

# Request for Annexation Review

Wisconsin Department of Administration

WI Dept. of Administration  
Municipal Boundary Review  
PO Box 1645, Madison WI 53701  
608-264-6102  
[wimunicipalboundaryreview@wi.gov](mailto:wimunicipalboundaryreview@wi.gov)  
<https://doa.wi.gov/municipalboundaryreview>

## Petitioner Information

Name: JOHN & NANCY HAESE

Phone: (608) 540-9437

Email: jinhaese@gmail.com

## Contact Information if different than petitioner:

Representative's Name: \_\_\_\_\_

Phone: \_\_\_\_\_

E-mail: \_\_\_\_\_

1. Town where property is located: ONALASKA

2. Petitioned City or Village: CITY OF ONALASKA

3. County where property is located: LA CROSSE

4. Population of the territory to be annexed: 2

5. Area (in acres) of the territory to be annexed: .50

6. Tax parcel number(s) of territory to be annexed (if the territory is part or all of an existing parcel):

10-023800-000

## Include these required items with this form:

1. ☒ Legal Description meeting the requirements of s.66.0217 (1) (c) [see attached annexation guide]
2. ☒ Map meeting the requirements of s. 66.0217 (1) (g) [see attached annexation guide]
3. ☒ Signed Petition or Notice of Intent to Circulate [see attached annexation guide]
4. ☒ Check or money order covering review fee [see next page for fee calculation]

(2021)

# Annexation Review Fee Schedule

A Guide for Calculating the Fee Required by ss.16.53 (4) and 66.0217, Wis. Stats.

## Required Fees

There is an initial filing fee and a variable review fee

\$ 200 **Initial Filing Fee** (required with the first submittal of all petitions)  
\$200 – 2 acres or less  
\$350 – 2.01 acres or more

\$ 200 **Review Fee** (required with all annexation submittals except those that consist ONLY of road right-of-way)  
\$200 – 2 acres or less  
\$600 – 2.01 to 10 acres  
\$800 – 10.01 to 50 acres  
\$1,000 – 50.01 to 100 acres  
\$1,400 – 100.01 to 200 acres  
\$2,000 – 200.01 to 500 acres  
\$4,000 – Over 500 acres

\$ 400 **TOTAL FEE DUE** (Add the Filing Fee to the Review Fee)

Include check or money order, payable to: Department of Administration

← \$400.00

DON'T attach the check with staples, tape, ...

- \$300.00  
↳ City of  
Ohalaska

THE DEPARTMENT WILL NOT PROCESS  
AN ANNEXATION PETITION THAT IS NOT ACCOMPANIED  
BY THE REQUIRED FEE.

THE DEPARTMENT'S 20-DAY STATUTORY REVIEW PERIOD  
COMMENCES UPON RECEIPT OF THE PETITION AND REVIEW FEE

Shaded Area for Office Use Only

Date fee & form received: 03/28/25

Payer: John & Nancy A. Haese

Check Number: 5742

Check Date: 3/20/25

Amount: \$400.00





## City of Onalaska

### Annexation Application

Phone: (608) 781-9590 • Fax: (608) 781-9506

415 Main St. Onalaska, WI 54650

Planning/Zoning: [dq-planningzoning@onalaskawi.gov](mailto:dq-planningzoning@onalaskawi.gov)

<http://www.cityofonalaska.com>

To: City Clerk  
415 Main Street  
Onalaska, WI 54650

We, the undersigned, \_\_\_\_\_

*John + Nancy Hase*

do hereby respectively petition the City of Onalaska, Wisconsin, to annex the real estate described hereinafter to the City of Onalaska, which is to be detached from the Township of Onalaska, County of La Crosse, Wisconsin to the City of Onalaska and that the subject property be zoned R-1 upon annexation.

The property, which is the subject of this petition, is contiguous to the current boundaries of the City of Onalaska. A complete and accurate legal description and a scaled map of the area is attached hereto and incorporated herein.

