

14081

Steven Bowden

14081	Date Sent	Reply	Status
Town Quest	1/29		
Muni Quest	1/29	4/2	
Prop. Lister	1/29	2/5	

TOWN OF REEDSBURG
CITY OF REEDSBURG
02/16/2018

OK 2-16-18

Request for Annexation Review

14081

Wisconsin Department of Administration

WI Dept. of Administration
Municipal Boundary Review
101 E. Wilson Street, 9th Floor
Madison WI 53703
608-264-6102 Fax: 608-264-6104
wimunicipalboundaryreview@wi.gov
<http://doa.wi.gov/municipalboundaryreview/>

Petitioner Information

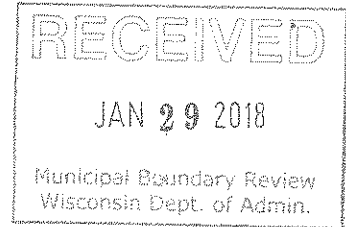
Name: **STEVEN R. BOWDEN**

Address: **E9328 STH 33**

BARABOO, WI 53913

Email: **SRBOWDENACOUSTICAL@GMAIL.COM**

Office use only:



1. Town where property is located: **REEDSBURG**
2. Petitioned City or Village: **REEDSBURG**
3. County where property is located: **SAUK**
4. Population of the territory to be annexed: **5**
5. Area (in acres) of the territory to be annexed: **80.67**
6. Tax parcel number(s) of territory to be annexed
(if the territory is part or all of an existing parcel): **030-0361-00000**
& 030-0362-00000

Petitioners phone:

608 963 5526

Town clerk's phone:

608 524 3999

City/Village clerk's phone:

608 524 6404

Contact Information if different than petitioner:

Representative's Name and Address:

TOM BENSON

SCHOOL DISTRICT OF REEDSBURG

501 K STREET

REEDSBURG, WI 53959

Phone: **608 524 2016**

E-mail: **TBENSON@RSD.K12.WI.US**

Surveyor or Engineering Firm's Name & Address:

SCOTT DISCHLER

VIERBICHER

400 VIKING DRIVE

REEDSBURG, WI 53959

Phone: **608 768 4803**

E-mail: **SDIS@VIERBICHER.COM**

Required Items to be provided with submission (to be completed by petitioner):

1. ☒ Legal Description meeting the requirements of s.66.0217 (1) (c) [see attached annexation guide]
2. ☒ Map meeting the requirements of s. 66.0217 (1) (g) [see attached annexation guide]
3. ☐ Signed Petition or Notice of Intent to Circulate is included
4. Indicate Statutory annexation method used:
 - ☒ Unanimous per s. 66.0217 (2), or,
 - OR
 - ☐ Direct by one-half approval per s. 66.0217 (3)
5. ☒ Check or money order covering review fee [see next page for fee calculation]

Annexation Review Fee Schedule

14081

A Guide for Calculating the Fee Required by ss.16.53 (4) and 66.0217, Wis. Stats.

Required Fees

There is an initial filing fee and a variable review fee

\$350 Initial Filing Fee (required with the first submittal of all petitions)

\$200 – 2 acres or less

\$350 – 2.01 acres or more

\$1000 Review Fee (required with all annexation submittals except those that consist ONLY of road right-of-way)

\$200 – 2 acres or less

\$600 – 2.01 to 10 acres

\$800 – 10.01 to 50 acres

\$1,000 – 50.01 to 100 acres

\$1,400 – 100.01 to 200 acres

\$2,000 – 200.01 to 500 acres

\$4,000 – Over 500 acres

\$1350 TOTAL FEE DUE (Add the Filing Fee to the Review Fee)

Attach check or money order here, payable to: **Department of Administration**

**THE DEPARTMENT WILL NOT PROCESS
AN ANNEXATION PETITION THAT IS NOT ACCOMPANIED
BY THE REQUIRED FEE.**

**THE DEPARTMENT'S 20-DAY STATUTORY REVIEW PERIOD
COMMENCES UPON RECEIPT OF THE PETITION AND REVIEW FEE**

Shaded Area for Office Use Only

Date fee received: 1/29/18

Payee: SCHOOL DISTRICT OF REEDSBURG

Check Number: 139269

Check Date: 1/25

Amount: 1,350

ANNEXATION SUBMITTAL GUIDE

s. 66.0217 (5) THE PETITION

- ☒ State the purpose of the petition:
- Direct annexation by unanimous approval; OR
 - Direct annexation by one-half approval; OR
 - Annexation by referendum.
- ☐ Petition must be signed by:
- All owners and electors, if by unanimous approval.
 - See 66.0217 (3) (a), if by one-half approval.
 - See 66.0217 (3) (b), if by referendum.

