# Request for Annexation Review

WI Dept. of Administration Municipal Boundary Review 101 E. Wilson Street, 9<sup>th</sup> Floor Madison WI 53703 608-264-6102 Fax: 608-264-6104

Wisconsin Department of Administration

Office use only:
RECEIVED
October 10, 2024
Municipal Boundary Review Wisconsin Dept. of Admin.
Petitioners phone:
608-785-7049
Town clerk's phone: 608-781-2275
City/Village clerk's phone: 608-789-7510
Parcel-lity of Ja Cross)- NOT TOWN OF MEDARY
Engineering Firm's Name & Address:
Pagin / and Surveyor
Hu St. P.D. Box 1954
sse WI 54601
08-784-1614
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e attached annexation guide] nnexation guide]
alculation]

## Annexation Review Fee Schedule

A Guide for Calculating the Fee Required by ss.16.53 (4) and 66.0217, Wis. Stats.

PS		- 6 -	·
Req	uire	a r	ees

There is an initial filing fee and a variable review fee

\$ <u>300</u> Initial Filing Fee (required with the first submittal of all petitions)

\$200 – 2 acres or less

\$350 - 2.01 acres or more

\$ 2.00 Review Fee (required with all annexation submittals except those that consist ONLY of road right-of-way)

\$200 - 2 acres or less

\$600 - 2.01 to 10 acres

\$800 - 10.01 to 50 acres

\$1,000 - 50.01 to 100 acres

\$1.400 - 100.01 to 200 acres

\$2,000 - 200.01 to 500 acres

\$4,000 - Over 500 acres

\$ 400 TOTAL FEE DUE (Add the Filing Fee to the Review Fee)

Attach check or money order here, payable to: Department of Administration

THE DEPARTMENT WILL NOT PROCESS AN ANNEXATION PETITION THAT IS NOT ACCOMPANIED BY THE REQUIRED FEE.

THE DEPARTMENT'S 20-DAY STATUTORY REVIEW PERIOD COMMENCES UPON RECEIPT OF THE PETITION AND REVIEW FEE

10 10 0.1	Shaded Area for Office Use Only	
Date fee received: 10-10-24		0,/-7
Payee: <u>CYON SVANS</u>	IR	Check Number:
		Check Date: 8-30-29
		Amount: \$400

### ANNEXATION SUBMITTAL GUIDE

THE PETITION	
State the purpose of the petition:	-Direct annexation by unanimous approval; OR -Direct annexation by one-half approval; OR -Annexation by referendum.
Petition must be signed by:	-All owners and electors, if by unanimous approvalSee , if by one-half approvalSee , if by referendum.
X State the population of the land to be an	nexed. O
[It is beneficial to include Parcel ID or Tax (Village or City) in the petition.]	numbers, the parcel area, and identify the annexee (Town) and annexor
THE DESCRIPTION	
reference to the government lot, private clair	legal description of the land to be annexed. The land must be described by m, quarter-section, section, town and range in which the land lies. The land must be be meaning from a monumented corner of the section or quarter-section, or the all reservation, in which the land lies; OR
	a lot or lots, or all of a block or blocks of a recorded subdivision plat or certified ce to the lot (s) and/or block (s) therein, along with the name of the plat or the ertified survey map.
-E	liquot part; eference to any other document (plat of survey, deed, etc.); xception or Inclusion; arcel ID or tax number.
THE MAP	
-A tie line from the parcel to the monuments	
The map must include a graphic scale.	
The map must show and identify the exi	isting municipal boundary, in relation to the parcel being annexed.
[It is beneficial to include a North arrow, ar	nd identify adjacent streets and parcels on the map.]
FILING  The petition must be filed with the Clerk	k of the annexing City or Village and with the Clerk of the Town in which the land
is located.	
If the annexation is by one-half approva required by	l, or by referendum, the petitioner must post notice of the proposed annexation as
If the lands being annexed are within a Open Department of Administration for review	County of 50,000 or greater population, the petition must also be filed with the

[Note that no municipality within a County of 50,000 or greater population may enact an annexation ordinance prior to receiving a review determination from the Department of Administration.]



