

# Request for Annexation Review

Wisconsin Department of Administration

WI Dept. of Administration  
Municipal Boundary Review  
PO Box 1645, Madison WI 53701  
608-264-6102  
[wimunicipalboundaryreview@wi.gov](mailto:wimunicipalboundaryreview@wi.gov)  
<https://doa.wi.gov/municipalboundaryreview>

Online Submittal and Payment: Instead of this form go to <https://appengine.egov.com/apps/wi/dir/annexation>  
This will speed up the process by eliminating the time it used to take to mail the check to us.

## Petitioner Information

Name: **Jeramy and Rachel Lukasavage**

Phone: **920-659-4804**

Email: **rluka17@gmail.com**

## Contact Information if different than petitioner:

Representative's Name: **Brad Schmidt**

Phone: **(920) 886-6126**

E-mail: **BSchmidt@NeenahWi.gov**

1. Town(s) where property is located: **Neenah**

2. Petitioned City or Village: **Neenah (City)**

3. County where property is located: **Winnebago**

4. Population of the territory to be annexed: **4**

5. Area (in acres) of the territory to be annexed: **1.26**

6. Tax parcel number(s) of territory to be annexed (if the territory is part or all of an existing parcel):  
**010028402**

## Include these required items with this form:

- ☒ Legal Description meeting the requirements of [s.66.0217 \(1\) \(c\)](#) [see attached annexation guide]
- ☒ Map meeting the requirements of [s. 66.0217 \(1\) \(g\)](#) [see attached annexation guide]
- ☒ Signed Petition or Notice of Intent to Circulate [see attached annexation guide]
- ☒ Check or money order covering review fee [see next page for fee calculation]

(November 2022)

# Annexation Review Fee Schedule

A Guide for Calculating the Fee Required by ss.16.53 (4) and 66.0217, Wis. Stats.

## Required Fees

There is an initial filing fee and a variable review fee

**\$200 Initial Filing Fee** (required with the first submittal of all petitions)

\$200 – 2 acres or less

\$350 – 2.01 acres or more

**\$200 Review Fee** (required with all annexation submittals except those that consist ONLY of road right-of-way)

\$200 – 2 acres or less

\$600 – 2.01 to 10 acres

\$800 – 10.01 to 50 acres

\$1,000 – 50.01 to 100 acres

\$1,400 – 100.01 to 200 acres

\$2,000 – 200.01 to 500 acres

\$4,000 – Over 500 acres

**\$400 TOTAL FEE DUE** (Add the Filing Fee to the Review Fee)

**Include** check or money order, payable to: **Department of Administration**

**DON'T attach the check with staples, tape, ...**

**THE DEPARTMENT WILL NOT PROCESS  
AN ANNEXATION PETITION THAT IS NOT ACCOMPANIED  
BY THE REQUIRED FEE.**

**THE DEPARTMENT'S 20-DAY STATUTORY REVIEW PERIOD  
COMMENCES UPON RECEIPT OF THE PETITION AND REVIEW FEE**

Shaded Area for Office Use Only

Date fee & form received: 12/02/2024

Payer: Jeremy & Rachel Lukaszavage

Check Number: 2413

Check Date: 11/25/24

Amount: \$400.00

## ANNEXATION SUBMITTAL GUIDE

### s. 66.0217 (5) THE PETITION

- ☒ State the purpose of the petition:
- Direct annexation by unanimous approval; OR
  - Direct annexation by one-half approval; OR
  - Annexation by referendum.
- ☒ Petition must be signed by:
- All owners and electors, if by unanimous approval.
  - See 66.0217 (3) (a), if by one-half approval.
  - See 66.0217 (3) (b), if by referendum.
- ☒ State the population of the land to be annexed.

*[It is beneficial to include Parcel ID or Tax numbers, the parcel area, and identify the annexee (Town) and annexor (Village or City) in the petition.]*

### s. 66.0217 (1) (c) THE DESCRIPTION

- ☒ The annexation petition must include a legal description of the land to be annexed. The land must be described by reference to the government lot, private claim, quarter-section, section, town and range in which the land lies. The land must be further described by metes and bounds commencing from a monumented corner of the section or quarter-section, or the monumented end of a private claim or federal reservation, in which the land lies; OR
- ☐ If the land is wholly and entirely within a lot or lots, or all of a block or blocks of a recorded subdivision plat or certified survey map, it must be described by reference to the lot (s) and/or block (s) therein, along with the name of the plat or the number, volume, page, and County of the certified survey map.
- ☐ The land may NOT be described only by:
- Aliquot part;
  - Reference to any other document (plat of survey, deed, etc.);
  - Exception or Inclusion;
  - Parcel ID or tax number.

### s. 66.0217 (1) (g) THE MAP

- ☒ The map shall be an **accurate reflection** of the legal description of the parcel being annexed. As such, it must show:
- A tie line from the parcel to the monumented corner of the section or quarter-section, or the monumented end of a private claim or federal reservation, in which the parcel lies. The corner and monument must be identified.
  - Bearings and distances along all parcel boundaries as described.
  - All adjoining as referenced in the description.
- ☒ The map must include a **graphic scale**.
- ☒ The map must show and identify the existing municipal boundary, in relation to the parcel being annexed.