14081

- ☒ State the population of the land to be annexed.

[It is beneficial to include Parcel ID or Tax numbers, the parcel area, and identify the annexee (Town) and annexor (Village or City) in the petition.]

s. 66.0217 (1) (c) THE DESCRIPTION

- ☒ The annexation petition must include a legal description of the land to be annexed. The land must be described by reference to the government lot, private claim, quarter-section, section, town and range in which the land lies. The land must be further described by metes and bounds commencing from a monumented corner of the section or quarter-section, or the monumented end of a private claim or federal reservation, in which the land lies; OR

- ☐ If the land is wholly and entirely within a lot or lots, or all of a block or blocks of a recorded subdivision plat or certified survey map, it must be described by reference to the lot (s) and/or block (s) therein, along with the name of the plat or the number, volume, page, and County of the certified survey map.

- ☒ The land may NOT be described only by:
- Aliquot part;
 - Reference to any other document (plat of survey, deed, etc.);
 - Exception or Inclusion;
 - Parcel ID or tax number.

s. 66.0217 (1) (g) THE MAP

- ☒ The map shall be an *accurate reflection* of the legal description of the parcel being annexed. As such, it must show:
- A tie line from the parcel to the monumented corner of the section or quarter-section, or the monumented end of a private claim or federal reservation, in which the parcel lies. The corner and monument must be identified.
 - Bearings and distances along all parcel boundaries as described.
 - All adjoiners as referenced in the description.

- ☒ The map must include a **graphic scale**.

- ☒ The map must show and identify the existing municipal boundary, in relation to the parcel being annexed.

[It is beneficial to include a North arrow, and identify adjacent streets and parcels on the map.]

s. 66.0217 FILING

- ☒ The petition must be filed with the Clerk of the annexing City or Village and with the Clerk of the Town in which the land is located.

- ☐ If the annexation is by one-half approval, or by referendum, the petitioner must post notice of the proposed annexation as required by s. 66.0217 (4).

- ☒ If the lands being annexed are within a County of 50,000 or greater population, the petition must also be filed with the Department of Administration for review

[Note that no municipality within a County of 50,000 or greater population may enact an annexation ordinance prior to receiving a review determination from the Department of Administration.]



14081

400 Viking Drive
Reedsburg, Wisconsin 53959
(608) 768-xxxx phone
(608) 524-8218 FAX
www.vierbicher.com

Letter of Transmittal

Date: January 26, 2018

Project No. 170371

Re: Annexation Request

File:

Attn:

To: Wisconsin Department of Administration
Municipal Boundary Review
101 E. Wilson Street, 9th Floor
Madison, WI 53703

WE ARE SENDING YOU:

☒ Attached

☐ Under separate cover via _____ the following items:

- ☐ Shop Drawings ☐ Prints ☐ Plans ☐ Samples ☐ Specifications
☐ Copy of Letter ☐ Change Order ☐ Pay Request

Copies	Date	No.	Description
1	1/25/2018		Request for Annexation Review
			Review Fee – School District of Reedsburg - \$1,350
			Unanimous Petition for Direct Annexation
			Annexation Map

THESE ARE TRANSMITTED AS CHECKED BELOW:

- | | | |
|---|--|---|
| <input type="checkbox"/> For approval | <input type="checkbox"/> Approved as submitted | <input type="checkbox"/> Resubmit _____ copies for approval |
| <input type="checkbox"/> For your use | <input type="checkbox"/> Approved as noted | <input type="checkbox"/> Submit _____ copies for distribution |
| <input type="checkbox"/> As requested | <input type="checkbox"/> Returned for corrections | <input type="checkbox"/> Return _____ corrected prints |
| <input type="checkbox"/> For review & comment | <input type="checkbox"/> For your file | <input type="checkbox"/> _____ |
| <input type="checkbox"/> FOR BIDS DUE: _____ (Date) | <input type="checkbox"/> RETURNED AFTER LOAN TO US | |

REMARKS:

Please contact us if you need any more information or if you have any questions. Thank you
Clerk, City of Reedsburg

Copy to Clerk, Town of Reedsburg

Signed

Gary Woelver

If enclosures are not as noted, kindly notify us at once.

