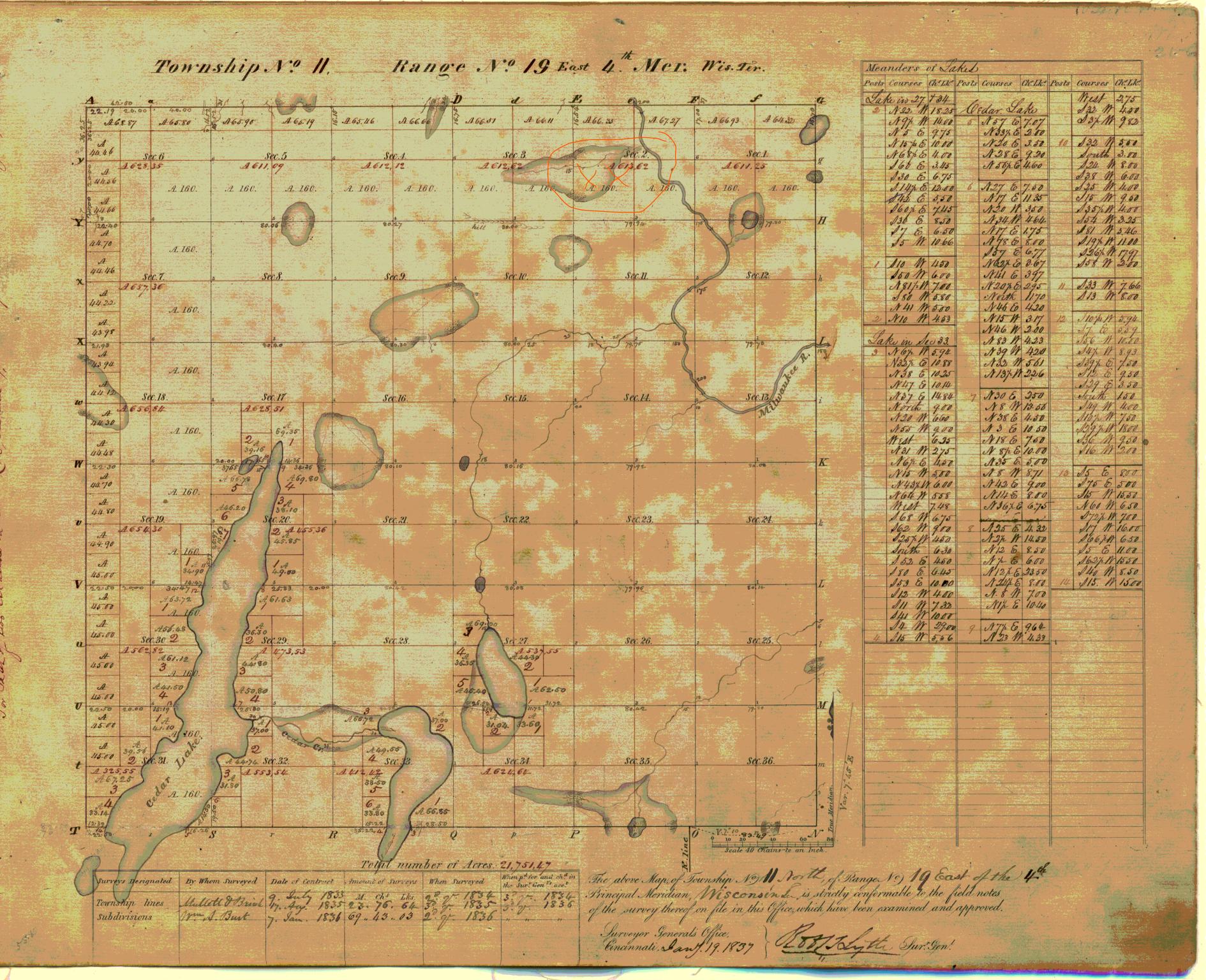
WI Dept. of Administration
Municipal Boundary Review
PO Box 1645
Madison WI 53701
608-264-6102 Fax: 608-264-6104
wimunicipalboundaryreview@wi.gov
http://doa.wi.gov/municipalboundaryreview

1. Territory to be annexed: From TOWN OF BARTON  2. Area (Acres): 64.83  3. Pick one: Property Tax Payments  a. Annual town property tax on territory to be annexed: \$\frac{3383.94}{5}\$  b. Total that will be paid to Town (annual tax multiplied by 5 years): 16,919.70  c. Paid by: Petitioner City Village S. 66.0307 S. 66.0225 S. 66.0301  4. Resident Population: Electors: 2249 Total: 2771  5. Approximate present land use of territory: Residential: % Recreational: % Commercial: % Industrial: % Undeveloped: 100  6. If territory is undeveloped, what is the anticipated use? Residential: % Recreational: % Commercial: 100  Comments: 7. Has a preliminary or final plat been submitted to the Plan Commission: Yes No		
3. Pick one:  Property Tax Payments  a. Annual town property tax on territory to be annexed:  \$\frac{3383.94}{5}\$  b. Total that will be paid to Town (annual tax multiplied by 5 years): \frac{16,919.70}{6}\$  c. Paid by:  Petitioner  City  Village  S.66.0307  S.66.0225  S.66.0301    Other:		
a. Annual town property tax on territory to be annexed: \$\frac{3383.94}{\$3383.94}\$  b. Year adopted		
b. Year adopted		
(annual tax multiplied by 5 years): 16,919.70		
c. Paid by:  Petitioner		
4. Resident Population: Electors: 2249 Total: 2771  5. Approximate present land use of territory:  Residential:		
4. Resident Population: Electors: 2249 Total: 2771  5. Approximate present land use of territory:  Residential:		
5. Approximate present land use of territory:  Residential:		
Residential:		
Undeveloped: 100 %  6. If territory is undeveloped, what is the anticipated use?  Residential:		
6. If territory is undeveloped, what is the <b>anticipated use</b> ?  Residential:		
Residential:% Recreational:% Commercial:% Industrial:%  Other:%  Comments:  7. Has a $\square$ preliminary or $\square$ final plat been submitted to the Plan Commission: $\square$ Yes $\square$ No		
Other:%  Comments:  7. Has a $\square$ preliminary or $\square$ final plat been submitted to the Plan Commission: $\square$ Yes $\square$ No		
Comments:		
7. Has a □ preliminary or □ final plat been submitted to the Plan Commission: □ Yes ☑ No		
Diet Name		
Plat Name:		
8. What is the <b>nature of land use adjacent</b> to this territory in the city or village?  Residental		
In the town?: Agricultural		
9. What are the basic service needs that precipitated the request for annexation?		
☑ Sanitary sewer ☑ Water supply □ Storm sewers		
☐ Police/Fire protection ☐ EMS ☐ Zoning		
Other		

