

RECEIVED
09/15/2022Municipal Boundary Review
WI Dept. of Administration

September 16, 2022

Wisconsin Department
of Administration
Municipal Boundary Review
P.O. Box 1645
Madison, WI 53701-1645

Re: Annexation certain territory of the Town of River Falls to the City of River Falls

To Whom It May Concern,

The City of River Falls City Council adopted at their September 13, 2022 regular scheduled meeting Ordinance 2022-11 – “An Ordinance Annexing Certain Territory of the Town of River Falls to the City of River Falls.”

Enclosed with this letter are the Wisconsin Department of Administration Annexation/Detachment Ordinance Checklist and Submittal Form and copies of this ordinance with the legal description and scaled map.

If you have any questions or need additional information, please contact me at my direct phone number at (715) 426-3408 or email at awhite@RFCITY.ORG.

Sincerely,

Amy White
City Clerk
City of River Falls, WI

Enclosures

Cc: Town of River Falls Clerk (without checklist)
School Board Clerk (without checklist)

Wisconsin Annexation/Attachment/Detachment Ordinance Filing Checklist

Please include the following information within the ordinance. Missing items may cause the ordinance to be returned.

☒ **List type of Land Transfer and associated statute number:**

Annexation by: Unanimous Approval (s. 66.0217 (2) Wis.Stats.),

One-half Approval (s. 66.0217 (3) (a) Wis.Stats.), or Referendum (s. 66.0217 (3) (b) Wis.Stats.)

Annexation of Territory Owned by a City or Village (s. 66.0223 Wis.Stats.)

Detachment (s. 66.0227 Wis. Stats.)

Annexation or Attachment resulting from s. 66.0307 Wis. Stats. Boundary Agreement

Annexation or Attachment resulting from s. 66.0301 Wis. Stats. Boundary Agreement

Annexation resulting from judicial stipulations and orders (s. 66.0225 Wis. Stats.)

Annexation by City or Village Initiated Referendum (s. 66.0219 Wis.Stats.) (rare)

Annexation of Town Islands (s. 66.0221 Wis. Stats.) (very rare)

☒ **Ordinance Effective Date** (Provide publication date if known in the ordinance) *September 24*

☐ **Municipal Boundary Review (MBR) Number assigned when reviewed by DOA:** *N/A*

Annexation Petitions by Unanimous or One-Half approval require review by the Wisconsin Department of Administration (DOA) for land in counties having a population greater than 50,000.

When requested DOA also reviews annexations in counties having a population less than 50,000.

Record the MBR number in the ordinance transmittal letter or within the clerk's certification of the ordinance.

☒ **Square feet or acres-** please list the area of the land transferred. If land comes from multiple municipalities show separate areas for each.

☒ **Parcel Number(s)**, if available (if only part of a tax parcel is being transferred, include the number of that parcel)

☒ **Clerk's certification** of documents with original signature

☒ **Population:** Include the number of all people living on the transferred land. If transferring from more than one municipality, include population for each affected municipality

☒ **Map**

☐ The map shall be an *accurate reflection* of the legal description of the parcel being transferred. As such, it must show:

-A tie line from the parcel to the monumented corner of the section or quarter-section, or the monumented end of a private claim or federal reservation, in which the parcel lies. The corner and monument must be identified.

-Bearings and distances along all parcel boundaries as described.

-All adjoining as referenced in the description.

☐ The map must include a **graphic scale**.

☐ The map must show and identify the existing municipal boundary, in relation to the parcel being transferred.

[It is beneficial to include a North arrow, and identify adjacent streets and parcels on the map.]

Continued on next page.

