

Request for Annexation Review

Wisconsin Department of Administration

WI Dept. of Administration
Municipal Boundary Review
PO Box 1645, Madison WI 53701
608-264-6102
wimunicipalboundaryreview@wi.gov
<https://doa.wi.gov/municipalboundaryreview>

Online Submittal and Payment: Instead of this form go to <https://wi.accessgov.com/public/Forms/Page/doa-dir/dir-annexation/>
This will speed up the process by eliminating the time it used to take to mail the check to us.

Petitioner Information

Name: **Brent D. Yauchler / Richard P Palermo**

Phone: **(608) 434-4977 / NA - SEE BELOW**

Email: **brent@theelectricianinc.com / NA - SEE BELOW**

Contact Information if different than petitioner:

Representative's Name: **Janicy Canales for Richard Palermo**

Phone: **(781) 926-4556**

E-mail: **janicy.canalis@americantower.com**

1. Town(s) where property is located: **Town of Baraboo**

2. Petitioned City or Village: **City of Baraboo**

3. County where property is located: **Sauk**

4. Population of the territory to be annexed: **3**

5. Area (in acres) of the territory to be annexed: **19.93**

6. Tax parcel number(s) of territory to be annexed (if the territory is part or all of an existing parcel):
002-0087-00000; 002-0087-10000; 002-0088-00000; 002-0090-00000, 002-0091-00000

Include these required items with this form:

- ☒ Legal Description meeting the requirements of s.66.0217 (1) (c) [see attached annexation guide]
- ☒ Map meeting the requirements of s. 66.0217 (1) (g) [see attached annexation guide]
- ☒ Signed Petition or Notice of Intent to Circulate [see attached annexation guide]
- ☒ Check or money order covering review fee [see next page for fee calculation]

(June 2024)

Annexation Review Fee Schedule

A Guide for Calculating the Fee Required by ss.16.53 (4) and 66.0217, Wis. Stats.

Required Fees

There is an initial filing fee and a variable review fee

\$350 Initial Filing Fee (required with the first submittal of all petitions)

\$200 – 2 acres or less

\$350 – 2.01 acres or more

\$800 Review Fee (required with all annexation submittals except those that consist ONLY of road right-of-way)

\$200 – 2 acres or less

\$600 – 2.01 to 10 acres

\$800 – 10.01 to 50 acres

\$1,000 – 50.01 to 100 acres

\$1,400 – 100.01 to 200 acres

\$2,000 – 200.01 to 500 acres

\$4,000 – Over 500 acres

\$1150 TOTAL FEE DUE (Add the Filing Fee to the Review Fee)

Include check or money order, payable to: **Department of Administration**

DON'T attach the check with staples, tape, ...

**THE DEPARTMENT WILL NOT PROCESS
AN ANNEXATION PETITION THAT IS NOT ACCOMPANIED
BY THE REQUIRED FEE.**

**THE DEPARTMENT'S 20-DAY STATUTORY REVIEW PERIOD
COMMENCES UPON RECEIPT OF THE PETITION AND REVIEW FEE**

Shaded Area for Office Use Only

Date fee & form received: 7-18-25

Payer: BIG BADGER Properties

Check Number: 2310

Check Date: 7-3-25

Amount: \$1150

ANNEXATION SUBMITTAL GUIDE

s. 66.0217 (5) THE PETITION

- ☒ State the purpose of the petition:
- Direct annexation by unanimous approval; OR
 - Direct annexation by one-half approval; OR
 - Annexation by referendum.
- ☒ Petition must be signed by:
- All owners and electors, if by unanimous approval.
 - See 66.0217 (3) (a), if by one-half approval.
 - See 66.0217 (3) (b), if by referendum.
- ☒ State the population of the land to be annexed.

[It is beneficial to include Parcel ID or Tax numbers, the parcel area, and identify the annexee (Town) and annexor (Village or City) in the petition.]

s. 66.0217 (1) (c) THE DESCRIPTION

☒ The annexation petition must include a legal description of the land to be annexed. The land must be described by reference to the government lot, private claim, quarter-section, section, town and range in which the land lies. The land must be further described by metes and bounds commencing from a monumented corner of the section or quarter-section, or the monumented end of a private claim or federal reservation, in which the land lies; OR

☒ If the land is wholly and entirely within a lot or lots, or all of a block or blocks of a recorded subdivision plat or certified survey map, it must be described by reference to the lot (s) and/or block (s) therein, along with the name of the plat or the number, volume, page, and County of the certified survey map.

☒ The land may NOT be described only by:

- Aliquot part;
- Reference to any other document (plat of survey, deed, etc.);
- Exception or Inclusion;
- Parcel ID or tax number.

s. 66.0217 (1) (g) THE MAP

☒ The map shall be an **accurate reflection** of the legal description of the parcel being annexed. As such, it must show:

- A tie line from the parcel to the monumented corner of the section or quarter-section, or the monumented end of a private claim or federal reservation, in which the parcel lies. The corner and monument must be identified.
- Bearings and distances along all parcel boundaries as described.
- All adjoining as referenced in the description.

☒ The map must include a **graphic scale**.

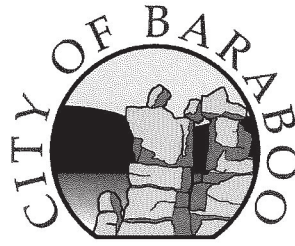
☒ The map must show and identify the existing municipal boundary, in relation to the parcel being annexed.

[It is beneficial to include a North arrow, and identify adjacent streets and parcels on the map.]

s. 66.0217 FILING

☒ The petition must be filed with the Clerk of the annexing City or Village and with the Clerk of the Town in which the land is located.

☐ If the annexation is by one-half approval, or by referendum, the petitioner must post notice of the proposed annexation as required by s. 66.0217 (4).



September 5, 2025

Wisconsin Department of Administration
Attn: Erich Schmidtke
Municipal Boundary Review
PO Box 1645
Madison, WI 53701-1645

ANNEXATION: HWY 136

Enclosed is a "Request for Annexation Review" along with the required documentation filed by Brent D. Yauchler & Richard P Palermo.

Brenda M. Zeman,
City Clerk
City of Baraboo

**PETITION FOR DIRECT ANNEXATION
BY UNANIMOUS APPROVAL
Pursuant to Section 66.0217(2) WI Statutes**

For Office Use Only

A non-refundable fee of \$250
must accompany this petition.

Fee Paid \$ _____
Receipt # _____

**To: The Mayor and Common Council
City of Baraboo, Wisconsin**

We, the undersigned, constituting all of the owners and electors of the following described territory proposed for annexation to the City/Village of Baraboo, petition the Mayor and Common Council of the City to annex to the City of Baraboo, Wisconsin, in accordance with Sec. 66.0217(2) Stats., the territory described below presently located in the Town of Baraboo, Sauk County, Wisconsin:

A parcel of land located in the SW1/4 of the SE1/4, Section 3, Town 11 North, Range 6 East, Town of Baraboo, Sauk County, Wisconsin, being Lot 2 of Sauk County Certified Survey Map No. 2788, recorded in Volume 12, Page 2788 as Document No. 588020 on August 18, 1993 and described as follows:

Commencing at the south one-quarter corner of Section 3, T11N, R6E; thence N00°37'15"W, 150.00 feet along the north-south one quarter line of said Section 3, thence S89°57'14" E, 500.00feet; thence N00°40'00" W 485.91 feet to the point of beginning of this description;

thence 89°40'50"W 100.00 feet; thence N00°40'00"W; thence N89°40'50" E 100.00 feet; thence S00°40'00"E 100.00 feet to the point of beginning

Said Parcel containing 10,000 square feet, (0.23 acres), more or less.

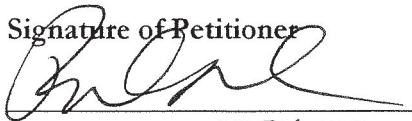
The territory to be annexed is contiguous to the City of Baraboo, Wisconsin and is shown on the attached scale map.

All territory proposed to be annexed is located in Sauk County, Wisconsin.

A copy of a scaled map showing the area proposed for annexation is attached hereto and incorporated by reference.

The zoning classification requested upon annexation is B-3, Highway Oriented Business.

The current population of such territory is zero (0).

Signature of Petitioner	Address	Date of Signing	Status
 Richard P. Palermo Senior Counsel, US Tower	_____	4/16/25	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

My Commission Expires on Dec. 25th 2031.

AFFIDAVIT OF FILING

STATE OF WISCONSIN)
) SS
COUNTY OF SAUK)

Richard P. Palermo, being first duly sworn on oath, deposes and says that on the
(Insert Name of Petitioner)

16th day of April, 2025, he/she filed with the Town Clerk of the Town of Baraboo, Sauk County, Wisconsin, a Duplicate Petition for Direct Annexation (Unanimous Approval) of the following described territory:

A parcel of land located in the SW1/4 of the SE1/4, Section 3, Town 11 North, Range 6 East, Town of Baraboo, Sauk County, Wisconsin, being Lot 2 of Sauk County Certified Survey Map No. 2788, recorded in Volume 12, Page 2788 as Document No. 588020 on August 18, 1993 and described as follows:

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thence 89°40'50"W 100.00 feet; thence N00°40'00"W; thence N89°40'50" E 100.00 feet; thence S00°40'00"E 100.00 feet to the point of beginning

Said Parcel containing 10,000 square feet, (0.23 acres), more or less.