This instrument constitutes a Petition for direct annexation pursuant to Sec. 66.0217(2), Wis. Stats. The number of electors residing within the boundaries of this property is 2 and the undersigned are the sole owners and fee title holders to this/these property(ies). Therefor, pursuant to Sec. 66.0217(4), Wis. Stats., no notice or publication is required.

A copy of this A copy of this Petition is being mailed to the State of Wisconsin, Department of Administration, for review as required by Sec. 66.0217(6), Wis. Stats., along with the requisite Wisconsin Department of Administration Annexation Fee.

**A complete and detailed legal description and map must accommodate this petition at the time of application in order for it to be placed on the Plan Commission Meeting agenda. Short forms or abbreviated legal descriptions will not be accepted. Maps must be to scale and dimensioned.**

Tax Parcel #:  
10-02380-000

Tax Parcel #:

Tax Parcel #:

Property Address:  
N5415 ABBEY RD ONALASKA WI

Property Address:

Property Address:

CITY OF ONALASKA  
REC#: 100-10274-5/20/2025  
PRN: 450 PLANNING & ZONING  
PER: 01 TERM: 1  
KBY: CASH 01  
ANNEXATION APP/415 ABBEY RD  
10-02380-0  
Paid By: J. HASE  
K 300.00 R: DL 5743  
APPLIED  
ENDERED  
HANISE  
300.00  
300.00  
0.00  
3:57 PM

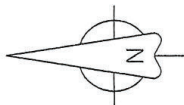
<b>Name of Owner:</b> (printed) JOHN HAESE		
Address N5415 ABBEY RD	City, State, Zip <sup>54650</sup> ONALASKA WI	Phone Number (608) 540-9437
Signature <i>John Haese</i>	Date 3/20/25	Email jnhaese@gmail.com
<b>Name of Owner:</b> (printed) NANCY HAESE		
Address N5415 ABBEY RD.	City, State, Zip <sup>54650</sup> ONALASKA WI	Phone Number (608) 783-6299
Signature: <i>Nancy Haese</i>	Date 3/20/25	Email njhaese@gmail.com
<b>Name of Owner:</b> (printed)		
Address	City, State, Zip	Phone Number
Signature:	Date	Email
<b>Name of Owner:</b> (printed)		
Address	City, State, Zip	Phone Number
Signature:		Email
<b>Name of Owner:</b> (printed)		
Address	City, State, Zip	Phone Number
Signature:	Date	Email
<b>Name of Owner:</b> (printed)		
Address	City, State, Zip	Phone Number
Signature:	Date	Email



# SURVEY MAP

OF LOT 7, BLOCK 3, STRAWBERRY COMMONS, TOWN OF ONALASKA, LA CROSSE COUNTY, WISCONSIN

BEARINGS ARE REFERENCED TO THE EAST LINE OF BLOCK 3, STRAWBERRY COMMONS, WHICH IS ASSUMED TO BEAR NORTH 23°31'44" WEST.



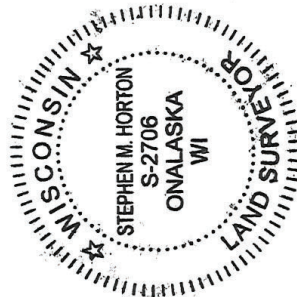
JOHN HAESE PROPERTY DESCRIPTION  
Lot 7, Block 3, Strawberry Commons, Town of Onalaska, LaCrosse County, Wisconsin.

