Request for Annexation Review

WI Dept. of Administration Municipal Boundary Review PO Box 1645, Madison WI 53701 608-264-6102 Fax: 608-264-6104 wimunicipalboundaryreview@wi.gov http://doa.wi.gov/municipalboundaryreview

Wisconsin D	Department of	Administration
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Petitioner Information	Office use only:		
Name: ST. MATTHEW'S CONGREGATION	RECEIVED		
Address: 712 SECOND STREET			
MARATHON CITY, WI 54448	November 20, 2020		
	Municipal Boundary Review		
Email: JERRY.NATZKE@GMAIL.COM	Wisconsin Dept. of Admin.		
1. Town where property is located: MARATHON	Petitioners phone:		
2. Petitioned City or Village: MARATHON CITY	715-218-2902		
3. County where property is located: MARATHON			
4. Population of the territory to be annexed: 0	Town clerk's phone: 715-443-3082		
5. Area (in acres) of the territory to be annexed: 27.299			
6. Tax parcel number(s) of territory to be annexed			
(if the territory is part or all of an existing parcel): TBD BY MARATHON COUNTY PROPERTY LISTER	City/Village clerk's phone: 715-443-2221		

Contact Information if different than petitioner:

Representative's Name and Address:	Surveyor or Engineering Firm's Name & Address:
Phone:	Phone:
E-mail:	E-mail:

Required Items to be provided with submission (to be completed by petitioner):

- 1. \square Legal Description meeting the requirements of <u>s.66.0217 (1) (c)</u> [see attached annexation guide]
- 2. \square Map meeting the requirements of <u>s. 66.0217 (1) (g)</u> [see attached annexation guide]
- 3. extstyle extstyle
- 4. Indicate Statutory annexation method used:
 - 🛛 Unanimous per <u>s. 66.0217 (2)</u>, or, OR
 - Direct by one-half approval per <u>s. 66.0217 (3)</u>
- 5. Check or money order covering review fee [see next page for fee calculation]

Annexation Review Fee Schedule

A Guide for Calculating the Fee Required by ss.16.53 (4) and 66.0217, Wis. Stats.

Required Fees

There is an initial filing fee and a variable review fee

\$350 Initial Filing Fee (required with the first submittal of all petitions)
 \$200 - 2 acres or less
 \$350 - 2.01 acres or more

\$800 Review Fee (required with all annexation submittals except those that consist ONLY of road right-of-way)

\$200 - 2 acres or less \$600 - 2.01 to 10 acres \$800 - 10.01 to 50 acres \$1,000 - 50.01 to 100 acres \$1,400 - 100.01 to 200 acres \$2,000 - 200.01 to 500 acres \$4,000 - Over 500 acres

\$1150 TOTAL FEE DUE (Add the Filing Fee to the Review Fee)

Attach check or money order here, payable to: Department of Administration					
THE DEPARTMENT WILL NOT PROCESS AN ANNEXATION PETITION THAT IS NOT ACCOMPANIED BY THE REQUIRED FEE. THE DEPARTMENT'S 20-DAY STATUTORY REVIEW PERIOD COMMENCES UPON RECEIPT OF THE PETITION <u>AND</u> REVIEW FEE					
Shaded Area for Office Use Only					
Date fee received:					
Payee: Check Number:					
Check Date:					
Amount:					

ANNEXATION SUBMITTAL GUIDE

<u>s. 66.0217 (5)</u> THE PETITION

State the purpose of the petition:	-Direct annexation by unanimous approval; OR -Direct annexation by one-half approval; OR -Annexation by referendum.
Petition must be signed by:	-All owners and electors, if by unanimous approval. -See <u>66.0217 (3) (a)</u> , if by one-half approval. -See <u>66.0217 (3) (b)</u> , if by referendum.

 \boxtimes State the population of the land to be annexed.

[It is beneficial to include Parcel ID or Tax numbers, the parcel area, and identify the annexee (Town) and annexor (Village or City) in the petition.]