*[It is beneficial to include a North arrow, and identify adjacent streets and parcels on the map.]*

### s. 66.0217 FILING

- ☒ The petition must be filed with the Clerk of the annexing City or Village and with the Clerk of the Town in which the land is located.
- ☐ If the annexation is by one-half approval, or by referendum, the petitioner must post notice of the proposed annexation as required by s. 66.0217 (4).

**PETITION FOR DIRECT ANNEXATION  
PURSUANT TO SECTION 66.0217(2), WISCONSIN STATUTES**

We, the undersigned, constituting 100% all owners of the real property in the following territory of the Town of Neenah, Winnebago County, Wisconsin, petition the Honorable Mayor and Common Council of the City of Neenah to annex the territory described below and shown on the attached scaled map (Exhibit A) to the City of Neenah, Winnebago County, Wisconsin.

Part of the Southeast  $\frac{1}{4}$  of the Southwest  $\frac{1}{4}$  of Section 29, Town 20 North, Range 17 East, Town of Neenah, Winnebago County, State of Wisconsin, being bounded and described as follows:

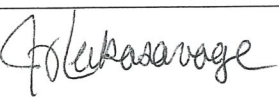
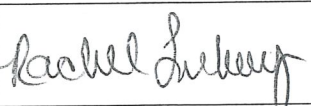
Commencing at a point that is 436.61 feet east of the Northwest corner of Said Southeast  $\frac{1}{4}$  of the Southwest  $\frac{1}{4}$ , of said point also being 737.00 feet West of the Northeast corner of said Southeast  $\frac{1}{4}$  of the Southwest  $\frac{1}{4}$ , to the Point of Beginning; thence S1°12'50"E, 395.03 feet to the centerline of State Trunk Highway 114 (also known as W. Winneconne Avenue); thence S69°27'38"W, 123.46 feet along said centerline of State Trunk Highway 114; thence N6°32'26"W, 214.39 feet; thence N0°30'22"W, 225.00 feet to the North line of the Southeast  $\frac{1}{4}$  of the Southwest  $\frac{1}{4}$  of said Section; thence N89°50'30"E along said North line 133.91 feet to the Point of Beginning.

Containing 1.26 acres, more or less.

Parcel Number - 010028402

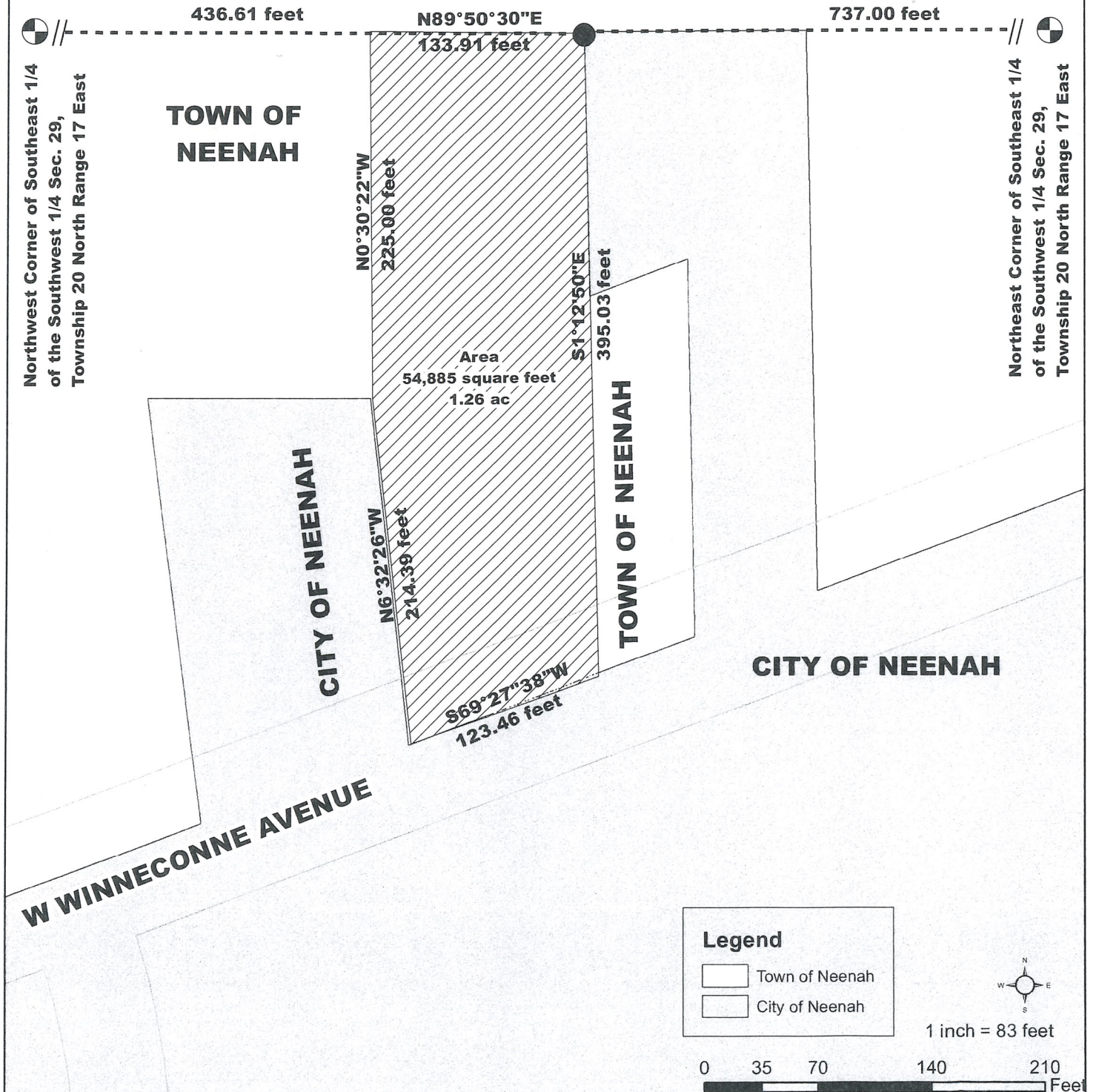
The current population of such territory is 4.

