

14033

Fox Run Acres, LLC

14033	Date Sent	Reply	Status
Town Quest	7/14		
Muni Quest	7/14	8/1	
Prop. Lister	7/14	7/19	

TOWN OF PRAIRIE DU SAC
VILLAGE OF SAUK CITY
08/03/2017

Ok

8/3/17

Request for Annexation Review

14033

Wisconsin Department of Administration

WI Dept. of Administration
Municipal Boundary Review
101 E. Wilson Street, 9th Floor
Madison WI 53703
608-264-6102 Fax: 608-264-6104
wimunicipalboundaryreview@wi.gov
<http://doa.wi.gov/municipalboundaryreview/>

Petitioner Information

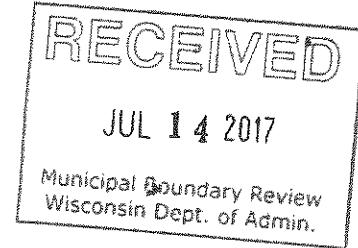
Name: **FOX RUN ACRES, LLC**

Address: **162 FOX RUN**

SAUK CITY, WI 53583

Email:

Office use only:



1. Town where property is located: **TOWN OF PRAIRIE DU SAC**

2. Petitioned City or Village: **VILLAGE OF SAUK CITY**

3. County where property is located: **SAUK**

4. Population of the territory to be annexed: **0**

5. Area (in acres) of the territory to be annexed: **30.598**

6. Tax parcel number(s) of territory to be annexed
(if the territory is part or all of an existing parcel): **028-0033-00000**
028-0035-00000

Petitioners phone:

608-381-3541

Town clerk's phone:

608-643-3656

City/Village clerk's phone:

608-643-3932

Contact Information if different than petitioner:

Representative's Name and Address:
RON HENSHUE

FORWARD DEVELOPMENT GROUP, LLC

161 HORIZON DR SUITE 101A

VERONA, WI 53593

Phone: **608-848-9050**

E-mail: **RJH@FORWARDDEVGROU.COM**

Surveyor or Engineering Firm's Name & Address:
JESSICA VAUGHN

JSD PROFESSIONAL SERVICES, INC.

161 HORIZON DR., SUITE 101

VERONA, WI 53593

Phone: **608-848-5060**

E-mail: **TODD.BUHR@JSDINC.COM /**
JESSICA.VAUGHN@JSDINC.COM

Required Items to be provided with submission (to be completed by petitioner):

1. ☒ Legal Description meeting the requirements of s.66.0217 (1) (c) [see attached annexation guide]
2. ☒ Map meeting the requirements of s. 66.0217 (1) (g) [see attached annexation guide]
3. ☒ Signed Petition or Notice of Intent to Circulate is included
4. Indicate Statutory annexation method used:
 - ☒ Unanimous per s. 66.0217 (2), or,
 - OR
 - ☐ Direct by one-half approval per s. 66.0217 (3)
5. ☒ Check or money order covering review fee [see next page for fee calculation]

Annexation Review Fee Schedule

14033

A Guide for Calculating the Fee Required by ss.16.53 (4) and 66.0217, Wis. Stats.

Required Fees

There is an initial filing fee and a variable review fee

\$350 Initial Filing Fee (required with the first submittal of all petitions)

\$200 – 2 acres or less

\$350 – 2.01 acres or more

\$800 Review Fee (required with all annexation submittals except those that consist ONLY of road right-of-way)

\$200 – 2 acres or less

\$600 – 2.01 to 10 acres

\$800 – 10.01 to 50 acres

\$1,000 – 50.01 to 100 acres

\$1,400 – 100.01 to 200 acres

\$2,000 – 200.01 to 500 acres

\$4,000 – Over 500 acres

\$1150 TOTAL FEE DUE (Add the Filing Fee to the Review Fee)

Attach check or money order here, payable to: **Department of Administration**

THE DEPARTMENT WILL NOT PROCESS
AN ANNEXATION PETITION THAT IS NOT ACCOMPANIED
BY THE REQUIRED FEE.