## LEGEND

- = FOUND MONUMENT AS NOTED (R.A.) = RECORDED AS



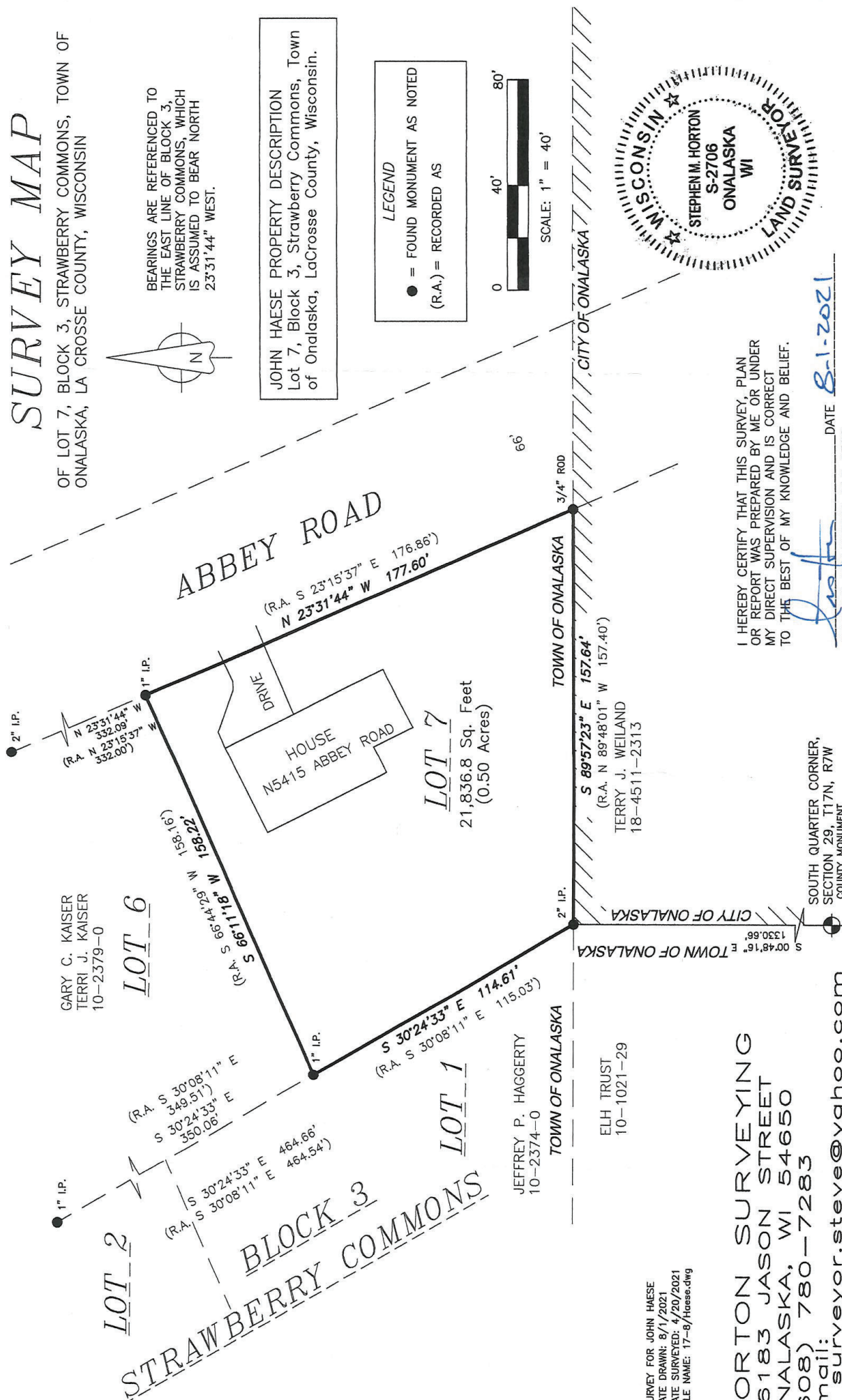
SCALE: 1" = 40'



I HEREBY CERTIFY THAT THIS SURVEY, PLAN OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND IS CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF.

DATE 8-1-2021

STEPHEN M. HORTON, PLS 2706



SURVEY FOR JOHN HAESE  
DATE DRAWN: 8/1/2021  
DATE SURVEYED: 4/20/2021  
FILE NAME: 17-8/Haes.s.dwg

**HORTON SURVEYING**  
N6183 JASON STREET  
ONALASKA, WI 54650  
(608) 780-7283  
email: surveyor.steve@yahoo.com

LEGAL DESCRIPTION

Lot 7, Block 3, Strawberry Commons, being part of the Northeast Quarter of the Southwest Quarter, and being part of the Northwest Quarter of the Southeast Quarter, all in Section 29, Township 17 North, Range 7 West, Town of Onalaska, La Crosse County, Wisconsin.



