

# Request for Annexation Review

Wisconsin Department of Administration

WI Dept. of Administration  
Municipal Boundary Review  
101 E. Wilson Street, 9<sup>th</sup> Floor  
Madison WI 53703  
608-264-6102 Fax: 608-264-6104  
[wimunicipalboundaryreview@wi.gov](mailto:wimunicipalboundaryreview@wi.gov)  
<http://doa.wi.gov/municipalboundaryreview/>

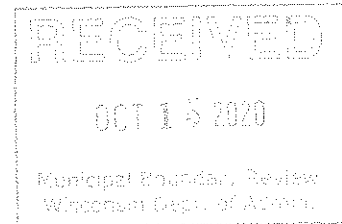
## Petitioner Information

Name: CORY BREUNIG

Address: 47313 COUNTY ROAD I  
BALDWINVILLE, WI 54003

Email: CORY@USMACH.US

## Office use only:



1. Town where property is located: BALDWIN

2. Petitioned City or Village: BALDWIN

3. County where property is located: ST. CROIX

4. Population of the territory to be annexed: 0

5. Area (in acres) of the territory to be annexed: 6.25

6. Tax parcel number(s) of territory to be annexed  
(if the territory is part or all of an existing parcel): 002-1078-70-075

Petitioners phone:

612-968-1005

Town clerk's phone:

715-688-2227

City/Village clerk's phone:

715-684-3426 EXT 116.

## Contact Information if different than petitioner:

Representative's Name and Address:

N/A

Phone: 612-968-1005

E-mail: CORY@USMACH.US

Surveyor or Engineering Firm's Name & Address:

N/A

Phone:

E-mail:

## Required Items to be provided with submission (to be completed by petitioner):

- ☒ Legal Description meeting the requirements of s. 66.0217 (1) (c) [see attached annexation guide]
- ☒ Map meeting the requirements of s. 66.0217 (1) (g) [see attached annexation guide]
- ☒ Signed Petition or Notice of Intent to Circulate is included
- Indicate Statutory annexation method used:
  - ☒ Unanimous per s. 66.0217 (2), or,
  - OR
  - ☐ Direct by one-half approval per s. 66.0217 (3)
- ☒ Check or money order covering review fee [see next page for fee calculation]

# Annexation Review Fee Schedule

A Guide for Calculating the Fee Required by ss.16.53 (4) and 66.0217, Wis. Stats.

## Required Fees

There is an initial filing fee and a variable review fee

\$350 **Initial Filing Fee** (required with the first submittal of all petitions)  
\$200 – 2 acres or less  
\$350 – 2.01 acres or more

\$600 **Review Fee** (required with all annexation submittals except those that consist ONLY of road right-of-way)  
\$200 – 2 acres or less  
\$600 – 2.01 to 10 acres  
\$800 – 10.01 to 50 acres  
\$1,000 – 50.01 to 100 acres  
\$1,400 – 100.01 to 200 acres  
\$2,000 – 200.01 to 500 acres  
\$4,000 – Over 500 acres

\$950 **TOTAL FEE DUE** (Add the Filing Fee to the Review Fee)

Attach check or money order here, payable to: Department of Administration

THE DEPARTMENT WILL NOT PROCESS  
AN ANNEXATION PETITION THAT IS NOT ACCOMPANIED  
BY THE REQUIRED FEE.

THE DEPARTMENT'S 20-DAY STATUTORY REVIEW PERIOD  
COMMENCES UPON RECEIPT OF THE PETITION AND REVIEW FEE

Check Received: 10-15-20  
Payer: Cory Breuning

Check #1109  
10-7-20  
\$950.00

## ANNEXATION SUBMITTAL GUIDE

### s. 66.0217 (5) THE PETITION

- ☒ State the purpose of the petition: -Direct annexation by unanimous approval; OR  
-Direct annexation by one-half approval; OR  
-Annexation by referendum.
- ☒ Petition must be signed by: -All owners and electors, if by unanimous approval.  
-See 66.0217 (3) (a), if by one-half approval.  
-See 66.0217 (3) (b), if by referendum.
- ☒ State the population of the land to be annexed.

*[It is beneficial to include Parcel ID or Tax numbers, the parcel area, and identify the annexee (Town) and annexor (Village or City) in the petition.]*

### s. 66.0217 (1) (c) THE DESCRIPTION

☒ The annexation petition must include a legal description of the land to be annexed. The land must be described by reference to the government lot, private claim, quarter-section, section, town and range in which the land lies. The land must be further described by metes and bounds commencing from a monumented corner of the section or quarter-section, or the monumented end of a private claim or federal reservation, in which the land lies; OR

☐ If the land is wholly and entirely within a lot or lots, or all of a block or blocks of a recorded subdivision plat or certified survey map, it must be described by reference to the lot (s) and/or block (s) therein, along with the name of the plat or the number, volume, page, and County of the certified survey map.

☐ The land may NOT be described by: -Aliquot part;  
-Reference to any other document (plat of survey, deed, etc.);  
-Exception or Inclusion;  
-Parcel ID or tax number.