No.

City/Village ☑ Yes ☐ No Town	n □ Yes ☑ No
If yes, approximate timetable for providing service:	City/Village Town
Sanitary Sewers immediately	
or, write in number of years.	
Water Supply immediately	
or, write in number of years.	<del></del>
Will provision of sanitary sewers and/or water supply to expenditures (i.e. treatment plant expansion, new lift sta ☑ Yes □ No	the territory proposed for annexation require capital ations, interceptor sewers, wells, water storage facilities)?
If yes, identify the nature of the anticipated improvemen	its and their probable costs:
11. Planning & Zoning:	
a. Do you have a comprehensive plan for the City/Villag	ge/Town? ☑ Yes □ No
Is this annexation consistent with your comprehensive	e plan? ☐ Yes ☑ No
b. How is the annexation territory now zoned? Reside	ntial & LM
c. How will the land be zoned and used if annexed?	
12. Elections: ☐ New ward or ☐ Existing ward? Will the a more information, please contact the Wisconsin Election C their annexation checklist here: <a href="http://elections.wi.gov/fo">http://elections.wi.gov/fo</a>	
13. Other relevant information and comments bearing upo	n the public interest in the annexation:
Prepared by: ☑ Town ☐ City ☐ Village	Please RETURN PROMPTLY to:
Name: Kristine Turner	wimunicipalboundaryreview@wi.gov
Email: barton.chairman@gmail.com	Municipal Boundary Review
Phone: 262-808-9020	PO Box 1645, Madison WI 53701
Date: 9-23-24	Fax: (608) 264-6104
(March 2018)	







TONY EVERS
GOVERNOR
KATHY BLUMENFELD
SECRETARY

**Municipal Boundary Review** PO Box 1645, Madison WI 53701

Voice (608) 264-6102 Fax (608) 264-6104 Email: <a href="mailto:wimunicipalboundaryreview@wi.gov">wimunicipalboundaryreview@wi.gov</a> Web: <a href="mailto:http://doa.wi.gov/municipalboundaryreview">http://doa.wi.gov/municipalboundaryreview</a>

September 24, 2024

PETITION FILE NO. 14697

cc: petitioner

JILLINE DOBRATZ, CLERK CITY OF WEST BEND 1115 S MAIN ST WEST BEND, WI 53095-4605 SHERRY ECKERT, CLERK TOWN OF BARTON 3482 TOWN HALL RD KEWASKUM, WI 53040-9469

Subject: DEE ANNEXATION

The proposed annexation submitted to our office on September 04, 2024, has been reviewed and found to be in the public interest. In determining whether an annexation is in the public interest, s. 66.0217 (6), Wis. Stats. requires the Department to examine "[t]he shape of the proposed annexation and the homogeneity of the territory with the annexing village or city...." so as, to ensure the resulting boundaries are rational and compact. The statute also requires the Department to consider whether the annexing city or village can provide needed municipal services to the territory. The subject petition is for territory that is reasonably shaped and contiguous to the City of West Bend, which is able to provide needed municipal services.

Note: The total area of the proposed annexation is 65.18 acres.

The Department reminds clerks of annexing municipalities of the requirements of s. 66.0217 (9)(a), Wis. Stats., which states:

"The clerk of a city or village which has annexed shall file immediately with the secretary of administration a certified copy of the ordinance, certificate and plat, and shall send one copy to each company that provides any utility service in the area that is annexed. The clerk shall record the ordinance with the register of deeds and file a signed copy of the ordinance with the clerk of any affected school district..."

State and federal aids based on population and equalized value may be significantly affected through failure to file with the Department of Administration. Please file a copy of your annexing ordinance, including a statement certifying the population of the annexed territory. **Please include your MBR number 14697 with your ordinance.** Ordinance filing checklist available at <a href="http://mds.wi.gov/">http://mds.wi.gov/</a>, click on "Help on How to Submit Municipal Records". Email scanned copy of required materials (color scan maps with color) to <a href="mds.wi.gov">mds.wi.gov</a> or mail to: Wisconsin Department of Administration, Municipal Boundary Review, PO Box 1645, Madison WI 53701-1645.

The petition file is available for viewing at: <a href="http://mds.wi.gov/View/Petition?ID=2771">http://mds.wi.gov/View/Petition?ID=2771</a>
Please call me at (608) 264-6102, should you have any questions concerning this annexation review.

Sincerely,

Erich Schmidtke, Municipal Boundary Review

Should a