# Annexation Review Questionnaire

Wisconsin Department of Administration

WI Dept. of Administration  
Municipal Boundary Review  
PO Box 1645  
Madison WI 53701  
608-264-6102 Fax: 608-264-6104  
wimunicipalboundaryreview@wi.gov  
<http://doa.wi.gov/municipalboundaryreview>

Petitioner: **Haese**

Petition Number: **14751**

1. Territory to be annexed: From **TOWN OF ONALASKA** To **CITY OF ONALASKA**

2. Area (Acres): **.5**

3. Pick one: ☐ Property Tax Payments

OR

☒ Boundary Agreement

a. Annual town property tax on territory to be annexed:

\$ \_\_\_\_\_

b. Total that will be paid to Town

(annual tax multiplied by 5 years): \_\_\_\_\_

c. Paid by: ☐ Petitioner ☐ City ☐ Village

☐ Other: \_\_\_\_\_

a. Title of boundary agreement

b. Year adopted **2016**

c. Participating jurisdictions **City of Onalaska, Town of**

d. Statutory authority (pick one) **Village of Holmen, Onalaska,**

☐ s.66.0307 ☐ s.66.0225 ☒ s.66.0301

4. Resident Population: Electors: **2** Total: **2**

5. Approximate **present land use** of territory:

Residential: **100** % Recreational: \_\_\_\_\_ % Commercial: \_\_\_\_\_ % Industrial: \_\_\_\_\_ %

Undeveloped: \_\_\_\_\_ %

6. If territory is undeveloped, what is the **anticipated use**?

Residential: \_\_\_\_\_ % Recreational: \_\_\_\_\_ % Commercial: \_\_\_\_\_ % Industrial: \_\_\_\_\_ %

Other: \_\_\_\_\_ %

Comments: \_\_\_\_\_

7. Has a ☐ preliminary or ☐ final plat been submitted to the Plan Commission: ☐ Yes ☒ No

Plat Name: \_\_\_\_\_

8. What is the **nature of land use adjacent** to this territory in the city or village?

**Multi-family row houses (4 units)**

In the town?: **vacant land and single-family dwellings**

9. What are the **basic service needs** that precipitated the request for annexation?

☒ Sanitary sewer ☒ Water supply ☐ Storm sewers

☐ Police/Fire protection ☐ EMS ☐ Zoning

Other \_\_\_\_\_

10. Is the city/village or town capable of providing needed utility services?

City/Village ☒ Yes ☐ No Town ☐ Yes ☒ No

If yes, approximate timetable for providing service:

Sanitary Sewers immediately

or, write in number of years.

City/Village

☒

Town

☐

Water Supply immediately

or, write in number of years.

☒

☐

Will provision of sanitary sewers and/or water supply to the territory proposed for annexation require capital expenditures (i.e. treatment plant expansion, new lift stations, interceptor sewers, wells, water storage facilities)?

☐ Yes ☒ No

If yes, identify the nature of the anticipated improvements and their probable costs: \_\_\_\_\_

11. Planning & Zoning:

a. Do you have a comprehensive plan for the City/Village/Town? ☒ Yes ☐ No

Is this annexation consistent with your comprehensive plan? ☒ Yes ☐ No

b. How is the annexation territory now zoned? Residential A

c. How will the land be zoned and used if annexed? Low Density Residential (R-1)

12. Elections: ☐ New ward or ☒ Existing ward? Will the annexation create a new ward or join an existing ward? For more information, please contact the Wisconsin Election Commission at (608) 266-8005, [elections@wi.gov](mailto:elections@wi.gov) or see their annexation checklist here: <http://elections.wi.gov/forms/el-100>