### s. 66.0217 (1) (g) THE MAP

☒ The map shall be an **accurate reflection** of the legal description of the parcel being annexed. As such, it must show:  
-A tie line from the parcel to the monumented corner of the section or quarter-section, or the monumented end of a private claim or federal reservation, in which the parcel lies. The corner and monument must be identified.  
-Bearings and distances along all parcel boundaries as described.  
-All adjoiners as referenced in the description.

☒ The map must include a **graphic scale**.

☒ The map must show and identify the existing municipal boundary, in relation to the parcel being annexed.

*[It is beneficial to include a North arrow, and identify adjacent streets and parcels on the map.]*

### s. 66.0217 FILING

☒ The petition must be filed with the Clerk of the annexing City or Village and with the Clerk of the Town in which the land is located.

☐ If the annexation is by one-half approval, or by referendum, the petitioner must post notice of the proposed annexation as required by s. 66.0217 (4).

☒ If the lands being annexed are within a County of 50,000 or greater population, the petition must also be filed with the Department of Administration for review

*[Note that no municipality within a County of 50,000 or greater population may enact an annexation ordinance prior to receiving a review determination from the Department of Administration.]*

## Petition For Annexation

The undersigned, constituting 100 percent of the owners of the following described territory located in the Town of Baldwin, St Croix County, Wisconsin, lying contiguous to the Village of Baldwin, petition the Honorable Mayor and Common Council of said village to annex the territory described below and shown upon the attached maps, as permitted by Chapter 66 of the Wisconsin Statutes, to the Village of Baldwin, St Croix County, Wisconsin.

A parcel of land located in the E1/2 of the SW1/4 of the SE1/4 of Section 31, Township 29 North, Range 16 West in the Town of Baldwin, St Croix County, Wisconsin; EXCEPT Lot 1 of the Certified Survey Map Filed November 15, 2017, in Vol 28 of Rec., pg 6417, as Doc. No. 1057364

Tax parcel #002-1078-70-075

Said parcel contains 272,124 square feet (6.25 acres)

There are no persons residing in this territory.

Dated this 7 day of SEPTEMBER, 2020



Cory Breunig Owner/Member

N7313 County Road J

Beldenville, WI 54003

1057364  
BETH PABST  
REGISTER OF DEEDS  
ST. CROIX CO., WI  
RECEIVED FOR RECORD  
11/15/2017 3:28 PM  
CERTIFIED SURVEY MAP

# CERTIFIED SURVEY MAP

PART OF THE SOUTHWEST QUARTER OF THE SOUTHEAST QUARTER  
AND PART OF THE SOUTHEAST QUARTER OF THE SOUTHEAST  
QUARTER OF SECTION 31, TOWNSHIP 29 NORTH, RANGE 16 WEST,  
INCLUDING LOT 1 OF CERTIFIED SURVEY MAP, VOLUME 18, PAGE 4665,  
TOWN OF BALDWIN, ST. CROIX COUNTY, WISCONSIN.

