Request for Annexation Review

Wisconsin Department of Administration

WI Dept. of Administration
Municipal Boundary Review
101 E. Wilson Street, 9th Floor
Madison WI 53703
608-264-6102 Fax: 608-264-6104
wimunicipalboundaryreview@wi.gov
http://doa.wi.gov/municipalboundaryreview/

		doa.wi.gov/inumcipalboundaryreview/
Petitioner Information Name: Lake Mills School District Address: 120 E. Lake Park Place Lake Mills, WI 53551		Office use only: July 15, 2025
Email: nick.behselich@lakemills.k12.wi.us		
Town where property is located: Town of Lake Mills	3	Petitioners phone:
2. Petitioned City or Village: City of Lake Mills		920-648-2215
County where property is located: Jefferson Population of the territory to be annexed: 0		Town clerk's phone:
5. Area (in acres) of the territory to be annexed: 3.377 6. Tax parcel number(s) of territory to be annexed (if the territory is part or all of an existing parcel): 2	7	City/Village clerk's phone: (920)648-2344
Contact Information if different than petitioner: Representative's Name and Address:		Engineering Firm's Name & Address: Iongia, PLS (R.H. Batterman & Co. Inc.)
	2857 Bartells	
	Beloit, WI 53	3511
Phone:	Phone: 608	3-365-4464
E-mail:	E-mail: kbe	longia@rhbatterman.com
Required Items to be provided with submission (to be 1. X Legal Description meeting the requirements of s.66 2. X Map meeting the requirements of s. 66.0217 (1) (g 3. X Signed Petition or Notice of Intent to Circulate is in 4. Indicate Statutory annexation method used: • X Unanimous per s. 66.0217 (2), or, OR • Direct by one-half approval per s. 66.0217 (3)	3.0217 (1) (c) [se) [see attached a	e attached annexation guide]

5. X Check or money order covering review fee [see next page for fee calculation]

Annexation Review Fee Schedule

A Guide for Calculating the Fee Required by ss.16.53 (4) and 66.0217, Wis. Stats.

R	ea	uir	ed	Fe	05
1 5	_ ~	uII	Cu		

There is an initial filing fee and a variable review fee

\$ 350 **Initial Filing Fee** (required with the first submittal of all petitions)

\$200 - 2 acres or less

\$350 - 2.01 acres or more

\$ 600 Review Fee (required with all annexation submittals except those that consist ONLY of road right-of-way)

\$200 - 2 acres or less

\$600 - 2.01 to 10 acres

\$800 - 10.01 to 50 acres

\$1,000 - 50.01 to 100 acres

\$1,400 - 100.01 to 200 acres

\$2,000 - 200.01 to 500 acres

\$4,000 - Over 500 acres

\$ 950 TOTAL FEE DUE (Add the Filing Fee to the Review Fee)

Attach check or money order here, payable to: Department of Administration

THE DEPARTMENT WILL NOT PROCESS
AN ANNEXATION PETITION THAT IS NOT ACCOMPANIED
BY THE REQUIRED FEE.

THE DEPARTMENT'S 20-DAY STATUTORY REVIEW PERIOD COMMENCES UPON RECEIPT OF THE PETITION AND REVIEW FEE

Shaded Area for Office Use Only

Date fee received: 7-15-25

Payee: Check Number: 057/48

Check Date: 7-3-25

Amount: 9950

City Of Lake Mills

200D Water Street Lake Mills, WI 53551 (920) 648-2344 FAX: (920) 648-2347 www.ci.lake-mills.wi.us



Monday, July 07, 2025

Municipal Boundary Review Department of Administration P.O. Box 1645 Madison, WI 53701-1645

RE: Petition for Annexation; Parcel #018-0713-0133-003 & 018-0713-0133-004

To Whom It May Concern:

Please find enclosed a Request for Annexation Review with attachments, a map and legal description of the area to be considered for annexation, and a check made payable to the Wisconsin Department of Administration for the appropriate administration fees.

Please feel free to contact me with any questions.

