

# **PETITION FOR DIRECT ANNEXATION PURSUANT TO WISCONSIN STATUTE 66.0217**

The Arrowhead Union High School District and Board of Education as owners of all of the real property in the territory identified as the “Arrowhead High School South Campus and North Campus” (full legal description is set forth below in legal description of the property, Section II and the scale map attached hereto as Appendix 1) hereby respectfully petition the Village Board of the Village of Hartland to transfer the below identified territory in Section II from the Town of Merton to the Village of Hartland. The petition is being filed as a petition for the direct annexation by unanimous approval as set forth in Wisconsin Statute 66.0217. The territory identified below in Section II of the petition is presently in the Town of Merton.

## **I. Purpose of Petition**

The purpose of this petition is to seek approval from the Village of Hartland to enact an ordinance to transfer the real property in the territory identified as Section II of the petition and the scale map attached hereto as Appendix 1 from the Town of Merton to the Village of Hartland.

## **II. Legal Description of the of Territory Proposed to be Annexed**

The legal description of the territory proposed to be annexed is as follows:

Tax Key: MRTT0421998001

Mapped Acreage: 114.7 acres of land, more or less

Owner Name and Mailing Address: ARROWHEAD UNION HIGH SCHOOL DISTRICT  
700 NORTH AVE, HARTLAND, WI 53029-1143

Property Address: 700 NORTH AVE, HARTLAND, WI 53029-1143

Additional Address: 800 NORTH AVE, HARTLAND, WI 53029-1143

Legal Description: Part of the Northeast, Northwest, Southeast and Southwest quarters of the Northeast quarter of Section 34, Township 8 North, Range 18 East, in the Town of Merton, Waukesha County, Wisconsin, bounded and described as follows: Commencing at the northwest corner of said Northeast quarter section; thence North 89°45'25" East, 154.14 feet along the north line of said quarter section to the point of beginning; continue thence North 89°45'25" East, 1892.41 feet along said north line to the west line of Sunrise Meadows and its northerly extension; thence South 00°54'06" West, 600.04 feet along said west line to the south line of said Sunrise Meadows; thence North 89°45'25" East, 599.65 feet along said south line and the south line of Lot 2 of Certified Survey Map No. 4463 and its extension to the east line of the aforesaid Northeast quarter section; thence South 00°54'00" West, 587.73 feet along said east line; thence North 89°53'44" West, 217.47 feet; thence South 00°54'06" West, 150.00 feet; thence North 89°53'44" West, 376.14 feet; thence North 00°54'06" East, 10.00 feet; thence North 89°53'44" West, 50.09 feet; thence South 00°54'01" West, 208.92 feet to the south line of Arrowhead Drive; thence North 89°45'01" East, 50.01 feet along said south line to the west line of Lot 3 of Certified Survey Map No. 2644; thence South 00°54'01" West, 465.00 feet along said west line and the west line of Lot 2 of said Certified Survey Map to the south line of said Lot 2; thence North 89°45'01" East, 228.68 feet along said south line and the south line of Parcel 2 of Certified Survey Map No. 10201 to the west line of Parcel 1 of Certified Survey Map No. 3852; thence South 03°10'24" West, 172.45 feet along said west line to the north line of Parcel 2 of said Certified Survey Map No. 3852; thence South 89°33'28" West, 117.93 feet along said north line to the west line of said Parcel 2; thence South 00°41'32" East, 228.21 feet along said west line to the south line of said Parcel 2; thence South 89°56'16" East, 62.00 feet along said south line; thence South 20°40'05" West, 274.05 feet to the south line of the aforesaid Northeast quarter section; thence North 89°56'16" West, 1494.02 feet along said south line to the east line of Block 5 of Arrowhead Heights II; thence North 00°08'57" West, 1331.31 feet along said east line and its extension to the north line of Arrowhead Drive; thence North 89°53'44" West, 319.94 feet along said north line to the beginning of a 508.55 foot radius curve to the left whose chord bears South 84°24'50" West, 100.85 feet; thence westerly 101.02 feet along the arc of said curve and along said north line to a point of non-tangency on the north line of Block 1 of Arrowhead Heights; thence North 89°53'44" West, 193.34 feet along said north line to the west line of the aforesaid Northeast quarter section; thence North 00°54'18" East, 632.21 feet along said west line to the easterly line of Campus Drive being on a non-

tangent 340.00 foot radius curve to the left whose chord bears North 29°33'27" East, 337.95 feet; thence northeasterly 353.69 feet along the arc of said curve and said northeasterly line; thence North 00°14'38" West, 396.11 feet along said line to the point of beginning. Containing 114.7 acres of land, more or less.