Wisconsin Annexation/Attachment/Detachment Ordinance Filing Checklist

☒ Complete Legal Description

☐ The ordinance must include a legal description of the land to be transferred. The land must be described by reference to the government lot, private claim, quarter-section, section, town and range in which the land lies. The land must be further described by metes and bounds commencing from a monumented corner of the section or quarter-section, or the monumented end of a private claim or federal reservation, in which the land lies; OR

☐ If the land is wholly and entirely within a lot or lots, or all of a block or blocks of a recorded subdivision plat or certified survey map, it must be described by reference to the lot (s) and/or block (s) therein, along with the name of the plat or the number, volume, page, and County of the certified survey map.

☐ The land may NOT be described only by:

- Aliquot part;
- Reference to any other document (plat of survey, deed, etc.);
- Exception or Inclusion;
- Parcel ID or tax number.

Wisconsin Elections Commission Requirements

- ☒ Will the annexation territory join an existing ward or necessitate creation of a new ward? For more information, please contact the Wisconsin Elections Commission at (608) 266-8005 or elections@wi.gov or see their annexation checklist here: [WEC Annexation Checklist http://elections.wi.gov/forms/el-100](http://elections.wi.gov/forms/el-100).

Filing with County Clerk Requirements

- ☒ The city or village shall also file with the county clerk or board of election commissioners the report required by s.5.15(4)(b). (s.66.0217(9) Wis. Stats.) [See s.5.15(4)(b) below.]
[Within 5 days after adoption or enactment of an ordinance or resolution under this section or any amendment thereto, the municipal clerk shall transmit one copy of the ordinance or resolution or the amendment to the clerk of each county in which the municipality is contained, accompanied by the list and map specified in par. (a), together with a report confirming the boundaries of the municipality and all of the wards in the municipality.] (s.5.15(4)(b) Wis. Stats)

Email legible scanned copy of required materials to mds@wi.gov
Scan in color any page or map containing color. Scan large maps at full size.

OR mail one copy of required materials to:
Wisconsin Department of Administration
Municipal Boundary Review
PO Box 1645, Madison WI 53701-1645



**CITY OF RIVER FALLS
ORDINANCE NO. 2022-11**

**AN ORDINANCE ANNEXING CERTAIN TERRITORY
OF THE TOWN OF RIVER FALLS TO THE CITY OF RIVER FALLS, WISCONSIN**

RECITALS

- A. On June 6, 2022, a petition, a copy of which is attached (Exhibit A), was filed with the City Clerk of the City of River Falls seeking to annex the territory described in the petition (the "Territory" as shown on Exhibit B) to the City of River Falls, Wisconsin from the Town of River Falls, Pierce County, Wisconsin pursuant to Wis. Stat. § 66.0217(2).
- B. A copy of the petition was filed with the Town Clerk of the Town of River Falls.
- C. Two people currently reside within the Territory, both of which signed the petition.
- D. The City's 2005 Comprehensive Plan designates the Future Land Use classification of the Territory as Residential Medium Density.
- E. The City's Common Council has referred the annexation for Plan Commission review and recommendation back to Common Council.

ORDINANCE

NOW, THEREFORE, pursuant to Wis. Stat. § 66.0217, the Common Council of the City of River Falls, St. Croix County and Pierce County, Wisconsin, do ordain as follows:

1. Territory Annexed. The Territory is annexed to the City of River Falls.
2. Scale Map. The scale map, attached as Exhibit B, shows the Territory to be annexed and its relationship to the boundaries of the City of River Falls and the Town of River Falls.
3. Effect of Annexation. From and after the effective date of this Ordinance, the Territory shall be a part of the City of River Falls for any and all purposes provided by law, and all persons coming or residing within such Territory shall be subject to all ordinances, rules, and regulations governing the City of River Falls.
4. Ward Designation. Upon the effective date of this Ordinance the Territory shall be part of Ward No. 18 in the City of River Falls.

5. Clerk Duties. The City Clerk is directed to file and record copies of this Ordinance as required by statute.

6. Payment to Town of River Falls. Pursuant to section 66.0217(14)(a)1. of the Wisconsin Statutes, the City agrees to pay the Town of River Falls for five years an amount equal to the amount of property taxes that the Town of River Falls levied on the Territory, as shown by the tax roll prepared under Wis. Stat. § 70.65, in the year in which the annexation of the Territory is final.