UNANIMOUS PETITION FOR DIRECT ANNEXATION

We, the undersigned, constituting the owners and electors of the land within the territory of the Town of Reedsburg, Sauk County, Wisconsin, lying contiguous to the City of Reedsburg, petition the Common Council of the City of Reedsburg to annex the territory described below and shown on the attached scale map to the City of Reedsburg, Sauk County, Wisconsin:

DESCRIPTION OF TERRITORY:

Legal Description:

A parcel of land being all of the Northwest Quarter of the Northwest Quarter and the Northeast Quarter of the Northwest Quarter, Section 12, Town 12 North, Range 04 East, Town of Reedsburg, Sauk County, Wisconsin, described as follows:

Beginning at the Northwest Corner of Section 12, Town 12 North, Range 04 East; thence along the north line of the NW1/4 of said Section 12, N89°29'44"E, 2638.49 feet to the North Quarter Corner of said Section 12; thence along the east line of the NE1/4 of the NW1/4 of said Section 12, S00°23'06"E, 1329.48 feet to the southeast corner of the NE1/4 of the NW1/4 of said Section 12; thence along the south line of the NE1/4 of the NW1/4 and the NW1/4 of the NW1/4 of said Section 12, S89°32'18"W, 2651.44 feet to the southwest corner of the NW1/4 of the NW1/4 of said Section 12; thence along the west line of the NW1/4 of the NW1/4 of said Section 12, N00°10'27"E, 1327.59 feet to the Northwest Corner of said Section 12 and the Point of Beginning.

Containing 80.67 acres of land more or less. ✓

A scale map showing the boundaries of the above described territory and the relationship of the territory to the City of Reedsburg is attached.

The population of the territory to be annexed is Five (5).

Dated this 25th day of Jan., 2018.

Steven R. Bowden
Owners Name – Steven R. Bowden

Additional Owners Name

NOTE: A copy of this petition together with the legal description of the territory and scale map described herein shall be filed with the Town Clerks of the towns in which the territory is located.





SCOTT WALKER

GOVERNOR

SCOTT A. NEITZEL

SECRETARY

Municipal Boundary Review

PO Box 1645, Madison WI 53701

Voice (608) 264-6102 Fax (608) 264-6104

Email: wimunicipalboundaryreview@wi.gov

Web: <http://doa.wi.gov/municipalboundaryreview/>

January 29, 2018

PETITION FILE NO. 14081

JACOB CROSETTO, CLERK
CITY OF REEDSBURG
134 S LOCUST ST
REEDSBURG, WI 53959-1934

REBECCA MEYER, CLERK
TOWN OF REEDSBURG
S3886 GROTE HILL RD
REEDSBURG, WI 53959

Subject: STEVEN BOWDEN ANNEXATION

Section 66.0217 (6), Wis. Stats., provides that the annexation of lands to cities and villages within a county having a population of 50,000 or more shall be reviewed by the Department of Administration in order to determine if the proposed annexation is in the public interest or against the public interest. The proposed annexation from the TOWN OF REEDSBURG to the CITY OF REEDSBURG (see attached description) must be reviewed pursuant to the statute.

To assist us in making this determination, we urge that you promptly supply the data requested on the enclosed questionnaire (where possible) and return the questionnaire to the department.

The purpose of this questionnaire is to assist the department in determining "Whether the governmental services, including zoning, to be supplied to the territory could clearly be better supplied by the town...." The statute further stipulates that the department shall study the "shape of the proposed annexation and the homogeneity of the territory with the annexing municipality." In addition, we would appreciate receiving from you any comments or information bearing on governmental services or shape and homogeneity that would indicate whether the annexation is in or against the public interest.