### III. Population of the Territory Proposed to be Annexed

The population of the territory is zero (0) electors and zero (0) children for a total population of zero (0). As used herein, the "population" means the population of the territory as shown by an actual count certified as acceptable by the department.

### IV. Relevant Statutory Provisions

The following relevant statutory provisions are provided solely as a reference for any signatories to the petition.

**66.0217 (2) DIRECT ANNEXATION BY UNANIMOUS APPROVAL.** Except as provided in this subsection and sub. (14), and subject to ss. **66.0301 (6) (d)** and **66.0307 (7)**, if a petition for direct annexation signed by all of the electors residing in the territory and the owners of all of the real property in the territory is filed with the city or village clerk, and with the town clerk of the town or towns in which the territory is located, together with a scale map and a legal description of the property to be annexed, an annexation ordinance for the annexation of the territory may be enacted by a two-thirds vote of the elected members of the governing body of the city or village without compliance with the notice requirements of sub. (4). In an annexation under this subsection, subject to sub. (6), the person filing the petition with the city or village clerk and the town clerk shall, within 5 days of the filing, mail a copy of the scale map and a legal description of the territory to be annexed to the department and the governing body shall review the advice of the department, if any, before enacting the annexation ordinance. No territory may be annexed by a city or village under this subsection unless the territory to be annexed is contiguous to the annexing city or village.

**66.0217(5) ANNEXATION PETITION.**

- (a) An annexation petition under this section shall state the purpose of the petition, contain a legal description of the territory proposed to be annexed and have attached a scale map. The petition shall also specify the population of the territory. In this paragraph, "population" means the population of the territory as shown by the last federal census, by any subsequent population estimate certified as acceptable by the department or by an actual count certified as acceptable by the department.
- (b) No person who has signed a petition may withdraw his or her name from the petition. No additional signatures may be added after a petition is filed.
- (c) The circulation of the petition shall commence not less than 10 days nor more than 20 days after the date of publication of the notice of intention to circulate. The annexation petition is void unless filed within 6 months of the date of publication of the notice.

### V. Signatures of all of the electors residing in the territory and the owners of all of the real property in the territory

Please note that before you sign this petition, that no person who has signed the petition may withdraw his or her name from the petition. No additional signatures may be added after the petition is filed.

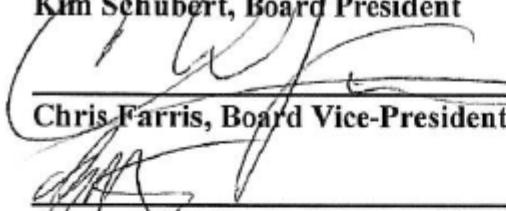
We the undersigned respectfully petition the Village Board of the Village of Hartland to annex the territory identified above in Section II of the petition that is presently in the Town of Merton.

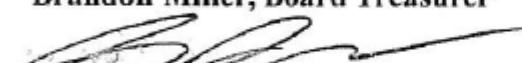
<u>SIGNATURE</u>	<u>NAME (PRINTED)</u>	<u>MUNICIPALITY FOR VOTING PURPOSES</u>	<u>STREET AND NUMBER</u>	<u>DATE OF SIGNING</u>
Not Applicable (N/A)	N/A	N/A	N/A	N/A

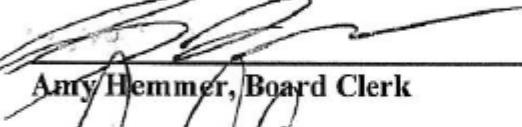
I, Kim Schubert, residing at 5445 Hwy. 83, Hartland, WI 53029, personally circulated the **PETITION** and personally obtained each of the signatures on this **PETITION**. As the circulator of this petition I know that signatories to this **PETITION** are electors of the jurisdiction or district in which the petition is circulated; that as the circulator I know that they

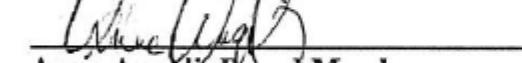
signed the paper with full knowledge of its content; that as the circulator I know their respective residences given and that as the circulator I know that each signer signed on the date stated opposite his or her name. I am, as the circulator, a qualified elector of this state, or if not a qualified elector of this state, that I am, as the circulator, a U.S. citizen age 18 or older who, if he or she were a resident of this state, would not be disqualified from voting under s. 6.03, Wis. stats.; and as the circulator I am aware that falsifying the certification is punishable under s. 12.13 (3) (a). The circulator shall indicate the date that he or she makes the certification next to his or her signature.