VOLUME: 28

PAGE: 6417

REC FEE: 30.00

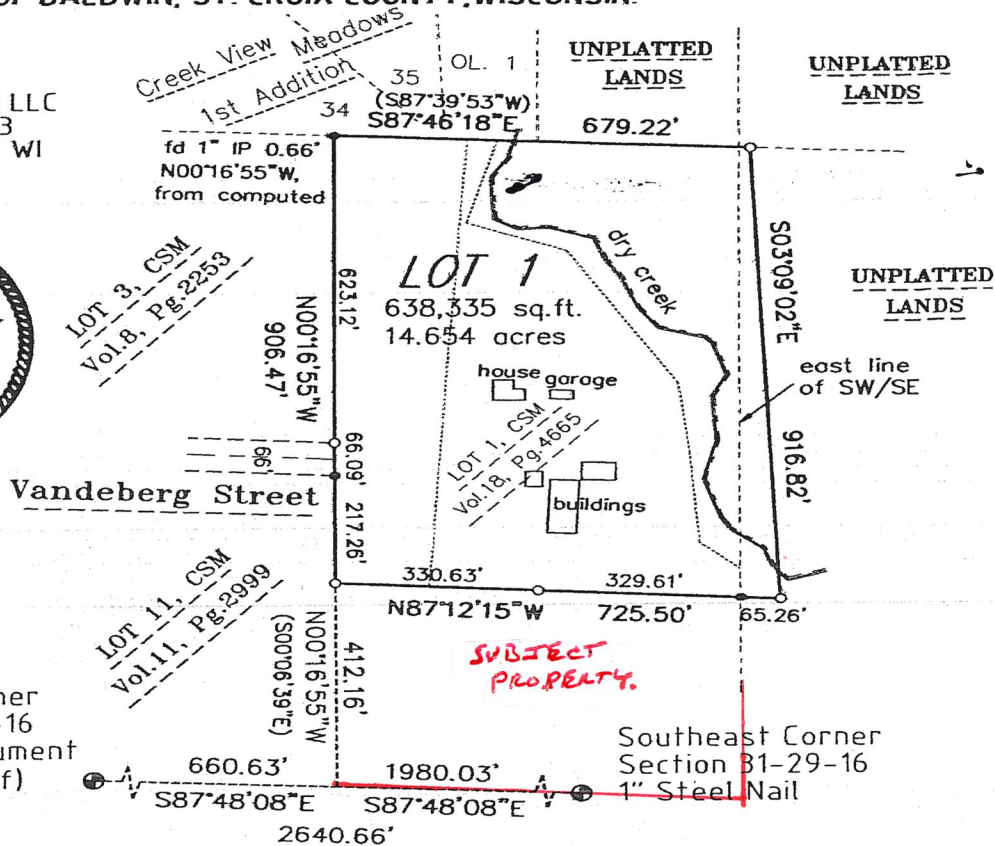
PAGES: 2

Drafted by:  
Joel A. Brandt  
JB SURVEYING LLC  
966 Rustic Rd 3  
Glenwood City, WI



*Joel A. Brandt*  
10/15/17

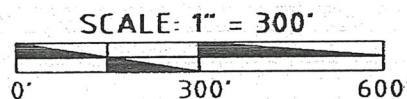
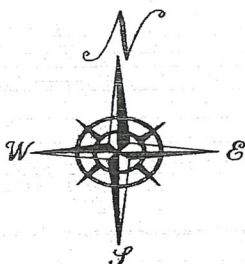
South 1/4 Corner  
Section 31-29-16  
Aluminum Monument  
(top broken off)



## NOTES:

"This map contains areas that are subject to Shoreland Overlay Zoning District and Floodplain Zoning. Additional restrictions apply. Contact the Community Development Department for further information."

Each parcel on this map is subject to State and County laws, rules and regulations (i.e. wetlands, minimum lot size, access to parcels, etc.). Before purchasing or developing any parcel, contact the St. Croix County Zoning Office and Town Board for advice.



Prepared for:  
Thomas A. Vandenberg  
613 Vandenberg St.  
Baldwin, WI

## LEGEND

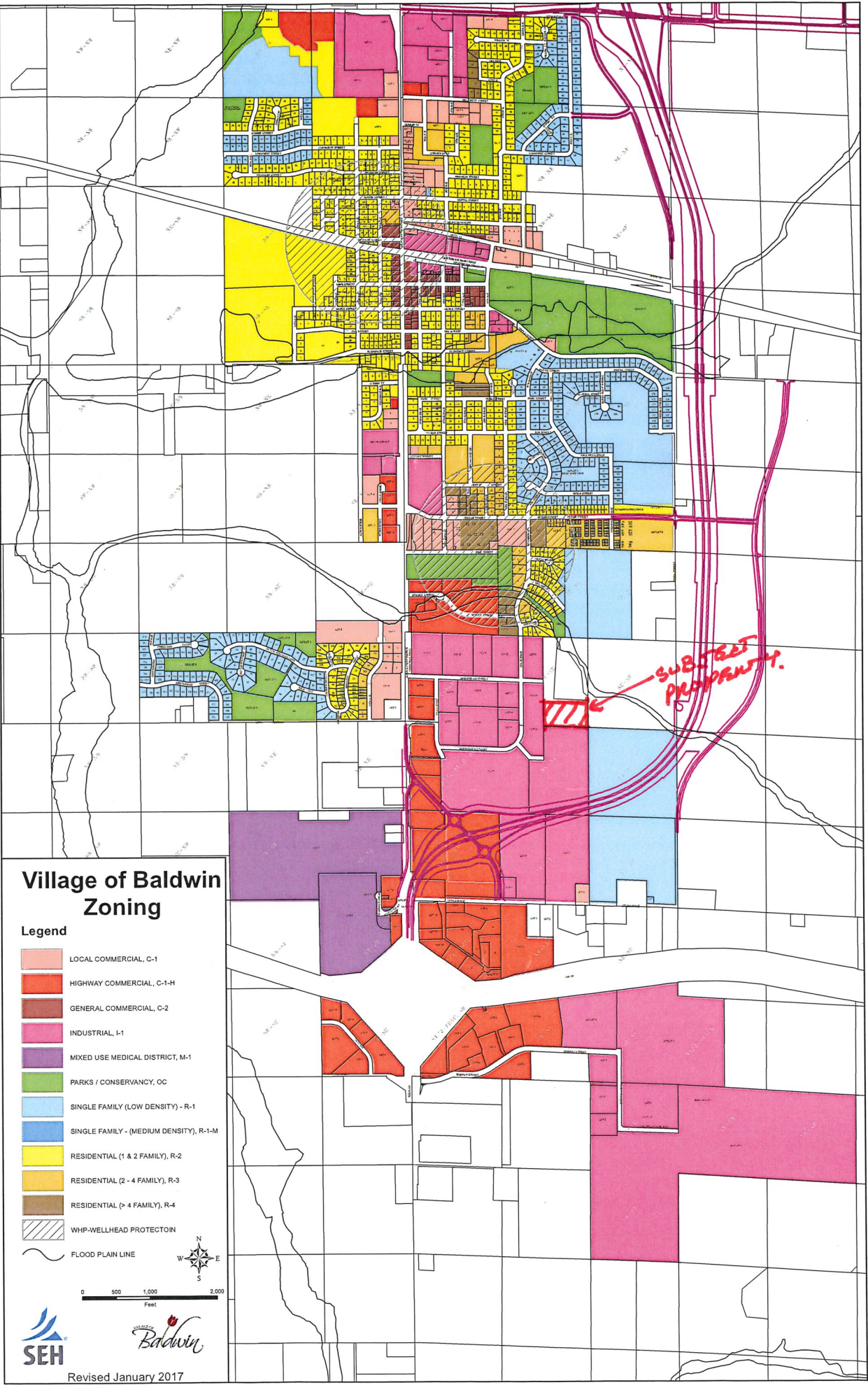
North is referenced to the  
South Line of the Southeast  
quarter of Section 31-29-16  
which bears S87°48'08"E  
(St. Croix County Grid System)