Please return the questionnaire as soon as possible so that the information can be reviewed prior to the department's statutory deadline of February 16, 2018. Direct any questions and comments to Erich Schmidtke at (608) 264-6102. Thank you for your cooperation.

For additional information on annexation or other land use issues, visit our web site at <http://doa.wi.gov/municipalboundaryreview/>.

Sincerely,

Erich Schmidtke

Enclosures

Annexation Review Questionnaire

Wisconsin Department of Administration

WI Dept. of Administration
Municipal Boundary Review
101 E. Wilson Street, 9th Floor
Madison WI 53703
608-264-6102 Fax: 608-264-6104
wimunicipalboundaryreview@wi.gov
<http://doa.wi.gov/municipalboundaryreview/>

Petitioner: **Steven Bowden**

Petition Number: **14081**

1. Territory to be annexed: From **TOWN OF REEDSBURG**

To **CITY OF REEDSBURG**

2. Area (Acres): **80.67**

3. Pick one: ☐ Property Tax Payments

OR ☒ Boundary Agreement **Intermunicipal Cooperation**

a. Annual town property tax on territory to be annexed:

\$ _____

a. Title of boundary agreement **Agreement Between the City**

b. Year adopted **2007** **of Reedsburg and the Town**

c. Participating jurisdictions **City of Reedsburg, Town of**

d. Statutory authority (pick one)

☐ s.66.0307 ☐ s.66.0225 ☒ s.66.0301

b. Total that will be paid to Town

(annual tax multiplied by 5 years): _____

c. Paid by: ☐ Petitioner ☐ City ☐ Village

☐ Other: _____

4. Resident Population: **5** Electors: _____ Total: _____

5. Approximate **present land use** of territory:

Residential: **3** % Recreational: _____ % Commercial: _____ % Industrial: _____ %

Undeveloped: **97** %

6. If territory is undeveloped, what is the **anticipated use**?

Residential: _____ % Recreational: _____ % Commercial: _____ % Industrial: _____ %

Other: **100** %

Comments: **New school building and accessory uses**

7. Has a ☐ preliminary or ☐ final plat been submitted to the Plan Commission: ☐ Yes ☒ No

Plat Name: _____

8. What is the **nature of land use adjacent** to this territory in the city or village?

Agricultural, single-family residential, mobile home park

In the town?: **Agricultural, single-family residential**

9. What are the **basic service needs** that precipitated the request for annexation?

☒ Sanitary sewer ☒ Water supply ☒ Storm sewers

☒ Police/Fire protection ☒ EMS ☒ Zoning

Other: _____

REAL PROPERTY LISTERS ANNEXATION REVIEW

1. Territory to be annexed: T Reedsburg 030-0361-00000 & 030-0362-00000 N1/2 NE1/4 S 12-12-04/ Steven Bowden	From Town of: Reedsburg	To City/Village of: Reedsburg
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2. Checklist: (Y) Yes; (N) No; (NA) Not applicable; (NC) Not checked

Location and Position

- Y (1) Location description by government lot, recorded private claim, ¼ - ¼ section, section, township, range and county
- Y (2) Contiguous with existing village/city boundaries
- N (3) Creates an island area in Township (completely surrounded by city)
- N (4) Creates an island area in City (completely surrounded by town)

Petition and Map Information

- Y (1) Identify owner(s) of annexed land
- Y (2) Identify parcel ID numbers included in annexation.
- Y (3) Identify parcel ID numbers being split by annexation
- Y (4) North arrow
- Y (5) Graphic Scale
- Y (6) Streets and Highways shown and identified
- N (7) Legend LEGEND IS MISSING
- Y (8) Total area/acreage of annexation

3. Other relevant information and comments:

Territory to be annexed is located in Supervisory District 11, surrounding City area is located in Supervisory District 9. Will need to create a new ward or petition County to adjust Supervisory Boundaries. (Population of territory = 5)


























New Tax Parcel Will Be: 276-2261-00000

Prepared by: Sarah Brown
 Title: DepTreasurer/RPL Manager
 Phone: 608-355-3575
 Date: 02/02/18

