



**CHO111**

**CERTIFICATION OF VILLAGE OF CALEDONIA**  
**CHARTER ORDINANCE 2020-001**

**RECEIVED**

**May 22, 2020**

Municipal Boundary Review  
Wisconsin Dept. of Admin.

The undersigned, Karie Pope, being the duly elected Village Clerk for the Village Of Caledonia, Certify That The Attached Is A True And Correct Copy Of Charter Ordinance 2020-001

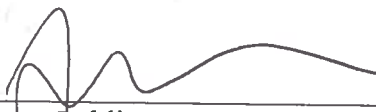
**A CHARTER ORDINANCE TO AMEND SEC. 2-5-5 OF THE VILLAGE'S CODE OF ORDINANCES CHANGING THE CALEDONIA PARKS AND RECREATION COMMISSION TO THE CALEDONIA PARKS AND RECREATION ADVISORY COMMITTEE AND REMOVING THE ORDINANCE FROM THE CHARTER AND MAKING IT AN ORDINARY REGULATORY ORDINANCE**

Approved by the Village Board of Caledonia, Racine County, Wisconsin on March 16, 2020.

Dated this 17<sup>th</sup> day of March, 2020.

  
\_\_\_\_\_  
Karie Pope  
Village Clerk

Subscribed and sworn to before me  
this 17<sup>th</sup> day of March, 2020.

  
\_\_\_\_\_  
Notary Public  
Racine County, Wisconsin  
My commission expires: 11/21/21

**CHARTER ORDINANCE NO. 2020-001**

**A CHARTER ORDINANCE TO AMEND SEC. 2-5-5 OF THE VILLAGE'S CODE OF ORDINANCES CHANGING THE CALEDONIA PARKS AND RECREATION COMMISSION TO THE CALEDONIA PARKS AND RECREATION ADVISORY COMMITTEE AND REMOVING THE ORDINANCE FROM THE CHARTER AND MAKING IT AN ORDINARY REGULATORY ORDINANCE**

The Village Board of the Village of Caledonia, Racine County, Wisconsin, do ordain as follows:

1. That pursuant to the powers granted under Sections 66.0101 and 61.34, Wis. Stats., the Village of Caledonia previously adopted Charter Ordinances 2006-02 and 2011-02 electing not to be fully governed by any portion of Sections 48.80, 27.13 and 61.34(1), Wis. Stats., relating to the Caledonia Parks and Recreation Commission to the extent, if any, that said sections were in conflict with the charter ordinance.

2. That a Charter ordinance is not necessary to establish the Caledonia Parks and Recreation Advisory Committee which is solely an advisory body to the Village Board and the Village's Public Works Director.

3. That in order to allow the Village Board flexibility with the Caledonia Parks and Recreation Advisory Committee, it is necessary to remove the "charter status" of Section 2-5-5 of the Village's Code of Ordinance and instead make Sec. 2-5-5 an ordinary regulatory ordinance under its Village powers and home rule powers pursuant to the powers granted under Sections 66.0101 and 61.34, Wis. Stats.,

4. That Sec. 2-5-5 of the Code of Ordinances for the Village of Caledonia relating to the Caledonia Parks and Recreation Advisory Committee be, and hereby is, amended to be an ordinary regulatory ordinance and to read as follows:

## "SEC. 2-5-5 CALEDONIA PARKS AND RECREATION ADVISORY COMMITTEE

- (a) **Establishment.** There is hereby established the Caledonia Parks and Recreation Advisory Committee.
- (b) **Membership.**
- (1) The Caledonia Parks and Recreation Advisory Committee shall consist of five (5) citizen members who shall serve without compensation, and two (2) Village Trustees, who shall serve as liaisons to the Village Board for a total of seven (7) members. In addition, the Village's Public Works Director, or designee, shall serve as a non-voting ex officio member of the advisory committee. The Village Trustees shall have the same rights as the other appointed members, and shall be counted in determining the number required for a quorum or whether a quorum is present. The Village President shall appoint the citizens and Village Trustees, subject to confirmation by the Village Board. The citizen members shall be citizens of recognized experience and qualifications.
  - (2) Each citizen member shall serve a three (3) year, staggered term, commencing on May 1st of the year of the appointment unless appointed to fulfill a term of a member who had left during his or her term. Initially, one citizen member shall be appointed for a one (1) year term, two citizen members shall be appointed for a two (2) year term, and two citizen members shall be appointed for a three (3) year term in order to stagger the terms of the citizen members. Thereafter, each year one or more citizen members shall be appointed for three (3) year terms, each term commencing on May 1. The Village Board liaison members shall each serve a one-year term commencing on May 1.
  - (3) Official oaths shall be taken by all members in accordance with Section 19.01 of the Wisconsin Statutes within five (5) days after receiving notice of their appointment.
- (c) **Organization.**
- (1) The Village Parks and Recreation Advisory Committee shall annually elect a Chairperson from the two Village Trustees who have been appointed. The advisory committee shall also annually elect a Vice-Chairperson and Secretary from among its citizen members at the first meeting after May 1 of each year.
  - (2) Meetings shall be monthly and at the call of the Chairperson. The Chairperson shall set the agenda items in consultation with the Public Works Director, in an agenda format designated by the Village Clerk. The agenda shall include a public comment section.
  - (3) A quorum shall consist of four (4) members not including the non-voting member.
  - (4) A written record, in a minute format designated by the Village Clerk, shall be kept by the Secretary showing the agenda, actions taken, findings, and recommendations made. A copy shall be filed with the Village Clerk as public record on a monthly basis. The written record shall be reviewed and approved by the advisory committee at the next scheduled meeting.