Sincerely,

City of Lake Mills

Enclosures

City Clerk

cc:

Drake Daily, City Manager
Town of Lake Mills
Lake Mills Public School District
Jefferson County Highway Department
Jefferson County Zoning Department

ANNEXATION APPLICATION PACKET CITY OF LAKE MILLS

NOTE: YOU MUST ALSO SUBMIT AN ANNEXATION PETITION IN ACCORDANCE WITH WISCONSIN STATUTES 66.0217

Property Owner (Please Type or Print)	Owner's Agent (Please Type or Print)
Name Lake Mills Area School District	Name Kristin J. Belongia, PLS (R.H. Batterman & Co.)
Address 120 E. Lake Park Place	Address 2857 Bartells Drive
City Lake Mills, WI 53551	City Beloit, WI 53511
Telephone(s) 920-648-2215	Telephone(s) 608-365-4464
Mobil No.	Mobil No. 262-930-3146
Fax No.	Fax No.
E-Mail nick.behselich@lakemills.k12.wi.us	E-Mail kbelongia@rhbatterman.com

1. Attach the Annexation petition (with legal description) and scaled map to this application.

Annexations (attachments) From the Town of Lake Mills.

All proposed annexations from the Town of Lake Mills are required to comply with the procedures contained in the Municipal Boundary Agreement between the City of Lake Mills and the Town of Lake Mills.

Annexations From the Town of Aztalan and Town of Milford.

Pursuant to Wisconsin Statutes 66.0217(14), the City of Lake Mills is required to pay annually to these towns, for 5 years, an amount equal to the amount of property taxes that the town levied on the annexed territory, as shown by the tax roll under §70.65, in the year in which the annexation is final. As a condition of annexation, the City of Lake Mills requires that the petitioner inform the City of the property taxes liability.

List the Town tax key number, acreage and equalized (full) value of each parcel as last assessed by the township.

	a			Equalized	(full) value	(Total)	Current Year
Parcel	Town Tax Key #	Acreage	(land)		(Improvements)	(Value)	Taxes
1	018-0713-0133-00	3 1.58		0	0	0	7.16
2	018-0713-0133-00	4 1.539		0	0	0	7.16
3							
4							

Annual Total \$ 14.32 5 X Total \$ 71.60

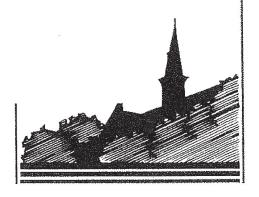
3. List the population of the parcel(s) բ	proposed to be annexed.
Adults (18 years and over)	0
Children (5-17 years)	0
Children (1-4 years)	0
Total	0

4. List the current use(s) of the land which is proposed to be annexed. If more than one general use, record the acreage of each use.
Business (vacant)
5. List the requested temporary zoning district(s) pursuant to the City Zoning Code.
РВ
6. List the existing town or extraterritorial zoning district(s) of the parcel(s).
В
7. Does this property contain Jefferson County Shoreland or Wetland zoning?
☐ yes ☒ no If yes, the required Annexation map is required to identify all County Shoreland or Wetland boundaries.
8. Does the property contain floodplain? ☐ yes ☒ no9. Is this land zoned "exclusive agriculture" by the Town and has the property owner participated in a Farmland Preservation Program?
☐ yes ☒ no If yes, see acknowledgements
ACKNOWLEDGEMENTS
1. It is City of Lake Mills policy to require of all landowners filing an annexation petition to provide prior to City Council action on the petition, A) the dedication by deed of any required street or highway right-of-way in accordance with the City's Official Map, B) the payment of any existing special assessments and, C) the submission of a Certified Survey Map consistent with city code. These requirements may be incorporated into an Annexation Agreement.
2. Pursuant to the Wisconsin Department of Agriculture, Trade and Consumer Protection, where land zoned for exclusive agricultural use is rezoned, tax credits paid out must be paid back to the State of Wisconsin. You are required to complete and submit to the Department of Agriculture a Notice of Rezoning or Conditional Use/Special Exception.
3. The required annexation application fee is payable to "The Wisconsin Department o Administration" which covers the required state review costs.
4. The applicant will need to file a separate zoning amendment application for permanen zoning.
5. I ACKNOWLEDGE THAT THE ATTACHED ANNEXATION PETITION AND MAP HAVE BEEN PREPARED IN ACCORDANCE WITH WISCONSIN STATUTES 66.0217, AND THAT HAVE READ AND UNDERSTAND THE ANNEXATION PROCEDURES AND THAT FAILURE TO PROVIDE ALL REQUIRED MATERIALS AND FEES IN ACCORDANCE WITH THE ANNEXATION PROCEDURES AND WISC. STATS. 66.0217 MAY RESULT IN THIS APPLICATION BEING WITHHELD FOR CONSIDERATION BY THE CITY.
06/23/2025
Signature of PROPERTY OWNER Circulating the Petition Date
Nick Behselich
Print name