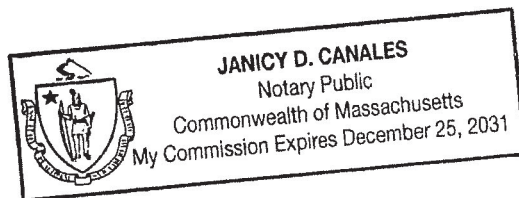


Petitioner

Richard P. Palermo
Senior Counsel, US Tower

Subscribed and sworn to before me this 16th day of
April, 2025.

Janicy D. Canales
Notary Public, Middlesex County, Massachusetts
My Commission Expires on Dec. 25th, 2031.



AFFIDAVIT OF OWNERSHIP AND RESIDENCY

STATE OF WISCONSIN)
) SS
COUNTY OF SAUK)

Richard P. Palermo, being first duly sworn on oath, deposes and says:
(Insert Name of Petitioner)

1. That he/she, Richard P. Palermo, is one of the petitioners who signed the Petition
(Insert Name of Petitioner)

for the Direct Annexation of the following described territory to the City/Village of Baraboo:

A parcel of land located in the SW1/4 of the SE1/4, Section 3, Town 11 North, Range 6 East, Town of Baraboo, Sauk County, Wisconsin, being Lot 2 of Sauk County Certified Survey Map No. 2788, recorded in Volume 12, Page 2788 as Document No. 588020 on August 18, 1993 and described as follows:

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thence 89°40'50"W 100.00 feet; thence N00°40'00"W; thence N89°40'50" E 100.00 feet; thence S00°40'00"E 100.00 feet to the point of beginning

Said Parcel containing 10,000 square feet, (0.23 acres), more or less.

2. The undersigned makes this Affidavit in support of a Petition for Direct Annexation of the above described territory to the City/Village of Baraboo, Sauk County, Wisconsin, on unanimous consent pursuant to Section 66.0217(2) of the Wisconsin Statutes.
3. The Petition for Direct Annexation was signed by all of the owners of the above described territory and to the best knowledge and information of the undersigned no other person or entity has any ownership interest whatsoever in and to said territory.
4. All of the territory to be annexed is unoccupied and no person or electors reside thereon.

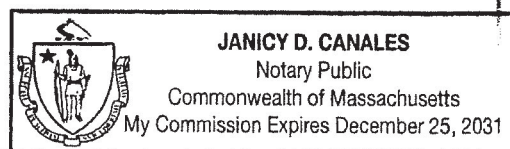
Address

Richard P. Palermo
Petitioner

Subscribed and sworn to before me this 16th day of April, 2025.

Richard P. Palermo
Senior Counsel, US Tower

Janicy D. Canales
Notary Public, Middlesex County, Massachusetts



City of Baraboo
101 South Blvd.
Baraboo, WI 53913
(608) 355-2700 phone
(608) 356-9666 fax

PETITION FOR DIRECT ANNEXATION
BY UNANIMOUS APPROVAL
Pursuant to Section 66.0217(2) WI Statutes

For Office Use Only

A non-refundable fee of \$350 must
accompany this petition.

Fee Paid \$ _____
Receipt # _____

To: The Mayor and Common Council
City of Baraboo, Wisconsin

We, the undersigned, constituting all of the owners and electors of the following described territory proposed for annexation to the City of Baraboo, petition the Mayor and Common Council of the City to annex in accordance with Section 66.0217, Wis. Stats. to the City of Baraboo, Sauk County, Wisconsin the territory described below presently located in the Town of Baraboo, Sauk County, Wisconsin.

The territory to be annexed is contiguous to the City of Baraboo.

To current population of the territory to be annexed is 10 - 15.

All territory proposed to be annexed is located in Sauk County, Wisconsin.

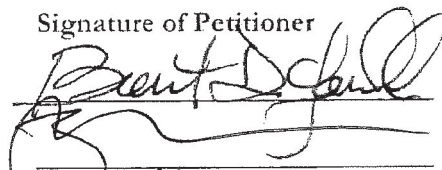
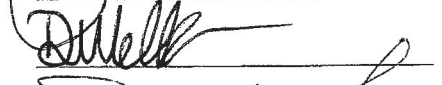
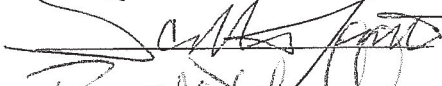
A copy of scale map showing the area proposed for annexation is attached hereto and incorporation by reference. The zoning classification requested upon annexation is PUD.

Signature of Petitioner

Address

Date of Signing

Status

	804 E Main St Mt Horeb, WI 53572	5/3/24	Owner
	55212 St Rd 136, Baraboo	5/6/24	Elector
	55212 St Rd 136, Baraboo	5/6/24	Elector
	55210 St Rd 136 6/13 th 2024	6/13 th 2024	Elector
	P.O. Box 24 Mount Horeb, WI 53572	4/1/25	Elector Owner

AFFIDAVIT OF FILING

STATE OF WISCONSIN)
) SS
COUNTY OF SAUK)

Brent D. Yaschke, being first duly sworn on oath, deposes and says that on the
(Insert Name of Petitioner)

13th day of June, 20 24, he/she filed with the Town Clerk of the Town of
Baraboo, Sauk County, Wisconsin, a Duplicate Petition for Direct Annexation (Unanimous Approval)
of the following described territory:

(Insert Description of Territory to be Annexed in this space)

Brent D. Yaschke
Petitioner

Subscribed and sworn to before me this 13th day of
June, 20 24.

Lori J. Law

Notary Public, Sauk County, Wisconsin
My Commission Expires on 8/23, 2027

AFFIDAVIT OF OWNERSHIP AND RESIDENCY

STATE OF WISCONSIN)
) SS
COUNTY OF SAUK)

Brent Yauchler for Big Badger Properties, LLC, being first duly sworn on oath, deposes and says:
(Insert Name of Petitioner)

1. That he/she, **Brent Yauchler for Big Badger Properties, LLC**, is one of the petitioners who signed the Petition
(Insert Name of Petitioner)

for the Direct Annexation of the following described territory to the City of Baraboo:

(Insert Description of Real Estate in this space)

2. The undersigned makes this Affidavit in support of a Petition for Direct Annexation of the above described territory to the City of Baraboo, Sauk County, Wisconsin, on unanimous consent pursuant to Section 66.0217(2) of the Wisconsin Statutes.
3. The Petition for Direct Annexation was signed by all of the electors residing in the above described territory and by all of the owners of the above described territory and to the best knowledge and information of the undersigned no other person or entity has any ownership interest whatsoever in and to said territory.

PO Box 29 Mount Horeb, WI 53572
Address

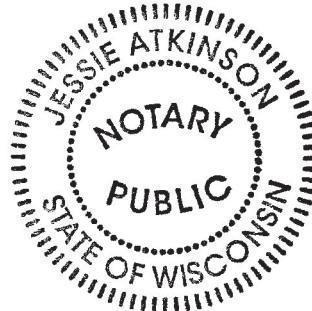
Brent Yauchler
Petitioner

Phone numbers of all petitioners: 608-434-4977

Subscribed and sworn to before me this 1 day of
April, 2025.