7. Future Land Use Classification. The Territory has a Future Land Use classification of Residential Medium Density.

8. Zoning Classification. Upon recommendation of the Plan Commission per Wis. Stat. § 66.0217(8)(a), the Territory is assigned a zoning classification of R-2 Multiple Family (Medium Density) Residence District.

9. Severability. If any provision of this ordinance is invalid or unconstitutional, or if the application of this ordinance to any person or circumstances is invalid or unconstitutional, such invalidity or unconstitutionality shall not affect the other provisions or applications of this ordinance which can be given effect without the invalid or unconstitutional provision or application.

10. Contingent Application. This Ordinance shall only be effective if the Annexation Agreement between the petitioners and the City of River Falls is approved and executed by both parties.


11. Effective Date. Subject to Section 10, this Ordinance shall take effect upon adoption and publication.

The above and foregoing Ordinance was duly adopted by the Common Council of the City of River Falls at a meeting held on September 13, 2022, by a two-thirds vote of the elected members of the Common Council.

APPROVED:

By: 
Dan Toland, Mayor

ATTEST:


Amy White, City Clerk

Adopted: September 13, 2022

Published: September 21, 2022

**PETITION FOR DIRECT ANNEXATION BY UNANIMOUS APPROVAL
PURSUANT TO SECTION 66.0217(2), WISCONSIN STATUTES**

We, the undersigned, constituting all of the electors and all of the owners of the real property in the following territory of the Town of River Falls, Pierce County, Wisconsin, lying contiguous to the City of River Falls, Pierce County, Wisconsin, petition the Common Council of the City of River Falls to annex the territory described below, and shown on the attached scale map, to the City of River Falls, Pierce County, Wisconsin:

Part of the Southeast Quarter of the Northeast Quarter, part of the Northeast Quarter of the Northeast Quarter, and part of the Southwest Quarter of the Northeast Quarter, all in Section 2, Township 27 North, Range 19 West, Pierce County, Wisconsin; described as follows:

Beginning at the East Quarter corner of said Section 2; thence along the south line of said Southeast Quarter of the Northeast Quarter, N89°53'14"W a distance of 1061.36 feet to the southeast corner of Lot 1, of that Certified Survey Map recorded in Volume 4 of said maps, on Page 52, in the office of the Pierce County Register of Deeds; thence along the east line of said Lot 1, N00°16'17"E a distance of 474.47 feet to the south line of Lot 1, of that Certified Survey Map recorded in Volume 1 of said maps, on Page 218, in the office of the Pierce County Register of Deeds; thence along said south line and the easterly extension thereof, S89°40'21"E a distance of 120.43 feet; thence N00°26'12"E a distance of 265.88 feet; thence S85°27'27"W a distance of 341.34 feet to the east line of 1020th Street; thence along said east line, N00°24'06"E a distance of 522.04 feet to the north line of 879th Avenue; thence along said north line, N89°40'08"W a distance of 32.26 feet; thence along the boundary of the plat of Rolling Hills II, N00°21'05"E a distance of 85.83 feet; thence along said plat boundary, also being the north line of said Southeast Quarter of the Northeast Quarter, S89°44'21"E a distance of 1050.19 feet; thence along the west line of that parcel of land described in Document No. 583091 as recorded in said Register of Deeds office, N00°21'51"E a distance of 252.33 feet; thence along the north line of said parcel, S89°34'41"E a distance of 263.16 feet to the east line of the Northeast Quarter of said Section 2; thence along last said line, S00°21'51"W a distance of 1568.38 feet to the point of beginning.

The current population of such territory is two (2).

We, the undersigned, elect that this annexation shall take effect to the full extent consistent with outstanding priorities of other annexation, incorporation, or consolidation proceedings, if any.