13. Other relevant information and comments bearing upon the public interest in the annexation:

Prepared by: ☐ Town ☒ City ☐ Village

Name: Katie Aspengren

Email: kaspenson@ontaska.wi.gov

Phone: 608-781-9590

Date: 4/15/25

Please **RETURN PROMPTLY** to:

[wimunicipalboundaryreview@wi.gov](mailto:wimunicipalboundaryreview@wi.gov)

Municipal Boundary Review

PO Box 1645, Madison WI 53701

Fax: (608) 264-6104

(March 2018)



PETITION # \_\_\_\_\_

**REAL PROPERTY LISTERS ANNEXATION REVIEW**

1. Territory to be annexed: \_\_\_\_\_ From Town of: Onalaska To City/Village of: Onalaska  
Parcel #: 10-02380-0

2. Checklist: (Y) Yes; (N) No; (NA) Not applicable; (NC) Not checked

**Location and Position**

- N (1) Location description by government lot, recorded private claim, 1/4 - 1/4 section, section, township, range and county  
→ Plat of Survey (08-01-2021), over subdivision
- Y (2) Contiguous with existing village/city boundaries
- N (3) Creates an island area in Township (completely surrounded by city)
- N (4) Creates an island area in City (completely surrounded by town)

**Petition and Map Information**

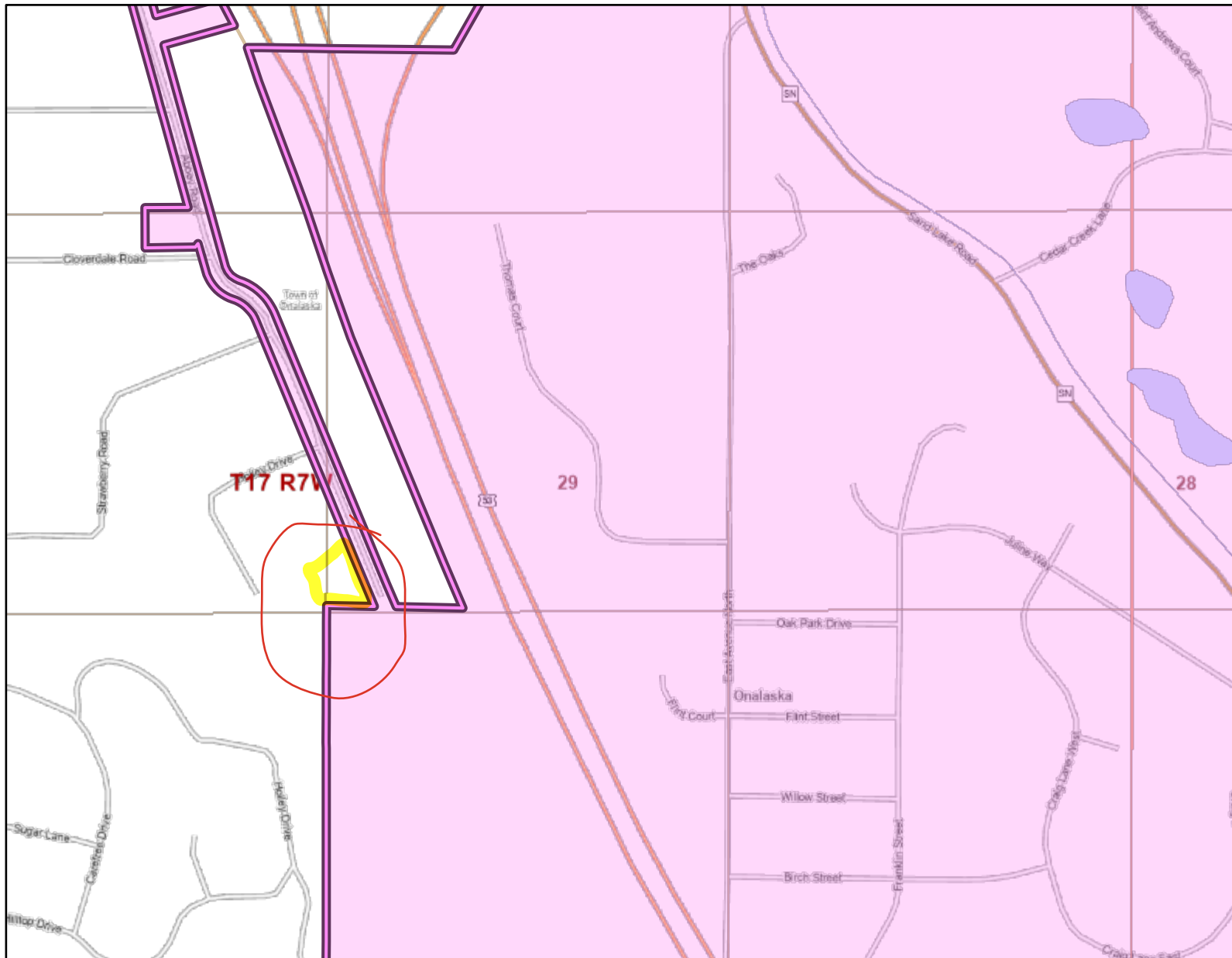
- Y (1) Identify owner(s) of annexed land
- Y (2) Identify parcel ID numbers included in annexation.
- NA (3) Identify parcel ID numbers being split by annexation  
↳ Some errors in Parcel # format → S/B 10-02380-000
- Y (4) North arrow
- Y (5) Graphic Scale
- Y (6) Streets and Highways shown and identified
- Y (7) Legend
- Y (8) Total area/acreage of annexation