City Of Lake Mills

200D Water Street Lake Mills, WI 53551 (920) 648-2344 FAX: (920) 648-2347

website: ci.lake-mills.wi.us



PETITION OF ELECTORS AND PROPERTY OWNERS TO THE CITY OF LAKE MILLS, JEFFERSON COUNTY

We, the undersigned, constituting all of the electors and all of the owners of real property in the following territory of the Town of Lake Mills, Jefferson County, Wisconsin, lying contiguous to the City of Lake Mills petition the honorable Common Council of the said City to annex the said territory described in the attached legal description document, and shown on the attached scale map to the City of Lake Mills, Jefferson County, Wisconsin.

We, the undersigned, elect that this annexation shall take effect to the full extent consistent with outstanding priorities or other annexation, incorporation or consolidation proceedings, if any.

Date Owner Elector (Mark with X) Address or Description of Property

O6/23/2025 X None (Lots 2 and 3 of CSM 2400 off Oasis Lane)

ANNEXATION PLAT

LOTS 2 & 3 OF CERTIFIED SURVEY MAP NO. 2400, RECORDED AS DOCUMENT NO. 865077, ALSO BEING PART OF THE SW 1/4 OF THE SW 1/4 OF SECTION 1, T. 7 N., R. 13 E., OF THE 4TH P.M., TOWN OF LAKE MILLS, JEFFERSON COUNTY, WISCONSIN.