Signature

Owner Elector

Address

Marlene W. Wells Revocable Trust,
dated 01-05-07

N8752 1020th Street
River Falls WI 54022

Mary K. Johnson 6/6/2022 X
By: Mary K. Johnson, Trustee Date

Marlene W. Wells Revocable Trust,
dated 01-05-07

2627 Overlook Avenue N
Stillwater MN 55082

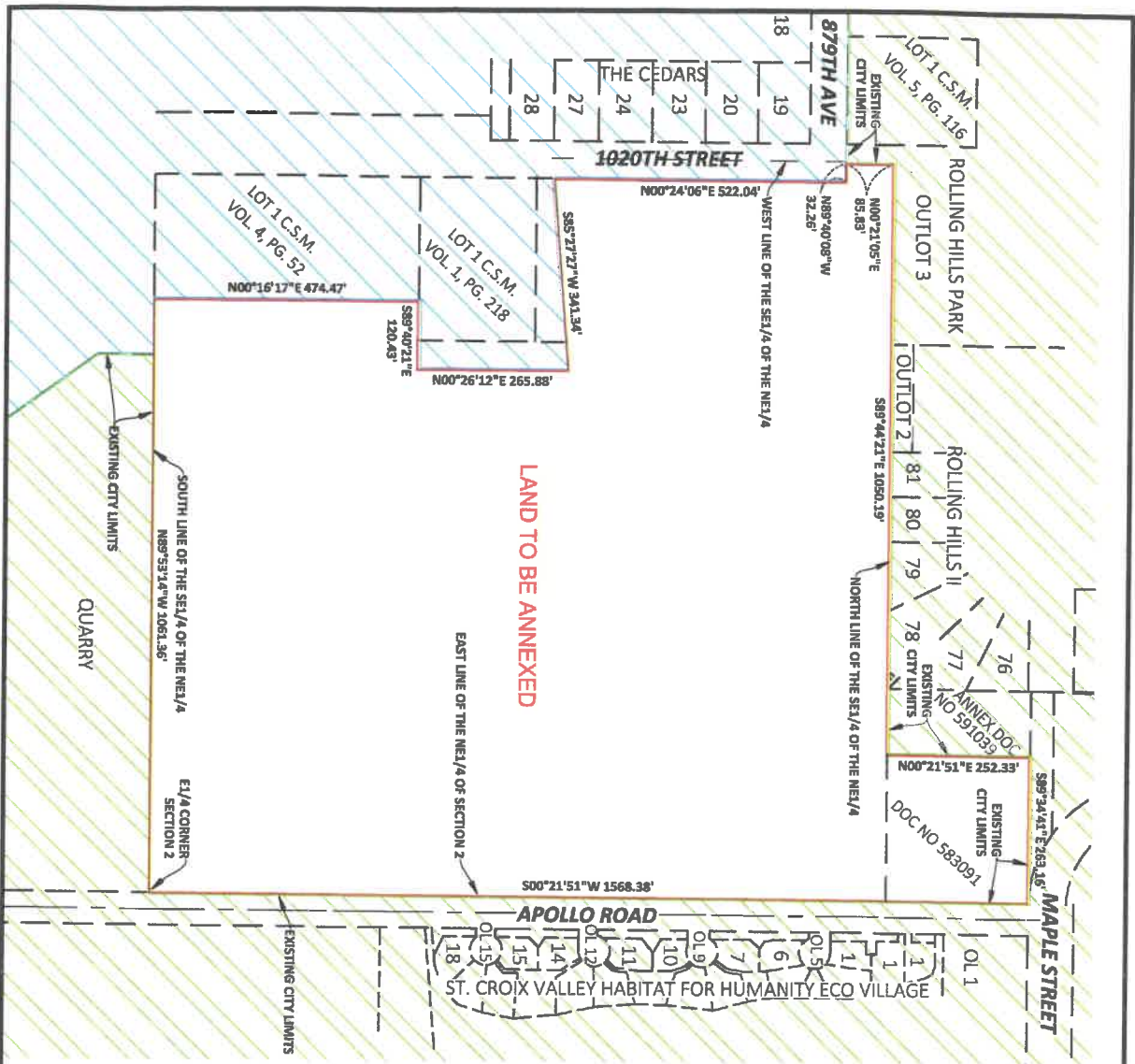
Kelly M. Gutierrez 6/6/2022 X
By: Kelly M. Gutierrez, Trustee Date