#### LEGAL DEPARTMENT

City of La Crosse, Sixth Floor City Hall 400 La Crosse Street, La Crosse, WI 54601 Ph: 608.789.7511 Fax: 608.789.7390 Email: attorney@cityoflacrosse.org Krista A. Gallager
Deputy City Attorney

Ellen R. Atterbury Assistant City Attorney

Gideon W. O. Wertheimer Assistant City Attorney

September 24, 2024

Wisconsin Department of Administration Municipal Boundary Review 101 E Wilson St - 9<sup>th</sup> FI Madison, WI 53703

RE:

Petition for Direct Annexation by Unanimous Approval pursuant to Sec. 66.0217(2), Wis. Stats. of land from the Town of Medary to the City of La Crosse (land adjacent to 4224 Meadowlark Lane - Evans)

Dear Sir or Madam:

Please find enclosed herewith for filing you will find a copy of a Petition for Direct Annexation from the Town of Medary to the City of La Crosse property located adjacent to 4224 Meadowlark Lane, along with the Review form and a check in the amount of \$400 payable to the Department of Administration for the review fee and acreage fee.

Please let me know if you have any questions.

Very truly yours,

Stephen F. Matty

City Attorney

SFM(blb)

**Enclosures** 

CC: Lyon Evans, Jr.

Nikki Elsen - City Clerk Diane Elsen - Town Clerk



## BY ONE-HALF APPROVAL PURSUANT TO SEC. 66.0217(3)(a), WIS. STATS.

PETITION FOR DIRECT ANNEXATION

We, the undersigned, constituting the owners of one-half of the land in area within the following territory of the Town of Medar La Crosse County, Wisconsin, lying contiguous to the City of La Crosse, and in which no electors reside, petition the Common Council of the City of La Crosse to annex the territory described below and shown on the attached scale map to the City of La Crosse, La Crosse County, Wisconsin.

Legal description of the territory annexed is attached hereto as Exhibit "A." We state the said territory has a population of .

We, the undersigned, elect that this annexation shall take effect to the full extent consistent with outstanding priorities of other annexation, incorporation or consolidation proceedings, if any.

Signature of Petitioner	Date of Signing	<u>Owner</u>
Syon Evans, Jr.	8-30-24	Lyon Evans, Jr.

Address or Description of Property:

Meadowlark Lave

### Addendum A

### Schmitz to Evans

Part of the SE 1/4 of the SE 1/4, Section 15, T16N-R7W, Town of Medary, La Crosse County, Wisconsin described as follows:

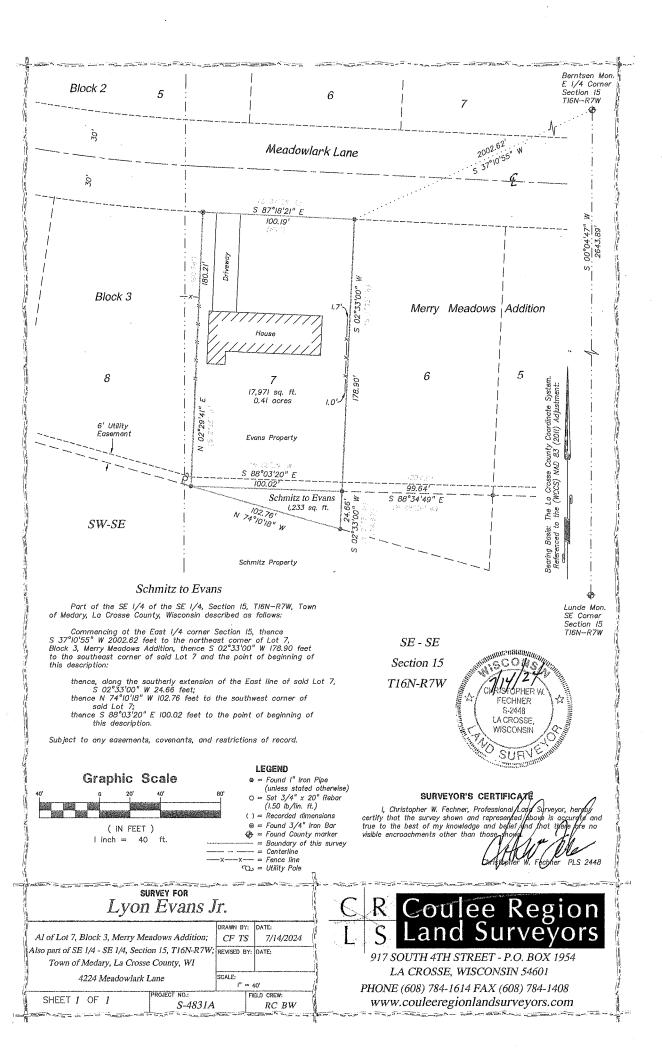
Commencing at the East 1/4 corner Section 15, thence S 37°10'55" W 2002.62 feet to the northeast corner of Lot 7, Block 3, Merry Meadows Addition, thence S 02°33'00" W 178.90 feet to the southeast corner of said Lot 7 and the point of beginning of this description:

thence, along the southerly extension of the East line of said Lot 7, S 02°33'00" W 24.66 feet;

thence N 74°10'18" W 102.76 feet to the southwest corner of said Lot 7; thence S 88°03'20" E 100.02 feet to the point of beginning of this description.

1

Subject to any easements, covenants, and restrictions of record.



10. Is the city/village	or town c	apable	of providin	g needed uti	lity se	ervices?			$\Lambda/A$
City/Village	□ Yes	<b></b>	No	Town		Yes		No	14/11
									No utilities
If yes, approxir	nate timel	able fo	or providing	service:	City	//Village		Town	No utilities will be added to annexed property
	Sanita	y Sew	<u>ers</u> immedi	ately					Will be acc
	or, writ	e in nu	mber of year	ars.		<del></del>			to annexed
									property
	Water	Supply	immediate	ely					Y' 'I
	or, writ	e in nu	mber of ye	ars.					
	,		•		-				
Will provision of s	anitary se	wers a	nd/or water	supply to the	e terr	itory prog	ose	d for a	nnexation require capital
									vells, water storage facilities)?
☐ Yes ☐ N			·						
If yes, identify the	nature of	the an	ticipated in	provements	and t	heir prob	able	costs:	:
11. Planning & Zonir									
a. Do you have a	-	neiva	nlan for the	City/Village/	Town	.? F	] Y	es <del>1</del> 5	<b>∄</b> No
<u>-</u>									≱ No
to the different state year and year and year and year.									
P L bl. "in touch mad" (not sure)									
b. How is the annexation territory now zoned? Probably "undeveloped" (not sure)									
c. How will the land be zoned and used if annexed?									
c. How will the lan	d be zone	ed and	used if ann	nexed?	65	aeu	w	<u> </u>	
12 Flections:   Ne	w ward or		istina ward'	? will the an	nexa	ion creai	le a	new wa	ard or join an existing ward? For 005, elections@wi.gov or see their
more information, please contact the Wisconsin Election Commission at (608) 266-8005, <u>elections@wi.gov</u> or see their annexation checklist here: <u>http://elections.wi.gov/forms/el-100</u>									
13. Other relevant in	formation	and c	omments b	earing upon	the p	ublic inte	rest	in the a	annexation:
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Prepared by:   T	own 🎾	City	□ Village	)		Please	RE	TURN	I PROMPTLY to:
Name: Ly	on E	va	45. Jr	۲,	**********	<u>wimun</u>	icip	albour	ndaryreview@wi.gov
Email: /	LDEV	aus	@ Vite	rbo, ed	u	Municip	oal E	ounda	ry Review
Phone: 60	8-7	85-	-704	F9		PO Box	x 16	45, Ma	dison WI 53701
Date: O	da	1, 2	024	*		Fax: (6	08)	264-61	04
(March 2018)		1		prigon menghaja ng Santininka da kataman mangang menganggan ay menghalapi da kat		·····	<del></del>	· · · · · · · · · · · · · · · · · · ·	

