

# Request for Annexation Review

Wisconsin Department of Administration

WI Dept. of Administration  
Municipal Boundary Review  
PO Box 1645, Madison WI 53701  
608-264-6102  
[wimunicipalboundaryreview@wi.gov](mailto:wimunicipalboundaryreview@wi.gov)  
<https://doa.wi.gov/municipalboundaryreview>

Online Submittal and Payment: Instead of this form go to <https://wi.accessgov.com/public/Forms/Page/doa-dir/dir-annexation/>  
This will speed up the process by eliminating the time it used to take to mail the check to us.

## Petitioner Information

Name: **Doug Scott**

Phone: **608 750 4663**

Email: **dougscott@amwoodhomes.com**

### Contact Information if different than petitioner:

Representative's Name: **Jeff Garde**

Phone: **608 752 0575**

E-mail: **jgarde@combssurvey.com**

1. Town(s) where property is located: **Town of Janesville**

2. Petitioned City or Village: **City of Janesville**

3. County where property is located: **Rock**

4. Population of the territory to be annexed: **ZERO**

5. Area (in acres) of the territory to be annexed: **12.80 ACRES**

6. Tax parcel number(s) of territory to be annexed (if the territory is part or all of an existing parcel):  
**6-8-123G, 6-8-123D.2**

### Include these required items with this form:

- Legal Description meeting the requirements of s.66.0217 (1) (c) [see attached annexation guide]
- Map meeting the requirements of s. 66.0217 (1) (g) [see attached annexation guide]
- Signed Petition or Notice of Intent to Circulate [see attached annexation guide]
- Check or money order covering review fee [see next page for fee calculation]

(June 2024)

# Annexation Review Fee Schedule

A Guide for Calculating the Fee Required by ss.16.53 (4) and 66.0217, Wis. Stats.

## Required Fees

There is an initial filing fee and a variable review fee

**\$350 Initial Filing Fee** (required with the first submittal of all petitions)  
\$200 – 2 acres or less  
\$350 – 2.01 acres or more

**\$800 Review Fee** (required with all annexation submittals except those that consist ONLY of road right-of-way)  
\$200 – 2 acres or less  
\$600 – 2.01 to 10 acres  
\$800 – 10.01 to 50 acres  
\$1,000 – 50.01 to 100 acres  
\$1,400 – 100.01 to 200 acres  
\$2,000 – 200.01 to 500 acres  
\$4,000 – Over 500 acres

**\$1150 TOTAL FEE DUE** (Add the Filing Fee to the Review Fee)

**Include** check or money order, payable to: **Department of Administration**

**DON'T attach the check with staples, tape, ...**

**THE DEPARTMENT WILL NOT PROCESS  
AN ANNEXATION PETITION THAT IS NOT ACCOMPANIED  
BY THE REQUIRED FEE.**

**THE DEPARTMENT'S 20-DAY STATUTORY REVIEW PERIOD  
COMMENCES UPON RECEIPT OF THE PETITION AND REVIEW FEE**

Shaded Area for Office Use Only

Date fee & form received: \_\_\_\_\_

Payer: \_\_\_\_\_ Check Number: \_\_\_\_\_

Check Date: \_\_\_\_\_

Amount: \_\_\_\_\_

## ANNEXATION SUBMITTAL GUIDE

### s. 66.0217 (5) THE PETITION

- State the purpose of the petition:
  - Direct annexation by unanimous approval; OR
  - Direct annexation by one-half approval; OR
  - Annexation by referendum.
  
- Petition must be signed by:
  - All owners and electors, if by unanimous approval.
  - See 66.0217 (3) (a), if by one-half approval.
  - See 66.0217 (3) (b), if by referendum.
  
- State the population of the land to be annexed.

*[It is beneficial to include Parcel ID or Tax numbers, the parcel area, and identify the annexee (Town) and annexor (Village or City) in the petition.]*

### s. 66.0217 (1) (c) THE DESCRIPTION

The annexation petition must include a legal description of the land to be annexed. The land must be described by reference to the government lot, private claim, quarter-section, section, town and range in which the land lies. The land must be further described by metes and bounds commencing from a monumented corner of the section or quarter-section, or the monumented end of a private claim or federal reservation, in which the land lies; OR

If the land is wholly and entirely within a lot or lots, or all of a block or blocks of a recorded subdivision plat or certified survey map, it must be described by reference to the lot (s) and/or block (s) therein, along with the name of the plat or the number, volume, page, and County of the certified survey map.