- Found Government Corner
- Set 3/4" x 18" Iron Rebar  
weighing 1.502 lbs. per lineal foot
- Found 1" Iron Pipe
- (.00') Recorded Data

Sheet 1 of 2 Sheets

28-6417

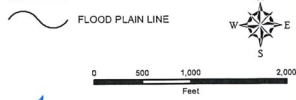




**Village of Baldwin  
Zoning**

**Legend**

- LOCAL COMMERCIAL, C-1
- HIGHWAY COMMERCIAL, C-1-H
- GENERAL COMMERCIAL, C-2
- INDUSTRIAL, I-1
- MIXED USE MEDICAL DISTRICT, M-1
- PARKS / CONSERVANCY, OC
- SINGLE FAMILY (LOW DENSITY) - R-1
- SINGLE FAMILY - (MEDIUM DENSITY), R-1-M
- RESIDENTIAL (1 & 2 FAMILY), R-2
- RESIDENTIAL (2 - 4 FAMILY), R-3
- RESIDENTIAL (> 4 FAMILY), R-4
- WHP-WELLHEAD PROTECTION





TONY EVERS

GOVERNOR

JOEL BRENNAN

SECRETARY

**Municipal Boundary Review**

PO Box 1645, Madison WI 53701

Voice (608) 264-6102 Fax (608) 264-6104

Email: [wimunicipalboundaryreview@wi.gov](mailto:wimunicipalboundaryreview@wi.gov)

Web: <http://doa.wi.gov/municipalboundaryreview>

October 19, 2020

PETITION FILE NO. 14343

TRACY CARLSON, CLERK  
VILLAGE OF BALDWIN  
PO BOX 97  
BALDWIN, WI 54002-0097

JAMES HARER, CLERK  
TOWN OF BALDWIN  
1061 245TH ST  
WOODVILLE, WI 54028

Subject: BREUNIG ANNEXATION

Section 66.0217 (6), Wis. Stats., provides that the annexation of lands to cities and villages within a county having a population of 50,000 or more shall be reviewed by the Department of Administration in order to determine if the proposed annexation is in the public interest or against the public interest. The proposed annexation from the TOWN OF BALDWIN to the VILLAGE OF BALDWIN (see attached description) must be reviewed pursuant to the statute.

To assist us in making this determination, we urge that you promptly supply the data requested on the enclosed questionnaire (where possible) and return the questionnaire to the department.

The purpose of this questionnaire is to assist the department in determining "Whether the governmental services, including zoning, to be supplied to the territory could clearly be better supplied by the town...." The statute further stipulates that the department shall study the "shape of the proposed annexation and the homogeneity of the territory with the annexing municipality." In addition, we would appreciate receiving from you any comments or information bearing on governmental services or shape and homogeneity that would indicate whether the annexation is in or against the public interest.

Please return the questionnaire as soon as possible so that the information can be reviewed prior to the department's statutory deadline of November 05, 2020. Direct any questions and comments to Erich Schmidtke at (608) 264-6102. Thank you for your cooperation.

For additional information on annexation or other land use issues, visit our web site at <http://doa.wi.gov/municipalboundaryreview/>.

Sincerely,

Erich Schmidtke

Enclosures

**REAL PROPERTY LISTERS ANNEXATION REVIEW**

1. Territory to be annexed: 002-1078-70-075 | From Town of: **Baldwin** | To City/Village of: **Baldwin**

2. Checklist: (Y) Yes; (N) No; (NA) Not applicable; (NC) Not checked

**Location and Position**

  Y   (1) Location description by government lot, recorded private claim, ¼ - ¼ section, section, township, range and county

  Y   (2) Contiguous with existing village/city boundaries

  N   (3) Creates an island area in Township (completely surrounded by city)

  N   (4) Creates an island area in City (completely surrounded by town)

**Petition and Map Information**

  Y   (1) Identify owner(s) of annexed land

  Y   (2) Identify parcel ID numbers included in annexation.

