

# Request for Annexation Review

Wisconsin Department of Administration

WI Dept. of Administration  
Municipal Boundary Review  
PO Box 1645, Madison WI 53701  
608-264-6102  
[wimunicipalboundaryreview@wi.gov](mailto:wimunicipalboundaryreview@wi.gov)  
<https://doa.wi.gov/municipalboundaryreview>

Online Submittal and Payment: Instead of this form go to <https://wi.accessgov.com/public/Forms/Page/doa-dir/dir-annexation/>  
This will speed up the process by eliminating the time it used to take to mail the check to us.

## Petitioner Information

Name: **Brandon Nielsen, City of Oshkosh**

Phone: **920-236-5061**

Email: **bnielsen@oshkoshwi.gov**

### Contact Information if different than petitioner:

Representative's Name:

Phone:

E-mail:

**RECEIVED**  
**November 26, 2025**  
Municipal Boundary Review  
Wisconsin Dept. of Admin.

1. Town(s) where property is located: **Town of Oshkosh**

2. Petitioned City or Village: **City of Oshkosh**

3. County where property is located: **Winnebago**

4. Population of the territory to be annexed: **ZERO (0)**

5. Area (in acres) of the territory to be annexed: **2.36 ACRES**

6. Tax parcel number(s) of territory to be annexed (if the territory is part or all of an existing parcel):  
**018005701 and 018005601 and parts of 0180056 and 0180057**

### Include these required items with this form:

- Legal Description meeting the requirements of s.66.0217 (1)(c) [see attached annexation guide]
- Map meeting the requirements of s. 66.0217 (1)(g) [see attached annexation guide]
- Signed Petition or Notice of Intent to Circulate [see attached annexation guide]
- Check or money order covering review fee [see next page for fee calculation]

(June 2024)

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# Annexation Review Fee Schedule

A Guide for Calculating the Fee Required by ss.16.53 (4) and 66.0217, Wis. Stats.

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## Required Fees

There is an initial filing fee and a variable review fee

**\$350 Initial Filing Fee** (required with the first submittal of all petitions)  
\$200 – 2 acres or less  
\$350 – 2.01 acres or more

**\$600 Review Fee** (required with all annexation submittals except those that consist ONLY of road right-of-way)  
\$200 – 2 acres or less  
\$600 – 2.01 to 10 acres  
\$800 – 10.01 to 50 acres  
\$1,000 – 50.01 to 100 acres  
\$1,400 – 100.01 to 200 acres  
\$2,000 – 200.01 to 500 acres  
\$4,000 – Over 500 acres

**\$950 TOTAL FEE DUE** (Add the Filing Fee to the Review Fee)

---

**Include** check or money order, payable to: **Department of Administration**

**DON'T attach the check with staples, tape, ...**

**THE DEPARTMENT WILL NOT PROCESS  
AN ANNEXATION PETITION THAT IS NOT ACCOMPANIED  
BY THE REQUIRED FEE.**

**THE DEPARTMENT'S 20-DAY STATUTORY REVIEW PERIOD  
COMMENCES UPON RECEIPT OF THE PETITION AND REVIEW FEE**

**Shaded Area for Office Use Only**

Date fee & form received: \_\_\_\_\_

Payer: \_\_\_\_\_ Check Number: \_\_\_\_\_

Check Date: \_\_\_\_\_

Amount: \_\_\_\_\_

# PETITION FOR DIRECT ANNEXATION BY UNANIMOUS APPROVAL

TO THE COMMON COUNCIL OF THE CITY OF OSHKOSH, WINNEBAGO COUNTY, WISCONSIN:

WHEREAS, the undersigned constituting all of the electors and all of the owners of real property in the territory proposed to be annexed;

NOW, THEREFORE, PETITION IS HEREBY MADE by unanimous approval pursuant to the provisions of Sec. 66.0217(2) of the Wisconsin Statutes, for direct annexation to the City of Oshkosh, Wisconsin, from the Town of Oshkosh, Winnebago County, Wisconsin, of the real estate hereinafter described.