# Annexation Review Questionnaire

## **Wisconsin Department of Administration**

WI Dept. of Administration
Municipal Boundary Review
PO Box 1645
Madison WI 53701
608-264-6102 Fax: 608-264-6104
wimunicipalboundaryreview@wi.gov
http://doa.wi.gov/municipalboundaryreview

	D-455 Novelean 4 4700					
Petitioner: Evans, Lyon Jr.	Petition Number: 14709					
1. Territory to be annexed: From <b>TOWN OF MEDARY</b>	To CITY OF LA CROSSE					
2. Area (Acres): <u>• 028</u> acre (1233 Squar	e feet)					
	R   Boundary Agreement					
a. Annual town property tax on territory to be annexed:	a. Title of boundary agreement					
\$ NOT KNOWN	b. Year adopted					
b. Total that will be paid to Town	c. Participating jurisdictions					
(annual tax multiplied by 5 years): <u>NのT K<b>ル</b>の収</u> 入	d. Statutory authority (pick one)					
c. Paid by: 🜠 Petitioner □ City □ Village	☐ s.66.0307 ☐ s.66.0225 ☐ s.66.0301					
☐ Other:						
4. Resident Population: Electors: one Total: c	one.					
5. Approximate <b>present land use</b> of territory:						
Residential: 100 % Recreational:% Com	mercial:% Industrial:%					
Undeveloped:%						
6. If territory is undeveloped, what is the anticipated use?						
Residential:% Recreational:% Com	mercial:% Industrial:%					
Other:%						
Comments:						
7. Has a □ preliminary or □ final plat been submitted to the Pla	n Commission: ☐ Yes ☐ No					
Plat Name: Land Survey, Map (dated)	7/14/24) has been submitted					
8. What is the nature of land use adjacent to this territory in the	ne city or village?					
"Kesidential"						
In the town?: "Undeveloped"						
9. What are the basic service needs that precipitated the requ	est for annexation?					
☐ Sanitary sewer ☐ Water supply ☐ Si	torm sewers					
☐ Police/Fire protection ☐ EMS ☐ Zo	oning					
Other NONE						

