

Request for Annexation Review

Wisconsin Department of Administration

WI Dept. of Administration
Municipal Boundary Review
PO Box 1645, Madison WI 53701
608-264-6102 Fax: 608-264-6104
wimunicipalboundaryreview@wi.gov
<http://doa.wi.gov/municipalboundaryreview>

Petitioner Information

Name: Munir and Taylor Frank

Address: N9990 River Road

Wisconsin Dells, WI 53965

Email: tay.frank04@gmail.com

Office use only:

RECEIVED

August 20, 2025

Municipal Boundary Review
Wisconsin Dept. of Admin.

1. Town where property is located: Town of Newport

2. Petitioned City or Village: City of Wisconsin Dells

3. County where property is located: Columbia County

4. Population of the territory to be annexed: 0

5. Area (in acres) of the territory to be annexed: 1.47 acres

6. Tax parcel number(s) of territory to be annexed
(if the territory is part or all of an existing parcel): 51A

Petitioners phone:

608 432 2217 (Taylor)

Town clerk's phone:

(608) 340-2129

City/Village clerk's phone:

(608) 254-2012 x405

Contact Information if different than petitioner:

Representative's Name and Address:

Phone:

E-mail:

Surveyor or Engineering Firm's Name & Address:

Phone:

E-mail:

Required Items to be provided with submission (to be completed by petitioner):

- ☒ Legal Description meeting the requirements of s.66.0217 (1) (c) [see attached annexation guide]
- ☒ Map meeting the requirements of s. 66.0217 (1) (g) [see attached annexation guide]
- ☒ Signed Petition or Notice of Intent to Circulate is included
- Indicate Statutory annexation method used:
 - ☒ Unanimous per s. 66.0217 (2), or
 - OR
 - ☐ Direct by one-half approval per s. 66.0217 (3)
- ☐ Check or money order covering review fee [see next page for fee calculation]

Annexation Review Fee Schedule

A Guide for Calculating the Fee Required by ss.16.53 (4) and 66.0217, Wis. Stats.

Required Fees

There is an initial filing fee and a variable review fee

\$ 200.⁰⁰ **Initial Filing Fee** (required with the first submittal of all petitions)
- \$200 – 2 acres or less
\$350 – 2.01 acres or more

\$ 200.⁰⁰ **Review Fee** (required with all annexation submittals except those that consist ONLY of road right-of-way)
- \$200 – 2 acres or less
\$600 – 2.01 to 10 acres
\$800 – 10.01 to 50 acres
\$1,000 – 50.01 to 100 acres
\$1,400 – 100.01 to 200 acres
\$2,000 – 200.01 to 500 acres
\$4,000 – Over 500 acres

\$ 400.⁰⁰ **TOTAL FEE DUE** (Add the Filing Fee to the Review Fee)

Attach check or money order here, payable to: **Department of Administration**

THE DEPARTMENT WILL NOT PROCESS
AN ANNEXATION PETITION THAT IS NOT ACCOMPANIED
BY THE REQUIRED FEE.

THE DEPARTMENT'S 20-DAY STATUTORY REVIEW PERIOD
COMMENCES UPON RECEIPT OF THE PETITION AND REVIEW FEE

Shaded Area for Office Use Only

Date fee received: 7-30-25

Payee: Taylor or Munir FRANK

Check Number: 1500

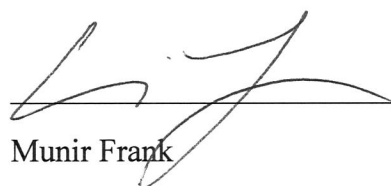
Check Date: 7-22-25

Amount: \$400

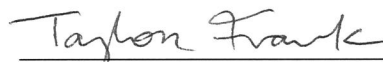
PETITION OF PROPERTY OWNER
FOR DIRECT ANNEXATION BY UNANIMOUS APPROVAL
UNDER §66.0217(2), WIS. STATS.

We, the undersigned, being all of the owners of real property located in the Town of
Newport, Columbia County, respectfully petition the City of Wisconsin Dells for the direct
annexation by unanimous approval of said territory to the City of Wisconsin Dells, pursuant to
Wisconsin Statutes § 66.0217(2).