N8817 1010th Street
River Falls WI 54022

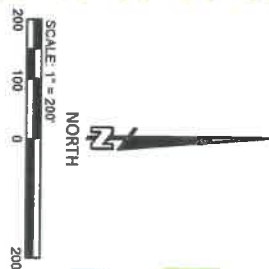
Charles B. Meyer Sr. 6/6/22 X X
Charles B. Meyer, Sr. Date

N8817 1010th Street
River Falls WI 54022

Patricia Meyer 6/6/2022 X X
Patricia Meyer Date



PART OF THE SE1/4 OF THE NE1/4, PART OF THE NE1/4 OF THE NE1/4, AND PART OF THE SW1/4 OF THE NE1/4, ALL IN SECTION 2, TOWNSHIP 27 NORTH, RANGE 19 WEST, PIERCE COUNTY, WISCONSIN.



EXISTING CITY OF RIVER FALLS
BOUNDARY

TOWN OF RIVER FALLS
BOUNDARY AFTER ANNEXATION

Annexation Description

Part of the Southeast Quarter of the Northeast Quarter, part of the Northeast Quarter of the Northeast Quarter, and part of the Southwest Quarter of the Northeast Quarter, all in Section 2, Township 27 North, Range 19 West, Pierce County, Wisconsin, described as follows:

Beginning at the East Quarter corner of said Section 2; thence along the south line of said Southeast Quarter of the Northeast Quarter, N89°53'14"W a distance of 1061.36 feet to the southeast corner of Lot 1, of that Certified Survey Map recorded in Volume 4 of said maps, on Page 52, in the office of the Pierce County Register of Deeds; thence along the east line of said Lot 1, N00°16'17"E a distance of 474.47 feet to the south line of Lot 1, of that Certified Survey Map recorded in Volume 1 of said maps, on Page 218, in the office of the Pierce County Register of Deeds; thence along said south line and the easterly extension thereof, S89°40'21"E a distance of 120.43 feet; thence N00°24'06"E a distance of 265.88 feet; thence S85°27'27"W a distance of 341.34 feet to the east line of 1020th Street; thence along said east line, N00°24'06"E a distance of 522.04 feet to the north line of 879th Avenue; thence along said north line, N89°40'08"W a distance of 32.26 feet; thence along the boundary of the plat of Rolling Hills II, N00°21'05"E a distance of 85.83 feet; thence along the west line of that parcel of land described in Document No. 583091 as recorded in said Register of Deeds office, N00°21'51"E a distance of 252.33 feet; thence along the north line of said parcel, S89°34'41"E a distance of 263.16 feet to the east line of the Northeast Quarter of said Section 2; thence along said east line, S00°21'51"W a distance of 1568.38 feet to the point of beginning.

PROJECT:
**CREATIVE HOMES
WELLS PROPERTY**
RIVER FALLS, PIERCE COUNTY, WISCONSIN

ANNEXATION MAP



Auth Consulting/associates



S&N Land Surveying



PROJECT: CREATIVE HOMES WELLS PROPERTY
DRAWN BY: DJZ
CHECKED BY: DJZ
DATE: 02/02/22
DWG FILE: 201-015
REV FILE:

REVIEWED: APPROX BOUNDARY	DATE: 8/18/22
MUNICIPAL LIMITS HATCH	DATE: 3/1/23
REVISION DESCRIPTION	NAME: DATE: