

Request for Annexation Review

Wisconsin Department of Administration

WI Dept. of Administration
Municipal Boundary Review
PO Box 1645, Madison WI 53701
608-264-6102
wimunicipalboundaryreview@wi.gov
<https://doa.wi.gov/municipalboundaryreview>

Online Submittal and Payment: Instead of this form go to <https://appengine.egov.com/apps/wi/dir/annexation>
This will speed up the process by eliminating the time it used to take to mail the check to us.

Petitioner Information

Name: **Gerald and Barbara Porsche**

Phone: **9208504663**

Email: **jerryporsche@gmail.com**

RECEIVED

September 18, 2024

Municipal Boundary Review
Wisconsin Dept. of Admin.

Contact Information if different than petitioner:

Representative's Name: **Brad Schmidt**

Phone: **(920) 886-6126**

E-mail: **BSchmidt@NeenahWi.gov**

1. Town(s) where property is located: **Neenah**

2. Petitioned City or Village: **Neenah (City)**

3. County where property is located: **Winnebago**

4. Population of the territory to be annexed: **0**

5. Area (in acres) of the territory to be annexed: **0.27**

6. Tax parcel number(s) of territory to be annexed (if the territory is part or all of an existing parcel):
0100054

Include these required items with this form:

- Legal Description meeting the requirements of s.66.0217 (1) (c) [see attached annexation guide]
- Map meeting the requirements of s. 66.0217 (1) (g) [see attached annexation guide]
- Signed Petition or Notice of Intent to Circulate [see attached annexation guide]
- Check or money order covering review fee [see next page for fee calculation]

(November 2022)

Annexation Review Fee Schedule

A Guide for Calculating the Fee Required by ss.16.53 (4) and 66.0217, Wis. Stats.

Required Fees

There is an initial filing fee and a variable review fee

\$200 Initial Filing Fee (required with the first submittal of all petitions)
\$200 – 2 acres or less
\$350 – 2.01 acres or more

\$200 Review Fee (required with all annexation submittals except those that consist ONLY of road right-of-way)
\$200 – 2 acres or less
\$600 – 2.01 to 10 acres
\$800 – 10.01 to 50 acres
\$1,000 – 50.01 to 100 acres
\$1,400 – 100.01 to 200 acres
\$2,000 – 200.01 to 500 acres
\$4,000 – Over 500 acres

\$400 TOTAL FEE DUE (Add the Filing Fee to the Review Fee)

Include check or money order, payable to: **Department of Administration**

DON'T attach the check with staples, tape, ...

**THE DEPARTMENT WILL NOT PROCESS
AN ANNEXATION PETITION THAT IS NOT ACCOMPANIED
BY THE REQUIRED FEE.**

**THE DEPARTMENT'S 20-DAY STATUTORY REVIEW PERIOD
COMMENCES UPON RECEIPT OF THE PETITION AND REVIEW FEE**

Shaded Area for Office Use Only

Date fee & form received: 9-13-24

Payer: Davel Engineering + Environmental

Check Number: 15681

Check Date: 9-11-24

Amount: \$400

ANNEXATION SUBMITTAL GUIDE

s. 66.0217 (5) THE PETITION

- State the purpose of the petition: -Direct annexation by unanimous approval; OR
-Direct annexation by one-half approval; OR
-Annexation by referendum.
- Petition must be signed by: -All owners and electors, if by unanimous approval.
-See 66.0217 (3) (a), if by one-half approval.
-See 66.0217 (3) (b), if by referendum.
- State the population of the land to be annexed.

[It is beneficial to include Parcel ID or Tax numbers, the parcel area, and identify the annexee (Town) and annexor (Village or City) in the petition.]

s. 66.0217 (1) (c) THE DESCRIPTION

The annexation petition must include a legal description of the land to be annexed. The land must be described by reference to the government lot, private claim, quarter-section, section, town and range in which the land lies. The land must be further described by metes and bounds commencing from a monumented corner of the section or quarter-section, or the monumented end of a private claim or federal reservation, in which the land lies; OR

If the land is wholly and entirely within a lot or lots, or all of a block or blocks of a recorded subdivision plat or certified survey map, it must be described by reference to the lot (s) and/or block (s) therein, along with the name of the plat or the number, volume, page, and County of the certified survey map.