Please **RETURN PROMPTLY** to:
 Municipal Boundary Review
 PO Box 1645
 Madison WI 53701
 (608) 264-6102 FAX (608) 264-6104
wimunicipalboundaryreview@wi.gov



Legend

-  Township
 -  Section
 -  Quarter-Quarter
 -  County Boundary
 -  Cities, Towns & Villages
 -  City
 -  Village
 -  Civil Town
 -  Municipality
 -  State Boundaries
 -  County Boundaries
 -  Major Roads
 -  Interstate Highway
 -  State Highway
 -  US Highway
 -  County and Local Roads
 -  County HWY
 -  Local Road
 -  Railroads
 -  Tribal Lands
 -  Rivers and Streams
 -  Intermittent Streams
 -  Lakes and Open water
 -  Index to
 -  EN_Image_Basemap_Leaf_
 -  Off

Notes

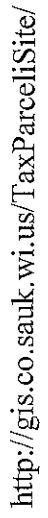
DISCLAIMER: The information shown on these maps has been obtained from various sources, and are of varying age, reliability and resolution. These maps are not intended to be used for navigation, nor are these maps an authoritative source of information about legal land ownership or public access. No warranty, expressed or implied, is made regarding accuracy, applicability for a particular use, completeness, or legality of the information depicted on this map. For more information, see the DNR Legal Notices web page: <http://dnr.wi.gov/legal/>