The land may NOT be described only by:

- Aliquot part;
- Reference to any other document (plat of survey, deed, etc.);
- Exception or Inclusion;
- Parcel ID or tax number.

### s. 66.0217 (1) (g) THE MAP

The map shall be an *accurate reflection* of the legal description of the parcel being annexed. As such, it must show:

- A tie line from the parcel to the monumented corner of the section or quarter-section, or the monumented end of a private claim or federal reservation, in which the parcel lies. The corner and monument must be identified.
- Bearings and distances along all parcel boundaries as described.
- All adjoining as referenced in the description.

The map must include a **graphic scale**.

The map must show and identify the existing municipal boundary, in relation to the parcel being annexed.

*[It is beneficial to include a North arrow, and identify adjacent streets and parcels on the map.]*

### s. 66.0217 FILING

The petition must be filed with the Clerk of the annexing City or Village and with the Clerk of the Town in which the land is located.

If the annexation is by one-half approval, or by referendum, the petitioner must post notice of the proposed annexation as required by s. 66.0217 (4).

Attached hereto and incorporated herein by reference is a map of the area to be annexed.

The undersigned, who are the owners of and electors in all of the above-described property, hereby petition the Common Council of the City of Janesville, Rock County, Wisconsin, to accept the above-described property and to annex it to the City of Janesville. The area described above has ZERO residents.

It is respectfully requested that the Common Council accept this annexation by ordinance adopted by a two-thirds vote of Council and as otherwise as may be required by state statute as promptly after receipt of this petition as possible.

**ADVANTAGE LAND Parcel No. 6-8-123D.2**

Name	Date	Elector (voting age individual)	Owner	Parcel No.	Acres
(1) Print Name: <u>Douglas Scott</u> Signature: <u>Douglas Scott</u>		(yes)	(yes)	6-8-123D.2	8.6 ac
(2) Print Name: _____ Signature: _____					
_____ _____ _____					
_____ _____ _____					

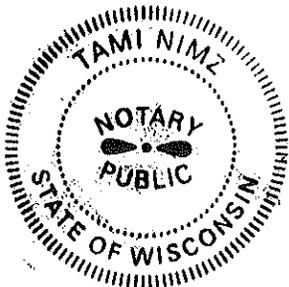
STATE OF Wisconsin ) ss.

COUNTY OF Rock )

Personally came before me this 21st day of January 2026, the above named

Douglas Scott to me known to be the persons who executed the foregoing

instrument and acknowledged the same.



Tami Nimz

Tami Nimz  
Notary Public, State of Wisconsin

My Commission expires 6-8-2029

Attached hereto and incorporated herein by reference is a map of the area to be annexed.

The undersigned, who are the owners of and electors in all of the above-described property, hereby petition the Common Council of the City of Janesville, Rock County, Wisconsin, to accept the above-described property and to annex it to the City of Janesville. The area described above has ZERO residents.

It is respectfully requested that the Common Council accept this annexation by ordinance adopted by a two-thirds vote of Council and as otherwise as may be required by state statute as promptly after receipt of this petition as possible.

**COMPEER FINANCIAL PRODUCTION CREDIT ASSOCIATION Parcel No. 6-8-123G**

Name	Date	Elector (voting age individual)	Owner	Parcel No.	Acres
(1) Print Name: <u>Betsy Horton</u> Signature: <u>[Signature]</u>	<u>1/15/26</u>	<u>yes</u>	<u>yes</u>	<u>6-8-123G</u>	<u>4.2 ac</u>
(2) Print Name: _____ Signature: _____					
_____ _____					
_____ _____					

STATE OF Minnesota ) ss.

COUNTY OF Dakota )

Personally came before me this 15 day of January 2026, the above named

Betsy Horton to me known to be the persons who executed the foregoing instrument and acknowledged the same.