We the undersigned, elect that this annexation shall take effect to the full extent consistent with outstanding priorities of other annexations, incorporations, or consolidations proceedings, if any.

Signature of Petitioner	Date of Signing	Petitioner	Petitioner Address
	11/24/24	<u>Jeramy E. Lukasavage</u>	1241 W. Winneconne Ave Neenah, WI 54956
	11/25/24	<u>Rachel L. Lukasavage</u>	1241 W. Winneconne Ave Neenah, WI 54956

# MAP OF PROPOSED ANNEXATION

MAP OF THE SE 1/4 of the SW 1/4 OF SEC. 29, T. 20N, R. 17E, TOWN OF NEENAH, WINNEBAGO COUNTY



# Annexation Review Questionnaire

Wisconsin Department of Administration

WI Dept. of Administration  
Municipal Boundary Review  
PO Box 1645  
Madison WI 53701  
608-264-6102 Fax: 608-264-6104  
[wimunicipalboundaryreview@wi.gov](mailto:wimunicipalboundaryreview@wi.gov)  
<http://doa.wi.gov/municipalboundaryreview>

Petitioner: **Lukasavage**

Petition Number: **14718**

1. Territory to be annexed: From **TOWN OF NEENAH** To **CITY OF NEENAH**

2. Area (Acres): 1.26

3. Pick one: ☐ Property Tax Payments

OR ☒ Boundary Agreement

a. Annual town property tax on territory to be annexed:

\$ \_\_\_\_\_

a. Title of boundary agreement Town of Neenah / City of Neenah  
Boundary Agreement

b. Total that will be paid to Town

(annual tax multiplied by 5 years): \_\_\_\_\_

b. Year adopted 2003

c. Paid by: ☐ Petitioner ☐ City ☐ Village

c. Participating jurisdictions City / Town of Neenah

☐ Other: \_\_\_\_\_

d. Statutory authority (pick one)

☐ s.66.0307 ☐ s.66.0225 ☒ s.66.0301

4. Resident Population: Electors: 2 Total: 4

5. Approximate **present land use** of territory:

Residential: 100 % Recreational: \_\_\_\_\_ % Commercial: \_\_\_\_\_ % Industrial: \_\_\_\_\_ %

Undeveloped: \_\_\_\_\_ %

6. If territory is undeveloped, what is the **anticipated use**?

Residential: \_\_\_\_\_ % Recreational: \_\_\_\_\_ % Commercial: \_\_\_\_\_ % Industrial: \_\_\_\_\_ %

Other: \_\_\_\_\_ %

Comments: \_\_\_\_\_

7. Has a ☐ preliminary or ☐ final plat been submitted to the Plan Commission: ☐ Yes ☒ No

Plat Name: \_\_\_\_\_

8. What is the **nature of land use adjacent** to this territory in the city or village?

Residential (east, west, south) Rock Quarry (north)

In the town?: Residential and Rock Quarry

9. What are the **basic service needs** that precipitated the request for annexation?

☒ Sanitary sewer ☒ Water supply ☐ Storm sewers

☒ Police/Fire protection ☐ EMS ☒ Zoning

Other: \_\_\_\_\_

10. Is the city/village or town capable of providing needed utility services?

City/Village ☒ Yes ☐ No

Town ☐ Yes ☒ No

If yes, approximate timetable for providing service:

Sanitary Sewers immediately

or, write in number of years.

City/Village

☒

Immediately

Town

☐

\_\_\_\_\_

Water Supply immediately

or, write in number of years.