0.3 Miles

0.13

NAD_1983_HARN_Wisconsin_TM

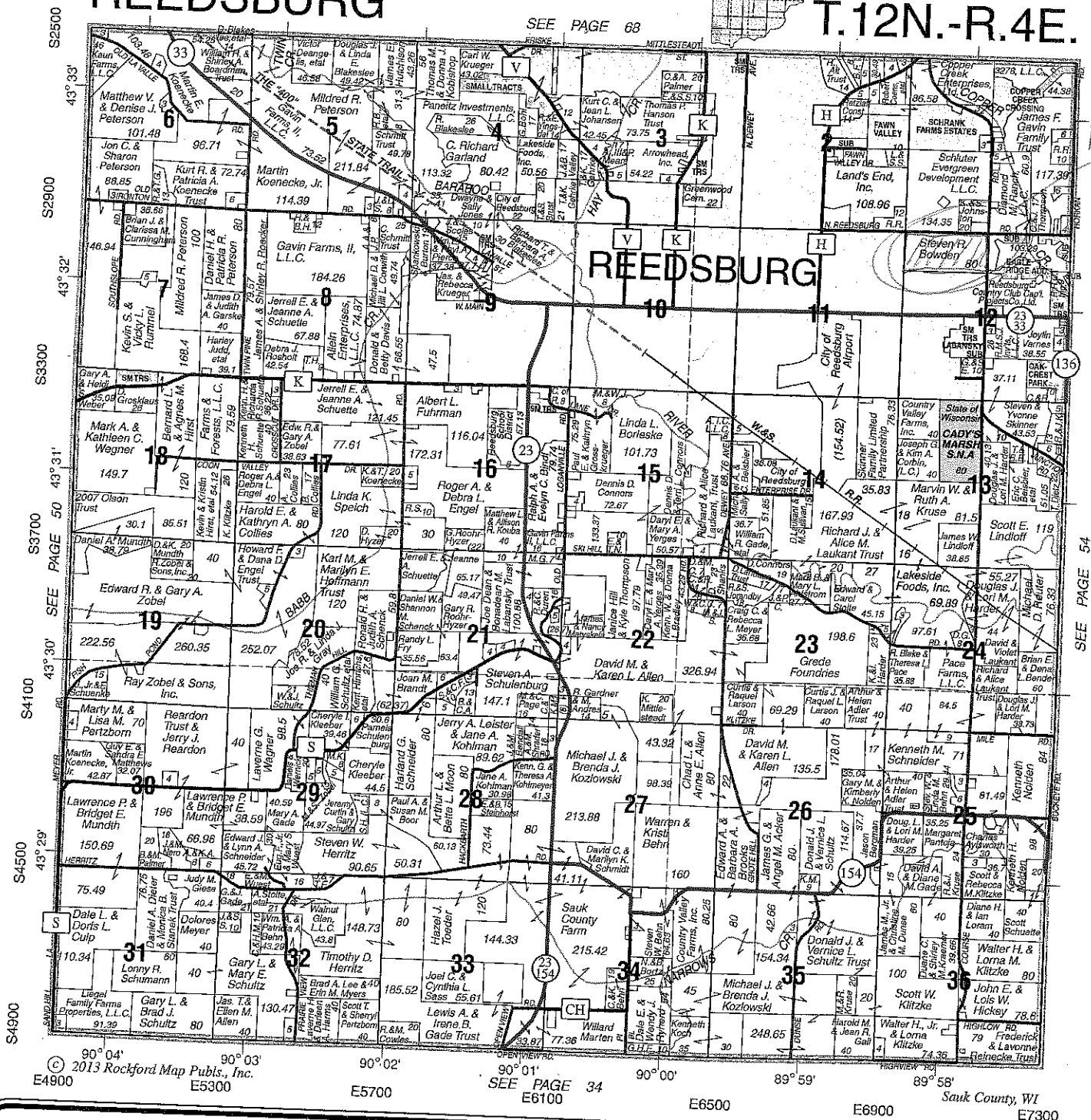
1: 7,920



REEDSBURG

SEE PAGE 68

T.12N.-R.4E.



Rural Mutual Insurance Company

Daryl Pulsfus, CIC, LUTCF Agent

1030 East Main Plaza, Reedsburg, Wisconsin 53959

Office: 608-524-8005 • Fax: 608-524-4726 • Cell: 608-963-5384 • dpulsfus@ruralins.com



SCOTT WALKER
GOVERNOR
SCOTT A. NEITZEL
SECRETARY

Municipal Boundary Review
PO Box 1645, Madison WI 53701
Voice (608) 264-6102 Fax (608) 264-6104
Email: wimunicipalboundaryreview@wi.gov
Web: <http://doa.wi.gov/municipalboundaryreview/>

February 16, 2018

PETITION FILE NO. 14081

JACOB CROSETTO, CLERK
CITY OF REEDSBURG
134 S LOCUST ST
REEDSBURG, WI 53959-1934

REBECCA MEYER, CLERK
TOWN OF REEDSBURG
S3886 GROTE HILL RD
REEDSBURG, WI 53959

Subject: STEVEN BOWDEN ANNEXATION

The proposed annexation submitted to our office on January 29, 2018, has been reviewed and found to be in the public interest. In determining whether an annexation is in the public interest, s. 66.0217 (6), Wis. Stats. requires the Department to examine "[t]he shape of the proposed annexation and the homogeneity of the territory with the annexing village or city..." so as, to ensure the resulting boundaries are rational and compact. The statute also requires the Department to consider whether the annexing city or village can provide needed municipal services to the territory. The subject petition is for territory that is reasonably shaped and contiguous to the **CITY OF REEDSBURG**, which is able to provide needed municipal services.

The Department reminds clerks of annexing municipalities of the requirements of s. 66.0217 (9)(a), Wis. Stats., which states:

"The clerk of a city or village which has annexed shall file immediately with the secretary of administration a certified copy of the ordinance, certificate and plat, and shall send one copy to each company that provides any utility service in the area that is annexed. The clerk shall record the ordinance with the register of deeds and file a signed copy of the ordinance with the clerk of any affected school district..."