3. Other relevant information and comments:

N/A

Prepared by: Kyle Willoughby  
Title: GTS & Real Property Specialist  
Phone: 608-785-9637  
Date: April 3, 2025

Please **RETURN PROMPTLY** to:  
Municipal Boundary Review  
PO Box 1645  
Madison WI 53701  
(608) 264-6102 FAX (608) 264-6104  
[wimunicipalboundaryreview@wi.gov](mailto:wimunicipalboundaryreview@wi.gov)



**Legend:** (some map layers may not be displayed)

- Rivers and Streams
- Intermittent Streams
- Open Water
- 24K Intermittent Streams
- 24K Lakes and Open Water
- 24K Streams and Rivers
- Township
- Section
- Quarter-Quarter
- Cities, Towns & Villages
- City
- Village
- Civil Town
- City or Village
- County Boundaries
- Major Roads
- US Highway
- County and Local Roads
- County HWY

**Notes:**



Map: 0 460 920 Feet  
0 130 260 Meters

Service Layer Credits:  
Cadastral: , Cities, Roads & Boundaries: , Surface Water (Cached): WiDNR, USGS, and other data

Map projection: NAD 1983 HARN Wisconsin TM

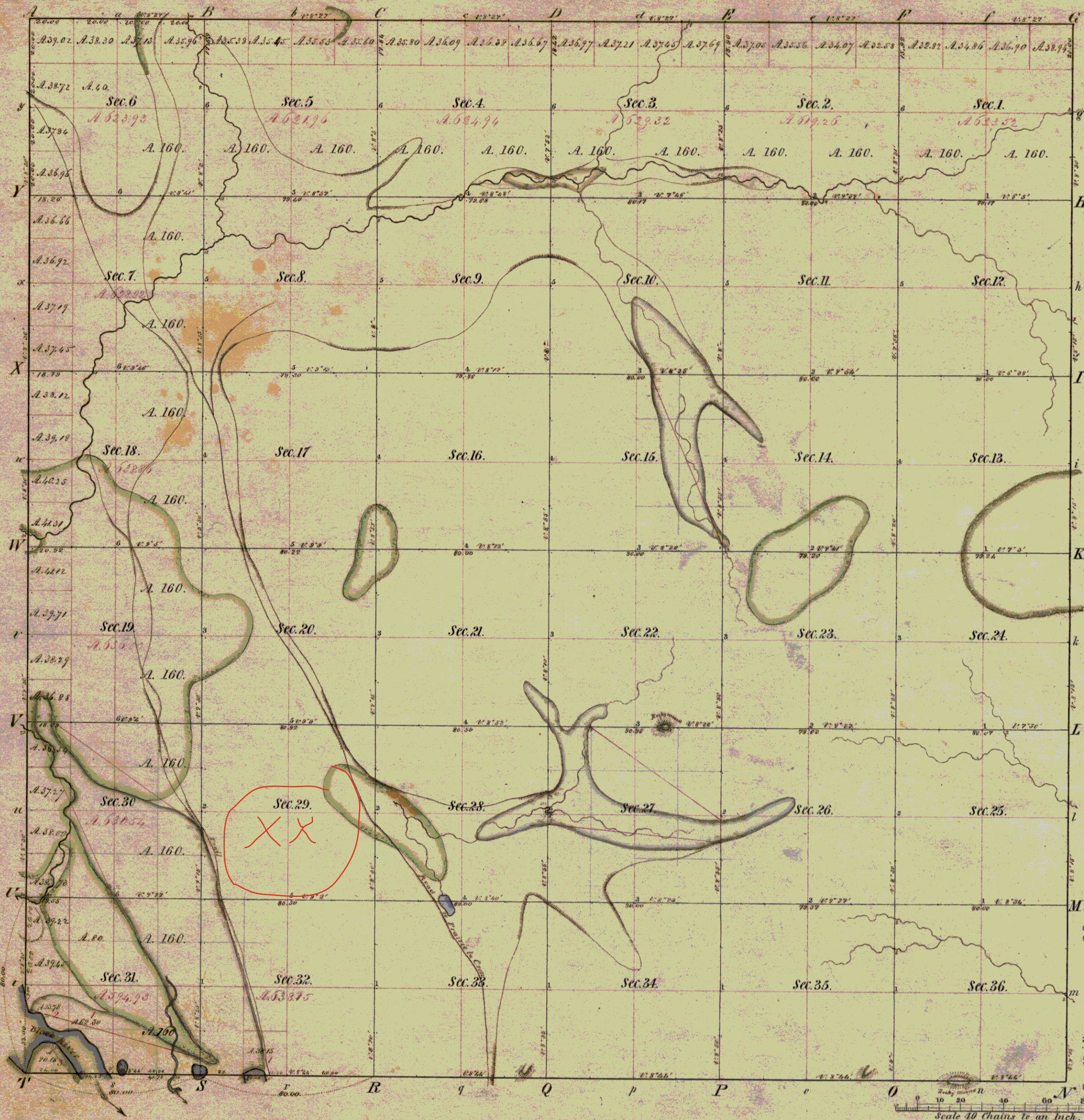
This map is a product generated by a DNR web mapping application.