THE DEPARTMENT'S 20-DAY STATUTORY REVIEW PERIOD
COMMENCES UPON RECEIPT OF THE PETITION AND REVIEW FEE

Shaded Area for Office Use Only

Date fee received: 7/14/17

Payee: JSD PROFESSIONAL SERVICES

Check Number: 34547

Check Date: 7/13

Amount: 1150

ANNEXATION SUBMITTAL GUIDE

14033

s. 66.0217 (5) THE PETITION

- ☒ State the purpose of the petition:
- Direct annexation by unanimous approval; OR
 - Direct annexation by one-half approval; OR
 - Annexation by referendum.
- ☒ Petition must be signed by:
- All owners and electors, if by unanimous approval.
 - See 66.0217 (3) (a), if by one-half approval.
 - See 66.0217 (3) (b), if by referendum.
- ☒ State the population of the land to be annexed.

[It is beneficial to include Parcel ID or Tax numbers, the parcel area, and identify the annexee (Town) and annexor (Village or City) in the petition.]

s. 66.0217 (1) (c) THE DESCRIPTION

☒ The annexation petition must include a legal description of the land to be annexed. The land must be described by reference to the government lot, private claim, quarter-section, section, town and range in which the land lies. The land must be further described by metes and bounds commencing from a monumented corner of the section or quarter-section, or the monumented end of a private claim or federal reservation, in which the land lies; OR

☐ If the land is wholly and entirely within a lot or lots, or all of a block or blocks of a recorded subdivision plat or certified survey map, it must be described by reference to the lot (s) and/or block (s) therein, along with the name of the plat or the number, volume, page, and County of the certified survey map.

- ☒ The land may NOT be described by:
- Aliquot part;
 - Reference to any other document (plat of survey, deed, etc.);
 - Exception or Inclusion;
 - Parcel ID or tax number.

s. 66.0217 (1) (g) THE MAP

☒ The map shall be an *accurate reflection* of the legal description of the parcel being annexed. As such, it must show:

- A tie line from the parcel to the monumented corner of the section or quarter-section, or the monumented end of a private claim or federal reservation, in which the parcel lies. The corner and monument must be identified.
- Bearings and distances along all parcel boundaries as described.
- All adjoiners as referenced in the description.

☒ The map must include a **graphic scale**.

☒ The map must show and identify the existing municipal boundary, in relation to the parcel being annexed.

[It is beneficial to include a North arrow, and identify adjacent streets and parcels on the map.]

s. 66.0217 FILING

☒ The petition must be filed with the Clerk of the annexing City or Village and with the Clerk of the Town in which the land is located.

☐ If the annexation is by one-half approval, or by referendum, the petitioner must post notice of the proposed annexation as required by s. 66.0217 (4).

☒ If the lands being annexed are within a County of 50,000 or greater population, the petition must also be filed with the Department of Administration for review

[Note that no municipality within a County of 50,000 or greater population may enact an annexation ordinance prior to receiving a review determination from the Department of Administration.]

STATE OF WISCONSIN

VILLAGE OF SAUK CITY

SAUK COUNTY

In the Matter of the Direct
Annexation of Lands from
the Town of Prairie du Sac
to the Village of Sauk City,
Sauk County, Wisconsin

Unanimous Petition for Direct
Annexation
Wis. Stats. 66.0217(2)

To the Village Board of the Village of Sauk City, Sauk County, Wisconsin:

1. The undersigned hereby petition for direct annexation of the territory described in Annexation Exhibit A hereto to the Village of Sauk City, Sauk County, Wisconsin, whereby said territory will be detached from the Town of Prairie du Sac, Sauk County, Wisconsin, pursuant to Section 66.0217(2), Wisconsin Stats.
2. Attached hereto as Annexation Exhibit B is a scale map which accurately reflects the legal description of the parcel to be annexed and the boundary of the annexing Village of Sauk City and includes a graphic scale on the face of the map.
3. There are no persons residing within the territory proposed to be annexed. The annexation territory encompasses 30.598 acres and is vacant land owned by Fox Run Acres, LLC.
4. This petition has been signed by the owners of all of the non-public and non-right-of-way land area within the territory proposed to be annexed.