☒

Immediately

☐

\_\_\_\_\_

Will provision of sanitary sewers and/or water supply to the territory proposed for annexation require capital expenditures (i.e. treatment plant expansion, new lift stations, interceptor sewers, wells, water storage facilities)?

☐ Yes ☒ No

If yes, identify the nature of the anticipated improvements and their probable costs: \_\_\_\_\_

11. Planning & Zoning:

a. Do you have a comprehensive plan for the City/Village/Town? ☒ Yes ☐ No

Is this annexation consistent with your comprehensive plan? ☒ Yes ☐ No

b. How is the annexation territory now zoned? R-1, Rural Residential

c. How will the land be zoned and used if annexed? R-1, Single-Family Residence

12. Elections: ☐ New ward or ☒ Existing ward? Will the annexation create a new ward or join an existing ward? For more information, please contact the Wisconsin Election Commission at (608) 266-8005, [elections@wi.gov](mailto:elections@wi.gov) or see their annexation checklist here: <http://elections.wi.gov/forms/el-100>

13. Other relevant information and comments bearing upon the public interest in the annexation:

Prepared by: ☐ Town ☒ City ☐ Village

Name: Brad Schmidt

Email: B.Schmidt@NeerakWI.gov

Phone: (920) 886-6126

Date: 12-13-2024

(March 2018)

Please **RETURN PROMPTLY** to:

[wimunicipalboundaryreview@wi.gov](mailto:wimunicipalboundaryreview@wi.gov)

Municipal Boundary Review

PO Box 1645, Madison WI 53701

Fax: (608) 264-6104

**REAL PROPERTY LISTERS ANNEXATION REVIEW**

1. Territory to be annexed: <b>Lukasavage Property</b>	From Town of: <b>Neenah</b>	To City/Village of: <b>Neenah</b>
-----------------------------------------------------------	--------------------------------	--------------------------------------

2. Checklist: (Y) Yes; (N) No; (NA) Not applicable; (NC) Not checked

**Location and Position**

- Y (1) Location description by government lot, recorded private claim, 1/4 - 1/4 section, section, township, range and county
- Y (2) Contiguous with existing village/city boundaries
- Y (3) Creates an island area in Township (completely surrounded by city)
- N (4) Creates an island area in City (completely surrounded by town)

**Petition and Map Information**

- Y (1) Identify owner(s) of annexed land
- Y (2) Identify parcel ID numbers included in annexation.
- N (3) Identify parcel ID numbers being split by annexation
- Y (4) North arrow
- Y (5) Graphic Scale
- Y (6) Streets and Highways shown and identified
- N/A (7) Legend
- Y (8) Total area/acreage of annexation

3. Other relevant information and comments:

- 1. Parcel 01002830101 is also split by this annexation.**
- 2. Please see attached petition and map for noted error with dimension.**

Prepared by: **Diane Culver**  
 Title: **GIS Specialist II**  
 Phone: **(920 232-3335)**  
 Date: **12/17/2024**

Please **RETURN PROMPTLY** to:  
 Municipal Boundary Review  
 PO Box 1645  
 Madison WI 53701  
 (608) 264-6102 **FAX** (608) 264-6104  
[wimunicipalboundaryreview@wi.gov](mailto:wimunicipalboundaryreview@wi.gov)

# Request for Annexation Review

Wisconsin Department of Administration

WI Dept. of Administration  
Municipal Boundary Review  
PO Box 1645, Madison WI 53701  
608-264-6102  
[wimunicipalboundaryreview@wi.gov](mailto:wimunicipalboundaryreview@wi.gov)  
<https://doa.wi.gov/municipalboundaryreview>

Online Submittal and Payment: Instead of this form go to <https://appengine.egov.com/apps/wi/dir/annexation>  
This will speed up the process by eliminating the time it used to take to mail the check to us.

## Petitioner Information

Name: **Jeramy and Rachel Lukasavage**

Phone: **920-659-4804**

Email: **rluka17@gmail.com**

## Contact Information if different than petitioner:

Representative's Name: **Brad Schmidt**

Phone: **(920) 886-6126**

E-mail: **BSchmidt@NeenahWi.gov**

1. Town(s) where property is located: **Neenah**

2. Petitioned City or Village: **Neenah (City)**

3. County where property is located: **Winnebago**

4. Population of the territory to be annexed: **4**

5. Area (in acres) of the territory to be annexed: **1.26**

6. Tax parcel number(s) of territory to be annexed (if the territory is part or all of an existing parcel):  
**010028402 and 01002830101 (part)**

## Include these required items with this form:

- ☒ Legal Description meeting the requirements of [s.66.0217 \(1\) \(c\)](#) [see attached annexation guide]
- ☒ Map meeting the requirements of [s. 66.0217 \(1\) \(g\)](#) [see attached annexation guide]
- ☒ Signed Petition or Notice of Intent to Circulate [see attached annexation guide]
- ☒ Check or money order covering review fee [see next page for fee calculation]

(November 2022)

# Annexation Review Fee Schedule

A Guide for Calculating the Fee Required by ss.16.53 (4) and 66.0217, Wis. Stats.