[Signature]

Notary Public, State of Minnesota

My Commission expires Jan 31, 2029

UNANIMOUS PETITION FOR ANNEXATION

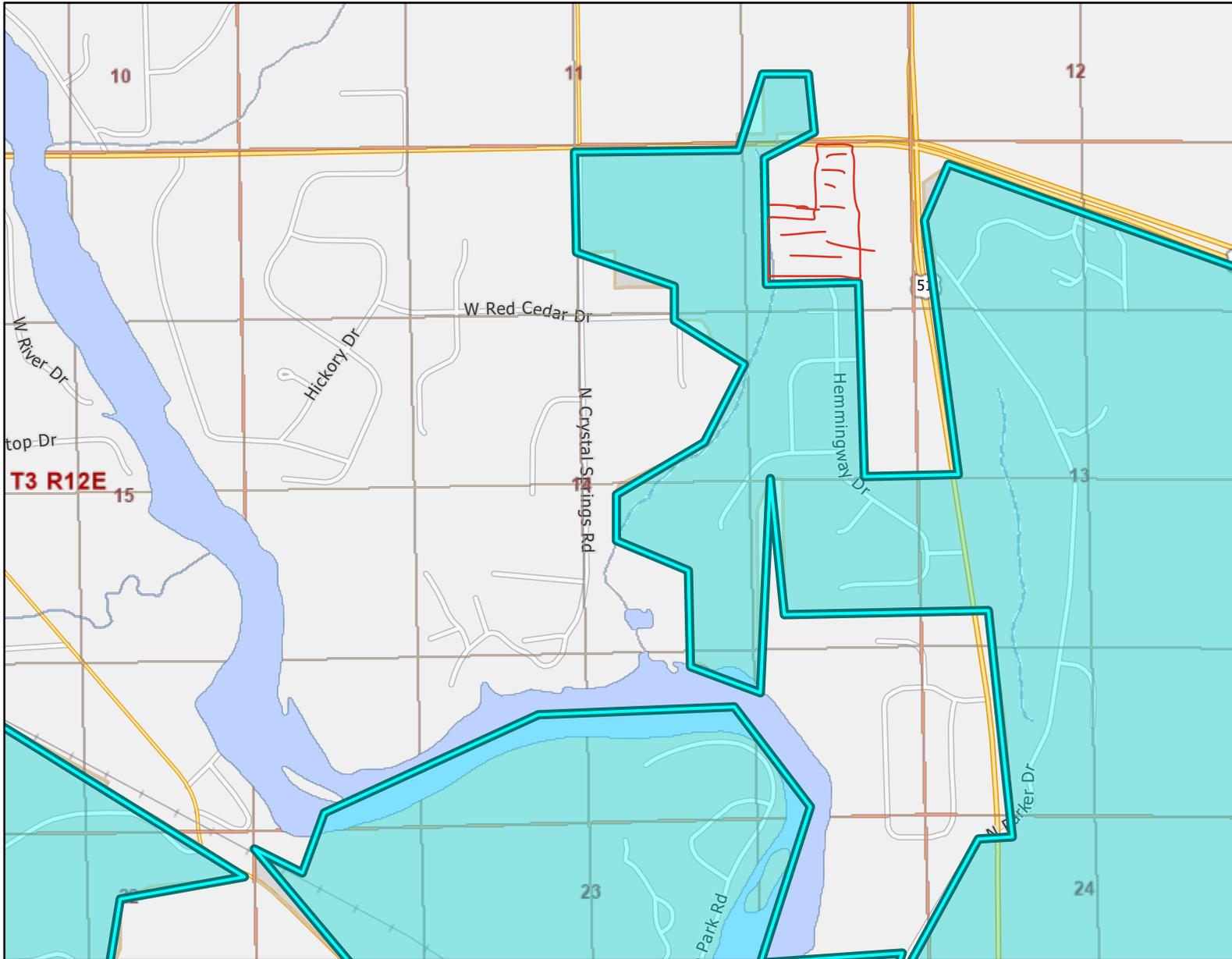
This petition is made for the purpose of annexing by unanimous approval to the City of Janesville, Rock County, Wisconsin, by detaching from the Town of Janesville, Rock County, Wisconsin, the following described territory:

PART OF LOT 1 OF CERTIFIED SURVEY MAP AS RECORDED IN VOLUME 8 ON PAGES 511-512 AS DOCUMENT NUMBER 913135 OF CERTIFIED SURVEY MAPS OF ROCK COUNTY AND PART OF LOT 1 OF CERTIFIED SURVEY MAP AS RECORDED IN VOLUME 16 ON PAGES 425-427 AS DOCUMENT NUMBER 1207858 OF CERTIFIED SURVEY MAPS OF ROCK COUNTY ALL BEING SITUATED IN PART OF THE NORTHEAST QUARTER OF THE NORTHEAST QUARTER OF SECTION 14, T.3N., R.12E., OF THE 4TH P.M, TOWN OF JANESVILLE, ROCK COUNTY, WISCONSIN.

15" map

FURTHER DESCRIBED AS FOLLOWS: COMMENCING AT THE NORTHEAST CORNER OF SECTION 14, T.3N., R 12E., AFORESAID; THENCE S88°50'45"W A DISTANCE OF 498.04 FEET; THENCE S01°09'45"E A DISTANCE OF 93.46 FEET TO A POINT WHERE THE SOUTHERN RIGHT OF WAY LINE OF US HIGHWAY 14 AND THE EAST LINE OF LOT 1 OF CERTIFIED SURVEY MAP AS RECORDED IN VOLUME 8 ON PAGES 511-512 AS DOCUMENT NUMBER 913135 AFORESAID MEET, SAID POINT BEING THE PLACE OF BEGINNING FOR THIS DESCRIPTION; THENCE S01°02'48"E A DISTANCE OF 511.21 FEET TO THE SOUTHEAST CORNER OF LOT 1 VOLUME 8 AFORESAID, SAID POINT BEING ALSO COMMON WITH A CORNER OF LOT 1 OF CERTIFIED SURVEY MAP AS RECORDED IN VOLUME 16 ON PAGES 425-427 AS DOCUMENT NUMBER 1207858 AFORESAID; THENCE S01°00'29"E A DISTANCE OF 521.13 FEET TO THE SOUTH LINE OF LOT 1 VOLUME 16 AFORESAID, SAID LINE BEING COMMON WITH THE NORTH LINE OF LANDS PLATTED AND DEDICATED WITHIN PINE RIDGE ESTATES SECOND ADDITION; THENCE S89°14'35"W A DISTANCE OF 717.12 FEET ALONG SAID DESCRIBED LINE TO A WEST LINE OF LOT 1 VOLUME 16 AFORESAID, SAID LINE BEING COMMON WITH THE EAST LINE OF LANDS PLATTED AND DEDICATED WITHIN PINE RIDGE ESTATES FOURTH ADDITION; THENCE N00°25'35"W A DISTANCE OF 525.24 FEET ALONG SAID DESCRIBED LINE; THENCE N89°34'25"E A DISTANCE OF 350.50 FEET TO THE SOUTHWEST CORNER OF LOT 1 VOLUME 8 AFORESAID; THENCE N00°25'35"W A DISTANCE OF 513.21 FEET ALONG THE WEST LINE OF LOT 1 VOLUME 8 AFORESAID TO THE SOUTHERN RIGHT OF WAY LINE OF US HIGHWAY 14; THENCE N89°54'03"E A DISTANCE OF 355.79 FEET ALONG SAID RIGHT OF WAY LINE TO THE PLACE OF BEGINNING.

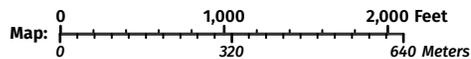




**Legend:** (some map layers may not be displayed)

- Rivers and Streams
- Intermittent Streams
- Open Water
- Rivers and Streams
- Intermittent Streams
- Open Water
- 24K Intermittent Streams
- 24K Lakes and Open Water
- Township
- Section
- Quarter-Quarter
- Cities, Towns & Villages
- City
- Civil Town

**Notes:**



Service Layer Credits:  
DNR Basic Feature VTL (WTM): Wisconsin Department of Natural Resources, GIS Section, Surface Water:  
WIDNR, USGS, and other data, Cadastral:

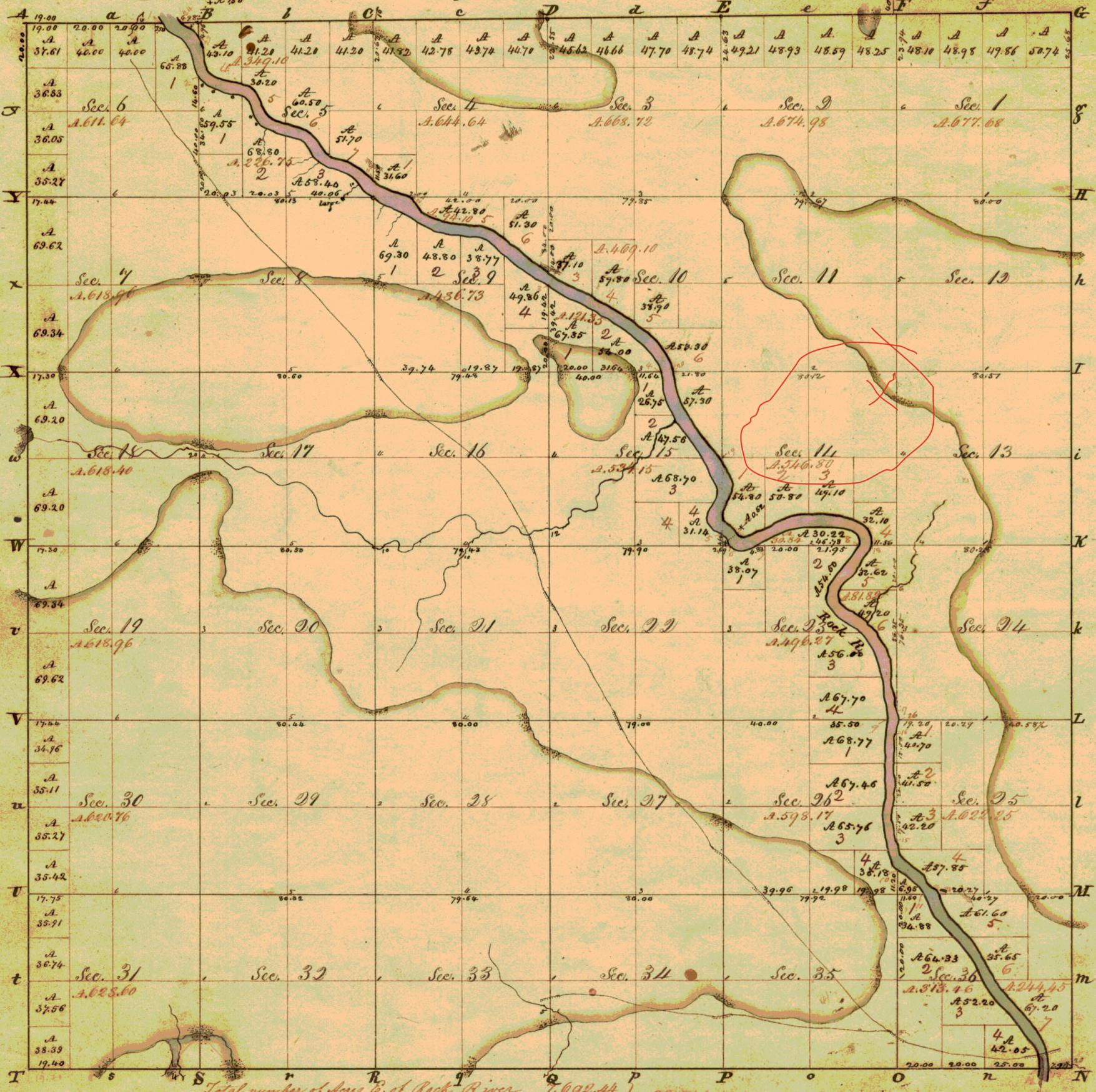
Map projection: NAD 1983 HARN Wisconsin TM

This map is a product generated by a DNR web mapping application.

This map is for informational purposes only and may not have been prepared for or be suitable for legal, engineering, or surveying purposes. The user is solely responsible for verifying the accuracy of information before using for any purpose. By using this product for any purpose user agrees to be bound by all disclaimers found here: <https://dnr.wisconsin.gov/legal>

Date Printed: 2/28/2026 8:55 AM

Township N. 3 N. Range N. 12 East 4<sup>th</sup> Mer. (Wis. Ter.)