(d) **Powers and Duties.** The Village Parks and Recreation Advisory Committee is advisory only and is established for the purpose of assisting the Public Works Director, or designee, and for providing community residents a resource for communicating with the Village about parks and recreation. The advisory committee shall advise the Village Board and the Public Works Director, or designee, in matters of particular concern and impact to residents in the Village as concerning the Village parks, including planning, evaluation and development of Village parks, their facilities, and recreation programming. In this capacity, it is the intention of this ordinance that the advisory committee will develop recommendations regarding physical properties, staffing and equipment needs, program content, and financial requirements for presentation to the Village Board. The activities and responsibilities of the advisory committee are set forth in the chart below:

Accounting and budgeting	<ul style="list-style-type: none"> <li>• Review reports and make recommendations to the Public Works Director, or designee, on establishing budget priorities;</li> <li>• Assist in budget presentations if requested by the Public Works Director, or designee</li> <li>• Assist in vendor reviews if requested by the Public Works Director, or designee</li> <li>• Make recommendations to Village Board on fees including but not limited to rentals, uses, and programming.</li> </ul>
Park facility, land, and open space planning	<ul style="list-style-type: none"> <li>• Review and recommend the development of reports and master plans for Village parks, facilities, and open spaces;</li> <li>• Make recommendations to the Village Board</li> </ul>
Park facility and land maintenance	<ul style="list-style-type: none"> <li>• Formulate guidelines and maintenance schedules at the direction of the Public Works Director, or designee</li> <li>• Make recommendations to the Village Board</li> </ul>
Programming and sports leagues	<ul style="list-style-type: none"> <li>• Review and recommend to the Public Works Director, or designee, proposals for programs, sports leagues, events, and fundraisers;</li> </ul>

	<ul style="list-style-type: none"> <li>• Assist in programming if requested by the Public Works Director, or designee</li> </ul>
Public Input	<ul style="list-style-type: none"> <li>• Receive public input, requests, or complaints during the public comment section on the agenda;</li> <li>• Make referrals to the Public Works Director, or designee, for any necessary follow up to resolve or address the public input</li> </ul>

11

5. Should any section, clause or provision of this ordinance be declared by the Courts to be invalid, the same shall not affect the validity of the ordinance as a whole or any part thereof, other than the part so declared to be invalid.

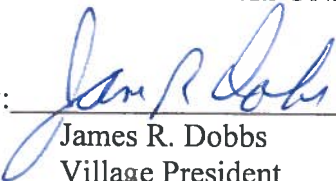
6. All ordinances in conflict with any provisions of this ordinance are hereby repealed.

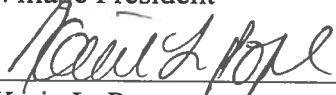
7. This Charter Ordinance shall take effect sixty (60) days after its passage and publication, unless within such sixty days a referendum petition shall be filed as provided in Section 66.0101, Wis. Stats., in which event this ordinance shall not take effect until submitted to a referendum and approved by a majority of electors voting thereon as provided by Section 66.0101, Wis. Stats.

8. In an effort to obtain input from persons experienced in park programming, it is directed that the Village Ad Hoc Committee that reviews applications for citizen appointments to commissions, boards and committees and makes recommendations to the Village Board, should consider a preference for appointments to the advisory committee of individuals who are involved with the organizations that utilize the parks for sports and other recreational programming.

9. This Charter Ordinance was approved by the Village Board of the Village of Caledonia by at least a two-thirds vote of the Village Board on this 16<sup>th</sup> day of March, 2020.

**VILLAGE OF CALEDONIA**

By:   
James R. Dobbs  
Village President

Attest:   
Karie L. Pope  
Village Clerk

---

770272.100 (Title 2) 3-12-20