       (3) Identify parcel ID numbers being split by annexation

  Y   (4) North arrow

  Y   (5) Graphic Scale

  Y   (6) Streets and Highways shown and identified

  Y   (7) Legend

  Y   (8) Total area/acreage of annexation

3. Other relevant information and comments: *The annexation does not meet the annexation submittal guide for ss. 66.0217(1)(c) or 66.0217(1)(g); as the description is an aliquot part with an exception. The description must be by metes and bounds with bearings and distances along all parcel boundaries.*

Prepared by: <u>  Brett Budrow  </u>	Please <b>RETURN PROMPTLY</b> to:
Title: <u>  Planning &amp; Land Info Admin.  </u>	Municipal Boundary Review
Phone: <u>  715-386-4678  </u>	PO Box 1645
Date: <u>  10/19/2020  </u>	Madison WI 53701
	(608) 264-6102 <b>FAX</b> (608) 264-6104
	<a href="mailto:wimunicipalboundaryreview@wi.gov">wimunicipalboundaryreview@wi.gov</a>



Annexation Review
Questionnaire

Wisconsin Department of Administration

WI Dept. of Administration
Municipal Boundary Review
PO Box 1645
Madison WI 53701
608-264-6102 Fax: 608-264-6104
wimunicipalboundaryreview@wi.gov
http://doa.wi.gov/municipalboundaryreview

Petitioner: Breunig
Petition Number: 14343

1. Territory to be annexed: From TOWN OF BALDWIN To VILLAGE OF BALDWIN

2. Area (Acres): 6.67

3. Pick one: [X] Property Tax Payments OR [ ] Boundary Agreement
a. Annual town property tax on territory to be annexed: \$ 4.69
b. Total that will be paid to Town (annual tax multiplied by 5 years): \$ 23.45
c. Paid by: [ ] Petitioner [ ] City [X] Village [ ] Other:
a. Title of boundary agreement
b. Year adopted
c. Participating jurisdictions
d. Statutory authority (pick one) [ ] s.66.0307 [ ] s.66.0225 [ ] s.66.0301

4. Resident Population: Electors: 0 Total: 0

5. Approximate present land use of territory:
Residential: % Recreational: % Commercial: % Industrial: %
Undeveloped: 100 %

6. If territory is undeveloped, what is the anticipated use?
Residential: % Recreational: % Commercial: % Industrial: 100 %
Other: %
Comments:

7. Has a [ ] preliminary or [ ] final plat been submitted to the Plan Commission: [ ] Yes [X] No
Plat Name:

8. What is the nature of land use adjacent to this territory in the city or village?
Industrial (I-1)
In the town?: undeveloped/rural ag

9. What are the basic service needs that precipitated the request for annexation?
[X] Sanitary sewer [X] Water supply [ ] Storm sewers
[ ] Police/Fire protection [ ] EMS [X] Zoning
Other

10. Is the city/village or town capable of providing needed utility services?

City/Village ☒ Yes ☐ No Town ☐ Yes ☒ No

If yes, approximate timetable for providing service: City/Village Town

Sanitary Sewers immediately ☐ ☐  
or, write in number of years. \_\_\_\_\_

Water Supply immediately ☐ ☐  
or, write in number of years. \_\_\_\_\_

Will provision of sanitary sewers and/or water supply to the territory proposed for annexation require capital expenditures (i.e. treatment plant expansion, new lift stations, interceptor sewers, wells, water storage facilities)?

☐ Yes ☒ No

If yes, identify the nature of the anticipated improvements and their probable costs: \_\_\_\_\_

11. Planning & Zoning:

a. Do you have a comprehensive plan for the City/Village/Town? ☒ Yes ☐ No

Is this annexation consistent with your comprehensive plan? ☐ Yes ☒ No

b. How is the annexation territory now zoned? Residential District (R-1)

c. How will the land be zoned and used if annexed? Industrial

12. Elections: ☐ New ward or ☒ Existing ward? Will the annexation create a new ward or join an existing ward? For more information, please contact the Wisconsin Election Commission at (608) 266-8005, [elections@wi.gov](mailto:elections@wi.gov) or see their annexation checklist here: <http://elections.wi.gov/forms/el-100>

13. Other relevant information and comments bearing upon the public interest in the annexation:

Land is next to village.