10. Is the city/village	or town c	apable	of providin	g needed uti	lity se	ervices?			$\Lambda/A$
City/Village	□ Yes	<b></b>	No	Town		Yes		No	14/11
									No utilities
If yes, approxir	nate timel	able fo	or providing	service:	City	//Village		Town	No utilities will be added to annexed property
	Sanita	y Sew	<u>ers</u> immedi	ately					Will be acc
	or, writ	e in nu	mber of yea	ars.		<del></del>			to annexed
									property
	Water	Supply	immediate	ely					Y' 'I
	or, writ	e in nu	mber of ye	ars.					
	,		•		-				
Will provision of s	anitary se	wers a	nd/or water	supply to the	e terr	itory prog	ose	d for a	nnexation require capital
									vells, water storage facilities)?
☐ Yes ☐ N			·						
If yes, identify the	nature of	the an	ticipated in	provements	and t	heir prob	able	costs:	:
11. Planning & Zonir									
a. Do you have a	-	neiva	nlan for the	City/Village/	Town	.? F	] Y	es <del>1</del> 5	<b>∄</b> No
<u>-</u>									≱ No
to the different state year and year and year and year.									
P L bl. "in touch mad" (not sure)									
b. How is the annexation territory now zoned? Probably "undeveloped" (not sure)									
c. How will the land be zoned and used if annexed?									
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12 Flections:   Ne	w ward or		istina ward'	? will the an	nexa	ion creai	le a	new wa	ard or join an existing ward? For 005, elections@wi.gov or see their
more information, please contact the Wisconsin Election Commission at (608) 266-8005, <u>elections@wi.gov</u> or see their annexation checklist here: <u>http://elections.wi.gov/forms/el-100</u>									
13. Other relevant in	formation	and c	omments b	earing upon	the p	ublic inte	rest	in the a	annexation:
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Prepared by:   T	own 🎾	City	□ Village	)		Please	RE	TURN	I PROMPTLY to:
Name: Ly	on E	va	45. Jr	۲,	**********	<u>wimun</u>	icip	albour	ndaryreview@wi.gov
Email: /	LDEV	aus	@ Vite	rbo, ed	u	Municip	oal E	ounda	ry Review
Phone: 60	8-7	85-	-704	F9		PO Box	x 16	45, Ma	dison WI 53701
Date: O	da	1, 2	024	*		Fax: (6	08)	264-61	04
(March 2018)		<del>/ -</del>		prigon menghaja ng Santininka da Manasa ana mangang mengang ay menghalapah dalah		·····	<del></del>	· · · · · · · · · · · · · · · · · · ·	

Oct. 21, 2024

Erich Schmidtke Municipal Boundary Review PO Box 1645 Madison WI 53701

Dear Mr. Schmidtke:

This letter is intended to explain the "backstory" and rationale behind my land annexation request. May I suggest that you have the Land Survey map for Parcel 7 on Meadowlark Lane, Merry Meadows Addition, in front of you as you read this.

I purchased my home, at 4224 Meadowlark Lane (Parcel 7 on the map), in May 2003. Parcel 7 adjoins undeveloped woodland, not owned by me, up the hill in my backyard. (The latter is labeled as "Schmitz property" on the Land Survey map.)

When I bought my home in 2003, I assumed my (southern) property line ended at the 100-foot-wide "woodline"-- where my grassy lawn ends and the woods begin. When I had a land survey done prior to installing privacy fences on the east and wide sides of my home, however, I learned, to my surprise and dismay, that my southern property line was the Xcel (formerly NSP) power line, specified as "6' utility easement" on the Land Survey map.

Thus, a small, wedge-shaped parcel ("Schmitz to Evans" on the Land Survey map)—a grassy lawn, cleared of trees, mown by me (and, I assume, by previous owners of 4224 Meadowlark Lane)—was in fact owned by whoever owned the undeveloped land behind my house! Let me emphasize that while the larger tract was (and still is) "undeveloped" woodland, the small wedge-shaped parcel was *already* grassy, cleared of trees (by whom, and for what reason, I don't know) in 2003.

(Note: Over the years, the wedge-shaped parcel has been partially "naturalized" as I allowed wild ferns to spread north from the woods, into the wedge area and onto my lawn. What has not been naturalized by the ferns, or planted with shrubs by previous owners of Parcel 7 and perennials by me, I continue to mow.)

In August of this year, I contacted the owner of the land behind my house, Glen P. Schmitz, and expressed interest in purchasing the wedge-shaped parcel. If I'm mowing it and tending it, I told Glen, I might as well own this small piece of land.

After stopping by my house and walking along the property line with me, Glen agreed to sell. The land sale was completed in August of this year. The 1233-square foot wedged-shaped parcel is now part of 4224 Meadowlark Lane, Parcel 7.

This newly acquired parcel, however, is part of the Town of Medary. As my property tax bill for this land acquisition will be taxed by Medary, each year I'll receive two property tax bills—one from the City of La Crosse, the other from the Town of Medary.

I am petitioning to have this small parcel annexed into the City of La Crosse so I (and future owners of 4224 Meadowlark Lane) will receive *one* property tax bill annually, from the City of La Crosse.