The land may NOT be described only by: -Aliquot part;
-Reference to any other document (plat of survey, deed, etc.);
-Exception or Inclusion;
-Parcel ID or tax number.

s. 66.0217 (1) (g) THE MAP

The map shall be an **accurate reflection** of the legal description of the parcel being annexed. As such, it must show:
-A tie line from the parcel to the monumented corner of the section or quarter-section, or the monumented end of a private claim or federal reservation, in which the parcel lies. The corner and monument must be identified.
-Bearings and distances along all parcel boundaries as described.
-All adjoining as referenced in the description.

The map must include a **graphic scale**.

The map must show and identify the existing municipal boundary, in relation to the parcel being annexed.

[It is beneficial to include a North arrow, and identify adjacent streets and parcels on the map.]

s. 66.0217 FILING

The petition must be filed with the Clerk of the annexing City or Village and with the Clerk of the Town in which the land is located.

If the annexation is by one-half approval, or by referendum, the petitioner must post notice of the proposed annexation as required by s. 66.0217 (4).

**PETITION FOR DIRECT ANNEXATION
PURSUANT TO SECTION 66.0217(2), WISCONSIN STATUTES**

We, the undersigned, constituting 100% of all owners of the real property in the following territory of the Town of Neenah, Winnebago County, Wisconsin, petition the Honorable Mayor and Common Council of the City of Neenah to annex the territory described below and shown on the attached scaled map (Exhibit A) to the City of Neenah, Winnebago County, Wisconsin.

Land being part of Certified Survey Map No. 269 and being located in Section 5, Township 19 North, Range 17 East, Town of Neenah, Winnebago County, Wisconsin, containing 12,164 Square Feet (0.2792 Acres) of land described as follows:

Commencing at the Northwest 1/4 Corner of Section 5, T19N, R17E; thence N89°52'53"E along the North line of the Northwest 1/4 of Section 5, 693.44 feet; thence S01°24'03"E, 40.01 feet to the South right-of-way of Breezewood Lane and the Northwest corner of Lot 1 of Certified Survey Map 5441 also the Point of Beginning of the lands being Annexed to the City of Neenah; thence S01°24'03"E, 359.85 feet to the Southwest corner of Lot 3 of said Certified Survey Map 5441; thence S89°59'54"W along the north line of Lot 33, Shaggy Bark Estates, 33.56 feet to the east line of Lot 11, Assessor's Plat No. 2 - Town of Neenah; thence N01°29'00"W along said east line and the east line of Lot 10 of said Plat No. 2, 359.79 feet to the South right-of-way Breezewood Lane; thence N89°52'53"E along said South right-of-way, 34.07 feet to the Point of Beginning of the lands being Annexed to the City of Neenah.

Parcel Number – 010-0054

The current population of such territory is 0.

We the undersigned, elect that this annexation shall take effect to the full extent consistent with outstanding priorities of other annexations, incorporations, or consolidations proceedings, if any.