State of Wisconsin } ss. County of Rock LEGAL DESCRIPTION: of Lots 2 & 3 of Certified Survey Map No. 2400, recorded as That I hereby certify that the Plat of Annexation as described and here ocument No. 865077, also being part of the SW 1/4 of the SW 1/4 of Section 1, . 7 N., R. 13 E., of the 4th P.M., Town of Lake Mills, Jefferson County, Wisconsin. correctly represents said territory as described and said Plat is true and correct. Dated this 17th day of Junel 2025. DESCRIBED AS FOLLOWS: Commencing at the Southwest Belonge corner of Section 1 (T. 7 N., R. 13 E.); thence South 89°49'47" jeistin. SCONS East along the South line of the Southwest 1/4 of aforesaid LEGEND Section 1, a distance of 321.10 feet to a point: thence North Kristin I Belongia P.I.S KRISTIN J. Annexation Boundary Line 00*10'13" East, along the West line of Lot 4 of Certified BELONGIA -- - Existing Right-of-Way Survey Map No. 2400, a distance of 729.21 feet to a point; S-2943 thence South 8.4°59'50" East, along the North line of the - -- Existing Adjacent Property FI KHORN aforesaid Lot 4, a distance of 307,16 feet to the Point of Existing Section Line Beninning of the parcel hereinafter described: thence North _____ Existing Municipal Boundary 00*10'13" East, along the West line of Lot 3 of the aforesaid SUR mmm Certified Survey Map No. 2400, a distance of 441.06 feet to a point; thence North 88°54'20" East, along the North line of the aforesaid Lots 2 and 3, a distance of 300,08 feet to UNPLATTED LANDS the Northeast corner of Lot 2 of the aforesaid Certified N 88°54'20" E 300.081 Survey Map No. 2400; thence South 00°10"13" West, along the East line of the aforesaid Lot 2 extended, a distance of 531,04 feet to a point on the South right-of-way line of Oasis Lane; thence North 86°32'23" West, along the aforesaid right-of-way line, a distance of 169.60 feet to a point at the Northeast corner of Lot 1 of Certified Survey Map No. 4907; thence North 00°11'04" East along the East line of aforesaid Lot 1 extended a distance of 66.11 feet to a point on the North right-of-way line of Oasis Lane; thence S.M. No. 2400 North 86°32'23" West, along the aforesaid right-of-way line, TOWN OF LAKE MILLS a distance of 130.92 feet to the Point of Beginning. OF Containing 3.377 acres, more or less. State of Wisconsin county of Jefferson ss. C.S.M. I, Melissa Quest, Clerk of the City of Lake Mills Jefferson County, Wisconsin, do hereby certify that the above described parcel of real estate has by No. ordinance duly adopted by the City of Lake Mills, Jefferson County, Wisconsin, been annexed from the Town of Lake Mills, Jefferson County, Wisconsin, to the City of Lake Mills, Jefferson County, Wisconsin. That the Plat hereon drawn is a correct 2400 441 epresentation of the annexation of said territory ANNEXATION PARCEL: 94 IN WITNESS WHEREOF, I have hereunto subscribed 147,095 SQ. FT. 0°10'13" my name and affixed the official seal of the City of Lake Mills, Jefferson County, Wisconsin this 3 377 ACRES ≥ S 0°10'13" Melissa Quest, City Clerk This Annexation Plat has been prepared from information in record platted, filed surveys and recorded deeds only LOT 3 LOT 2 DISTANCE UNITS BASED ON THE UNITED JNPLATTED LANDS BEARINGS BASED ON THE WISCONSIN ORDINATE REFERENCE SYSTEM, JEFFERSON ZONE. THE NORTH LINE OF "OASIS LN" BEARING N 86°32'23" W. S 84°59'50" E 307.16 N 86°32'23" W 130.92 OASIS LANE N 0°11'04" E 66.11'-(66' WIDE PUBLIC R.O.W.) N 0°10'13" N 86°32'23" W 169.60 LOT 1 C.S.M. No. 4924 S. 1/4 CORNER SOUTH LINE OF SW 1/4 OF SECTION 1-7-13 SW CORNER Scale: 1" = 60" SEC. 1-7-13 S 89°49'47" E 321.101

ORDER NO: 35479

DRAWN BY: JRT

SHEET 1 OF 1

FOR THE EXCLUSIVE USE OF: Lake Mills Area School District 120 E Lake Park Place Lake Mills, WI 53551

ANNEXATION PLAT

Batternan
engineers surveyors planners
BELOIT | ELKHORN | JANESVILLE
2857 S. Bartells Dr., Beloit, WI 53511
608.365.4464 | www.rhbatterman.com



Annexation Review Questionnaire

Wisconsin Department of Administration

WI Dept. of Administration
Municipal Boundary Review
PO Box 1645
Madison WI 53701
608-264-6102 Fax: 608-264-6104
wimunicipalboundaryreview@wi.gov
http://doa.wi.gov/municipalboundaryreview

Petitioner: Lake Mills School	District				Pet	ition Number: 14775
1. Territory to be annexed:	From TOWN OF LAKE MIL	LLS		To CITY C	F LAKE MILLS	6
2. Area (Acres): 3.377			•			
3. Pick one: X Property Tax	Payments	Ol	R D B	oundary A	greement	
a. Annual town property tax or	n territory to be annexed:		a. Title	of bounda	ry agreement _	
\$ <u>1.60</u>			b. Year	adopted _		
b. Total that will be paid to Tov			c. Partio	cipating jur	risdictions	
(annual tax multiplied by 5	years): <u>\$ 8.00</u>	-	d. Statu	itory autho	rity (pick one)	
c. Paid by: ☐ Petitioner 🛛	City □ Village		□ s.	66.0307	□ s.66.0225	□ s.66.0301
☐ Other:		_				
4. Resident Population:	Electors: 0 Tota	ıl: <u>0</u>				
5. Approximate present land	use of territory:					
Residential:%	Recreational:%	Comi	mercial:	%	Industrial:	%
Undeveloped: 100 %						
6. If territory is undeveloped, w	vhat is the anticipated use	?				
Residential:%	Recreational:%	Comi	mercial: 10	00%	Industrial:	%
Other:%						
Comments:						
7. Has a □ preliminary or □ fin	nal plat been submitted to the	he Plar	n Commiss	sion: 🗆 Y	es 🛛 No	
Plat Name:						
8. What is the nature of land	-	ry in the	e city or vil	lage?		
North and West: Agricult						
In the town?: South and Ea	st: Business					
9. What are the basic service	needs that precipitated the	e reque	est for anne	exation?		
☑ Sanitary sewer	☐ Water supply	□ Sto	orm sewers	S		
☐ Police/Fire protection	□ EMS	□ Zo	ning			
Other				_		