If you have additional questions regarding my annexation request, please don't hesitate to contact me.

Cordially,

Typu Twans, Jr.

Enc. (Annexation Review Questionnaire)

PETITION #
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### **Real Property Listers Annexation Review**

1.	<b>Territory to be Annexed:</b>	cory to be Annexed: From Town of:			
	9-724-2 to 17-10407-200*	Town of Medary	City of La Crosse		

2. Checklist: (Y) Yes; (N) No; (NA) Not applicable; (NC) Not checked

### **Location and Position**

- (1) Location description by government lot, recorded private claim, ½-¼ section, section, township, range, and county.
- Y (2) Contiguous with existing village/city boundaries.
- N (3) Creates an island area in Township (completely surrounded by town)
- N (4) Creates an island area in City (completely surrounded by town)

### **Petition and Map Information**

- Y (1) Identify owners of annexed land
- Y (2) Identify Parcel ID Numbers included in annexation
- NA (3) Identify parcel ID numbers being split by annexation
- Y (4) North Arrow
- Y (5) Graphic Scale
- Y (6) Streets and highways shown and identified
- Y (7) Legend
- Y\*\*\* (8) Total area/acreage of annexation

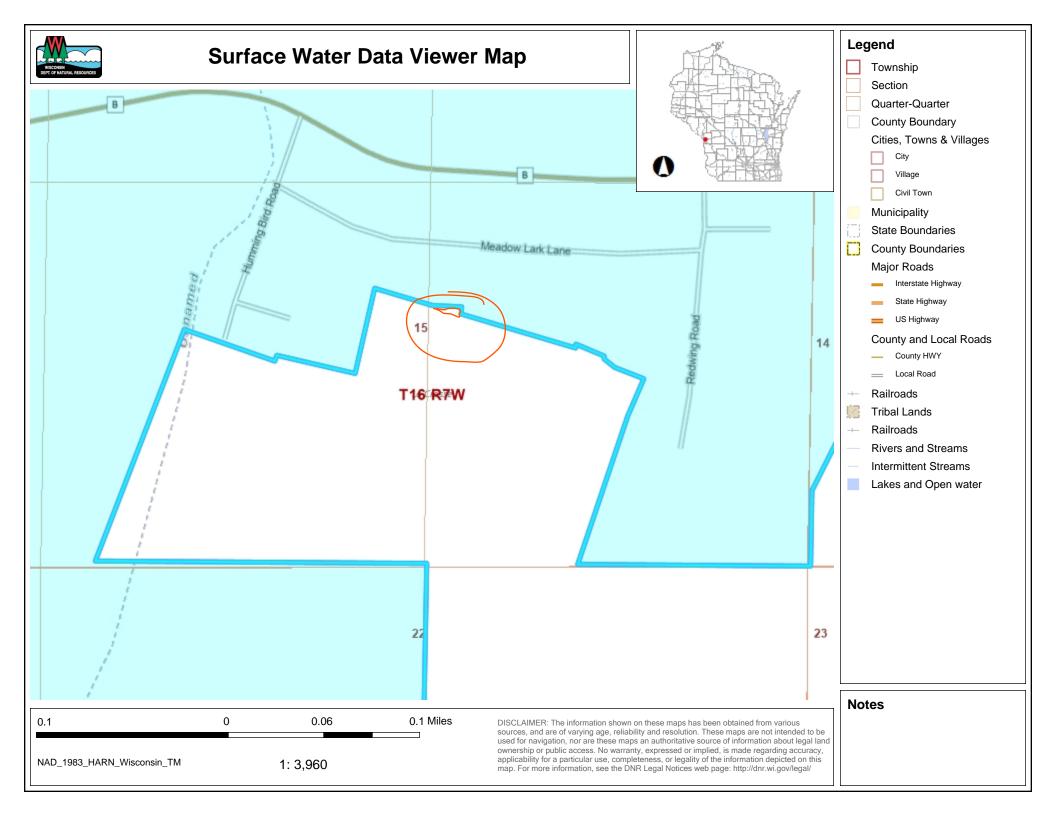
### 3. Other Relevant Information and Comments:

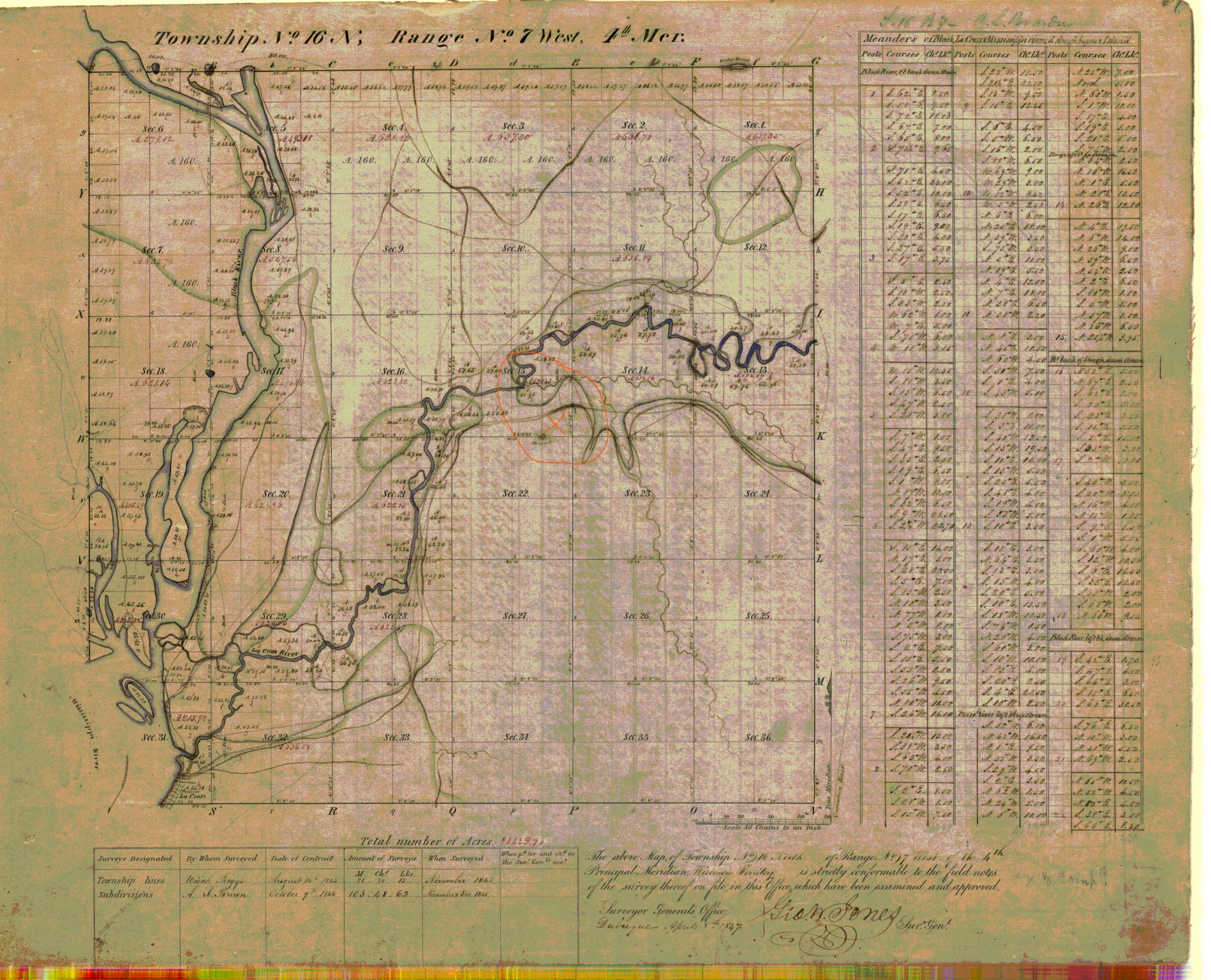
\*Per WD in Doc No. 1823754 (G.P. & M. Schmitz to L. D. Evans Jr) -see notes on doc. Parcel numbers are 9-724-2 (to merge w/) 17-10407-200. \*\*Description is given by metes & bounds from ¼-¼ S,T,R via survey from Coulee Region Land Surveyors. \*\*\*Total area measures 1233 sq ft. (~0.028ac).