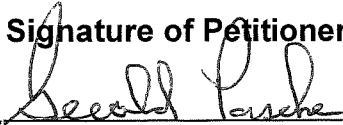

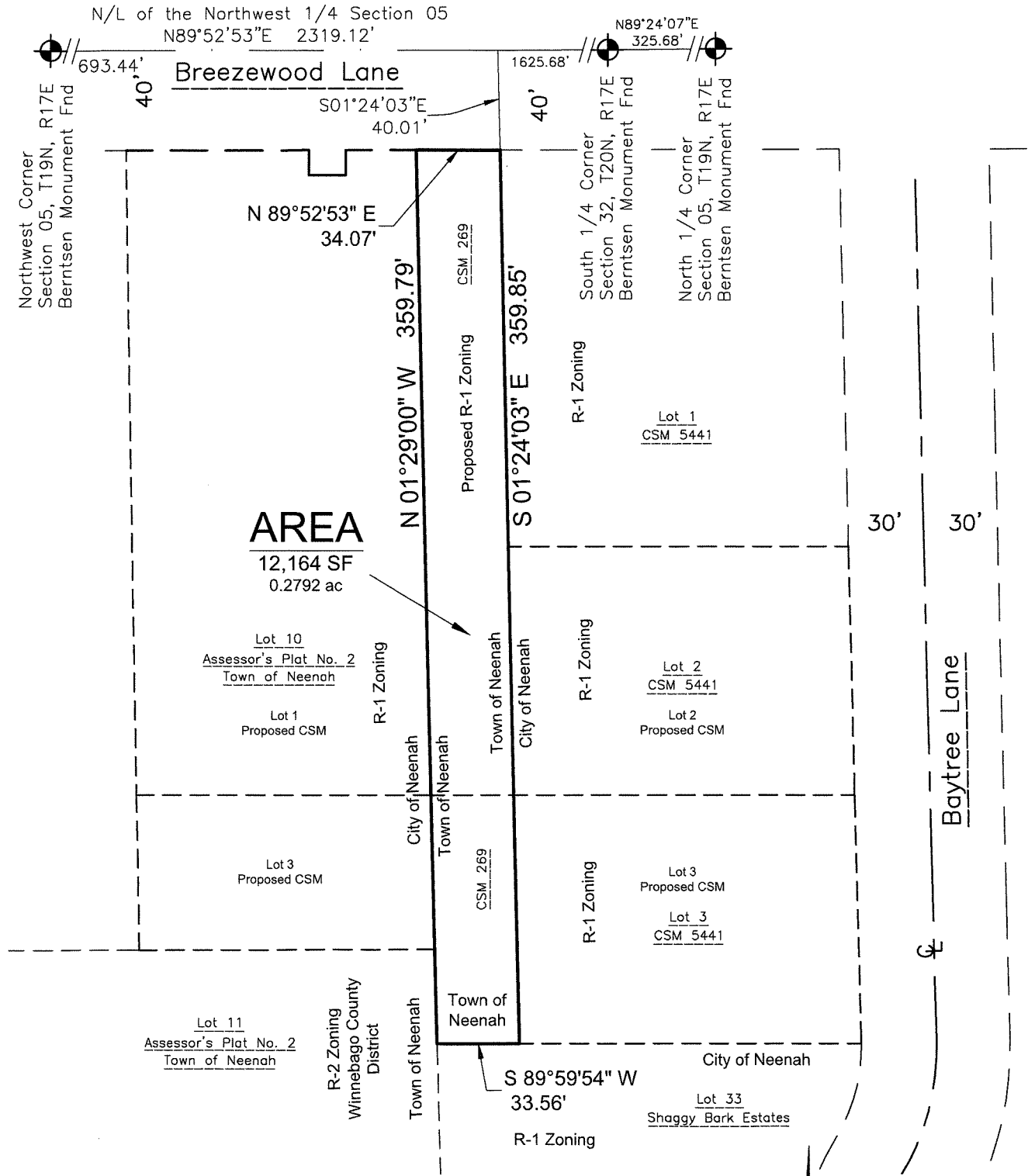
Signature of Petitioner	Date of Signing	Owners	Petitioner Address
<u></u>	<u>7-11-24</u>	<u>Gerald Porsche</u>	<u>1407 Baytree Lane</u>
<u></u>	<u>8-11-24</u>	<u>Barbara Porsche</u>	<u>1407 Baytree Lane</u>

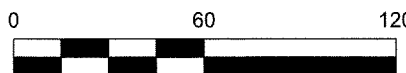
Exhibit "A"

Land being part of Certified Survey Map No. 269 and being located in Section 5, Township 19 North, Range 17 East, Town of Neenah, Winnebago County, Wisconsin.



DAVEL ENGINEERING & ENVIRONMENTAL, INC.
Civil Engineers and Land Surveyors

1164 Province Terrace, Menasha, WI 54952
Ph: 920-991-1866 Fax: 920-441-0804
www.davel.pro



File: 8441Annex.dwg
Date: 09/11/2024
Drafted By: scott
Sheet: 1 of 1

Annexation Review Questionnaire

Wisconsin Department of Administration

WI Dept. of Administration
Municipal Boundary Review
PO Box 1645
Madison WI 53701
608-264-6102 Fax: 608-264-6104
wimunicipalboundaryreview@wi.gov
<http://doa.wi.gov/municipalboundaryreview>

Petitioner: **Porsche**

Petition Number: **14703**

1. Territory to be annexed: From **TOWN OF NEENAH** To **CITY OF NEENAH**

2. Area (Acres): 0.27

3. Pick one: Property Tax Payments OR Boundary Agreement

a. Annual town property tax on territory to be annexed: \$ _____

b. Total that will be paid to Town (annual tax multiplied by 5 years): _____

c. Paid by: Petitioner City Village Other: _____

a. Title of boundary agreement Town of Neenah / City of Neenah Boundary Agreement

b. Year adopted 2003

c. Participating jurisdictions City/Town of Neenah

d. Statutory authority (pick one)
 s.66.0307 s.66.0225 s.66.0301

4. Resident Population: _____ Electors: 0 Total: 0

5. Approximate **present land use** of territory:
Residential: _____% Recreational: _____% Commercial: _____% Industrial: _____%
Undeveloped: 100 %

6. If territory is undeveloped, what is the **anticipated use**?
Residential: 100 % Recreational: 0 % Commercial: _____% Industrial: _____%
Other: _____%

Comments: _____

7. Has a preliminary or final plat been submitted to the Plan Commission: Yes No
Plat Name: _____

8. What is the **nature of land use adjacent** to this territory in the city or village?
Residential
In the town?: Residential

9. What are the **basic service needs** that precipitated the request for annexation?
 Sanitary sewer Water supply Storm sewers
 Police/Fire protection EMS Zoning
Other: _____

10. Is the city/village or town capable of providing needed utility services?

City/Village Yes No

Town Yes No

If yes, approximate timetable for providing service:

City/Village Town

Sanitary Sewers immediately

or, write in number of years. _____

Water Supply immediately

or, write in number of years. _____

Will provision of sanitary sewers and/or water supply to the territory proposed for annexation require capital expenditures (i.e. treatment plant expansion, new lift stations, interceptor sewers, wells, water storage facilities)?

Yes No

If yes, identify the nature of the anticipated improvements and their probable costs: _____

11. Planning & Zoning:

a. Do you have a comprehensive plan for the City/Village/Town? Yes No

Is this annexation consistent with your comprehensive plan? Yes No

b. How is the annexation territory now zoned? R-1, Rural Residential

c. How will the land be zoned and used if annexed? R-1, Single-Family Residential

12. Elections: New ward or Existing ward? Will the annexation create a new ward or join an existing ward? For more information, please contact the Wisconsin Election Commission at (608) 266-8005, elections@wi.gov or see their annexation checklist here: <http://elections.wi.gov/forms/el-100>

13. Other relevant information and comments bearing upon the public interest in the annexation:

Prepared by: Town City Village

Name: Brod Schmidt

Email: BSchmidt@WiscoshWI.gov

Phone: (920) 886-6126

Date: 9-23-2024

(March 2018)

Please RETURN PROMPTLY to:

wimunicipalboundaryreview@wi.gov

Municipal Boundary Review

PO Box 1645, Madison WI 53701

Fax: (608) 264-6104

REAL PROPERTY LISTERS ANNEXATION REVIEW

1. Territory to be annexed: Porche Property	From Town of: Neenah	To City/Village of: Neenah
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2. Checklist: (Y) Yes; (N) No; (NA) Not applicable; (NC) Not checked

Location and Position

- N** (1) Location description by government lot, recorded private claim, ¼ - ¼ section, section, township, range and county
- Y** (2) Contiguous with existing village/city boundaries
- N** (3) Creates an island area in Township (completely surrounded by city)
- N** (4) Creates an island area in City (completely surrounded by town)

Petition and Map Information

- Y** (1) Identify owner(s) of annexed land
- Y** (2) Identify parcel ID numbers included in annexation.
- N/A** (3) Identify parcel ID numbers being split by annexation
- Y** (4) North arrow
- Y** (5) Graphic Scale
- Y** (6) Streets and Highways shown and identified
- N/A** (7) Legend
- Y** (8) Total area/acreage of annexation

3. Other relevant information and comments:

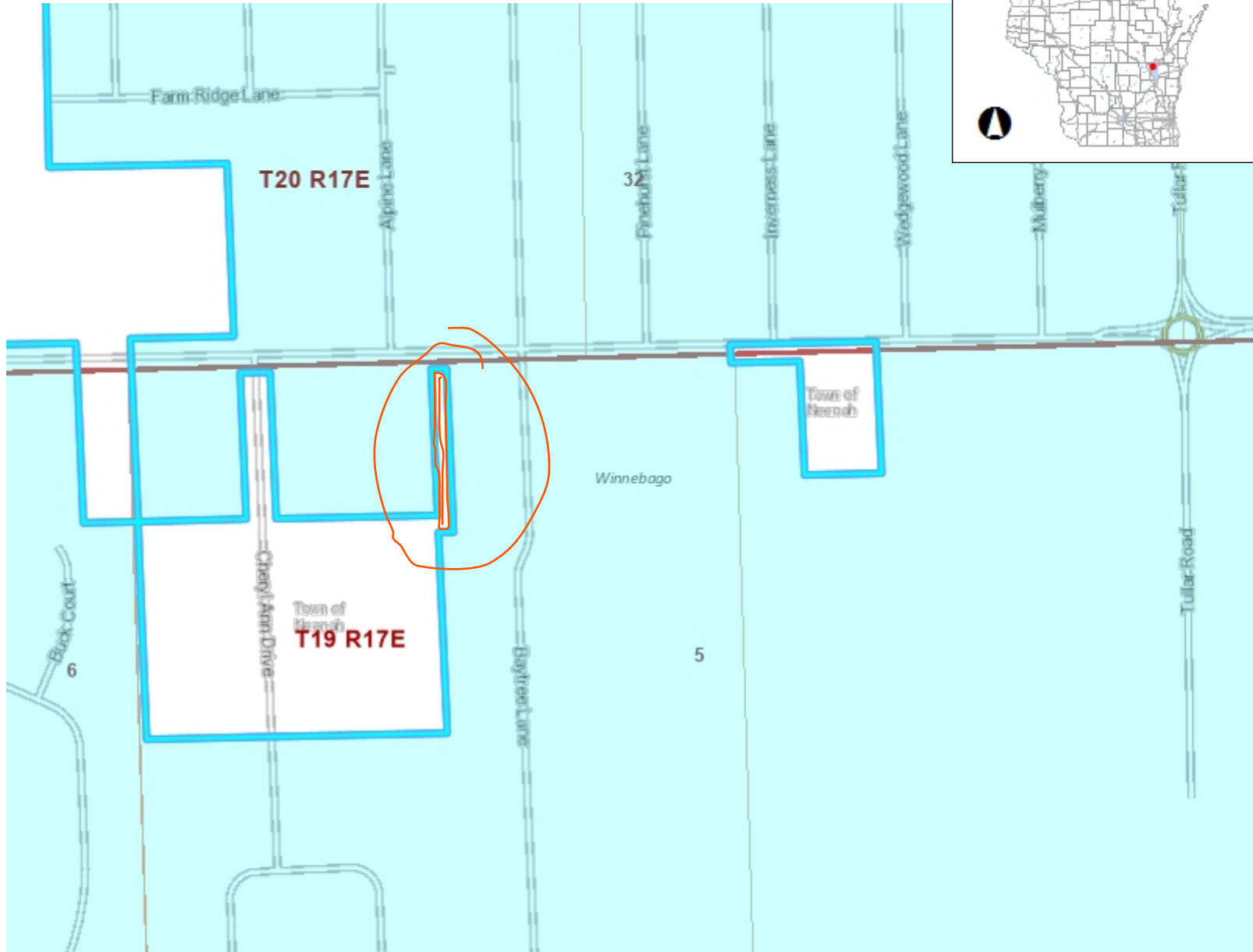
- 1. The petition description and map do not reference quarter/quarter location (NW/NW) - only section, township and range.**
- 2. Just a note that the ownership of parcel 0100054 is Gerald C. Porsche and Barbara J. Porsche Revocable Living Trust, and Gerald Porsche and Barbara Porsche are the trustees. Uncertain if the petition for annexation should have been signed that way.**

Prepared by: **Diane Culver**
Title: **GIS Specialist II**
Phone: **(920) 232-3335**
Date: **9/24/2024**