Owners Of All Lands Within The Territory Proposed To Annexed:

14033

Tax Parcel ID#: 028-0033-00000
028-0035-00000

Date of Signing:
June 11, 2017
July

Name of Owner: Fox Run Acres, LLC

Address of Owner: 162 Fox Run
Sauk City, WI 53583

Signature: Merle Fuchs
Merle Fuchs, Managing Member

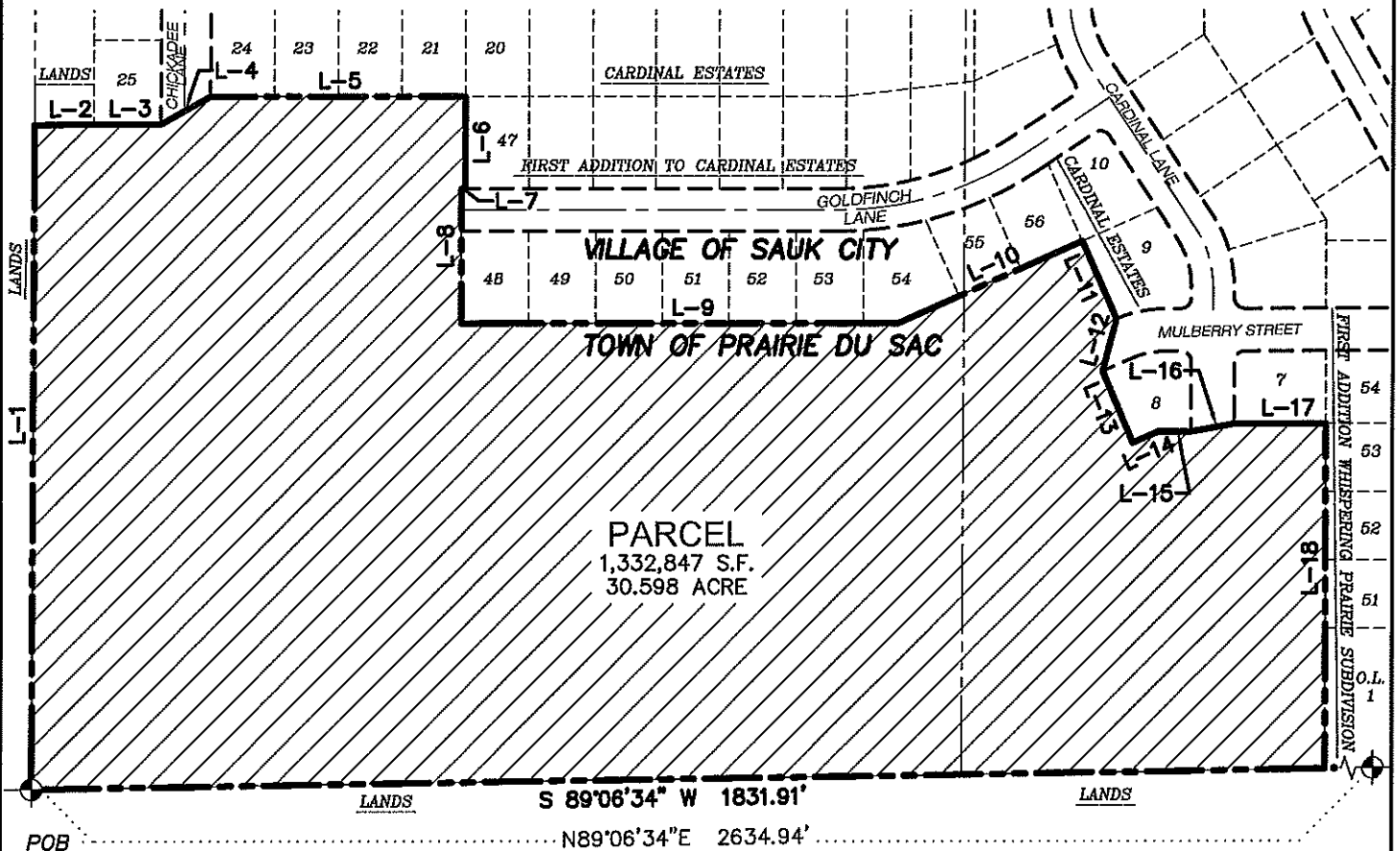
(Corporate Affidavit attached if necessary)

Exhibits

A - Legal Description

B - Scale Map of Annexed Territory

14033

**LEGEND**

- GOVERNMENT CORNER
- ANNEXATION BOUNDARY
- SECTION LINE
- PLATTED LOT LINE
- CENTERLINE
- RIGHT-OF-WAY LINE

NOTES

1. FIELD WORK PERFORMED BY JSD PROFESSIONAL SERVICES, INC. ON APRIL 19, 2016.
2. BEARINGS FOR THIS SURVEY AND MAP ARE BASED ON THE SOUTH LINE OF SOUTHEAST QUARTER OF SECTION 02-09-06, BEARS N 89°06'34" E.