Prepared by: ☒ Town ☐ City ☐ Village

Name: James Hare, Clerk

Email: townofbaldwin@Baldwin-Telecom.Net

Phone: 715-684-3581

Date: 10/21/20

(March 2018)

Please **RETURN PROMPTLY** to:

[wimunicipalboundaryreview@wi.gov](mailto:wimunicipalboundaryreview@wi.gov)

Municipal Boundary Review

PO Box 1645, Madison WI 53701

Fax: (608) 264-6104

# Annexation Review Questionnaire

Wisconsin Department of Administration

WI Dept. of Administration  
Municipal Boundary Review  
PO Box 1645  
Madison WI 53701  
608-264-6102 Fax: 608-264-6104  
[wimunicipalboundaryreview@wi.gov](mailto:wimunicipalboundaryreview@wi.gov)  
<http://doa.wi.gov/municipalboundaryreview>

Petitioner: **Breunig**

Petition Number: **14343**

1. Territory to be annexed: From **TOWN OF BALDWIN** To **VILLAGE OF BALDWIN**

2. Area (Acres): 6.67

3. Pick one: ☒ Property Tax Payments

OR ☐ Boundary Agreement

a. Annual town property tax on territory to be annexed:

\$ 4.69

a. Title of boundary agreement \_\_\_\_\_

b. Year adopted \_\_\_\_\_

b. Total that will be paid to Town

(annual tax multiplied by 5 years): \$23.45

c. Participating jurisdictions \_\_\_\_\_

d. Statutory authority (pick one)

c. Paid by: ☐ Petitioner ☐ City ☒ Village

☐ s.66.0307 ☐ s.66.0225 ☐ s.66.0301

☐ Other: \_\_\_\_\_

4. Resident Population: \_\_\_\_\_ Electors: 0 Total: 0

5. Approximate **present land use** of territory:

Residential: \_\_\_\_\_ % Recreational: \_\_\_\_\_ % Commercial: \_\_\_\_\_ % Industrial: \_\_\_\_\_ %

Undeveloped: 100 %

6. If territory is undeveloped, what is the **anticipated use**?

Residential: \_\_\_\_\_ % Recreational: \_\_\_\_\_ % Commercial: \_\_\_\_\_ % Industrial: 100 %

Other: \_\_\_\_\_ %

Comments: \_\_\_\_\_

7. Has a ☐ preliminary or ☐ final plat been submitted to the Plan Commission: ☐ Yes ☒ No

Plat Name: \_\_\_\_\_

8. What is the **nature of land use adjacent** to this territory in the city or village?

Industrial (I-1)

In the town?: undeveloped/rural/ag

9. What are the **basic service needs** that precipitated the request for annexation?

☒ Sanitary sewer ☒ Water supply ☐ Storm sewers

☐ Police/Fire protection ☐ EMS ☒ Zoning

Other \_\_\_\_\_

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10. Is the city/village or town capable of providing needed utility services?

City/Village   ☒ Yes   ☐ No                      Town       ☐ Yes       ☒ No

If yes, approximate timetable for providing service:                      City/Village                      Town

Sanitary Sewers immediately                      ☒                      ☐  
                    or, write in number of years.                      \_\_\_\_\_                      \_\_\_\_\_

Water Supply immediately                      ☒                      ☐  
                    or, write in number of years.                      \_\_\_\_\_                      \_\_\_\_\_

Will provision of sanitary sewers and/or water supply to the territory proposed for annexation require capital expenditures (i.e. treatment plant expansion, new lift stations, interceptor sewers, wells, water storage facilities)?

☐ Yes       ☒ No

If yes, identify the nature of the anticipated improvements and their probable costs: \_\_\_\_\_

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11. Planning & Zoning:

a. Do you have a comprehensive plan for the City/Village/Town?                      ☒ Yes       ☐ No

Is this annexation consistent with your comprehensive plan?                      ☒ Yes       ☐ No

b. How is the annexation territory now zoned?       ag \_\_\_\_\_

c. How will the land be zoned and used if annexed?       Industrial \_\_\_\_\_

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12. Elections:   ☐ New ward or ☒ Existing ward? Will the annexation create a new ward or join an existing ward? For more information, please contact the Wisconsin Election Commission at (608) 266-8005, [elections@wi.gov](mailto:elections@wi.gov) or see their annexation checklist here: <http://elections.wi.gov/forms/el-100>

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13. Other relevant information and comments bearing upon the public interest in the annexation:

Petitioner has purchased land south of this property, which is in the Village of Baldwin and is zoned Industrial (I-1). Petitioner would like to develop subject parcel along with the adjoining parcels into small industrial lots.

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Prepared by:   ☐ Town   ☐ City   ☒ Village

Name:   Tracy Carlson

Email:   [tracy@villageofbaldwin.com](mailto:tracy@villageofbaldwin.com)

Phone:   715-684-3426

Date:   Oct. 21, 2020

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Please **RETURN PROMPTLY** to:

[wimunicipalboundaryreview@wi.gov](mailto:wimunicipalboundaryreview@wi.gov)

