

Office of the City Clerk

101 South Blvd, Baraboo, WI 53913
608-355-2700 • 608-356-9666 fax

March 18, 2021

Wisconsin Department of Administration
Attn: Erich Schmidtke
Municipal Boundary Review
PO Box 1645
Madison, WI 53701-1645

ANNEXATION: KENNETH & JOYCE ALT

Enclosed is a "Request for Annexation Review" along with the required documentation filed by Kenneth and Joyce Alt.

Brenda M. Zeman,
City Clerk
City of Baraboo

Request for Annexation Review

Wisconsin Department of Administration

WI Dept. of Administration
Municipal Boundary Review
101 E. Wilson Street, 9th Floor
Madison WI 53703
608-264-6102 Fax: 608-264-6104
wimunicipalboundaryreview@wi.gov
<http://doa.wi.gov/municipalboundaryreview/>

Petitioner Information

Name: **KENNETH H & JOYCE A ALT REVOCABLE
LIVING TRUST**

Address: **E11182 CARPENTER STREET**

BARABOO, WI 53913

Email: **N / A**

Office use only:

RECEIVED

March 25, 2021

Municipal Boundary Review
Wisconsin Dept. of Admin.

1. Town where property is located: **TOWN OF BARABOO**

2. Petitioned City or Village: **CITY OF BARABOO**

3. County where property is located: **SAUK COUNTY**

4. Population of the territory to be annexed: **5**

5. Area (in acres) of the territory to be annexed: **1.910**

6. Tax parcel number(s) of territory to be annexed
(if the territory is part or all of an existing parcel): **002-1044-00000**

Petitioners phone:

608-434-1881

Town clerk's phone:

608-356-5170

City/Village clerk's phone:

608-355-2700

Contact Information if different than petitioner:

Representative's Name and Address:

Surveyor or Engineering Firm's Name & Address:

Phone:

Phone:

E-mail:

E-mail:

Required Items to be provided with submission (to be completed by petitioner):

- ☒ Legal Description meeting the requirements of s.66.0217 (1) (c) [see attached annexation guide]
- ☒ Map meeting the requirements of s. 66.0217 (1) (g) [see attached annexation guide]
- ☐ Signed Petition or Notice of Intent to Circulate is included
- Indicate Statutory annexation method used:
 - ☒ Unanimous per s. 66.0217 (2), or,
OR
 - ☐ Direct by one-half approval per s. 66.0217 (3)
- ☒ Check or money order covering review fee [see next page for fee calculation]

Annexation Review Fee Schedule

A Guide for Calculating the Fee Required by ss.16.53 (4) and 66.0217, Wis. Stats.

Required Fees

There is an initial filing fee and a variable review fee

\$200 Initial Filing Fee (required with the first submittal of all petitions)

\$200 – 2 acres or less

\$350 – 2.01 acres or more

\$200 Review Fee (required with all annexation submittals except those that consist ONLY of road right-of-way)

\$200 – 2 acres or less

\$600 – 2.01 to 10 acres

\$800 – 10.01 to 50 acres

\$1,000 – 50.01 to 100 acres

\$1,400 – 100.01 to 200 acres

\$2,000 – 200.01 to 500 acres

\$4,000 – Over 500 acres

\$400 TOTAL FEE DUE (Add the Filing Fee to the Review Fee)

Attach check or money order here, payable to: **Department of Administration**

THE DEPARTMENT WILL NOT PROCESS
AN ANNEXATION PETITION THAT IS NOT ACCOMPANIED
BY THE REQUIRED FEE.

THE DEPARTMENT'S 20-DAY STATUTORY REVIEW PERIOD
COMMENCES UPON RECEIPT OF THE PETITION AND REVIEW FEE

Shaded Area for Office Use Only

Date fee received: 3-25-2021

Payee: Kenneth AIT

Check Number: 2076

Check Date: 3-16-21

Amount: \$400⁰⁰

ANNEXATION SUBMITTAL GUIDE

s. 66.0217 (5) THE PETITION

- ☒ State the purpose of the petition:
- Direct annexation by unanimous approval; OR
 - Direct annexation by one-half approval; OR
 - Annexation by referendum.
- ☒ Petition must be signed by:
- All owners and electors, if by unanimous approval.
 - See 66.0217 (3) (a), if by one-half approval.
 - See 66.0217 (3) (b), if by referendum.
- ☒ State the population of the land to be annexed.