That pursuant to Sec. 66.0217(2), petition is hereby made without compliance to the notice requirements of Sec. 66.0217(4) of the Wisconsin Statutes.

That the current population of the territory to be annexed as defined by Sec. 66.0201(2)(dm) of the Wisconsin Statutes is Zero (0).

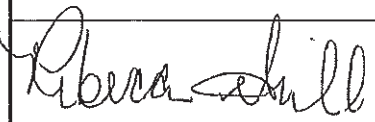
That the territory to be annexed is contiguous to the City of Oshkosh, is located in the Town of Oshkosh, Winnebago County, Wisconsin and is described as follows:

RECEIVED  
NOV 13 2025  
CITY CLERK'S OFFICE

### W FERNAU AVENUE ANNEXATION

Part of Lot 1 and all of Outlot 1 of CSM 6091 recorded in volume 1 on page 6091 as document number 1436329 and part of Lot 1 and all of Outlot 1 of CSM 6203 recorded in volume 1 on page 6203 as document 1458414 at the Winnebago County Register of Deeds being located in the Northeast 1/4 of the Southeast 1/4 of Section 2, Township 18 North Range 16 East, Town of Oshkosh, Winnebago County, Wisconsin, more fully described as follows: Commencing at the East 1/4 corner of said Section 2; Thence, South 00° 23' 31" East 921.76 feet along the East line of said Northeast 1/4 of the Southeast 1/4; Thence, ~~South~~ <sup>North</sup> 89° 49' 50" West, 39.57 feet to the westerly right-of-way line of Jackson Street and the point of beginning; Thence, South 00° 25' 52" East, 141.57 feet along said westerly right-of-way line; Thence, South 89° 34' 08" West, 6.67 feet; Thence, North 01° 55' 27" West, 6.00 feet; Thence, North 33° 13' 55" West, 28.45 feet to the north line of Lot 1 of said CSM 6203; Thence, South 89° 09' 02" West, 1249.22 feet along said north line to the northwest corner thereof being on the west line of said Northeast 1/4 of the Southeast 1/4 of said Section 2; Thence, North 00° 26' 28" West, 80.00 feet along said west line to the southwest corner of Lot 1 of said CSM 6091; Thence, North 89° 09' 02" East, 1174.06 feet along the south line of said Lot 1; Thence, North 87° 15' 48" East, 68.03 feet; Thence, North 33° 37' 08" East, 35.57 feet; Thence, North 89° 34' 08" East, 9.52 feet to the point of beginning. Containing 102816 square feet (2.36 acres), more or less.

That attached hereto is a scaled map reasonably showing the boundaries of the following described territory to be annexed and its relation to the municipalities involved.

Signature of Petitioner	Printed Name	Date of Signing	Elector or Property Owner	Address or Description of Property
	Rebecca Grill City of Oshkosh City Manager	11/13/25	Owner	Tax ID number 018005701 and 018005601 and parts of 0180056 and 0180057

**PETITION FOR TEMPORARY AND PERMANENT ZONING CLASSIFICATION**

TO THE COMMON COUNCIL OF THE CITY OF OSHKOSH:

WHEREAS the undersigned are electors and/or property owners in the area being sought to be annexed to the City of Oshkosh, said area being more particularly described in a certain petition for unanimous annexation to the City of Oshkosh,

W Fernau Avenue Annexation,

and,

WHEREAS it is acknowledged by the undersigned that the submitting of this petition does not in any matter attempt to make said petition for direct annexation conditional upon this petition or the action taken by the said Common Council pursuant to this petition.

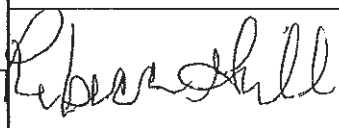
NOW, THEREFORE, the undersigned petition the Common Council of the City of Oshkosh that the ordinance annexing said territory include a provision temporarily designating the classification for zoning purposes, pursuant to Sec. 66.0217(8) of the Wisconsin Statutes, until the zoning ordinance is amended as prescribed in Sec. 62.23(7)(d) of the Wisconsin Statutes, as follows:

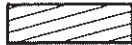
SUBURBAN MIXED USE (SMU)

RECEIVED

NOV 13 2025

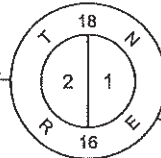
CITY CLERK'S OFFICE

Signature of Petitioner	Printed Name	Date of Signing	Elector or Property Owner	Address or Description of Property
	Rebecca Grill City of Oshkosh City Manager	11/13/25	Owner	Tax ID number 018005701 and 018005601 and parts of 0180056 and 0180057



ANNEXATION AREA

FOUND MAG NAIL  
Y = 489066.874  
X = 791698.240



LINE TABLE		
LINE #	LENGTH	BEARING
L1	39.57'	S89°49'50"W
L2	141.57'	S0°25'52"E
L3	6.67'	S89°34'08"W
L4	6.00'	N1°55'27"W
L5	28.45'	N33°13'55"W
L6	1249.22'	S89°09'02"W
L7	80.00'	N0°26'28"W
L8	1174.06'	N89°09'02"E
L9	68.03'	N87°15'48"E
L10	35.57'	N33°37'08"E
L11	9.52'	N89°34'08"E

RECEIVED  
NOV 13 2025  
CITY CLERK'S OFFICE

NE-SE  
SEC. 2  
T18N, R16E

S0°23'31"E 921.76'

JACKSON ST.

N0°23'31"W 1723.42'

CITY OF OSHKOSH  
TOWN OF OSHKOSH

OUTLOT 1  
CSM 6091  
V. 1, P.6091  
DOC. 1436329

LOT 1  
CSM 6091  
V. 1, P.6091  
DOC. 1436329

OUTLOT 1  
CSM 6203  
V. 1, P.6203  
DOC. 1458414

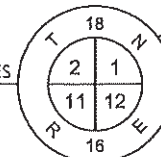
LOT 1  
CSM 6203  
V. 1, P.6203  
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SCALE, FEET



COMPUTED FROM TIES  
Y = 486421.752  
X = 791716.329



### ANNEXATION

PART OF THE NORTHEAST 1/4 OF THE SOUTHEAST 1/4 OF SECTION 2, TOWNSHIP 18  
NORTH, RANGE 16 EAST, TOWN OF OSHKOSH

WINNEBAGO COUNTY, WISCONSIN



FIGURE 01

1382.094

File: S:\MAD\1300--1399\1382\094\Drawings\CAD\Civil 3d\RW\Fernou Annexation.dwg Time: Nov 06, 2025 - 9:18am

**REAL PROPERTY LISTERS ANNEXATION REVIEW**

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1. Territory to be annexed:	From Town of:	To City/Village of:
<b>W FERNAU AVENUE ANNEXATION</b>	<b>OSHKOSH</b>	<b>OSHKOSH</b>

---

2. Checklist: (Y) Yes; (N) No; (NA) Not applicable; (NC) Not checked

**Location and Position**

- Y (1) Location description by government lot, recorded private claim, ¼ - ¼ section, section, township, range and county
- Y (2) Contiguous with existing village/city boundaries
- N (3) Creates an island area in Township (completely surrounded by city)
- N (4) Creates an island area in City (completely surrounded by town)

**Petition and Map Information**

- Y (1) Identify owner(s) of annexed land
- Y (2) Identify parcel ID numbers included in annexation.
- Y (3) Identify parcel ID numbers being split by annexation
- Y (4) North arrow
- Y (5) Graphic Scale
- Y (6) Streets and Highways shown and identified
- Y (7) Legend
- Y (8) Total area/acreage of annexation

---

3. Other relevant information and comments:

The bearing for L1 in the petition legal description was updated from S89-49-50W to N89-49-50W but was not updated in the exhibit map.