Municipal Boundary Review

PO Box 1645, Madison WI 53701

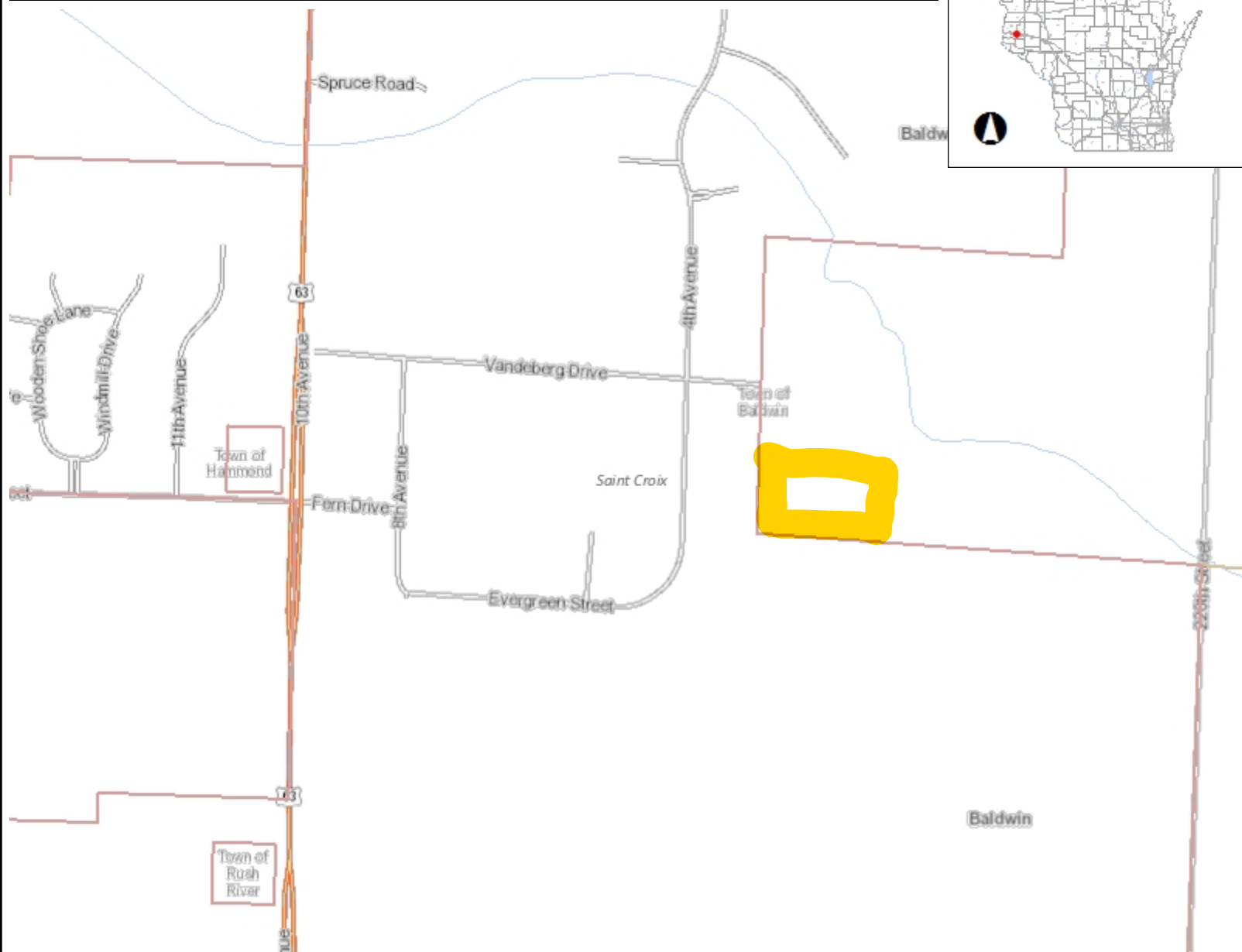
Fax: (608) 264-6104

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(March 2018)



# Surface Water Data Viewer Map



## Legend

- County Boundary
- Cities, Towns & Villages
  - City
  - Village
  - Civil Town
- Municipality
- State Boundaries
- County Boundaries
- Major Roads
  - Interstate Highway
  - State Highway
  - US Highway
- County and Local Roads
  - County HWY
  - Local Road
- Railroads
- Tribal Lands
- Rivers and Streams
- Intermittent Streams
- Lakes and Open water

0.3 0 0.13 0.3 Miles

NAD\_1983\_HARN\_Wisconsin\_TM

1: 7,920

DISCLAIMER: The information shown on these maps has been obtained from various sources, and are of varying age, reliability and resolution. These maps are not intended to be used for navigation, nor are these maps an authoritative source of information about legal land ownership or public access. No warranty, expressed or implied, is made regarding accuracy, applicability for a particular use, completeness, or legality of the information depicted on this map. For more information, see the DNR Legal Notices web page: <http://dnr.wi.gov/legal/>

## Notes



# Township N<sup>o</sup> 29 N; Range N<sup>o</sup> 16 West, 4<sup>th</sup> Mer.



Township N<sup>o</sup> 29 N; Range N<sup>o</sup> 16 West, 4<sup>th</sup> Mer.