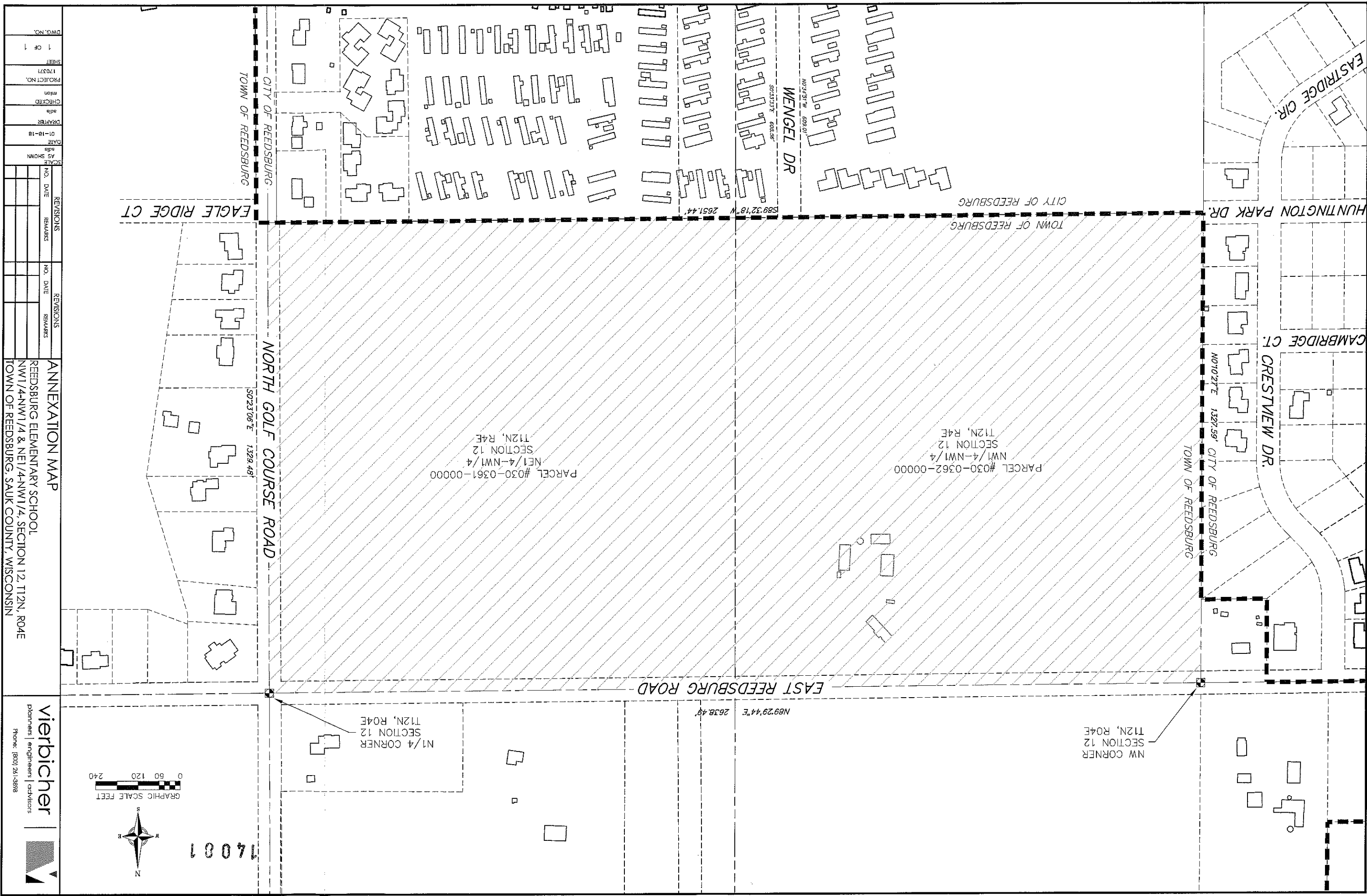
State and federal aids based on population and equalized value may be significantly affected through failure to file with the Department of Administration. Please file a copy of your annexing ordinance, including a statement certifying the population of the annexed territory. **Please include your MBR number 14081 with your ordinance.** Ordinance filing checklist available at <http://mds.wi.gov/>, click on "Help on How to Submit Municipal Records". Email scanned copy of required materials (color scan maps with color) to mds@wi.gov or mail to: Wisconsin Department of Administration, Municipal Boundary Review, PO Box 1645, Madison WI 53701-1645.

The petition file is available for viewing at: <http://mds.wi.gov/View/Petition?ID=2152>
Please call me at (608) 264-6102, should you have any questions concerning this annexation review.

Sincerely,

Erich Schmidtke, Municipal Boundary Review

cc: petitioner



NO.	DATE	REVISIONS	NO.	DATE	REVISIONS
1					

NO.	DATE	REVISIONS	NO.	DATE	REVISIONS
1					

vierbicher
planners | engineers | advisors
Phone: (800) 261-3898