## Required Fees

There is an initial filing fee and a variable review fee

**\$200 Initial Filing Fee** (required with the first submittal of all petitions)

\$200 – 2 acres or less

\$350 – 2.01 acres or more

**\$200 Review Fee** (required with all annexation submittals except those that consist ONLY of road right-of-way)

\$200 – 2 acres or less

\$600 – 2.01 to 10 acres

\$800 – 10.01 to 50 acres

\$1,000 – 50.01 to 100 acres

\$1,400 – 100.01 to 200 acres

\$2,000 – 200.01 to 500 acres

\$4,000 – Over 500 acres

**\$400 TOTAL FEE DUE** (Add the Filing Fee to the Review Fee)

**Include** check or money order, payable to: **Department of Administration**

**DON'T attach the check with staples, tape, ...**

**THE DEPARTMENT WILL NOT PROCESS  
AN ANNEXATION PETITION THAT IS NOT ACCOMPANIED  
BY THE REQUIRED FEE.**

**THE DEPARTMENT'S 20-DAY STATUTORY REVIEW PERIOD  
COMMENCES UPON RECEIPT OF THE PETITION AND REVIEW FEE**

Shaded Area for Office Use Only

Date fee & form received: 12/02/2024

Payer: Jeremy & Rachel Lukaszewski

Check Number: 2413

Check Date: 11/25/24

Amount: \$400.00

**PETITION FOR DIRECT ANNEXATION  
PURSUANT TO SECTION 66.0217(2), WISCONSIN STATUTES**

We, the undersigned, constituting 100% all owners of the real property in the following territory of the Town of Neenah, Winnebago County, Wisconsin, petition the Honorable Mayor and Common Council of the City of Neenah to annex the territory described below and shown on the attached scaled map (Exhibit A) to the City of Neenah, Winnebago County, Wisconsin.

Should read 874.00

Part of the Southeast  $\frac{1}{4}$  of the Southwest  $\frac{1}{4}$  of Section 29, Town 20 North, Range 17 East, Town of Neenah, Winnebago County, State of Wisconsin, being bounded and described as follows:

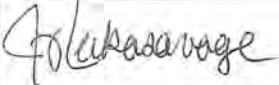
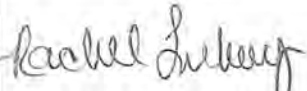
Commencing at a point that is 436.61 feet east of the Northwest corner of Said Southeast  $\frac{1}{4}$  of the Southwest  $\frac{1}{4}$ , of said point also being ~~737.00~~ feet West of the Northeast corner of said Southeast  $\frac{1}{4}$  of the Southwest  $\frac{1}{4}$ , to the Point of Beginning; thence S1°12'50"E, 395.03 feet to the centerline of State Trunk Highway 114 (also known as W. Winneconne Avenue); thence S69°27'38"W, 123.46 feet along said centerline of State Trunk Highway 114; thence N6°32'26"W, 214.39 feet; thence N0°30'22"W, 225.00 feet to the North line of the Southeast  $\frac{1}{4}$  of the Southwest  $\frac{1}{4}$  of said Section; thence N89°50'30"E along said North line 133.91 feet to the Point of Beginning.

Containing 1.26 acres, more or less.

Parcel Number - 010028402 and 01002830101 (part)