---

Prepared by: **Steve Kaiser**  
Title: **GIS Specialist**  
Phone: **920232333**  
Date: **12/19/2025**

Please **RETURN PROMPTLY** to:  
Municipal Boundary Review  
PO Box 1645  
Madison WI 53701  
(608) 264-6102 **FAX** (608) 264-6104  
[wimunicipalboundaryreview@wi.gov](mailto:wimunicipalboundaryreview@wi.gov)

**From:** [Kaiser, Steven](#)  
**To:** [WI Municipal Boundary Review](#)  
**Cc:** [Culver, Diane](#); [Nichols, Liz](#); [Ludwig, Lindy](#); [bnielsen@oshkoshwi.gov](mailto:bnielsen@oshkoshwi.gov)  
**Subject:** RE: Proposed City of Oshkosh Annexation  
**Date:** Thursday, December 4, 2025 8:07:49 AM  
**Attachments:** [image001.png](#)  
[Annx\\_Review\\_14817\(Oshkosh\).pdf](#)

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**CAUTION: This email originated from outside the organization.  
Do not click links or open attachments unless you recognize the sender and know the content is safe.**

Attached is our review of petition 14817. We did notice that part of two parcels are proposed to be annexed and those property owners are not listed on the petition.

Steve

**Steve Kaiser**

GIS Specialist | Winnebago County GIS

(920) 232-3334

<https://www.winnebagoountywi.gov/405/GIS-Department>

---

**From:** Schmidtke, Erich J - DOA <>  
**Sent:** Wednesday, November 26, 2025 4:14 PM  
**To:** Nichols, Liz <[LNichols@winnebagoountywi.gov](mailto:LNichols@winnebagoountywi.gov)>; Culver, Diane <[DCulver@winnebagoountywi.gov](mailto:DCulver@winnebagoountywi.gov)>  
**Subject:** Proposed City of Oshkosh Annexation

Hello Liz and Diane,

Here is a proposed annexation to Oshkosh from Oshkosh where City of Oshkosh is the Petitioner for your review and thoughts, comments, and observations.

Thank you, Happy Thanksgiving!

Erich



Erich Schmidtke

Municipal Boundary Review - DOA

101 East Wilson Street

PO Box 1645, Madison, WI 53701

(608) 264-6102

[erich.schmidtke@wisconsin.gov](mailto:erich.schmidtke@wisconsin.gov)

<http://doa.wi.gov/municipalboundaryreview>

**REAL PROPERTY LISTERS ANNEXATION REVIEW**

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3. Other relevant information and comments:

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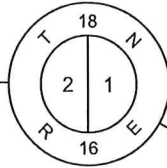
Prepared by: **Steve Kaiser**  
Title: **GIS Specialist**  
Phone: **9202323334**  
Date: **12/2/2025**

Please **RETURN PROMPTLY** to:  
Municipal Boundary Review  
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Madison WI 53701  
(608) 264-6102 **FAX** (608) 264-6104  
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ANNEXATION AREA

FOUND MAG NAIL  
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L11	9.52'	N89°34'08"E

NE-SE  
SEC. 2  
T18N, R16E

gap to prevent town island

OUTLOT 1  
CSM 6091  
V. 1, P.6091  
DOC. 1436329

LOT 1  
CSM 6091  
V. 1, P.6091  
DOC. 1436329

OUTLOT 1  
CSM 6203  
V. 1, P.6203  
DOC. 1458414

LOT 1  
CSM 6203  
V. 1, P.6203  
DOC. 1458414

JACKSON ST.

S0°23'31"E 921.76'

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21 TOWN OF OSHKOSH

CITY OF OSHKOSH



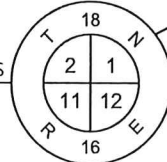
SCALE, FEET



RECEIVED

DEC 16 2025

COMPUTED FROM TIES  
Y = 486421.752  
X = 791716.329



CITY CLERK'S OFFICE  
**ANNEXATION**

**PART OF THE NORTHEAST 1/4 OF THE SOUTHEAST 1/4 OF SECTION 2, TOWNSHIP 18  
NORTH, RANGE 16 EAST, TOWN OF OSHKOSH**

**WINNEBAGO COUNTY, WISCONSIN**



**FIGURE 01**

1382.094

File: S:\MAD\1300--1-1399\1382\094\Drawings\CAD\Civil\3d\RW\Fernau\Annexation.dwg | Time: Nov 06, 2025 - 9:18am