10. Is the city/village or town capable of providing needed utility services?					
City/Village ☒ Yes ☐ No Town	☐ Yes No				
If yes, approximate timetable for providing service:	City/Village Town				
Sanitary Sewers immediately					
or, write in number of years.					
•					
Water Supply immediately					
or, write in number of years.					
•					
11. Planning & Zoning:					
a. Do you have a comprehensive plan for the City/Village/To	own? ⊠ Yes □ No				
, , , , , , , , , , , , , , , , , , , ,					
is this annexation consistent with your comprehensive pie	Is this annexation consistent with your comprehensive plan? ☑ Yes □ No				
b. How is the annexation territory now zoned? Town of La	ake Mills Zoning				
Defaults c. How will the land be zoned and used if annexed?	s to Rural Development (RD) upon Annexation Amendment Request for Planned Business (PB)				
12. Elections: ☐ New ward or ☒ Existing ward? Will the annexation create a new ward or join an existing ward? For					
more information, please contact the Wisconsin Election Comrannexation checklist here: http://elections.wi.gov/forms/el-10					
annexation checklist here. http://elections.wi.gov/forms/el-ti	<u>oo</u>				
13. Other relevant information and comments bearing upon the	a nublic interest in the anneyation:				
13. Other relevant information and comments bearing upon the	public interest in the annexation.				
Prepared by: ☐ Town ☒ City ☐ Village	Please RETURN PROMPTLY to:				
	wimunicipalboundaryreview@wi.gov				
Name: Melissa Quest	-				
Email: mquest@ci.lake-mills.wi.us	Municipal Boundary Review				
Phone: 920-648-2344	PO Box 1645, Madison WI 53701				
Date: July 18, 2025	Fax: (608) 264-6104				
(March 2010)					

(March 2018)

PETITION # 14775	
1 L I I I I I O I N # 1 T / / / /	

REAL PROPERTY LISTERS ANNEXATION REVIEW

1. Territory to be annexed: 018-0713-0133-003 & 018-0713-0133-004	From Town of: Lake Mills	To City/Village of: Lake Mills
2. Checklist: (Y) Yes; (N) No; (NA) Not appl	icable; (NC) Not checked	
Location and Position		
Y_(1) Location description by government lot	recorded private claim 1/4 - 1/4 sec	etion section township range and county
	-	nton, section, township, range and county
Y(2) Contiguous with existing village/city bo		
N(3) Creates an island area in Township (cor		
N(4) Creates an island area in City (complete	ly surrounded by town)	
Petition and Map Information		
_Y(1) Identify owner(s) of annexed land		
_Y(2) Identify parcel ID numbers included in	annexation.	
N/A(3) Identify parcel ID numbers being split b	by annexation	
_Y(4) North arrow		
_Y(5) Graphic Scale		
_Y(6) Streets and Highways shown and identi	fied	
Y(7) Legend		
Y(8) Total area/acreage of annexation		
3. Other relevant information and comments:		
3. Other relevant information and comments.		
Prepared by:Tracy Saxby		N PROMPTLY to:
Title:Real Property Lister Phone:920-674-7254	Municipal Boun PO Box 1645	dary Keview
Date:July 18, 2025	Madison WI 537	701 FAX (608) 264-6104
		ndaryreview@wi.gov