LINE TABLE

LINE	BEARING	DISTANCE
L-1	N 00°11'57" E	934.96'
L-2	N 89°10'49" E	83.78'
L-3	N 89°55'14" E	95.67'
L-4	N 60°51'16" E	80.36'
L-5	N 90°00'00" E	360.61'
L-6	S 00°00'00" E	130.00'
L-7	S 90°00'00" W	5.58'
L-8	S 00°00'00" E	190.00'
L-9	N 90°00'00" E	618.61'

LINE TABLE

LINE	BEARING	DISTANCE
L-10	N 66°02'41" E	284.44'
L-11	S 23°57'19" E	119.72'
L-12	S 14°46'49" W	75.93'
L-13	S 23°00'49" E	109.52'
L-14	N 66°59'11" E	39.75'
L-15	N 90°00'00" E	46.59'
L-16	N 79°58'18" E	60.93'
L-17	N 90°00'00" E	130.00'
L-18	S 00°00'00" E	484.97'

JSD Professional Services, Inc.
 a Division of JSD Professional Services, Inc.

MADISON REGIONAL OFFICE
 181 HORIZON COURT
 VERONA, WISCONSIN 53593
 (608)848-5060 PHONE | (608)848-2255 FAX
www.jsdinc.com

PROJECT:
**SECOND ADDITION TO
 CARDINAL ESTATES**
 CARDINAL ESTATES, INC.
 402 JOHN Q. ADAMS ST., SAUK CITY, WI

SHEET TITLE:
**ANNEXATION
 PARCEL**

JSD PROJECT NUMBER:
 17-7916
 DRAWN BY: CHECKED BY:
 APM TJB
 DATE:
 JUNE 12, 2017

SHEET NUMBER:
 1

CARDINAL ESTATES, INC.
402 JOHN Q. ADAMS ST.
SAUK CITY, WISCONSIN 53583

14033

**LEGAL DESCRIPTION
ANNEXATION PARCEL**

A part of the Southeast Quarter of the Southeast Quarter and part of the Southwest Quarter of the Southeast Quarter of Section 02, Township 09 North, Range 06 East, Town of Prairie Du Sac, Sauk County, Wisconsin, described as follows:

Beginning at the South Quarter corner of Section 02; thence North 00 degrees 11 minutes 57 seconds East along the West line of the Southeast Quarter, aforesaid, 934.96 feet; thence North 89 degrees 10 minutes 49 seconds East, 83.78 feet to the Southwest corner of Lot 25, Cardinal Estates and a point on the Corporate Boundary of the Village of Sauk City; thence North 89 degrees 55 minutes 14 seconds East along the South line of Lot 25, aforesaid and said Corporate Boundary, 95.67 feet; thence North 60 degrees 51 minutes 16 seconds East, along the South line of Cardinal Estates and said Corporate Boundary, 80.36 feet to the Southwest corner of Lot 24, Cardinal Estates; thence North 90 degrees 00 minutes 00 seconds East along said South line and said Corporate Boundary, 360.61 feet to the Southwest corner of Lot 20, Cardinal Estates; thence South 00 degrees 00 minutes 00 seconds East along the West line of Lot 47, First Addition to Cardinal Estates, 130.00 feet to the Southwest Corner of Lot 47, First Addition to Cardinal Estates; thence South 90 degrees 00 minutes 00 seconds West along said Corporate Boundary, 5.58 feet; thence South 00 degrees 00 minutes 00 seconds East along said Corporate Boundary, 190.00 feet to the Southwest Corner of Lot 48, First Addition to Cardinal Estates; thence South 90 degrees 00 minutes 00 seconds East, along said Corporate Boundary, 618.61 feet; thence North 66 degrees 02 minutes 41 seconds East, 284.44 feet to the Northwest corner of Lot 9, Cardinal Estates; thence South 23 degrees 57 minutes 19 seconds East, along the West line of Lot 9, Cardinal Estates, 119.72 feet to the Southwest corner of Lot 9, Cardinal Estates; thence South 14 degrees 46 minutes 49 seconds West along said Corporate Boundary, 75.93 feet to the Northwest Corner of Lot 8, Cardinal Estates; thence South 23 degrees 00 minutes 49 seconds East along the West line of Lot 8, Cardinal Estates, 109.52 feet to the Southwest corner of Lot 8, Cardinal Estates; thence North 66 degrees 59 minutes 11 seconds East along the South line of Lot 8, Cardinal Estates, 39.75 feet; thence North 90 degrees 00 minutes 00 seconds East along the South line of Lot 8, Cardinal Estates, 46.59 feet to the Southeast corner of Lot 8, Cardinal Estates; thence North 79 degrees 58 minutes 18 seconds East along said Corporate Boundary, 60.93 feet to the Southwest corner of Lot 7, Cardinal Estates; thence North 90 degrees 00 minutes 00 seconds East along the South line of Lot 7, Cardinal Estates, 130.00 feet to the Southeast Corner of Lot 7, Cardinal Estates; thence South 00 degrees 00 minutes 00 seconds East, along said Corporate Boundary, 484.97 feet to the South line of the Southeast Quarter of Section 02; thence South 89 degrees 06 minutes 34 seconds West along the South line of the Southeast Quarter of Section 02, a distance of 1,831.91 feet to the Point of Beginning.

Said Parcel contains 1,332,847 square feet or 30.598 acres.



**WISCONSIN DEPARTMENT OF
ADMINISTRATION**

SCOTT WALKER

GOVERNOR

SCOTT A. NEITZEL

SECRETARY

Municipal Boundary Review

PO Box 1645, Madison WI 53701

Voice (608) 264-6102 Fax (608) 264-6104

Email: wimunicipalboundaryreview@wi.gov

Web: <http://doa.wi.gov/municipalboundaryreview/>

July 14, 2017

PETITION FILE NO. 14033

VICKI BREUNIG, CLERK
VILLAGE OF SAUK CITY
726 WATER ST
SAUK CITY, WI 53583-1597

RICHARD NOLDEN, CLERK
TOWN OF PRAIRIE DU SAC
E10098 COUNTY RD PF
PRAIRIE DU SAC, WI 53578-9752

Subject: FOX RUN ACRES, LLC ANNEXATION

Section 66.0217 (6), Wis. Stats., provides that the annexation of lands to cities and villages within a county having a population of 50,000 or more shall be reviewed by the Department of Administration in order to determine if the proposed annexation is in the public interest or against the public interest. The proposed annexation from the TOWN OF PRAIRIE DU SAC to the VILLAGE OF SAUK CITY (see attached description) must be reviewed pursuant to the statute.

To assist us in making this determination, we urge that you promptly supply the data requested on the enclosed questionnaire (where possible) and return the questionnaire to the department.

The purpose of this questionnaire is to assist the department in determining "Whether the governmental services, including zoning, to be supplied to the territory could clearly be better supplied by the town...." The statute further stipulates that the department shall study the "shape of the proposed annexation and the homogeneity of the territory with the annexing municipality." In addition, we would appreciate receiving from you any comments or information bearing on governmental services or shape and homogeneity that would indicate whether the annexation is in or against the public interest.

Please return the questionnaire as soon as possible so that the information can be reviewed prior to the department's statutory deadline of August 03, 2017. Direct any questions and comments to Erich Schmidtke at (608) 264-6102. Thank you for your cooperation.

For additional information on annexation or other land use issues, visit our web site at <http://doa.wi.gov/municipalboundaryreview/>.

Sincerely,

Erich Schmidtke

Enclosures

REAL PROPERTY LISTERS ANNEXATION REVIEW

1. Territory to be annexed: S2-T9N-R6E Part S1/2 SE1/4 028-0033-0000 & 028-0035-00000 - Fox Run Acres LLC	From Town of: Town of Prairie du Sac	To City/Village of: Village of Sauk City
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2. Checklist: (Y) Yes; (N) No; (NA) Not applicable; (NC) Not checked

Location and Position

- Y (1) Location description by government lot, recorded private claim, ¼ - ¼ section, section, township, range and county
- Y (2) Contiguous with existing village/city boundaries
- N (3) Creates an island area in Township (completely surrounded by city)
- N (4) Creates an island area in City (completely surrounded by town)

Petition and Map Information

- Y (1) Identify owner(s) of annexed land
- Y (2) Identify parcel ID numbers included in annexation.
- N/A (3) Identify parcel ID numbers being split by annexation
- Y (4) North arrow
- Y (5) Graphic Scale
- Y (6) Streets and Highways shown and identified
- Y (7) Legend
- Y (8) Total area/acreage of annexation

3. Other relevant information and comments:

For 2018 tax parcel will be 181-1288-00000

Prepared by: Sarah Brown
 Title: Deputy Treasurer/RPL Manager
 Phone: 608-355-3575
 Date: 07/18/2017

Please **RETURN PROMPTLY** to:
 Municipal Boundary Review
 PO Box 1645
 Madison WI 53701
 (608) 264-6102 FAX (608) 264-6104
wimunicipalboundaryreview@wi.gov

Annexation Review Questionnaire

Wisconsin Department of Administration

WI Dept. of Administration
Municipal Boundary Review
101 E. Wilson Street, 9th Floor
Madison WI 53703
608-264-6102 Fax: 608-264-6104
wimunicipalboundaryreview@wi.gov
<http://doa.wi.gov/municipalboundaryreview/>

Petitioner: Fox Run Acres, LLC

Petition Number: 14033

1. Territory to be annexed: From TOWN OF PRAIRIE DU SAC To VILLAGE OF SAUK CITY

2. Area (Acres): 30.598 A

3. Pick one: ☒ Property Tax Payments

OR ☐ Boundary Agreement

a. Annual town property tax on territory to be annexed:

\$ 156.09

a. Title of boundary agreement _____

b. Year adopted _____

b. Total that will be paid to Town

(annual tax multiplied by 5 years): \$ 780.45

c. Participating jurisdictions _____

c. Paid by: ☒ Petitioner ☐ City ☐ Village

d. Statutory authority (pick one)

☐ s.66.0307 ☐ s.66.0225 ☐ s.66.0301

☐ Other: _____

4. Resident Population: Electors: 0 Total: 0

5. Approximate present land use of territory:

Residential: _____% Recreational: _____% Commercial: _____% Industrial: _____%

Undeveloped: 100 %

6. If territory is undeveloped, what is the anticipated use?

Residential: 100 % Recreational: _____% Commercial: _____% Industrial: _____%

Other: _____%

Comments: _____

7. Has a ☒ preliminary or ☐ final plat been submitted to the Plan Commission: ☒ Yes ☐ No

Plat Name: The Second Addition to Cardinal Estates

8. What is the nature of land use adjacent to this territory in the city or village?

residential

In the town?: undeveloped

9. What are the basic service needs that precipitated the request for annexation?

☒ Sanitary sewer ☒ Water supply ☒ Storm sewers

☒ Police/Fire protection ☒ EMS ☒ Zoning

Other _____

10. Is the city/village or town capable of providing needed utility services?

City/Village ☒ Yes ☐ No Town ☐ Yes ☒ No

If yes, approximate timetable for providing service:

Sanitary Sewers immediately
or, write in number of years.

City/Village ☒ Town ☐

Water Supply immediately
or, write in number of years.

☒ ☐

Will provision of sanitary sewers and/or water supply to the territory proposed for annexation require capital expenditures (i.e. treatment plant expansion, new lift stations, interceptor sewers, wells, water storage facilities)?

☐ Yes ☒ No

If yes, identify the nature of the anticipated improvements and their probable costs: _____

11. Planning:

a. Do you have a comprehensive plan for the City/Village/Town? ☒ Yes ☐ No

Is this annexation consistent with your comprehensive plan? ☒ Yes ☐ No

Describe: This area is described for residential growth

b. Annual appropriation for planning? \$ 10,000

c. How is the annexation territory now zoned? Ag transition

d. How will the land be zoned and used if annexed? Residential

12. Other relevant information and comments bearing upon the public interest in the annexation:

Prepared by: ☐ Town ☐ City ☒ Village

Name: Vicki Breunig

Email: vicki@saukcity.net

Phone: 608-643-3932

Date: Aug 1, 2017

Please **RETURN PROMPTLY** to:

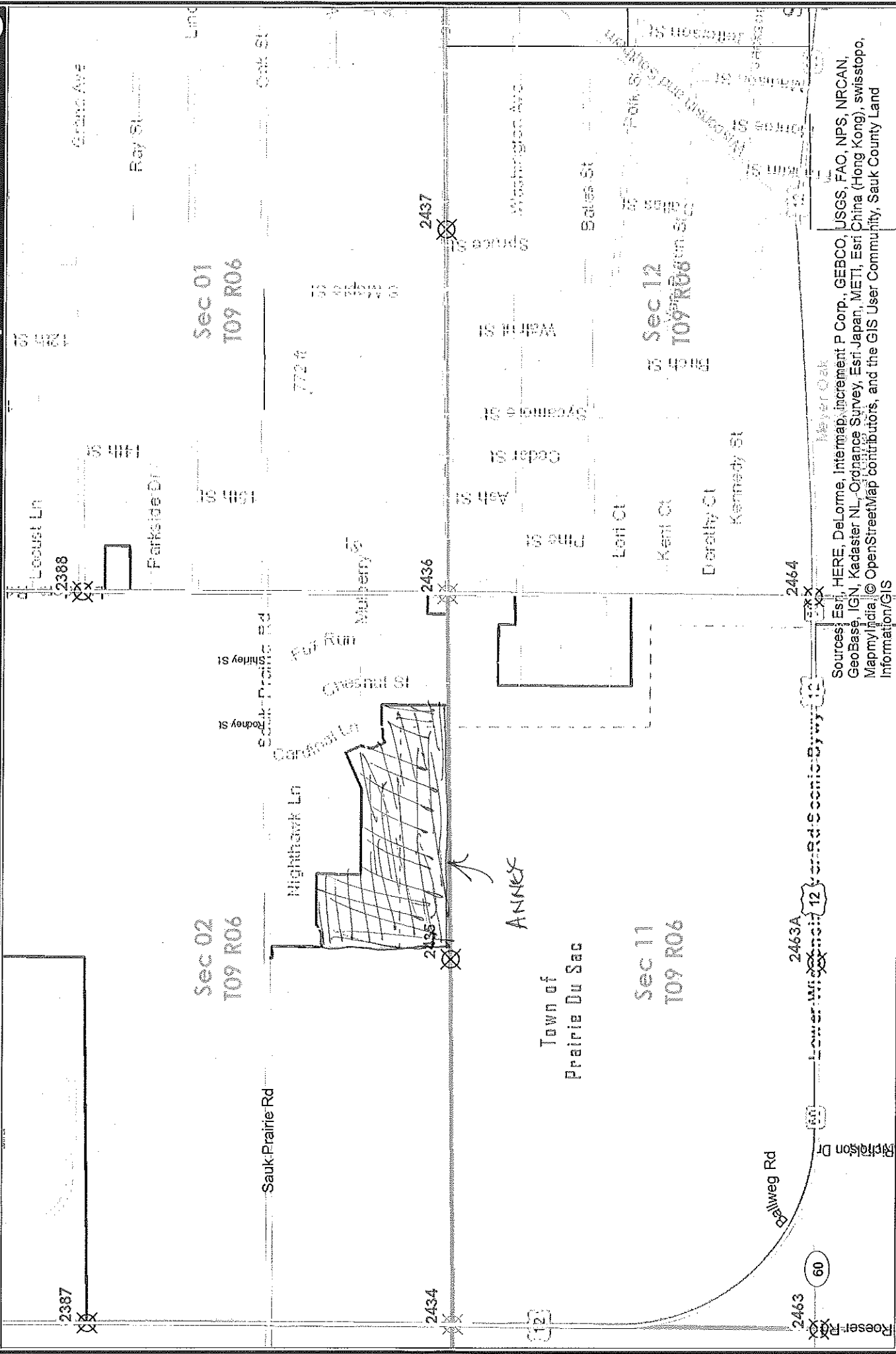
wimunicipalboundaryreview@wi.gov

Municipal Boundary Review

PO Box 1645, Madison WI 53701

Fax: (608) 264-6104

Sauk County Land Information/GIS Web Map

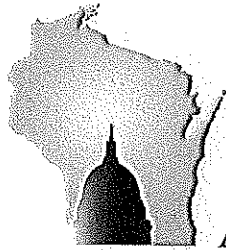


Sources: Esri, HERE, DeLorme, Intermap, increment P Corp., GEBCO, USGS, FAO, NPS, NRCAN, GeoBase, IGN, Kadaster NL, Ordnance Survey, Esri Japan, METI, Esri China (Hong Kong), swisstopo, MapmyIndia, © OpenStreetMap contributors, and the GIS User Community, Sauk County Land Information/GIS