<u>s. 66.0217 (1) (c)</u> THE DESCRIPTION

The annexation petition must include a legal description of the land to be annexed. The land must be described by reference to the government lot, private claim, quarter-section, section, town and range in which the land lies. The land must be further described by metes and bounds commencing from a monumented corner of the section or quarter-section, or the monumented end of a private claim or federal reservation, in which the land lies; OR

If the land is wholly and entirely within a lot or lots, or all of a block or blocks of a recorded subdivision plat or certified survey map, it must be described by reference to the lot (s) and/or block (s) therein, along with the name of the plat or the number, volume, page, and County of the certified survey map.

The land may NOT be described only by: -Aliquot part;

-Reference to any other document (plat of survey, deed, etc.); -Exception or Inclusion; -Parcel ID or tax number.

<u>s. 66.0217 (1) (g)</u> THE MAP

The map shall be an *accurate reflection* of the legal description of the parcel being annexed. As such, it must show: -A tie line from the parcel to the monumented corner of the section or quarter-section, or the monumented end of a private claim or federal reservation, in which the parcel lies. The corner and monument must be identified. -Bearings and distances along all parcel boundaries as described.

-All adjoiners as referenced in the description.

The map must include a **graphic scale**.

The map must show and identify the existing municipal boundary, in relation to the parcel being annexed.

[It is beneficial to include a North arrow, and identify adjacent streets and parcels on the map.]

<u>s. 66.0217</u> FILING

The petition must be filed with the Clerk of the annexing City or Village and with the Clerk of the Town in which the land is located.

If the annexation is by one-half approval, or by referendum, the petitioner must post notice of the proposed annexation as required by <u>s. 66.0217(4)</u>.

If the lands being annexed are within a County of 50,000 or greater population, the petition must also be filed with the Department of Administration for review

[Note that no municipality within a County of 50,000 or greater population may enact an annexation ordinance prior to receiving a review determination from the Department of Administration.]





November 11, 2020

Wisconsin Department of Administration Attn: Erich Schmidtke 101 East Wilson Street PO Box 1645 Madison, WI 53701

RE: Annexation Review Fee

Erich,

Enclosed is the check for the annexation review fee for the 27.99 acre annexation requested by St Matthew's Congregation. I will send the review questionnaire and review request form with support documentation via email to you.

Please let me know if there are any questions.

Sincerely,

Andrew R Kur

Administrator

check Received! 11-20-2020 Payer: Village of Marathon City

chec K#44689 11-10-2020 \$1,15000

PETITION FOR ANNEXATION OF LANDS TO THE VILLAGE OF MARATHON CITY DIRECT ANNEXATION BY UNANIMOUS CONSENT

TO: Village of Marathon City **TO:** Town of Marathon

- 1. Pursuant to Section 66.0217 (2) of the Wisconsin State Statues, I/we the undersigned, being the sole owner(s) and elector(s) of the land described in Exhibit "A" attached hereto, petition for Direct Annexation by Unanimous Consent of the land described in said Exhibit "A" from the Town of Marathon, in Marathon County, Wisconsin, to the Village of Marathon City.
- 2. The population of said land is zero (0). The number of electors that reside on the lands to be annexed is zero (0).
- 3. Said land is contiguous to the Village of Marathon City and is presently part of the Town of Marathon, in Marathon County, Wisconsin.
- 4. I/We, the undersigned request that upon annexation, the land as described in Exhibit "A", be zoned as CF Community Facility.
- 5. Area of lands to be annexed contains 27.299 acres.
- 6. Tax Parcel number(s) of lands to be annexed:
 - Tax Parcel Number TBD Based on Recording of Outlot CSM
 - Attach a copy of a complete legal description of the property.
 - Attach a copy of a scale map of the property.
 - Attach a copy of the most recent real estate tax bill.

Dated this 4th day of November, 2020

PROPERTY OWNER SIGNATURE(S):

Vienael D. Matchial, President

St Matthew's Congregation Michael D. Matthiae, President

EXHBIT A

A parcel of land being part of the Northwest 1/4 of the Northwest 1/4 and part of the Southwest 1/4 of the Northwest 1/4, Section 8, Township 28 North, Range 6 East, Town of Marathon, Marathon County, Wisconsin, more particularly described as follows:

Commencing at the Northwest corner of said Section 8; thence South 00°54'01" East, coincident with the West line of the Northwest 1/4 of the Northwest 1/4 of said Section 8, 31.41 feet to the centerline of the abandoned railroad and the point of beginning; thence continuing South 00°54'01" East, coincident with said West line, 318.04 feet to the North right-of-way line of County Road "NN", thence continuing South 00°54'01" East, coincident with said West line of the Northwest 1/4 of the Northwest 1/4, 236.98 feet to the intersection of said West line of the Northwest 1/4 of the Northwest 1/4 and the centerline of the rightof-way of said County Road "NN"; thence South 03°08'27" East, coincident with said centerline of the right-of-way of County Road "NN" 181.03 feet to the beginning of a curve concave to the Northeast; thence 869.76 feet, coincident with said centerline of the right-of-way of County Road "NN" and the arc of said curve, said curve having a radius length of 573.02 feet, a central angle of 86°58'00", and a chord that bears South 46°37'27" East for 788.64 feet; thence South 89°27'29" East, coincident with said centerline of the right-of-way of County Road "NN", 423.64 feet to the beginning of a curve concave to the Southeast; thence 112.78 feet, coincident with said centerline of the right-of-way of County Road "NN" and the arc of said curve, said curve having a radius length of 2348.58 feet, a central angle of 2°45'05", and a chord that bears South 88°51'38" East for 112.77 feet; thence North 00°56'31" West, 1024.01 feet to said centerline of the abandoned railroad and the beginning of a curve concave to the Northeast; thence 331.33 feet, coincident with said centerline of the abandoned railroad and the arc of said curve, said curve having a radius length of 2036.77 feet, a central angle of 9°19'14", and a chord that bears North 80°46'08" West for 330.97 feet; thence North 75°47'53" West, coincident with said centerline of the abandoned railroad, 809.47 feet to said West line of the Northwest 1/4 of the Northwest 1/4 and the point of beginning.

That the above described parcel of land contains 1,189,123 square feet, 27.299 acres, more or less.

That said parcel is subject to easements, restrictions, and right-of-ways of record.



Annexation Review Questionnaire

WI Dept. of Administration Municipal Boundary Review 101 E. Wilson Street, 9th Floor Madison WI 53703 608-264-6102 Fax: 608-264-6104 wimunicipalboundaryreview@wi.gov http://doa.wi.gov/municipalboundaryreview/

Petitioner:	Petition Number:
Saint Matthew's Congregation	
1. Territory to be annexed: From Town of: Marathon	To City/Village of: Marathon City
2. Area (Acres): <u>27.299</u>	
3. Pick one: Property Tax Payments OR	Boundary Agreement
a. Annual town property tax on territory to be annexed: \$21 a. Title of bo	oundary agreement
b. Total that will be paid to Town b. Year ado	
(annual tax multiplied by 5 years): <u>105</u> c. Participat	ing jurisdictions
c. Paid by: Petitioner City Village d. Statutory	authority (pick one)
Other:	<u>307</u>
4. Resident Population: Electors: 0 Total: 0	
5. Approximate present land use of territory:	
Residential: % Recreational: % Commercia	al:% Industrial:%
Undeveloped: <u>100</u> %	
6. If territory is undeveloped, what is the anticipated use ?	
Residential:% Recreational: <u>55</u> % Commercia	al:% Industrial:%
Other:45% Commuty Facilities	
Comments: The property will be developed in community facilities Village and surrounding commuities.	and open space for use by residents of the
7. Has a preliminary or final plat been submitted to the Plan Commi	ission: 🗌 Yes 🔲 No
Plat Name:	
8. What is the nature of land use adjacent to this territory in the city or v	illage? Community Facility
In the town?: Rural Residential / Ag	
9. What are the basic service needs that precipitated the request for ann	nexation?
Sanitary sewer Water supply Storm sewers	
Police/Fire protection EMS Zoning)
Other:	

Wisconsin Department of Administration

10. Is the city/village or town capable of providing needed utility City/Village ⊠Yes □No. Town □Yes								
If yes, approximate time table for providing service: City/Vill <u>Sanitary Sewers</u> immediately or, write in number of years. <u>1</u>	age Town							
Water Supply immediately, \Box or, write in number of years. <u>1</u>								
Will provision of sanitary sewers and/or water supply to the te expenditures (i.e. treatment plant expansion, new lift stations Yes XNo.								
If yes, identify the nature of the anticipated improvements an of water and sanitary services underway at this time. Th \$200,000.								
11. Planning:								
1. Do you have a comprehensive plan for the City/Village/To	wn? 🛛 Yes 🗍 No							
Is this annexation consistent with your comprehensive plan								
Describe: <u>The Village continues to focus on growth</u> . The pro-								
2017 complrehensive plan "New Recreational Facilities".	land uses in the area and provides opportunity to address a specific issued raised in the community facility section of the 2017 complrehensive plan "New Recreational Facilities".							
2. Annual appropriation for planning? \$ 2000								
3. How is the annexation territory now zoned? Farmland Pres	servation							
4. How will the land be zoned and used if annexed? CF - Con	nmunity Facility							
12. Other relevant information and comments bearing upon the	public interest in the annexation:							
The petitioning party is seeking to construct a child care facility on								
child care in our commuity and this facility would help fill that								
of the annexed land to the Village for the construction of a new								
new facility would replace a current undersized park with the								
Prepared by:	Please RETURN PROMPTLY to:							
Name:Andrew R Kurtz	wimunicipalboundaryreview@wi.gov							
Email:akurtz@marathoncity.org	Municipal Boundary Review							
Phone:715-443-2221	PO Box 1645, Madison WI 53701							
Date:9/2/2020	— Fax: (608) 264-6104							

(April 2013)

Annexation Review Questionnaire

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a. Annual town property tax on territory to be annexed: \$21	a. Title of boundary agreement
b. Total that will be paid to Town	b. Year adopted
(annual tax multiplied by 5 years): 105	c. Participating jurisdictions
c. Paid by: Petitioner City Village	d. Statutory authority (pick one)
Other:	<u>s. 66.0307</u> <u>s. 66.0225</u> <u>s. 66.0301</u>
4. Resident Population: Electors: 0 Total: 0	
5. Approximate present land use of territory:	
Residential: % Recreational: %	Commercial:% Industrial:%
Undeveloped: <u>100</u> %	
6. If territory is undeveloped, what is the anticipated use ?	
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Residential:% Recreational: <u>55</u> %	Commercial:% Industrial:%
Other:45% Commuity Facilities	
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Comments: The property will be developed in communi Village and surrounding commuities.	ty facilities and open space for use by residents of the
7. Has a preliminary or final plat been submitted to the	Plan Commission: TYes No
Plat Name:	
8. What is the nature of land use adjacent to this territory in	the city or village? Community Facility
In the town?: Rural Residential / Ag	
<u> </u>	
9. What are the basic service needs that precipitated the red	quest for annexation?
⊠Sanitary sewer ⊠Water supply ⊡St	orm sewers
Police/Fire protection	Zoning
Other:	