Meanders of Rock River, R. bank down stream

Post	Course	Ch. Me.	Post	Course	Ch. Me.	Post	Course	Ch. Me.
1	S 40° E	5.00	21	S 13° E	5.00	13	N 18° W	18.00
	S 60° E	7.25		S 59° E	5.00		S 5° E	9.00
	S 16° E	19.66		S 25° E	2.69		S 11° W	14.50
2	S 57° E	6.50	23	S 33° E	9.00	15	S 5° E	5.00
	S 79° E	16.50		S 5° E	7.00		S 5° E	2.67
	S 24° E	17.00		S 40° E	6.00		S 36° E	9.00
	S 77° E	19.00		S 57° E	16.50		S 31° E	13.00
	S 31° E	15.00		S 31° E	20.00		S 17° E	3.00
	S 74° E	13.50		S 72° E	19.00		S 36° E	6.14
	S 44° E	12.00		S 25° E	9.00			
	S 58° E	4.68		S 51° E	7.00			
				S 65° E	13.50	14	S 43° E	24.00
	S 62° E	21.50		S 37° E	4.00		S 26° E	22.00
	S 55° E	11.00		S 50° E	4.14		S 41° E	14.00
	S 87° E	16.00					S 31° E	12.00
	S 67° E	12.50	25	S 68° E	15.00		S 49° E	13.00
	S 44° E	15.00		S 54° E	4.92		S 16° E	11.00
	S 58° E	4.68				13	S 26° W	3.30
				S 40° E	11.00			
3	S 57° E	39.00		S 83° E	25.00		S 43° E	24.00
	S 47° E	23.50		S 59° E	11.00		S 26° E	22.00
	S 14° E	4.43		S 57° E	24.00		S 41° E	14.00
				S 47° E	3.44		S 31° E	12.00
4	S 5° E	12.00					S 49° E	13.00
	S 32° E	26.00	21	S 66° E	20.00		S 16° E	11.00
	S 28° E	23.00		S 53° E	13.00		S 26° W	3.35
	S 77° W	5.00		S 71° E	12.00			
	S 30° W	10.00		S 42° E	10.00			
	S 48° E	11.00		S 51° E	12.50			
				S 9° E	6.50			
5	S 30° E	5.62		S 14° E	4.56			
6	S 57° E	1.50	20	S 6° E	10.50			
	S 74° E	6.00		S 30° E	30.00			
	S 65° E	6.06		S 55° E	6.87			
7	S 68° E	21.00	19	S 35° E	14.00			
	S 70° E	24.00		S 22° W	17.00			
	S 18° E	10.37		S 3° E	4.00			
				S 49° E	9.00			
8	S 33° W	15.00		S 73° E	6.00			
	S 49° W	7.00		S 81° E	16.00			
	S 53° W	9.50		S 79° E	11.00			
	S 36° E	10.00		S 84° E	14.50			
	S 22° E	12.00		East	8.00			
	S 7° E	6.50		S 42° E	9.00			
	S 10° E	14.62		S 24° E	3.50			
				S 37° E	4.50			
				S 67° W	3.95			
9	S 61° W	19.00	18	S 28° W	50.00			
	S 3° E	12.50		S 21° W	10.00			
	S 67° W	9.00		S 64° W	4.50			
	S 19° W	4.50		S 39° W	5.00			
	S 61° E	22.50		S 6° E	5.00			
	S 49° E	6.86		S 58° E	9.00			
				S 28° E	10.00			
10	S 57° E	7.50		S 39° E	9.00			
	S 38° E	6.50		S 16° E	10.00			
	S 51° E	2.31		S 27° E	14.00			
11	S 27° E	10.50	17	S 15° E	37.8			
	S 38° E	30.00						
	S 31° E	12.50						
	S 39° E	38.50						
12	S 44° E	6.29	16	S 11° W	5.10			