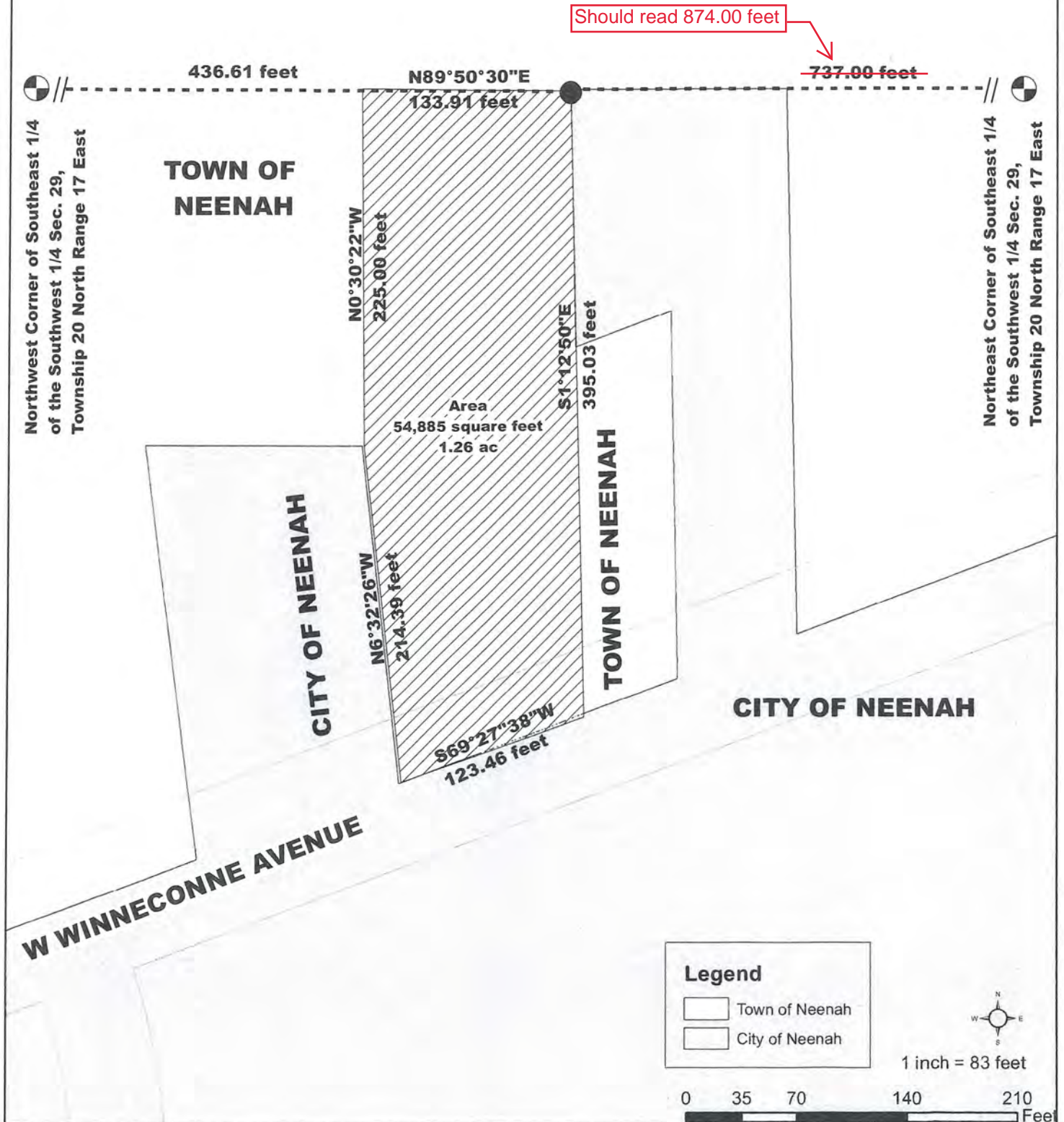
The current population of such territory is 4.

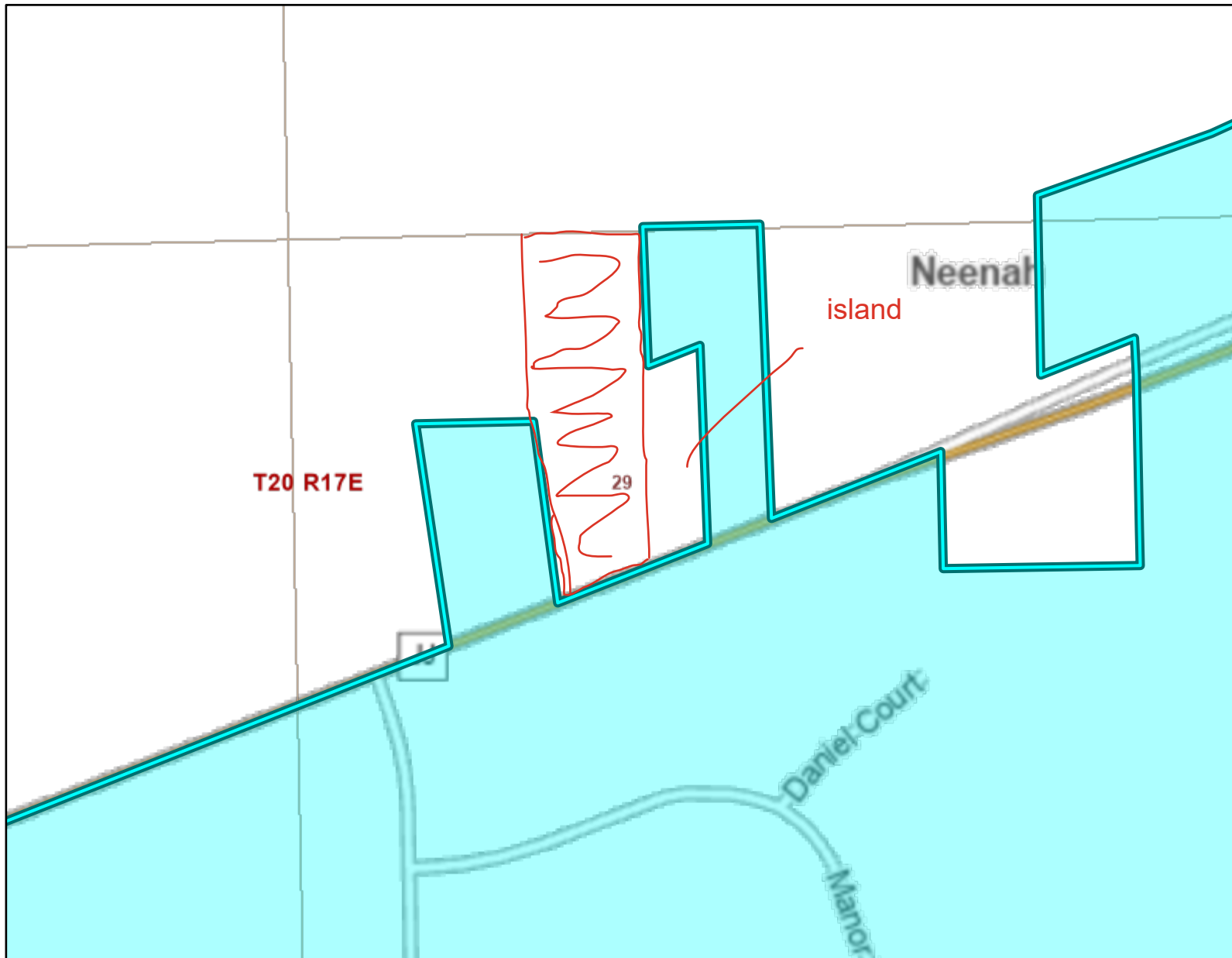
We the undersigned, elect that this annexation shall take effect to the full extent consistent with outstanding priorities of other annexations, incorporations, or consolidations proceedings, if any.