This map is for informational purposes only and may not have been prepared for or be suitable for legal, engineering, or surveying purposes. The user is solely responsible for verifying the accuracy of information before using for any purpose. By using this product for any purpose user agrees to be bound by all disclaimers found here: <https://dnr.wisconsin.gov/legal>

Date Printed: 4/21/2025 3:32 PM



# Township N<sup>o</sup> 17 N; Range N<sup>o</sup> 7 West, 4<sup>th</sup> Mer.



Total number of Acres: 22,869.63

Survey Designated	By Whom Surveyed	Date of Contract	Amount of Survey	When Surveyed	When p <sup>d</sup> for and ch <sup>d</sup> in the Sur. Gen <sup>l</sup> acc <sup>t</sup>
Township lines	Wash. Briggs	August 16 <sup>th</sup> 1845	M. Ch <sup>s</sup> Eks. 24. 02. 00	November 1845	
Subdivisions	A. H. Brown	October 9 <sup>th</sup> 1846	61. 10. 94	Nov. 23 <sup>rd</sup> Dec <sup>r</sup> 1846	

The above Map of Township N<sup>o</sup> 17 North, of Range N<sup>o</sup> 7 West, of the 4<sup>th</sup> Principal Meridian, Wisconsin Territory is strictly conformable to the field notes of the survey thereof on file in this Office, which have been examined and approved.