Jessie Atkinson

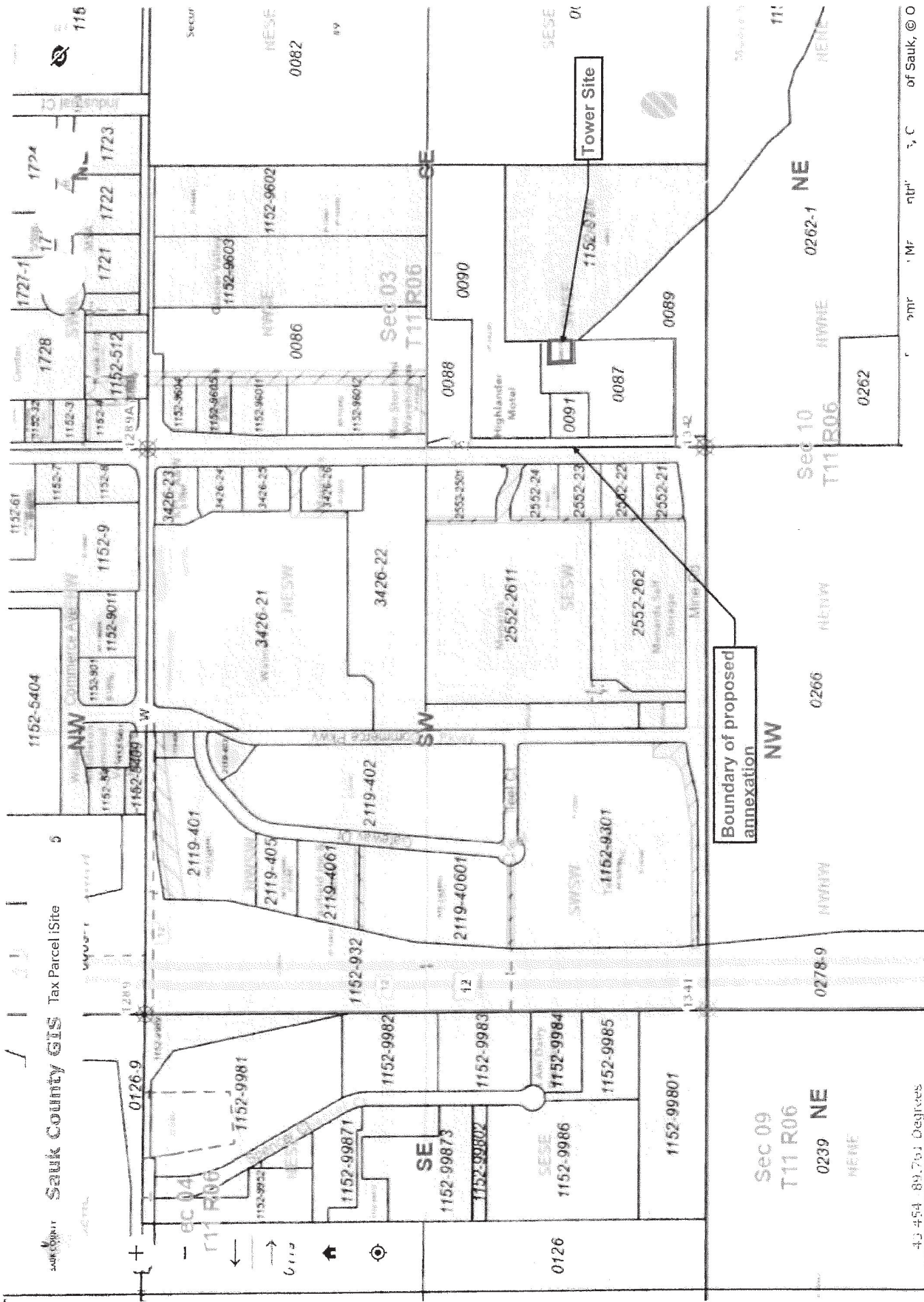
Notary Public, Sauk County, Wisconsin
My Commission Expires on 9/11, 2025



STATE OF WISCONSIN)
) SS
COUNTY OF SAUK)

C:\Users\kjackson.COB\AppData\Local\Microsoft\Windows\INetCache\Content.Outlook\26APKQ00\2-Annexation petition instructions-residents on land (website copy).doc

Petitioner Information Sheet			Signature page to Petition for Direct Annexation by Unanimous Approval			
Petitioner Information	Contact Information (if different than Petitioner)	Petitioner	Signature	Address	Date of Signing	Status
Name: Big Badger Properties, LLC Phone: 608-848-4977 Email: brent@theelectricianinc.com	Name: Brent D. Yauchler Phone: 608-434-4977 Email: brent@theelectricianinc.com	Name: Big Badger Properties, LLC By: Brent D. Yauchler Title: Sole Member	See Attached Petition	P.O. Box 24 Mount Horeb, WI 53572 (PIN: 002-0088-00000)	May 3, 2024	Sole Member
Name: Big Badger Properties, LLC Phone: 608-848-4977 Email: brent@theelectricianinc.com	Name: Brent D. Yauchler Phone: 608-434-4977 Email: brent@theelectricianinc.com	Name: Big Badger Properties, LLC By: Brent D. Yauchler Title: Sole Member	See Attached Petition	P.O. Box 24 Mount Horeb, WI 53572 (PIN: 002-0090-00000)	May 3, 2024	Sole Member
Name: Big Badger Properties, LLC Phone: 608-848-4977 Email: brent@theelectricianinc.com	Name: Brent D. Yauchler Phone: 608-434-4977 Email: brent@theelectricianinc.com	Name: Big Badger Properties, LLC By: Brent D. Yauchler Title: Sole Member	See Attached Petition	P.O. Box 24 Mount Horeb, WI 53572 (PIN: 002-0091-00000)	May 3, 2024	Sole Member
Name: Brent D. Yauchler Phone: 608-434-4977 Email: brent@theelectricianinc.com	Name: Phone: Email:	Name: Brent D. Yauchler By: Brent D. Yauchler Title: Owner	See Attached Petition	809 E. Main Street Mount Horeb, WI 53572 (PIN: 002-0087-00000)	May 3, 2024	Owner
Name: Wisconsin RSA #8 LTD PRTSHP Phone: 781-926-4556 Email: janicy.canales@americantower.com	Name: Janicy Canales Phone: 781-926-4556 Email: janicy.canales@americantower.com	Name: Wisconsin RSA #8 LTD PRTSHP By: Richard P. Palermo Title: Attorney, U.S. Tower	See Attached Petition	American Tower Corp. 10 Presidential Way Woburn, MA 01801 (PIN: 002-0087-10000)	April 16, 2025	Owner's Senior Counsel
Name: Jonathon Freed Phone: Email:	Name: Phone: 608-884-6954; 608-754-1271 (whitepages.com) Email:	Name: Jonathon Freed Phone: Email:	See Attached Petition	55262 State Rd 136 Baraboo, WI 53913 (PIN: 002-0087-00000)	May 6, 2024	Elector
Name: Daluan Freed Phone: Email:	Name: Phone: Email:	Name: Daluan Freed Phone: Email:	See Attached Petition	55262 State Rd 136 Baraboo, WI 53913 (PIN: 002-0087-00000)	May 6, 2024	Elector
Name: Scott Juisto Phone: Email:	Name: Phone: 608-222-0087; 608-257-1993 (whitepages.com) Email:	Name: Scott Juisto Phone: Email:	See Attached Petition	55210 State Rd 136 Baraboo, WI 53913 (PIN: 002-0088-00000)	June 13, 2024	Elector



EAST 1/4 CORNER
OF SECTION 3

A PARCEL OF LAND LOCATED IN THE SOUTHWEST QUARTER OF THE SOUTHEAST QUARTER OF SECTION 3, TOWN 11 NORTH, RANGE 6 EAST, TOWN OF BARABOO, SAUK COUNTY WISCONSIN, DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTH QUARTER CORNER OF SECTION 3; WHICH IS THE POINT POINT OF BEGINNING;

THENCE N00°15'18"W, 1317.83 FEET ALONG THE WEST LINE OF THE SW1/4 OF THE SE1/4 OF SECTION 3 TO THE NORTHWEST CORNER THEREOF; THENCE N89°59'47"E, 595.78 FEET ALONG THE NORTH LINE OF THE SW1/4 OF THE SE1/4 OF SECTION 3; THENCE S00°17'03"E, 33.00 FEET; THENCE N89°59'47"E, 724.15 FEET TO A POINT ON THE EAST LINE OF THE SW1/4 OF THE SE1/4 OF SECTION 3; THENCE S00°10'42"E, 335.94 FEET ALONG SAID EAST LINE; THENCE N89°58'31"W, 824.08 FEET; THENCE S00°33'45"E, 800.23 FEET; THENCE N89°52'20"W, 450.37 FEET TO A POINT ON THE EAST RIGHT-OF-WAY LINE OF STATE HIGHWAY "136"; THENCE S00°29'46"E, 149.85 FEET ALONG SAID RIGHT-OF-WAY LINE TO A POINT ON THE SOUTH LINE OF THE SW1/4 OF THE SE1/4 OF SECTION 3; THENCE N89°52'17"W, 50.00 FEET ALONG SAID SOUTH LINE TO THE POINT OF BEGINNING.

CONTAINS 867,942 SQUARE FEET OR 19.93 ACRES, MORE OR LESS.

LANDS IN TOWN OF BARABOO
T.P. 002-0092-00000

SE 1/4 - SE 1/4

REVISÉ 08/19/2024

A circular postmark from Wisconsin. The outer ring contains the word "WISCONSIN" at the top and "BARKWOOD WI" at the bottom. The center contains the text "KERRY R. ZIMMERMAN" and "S-1625". A handwritten "X" is drawn over the left side of the circle, and the year "2024" is written at the bottom left. The date "S-1625" is stamped in the center.