CITY

# PETITION FOR DIRECT ANNEXATION BY UNANIMOUS APPROVAL

TO THE COMMON COUNCIL OF THE CITY OF OSHKOSH, WINNEBAGO COUNTY, WISCONSIN:

WHEREAS, the undersigned constituting all of the electors and all of the owners of real property in the territory proposed to be annexed;

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### W FERNAU AVENUE ANNEXATION

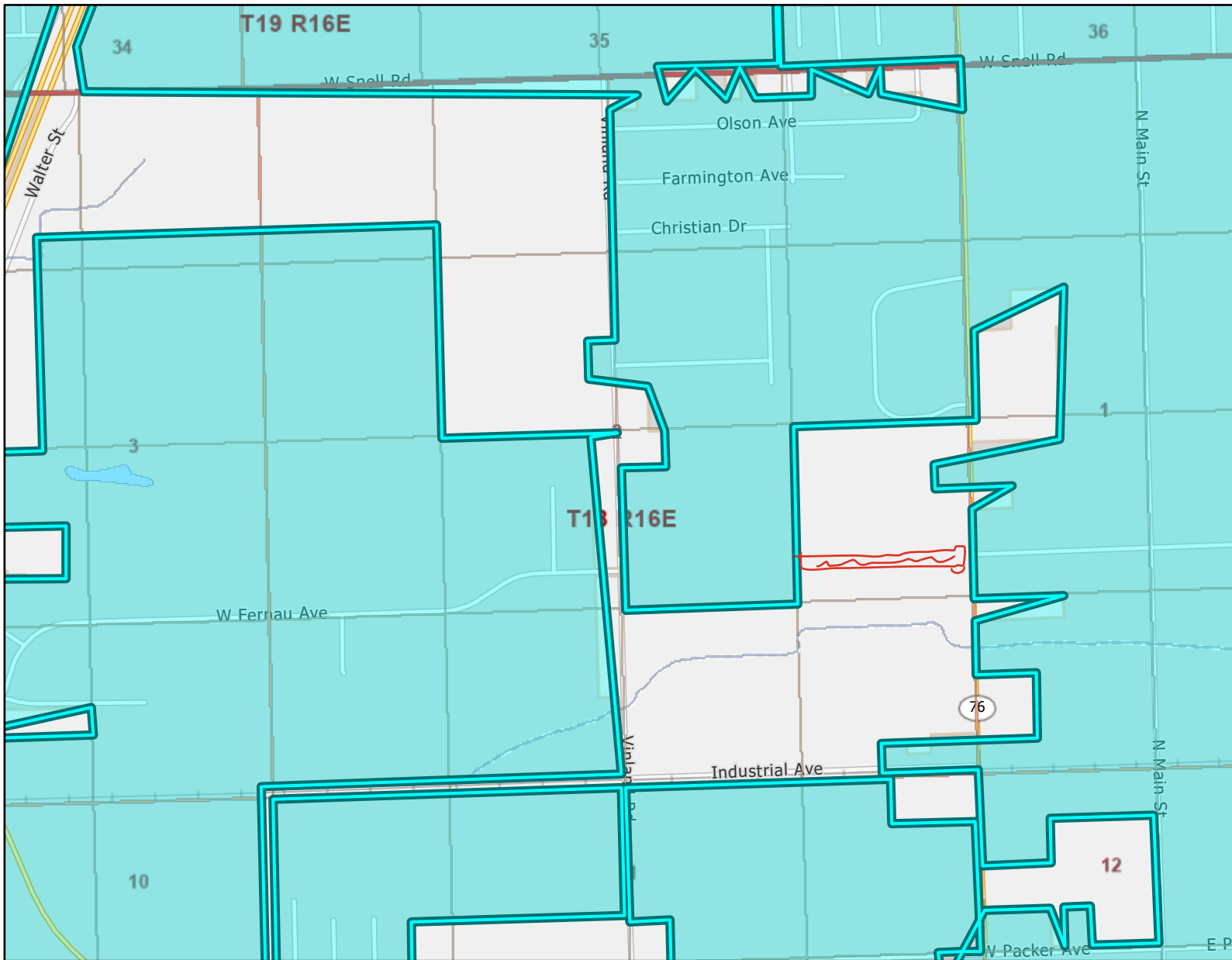
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RECEIVED  
DEC 16 2025

CITY CLERK'S OFFICE

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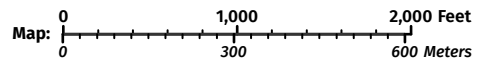
Signature of Petitioner	Printed Name	Date of Signing	Elector or Property Owner	Address or Description of Property
	Rebecca Grill City of Oshkosh City Manager	12/16/25	Owner	Tax ID number 018005701 and 018005601 and parts of 0180056 and 0180057



**Legend:** (some map layers may not be displayed)

- Rivers and Streams
- Intermittent Streams
- Open Water
- 24K Intermittent Streams
- 24K Lakes and Open Water
- Township
- Section
- Quarter-Quarter
- Cities, Towns & Villages
- City
- Civil Town

**Notes:**



Service Layer Credits:  
DNR Basic Feature Vector Tile Layer WTM: , Cadastral: , Surface Water (Cached): WiDNR, USGS, and other data

Map projection: NAD 1983 HARN Wisconsin TM

**This map is a product generated by a DNR web mapping application.**

This map is for informational purposes only and may not have been prepared for or be suitable for legal, engineering, or surveying purposes. The user is solely responsible for verifying the accuracy of information before using for any purpose. By using this product for any purpose user agrees to be bound by all disclaimers found here: <https://dnr.wisconsin.gov/legal>

Date Printed: 12/17/2025 2:38 PM

Township N<sup>o</sup> XVIII N. Range N<sup>o</sup> XVI E. 4<sup>th</sup> Mer. (Wis. Ter.)



Meanders, of Butte des Morts Lake and Fox River.		
Posts	Courses.	Dist.
1	S. 12 E.	17.81
	S. 42 E.	2.79
	N. 12 E.	6.15
2	N. 76 E.	15.41
	East	35.26
	S. 57 E.	17.84
	S. 44 E.	17.67
	N. 88 E.	10.93
	S. 28 E.	8.09
	S. 6 W.	7.54
	S. 54 W.	20.42
	S. 24 W.	19.60
3	S. 10 E.	3.36
	S. 11 W.	2.33
	S. 34 E.	7.62
	S. 55 E.	7.33
	S. 69 E.	8.53
	N. 20 E.	5.16
4	East	8.80
	S. 62 E.	16.69
	S. 30 E.	10.89
	S. 60 E.	11.34
	N. 61 E.	7.94
	S. 62 E.	13.55
	S. 12 E.	12.00
	N. 75 E.	5.22
5	S. 27 E.	30.45
	S. 20 E.	3.84
	S. 26 E.	6.37
6	S. 20 E.	12.27
	S. 26 E.	50.55
7	S. 28 E.	13.28
	S. 36 E.	43.32
	S. 60 E.	17.40
8	S. 58 E.	11.68
	S. 72 E.	14.66
	S. 61 E.	22.80
	S. 53 E.	10.56
	East	5.92
	S. 61 E.	9.73
9	S. 3 E.	2.51
	S. 27 E.	.79
	S. 38 E.	8.78
	S. 58 E.	5.13
	S. 72 E.	4.76
10	S. 59 E.	8.93
Meanders of Lake Winnepigo		
11	N. 59 W.	5.54
	N. 10 E.	16.54
12	N. 34 E.	2.79