The Population of this territory is zero


Munir Frank

Dated 8/6/25


Taylor Frank

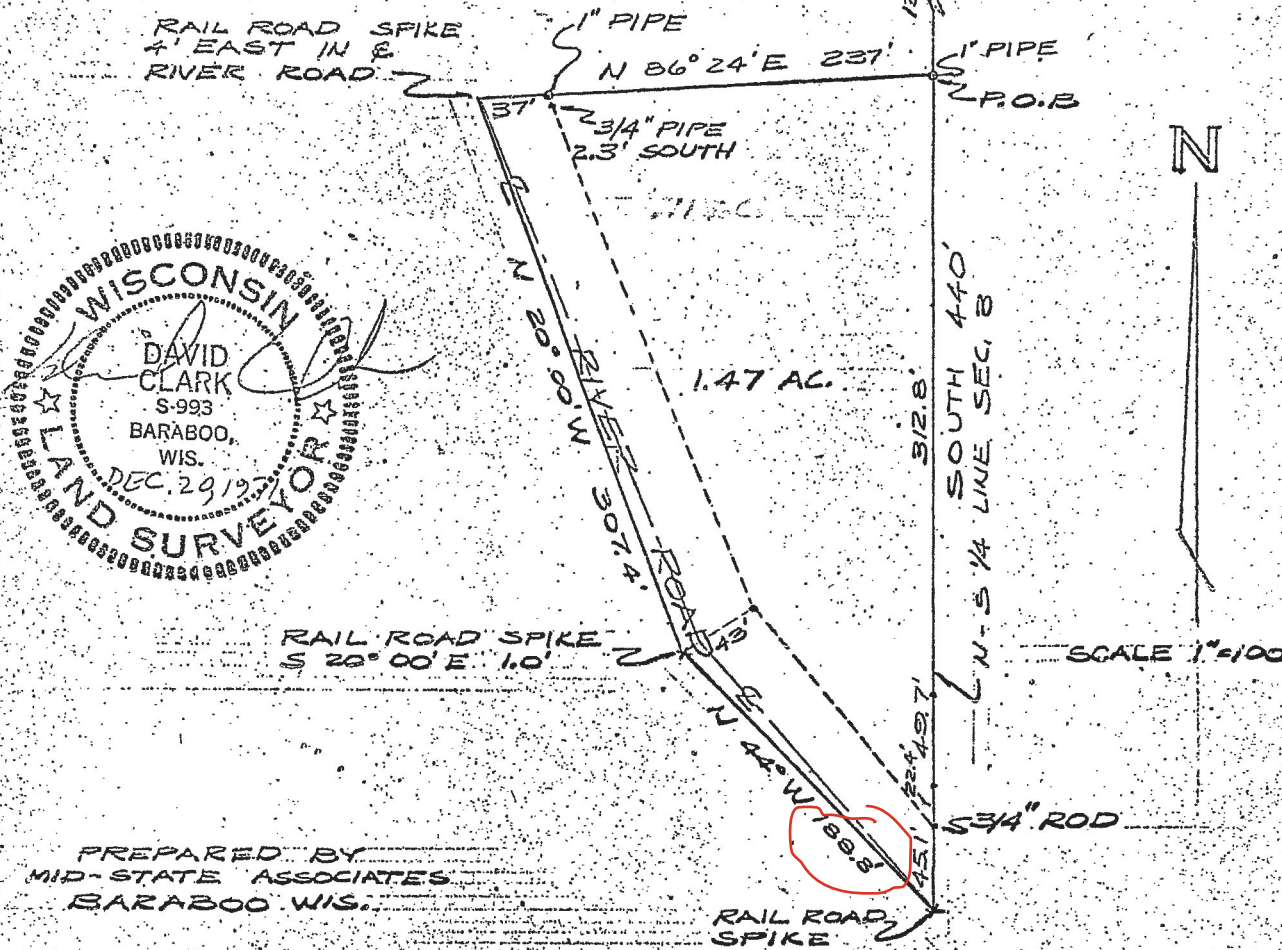
Dated 8/6/25

FILE NO. 33-23-196

PROJ. NO. 4598

F.B. NO. 414 P.25

1" IRON PIPE
N 1/4 CORNER
SEC. 3 T13N, R6E



7 Newport Sec. 3-13-6 #51.4
Jeff Bravender

DESCRIPTION:

A parcel of land in the NE $\frac{1}{4}$ -NW $\frac{1}{4}$ of Section 3, T13N, R6E, more fully described as follows:

Commencing at the northeast corner of the NE $\frac{1}{4}$ -NW $\frac{1}{4}$ of Section 3; thence South along the east line of said NE $\frac{1}{4}$ -NW $\frac{1}{4}$, 120 feet to the point of beginning of this description;

thence South along said east line of the NE $\frac{1}{4}$ -NW $\frac{1}{4}$, 440 feet to the center line of the River Road (formerly State Highway "19"); thence N44°00'W, along the centerline of said River Road, 188.1 feet; thence N20°00'W, along the centerline of said River Road, 307.4 feet; thence N86°24'E, 237 feet to the point of beginning, containing 1.47 acres, more or less.

4045

Annexation Review Questionnaire

Wisconsin Department of Administration

WI Dept. of Administration
Municipal Boundary Review
PO Box 1645
Madison WI 53701
608-264-6102 Fax: 608-264-6104
wimunicipalboundaryreview@wi.gov
<http://doa.wi.gov/municipalboundaryreview>

Petitioner: **Frank**

Petition Number: **14792**

1. Territory to be annexed: From **TOWN OF NEWPORT** To **CITY OF WISCONSIN DELLS**

2. Area (Acres): 1.47

3. Pick one: ☒ Property Tax Payments

OR ☐ Boundary Agreement

a. Annual town property tax on territory to be annexed:

\$ 427.67

a. Title of boundary agreement _____

b. Year adopted _____

b. Total that will be paid to Town

(annual tax multiplied by 5 years): 2138.35

c. Participating jurisdictions _____

d. Statutory authority (pick one)

c. Paid by: ☐ Petitioner ☒ City ☐ Village

☐ s.66.0307 ☐ s.66.0225 ☐ s.66.0301

☐ Other: _____

4. Resident Population: Electors: 0 Total: _____

5. Approximate **present land use** of territory:

Residential: _____% Recreational: _____% Commercial: _____% Industrial: _____%

Undeveloped: 100 %

6. If territory is undeveloped, what is the **anticipated use**?

Residential: 100 % Recreational: _____% Commercial: _____% Industrial: _____%

Other: _____%

Comments: _____

7. Has a preliminary or ☐ final plat been submitted to the Plan Commission: ☐ Yes ☒ No

Plat Name: _____

8. What is the **nature of land use adjacent** to this territory in the city or village?

Residential + Commercial

In the town?: _____

9. What are the **basic service needs** that precipitated the request for annexation?

☒ Sanitary sewer ☐ Water supply ☐ Storm sewers

☐ Police/Fire protection ☐ EMS ☐ Zoning

Other: _____

10. Is the city/village or town capable of providing needed utility services?

City/Village ☒ Yes ☐ No Town ☐ Yes ☐ No

If yes, approximate timetable for providing service:

Sanitary Sewers immediately

☒

Town

☐

or, write in number of years. _____

Water Supply immediately

☐

☐

or, write in number of years. _____

Will provision of sanitary sewers and/or water supply to the territory proposed for annexation require capital expenditures (i.e. treatment plant expansion, new lift stations, interceptor sewers, wells, water storage facilities)?

☐ Yes ☒ No

If yes, identify the nature of the anticipated improvements and their probable costs: _____

11. Planning & Zoning:

a. Do you have a comprehensive plan for the City/Village/Town? ☒ Yes ☐ No

Is this annexation consistent with your comprehensive plan? ☒ Yes ☐ No

b. How is the annexation territory now zoned? _____

c. How will the land be zoned and used if annexed? Residential - R1 Single Family

12. Elections: ☐ New ward or ☒ Existing ward? Will the annexation create a new ward or join an existing ward? For more information, please contact the Wisconsin Election Commission at (608) 266-8005, elections@wi.gov or see their annexation checklist here: <http://elections.wi.gov/forms/el-100>

13. Other relevant information and comments bearing upon the public interest in the annexation:

Prepared by: ☐ Town ☒ City ☐ Village

Name: Lisa A. McClyman

Email: lmcclyman@dellsociety.gov.com

Phone: (608) 254-2012 ext 405

Date: 8/28/2025

Please **RETURN PROMPTLY** to:

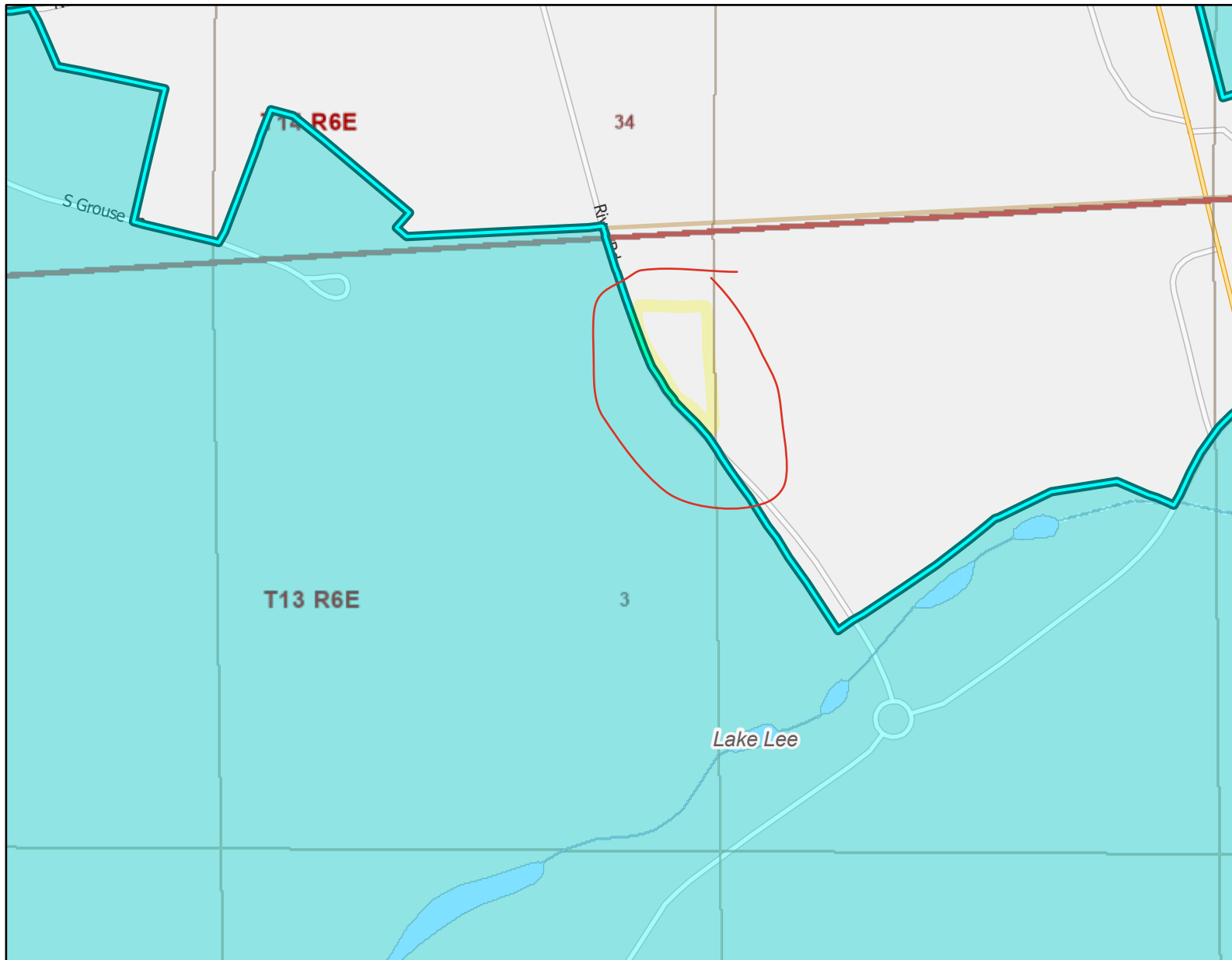
wimunicipalboundaryreview@wi.gov

Municipal Boundary Review

PO Box 1645, Madison WI 53701

Fax: (608) 264-6104

(March 2018)



Legend: (some map layers may not be displayed)

- Rivers and Streams
- Intermittent Streams
- Open Water
- 24K Intermittent Streams
- 24K Lakes and Open Water
- 24K Streams and Rivers
- Township
- Section
- Quarter-Quarter
- Cities, Towns & Villages
- City
- Civil Town

Notes:



Map: 0 360 720 Feet
0 100 200 Meters

Service Layer Credits:
DNR Basic Feature Vector Tile Layer WTM: , Cadastral: , Surface Water (Cached): WiDNR, USGS, and other data

Map projection: NAD 1983 HARN Wisconsin TM

This map is a product generated by a DNR web mapping application.

This map is for informational purposes only and may not have been prepared for or be suitable for legal, engineering, or surveying purposes. The user is solely responsible for verifying the accuracy of information before using for any purpose. By using this product for any purpose user agrees to be bound by all disclaimers found here: <https://dnr.wisconsin.gov/legal>

Date Printed: 9/12/2025 12:45 PM



Township N. 13 N, Range N. 6 East, 4th Mer.

Wisconsin River



Total number of Acres 5290.66

Survey Designated	By Whom Surveyed	Date of Contract	Amount of Survey M. Chs. Lks.	When Surveyed	When Charged in the Sur. Gen's acct.
Township lines	George R. Shantz	May 9 th 1851	8 66.75	May 1851	
Subdivisions	James C. Sargent	May 21 st 1851	25 62.24	August 1851	

Meanders of Wisconsin River and Islands					
Posts	Courses	Chs. Lks.	Posts	Courses	Chs. Lks.
Beginning at post last Bank in North Boundary.					
1	S 33° E	16.00	11	S 22° W	5.93
2	S 42° E	2.51	12	S 39° W	14.99
3	S 31° E	7.27	13	S 45° W	1.34
4	S 123° E	4.82	14	S 44° W	15.10
5	S 26° E	7.05	15	S 37° W	5.98
6	S 30° E	5.55	16	S 43° W	11.35
7	S 12° E	5.31	17	S 37° W	5.75
8	S 115° E	4.61	18	S 43° W	11.35
9	S 45° E	4.10	19	S 38° W	5.70
10	S 28° E	3.61	20	S 37° W	4.37
11	S 75° E	1.30	21	S 37° W	11.76
12	S 25° W	3.05	22	S 2° E	7.71
13	S 41° W	19.01	23	S 12° E	5.50
14	S 12° W	3.42	24	S 25° E	5.62
15	S 5° E	12.50	25	S 72° E	5.55
16	S 47° E	11.02	26	S 77° E	5.00
17	S 9° E	2.82	27	S 50° E	6.53
18	S 45° E	5.69	28	S 18° E	9.20
19	S 33° E	4.98	29	S 41° E	9.30
20	S 50° E	7.54	30	S 27° E	11.52
21	S 60° E	19.00	31	S 80° E	3.70
22	S 51° E	4.95	32	S 115° E	7.19
23	S 21° E	7.57	33	S 68° E	11.26
24	S 15° W	4.59	34	S 41° E	4.20
25	S 17° E	20.05	35	S 41° E	5.00
26	S 4° E	12.12	36	S 41° E	6.06
27	S 42° E	7.08	37	S 34° E	1.58
28	S 50° E	4.21	38	S 76° E	11.41
29	S 64° E	1.05	39	S 41° E	4.58
Island in Sec. 15					
40	S 44° E	1.00	41	S 50° E	2.30
41	S 34° E	1.58	42	S 76° E	11.41
42	S 76° E	11.41	43	S 41° E	4.58
Island in Sec. 13 & 14					
44	S 53° E	11.50	45	S 42° E	3.50
45	S 54° E	5.42	46	S 77° E	2.16
46	S 102° E	1.91	47	S 74° E	2.08
47	S 22° E	1.00	48	S 15° E	5.15
48	S 31° E	3.69	49	S 44° E	9.27
49	S 35° E	3.79	50	S 10° E	12.50
50	S 55° E	15.97	51	S 42° E	20.05
51	S 25° E	5.08	52	S 15° E	5.15
52	S 79° E	6.00	53	S 35° E	2.92
53	S 75° E	9.33	54	S 44° E	9.27
54	S 65° E	7.00	55	S 10° E	12.50
55	S 115° E	5.79	56	S 42° E	20.05
56	S 36° E	1.58	57	S 15° E	5.15
57	S 67° E	7.59	58	S 35° E	2.92
58	S 10° E	5.19	59	S 44° E	9.27
59	S 79° E	6.93	60	S 10° E	12.50
60	S 47° E	12.66	61	S 42° E	20.05
61	S 18° E	7.00	62	S 15° E	5.15
62	S 50° E	5.53	63	S 35° E	2.92
63	S 67° E	7.61	64	S 44° E	9.27
64	S 54° E	13.79	65	S 10° E	12.50
65	S 71° E	6.09	66	S 42° E	20.05
66	S 83° E	11.25	67	S 15° E	5.15
67	S 65° E	3.05	68	S 35° E	2.92
68	S 75° E	12.94	69	S 44° E	9.27
69	S 75° E	12.94	70	S 10° E	12.50
70	S 55° E	11.07	71	S 42° E	20.05
71	S 77° E	6.70	72	S 15° E	5.15
72	S 75° E	7.48	73	S 35° E	2.92
73	S 52° E	7.65	74	S 44° E	9.27
74	S 60° E	5.82	75	S 10° E	12.50
75	S 13° E	9.43	76	S 42° E	20.05
76	S 89° E	12.95	77	S 15° E	5.15

The above Map of Township N. 13 North of Range N. 6 East of the 4th Principal Meridian, State of Wisconsin, is strictly conformable to the field notes of the survey thereof on file in this Office, which have been examined and approved.

Surveyor General's Office. George B. Sargent, Sur. Genl.
Dubuque, November 30, 1851



TONY EVERS

GOVERNOR

KATHY BLUMENFELD

SECRETARY

Municipal Boundary Review

PO Box 1645, Madison WI 53701

Voice (608) 264-6102 Fax (608) 264-6104

Email: wimunicipalboundaryreview@wi.gov

Web: <http://doa.wi.gov/municipalboundaryreview>

September 12, 2025

PETITION FILE NO. 14792

LISA A MCCLYMAN, CLERK
CITY OF WISCONSIN DELLS
300 LA CROSSE ST
WISCONSIN DELLS, WI 53965-1568

CHRISTINE GRAAP, CLERK
TOWN OF NEWPORT
W14573 HWY 16
WISCONSIN DELLS, WI 53965-9425

Subject: FRANK ANNEXATION

The proposed annexation submitted to our office on August 20, 2025, has been reviewed and found to be in the public interest. In determining whether an annexation is in the public interest, s. 66.0217 (6), Wis. Stats. requires the Department to examine "[t]he shape of the proposed annexation and the homogeneity of the territory with the annexing village or city..." so as, to ensure the resulting boundaries are rational and compact. The statute also requires the Department to consider whether the annexing city or village can provide needed municipal services to the territory. The subject petition is for territory that is reasonably shaped and contiguous to the City of Wisconsin Dells, which is able to provide needed municipal services.

Notes: 1) The scale map of the territory to be annexed must show the existing City of Wisconsin Dells municipal boundary in relation to the territory; 2) The map and legal description of the territory do not close; the 188.8' boundary course shown on the map does not agree with the legal description (188.1').

The Department reminds clerks of annexing municipalities of the requirements of s. 66.0217 (9)(a), Wis. Stats., which states:

"The clerk of a city or village which has annexed shall file immediately with the secretary of administration a certified copy of the ordinance, certificate and plat, and shall send one copy to each company that provides any utility service in the area that is annexed. The clerk shall record the ordinance with the register of deeds and file a signed copy of the ordinance with the clerk of any affected school district..."

State and federal aids based on population and equalized value may be significantly affected through failure to file with the Department of Administration. Please file a copy of your annexing ordinance, including a statement certifying the population of the annexed territory. **Please include your MBR number 14792 with your ordinance.** Ordinance filing checklist available at <http://mds.wi.gov/>, click on "Help on How to Submit Municipal Records". Email scanned copy of required materials (color scan maps with color) to mds@wi.gov or mail to: Wisconsin Department of Administration, Municipal Boundary Review, PO Box 1645, Madison WI 53701-1645.

The petition file is available for viewing at: <http://mds.wi.gov/View/Petition?ID=2866>
Please call me at (608) 264-6102, should you have any questions concerning this annexation review.

Sincerely,

Erich Schmidtke, Municipal Boundary Review

cc: petitioner