SOUTHEAST CORNER
OF SECTION 3

CLIENT:
BRENT YAUCHLER
429 VENTURE COURT
VERONA, WI 53593

SOUTH 1/4 CORNER
OF SECTION 3
POINT OF BEGINNING

City Boundary

LINE TABLE		
L1	N04°32'21"E	98.48'
L2	S89°28'53"E	13.14'
L3	N00°10'55"W	8.81'
L4	S00°17'03"E	33.00'



ENGINEERING | ARCHITECTURE | SURVEYING
FUNDING | PLANNING | ENVIRONMENTAL
1230 South Boulevard, Baraboo WI 53913
(608) 356-2771 www.msa-ps.com

ANNEXATION EXHIBIT
BRENT YAUCHLER
CITY OF BARABOO/TOWN OF BARABOO
PROJECT #22580000

PETITION # 14800

REAL PROPERTY LISTERS ANNEXATION REVIEW

1. Territory to be annexed: | From Town of: | To City/Village of:
*See below | Baraboo | Baraboo

2. Checklist: (Y) Yes; (N) No; (NA) Not applicable; (NC) Not checked

Location and Position

Y (1) Location description by government lot, recorded private claim, ¼ - ¼ section, section, township, range and county

Y (2) Contiguous with existing village/city boundaries

N (3) Creates an island area in Township (completely surrounded by city)

N (4) Creates an island area in City (completely surrounded by town)

Petition and Map Information

Y (1) Identify owner(s) of annexed land

Y (2) Identify parcel ID numbers included in annexation. Identifies all parcels except 002-0093-10000 (WDOT)

N/A (3) Identify parcel ID numbers being split by annexation

Y (4) North arrow

Y (5) Graphic Scale

Y (6) Streets and Highways shown and identified

N (7) Legend

Y (8) Total area/acreage of annexation

3. Other relevant information and comments:

* 002-0087-00000; 002-0087-10000; 002-0088-00000; 002-0090-00000; 002-0091-00000; 002-0093-10000

Current parcels are located in Supervisory District 21 and Voting Ward T1. Since the annexation crosses a Supervisory District, the City will need to either create a new voting ward (C16) or petition the County Board to have the Supervisory District adjusted. It is recommended to create a new voting ward, per the State of Wisconsin.

Prepared by: Michelle Rathman
Title: Real Property Lister
Phone: 608-355-3575
Date: 9/22/2025

Please **RETURN PROMPTLY** to:
Municipal Boundary Review
PO Box 1645
Madison WI 53701
(608) 264-6102 **FAX** (608) 264-6104
wimunicipalboundaryreview@wi.gov

PETITION # 14800

<http://doa.wi.gov/municipalboundaryreview/>

Request for Annexation Review

Wisconsin Department of Administration

WI Dept. of Administration
Municipal Boundary Review
PO Box 1645, Madison WI 53701
608-264-6102
wimunicipalboundaryreview@wi.gov
<https://doa.wi.gov/municipalboundaryreview>

Online Submittal and Payment: Instead of this form go to <https://wi.accessgov.com/public/Forms/Page/doa-dir/dir-annexation/>
This will speed up the process by eliminating the time it used to take to mail the check to us.

Petitioner Information

Name: **Brent D. Yauchler / Richard P Palermo**

Phone: **(608) 434-4977 / NA - SEE BELOW**

Email: **brent@theelectricianinc.com / NA - SEE BELOW**

Contact Information if different than petitioner:

Representative's Name: **Janicy Canales for Richard Palermo**

Phone: **(781) 926-4556**

E-mail: **janicy.canalis@americantower.com**

1. Town(s) where property is located: **Town of Baraboo**

2. Petitioned City or Village: **City of Baraboo**

3. County where property is located: **Sauk**

4. Population of the territory to be annexed: **3**

5. Area (in acres) of the territory to be annexed: **19.93**

6. Tax parcel number(s) of territory to be annexed (if the territory is part or all of an existing parcel):
002-0087-00000; 002-0087-10000; 002-0088-00000; 002-0090-00000, 002-0091-00000

002-0093-10000

Include these required items with this form:

- ☒ Legal Description meeting the requirements of **s.66.0217 (1) (c)** [see attached annexation guide]
- ☒ Map meeting the requirements of **s. 66.0217 (1) (g)** [see attached annexation guide]
- ☒ Signed Petition or Notice of Intent to Circulate [see attached annexation guide]
- ☒ Check or money order covering review fee [see next page for fee calculation]

(June 2024)

Annexation Review Fee Schedule

A Guide for Calculating the Fee Required by ss.16.53 (4) and 66.0217, Wis. Stats.

Required Fees

There is an initial filing fee and a variable review fee

\$350 Initial Filing Fee (required with the first submittal of all petitions)
\$200 – 2 acres or less
\$350 – 2.01 acres or more.

\$800 Review Fee (required with all annexation submittals except those that consist ONLY of road right-of-way)
\$200 – 2 acres or less
\$600 – 2.01 to 10 acres
\$800 – 10.01 to 50 acres
\$1,000 – 50.01 to 100 acres
\$1,400 – 100.01 to 200 acres
\$2,000 – 200.01 to 500 acres
\$4,000 – Over 500 acres

\$1150 TOTAL FEE DUE (Add the Filing Fee to the Review Fee)

Include check or money order, payable to: **Department of Administration**

DON'T attach the check with staples, tape, ...

**THE DEPARTMENT WILL NOT PROCESS
AN ANNEXATION PETITION THAT IS NOT ACCOMPANIED
BY THE REQUIRED FEE.**

**THE DEPARTMENT'S 20-DAY STATUTORY REVIEW PERIOD
COMMENCES UPON RECEIPT OF THE PETITION AND REVIEW FEE**

Shaded Area for Office Use Only

Date fee & form received: 7-18-25

Payer: SIG BADGER Properties

Check Number: 2310

Check Date: 7-3-25

Amount: \$1150

ANNEXATION SUBMITTAL GUIDE

s. 66.0217 (5) THE PETITION

- ☒ State the purpose of the petition:
 - Direct annexation by unanimous approval; OR
 - Direct annexation by one-half approval; OR
 - Annexation by referendum.
- ☒ Petition must be signed by:
 - All owners and electors, if by unanimous approval.
 - See 66.0217 (3) (a), if by one-half approval.
 - See 66.0217 (3) (b), if by referendum.
- ☒ State the population of the land to be annexed.

[It is beneficial to include Parcel ID or Tax numbers, the parcel area, and identify the annexee (Town) and annexor (Village or City) in the petition.]

s. 66.0217 (1) (c) THE DESCRIPTION

- ☒ The annexation petition must include a legal description of the land to be annexed. The land must be described by reference to the government lot, private claim, quarter-section, section, town and range in which the land lies. The land must be further described by metes and bounds commencing from a monumented corner of the section or quarter-section, or the monumented end of a private claim or federal reservation, in which the land lies; OR
- ☒ If the land is wholly and entirely within a lot or lots, or all of a block or blocks of a recorded subdivision plat or certified survey map, it must be described by reference to the lot (s) and/or block (s) therein, along with the name of the plat or the number, volume, page, and County of the certified survey map.
- ☒ The land may NOT be described only by:
 - Aliquot part;
 - Reference to any other document (plat of survey, deed, etc.);
 - Exception or Inclusion;
 - Parcel ID or tax number.

s. 66.0217 (1) (g) THE MAP

- ☒ The map shall be an **accurate reflection** of the legal description of the parcel being annexed. As such, it must show:
 - A tie line from the parcel to the monumented corner of the section or quarter-section, or the monumented end of a private claim or federal reservation, in which the parcel lies. The corner and monument must be identified.
 - Bearings and distances along all parcel boundaries as described.
 - All adjoining as referenced in the description.
- ☒ The map must include a **graphic scale**.
- ☒ The map must show and identify the existing municipal boundary, in relation to the parcel being annexed.

[It is beneficial to include a North arrow, and identify adjacent streets and parcels on the map.]

s. 66.0217 FILING

- ☒ The petition must be filed with the Clerk of the annexing City or Village and with the Clerk of the Town in which the land is located.
- ☐ If the annexation is by one-half approval, or by referendum, the petitioner must post notice of the proposed annexation as required by s. 66.0217 (4).



September 5, 2025

Wisconsin Department of Administration
Attn: Erich Schmidtke
Municipal Boundary Review
PO Box 1645
Madison, WI 53701-1645

ANNEXATION: HWY 136

Enclosed is a "Request for Annexation Review" along with the required documentation filed by Brent D. Yauchler & Richard P Palermo.

Brenda M. Zeman,
City Clerk
City of Baraboo

**PETITION FOR DIRECT ANNEXATION
BY UNANIMOUS APPROVAL**
Pursuant to Section 66.0217(2) WI Statutes

For Office Use Only

A non-refundable fee of \$250
must accompany this petition.

Fee Paid \$ _____
Receipt # _____

**To: The Mayor and Common Council
City of Baraboo, Wisconsin**

We, the undersigned, constituting all of the owners and electors of the following described territory proposed for annexation to the City/Village of Baraboo, petition the Mayor and Common Council of the City to annex to the City of Baraboo, Wisconsin, in accordance with Sec. 66.0217(2) Stats., the territory described below presently located in the Town of Baraboo, Sauk County, Wisconsin:

A parcel of land located in the SW1/4 of the SE1/4, Section 3, Town 11 North, Range 6 East, Town of Baraboo, Sauk County, Wisconsin, being Lot 2 of Sauk County Certified Survey Map No. 2788, recorded in Volume 12, Page 2788 as Document No. 588020 on August 18, 1993 and described as follows:

Commencing at the south one-quarter corner of Section 3, T11N, R6E; thence ~~N00°37'15"W~~ N00-20-16W, 150.00 feet along the north-south one quarter line of said Section 3, thence S89°57'14" E, 500.00 feet; thence N00°40'00" W 485.91 feet to the point S of beginning of this description;

thence 100.00 feet 100.00 feet 89°40'50"W 100.00 feet; thence N00°40'00"W; thence N89°40'50" E 100.00 feet; thence S00°40'00"E 100.00 feet to the point of beginning

Said Parcel containing 10,000 square feet, (0.23 acres), more or less.

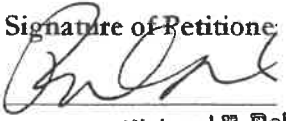
The territory to be annexed is contiguous to the City of Baraboo, Wisconsin and is shown on the attached scale map.

All territory proposed to be annexed is located in Sauk County, Wisconsin.

A copy of a scaled map showing the area proposed for annexation is attached hereto and incorporated by reference.

The zoning classification requested upon annexation is B-3, Highway Oriented Business.

The current population of such territory is zero (0).

Signature of Petitioner	Address	Date of Signing	Status
 Richard P. Palermo Senior Counsel, US Tower		4/16/25	

My Commission Expires on Dec. 25th 2031.

AFFIDAVIT OF FILING

STATE OF WISCONSIN)
) SS
COUNTY OF SAUK)

Richard P. Palermo
(Insert Name of Petitioner)

16th day of April, 2025, he/she filed with the Town Clerk of the Town of Baraboo, Sauk County, Wisconsin, a Duplicate Petition for Direct Annexation (Unanimous Approval) of the following described territory:

A parcel of land located in the SW1/4 of the SE1/4, Section 3, Town 11 North, Range 6 East, Town of Baraboo, Sauk County, Wisconsin, being Lot 2 of Sauk County Certified Survey Map No. 2788, recorded in Volume 12, Page 2788 as Document No. 588020 on August 18, 1993 and described as follows:

Commencing at the south one-quarter corner of Section 3, T11N, R6E; thence ~~N00°37'15"W~~, 150.00 feet along the north-south one quarter line of said Section 3, thence S89°57'14" E, 500.00 feet; thence N00°40'00" W 485.91 feet to the point of beginning of this description;

thence ~~89°40'50"W~~ 100.00 feet; thence N00°40'00"W; thence N89°40'50" E 100.00 feet; thence S00°40'00"E 100.00 feet to the point of beginning

Said Parcel containing 10,000 square feet, (0.23 acres), more or less.

Richard P. Palermo

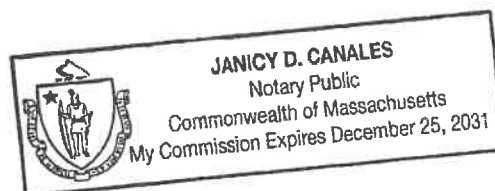
Petitioner

Richard P. Palermo
Senior Counsel, US Tower

Subscribed and sworn to before me this 16th day of April, 2025.

Janicy D. Canales

Notary Public, Middlesex County, Massachusetts
My Commission Expires on Dec. 25th, 2031.



AFFIDAVIT OF OWNERSHIP AND RESIDENCY

STATE OF WISCONSIN)
) SS
COUNTY OF SAUK)

Richard P. Palermo, being first duly sworn on oath, deposes and says:
(Insert Name of Petitioner)

1. That he/she, Richard P. Palermo, is one of the petitioners who signed the Petition
(Insert Name of Petitioner)

for the Direct Annexation of the following described territory to the City/Village of Baraboo:

A parcel of land located in the SW1/4 of the SE1/4, Section 3, Town 11 North, Range 6 East, Town of Baraboo, Sauk County, Wisconsin, being Lot 2 of Sauk County Certified Survey Map No. 2788, recorded in Volume 12, Page 2788 as Document No. 588020 on August 18, 1993 and described as follows:

Commencing at the south one-quarter corner of Section 3, T11N, R6E; thence ~~N00°37'15"W~~ ^{N00°20'16"W} 150.00 feet along the north-south one quarter line of said Section 3, thence S89°57'14" E, 500.00 feet; thence N00°40'00" W 485.91 feet to the point of beginning of this description;
thence ^S 89°40'50" W 100.00 feet; thence N00°40'00" W; thence N89°40'50" E 100.00 feet; thence S00°40'00" E 100.00 feet to the point of beginning

Said Parcel containing 10,000 square feet, (0.23 acres), more or less.

2. The undersigned makes this Affidavit in support of a Petition for Direct Annexation of the above described territory to the City/Village of Baraboo, Sauk County, Wisconsin, on unanimous consent pursuant to Section 66.0217(2) of the Wisconsin Statutes.
3. The Petition for Direct Annexation was signed by all of the owners of the above described territory and to the best knowledge and information of the undersigned no other person or entity has any ownership interest whatsoever in and to said territory.
4. All of the territory to be annexed is unoccupied and no person or electors reside thereon.

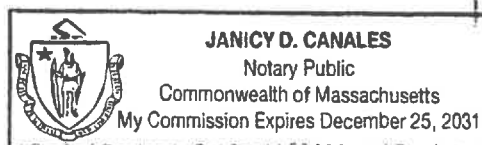
Address _____

Richard P. Palermo
Petitioner

Subscribed and sworn to before me this 16th day of April, 2025.

Richard P. Palermo
Senior Counsel, US Tower

Janicy D. Canales
Notary Public, Middlesex County, Massachusetts



City of Baraboo
101 South Blvd.
Baraboo, WI 53913
(608) 355-2700 phone
(608) 356-9666 fax

PETITION FOR DIRECT ANNEXATION
BY UNANIMOUS APPROVAL
Pursuant to Section 66.0217(2) WI Statutes

For Office Use Only

A non-refundable fee of \$350 must
accompany this petition.

Fee Paid \$ _____
Receipt # _____

To: The Mayor and Common Council
City of Baraboo, Wisconsin

We, the undersigned, constituting all of the owners and electors of the following described territory proposed for annexation to the City of Baraboo, petition the Mayor and Common Council of the City to annex in accordance with Section 66.0217, Wis. Stats. to the City of Baraboo, Sauk County, Wisconsin the territory described below presently located in the Town of Baraboo, Sauk County, Wisconsin.

The territory to be annexed is contiguous to the City of Baraboo.

To current population of the territory to be annexed is 10 - 15.

All territory proposed to be annexed is located in Sauk County, Wisconsin.

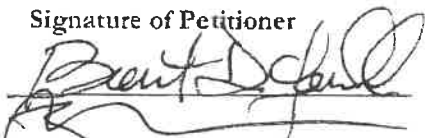
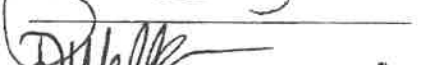
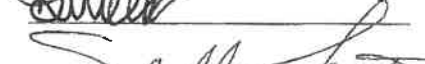
A copy of scale map showing the area proposed for annexation is attached hereto and incorporation by reference. The zoning classification requested upon annexation is PUD.

Signature of Petitioner

Address

Date of Signing

Status

	804 E Main St Mt Horeb, WI 53572	5/3/24	Owner
	55212 St Rd 136, Baraboo	5/6/24	Elector
	55212 St Rd 136, Baraboo	5/6/24	Elector
	55210 St. Rd 136 613 th 2024	5/6/24	Elector
	Po Box 24 Mount Horeb, WI 53572	4/1/25	Elector Owner-BD

AFFIDAVIT OF FILING

STATE OF WISCONSIN)
) SS
COUNTY OF SAUK)

Brent D. Yawchen being first duly sworn on oath, deposes and says that on the
(Insert Name of Petitioner)

13th day of June, 20 24, he/she filed with the Town Clerk of the Town of
Baraboo, Sauk County, Wisconsin, a Duplicate Petition for Direct Annexation (Unanimous Approval)
of the following described territory:

(Insert Description of Territory to be Annexed in this space)

Brent D. Yawchen
Petitioner

Subscribed and sworn to before me this 13th day of
June, 20 24.

Lori J. Tauxe

Notary Public, Sauk County, Wisconsin
My Commission Expires on 8/23, 2027

AFFIDAVIT OF OWNERSHIP AND RESIDENCY

STATE OF WISCONSIN)
) SS
COUNTY OF SAUK)

Brent Yauchler for Big Badger Properties, LLC, being first duly sworn on oath, deposes and says:
(Insert Name of Petitioner)

1. That he/she, **Brent Yauchler for Big Badger Properties, LLC**, is one of the petitioners who signed the Petition
(Insert Name of Petitioner)

for the Direct Annexation of the following described territory to the City of Baraboo:

(Insert Description of Real Estate in this space)

2. The undersigned makes this Affidavit in support of a Petition for Direct Annexation of the above described territory to the City of Baraboo, Sauk County, Wisconsin, on unanimous consent pursuant to Section 66.0217(2) of the Wisconsin Statutes.
3. The Petition for Direct Annexation was signed by all of the electors residing in the above described territory and by all of the owners of the above described territory and to the best knowledge and information of the undersigned no other person or entity has any ownership interest whatsoever in and to said territory.

PO Box 24 Mount Horeb, WI 53572
Address

Brent Yauchler
Petitioner

Phone numbers of all petitioners: 608-434-4177

Subscribed and sworn to before me this 1 day of
April, 2025.

Jessie Atkinson

Notary Public, Sauk County, Wisconsin

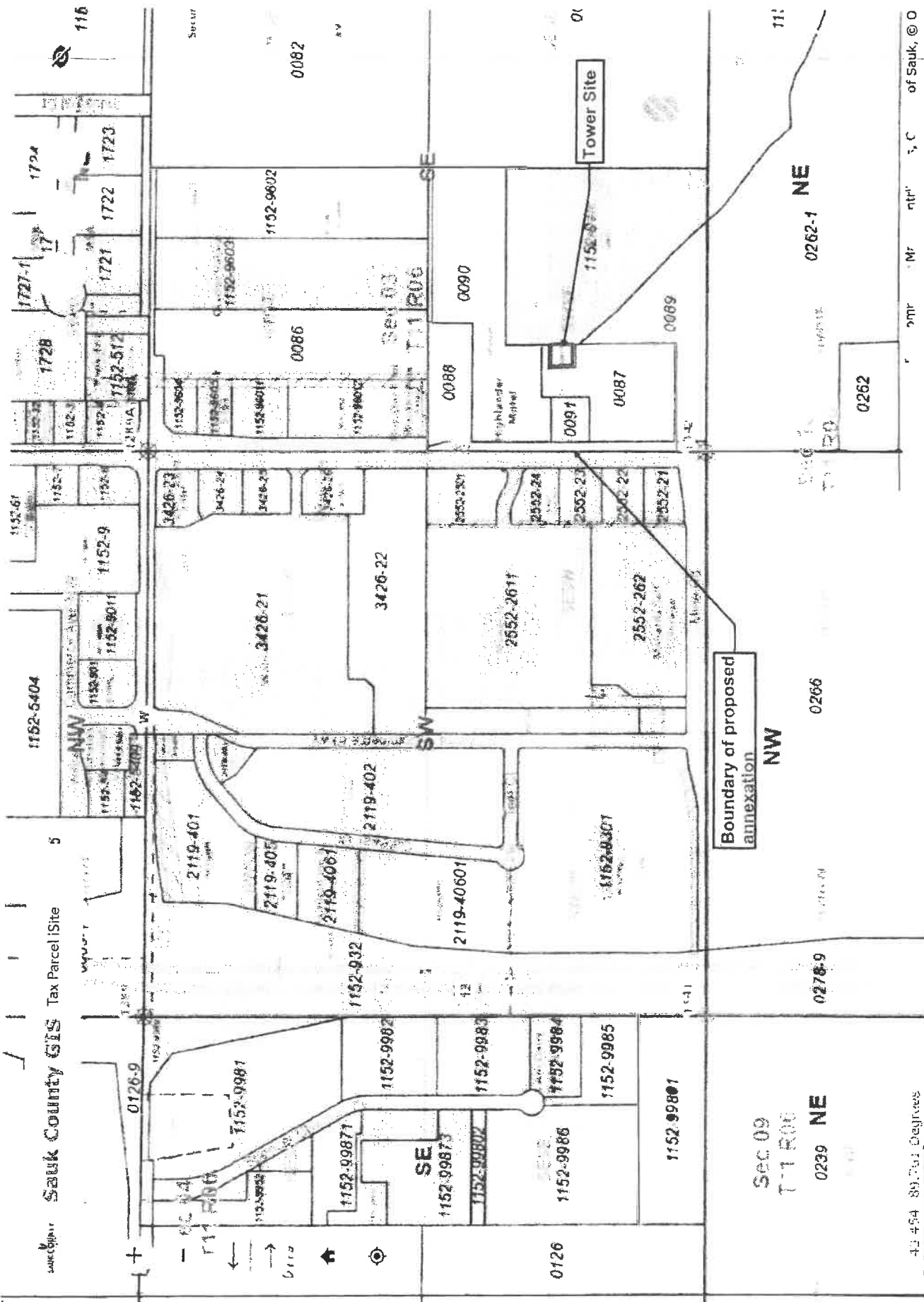
My Commission Expires on 9/11, 2025



STATE OF WISCONSIN)
) SS
COUNTY OF SAUK)

C:\Users\Kjackson.COBA\AppData\Local\Microsoft\Windows\NetCache\Content.Outlook\26APKQ00\2-Annexation petition instructions-residents on land (website copy).doc

Petitioner Information Sheet			Signature page to Petition for Direct Annexation by Unanimous Approval			
Petitioner Information	Contact Information (If different than Petitioner)	Petitioner	Signature	Address	Date of Signing	Status
Name: Big Badger Properties, LLC Phone: 608-848-4977 Email: brent@theelectricianinc.com	Name: Brent D. Yauchler Phone: 608-434-4977 Email: brent@theelectricianinc.com	Name: Big Badger Properties, LLC By: Brent D. Yauchler Title: Sole Member	See Attached Petition	P.O. Box 24 Mount Horeb, WI 53572 (PIN: 002-0088-00000)	May 3, 2024	Sole Member
Name: Big Badger Properties, LLC Phone: 608-848-4977 Email: brent@theelectricianinc.com	Name: Brent D. Yauchler Phone: 608-434-4977 Email: brent@theelectricianinc.com	Name: Big Badger Properties, LLC By: Brent D. Yauchler Title: Sole Member	See Attached Petition	P.O. Box 24 Mount Horeb, WI 53572 (PIN: 002-0090-00000)	May 3, 2024	Sole Member
Name: Big Badger Properties, LLC Phone: 608-848-4977 Email: brent@theelectricianinc.com	Name: Brent D. Yauchler Phone: 608-434-4977 Email: brent@theelectricianinc.com	Name: Big Badger Properties, LLC By: Brent D. Yauchler Title: Sole Member	See Attached Petition	P.O. Box 24 Mount Horeb, WI 53572 (PIN: 002-0091-00000)	May 3, 2024	Sole Member
Name: Brent D. Yauchler Phone: 608-434-4977 Email: brent@theelectricianinc.com	Name: Phone: Email:	Name: Brent D. Yauchler By: Brent D. Yauchler Title: Owner	See Attached Petition	809 E. Main Street Mount Horeb, WI 53572 (PIN: 002-0087-00000)	May 3, 2024	Owner
Name: Wisconsin RSA #8 LTD PRTSHP Phone: 781-926-4556 Email: janicy.canales@americantower.com	Name: Janicy Canales Phone: 781-926-4556 Email: janicy.canales@americantower.com	Name: Wisconsin RSA #8 LTD PRTSHP By: Richard P. Palermo Title: Attorney, U.S. Tower	See Attached Petition	American Tower Corp. 10 Presidential Way Woburn, MA 01801 (PIN: 002-0087-10000)	April 16, 2025	Owner's Senior Counsel
Name: Jonathon Freed Phone: Email:	Name: Phone: 608-884-6954; 608-754-1271 (whitepages.com) Email:	Name: Jonathon Freed Phone: Email:	See Attached Petition	SS262 State Rd 136 Baraboo, WI 53913 (PIN: 002-0087-00000)	May 6, 2024	Elector
Name: Daluan Freed Phone: Email:	Name: Phone: Email:	Name: Daluan Freed Phone: Email:	See Attached Petition	SS262 State Rd 136 Baraboo, WI 53913 (PIN: 002-0087-00000)	May 6, 2024	Elector
Name: Scott Juisto Phone: Email:	Name: Phone: 608-222-0087; 608-257-1993 (whitepages.com) Email:	Name: Scott Juisto Phone: Email:	See Attached Petition	SS210 State Rd 136 Baraboo, WI 53913 (PIN: 002-0088-00000)	June 13, 2024	Elector



EAST 1/4 CORNER
OF SECTION 3

ANNEXATION EXHIBIT

PART OF LOT 1 OF SAUK COUNTY CSM No. 609 AS RECORDED IN DOCUMENT NO. 417414, PART OF LOT 1 SAUK COUNTY CSM No. 1848 AS RECORDED IN DOCUMENT No. 500563, ALL OF LOTS 1 AND 2 OF SAUK COUNTY CSM No. 2788 AS RECORDED IN DOCUMENT No. 588020, LANDS RECORDED IN DOCUMENT No. 1160143, AND A PORTION OF STATE HIGHWAY "136" ALL LOCATED IN THE SW1/4 OF THE SE1/4 OF SECTION 3, TOWN 11 NORTH, RANGE 6 EAST, TOWN OF BARABOO, SAUK COUNTY, WISCONSIN

NORTH LINE SE1/4-SE1/4

A PARCEL OF LAND LOCATED IN THE SOUTHWEST QUARTER OF THE SOUTHEAST QUARTER OF SECTION 3, TOWN 11 NORTH, RANGE 6 EAST, TOWN OF BARABOO, SAUK COUNTY WISCONSIN, DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTH QUARTER CORNER OF SECTION 3; WHICH IS THE POINT OF BEGINNING, 1317.43 FEET ALONG THE WEST LINE OF THE SW1/4 OF THE SE1/4 OF SECTION 3 TO THE NORTHWEST CORNER THEREOF; THENCE N89°59'47"E, 595.78 FEET ALONG THE NORTH LINE OF THE SW1/4 OF THE SE1/4 OF SECTION 3; THENCE S00°17'03"E, 33.00 FEET; THENCE N89°59'47"E, 724.15 FEET TO A POINT ON THE EAST LINE OF THE SW1/4 OF THE SE1/4 OF SECTION 3; THENCE S00°10'42"E, 335.94 FEET ALONG SAID EAST LINE; THENCE N89°58'31"W, 824.08 FEET; THENCE S00°33'45"E, 800.23 FEET; THENCE N89°52'20"W, 450.37 FEET TO A POINT ON THE EAST RIGHT-OF-WAY LINE OF STATE HIGHWAY "136"; THENCE S00°29'46"E, 149.85 FEET ALONG SAID RIGHT-OF-WAY LINE TO A POINT ON THE SOUTH LINE OF THE SW1/4 OF THE SE1/4 OF SECTION 3; THENCE N89°52'17"W, 50.00 FEET ALONG SAID SOUTH LINE TO THE POINT OF BEGINNING.

CONTAINS 867,942 SQUARE FEET OR 19.93 ACRES, MORE OR LESS.



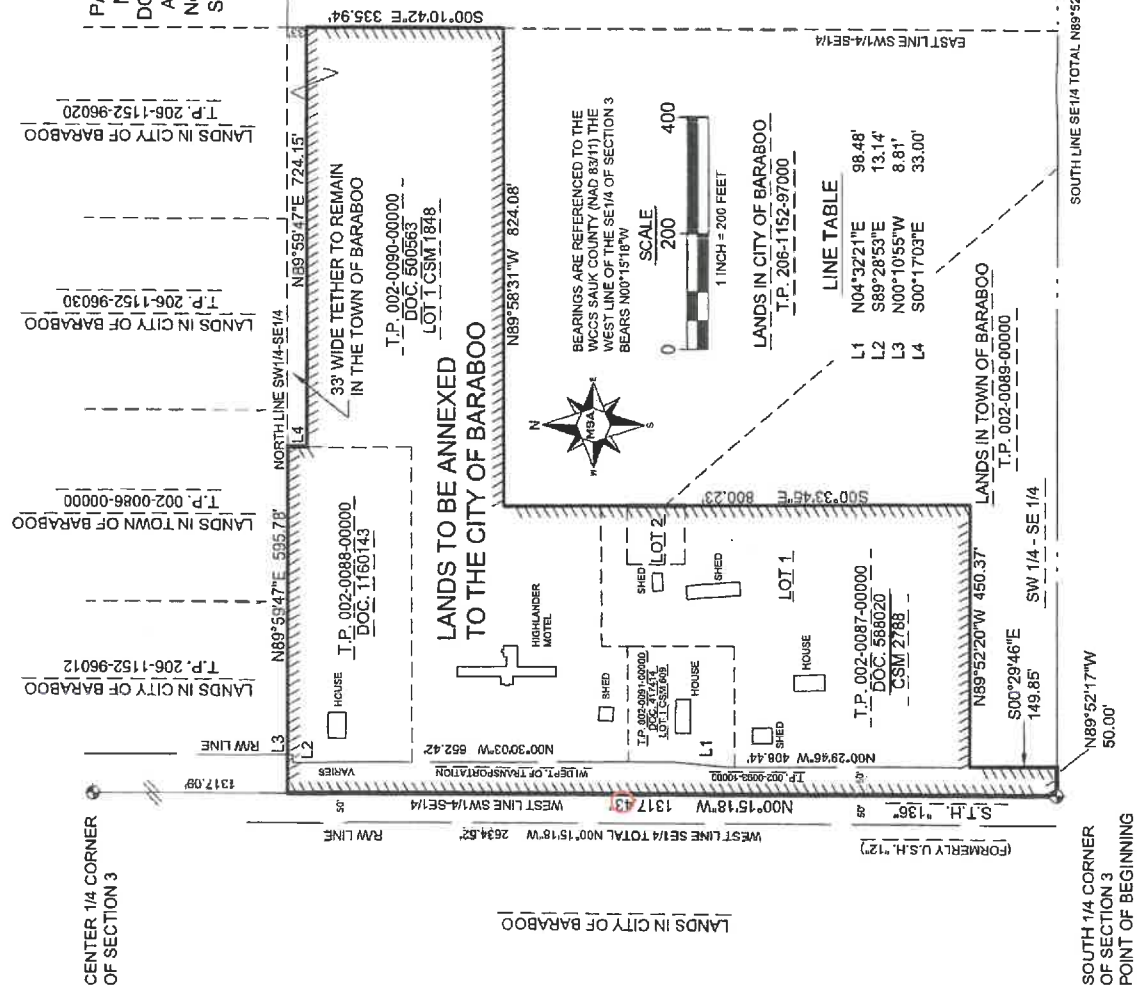
LANDS IN TOWN OF BARABOO
T.P. 002-0092-00000

SE 1/4 - SE 1/4

REVISED 08/19/2024

0.40' misclose on perimeter legal
due to typographical errors referenced above

CLIENT:
BRENT YAUCHLER
425 VENTURE COURT
VERONA, WI 53593



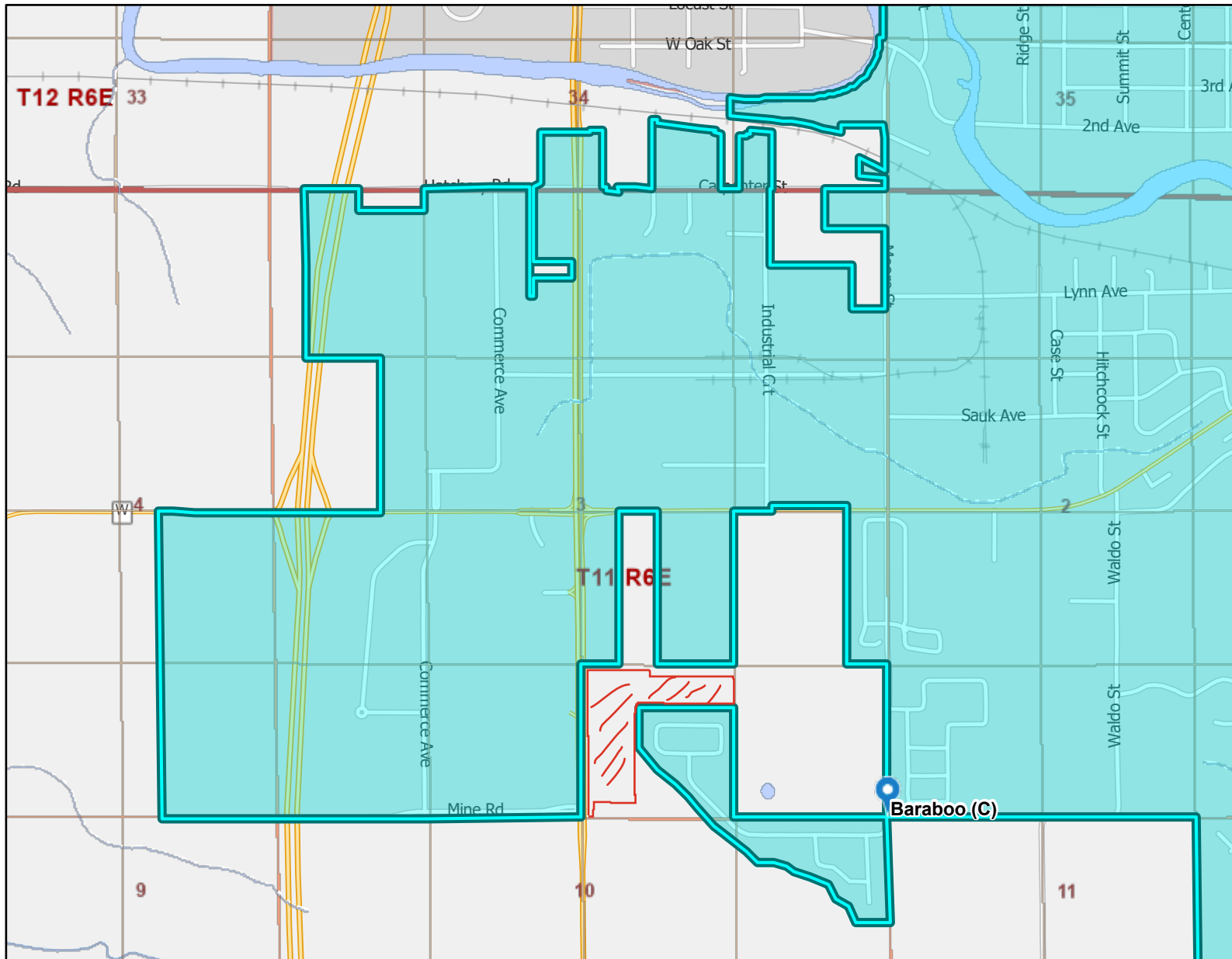
ANNEXATION EXHIBIT
BRENT YAUCHLER
CITY OF BARABOO
PROJECT #240000

ENGINEERING ARCHITECTURE SURVEYING
1325 South Main Street
VERONA, WI 53593
(608) 265-3771 www.msa-99.com



SOUTH 1/4 CORNER
OF SECTION 3
POINT OF BEGINNING

CENTER 1/4 CORNER
OF SECTION 3



Legend: (some map layers may not be displayed)

- Rivers and Streams
- Intermittent Streams
- Open Water
- 24K Intermittent Streams
- 24K Lakes and Open Water
- Township
- Section
- Quarter-Quarter
- Cities, Towns & Villages
- City
- Village
- Civil Town

Notes:



Map: 0 1,000 2,000 Feet
0 350 700 Meters

Service Layer Credits:
DNR Basic Feature Vector Tile Layer WTM: , Cadastral: , Surface Water (Cached): WiDNR, USGS, and other data

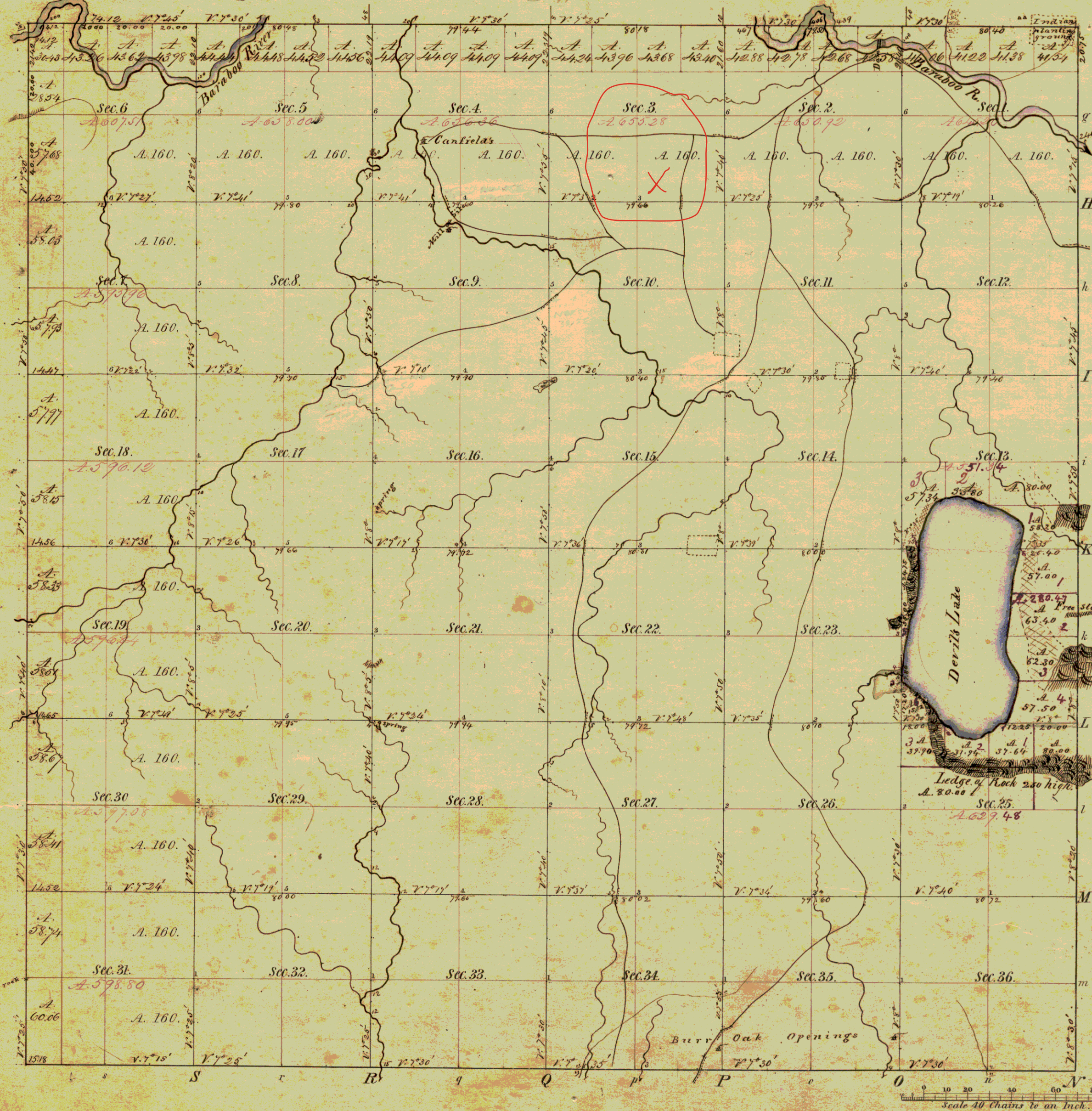
Map projection: NAD 1983 HARN Wisconsin TM

This map is a product generated by a DNR web mapping application.

This map is for informational purposes only and may not have been prepared for or be suitable for legal, engineering, or surveying purposes. The user is solely responsible for verifying the accuracy of information before using for any purpose. By using this product for any purpose user agrees to be bound by all disclaimers found here: <https://dnr.wisconsin.gov/legal>

Date Printed: 10/10/2025 8:16 AM

Township N^o 11 N. Range N^o 6 East 4th Mer.



Meanders of Devil's Lake											
Posts	Courses	Ch.	Lk.	Posts	Courses	Ch.	Lk.	Posts	Courses	Ch.	Lk.
1	S. 47° W.	5.50									
	S. 80° W.	12.00									
	N. 65° W.	14.81									
2	N. 53° W.	9.50									
	N. 35° W.	11.00									
	N. 61° W.	14.75									
3	North	7.80									
4	N. 12° W.	24.75									
	N. 5° E.	31.00									
5	N. 10° E.	18.00									
	N. 47° E.	8.50									
	S. 83° E.	19.00									
	S. 69° E.	6.50									
	S. 57° E.	3.00									
	S. 48° E.	5.00									
	S. 5° W.	11.00									
6	S. 11° W.	25.20									
	S. 34° W.	22.00									
	S. 14° W.	3.00									
	S. 23° W.	12.25									
	S. 13° W.	14.50									
	S. 29° W.	7.00									

Total number of Acres. 92,399.36

Surveys Designated	By Whom Surveyed	Date of Contract	Amount of Surveys	When Surveyed	When p ^d for and ch. ^d in the Sur. Gen. acc?
Township lines	J ^{es} . A. Sart	Oct. 24, 1839	M. Chs. Lks. 23. 78. 25	March, 1840	March, 1841
Subdivisions	J ^{es} . E. Freeman	Nov. 2, 1844	62. 27. 61	Nov. 1844	

The above Map of Township N^o 11 North, of Range N^o 6 East 4th Mer. Principal Meridian Wisconsin Territory, is strictly conformable to the field notes of the survey thereof on file in this Office, which have been examined and approved.

Surveyor General's Office.

Dubuque, July 12, 1845

John Jones. Sur. Gen.



TONY EVERS

GOVERNOR

KATHY BLUMENFELD

SECRETARY

Municipal Boundary Review

PO Box 1645, Madison WI 53701

Voice (608) 264-6102 Fax (608) 264-6104

Email: wimunicipalboundaryreview@wi.gov

Web: <http://doa.wi.gov/municipalboundaryreview>

October 10, 2025

PETITION FILE NO. 14800

BRENDA ZEMAN, CLERK
CITY OF BARABOO
101 SOUTH BLVD
BARABOO, WI 53913-2941

MORGAN K OLSON, CLERK
TOWN OF BARABOO
101 CEDAR ST
BARABOO, WI 53913-1182

Subject: BIG BADGER PROPERTIES ET AL ANNEXATION

The proposed annexation submitted to our office on September 18, 2025, has been reviewed and found to be in the public interest. In determining whether an annexation is in the public interest, s. 66.0217 (6), Wis. Stats. requires the Department to examine "[t]he shape of the proposed annexation and the homogeneity of the territory with the annexing village or city..." so as, to ensure the resulting boundaries are rational and compact. The statute also requires the Department to consider whether the annexing city or village can provide needed municipal services to the territory. The subject petition is for territory that is reasonably shaped and contiguous to the City of Baraboo, which is able to provide needed municipal services.

Note: this annexation appears to create an isolated area of the Town, specifically Parcel No. 002-0086-00000.

The Department reminds clerks of annexing municipalities of the requirements of s. 66.0217 (9)(a), Wis. Stats., which states:

"The clerk of a city or village which has annexed shall file immediately with the secretary of administration a certified copy of the ordinance, certificate and plat, and shall send one copy to each company that provides any utility service in the area that is annexed. The clerk shall record the ordinance with the register of deeds and file a signed copy of the ordinance with the clerk of any affected school district..."

State and federal aids based on population and equalized value may be significantly affected through failure to file with the Department of Administration. Please file a copy of your annexing ordinance, including a statement certifying the population of the annexed territory. **Please include your MBR number 14800 with your ordinance.** Ordinance filing checklist available at <http://mds.wi.gov/>, click on "Help on How to Submit Municipal Records". Email scanned copy of required materials (color scan maps with color) to mds@wi.gov or mail to: Wisconsin Department of Administration, Municipal Boundary Review, PO Box 1645, Madison WI 53701-1645.

The petition file is available for viewing at: <http://mds.wi.gov/View/Petition?ID=2874>

Please call me at (608) 264-6102, should you have any questions concerning this annexation review.

Sincerely,

Erich Schmidtke, Municipal Boundary Review

cc: petitioner