Wisconsin Department of Administration

10. Is the city/village or town capable of providing needed utility City/Village ⊠Yes □No. Town □Yes								
If yes, approximate time table for providing service: City/Vill <u>Sanitary Sewers</u> immediately or, write in number of years. <u>1</u>	age Town							
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child care in our commuity and this facility would help fill that								
of the annexed land to the Village for the construction of a new								
new facility would replace a current undersized park with the								
Prepared by:	Please RETURN PROMPTLY to:							
Name:Andrew R Kurtz	wimunicipalboundaryreview@wi.gov							
Email:akurtz@marathoncity.org	Municipal Boundary Review							
Phone:715-443-2221	PO Box 1645, Madison WI 53701							
Date:9/2/2020	— Fax: (608) 264-6104							

(April 2013)



TONY EVERS GOVERNOR JOEL BRENNAN SECRETARY Municipal Boundary Review PO Box 1645, Madison WI 53701 Voice (608) 264-6102 Fax (608) 264-6104 Email: wimunicipalboundaryreview@wi.gov Web: http://doa.wi.gov/municipalboundaryreview

December 10, 2020

ANDREW R KURTZ, CLERK VILLAGE OF MARATHON CITY PO BOX 487 MARATHON, WI 54448-0487 KELLEY BLUME, CLERK TOWN OF MARATHON 225310 COUNTY ROAD B MARATHON, WI 54448-9668

Subject: ST MATTHEWS CONGREGATION ANNEXATION

The proposed annexation submitted to our office on November 20, 2020, has been reviewed and found to be in the public interest. In determining whether an annexation is in the public interest, s. 66.0217 (6), Wis. Stats. requires the Department to examine "[t]he shape of the proposed annexation and the homogeneity of the territory with the annexing village or city...." so as, to ensure the resulting boundaries are rational and compact. The statute also requires the Department to consider whether the annexing city or village can provide needed municipal services to the territory. The subject petition is for territory that is reasonably shaped and contiguous to the **VILLAGE OF MARATHON CITY**, which is able to provide needed municipal services.

Notes: The legal description does not match the scale map of the territory to be annexed. The description and the map have an 8.0' misclosure. These discrepancies should be resolved prior to inclusion in an ordinance that annexes this territory. Also, this annexation creates a town island isolated from the rest of the Town. Creation of town islands by annexation is prohibited by s. 66.0221 Wis. Stats. The petition should be amended to include this island area either by utilizing unanimous consent annexation under s. 66.0217(2), Wis. Stats. or one-half approval annexation under s. 66.0217(3), Wis. Stats.

The Department reminds clerks of annexing municipalities of the requirements of s. 66.0217 (9)(a), Wis. Stats., which require the clerk of the annexing city or village to file with the secretary of administration a certified copy of the ordinance, certificate and plat.

State and federal aids based on population and equalized value may be significantly affected through failure to file with the Department of Administration. Please file a copy of your annexing ordinance, including a statement certifying the population of the annexed territory. **Please include your MBR number 14358 with your ordinance.** Ordinance filing checklist available at <u>http://mds.wi.gov/</u>, click on "Help on How to Submit Municipal Records". Email scanned copy of required materials (color scan maps with color) to <u>mds@wi.gov</u> or mail to: Wisconsin Department of Administration, Municipal Boundary Review, PO Box 1645, Madison WI 53701-1645. The petition file is available for viewing at: <u>http://mds.wi.gov/View/Petition?ID=2432</u> Please call me at (608) 264-6102, should you have any questions concerning this annexation review.

Sincerely,

Glandle

Erich Schmidtke, Municipal Boundary Review

PETITION FILE NO. 14358

cc: petitioner



Township Nº28 .N: Range Nº6 East, 4th Mer.

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Total number of Acres. 22,007.66

	Surveys Designated	By Whom Surveyed	Dale of Contract	Amount of Surveys	When Surveyed	When p ⁴ for and ch ⁴ in the Sur! Gen ^{Us} acc. ^t	The above Map of Township No) 28
	Township lines		the second se		August 1851		Principal Meridian Ottate of Hiscon. of the survey thereof on file in this Of
4-4C	subdivisions	Manson B. Vary how	August 25th 1553	at 8 . It u 18	March 1853		
							Surveyor General's Office.