0 200400 800 Feet

<p><input type="checkbox"/> Tax Parcels</p> <p><input type="checkbox"/> Tax Parcels - Ortho View</p> <p><input type="checkbox"/> Lots</p> <p><input type="checkbox"/> Meander Line</p>	<p><input type="checkbox"/> PLSS Section Line</p> <p><input type="checkbox"/> PLSS 1/4 Section</p> <p><input type="checkbox"/> PLSS 1/4 1/4 Section</p> <p><input type="checkbox"/> PLSS Fractional Lots</p>	<p><input type="checkbox"/> Road ROW</p> <p><input type="checkbox"/> Railroad ROW</p> <p><input type="checkbox"/> Municipal Boundaries</p> <p><input type="checkbox"/> Building Footprints</p>	<p>Easements</p> <p><input type="checkbox"/> Prescriptive Right Of Way</p> <p><input type="checkbox"/> Private Ingress-Egress</p> <p><input type="checkbox"/> Conservation</p> <p><input type="checkbox"/> Flood</p>	<p>Survey Boundary</p> <p><input type="checkbox"/> CSM</p> <p><input type="checkbox"/> Subdivision</p> <p><input type="checkbox"/> Condominium</p> <p><input type="checkbox"/> Transportation Plat</p>	<p>Plat of Survey</p> <p><input type="checkbox"/> Assessor Plat</p> <p><input type="checkbox"/> Cemetery Plat</p> <p><input type="checkbox"/> Transportation Plat</p>
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FOR INFORMATIONAL PURPOSES ONLY. Sauk County does not attest to the accuracy of the data contained herein, and makes no warranty with respect to its correctness or validity. Data contained in this map is limited by the method and accuracy of its collection.



WISCONSIN DEPARTMENT OF
ADMINISTRATION

SCOTT WALKER
GOVERNOR
SCOTT A. NEITZEL
SECRETARY

Municipal Boundary Review
PO Box 1645, Madison WI 53701
Voice (608) 264-6102 Fax (608) 264-6104
Email: wimunicipalboundaryreview@wi.gov
Web: <http://doa.wi.gov/municipalboundaryreview/>

August 03, 2017

PETITION FILE NO. 14033

VICKI BREUNIG, CLERK
VILLAGE OF SAUK CITY
726 WATER ST
SAUK CITY, WI 53583-1597

RICHARD NOLDEN, CLERK
TOWN OF PRAIRIE DU SAC
E10098 COUNTY RD PF
PRAIRIE DU SAC, WI 53578-9752

Subject: FOX RUN ACRES, LLC ANNEXATION

The proposed annexation submitted to our office on July 14, 2017, has been reviewed and found to be in the public interest. In determining whether an annexation is in the public interest, s. 66.0217 (6), Wis. Stats. requires the Department to examine "[t]he shape of the proposed annexation and the homogeneity of the territory with the annexing village or city...." so as, to ensure the resulting boundaries are rational and compact. The statute also requires the Department to consider whether the annexing city or village can provide needed municipal services to the territory. The subject petition is for territory that is reasonably shaped and contiguous to the **VILLAGE OF SAUK CITY**, which is able to provide needed municipal services.

The Department reminds clerks of annexing municipalities of the requirements of s. 66.0217 (9)(a), Wis. Stats., which states:

"The clerk of a city or village which has annexed shall file immediately with the secretary of administration a certified copy of the ordinance, certificate and plat, and shall send one copy to each company that provides any utility service in the area that is annexed. The clerk shall record the ordinance with the register of deeds and file a signed copy of the ordinance with the clerk of any affected school district..."

State and federal aids based on population and equalized value may be significantly affected through failure to file with the Department of Administration. Please file a copy of your annexing ordinance, including a statement certifying the population of the annexed territory. **Please include your MBR number 14033 with your ordinance.** Ordinance filing checklist available at <http://mds.wi.gov/>, click on "Help on How to Submit Municipal Records". Email scanned copy of required materials (color scan maps with color) to mds@wi.gov or mail to: Wisconsin Department of Administration, Municipal Boundary Review, PO Box 1645, Madison WI 53701-1645.

The petition file is available for viewing at: <http://mds.wi.gov/View/Petition?ID=2104>
Please call me at (608) 264-6102, should you have any questions concerning this annexation review.

Sincerely,

Erich Schmidtke, Municipal Boundary Review

cc: petitioner