Please **RETURN PROMPTLY** to:
Municipal Boundary Review
PO Box 1645
Madison WI 53701
(608) 264-6102 **FAX** (608) 264-6104
wimunicipalboundaryreview@wi.gov



Surface Water Data Viewer Map



- Legend**
- Township
 - Section
 - Quarter-Quarter
 - County Boundary
 - Cities, Towns & Villages**
 - City
 - Village
 - Civil Town
 - Municipality
 - State Boundaries
 - County Boundaries
 - Major Roads**
 - Interstate Highway
 - State Highway
 - US Highway
 - County and Local Roads**
 - County HWY
 - Local Road
 - Railroads
 - Tribal Lands
 - Rivers and Streams
 - Intermittent Streams
 - Lakes and Open water



NAD_1983_HARN_Wisconsin_TM

1: 3,960

DISCLAIMER: The information shown on these maps has been obtained from various sources, and are of varying age, reliability and resolution. These maps are not intended to be used for navigation, nor are these maps an authoritative source of information about legal land ownership or public access. No warranty, expressed or implied, is made regarding accuracy, applicability for a particular use, completeness, or legality of the information depicted on this map. For more information, see the DNR Legal Notices web page: <http://dnr.wi.gov/legal/>

Notes



Posts	Courses	Dist.	Posts	Courses	Dist.	Posts	Courses	Dist.
1	S. 18 W.	3.17		S. 32 W.	2.47	10	S. 73 W.	10.30
	S. 40 W.	5.15		S. 45 W.	6.56		S. 61 W.	1.43
	S. 65 W.	7.45		S. 25 W.	10.07		S. 53 W.	8.84
2	N. 60 W.	6.21		S. 2 E.	11.20		S. 60 W.	10.09
	S. 70 W.	8.55		S. 27 E.	9.59		S. 40 W.	19.56
	S. 29 W.	32.08		S. 18 W.	4.96	14	S. 40 W.	11.44
	S. 40 W.	7.46		S. 52 W.	5.73		S. 30 W.	25.63
	S. 46 W.	5.70		S. 28 W.	4.87		S. 6 W.	15.22
	N. 78 W.	5.39	10	S. 20 E.	7.74		S. 5 W.	12.48
	S. 79 W.	7.98		S. 43 E.	4.37		S. 7 E.	13.87
	S. 59 W.	8.00		N. 77 E.	2.84		S. 25 E.	5.38
	S. 28 W.	10.35		S. 82 E.	8.73		S. 42 E.	3.26
	S. 3 W.	5.62		N. 71 E.	8.74		S. 80 E.	4.26
	S. 27 W.	10.96		S. 4 W.	2.00		S. 55 E.	1.90
	S. 50 W.	2.88		S. 17 W.	3.55	15	S. 25 E.	4.20
	S. 36 W.	5.09		S. 24 W.	3.06			
4	S. 38 W.	17.26		S. 41 W.	6.11			
	S. 32 W.	28.21		N. 88 W.	9.77			
	S. 20 W.	9.30		S. 70 W.	6.80			
	S. 22 E.	9.75		S. 46 W.	8.17			
	S. 10 E.	6.80		S. 44 W.	4.45			
	S. 8 W.	9.30		S. 24 W.	4.90			
	S. 1 E.	5.28		South	11.09			
	S. 48 E.	4.03		S. 50 E.	10.97			
	S. 80 E.	7.41		S. 29 E.	4.60			
	S. 65 E.	1.90		S. 10 E.	1.62			
	S. 57 E.	2.86		S. 7 E.	4.32			
	S. 87 E.	4.83		S. 26 W.	2.64			
	S. 4 E.	3.78		S. 47 W.	2.00			
	S. 42 W.	3.16		S. 69 W.	6.75			
	S. 53 W.	3.43		West	6.83			
	S. 44 W.	7.83		S. 81 W.	3.46			
	S. 29 W.	14.43		S. 72 W.	10.30			
	S. 22 W.	12.03		S. 66 W.	7.12			
	S. 10 W.	15.99		West	1.66			
	S. 20 W.	7.78		N. 56 W.	4.80			
	S. 43 W.	6.37		N. 67 W.	6.33			
	S. 57 W.	8.45		N. 73 W.	3.80			
	N. 80 W.	13.75		N. 88 W.	3.34			
	S. 77 W.	20.79		N. 82 W.	3.91			
				S. 78 W.	6.40			
				West	3.38			

Meanders of
Garlick Island
in Lake
Winnebago.