Surveyor General's Office.

Dubuque, April 8<sup>th</sup> 1847.

Geo. M. Jones  
Sur. Gen<sup>l</sup>

## Meanders of Black River

Posts	Courses	Ch <sup>s</sup> Lk <sup>s</sup>	Posts	Courses	Ch <sup>s</sup> Lk <sup>s</sup>	Posts	Courses	Ch <sup>s</sup> Lk <sup>s</sup>
Blk river by old down stream								
1	N 16° E	5.50						
	S 89° E	5.50						
	S 17° E	6.50						
	S 68° E	7.00						
	N 86° E	10.00						
	S 20° E	3.50						
	S 32° E	7.50						
	S 32° E	10.00						
	S 45° E	2.50						
right bank down stream								
3	N 20° E	11.00						
	N 63° E	5.50						
	S 88° E	4.50						
4	S 40° E	17.90						
Head of Lake								
5	N 64° E	5.50						
	S 88° E	4.50						
6	S 16° E	2.50						
Miles Ch <sup>s</sup> Lk <sup>s</sup>								
1. 22. 90								

Comp<sup>d</sup>





TONY EVERS

GOVERNOR

KATHY BLUMENFELD

SECRETARY

**Municipal Boundary Review**

PO Box 1645, Madison WI 53701

Voice (608) 264-6102 Fax (608) 264-6104

Email: [wimunicipalboundaryreview@wi.gov](mailto:wimunicipalboundaryreview@wi.gov)

Web: <http://doa.wi.gov/municipalboundaryreview>

April 21, 2025

PETITION FILE NO. 14751

JOANN MARCON, CLERK  
CITY OF ONALASKA  
415 MAIN ST  
ONALASKA, WI 54650-2953

MARY RINEHART, CLERK  
TOWN OF ONALASKA  
N5589 COMMERCE ROAD  
ONALASKA, WI 54650-9266

Subject: HAESE ANNEXATION

The proposed annexation submitted to our office on March 31, 2025, has been reviewed and found to be in the public interest. In determining whether an annexation is in the public interest, s. 66.0217 (6), Wis. Stats. requires the Department to examine "[t]he shape of the proposed annexation and the homogeneity of the territory with the annexing village or city..." so as, to ensure the resulting boundaries are rational and compact. The statute also requires the Department to consider whether the annexing city or village can provide needed municipal services to the territory. The subject petition is for territory that is reasonably shaped and contiguous to the City of Onalaska, which is able to provide needed municipal services.

The Department reminds clerks of annexing municipalities of the requirements of s. 66.0217 (9)(a), Wis. Stats., which states:

"The clerk of a city or village which has annexed shall file immediately with the secretary of administration a certified copy of the ordinance, certificate and plat, and shall send one copy to each company that provides any utility service in the area that is annexed. The clerk shall record the ordinance with the register of deeds and file a signed copy of the ordinance with the clerk of any affected school district..."

State and federal aids based on population and equalized value may be significantly affected through failure to file with the Department of Administration. Please file a copy of your annexing ordinance, including a statement certifying the population of the annexed territory. **Please include your MBR number 14751 with your ordinance.** Ordinance filing checklist available at <http://mds.wi.gov/>, click on "Help on How to Submit Municipal Records". Email scanned copy of required materials (color scan maps with color) to [mds@wi.gov](mailto:mds@wi.gov) or mail to: Wisconsin Department of Administration, Municipal Boundary Review, PO Box 1645, Madison WI 53701-1645.

The petition file is available for viewing at: <http://mds.wi.gov/View/Petition?ID=2825>  
Please call me at (608) 264-6102, should you have any questions concerning this annexation review.

Sincerely,

Erich Schmidtke, Municipal Boundary Review

cc: petitioner