Signature of Petitioner	Date of Signing	Petitioner	Petitioner Address
	11/24/24	<u>Jeramy E. Lukasavage</u>	1241 W. Winneconne Ave Neenah, WI 54956
	11/25/24	<u>Rachel L. Lukasavage</u>	1241 W. Winneconne Ave Neenah, WI 54956

# MAP OF PROPOSED ANNEXATION

MAP OF THE SE 1/4 of the SW 1/4 OF SEC. 29, T. 20N, R. 17E, TOWN OF NEENAH, WINNEBAGO COUNTY





**Legend:** (some map layers may not be displayed)

- Township
- Section
- Quarter-Quarter
- Cities, Towns & Villages
- City
- Civil Town
- City or Village
- County Boundaries
- County and Local Roads
- County HWY
- Local Road

**Notes:**



Map: 0 160 320 Feet  
0 40 80 Meters

Service Layer Credits:  
EN Basic Basemap WTM Ext: , Cadastral:

Map projection: NAD 1983 HARN Wisconsin TM

This map is a product generated by a DNR web mapping application.

This map is for informational purposes only and may not have been prepared for or be suitable for legal, engineering, or surveying purposes. The user is solely responsible for verifying the accuracy of information before using for any purpose. By using this product for any purpose user agrees to be bound by all disclaimers found here: <https://dnr.wisconsin.gov/legal>

Date Printed: 1/18/2025 12:41 PM

# Township N<sup>o</sup> XX Range N<sup>o</sup> XVII E. 4<sup>th</sup> Mer. (Wis. Ter.)



## Meanders of Lakes Little Butte des Morts & Winnebago, Outlet & Large Island in Lake Winnebago

Posts	Courses	Ch <sup>s</sup>	Lk <sup>s</sup>	Posts	Courses	Ch <sup>s</sup>	Lk <sup>s</sup>	Posts	Courses	Ch <sup>s</sup>	Lk <sup>s</sup>
To Winnebago Corner on East Boundary											
1	S 75° W	250		1	N 3° E	850		1	S 36° W	1200	
2	S 81° W	1800		2	N 44° W	1050		2	S 5° E	500	
3	S 66° W	3300		3	N 44° W	600		3	S 21° E	1000	
4	S 34° W	2350		4	N 10° E	1450		4	S 57° E	700	
5	S 73° W	450		5	N 39° E	1500		5	S 64° E	1600	
6	N 75° W	600		6	N 64° E	1150		6	S 89° E	750	
7	N 61° W	500		7	N 24° E	1900		7	N 84° E	350	
8	N 34° W	427		8	N 10° E	500		8	S 46° E	850	
North Outlet down Right Bank											
1	N 22° W	350		1	N 10° E	300		1	S 16° W	750	
2	N 58° W	700		2	N 26° W	400		2	S 31° E	650	
3	N 75° W	1150		3	N 3° W	400		3	S 52° E	1100	
4	S 67° W	1500		4	N 32° E	1500		4	N 36° E	650	
5	S 84° W	1000		5	N 22° E	800		5	N 51° E	340	
6	S 62° W	1136		6	N 42° E	650		6	S 5° E	1600	
7	N 55° W	700		7	N 28° E	372		7	N 47° E	1800	
8	N 77° W	500		Fox River							
9	N 56° W	550		1	N 56° E	850		1	N 36° E	3200	
10	N 66° W	700		2	N 67° E	650		2	N 42° E	3400	
11	N 83° W	566		3	N 82° E	2650		3	N 46° W	1100	
12	S 85° W	650		4	N 72° E	1100		4	S 44° W	750	
13	S 98° W	335		5	N 67° E	1100		5	S 55° W	1400	
14	S 39° W	950		6	N 57° E	450		6	N 57° W	1000	
15	S 71° W	800		7	N 44° E	600		7	S 62° W	350	
16	S 50° W	1050		8	N 56° E	785		8	S 39° W	650	
17	N 71° W	500		Island in Lake Winnebago Rapids							
18	N 75° W	800		beginning at post on left Bank of N.E. Outlet bet Secs 22 & 23 down stream							
19	N 57° W	1250		1	S 61° W	400		1	N 27° W	350	
20	N 46° W	1423		2	S 57° W	1100		2	N 66° W	800	
Lake Little Butte des Morts, down Right Bank											
1	N 22° E	650		3	S 39° W	450		3	N 80° W	215	
2	N 31° E	850		4	S 31° W	450		4	S 26° W	70	
3	N 68° E	1450		5	S 28° W	1700		5	S 37° E	250	
4	N 16° E	750		6	S 16° W	1050		6	S 45° E	232	
5	N 2° E	950		7	N 62° W	1350		7	S 55° E	500	
6	N 4° E	1700		8	N 44° W	1500		8	East	275	
7	North	950		9	N 66° W	450		9	N 63° E	115	
8	N 7° E	1300		10	N 41° W	900		10	N 19° E	90	
9	North	567		11	N 69° W	550					
				12	S 69° W	1250					
				13	S 38° E	1500					
				14	South	600					