N. 60 E.	98
N. 81 E.	104
N. 34 E.	183
N. 02 E.	3.13
N. 15 W.	11.10
N. 84 W.	4.47
N. 45 W.	1.02
N. 15 W.	1.64
North	7.54
N. 86 E.	3.79
N. 40 E.	2.80
N. 17 E.	2.87
N. 60 W.	2.40

Total number of Acres 3,526.00

Scale 40 Chains to an Inch.

Surveys Designated	By whom Surveyed	Date of Contract	Amt of Surveys	When Surveyed	When sold in the Wis. Terr.
Township lines	Garret Fleet	May 19, 1838	10. 71. 12	Jan'y, 1839	2 ^d q ^r 1839
Subdivision	David Siddings	Jun'y, 24, 1839	30. 22. 09	March 1839	3 ^d q ^r 1839

The above map of Township N. 19 N., Range N. 17 East, 4th Meridian, Wisconsin Territory, is strictly conformable to the field notes of the survey thereof on file in this Office, which have been examined and approved.

Surveyor General's Office,
Dubuque, September 28, 1839.

A. G. Ellis,
Sur. Gen.



TONY EVERS

GOVERNOR

KATHY BLUMENFELD

SECRETARY

Municipal Boundary Review

PO Box 1645, Madison WI 53701

Voice (608) 264-6102 Fax (608) 264-6104

Email: wimunicipalboundaryreview@wi.gov

Web: <http://doa.wi.gov/municipalboundaryreview>

October 9, 2024

PETITION FILE NO. 14703

CHARLOTTE NAGEL, CLERK
CITY OF NEENAH
211 WALNUT STREET
NEENAH, WI 54956-3026

ELLEN SKERKE, CLERK
TOWN OF NEENAH
1600 BREEZEWOOD LN
NEENAH, WI 54956-4410

Subject: PORSCHE ANNEXATION

The proposed annexation submitted to our office on September 18, 2024, has been reviewed and found to be in the public interest. In determining whether an annexation is in the public interest, s. 66.0217 (6), Wis. Stats. requires the Department to examine "[t]he shape of the proposed annexation and the homogeneity of the territory with the annexing village or city..." so as, to ensure the resulting boundaries are rational and compact. The statute also requires the Department to consider whether the annexing city or village can provide needed municipal services to the territory. The subject petition is for territory that is reasonably shaped and contiguous to the City of Neenah, which is able to provide needed municipal services.

Note: The legal description of the territory to be annexed should state that the territory is in the Northwest 1/4 of Section 5 Township 19 North Range 17 East.

The Department reminds clerks of annexing municipalities of the requirements of s. 66.0217 (9)(a), Wis. Stats., which states:

"The clerk of a city or village which has annexed shall file immediately with the secretary of administration a certified copy of the ordinance, certificate and plat, and shall send one copy to each company that provides any utility service in the area that is annexed. The clerk shall record the ordinance with the register of deeds and file a signed copy of the ordinance with the clerk of any affected school district..."

State and federal aids based on population and equalized value may be significantly affected through failure to file with the Department of Administration. Please file a copy of your annexing ordinance, including a statement certifying the population of the annexed territory. **Please include your MBR number 14703 with your ordinance.** Ordinance filing checklist available at <http://mds.wi.gov/>, click on "Help on How to Submit Municipal Records". Email scanned copy of required materials (color scan maps with color) to mds@wi.gov or mail to: Wisconsin Department of Administration, Municipal Boundary Review, PO Box 1645, Madison WI 53701-1645.

The petition file is available for viewing at: <http://mds.wi.gov/View/Petition?ID=2777>

Please call me at (608) 264-6102, should you have any questions concerning this annexation review.

Sincerely,

A handwritten signature in black ink, appearing to read "Erich Schmidtke". The signature is written in a cursive style with some loops and flourishes.

Erich Schmidtke, Municipal Boundary Review

cc: petitioner