Meanders of Lake in section 6											
Posts	Courses	Ch.	Lk.	Posts	Courses	Ch.	Lk.	Posts	Courses	Ch.	Lk.
Commencing at meander on south side of Lake											
1	S. 76° E.	1.60									
2	S. 27° E.	3.00									
3	S. 104° W.	2.00									
4	S. 32° E.	1.39									
5	N. 68° E.	4.50									
6	N. 14° E.	6.05									
7	S. 83° W.	2.50									
8	N. 45° W.	8.50									
9	N. 15° E.	1.00									
10	N. 65° E.	3.20									
11	N. 25° E.	2.90									
12	N. 64° E.	4.80									
13	N. 74° E.	2.50									
14	N. 35° E.	2.50									
15	N. 54° E.	2.30									
16	North	3.00									
17	N. 21° W.	3.50									
18	N. 8° E.	2.30									
19	N. 51° E.	2.50									
20	N. 74° E.	1.60									
21	West	2.50									
22	N. 44° W.	12.20									
23	N. 2° E.	2.50									
24	S. 77° W.	2.00									
25	N. 46° W.	8.00									
Total			N. 12 Ch. Lk.								
			1 02 54								

Total number of Acres 22099.67						
Surveys Designated.	By Whom Surveyed.	Date of Contract.	Amount of Surveys.	When Surveyed.	When Charged in the Sur. Genl's acc't.	
Township lines.	James E. Freeman	July 15 <sup>th</sup> 1848	17 43 12	Nov. & Dec. 1848		
"	James M. Marsh	May 22 <sup>nd</sup> 1847	6 00 00	September 1847		
Subdivisions.	John Ryan	January 10 <sup>th</sup> 1853	59 73 61	July 1853		

The above Map of Township N<sup>o</sup> 29 North, of Range N<sup>o</sup> 16 West, of the 4<sup>th</sup> Principal Meridian, Wisconsin, is truly conformable to the field notes of the survey thereof on file in this Office, which have been examined and approved.

Surveyor General's Office,  
Dubuque, November 5<sup>th</sup> 1853.

Warner Lewis Sur. Genl.





TONY EVERS

GOVERNOR

JOEL BRENNAN

SECRETARY

**Municipal Boundary Review**

PO Box 1645, Madison WI 53701

Voice (608) 264-6102 Fax (608) 264-6104

Email: [wimunicipalboundaryreview@wi.gov](mailto:wimunicipalboundaryreview@wi.gov)

Web: <http://doa.wi.gov/municipalboundaryreview>

November 05, 2020

PETITION FILE NO. 14343

TRACY CARLSON, CLERK  
VILLAGE OF BALDWIN  
PO BOX 97  
BALDWIN, WI 54002-0097

JAMES HARER, CLERK  
TOWN OF BALDWIN  
1061 245TH ST  
WOODVILLE, WI 54028

Subject: BREUNIG ANNEXATION

The proposed annexation submitted to our office on October 16, 2020, has been reviewed and found to be in the public interest. In determining whether an annexation is in the public interest, s. 66.0217 (6), Wis. Stats. requires the Department to examine "[t]he shape of the proposed annexation and the homogeneity of the territory with the annexing village or city...." so as, to ensure the resulting boundaries are rational and compact. The statute also requires the Department to consider whether the annexing city or village can provide needed municipal services to the territory. The subject petition is for territory that is reasonably shaped and contiguous to the Village of Baldwin, which is able to provide needed municipal services.

Note: section 66.0217(1), Wis. Stats. requires that annexation territory must be described by metes and bounds commencing from a section corner. This petition's legal description provides information about the general area in which the territory is located, but is not a metes and bounds description. Additionally, the statute requires the scale map show the existing municipal boundary of the annexing municipality. These issues with the legal description and scale map should be corrected prior to the Village adopting an annexation ordinance.

The Department reminds clerks of annexing municipalities of the requirements of s. 66.0217 (9)(a), Wis. Stats., which states:

"The clerk of a city or village which has annexed shall file immediately with the secretary of administration a certified copy of the ordinance, certificate and plat, and shall send one copy to each company that provides any utility service in the area that is annexed. The clerk shall record the ordinance with the register of deeds and file a signed copy of the ordinance with the clerk of any affected school district..."

State and federal aids based on population and equalized value may be significantly affected through failure to file with the Department of Administration. Please file a copy of your annexing ordinance, including a statement certifying the population of the annexed territory. **Please include your MBR number 14343 with your ordinance.** Ordinance filing checklist available at <http://mds.wi.gov/>, click on "Help on How to Submit Municipal Records". Email scanned copy of required materials (color scan maps with color) to [mds@wi.gov](mailto:mds@wi.gov) or mail to: Wisconsin Department of Administration, Municipal Boundary Review, PO Box 1645, Madison WI 53701-1645.

The petition file is available for viewing at: <http://mds.wi.gov/View/Petition?ID=2417>

Please call me at (608) 264-6102, should you have any questions concerning this annexation review.

Sincerely,

A handwritten signature in black ink, appearing to read 'Erich Schmidtke', with a stylized, flowing script.

Erich Schmidtke, Municipal Boundary Review

cc: petitioner