Survey Designated	By whom surveyed	Date of Contract	Amt of Survey	When Surveyed	When returned to the Genl. Acct
Subdivision	Geo. W. Harrison	18 <sup>th</sup> Nov. 1833	48.37.63	4 <sup>th</sup> of 1833	3 <sup>d</sup> of 1834
Township lines	Mallet & Brink	9 <sup>th</sup> July 1833	12.46.90	3 <sup>d</sup> of 1833	3 <sup>d</sup> of 1834
D. E. of River	Same	11 <sup>th</sup> Aug 1835	11.34.84	1 <sup>st</sup> of 1836	2 <sup>d</sup> of 1836
Subdiv. E. River	Olson Lyon	7 <sup>th</sup> Jan 1836	28.77.73	2 <sup>d</sup> of "	3 <sup>d</sup> of 1836

The above Map of Township N. 3, of Range N. 12 East of 4<sup>th</sup> Principal Meridian (N.W. Ter.) is strictly conformable to the field notes of the Survey Chief on file in this Office, which have been examined and approved.

Survey General's Office  
Cincinnati, March 30, 1835

M. T. Williams  
Sur. Genl



TONY EVERS

GOVERNOR

KATHY BLUMENFELD

SECRETARY

**Municipal Boundary Review**

PO Box 1645, Madison WI 53701

Voice (608) 261-6097 Fax (608) 264-6104

Email: [wimunicipalboundaryreview@wi.gov](mailto:wimunicipalboundaryreview@wi.gov)

Web: <http://doa.wi.gov/municipalboundaryreview>

February 28, 2026

PETITION FILE NO. 14829

LORENA STOTTLER, CLERK  
CITY OF JANESVILLE  
PO BOX 5005  
JANESVILLE, WI 53547-5005

DONALD BLAKENEY, CLERK  
TOWN OF JANESVILLE  
1628 N LITTLE COURT  
JANESVILLE, WI 53548-7613

Subject: ADVANTAGE HOMES ANNEXATION

The proposed annexation submitted to our office on February 04, 2026, has been reviewed and found to be in the public interest. In determining whether an annexation is in the public interest, s. 66.0217 (6), Wis. Stats. requires the Department to examine "[t]he shape of the proposed annexation and the homogeneity of the territory with the annexing village or city..." so as, to ensure the resulting boundaries are rational and compact. The statute also requires the Department to consider whether the annexing city or village can provide needed municipal services to the territory. The subject petition is for territory that is reasonably shaped and contiguous to the **CITY OF JANESVILLE**, which is able to provide needed municipal services.

Note: The bearing of the 93.46' tie line from the North line of the Northeast quarter of Section 14 to the territory being annexed as shown on the scale map does not match that shown in the legal description.

The Department reminds clerks of annexing municipalities of the requirements of s. 66.0217 (9)(a), Wis. Stats., which states:

"The clerk of a city or village which has annexed shall file immediately with the secretary of administration a certified copy of the ordinance, certificate and plat, and shall send one copy to each company that provides any utility service in the area that is annexed. The clerk shall record the ordinance with the register of deeds and file a signed copy of the ordinance with the clerk of any affected school district..."

State and federal aids based on population and equalized value may be significantly affected through failure to file with the Department of Administration. Please file a copy of your annexing ordinance, including a statement certifying the population of the annexed territory. **Please include your MBR number 14829 with your ordinance.** Ordinance filing checklist available at <http://mds.wi.gov/>, click on "Help on How to Submit Municipal Records". Email scanned copy of required materials (color scan maps with color) to [mds@wi.gov](mailto:mds@wi.gov) or mail to: Wisconsin Department of Administration, Municipal Boundary Review, PO Box 1645, Madison WI 53701-1645.

The petition file is available for viewing at: <http://mds.wi.gov/View/Petition?ID=2903>

Please call me at (608) 261-6097, should you have any questions concerning this annexation review.

Sincerely,

A handwritten signature in black ink, appearing to read "Bradley T. Vowels-Katter". The signature is written in a cursive style with some loops and flourishes.

**Bradley T. Vowels-Katter**

Municipal Boundary Review – DOA

Direct (608) 261-6097

[bradley.vowelskatter@wisconsin.gov](mailto:bradley.vowelskatter@wisconsin.gov)

<http://doa.wi.gov/municipalboundaryreview>

cc: petitioner