Annexation Review Questionnaire

Wisconsin Department of Administration

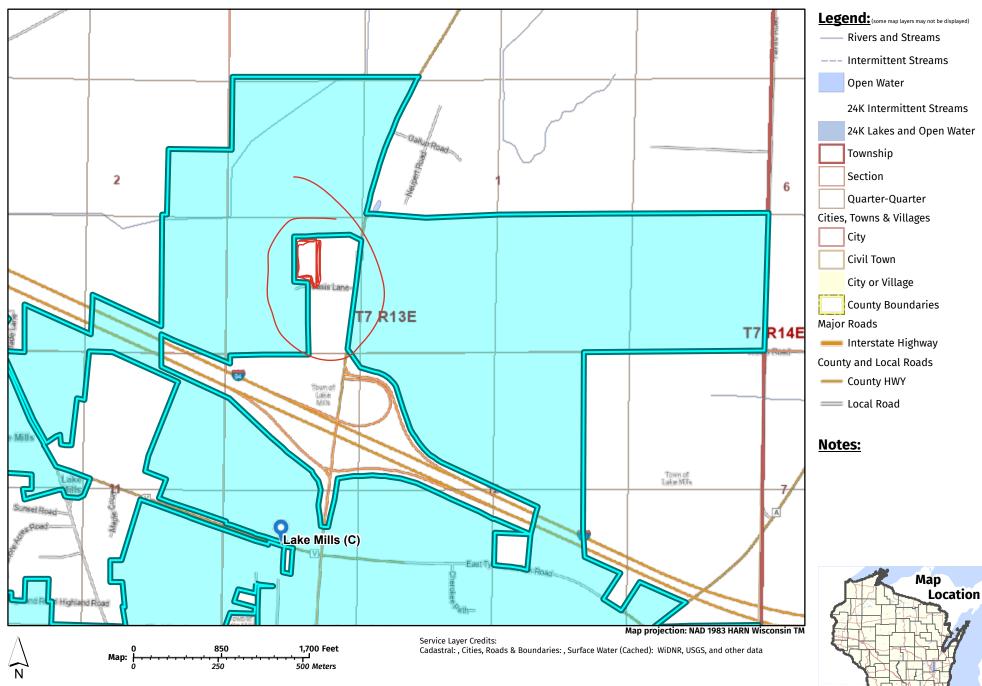
WI Dept. of Administration Muricipal Boundary Review PO Box 1645 Madison WI 53701 608-264-6102 Fax: 608-264-6104