Total number of Acres 5,724.12

Surveys Designated	By whom Surveyed	Date of Contract	Cont. of Surveys M. Chs Lk?	When Surveyed	When paid for & ch <sup>d</sup> in Surv. Bonds Ac.?
East boundary line between Sec. 24 & 25	Garret Niet	May 17. 1838	4. 60. 63	Jan'y. 1839	2 <sup>d</sup> q <sup>r</sup> . 1839
N. boundary & subdiv.	David Giddings	Jan'y. 24. 1839	26. 35. 28	March 1839	3 <sup>d</sup> q <sup>r</sup> . 1839

The above Map of Township N<sup>o</sup> 18 North, Range N<sup>o</sup> 16 East of the 4<sup>th</sup> Principal Meridian, Wisconsin Territory, is strictly conformable to the field notes of the survey thereof on file in this Office, which have been examined and approved.

Surveyor General's Office

A. G. Ellis,  
Sur.



TONY EVERS

GOVERNOR

KATHY BLUMENFELD

SECRETARY

**Municipal Boundary Review**

PO Box 1645, Madison WI 53701

Voice (608) 264-6102 Fax (608) 264-6104

Email: [wimunicipalboundaryreview@wi.gov](mailto:wimunicipalboundaryreview@wi.gov)

Web: <http://doa.wi.gov/municipalboundaryreview>

December 23, 2025

PETITION FILE NO. 14817

DIANE BARTLETT, CLERK  
CITY OF OSHKOSH  
PO BOX 1130  
OSHKOSH, WI 54903-1130

JEANNETTE MERTEN, CLERK  
TOWN OF OSHKOSH  
1076 COZY LN  
OSHKOSH, WI 54901-1404

Subject: CITY OF OSHKOSH ANNEXATION

The proposed annexation submitted to our office on November 26, 2025 and as amended on December 16, 2025, has been reviewed and found to be in the public interest. In determining whether an annexation is in the public interest, s. 66.0217 (6), Wis. Stats. requires the Department to examine "[t]he shape of the proposed annexation and the homogeneity of the territory with the annexing village or city...." so as, to ensure the resulting boundaries are rational and compact. The statute also requires the Department to consider whether the annexing city or village can provide needed municipal services to the territory. The subject petition is for territory that is reasonably shaped and contiguous to the City of Oshkosh, which is able to provide needed municipal services.

Notes: 1) The scale map of the territory being annexed must show and identify the existing City of Oshkosh municipal boundary along the west side of the territory. 2) The bearing of the tie line 'L1' shown in the line table and that shown in the legal description and scale map should be revised to agree. 3) This annexation would create an isolated town area, except that this area of the Town is already isolated and the Town/City boundary line already fragmented and irregular. Therefore, this annexation is not creating it.

The Department reminds clerks of annexing municipalities of the requirements of s. 66.0217 (9)(a), Wis. Stats., which states that the clerk of a city or village which has annexed shall file immediately with the secretary of administration a certified copy of the ordinance, certificate and plat, and shall send one copy to each company that provides any utility service in the area that is annexed. The clerk shall record the ordinance with the register of deeds and file a signed copy of the ordinance with the clerk of any affected school district. State and federal aids based on population and equalized value may be significantly affected through failure to file with the Department of Administration. Please file a copy of your annexing ordinance, including a statement certifying the population of the annexed territory. **Please include your MBR number 14817 with your ordinance.** Ordinance filing checklist available at <http://mds.wi.gov/>, click on "Help on How to Submit Municipal Records". Email scanned copy of required materials (color scan maps with color) to [mds@wi.gov](mailto:mds@wi.gov) or mail to: Wisconsin Department of Administration, Municipal Boundary Review, PO Box 1645, Madison WI 53701-1645.

The petition file is available for viewing at: <http://mds.wi.gov/View/Petition?ID=2891>  
Please call me at (608) 264-6102, should you have any questions concerning this annexation review.

Sincerely,

A handwritten signature in black ink, appearing to read "Erich Schmidtke". The signature is fluid and cursive.

Erich Schmidtke, Municipal Boundary Review

cc: petitioner