

Request for Annexation Review

Wisconsin Department of Administration

WI Dept. of Administration
Municipal Boundary Review
PO Box 1645, Madison WI 53701
608-264-6102 Fax: 608-264-6104
wimunicipalboundaryreview@wi.gov
<http://doa.wi.gov/municipalboundaryreview>

Petitioner Information

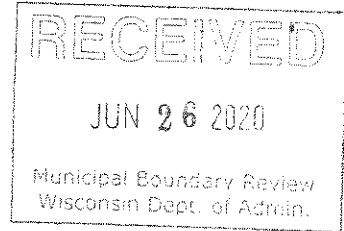
Name: **RANDY & SARA SCHULTZ**

Address: **W12390 PARTRIDGE RUN**

LODI, WI 53555

Email: **RANDYSARA.SCHULTZ@GMAIL.COM**

Office use only:



1. Town where property is located: **DEKORRA**

2. Petitioned City or Village: **POYNETTE**

3. County where property is located: **COLUMBIA**

4. Population of the territory to be annexed: **0**

5. Area (in acres) of the territory to be annexed: **0.74**

6. Tax parcel number(s) of territory to be annexed
(if the territory is part or all of an existing parcel): **11010-402.C**

Petitioners phone:

608.697.5857

Town clerk's phone:

608.635.2014

City/Village clerk's phone:

608.635.2122

Contact Information if different than petitioner:

Representative's Name and Address:

ROBERT J. ROTH

315 DeWitt Street

PORTAGE, WI 53901

Phone: **608.697.5857**

E-mail:

ROBERT@RPSPROFESSIONALSOLUTIONS.COM

Surveyor or Engineering Firm's Name & Address:

ROTH PROFESSIONAL SOLUTIONS

315 DEWITT STREET

PORTAGE, WI 53901

Phone: **608.697.5857**

E-mail:

ROBERT@RPSPROFESSIONALSOLUTIONS.COM

Required Items to be provided with submission (to be completed by petitioner):

1. ☒ Legal Description meeting the requirements of s.66.0217 (1) (c) [see attached annexation guide]
2. ☒ Map meeting the requirements of s. 66.0217 (1) (g) [see attached annexation guide]
3. ☒ Signed Petition or Notice of Intent to Circulate is included
4. Indicate Statutory annexation method used:
 - ☒ Unanimous per s. 66.0217 (2), or,
OR
 - ☐ Direct by one-half approval per s. 66.0217 (3)
5. ☒ Check or money order covering review fee [see next page for fee calculation]

Annexation Review Fee Schedule

A Guide for Calculating the Fee Required by ss.16.53 (4) and 66.0217, Wis. Stats.

Required Fees

There is an initial filing fee and a variable review fee

\$200 Initial Filing Fee (required with the first submittal of all petitions)

\$200 – 2 acres or less

\$350 – 2.01 acres or more

\$200 Review Fee (required with all annexation submittals except those that consist ONLY of road right-of-way)

\$200 – 2 acres or less

\$600 – 2.01 to 10 acres

\$800 – 10.01 to 50 acres

\$1,000 – 50.01 to 100 acres

\$1,400 – 100.01 to 200 acres

\$2,000 – 200.01 to 500 acres

\$4,000 – Over 500 acres

\$400 TOTAL FEE DUE (Add the Filing Fee to the Review Fee)

Attach check or money order here, payable to: **Department of Administration**

**THE DEPARTMENT WILL NOT PROCESS
AN ANNEXATION PETITION THAT IS NOT ACCOMPANIED
BY THE REQUIRED FEE.**

**THE DEPARTMENT'S 20-DAY STATUTORY REVIEW PERIOD
COMMENCES UPON RECEIPT OF THE PETITION AND REVIEW FEE**

Shaded Area for Office Use Only

Date fee received: 6-26-2020

Payee: Robert Roth, Roth Professional Solutions Check Number: 1658

Check Date: 6-22-20

Amount: \$400.00

ANNEXATION SUBMITTAL GUIDE

s. 66.0217 (5) **THE PETITION**

- ☒ State the purpose of the petition:
- Direct annexation by unanimous approval; OR
 - Direct annexation by one-half approval; OR
 - Annexation by referendum.
- ☒ Petition must be signed by:
- All owners and electors, if by unanimous approval.
 - See 66.0217 (3) (a), if by one-half approval.
 - See 66.0217 (3) (b), if by referendum.
- ☒ State the population of the land to be annexed.

[It is beneficial to include Parcel ID or Tax numbers, the parcel area, and identify the annexee (Town) and annexor (Village or City) in the petition.]

s. 66.0217 (1) (c) **THE DESCRIPTION**

- ☐ The annexation petition must include a legal description of the land to be annexed. The land must be described by reference to the government lot, private claim, quarter-section, section, town and range in which the land lies. The land must be further described by metes and bounds commencing from a monumented corner of the section or quarter-section, or the monumented end of a private claim or federal reservation, in which the land lies; OR
- ☒ If the land is wholly and entirely within a lot or lots, or all of a block or blocks of a recorded subdivision plat or certified survey map, it must be described by reference to the lot (s) and/or block (s) therein, along with the name of the plat or the number, volume, page, and County of the certified survey map.
- ☐ The land may NOT be described only by:
- Aliquot part;
 - Reference to any other document (plat of survey, deed, etc.);
 - Exception or Inclusion;
 - Parcel ID or tax number.

s. 66.0217 (1) (g) **THE MAP**

- ☒ The map shall be an **accurate reflection** of the legal description of the parcel being annexed. As such, it must show:
- A tie line from the parcel to the monumented corner of the section or quarter-section, or the monumented end of a private claim or federal reservation, in which the parcel lies. The corner and monument must be identified.
 - Bearings and distances along all parcel boundaries as described.
 - All adjoiners as referenced in the description.
- ☒ The map must include a **graphic scale**.
- ☒ The map must show and identify the existing municipal boundary, in relation to the parcel being annexed.

[It is beneficial to include a North arrow, and identify adjacent streets and parcels on the map.]

s. 66.0217 **FILING**

- ☒ The petition must be filed with the Clerk of the annexing City or Village and with the Clerk of the Town in which the land is located.
- ☐ If the annexation is by one-half approval, or by referendum, the petitioner must post notice of the proposed annexation as required by s. 66.0217 (4).
- ☐ If the lands being annexed are within a County of 50,000 or greater population, the petition must also be filed with the Department of Administration for review

[Note that no municipality within a County of 50,000 or greater population may enact an annexation ordinance prior to receiving a review determination from the Department of Administration.]

BEING LOT 1 OF C.S.M. NO. 1126 AS RECORDED IN VOL 5 OF C.S.M.'S ON PAGE 118, AS DOCUMENT NO. 460909,
LOCATED IN THE SE1/4 OF THE SW1/4, SECTION 26, T. 11 N, R. 9 E, TOWN OF DEKORRA, COLUMBIA COUNTY, WISCONSIN.



BASIS OF BEARINGS: IS THE SOUTH LINE OF THE SW1/4, SECTION 26 WHICH BEARS S89°13'43"W AS REFERENCED TO GRID NORTH COLUMBIA CO. COORDINATE SYSTEM NAD83(91).

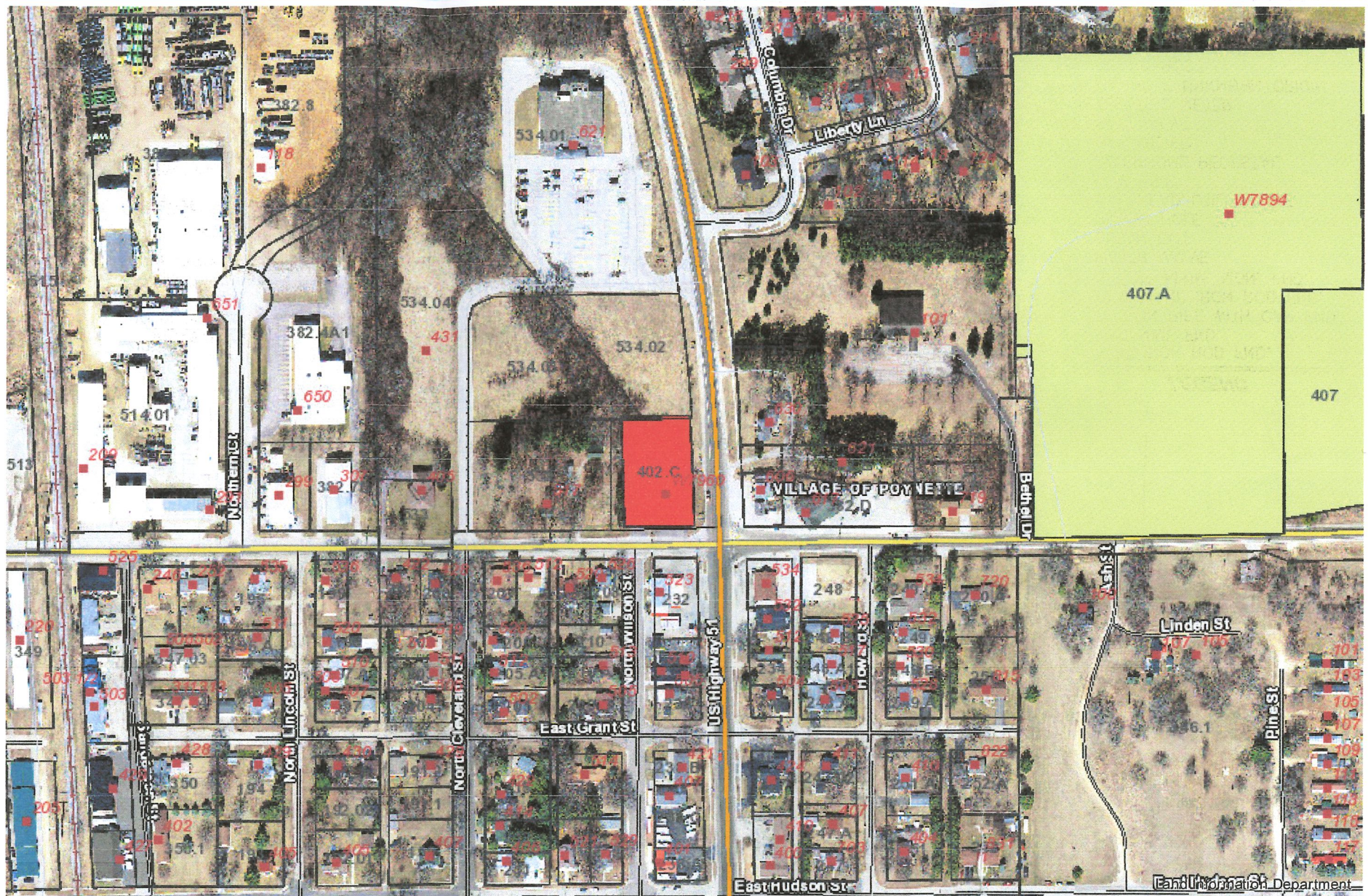
C1	
DELTA	= 02°22'59"
ARC	= 156.81
RAD	= 3770.00
BEARING	= S02°52'51"E (S2°08'20"E)
DIST	= 156.80

LEGEND

- 3/4" IRON ROD FND.
- ▲ MAG NAIL FND.
- ◎ 1" IRON PIPE WITH CAP FND.
- ⊗ 1" SQUARE IRON ROD FND.
- ⊕ 3 1/2" ALUM. MON. FND.
- Ⓜ WATER VALVE
- Ⓢ CLEAN OUT
- Ⓚ POWER POLE
- OHE— OVERHEAD UTILITY LINE
- ↘ GUY WIRE
- Ⓣ TELEPHONE PEDESTAL
- ⓖ GAS METER
- Ⓦ GAS VALVE
- ⓔ ELECTRIC METER
- Ⓜ MANHOLE UNKNOWN ORIGIN
- GUARD POST
- () PREVIOUS SURVEY OR RECORD INFO.

NO.	DATE		REVISION		BY	CHIKO
THIS INSTRUMENT DRAFTED BY <u>A JEROME</u>			SHEET 1 OF 1			

CA GROTHMAN & ASSOCIATES S.C.
LAND SURVEYORS
625 EAST SUPER STREET, P.O. BOX 373 PORTAGE, WI. 53901
PHONE: PORTAGE (908) 742-7788 SAUK (908) 844-8877
FAX: (908) 742-0434 E-MAIL: surveying@grothman.com
(RED LOGO REPRESENTS THE ORIGINAL MAP)



PETITION FOR ANNEXATION

The undersigned, constituting 100 percent of the owners of the following described territory located in the Town of Dekorra, Columbia County, Wisconsin, lying contiguous to the Village of Poynette, petition the Village of Poynette to annex the territory described below and shown upon the attached Plat of Survey by Grothman and Associates dated 06-08-2020, as permitted by Chapter 66 of the Wisconsin Statutes, to the Village of Poynette, Columbia County, Wisconsin:

A parcel of land, Lot 1 of CSM #1126, located in the Southeast Quarter of the Southwest Quarter of Section 26; Town 11 North, Range 9 East, Town of Dekorra Columbia County, Wisconsin.

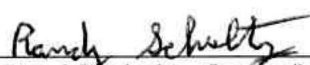
Said parcel contains 32,141 square feet (0.74 acres).

There are no persons residing in the above-described territory.

Dated this 28th day of April, 2020

SIGNED:

R&S Schultz Properties LLC


Randy Schultz, Owner/Member

W12379 Partridge Run, Lodi, WI 53555


Sara Schultz, Owner/Member

W12379 Partridge Run, Lodi, WI 53555

Annexation Review Questionnaire

Wisconsin Department of Administration

WI Dept. of Administration
Municipal Boundary Review
PO Box 1645
Madison WI 53701
608-264-6102 Fax: 608-264-6104
wimunicipalboundaryreview@wi.gov
<http://doa.wi.gov/municipalboundaryreview>

Petitioner: **Schultz**

Petition Number: **14322**

1. Territory to be annexed: From **TOWN OF DEKORRA** To **VILLAGE OF POYNETTE**

2. Area (Acres): 0.74

3. Pick one: ☒ Property Tax Payments

OR ☐ Boundary Agreement

a. Annual town property tax on territory to be annexed:

\$ 5,309.09

a. Title of boundary agreement _____

b. Year adopted _____

b. Total that will be paid to Town

(annual tax multiplied by 5 years): \$26,545.45

c. Participating jurisdictions _____

d. Statutory authority (pick one)

c. Paid by: ☐ Petitioner ☐ City ☒ Village

☐ s.66.0307 ☐ s.66.0225 ☐ s.66.0301

☐ Other: _____

4. Resident Population: _____ Electors: 0 Total: 0

5. Approximate **present land use** of territory:

Residential: _____% Recreational: _____% Commercial: 100% Industrial: _____%

Undeveloped: _____%

6. If territory is undeveloped, what is the **anticipated use**?

Residential: _____% Recreational: _____% Commercial: _____% Industrial: _____%

Other: _____%

Comments: _____

7. Has a ☐ preliminary or ☐ final plat been submitted to the Plan Commission: ☐ Yes ☒ No

Plat Name: _____

8. What is the **nature of land use adjacent** to this territory in the city or village?

Undeveloped commercial property to the north; residential to the west; commercial to the south and east.

In the town?: No

9. What are the **basic service needs** that precipitated the request for annexation?

☐ Sanitary sewer ☐ Water supply ☐ Storm sewers

☐ Police/Fire protection ☐ EMS ☒ Zoning

Other _____

10. Is the city/village or town capable of providing needed utility services?

City/Village ☒ Yes ☐ No Town ☐ Yes ☒ No

If yes, approximate timetable for providing service: City/Village Town

Sanitary Sewers immediately ☒ ☐
 or, write in number of years. _____ _____

Water Supply immediately ☒ ☐
 or, write in number of years. _____ _____

 The Village of Poynette already provides sewer and water service to this property.

Will provision of sanitary sewers and/or water supply to the territory proposed for annexation require capital expenditures (i.e. treatment plant expansion, new lift stations, interceptor sewers, wells, water storage facilities)?

☐ Yes ☒ No

If yes, identify the nature of the anticipated improvements and their probable costs: _____

11. Planning & Zoning:

a. Do you have a comprehensive plan for the City/Village/Town? ☒ Yes ☐ No

 Is this annexation consistent with your comprehensive plan? ☒ Yes ☐ No

b. How is the annexation territory now zoned? C-2 General Commercial

c. How will the land be zoned and used if annexed? B-2 Highway Commercial

12. Elections: ☐ New ward or ☒ Existing ward? Will the annexation create a new ward or join an existing ward? For more information, please contact the Wisconsin Election Commission at (608) 266-8005, elections@wi.gov or see their annexation checklist here: <http://elections.wi.gov/forms/el-100>

13. Other relevant information and comments bearing upon the public interest in the annexation:

None.

Prepared by: ☐ Town ☐ City ☒ Village

 Name: Martin Shanks, Village Administrator

 Email: mshanks@poynette-wi.gov

 Phone: (608) 635-2122

 Date: June 30, 2020

(March 2018)

Please **RETURN PROMPTLY** to:

wimunicipalboundaryreview@wi.gov

 Municipal Boundary Review

 PO Box 1645, Madison WI 53701

 Fax: (608) 264-6104

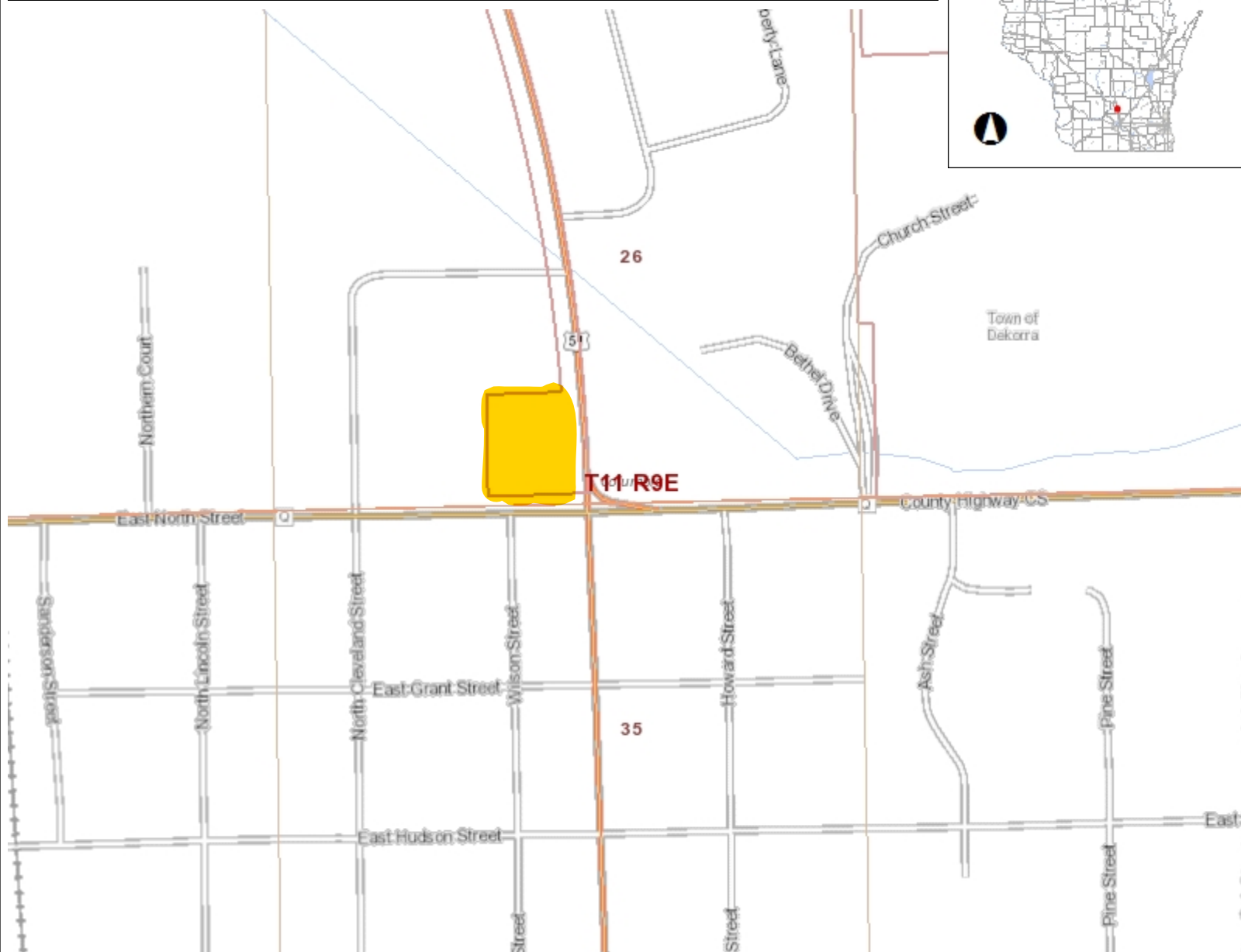


Surface Water Data Viewer Map



Legend

- Township
- Section
- Quarter-Quarter
- County Boundary
- Cities, Towns & Villages
 - City
 - Village
 - Civil Town
- Municipality
- State Boundaries
- County Boundaries
- Major Roads
 - Interstate Highway
 - State Highway
 - US Highway
- County and Local Roads
 - County HWY
 - Local Road
- Railroads
- Tribal Lands
- Rivers and Streams
- Intermittent Streams
- Lakes and Open water



0.1 0 0.06 0.1 Miles

NAD_1983_HARN_Wisconsin_TM

1: 3,960

DISCLAIMER: The information shown on these maps has been obtained from various sources, and are of varying age, reliability and resolution. These maps are not intended to be used for navigation, nor are these maps an authoritative source of information about legal land ownership or public access. No warranty, expressed or implied, is made regarding accuracy, applicability for a particular use, completeness, or legality of the information depicted on this map. For more information, see the DNR Legal Notices web page: <http://dnr.wi.gov/legal/>

Notes

Township N.º XI N. Range N.º IX E. 4th Mer. (Wis. Ter.)

10



Meanders of Wisconsin River, Left Bank, up stream.		
Foot	Course	A. in.
56.4	N. 55 E.	4.00
	N. 55 E.	9.00
	N. 52 E.	9.00
	N. 50 E.	11.00
	N. 79 E.	10.00
	N. 60 E.	14.00
3	N. 65 E.	29.59
	N. 65 E.	5.00
	N. 75 E.	16.00
	N. 68 E.	25.00
	N. 54 E.	25.00
2	N. 75 E.	17.00
1	N. 40 E.	12.37

Surveys Designated	By whom Surveyed	Date of Contract	Ant. of Survey	When Surveyed	When pt. for ch. in Sw. Cor. acct.
Town Boundaries & Subdivisions, do.	John Mullett	4 th 1831	19. 31. 8 1/2	4 th 1832	1 st 1833
	John Mullett	16 th 1832	43. 12. 50	1 st 1833	3 rd 1833
East of Road	John Mullett	4 th Sept 1834	18. 45. 62	4 th 1834	2 nd 1835
T. Lines East of the Road	Mullett & Brink	9 th July 1833	10. 35. 19	4 th 1833	3 rd 1834

The above Map of Township N.º XI, Range N.º 9 East, 4th Meridian N.º W. Territory, is strictly conformable to the field notes of the Survey thereof on file in this Office, which have been examined and Approved.

Surveyor General's Office



TONY EVERS

GOVERNOR

JOEL BRENNAN

SECRETARY

Municipal Boundary Review

PO Box 1645, Madison WI 53701

Voice (608) 264-6102 Fax (608) 264-6104

Email: wimunicipalboundaryreview@wi.gov

Web: <http://doa.wi.gov/municipalboundaryreview>

July 16, 2020

PETITION FILE NO. 14322

NATALIE MEGOW, CLERK
VILLAGE OF POYNETTE
PO BOX 95
POYNETTE, WI 53955-0095

HOLLY J. PRISKE, CLERK
TOWN OF DEKORRA
PO BOX 536
POYNETTE, WI 53955-0536

Subject: SCHULTZ ANNEXATION

The proposed annexation submitted to our office on June 26, 2020, has been reviewed and found to be in the public interest. In determining whether an annexation is in the public interest, s. 66.0217 (6), Wis. Stats. requires the Department to examine "[t]he shape of the proposed annexation and the homogeneity of the territory with the annexing village or city..." so as, to ensure the resulting boundaries are rational and compact. The statute also requires the Department to consider whether the annexing city or village can provide needed municipal services to the territory. The subject petition is for territory that is reasonably shaped and contiguous to the **VILLAGE OF POYNETTE**, which is able to provide needed municipal services.

The scale map of the territory being annexed must clearly show and identify the existing municipal boundary (ref: s. 66.0217 (1) (g), Wis. Stats.).

The Department reminds clerks of annexing municipalities of the requirements of s. 66.0217 (9)(a), Wis. Stats., which states:

"The clerk of a city or village which has annexed shall file immediately with the secretary of administration a certified copy of the ordinance, certificate and plat, and shall send one copy to each company that provides any utility service in the area that is annexed. The clerk shall record the ordinance with the register of deeds and file a signed copy of the ordinance with the clerk of any affected school district..."

State and federal aids based on population and equalized value may be significantly affected through failure to file with the Department of Administration. Please file a copy of your annexing ordinance, including a statement certifying the population of the annexed territory. **Please include your MBR number 14322 with your ordinance.** Ordinance filing checklist available at <http://mds.wi.gov/>, click on "Help on How to Submit Municipal Records". Email scanned copy of required materials (color scan maps with color) to mds@wi.gov or mail to: Wisconsin Department of Administration, Municipal Boundary Review, PO Box 1645, Madison WI 53701-1645.

The petition file is available for viewing at: <http://mds.wi.gov/View/Petition?ID=2396>

Please call me at (608) 264-6102, should you have any questions concerning this annexation review.

Sincerely,

Erich Schmidtke, Municipal Boundary Review

cc: petitioner

Annexation Review Questionnaire

Wisconsin Department of Administration

WI Dept. of Administration
Municipal Boundary Review
PO Box 1645
Madison WI 53701
608-264-6102 Fax: 608-264-6104
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Petitioner: **Schultz**

Petition Number: **14322**

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2. Area (Acres): 0.74

3. Pick one: ☒ Property Tax Payments

OR

☐ Boundary Agreement

a. Annual town property tax on territory to be annexed:

\$ ~~5,309.00~~ **\$706.43** Revised 9/8/20 by MS, Village Admin

a. Title of boundary agreement _____

b. Year adopted _____

b. Total that will be paid to Town

(annual tax multiplied by 5 years): ~~\$26,545.45~~ **\$3,532.12**

c. Participating jurisdictions _____

d. Statutory authority (pick one)

c. Paid by: ☐ Petitioner ☐ City ☒ Village

☐ s.66.0307 ☐ s.66.0225 ☐ s.66.0301

☐ Other: _____

4. Resident Population: Electors: 0 Total: 0

5. Approximate **present land use** of territory:

Residential: _____% Recreational: _____% Commercial: 100% Industrial: _____%

Undeveloped: _____%

6. If territory is undeveloped, what is the **anticipated use**?

Residential: _____% Recreational: _____% Commercial: _____% Industrial: _____%

Other: _____%

Comments: _____

7. Has a ☐ preliminary or ☐ final plat been submitted to the Plan Commission: ☐ Yes ☒ No

Plat Name: _____

8. What is the **nature of land use adjacent** to this territory in the city or village?

Undeveloped commercial property to the north; residential to the west; commercial to the south and east.

In the town?: No

9. What are the **basic service needs** that precipitated the request for annexation?

☐ Sanitary sewer ☐ Water supply ☐ Storm sewers

☐ Police/Fire protection ☐ EMS ☒ Zoning

Other _____

10. Is the city/village or town capable of providing needed utility services?

City/Village ☒ Yes ☐ No Town ☐ Yes ☒ No

If yes, approximate timetable for providing service: City/Village Town

Sanitary Sewers immediately ☒ ☐
 or, write in number of years. _____ _____

Water Supply immediately ☒ ☐
 or, write in number of years. _____ _____

 The Village of Poynette already provides sewer and water service to this property.

Will provision of sanitary sewers and/or water supply to the territory proposed for annexation require capital expenditures (i.e. treatment plant expansion, new lift stations, interceptor sewers, wells, water storage facilities)?

☐ Yes ☒ No

If yes, identify the nature of the anticipated improvements and their probable costs: _____

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 Is this annexation consistent with your comprehensive plan? ☒ Yes ☐ No

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Prepared by: ☐ Town ☐ City ☒ Village

 Name: Martin Shanks, Village Administrator

 Email: mshanks@poynette-wi.gov

 Phone: (608) 635-2122

 Date: June 30, 2020

(March 2018)

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