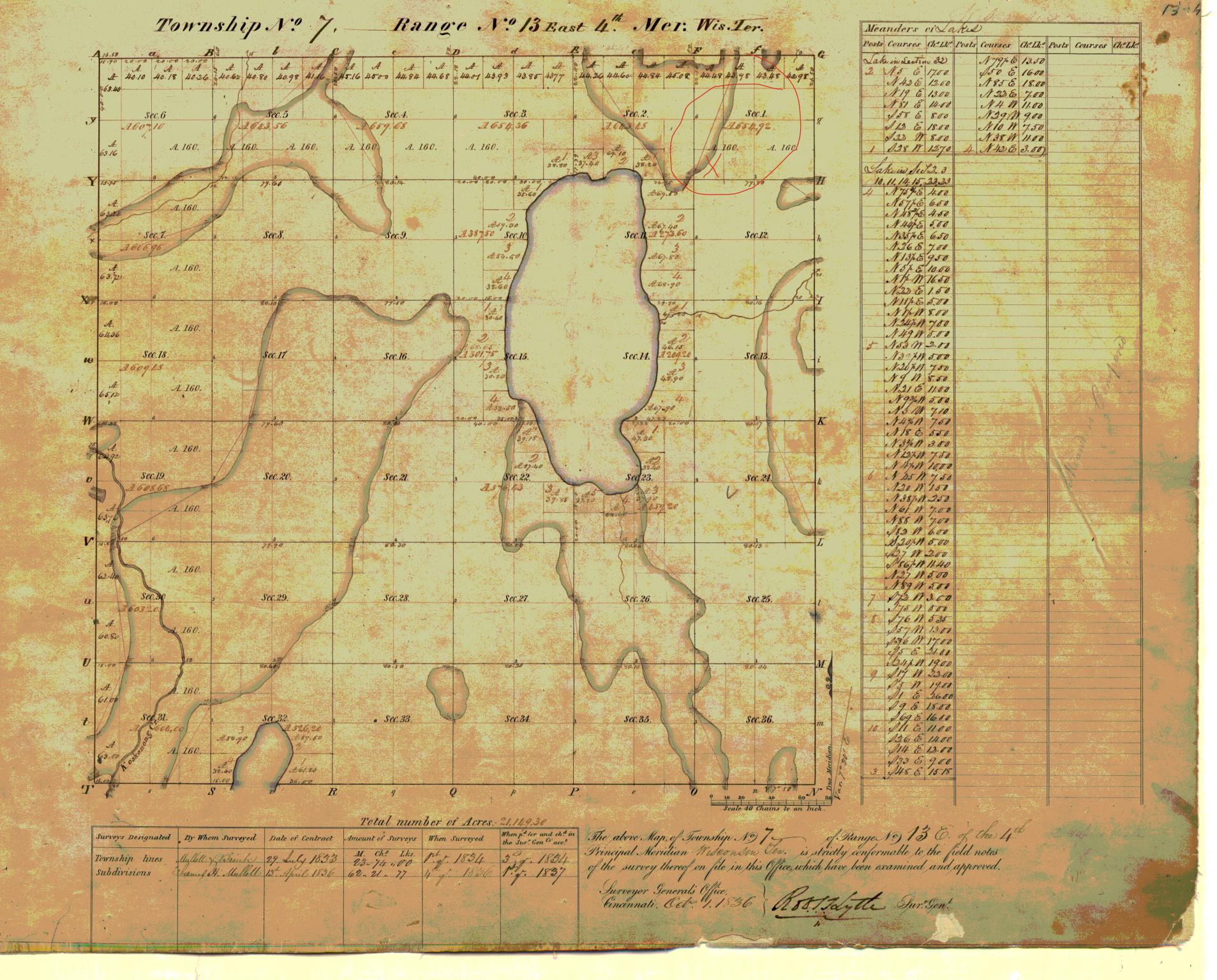
wimunicipalboundaryreview@wi.gov http://doa.wi.gov/municipalboundaryreview

Petitioner: Lake Mills School District	Petition Number: 14775
1. Territory to be annexed: From TOWN OF LAKE MILLS	To CITY OF LAKE MILLS
2. Area (Acres): 3.12 2 parcels 0/8-07/3-	0133-003+018-0713-0133-009
	R ☐ Boundary Agreement
a. Annual town property tax on territory to be annexed:	a. Title of boundary agreement
\$ 14.32 total	b. Y∍ar adopted
b. Total that will be paid to Town	c. Participating jurisdictions
(annual tax multiplied by 5 years): 71,60	d. S atutory authority (pick one)
c. Paid by: ☐ Petitioner ❤️City ☐ Village	□ s.66.0307 □ s.66.0225 □ s.66.0301
Other:	
4. Resident Population: Electors: Total:	0_
5. Approximate present land use of territory:	
Residential:% Recreational:% Com	mercial% Industrial:%
Undeveloped: <u>/Oo</u> %	
6. If territory is undeveloped, what is the anticipated use?	
Residential:% Recreational:% Com	mercial <u>/00</u> % Industrial:%
Other:%	
Comments:	.i a
7. Has a □ preliminary or □ final plat been submitted to the Pla	n Com⊓ission: □ Yes Ø No
Plat Name:	
8. What is the nature of land use adjacent to this territory in the	ne city or village?
Commerave	
In the town?: <u>Commercial</u> Agricultu	ue
9. What are the basic service needs that precipitated the requ	est for annexation?
☐ Sanitary sewer	corm sewers
P Police/Fire protection ☐ EMS ☐ Zo	oning
Other	