  
\_\_\_\_\_  
**Kim Schubert, Board President**

  
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**Chris Farris, Board Vice-President**

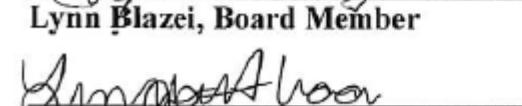
  
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**Brandon Miller, Board Treasurer**

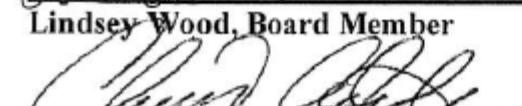
  
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**Amy Hemmer, Board Clerk**

  
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**Anne Angeli, Board Member**

  
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**Darrell Beneker, Board Member**

  
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**Lynn Blazei, Board Member**

  
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**Lindsey Wood, Board Member**

  
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**Chris Adsit, Board Member**

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**APPENDIX 1 – SCALE MAP OF THE TERRITORY IDENTIFIED IN SECTION II, LEGAL DESCRIPTION OF THE  
OF TERRITORY PROPOSED TO BE ANNEXED (on next page).**

IMAGES: XREFS:

# ANNEXATION MAP

NE 1/4, NW 1/4, SE 1/4 AND SW 1/4 OF THE NE 1/4  
OF SECTION 34, TOWNSHIP 8 NORTH, RANGE 18 EAST,  
TOWN OF MERTON, WAUKESHA COUNTY, WI

# Ruekert • Mielke

Waukesha • Kenosha • Madison  
Global Water Center • Fox Valley

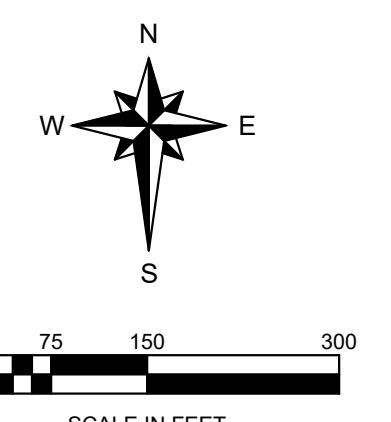
**ANNEXATION MAP**

**TOWN OF MERTON TO VILLAGE OF HARTLAND**

**ARROWHEAD UNION HIGH SCHOOL DISTRICT**

**WAUKESHA COUNTY, WISCONSIN**

(C) COPYRIGHT 2026	
RUEKERT & MIELKE INC.	
DESIGNED BY:	
DRAFTED BY: BMR	
CHECKED BY: TSP	
DATE: JANUARY 15, 2026	
FILE NO.	
<b>9184-10000</b>	
SHEET NO.	
1	



REARED FOR:  
PROWHEAD UNION HIGH SCHOOL DISTRICT  
2 NORTH AVENUE

REPAARED BY:  
HEKERT & MIELKE, INC.  
33 N2080 RIDGEVIEW PKWY.  
WUTCHUM, WI 54142

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# DIR - Request for Annexation Review

1/15/2026 3:57:41 PM

## Introduction

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### Pay Online (2.35% credit card convenience fee. NO fee for electronic funds transfer from checking/savings accounts.)

Use this website to submit an annexation petition for review to the Wisconsin Department of Administration and pay with a credit card or electronic funds transfer.

*This website only accepts online payments. To pay by check use <https://doa.wi.gov/DIR/WIAnnexationReviewRequestForm.docx> instead.*

Note: This form will time out, so please make sure you have all the information ready by referring to our old form: <https://doa.wi.gov/DIR/WIAnnexationReviewRequestForm.docx>

If you have questions please review

<https://doa.wi.gov/Pages/LocalGovtsGrants/DepartmentReviewOfAnnexations.aspx> or contact us: [wimunicipalboundaryreview@wi.gov](mailto:wimunicipalboundaryreview@wi.gov) or 608-261-6097

#### **The following items will be required to submit this form:**

- Legal Description meeting the requirements of [s.66.0217\(1\)\(c\)](#)
- Map meeting the requirements of [s. 66.0217\(1\)\(g\)](#)
- Signed Petition or Notice of Intent to Circulate

For the details please refer to <https://doa.wi.gov/DIR/WIAnnexationReviewRequestForm.docx>

## Petitioner Information

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**Name:** Arrowhead Union High School District and Board of Education

