

# Request for Annexation Review

Wisconsin Department of Administration

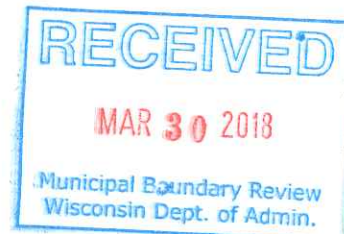
Dept. of Administration  
Municipal Boundary Review  
101 E. Wilson Street, 9<sup>th</sup> Floor  
Madison WI 53703

608-264-6102 Fax: 608-267-6917  
wimunicipalboundaryreview@wi.gov

## Petitioner Information

Name: Balwant Singh  
Address: 3534 Woodhall Dr.  
Janesville, WI 53546  
Email: \_\_\_\_\_

## Office use only:



1. Town where property is located: Town of Janesville
2. Petitioned City or Village: City of Janesville
3. County where property is located: Rock County
4. Population of the territory to be annexed: 1
5. Area (in acres) of the territory to be annexed: .320
6. Tax parcel number(s) of territory to be annexed (if the territory is part or all of an existing parcel): 6-8-335.1

Petitioner's phone # \_\_\_\_\_  
608-754-1468  
Town Clerk's phone # \_\_\_\_\_  
608-755-3070  
City/Village Clerk's phone # \_\_\_\_\_

## Contact Information if different than petitioner:

Representative's Name and Address: _____ _____ _____	Surveyor or Engineering Firm's Name and Address: _____ _____ _____
Phone: _____	Phone: _____
E-mail: _____	E-mail: _____

## Required Items to be provided with submission (to be completed by petitioner):

1. Legal Description meeting the requirements of s.66.0217 (c) [see attached annexation guide].....	<input checked="" type="checkbox"/>
2. Map meeting the requirements of s. 66.0217 (g) [see attached annexation guide].....	<input checked="" type="checkbox"/>
3. Signed Petition or Notice of Intent to Circulate is included .....	<input checked="" type="checkbox"/>
4. Indicate Statutory annexation method used:	
• Unanimous per s. 66.0217 (2), or.....	<input checked="" type="checkbox"/>
• Direct by one-half approval per s. 66.0217 (3).....	<input type="checkbox"/>
5. Check or money order covering review fee [see reverse for fee calculation] .....	<input checked="" type="checkbox"/>

---

## Annexation Review Fee Schedule

A Guide for Calculating the Fee Required by ss.16.53 (4) and 66.0217, Wis. Stats.

---

### Required Fees

There is an initial filing fee and a variable acreage fee

<b>Initial Filing Fee</b> (required with the first submittal of the petition only) .....	\$ 200
2 acres or less .....	\$200
2.01 acres or more .....	\$350

<b>Acreage Fee</b> .....	\$ 200
2 acres or less .....	\$200
2.01 to 10 acres .....	\$600
10.01 to 50 acres .....	\$800
50.01 to 100 acres .....	\$1,000
100.01 to 200 acres .....	\$1,400
200.01 to 500 acres .....	\$2,000
Over 500 acres .....	\$4,000

<b>TOTAL FEE DUE (Add the Filing Fee to the Acreage Fee)</b> .....	\$ 400
--	--------

---

Attach check or money order here, payable to: **Department of Administration**

**THE DEPARTMENT WILL NOT PROCESS  
AN ANNEXATION PETITION THAT IS NOT ACCOMPANIED  
BY THE REQUIRED FEE.**

**THE DEPARTMENT'S 20-DAY STATUTORY REVIEW PERIOD  
COMMENCES UPON RECEIPT OF THE PETITION AND REVIEW FEE**

# UNANIMOUS PETITION FOR ANNEXATION

This petition is made for the purpose of annexing by unanimous approval to the City of Janesville, Rock County, Wisconsin, by detaching from Janesville Township, Rock County, Wisconsin, the following described territory:

(Legal Description - See Attached)

Attached hereto and incorporated herein by reference is a map of the area to be annexed.

The undersigned, who are the owners of and electors in all of the above-described property, hereby petition the Common Council of the City of Janesville, Rock County, Wisconsin, to accept the above-described property and to annex it to the City of Janesville. The area described above has 1 residents.

It is respectfully requested that the Common Council accept this annexation by ordinance adopted by a two-thirds vote of the Council and as otherwise as may be required by state statute as promptly after receipt of this petition as possible.

Name	Date	Elector (voting age individual)	Owner	Parcel No.	Acres
(1) Print Name: <u>IMJOT LLC</u> <u>Awis Limited Liability Co</u> Signature: <u>Balwant Singh</u> <u>BALWANT SINGH</u>	<u>3/28/18</u>	<u>Y</u> or N	<u>Y</u> or N	<u>6-8-335.1, 320</u>	
(2) Print Name: _____ Signature: _____		Y or N	Y or N		
(3) Print Name: _____ Signature: _____		Y or N	Y or N		
(4) Print Name: _____ Signature: _____		Y or N	Y or N		

STATE OF WISCONSIN     )  
  ) ss.  
COUNTY OF ROCK         )

Personally came before me this 28 day of March, 2018, the above names Balwant Singh to me known to be the persons who executed the foregoing instrument and acknowledged the same. Lawrence J. McQuinn

Notary Public, State of Wisconsin

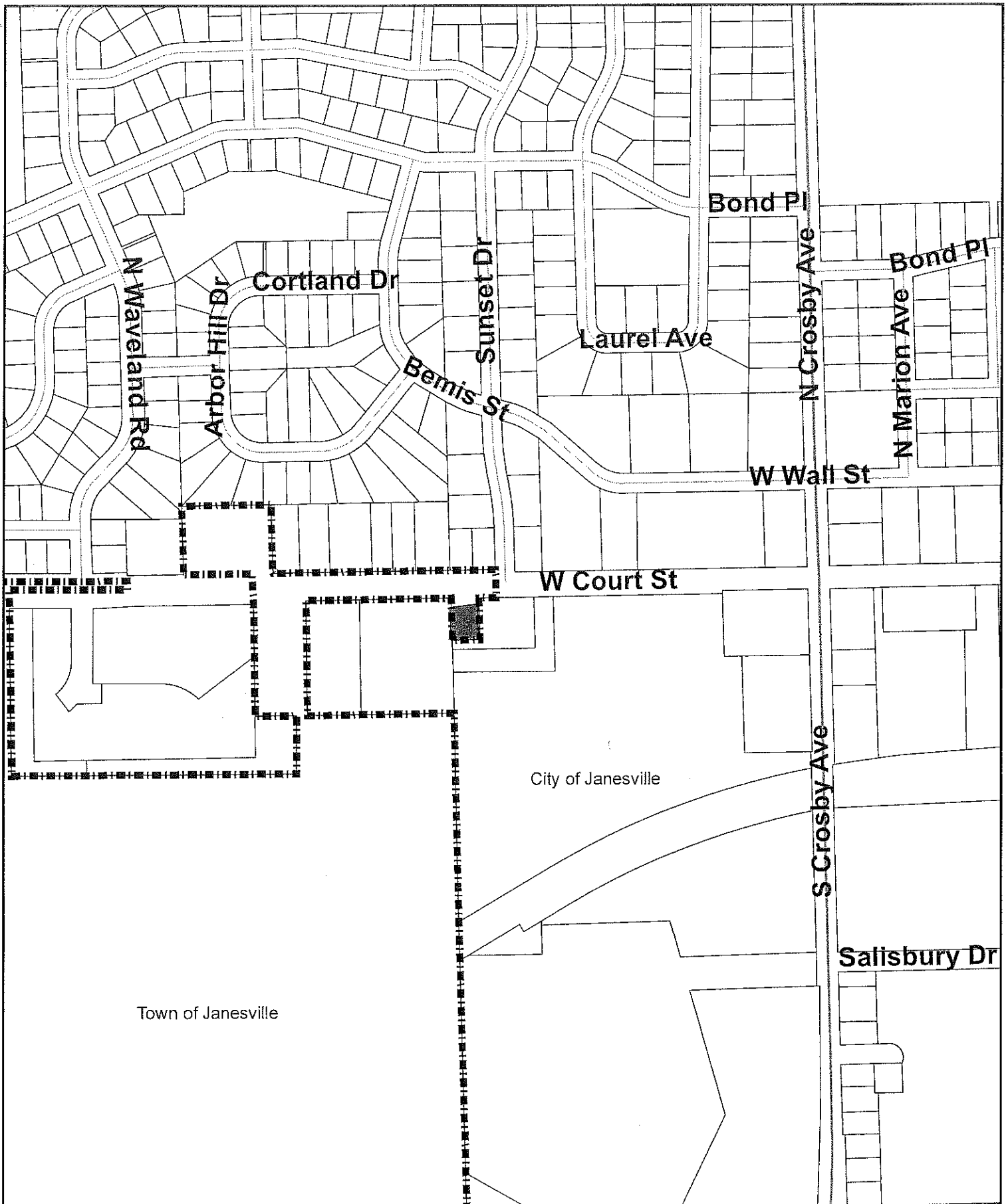
My Commission expires 12-05-2020

LEGAL DESCRIPTION

(Parcel No. 6-8-335.1)

Located in the NE.1/4 of the SE.1/4 of Section 34, T.3N., R.12E. of the 4<sup>th</sup> P.M., Town of Janesville, County of Rock, State of Wisconsin described as follows:

The West 100.00 feet of the North 200.00 feet of the NE.1/4 of the SE.1/4 of Section 34, T.3N., R.12E. of the 4<sup>th</sup> P.M., Town of Janesville, County of Rock, State of Wisconsin; EXCEPTING THEREFROM all that part thereof conveyed to the State of Wisconsin, Department of Transportation, by a Warranty Deed dated February 28, 1991, recorded April 15, 1991, as Document No. 1130944, on Card 474, Images 32-34, in the Office of the Register of Deeds for Rock County, Wisconsin.



Legend:



Subject Site



City of Janesville Boundary

Date: 3/16/18  
Map Coordinate: Q-24  
1 inch = 456 feet



LOCATION / ZONING MAP

**Annexation**  
**2821 West Court St**

**MAP 1**



**CITY OF JANESVILLE**  
**PLANNING DIVISION**



SCOTT WALKER

GOVERNOR

ELLEN NOWAK

SECRETARY

**Municipal Boundary Review**

PO Box 1645, Madison WI 53701

Voice (608) 264-6102 Fax (608) 264-6104

Email: [wimunicipalboundaryreview@wi.gov](mailto:wimunicipalboundaryreview@wi.gov)

Web: <http://doa.wi.gov/municipalboundaryreview>

April 02, 2018

PETITION FILE NO. 14110

DAVID GODEK, CLERK  
CITY OF JANESVILLE  
PO BOX 5005  
JANESVILLE, WI 53547-5005

LINDA FEWELL, CLERK  
TOWN OF JANESVILLE  
1628 N LITTLE CT  
JANESVILLE, WI 53548

Subject: SINGH ANNEXATION

Section 66.0217 (6), Wis. Stats., provides that the annexation of lands to cities and villages within a county having a population of 50,000 or more shall be reviewed by the Department of Administration in order to determine if the proposed annexation is in the public interest or against the public interest. The proposed annexation from the TOWN OF JANESVILLE to the CITY OF JANESVILLE (see attached description) must be reviewed pursuant to the statute.

To assist us in making this determination, we urge that you promptly supply the data requested on the enclosed questionnaire (where possible) and return the questionnaire to the department.

The purpose of this questionnaire is to assist the department in determining "Whether the governmental services, including zoning, to be supplied to the territory could clearly be better supplied by the town...." The statute further stipulates that the department shall study the "shape of the proposed annexation and the homogeneity of the territory with the annexing municipality." In addition, we would appreciate receiving from you any comments or information bearing on governmental services or shape and homogeneity that would indicate whether the annexation is in or against the public interest.

Please return the questionnaire as soon as possible so that the information can be reviewed prior to the department's statutory deadline of April 18, 2018. Direct any questions and comments to Erich Schmidtke at (608) 264-6102. Thank you for your cooperation.

For additional information on annexation or other land use issues, visit our web site at <http://doa.wi.gov/municipalboundaryreview/>.

Sincerely,

Erich Schmidtke

Enclosures

## Schmidtke, Erich J - DOA

---

**From:** MICHELLE SCHULTZ <MICHELLE.SCHULTZ@co.rock.wi.us>  
**Sent:** Tuesday, April 03, 2018 9:52 AM  
**To:** Schmidtke, Erich J - DOA  
**Subject:** RE: Annexation

Hello,

Legal is OK. FYI this will leave the road in the Township.

Thank you,

Michelle

Michelle Schultz  
Rock County, State of Wisconsin  
Real Property Lister / LIO  
51 S. Main St.  
Janesville, WI 53545  
[michelle.schultz@co.rock.wi.us](mailto:michelle.schultz@co.rock.wi.us)  
(608) 757-5607

---

**From:** Schmidtke, Erich J - DOA [mailto:Erich.Schmidtke@wisconsin.gov]  
**Sent:** Monday, April 02, 2018 2:05 PM  
**To:** MICHELLE SCHULTZ <MICHELLE.SCHULTZ@co.rock.wi.us>  
**Subject:** Annexation

Hello Michelle,

Here is an annexation for your review and comments, from the Town of Janesville to the City of Janesville, a tiny one which looks like it's contiguous to the City on 3 sides.

Thanks,  
Erich

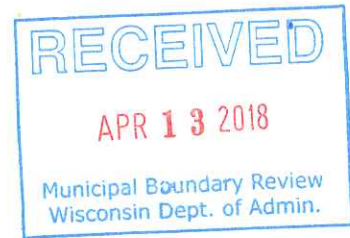


Erich Schmidtke  
Municipal Boundary Review - DOA  
101 East Wilson Street  
PO Box 1645, Madison, WI 53701  
(608) 264-6102  
[erich.schmidtke@wisconsin.gov](mailto:erich.schmidtke@wisconsin.gov)  
<http://doa.wi.gov/municipalboundaryreview>

The information contained in this message and in any attachment is intended only for the recipient. It may be privileged and confidential, and should be protected from disclosure. If you are not the intended recipient, or you have received this communication in error, please immediately notify the sender by replying to the message and delete it from your computer. Please be aware that any dissemination or copying of this communication is strictly prohibited.



**SINGH Annexation**  
**City of Janesville**



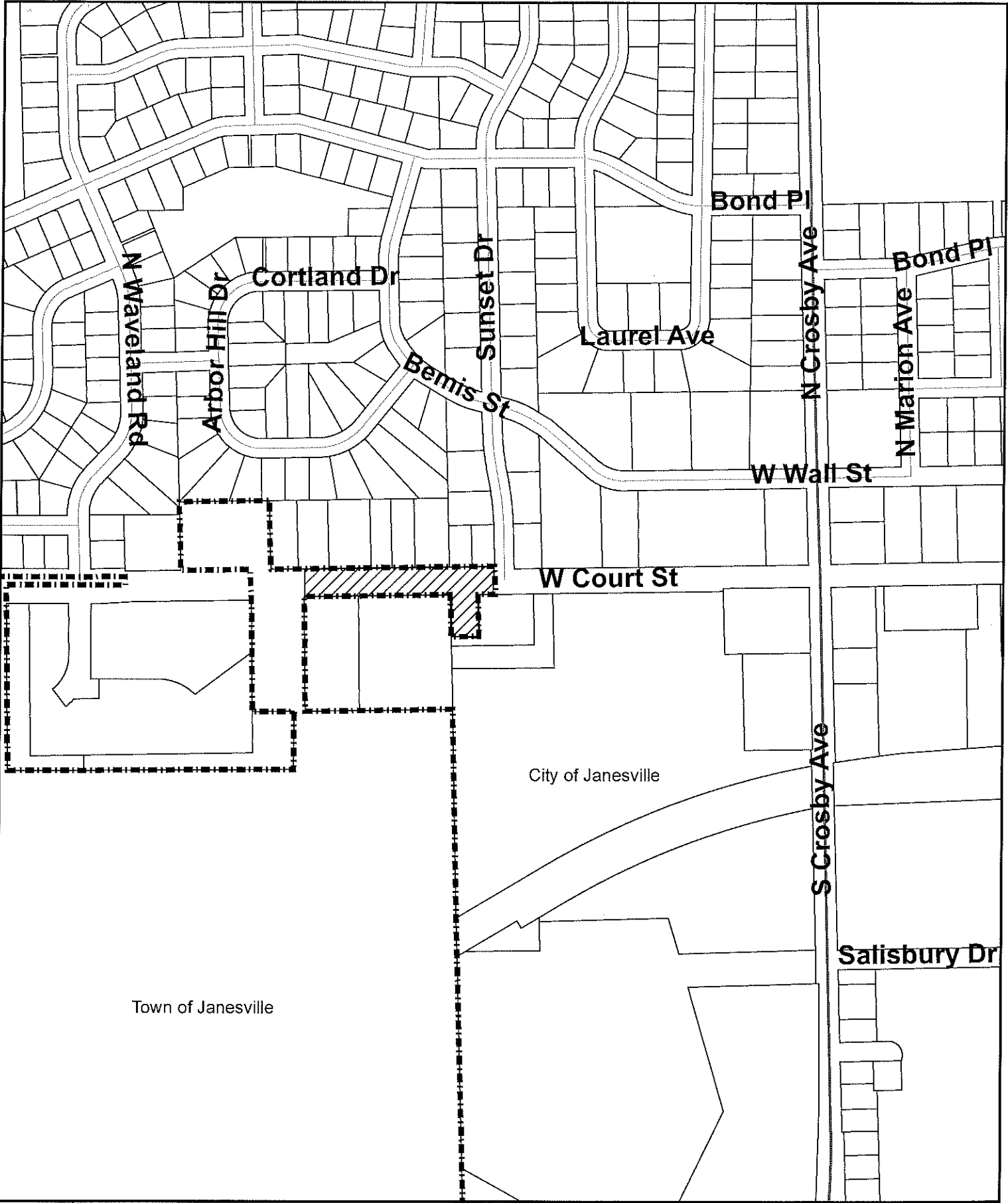
**REVISED LEGAL DESCRIPTION:**

(Parcel No. 6-8-335.1 – and adjoining ROW)

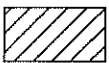
Located in the NE.1/4 of the SE.1/4 of Section 34, T.3N., R.12E. of the 4<sup>th</sup> P.M., Town of Janesville, County of Rock, State of Wisconsin described as follows:

The West 100 feet of the North 200 feet of the NE.1/4 of the SE.1/4 of Section 34, T.3N., R.12E. of the 4<sup>th</sup> P.M., Town of Janesville, County of Rock, State of Wisconsin; and portion of adjoining ROW conveyed to the State of Wisconsin, Department of Transportation, by a Warranty Deed dated February 28, 1991, recorded April 15, 1991, as Document No. 1130944, on Card 474, Images 32-34, in the Office of the Register of Deeds for Rock County, Wisconsin described as follows, commencing at a monument marking the quarter corner common to Section 34 and 35, T.3N., R.12E.; thence S88°31'44"W, 1168.06 feet to the point of beginning, thence S00°00'00"W, 44 feet more or less to the south right of way of W Court St, thence S82°11'00"W, 237 feet more or less, thence N89°18'45"W, 265.19 feet, thence S88°31'35"W, 187 feet more or less to the western boundary of Lot 1, CSM 1083389, thence N00°00'00"E, 111 feet more or less to the north right of way of W Court St, thence N88°31'35"E, 674 feet more or less, thence N88°31'01"E, 15.12 feet, thence S00°00'00"W, 49.77 feet to the point of beginning.





Legend:



Subject Site



City of Janesville Boundary

Date: 3/16/18  
Map Coordinate: I-14  
1 inch = 456 feet



LOCATION / ZONING MAP

**Annexation**  
**2821 West Court St**

**MAP 1**



**CITY OF JANESVILLE**  
**PLANNING DIVISION**



SCOTT WALKER

GOVERNOR

ELLEN NOWAK

SECRETARY

**Municipal Boundary Review**

PO Box 1645, Madison WI 53701

Voice (608) 264-6102 Fax (608) 264-6104

Email: [wimunicipalboundaryreview@wi.gov](mailto:wimunicipalboundaryreview@wi.gov)

Web: <http://doa.wi.gov/municipalboundaryreview>

April 18, 2018

PETITION FILE NO. 14110

DAVID GODEK, CLERK  
CITY OF JANESVILLE  
PO BOX 5005  
JANESVILLE, WI 53547-5005

LINDA FEWELL, CLERK  
TOWN OF JANESVILLE  
1628 N LITTLE CT  
JANESVILLE, WI 53548

Subject: SINGH ANNEXATION

The proposed annexation submitted to our office on March 30, 2018, has been reviewed and found to be in the public interest. In determining whether an annexation is in the public interest, s. 66.0217 (6), Wis. Stats. requires the Department to examine "[t]he shape of the proposed annexation and the homogeneity of the territory with the annexing village or city..." so as, to ensure the resulting boundaries are rational and compact. The statute also requires the Department to consider whether the annexing city or village can provide needed municipal services to the territory. The subject petition is for territory that is reasonably shaped and contiguous to the **CITY OF JANESVILLE**, which is able to provide needed municipal services.

The Department reminds clerks of annexing municipalities of the requirements of s. 66.0217 (9)(a), Wis. Stats., which states:

"The clerk of a city or village which has annexed shall file immediately with the secretary of administration a certified copy of the ordinance, certificate and plat, and shall send one copy to each company that provides any utility service in the area that is annexed. The clerk shall record the ordinance with the register of deeds and file a signed copy of the ordinance with the clerk of any affected school district..."

State and federal aids based on population and equalized value may be significantly affected through failure to file with the Department of Administration. Please file a copy of your annexing ordinance, including a statement certifying the population of the annexed territory. **Please include your MBR number 14110 with your ordinance.** Ordinance filing checklist available at <http://mds.wi.gov/>, click on "Help on How to Submit Municipal Records". Email scanned copy of required materials (color scan maps with color) to [mds@wi.gov](mailto:mds@wi.gov) or mail to: Wisconsin Department of Administration, Municipal Boundary Review, PO Box 1645, Madison WI 53701-1645.

The petition file is available for viewing at: <http://mds.wi.gov/View/Petition?ID=2183>

Please call me at (608) 264-6102, should you have any questions concerning this annexation review.

Sincerely,

Erich Schmidtke, Municipal Boundary Review

cc: petitioner

# Annexation Review Questionnaire

Wisconsin Department of Administration

WI Dept. of Administration  
Municipal Boundary Review  
PO Box 1645  
Madison WI 53701  
608-264-6102 Fax: 608-264-6104  
[wimunicipalboundaryreview@wi.gov](mailto:wimunicipalboundaryreview@wi.gov)  
<http://doa.wi.gov/municipalboundaryreview>

Petitioner: **Singh**

Petition Number: **14110**

1. Territory to be annexed: From **TOWN OF JANESVILLE** To **CITY OF JANESVILLE**

2. Area (Acres): **320**

3. Pick one: ☒ Property Tax Payments

OR ☐ Boundary Agreement

a. Annual town property tax on territory to be annexed:

\$ **1212.82**

a. Title of boundary agreement \_\_\_\_\_

b. Year adopted \_\_\_\_\_

b. Total that will be paid to Town:

(annual tax multiplied by 5 years): \_\_\_\_\_

c. Participating jurisdictions \_\_\_\_\_

c. Paid by: ☐ Petitioner ☐ City ☐ Village

d. Statutory authority (pick one)

☐ s.66.0307 ☐ s.66.0225 ☐ s.66.0301

☐ Other: \_\_\_\_\_

4. Resident Population: \_\_\_\_\_ Electors: \_\_\_\_\_ Total: **2**

5. Approximate **present land use** of territory:

Residential: \_\_\_\_\_% Recreational: \_\_\_\_\_% Commercial: \_\_\_\_\_% Industrial: \_\_\_\_\_%

Undeveloped: \_\_\_\_\_%

6. If territory is undeveloped, what is the **anticipated use**?

Residential: **100** % Recreational: **/** % Commercial: **/** % Industrial: **/** %

Other: **/** %

Comments: \_\_\_\_\_

7. Has a ☐ preliminary or ☐ final plat been submitted to the Plan Commission: ☐ Yes ☐ No

Plat Name: \_\_\_\_\_

8. What is the **nature of land use adjacent** to this territory in the city or village?

In the town?: \_\_\_\_\_

9. What are the **basic service needs** that precipitated the request for annexation?

☐ Sanitary sewer ☐ Water supply ☐ Storm sewers

☐ Police/Fire protection ☐ EMS ☐ Zoning

Other \_\_\_\_\_

10. Is the city/village or town capable of providing needed utility services?

City/Village ☒ Yes ☐ No Town ☐ Yes ☒ No

If yes, approximate timetable for providing service: City/Village Town

Sanitary Sewers immediately

☐

☐

or, write in number of years. \_\_\_\_\_

Water Supply immediately

☐

☐

or, write in number of years. \_\_\_\_\_

Will provision of sanitary sewers and/or water supply to the territory proposed for annexation require capital expenditures (i.e. treatment plant expansion, new lift stations, interceptor sewers, wells, water storage facilities)?

☐ Yes ☐ No

If yes, identify the nature of the anticipated improvements and their probable costs: \_\_\_\_\_

11. Planning & Zoning:

a. Do you have a comprehensive plan for the City/Village/Town? ☒ Yes ☐ No

Is this annexation consistent with your comprehensive plan? ☒ Yes ☐ No

b. How is the annexation territory now zoned? SFRR

c. How will the land be zoned and used if annexed? ?

12. Elections: ☐ New ward or ☒ Existing ward? Will the annexation create a new ward or join an existing ward? For more information, please contact the Wisconsin Election Commission at (608) 266-8005, [elections@wi.gov](mailto:elections@wi.gov) or see their annexation checklist here: <http://elections.wi.gov/forms/el-100>

13. Other relevant information and comments bearing upon the public interest in the annexation:

Prepared by: ☒ Town ☐ City ☐ Village Janesville

Name: Linda Fewell

Email: lnclerk@litewire.net

Phone: 608 754-1468

Date: 5/23/18

(March 2018)

Please **RETURN PROMPTLY** to:

[wimunicipalboundaryreview@wi.gov](mailto:wimunicipalboundaryreview@wi.gov)

Municipal Boundary Review

PO Box 1645, Madison WI 53701

Fax: (608) 264-6104