Town Line	Mullett & Drink	14. July 1833	M. ch <sup>s</sup> lks	3. 46. 97	14. July 1834	3. 46. 1834
Subdivisions	A. G. Ellis	22. Aug. 1834	25. 15. 17	4. July 1834	2. 7. 1133	

The above Map of Township N<sup>o</sup> 20 North, Range N<sup>o</sup> 17 East, 4<sup>th</sup> Meridian, North West Territory, is strictly conformable to the field notes of the survey for said townships, which have been examined & approved.  
 Surveyor General's Office  
 Cincinnati, Dec. 11, 1835

Var. 6° 20' E.



TONY EVERS

GOVERNOR

KATHY BLUMENFELD

SECRETARY

**Municipal Boundary Review**

PO Box 1645, Madison WI 53701

Voice (608) 264-6102 Fax (608) 264-6104

Email: [wimunicipalboundaryreview@wi.gov](mailto:wimunicipalboundaryreview@wi.gov)

Web: <http://doa.wi.gov/municipalboundaryreview>

January 18, 2025

PETITION FILE NO. 14718

CHARLOTTE NAGEL, CLERK  
CITY OF NEENAH  
211 WALNUT STREET  
NEENAH, WI 54956-3026

ELLEN SKERKE, CLERK  
TOWN OF NEENAH  
1600 BREEZEWOOD LN  
NEENAH, WI 54956-4410

Subject: LUKASAVAGE ANNEXATION

The proposed annexation submitted to our office on December 09, 2024, has been reviewed and found to be in the public interest. In determining whether an annexation is in the public interest, s. 66.0217 (6), Wis. Stats. requires the Department to examine "[t]he shape of the proposed annexation and the homogeneity of the territory with the annexing village or city..." so as, to ensure the resulting boundaries are rational and compact. The statute also requires the Department to consider whether the annexing city or village can provide needed municipal services to the territory. The subject petition is for territory that is reasonably shaped and contiguous to the City of Neenah, which is able to provide needed municipal services.

Notes:

- 1) Per s. 66.0217 (1) (c), Wis. Stats., the legal description of the territory to be annexed should commence from a monumented corner of the 1/4 Section (not 1/4-1/4 Section) in which the territory lies.
- 2) The Winnebago County Real Property Lister recommends correcting the 737 feet distance in the second line of the legal description to 874 feet.

The Department reminds clerks of annexing municipalities of the requirements of s. 66.0217 (9)(a), Wis. Stats., which states: "The clerk of a city or village which has annexed shall file immediately with the secretary of administration a certified copy of the ordinance, certificate and plat, and shall send one copy to each company that provides any utility service in the area that is annexed. The clerk shall record the ordinance with the register of deeds and file a signed copy of the ordinance with the clerk of any affected school district..."

State and federal aids based on population and equalized value may be significantly affected through failure to file with the Department of Administration. Please file a copy of your annexing ordinance, including a statement certifying the population of the annexed territory. **Please include your MBR number 14718 with your ordinance.** Ordinance filing checklist available at <http://mds.wi.gov/>, click on "Help on How to Submit Municipal Records". Email scanned copy of required materials (color scan maps with color) to [mds@wi.gov](mailto:mds@wi.gov) or mail to: Wisconsin Department of Administration, Municipal Boundary Review, PO Box 1645, Madison WI 53701-1645. The petition file is available for viewing at: <http://mds.wi.gov/View/Petition?ID=2792>. Please call me at (608) 264-6102, should you have any questions concerning this annexation review.

Sincerely,

Erich Schmidtke, Municipal Boundary Review

cc: petitioner