**Phone:** (262) 369-3611

**Email:** schubert@arrowheadschools.org

#### **Contact information if different than Petitioner**

**Representative Name:** Conrad Farner

**Phone:** (262) 369-3611

**Email:** farner@arrowheadschools.org

## Property Information

**Town(s) where property is located:** Town of Merton

**Petitioned City or Village:** Village of Hartland

**County where property is located:** Waukesha

**Are there multiple counties for this annexation?:**

Yes

No

**Population of the territory to be annexed:** 0

**Area (in acres) of the territory to be annexed:** 114.7

**Is this annexation a road right-of-way only?:**

Yes

No

**Tax parcel numbers(s) of territory to be annexed (if the territory is part or all of an exiting parcel):** MRTT 0421998001

Questions: [wimunicipalboundaryreview@wi.gov](mailto:wimunicipalboundaryreview@wi.gov) or 608-264-6102

## Required Items

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### The Description

**Legal Description of the property being annexed:** [Petition for Annexation of Arrowhead Property - FINAL 2026.01-15.pdf](#)

s.66.0217 (1)(c)

The annexation petition must include a legal description of the land to be annexed. The land must be described by reference to the government lot, private claim, quarter-section, section, town and range in which the land lies. The land must be further described by metes and bounds commencing from a monumented corner of the section or quarter-section, or the monumented end of a private claim or federal reservation, in which the land lies; OR

If the land is wholly and entirely within a lot or lots, or all of a block or blocks of a recorded subdivision plat or certified survey map, it must be described by reference to the lot (s) and/or block (s) therein, along with the name of the plat or the number, volume, page, and County of the certified survey map.

The land may NOT be described only by:

- Aliquot part;
- Reference to any other document (plat of survey, deed, etc.);
- Exception or Inclusion;
- Parcel ID or tax number.

### The Map

**Map of the parcel being annexed:** [Arrowhead Annexation map FINAL 1-15-26.pdf](#)

s. 66.0217 (1)(g)

The map shall be an **accurate reflection** of the legal description of the parcel being annexed. As such, it must show:

- A tie line from the parcel to the monumented corner of the section or quarter-section, or the monumented end of a private claim or federal reservation, in which the parcel lies. The corner and monument must be identified.

- Bearings and distances along all parcel boundaries as described.
- All adjoiners as referenced in the description.

The map must include a **graphic scale**.

The map must show and identify the existing municipal boundary, in relation to the parcel being annexed.

*[It is beneficial to include a North arrow, and identify adjacent streets and parcels on the map.]*

## **The Petition**

**Signed Petition or Notice of Intent to Circulate:** [Petition for Annexation of Arrowhead Property - FINAL 2026.01-15.pdf](#)

State the purpose of the petition:

- Direct annexation by unanimous approval; OR
- Direct annexation by one-half approval; OR
- Annexation by referendum.

Petition must be signed by:

- All owners and electors, if by unanimous approval
- See [66.0217\(3\)\(a\)](#)
- See [66.0217\(3\)\(b\)](#) if by referendum

State the population of the land to be annexed

*[It is beneficial to include Parcel ID or Tax numbers, the parcel area, and identify the annexee (Town) and annexor (Village or City) in the petition.]*

The petition must be filed with the Clerk of the annexing City or Village and with the Clerk of the Town in which the land is located [s. 66.0217](#).

If the annexation is by one-half approval, or by referendum, the petitioner must post notice of the proposed annexation as required by [s. 66.0217 \(4\)](#).

Questions: [wimunicipalboundaryreview@wi.gov](mailto:wimunicipalboundaryreview@wi.gov) or 608-264-6102

## **Fees**

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### **Annexation Review Fee Schedule**

**Initial Filing Fee:** (Required with the first submittal of all petitions)

\$300 - 2 acres or less

\$525- 2.01 acres or more

**Review Fee:** (Required with all annexation submittals except those that consist ONLY of road right-of-way)

\$300- 2 acres or less

\$900- 2.01 to 10 acres

\$1,200 - 10.01 to 50 acres

\$1,500 - 50.01 to 100 acres

\$2,100 - 100.01 to 200 acres

\$3,000 - 200.01 to 500 acres

\$4,000 - Over 500 acres

**Preliminary Fee:** Initial Filing Fee of (114.7 acres) \$525 + Review Fee \$2100 = \$2625

**Total Fee Due:** \$2,625.00

Questions: [wimunicipalboundaryreview@wi.gov](mailto:wimunicipalboundaryreview@wi.gov) or 608-264-6102