10. Is the city/village or town of	apable of providing needed u	tility services?	
City/Village Yes	No Town with the service service:	X Yes □ Will	□ No
If yes, approximate time	auto able for providing service:	City/Village	Town
	y Sewers immediately		
or, writ	e in number of years.		_
<u>Water</u>	Supply immediately	2 20°	শ
or, writ	e in number of years.	8	
□ Yes □ No			ewers, wells, water storage facilities)?
11. Planning & Zoning:	the anticipated improvements	and their probab	le costs:
	noise also for the City () (illand	/T	Van D. Na
	nsive plan for the City/Village		Yes □ No
is this annexation consist	ent with your comprehensive	plan?	Yes □ No
b. How is the annexation te	ritory now zoned?	mercial	- : - <u> : :</u>
c. How will the land be zone	d and used if annexed?	B - Comnei	nad
12. Elections: ☐ New ward or more information, please containnexation checklist here: http://dx	act the Wisconsin Election Co	mmission at (608	new ward or join an existing ward? For) 266-8005, elections@wi.gov or see their
13. Other relevant information	and comments bearing upon	the public interes	t in the appexation:
contiquous with	City of Cale Mills,	City Cannot	provide water or sanitary sem
to this site. Oa	sis Lane (access) is	Town Road	and This will Create heavy
	Town may consider		in of Road to City to maintain.
	City □ Village	Please R	ETURN PROMPTLY to:
Name: Mohn Uni	12	wimunici	oalboundaryreview@wi.gov
New Email: Cleule @ 1	ownof lakemills .wi	Municipal	Boundary Review
Phone: 920-1848	-5867	PO Box 16	645, Madison WI 53701
Date: 7/20/25		Fax: (608)	264-6104
(March 2018)	!!		









TONY EVERS
GOVERNOR
KATHY BLUMENFELD
SECRETARY

Municipal Boundary Review PO Box 1645, Madison WI 53701

Voice (608) 264-6102 Fax (608) 264-6104 Email: wimunicipalboundaryreview@wi.gov Web: http://doa.wi.gov/municipalboundaryreview

August 4, 2025

PETITION FILE NO. 14775

MISTY QUEST, CLERK CITY OF LAKE MILLS 200D WATER ST LAKE MILLS, WI 53551-1632 ROBIN UNTZ, CLERK TOWN OF LAKE MILLS 1111 S MAIN STREET LAKE MILLS, WI 53551-1816

Subject: LAKE MILLS SCHOOL DISTRICT ANNEXATION

The proposed annexation submitted to our office on July 15, 2025, has been reviewed and found to be in the public interest. In determining whether an annexation is in the public interest, s. 66.0217 (6), Wis. Stats. requires the Department to examine "[t]he shape of the proposed annexation and the homogeneity of the territory with the annexing village or city...." so as, to ensure the resulting boundaries are rational and compact. The statute also requires the Department to consider whether the annexing city or village can provide needed municipal services to the territory. The subject petition is for territory that is reasonably shaped and contiguous to the City of Lake Mills, which is able to provide needed municipal services.

The Department reminds clerks of annexing municipalities of the requirements of s. 66.0217 (9)(a), Wis. Stats., which states:

"The clerk of a city or village which has annexed shall file immediately with the secretary of administration a certified copy of the ordinance, certificate and plat, and shall send one copy to each company that provides any utility service in the area that is annexed. The clerk shall record the ordinance with the register of deeds and file a signed copy of the ordinance with the clerk of any affected school district..."

State and federal aids based on population and equalized value may be significantly affected through failure to file with the Department of Administration. Please file a copy of your annexing ordinance, including a statement certifying the population of the annexed territory. **Please include your MBR number 14775 with your ordinance.** Ordinance filing checklist available at http://mds.wi.gov/, click on "Help on How to Submit Municipal Records". Email scanned copy of required materials (color scan maps with color) to mds.wi.gov or mail to: Wisconsin Department of Administration, Municipal Boundary Review, PO Box 1645, Madison WI 53701-1645.

The petition file is available for viewing at: http://mds.wi.gov/View/Petition?ID=2849
Please call me at (608) 264-6102, should you have any questions concerning this annexation review.

Sincerely,

Erich Schmidtke, Municipal Boundary Review

cc: petitioner