Prepared by: Kyle Willoughby
Title: GIS & Real Property Spec.
Phone: (608) 785-9637
Date: October 16, 2024

Please RETURN PROMPTLY to:
Municipal Boundary Review
PO Box 1645
Madison WI 53701
(608) 264-6102 | FAX (608) 264-6104
wimunicipalboundaryreview@wi.gov

http://doa.wi.gov/municipalboundaryreview/







TONY EVERS
GOVERNOR
KATHY BLUMENFELD
SECRETARY

**Municipal Boundary Review** PO Box 1645, Madison WI 53701

Voice (608) 264-6102 Fax (608) 264-6104 Email: wimunicipalboundaryreview@wi.gov Web: http://doa.wi.gov/municipalboundaryreview

October 31, 2024

PETITION FILE NO. 14709

NIKKI ELSEN, CLERK CITY OF LA CROSSE 400 LA CROSSE ST LA CROSSE, WI 54601-3396 DIANE ELSEN, CLERK TOWN OF MEDARY N3393 SMITH VALLEY RD LA CROSSE, WI 54601-2988

Subject: EVANS ANNEXATION

The proposed annexation submitted to our office on October 10, 2024, has been reviewed and found to be in the public interest. In determining whether an annexation is in the public interest, s. 66.0217 (6), Wis. Stats. requires the Department to examine "[t]he shape of the proposed annexation and the homogeneity of the territory with the annexing village or city...." so as, to ensure the resulting boundaries are rational and compact. The statute also requires the Department to consider whether the annexing city or village can provide needed municipal services to the territory. The subject petition is for territory that is reasonably shaped and contiguous to the City of La Crosse, which is able to provide needed municipal services.

Note: The scale map of the territory to be annexed must clearly show and identify the existing City of La Crosse municipal boundary. (ref: s. 66.0217 (1) (g), Wis. Stats.).

The Department reminds clerks of annexing municipalities of the requirements of s. 66.0217 (9)(a), Wis. Stats., which states:

"The clerk of a city or village which has annexed shall file immediately with the secretary of administration a certified copy of the ordinance, certificate and plat, and shall send one copy to each company that provides any utility service in the area that is annexed. The clerk shall record the ordinance with the register of deeds and file a signed copy of the ordinance with the clerk of any affected school district..."

State and federal aids based on population and equalized value may be significantly affected through failure to file with the Department of Administration. Please file a copy of your annexing ordinance, including a statement certifying the population of the annexed territory. **Please include your MBR number 14709 with your ordinance.** Ordinance filing checklist available at <a href="http://mds.wi.gov/">http://mds.wi.gov/</a>, click on "Help on How to Submit Municipal Records". Email scanned copy of required materials (color scan maps with color) to <a href="mds.wi.gov">mds.wi.gov</a> or mail to: Wisconsin Department of Administration, Municipal Boundary Review, PO Box 1645, Madison WI 53701-1645.

The petition file is available for viewing at: <a href="http://mds.wi.gov/View/Petition?ID=2783">http://mds.wi.gov/View/Petition?ID=2783</a>
Please call me at (608) 264-6102, should you have any questions concerning this annexation review.

Sincerely,

Erich Schmidtke, Municipal Boundary Review

Shudle

cc: petitioner