[It is beneficial to include Parcel ID or Tax numbers, the parcel area, and identify the annexee (Town) and annexor (Village or City) in the petition.]

s. 66.0217 (1) (c) THE DESCRIPTION

☒ The annexation petition must include a legal description of the land to be annexed. The land must be described by reference to the government lot, private claim, quarter-section, section, town and range in which the land lies. The land must be further described by metes and bounds commencing from a monumented corner of the section or quarter-section, or the monumented end of a private claim or federal reservation, in which the land lies; OR

☐ If the land is wholly and entirely within a lot or lots, or all of a block or blocks of a recorded subdivision plat or certified survey map, it must be described by reference to the lot (s) and/or block (s) therein, along with the name of the plat or the number, volume, page, and County of the certified survey map.

☐ The land may NOT be described only by:

- Aliquot part;
- Reference to any other document (plat of survey, deed, etc.);
- Exception or Inclusion;
- Parcel ID or tax number.

s. 66.0217 (1) (g) THE MAP

☒ The map shall be an ***accurate reflection*** of the legal description of the parcel being annexed. As such, it must show:

- A tie line from the parcel to the monumented corner of the section or quarter-section, or the monumented end of a private claim or federal reservation, in which the parcel lies. The corner and monument must be identified.
- Bearings and distances along all parcel boundaries as described.
- All adjoiners as referenced in the description.

☒ The map must include a **graphic scale**.

☒ The map must show and identify the existing municipal boundary, in relation to the parcel being annexed.

[It is beneficial to include a North arrow, and identify adjacent streets and parcels on the map.]

s. 66.0217 FILING

☒ The petition must be filed with the Clerk of the annexing City or Village and with the Clerk of the Town in which the land is located.

☐ If the annexation is by one-half approval, or by referendum, the petitioner must post notice of the proposed annexation as required by s. 66.0217 (4).

☒ If the lands being annexed are within a County of 50,000 or greater population, the petition must also be filed with the Department of Administration for review

[Note that no municipality within a County of 50,000 or greater population may enact an annexation ordinance prior to receiving a review determination from the Department of Administration.]

City of Baraboo
101 South Blvd
Baraboo, WI 53913
(608) 355-2700 phone
(608) 356-9666 fax

**PETITION FOR DIRECT ANNEXATION
BY UNANIMOUS APPROVAL
Pursuant to Section 66.0217(2) WI Statutes**

For Office Use Only
A non-refundable fee of \$350 must accompany this petition.
Fee Paid \$ <u>350.00</u>
Receipt # _____

**To: The Mayor and Common Council
City of Baraboo, Wisconsin**

We, the undersigned, constituting all of the owners and electors of the following described territory proposed for annexation to the City of Baraboo, petition the Mayor and Common Council of the City to annex in accordance with Section 66.0217, Wis. Stats. to the City of Baraboo, Sauk County, Wisconsin the territory described below presently located in the Town of Baraboo, Sauk County, Wisconsin.

See attached Exhibit "A" – Legal Description

The territory to be annexed is contiguous to the City of Baraboo.

The current population of the territory to be annexed is 5.

All territory proposed to be annexed is located in Sauk County, Wisconsin.

A copy of scale map showing the area proposed for annexation is attached hereto and incorporation by reference. The zoning classification requested upon annexation is R1-A, Single Family Residential.

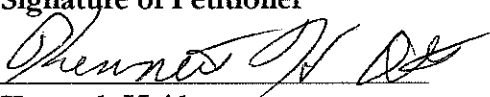


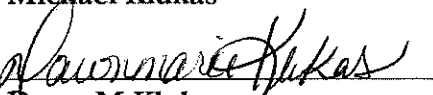

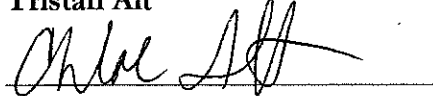
Signature of Petitioner	Address	Date of Signing	Status
 Kenneth H Alt	E11182 Carpenter St Baraboo, WI 53913	<u>3-12-21</u>	<u>Owner</u>
 Joyce A Alt	800 Waldo Street Baraboo, WI 53913	<u>03-12-21</u>	<u>Owner</u>
 Michael Klukas	E11182 Carpenter St Baraboo, WI 53913	<u>3-12-21</u>	<u>Elector</u>
 Dawn M Klukas	E11182 Carpenter St Baraboo, WI 53913	<u>3-12-21</u>	<u>Elector</u>
 Tristan Alt	E11182 Carpenter St Baraboo, WI 53913	<u>3-12-21</u>	<u>Elector</u>
 Chloe Alt	E11182 Carpenter St Baraboo, WI 53913	<u>3-12-21</u>	<u>Elector</u>

EXHIBIT "A"

**LEGAL DESCRIPTION FOR PROPERTY TO BE ANNEXED TO THE CITY OF BARABOO
FROM THE TOWN OF BARABOO, SAUK COUNTY, WISCONSIN.**

Tax Parcel No. 002-1044-00000

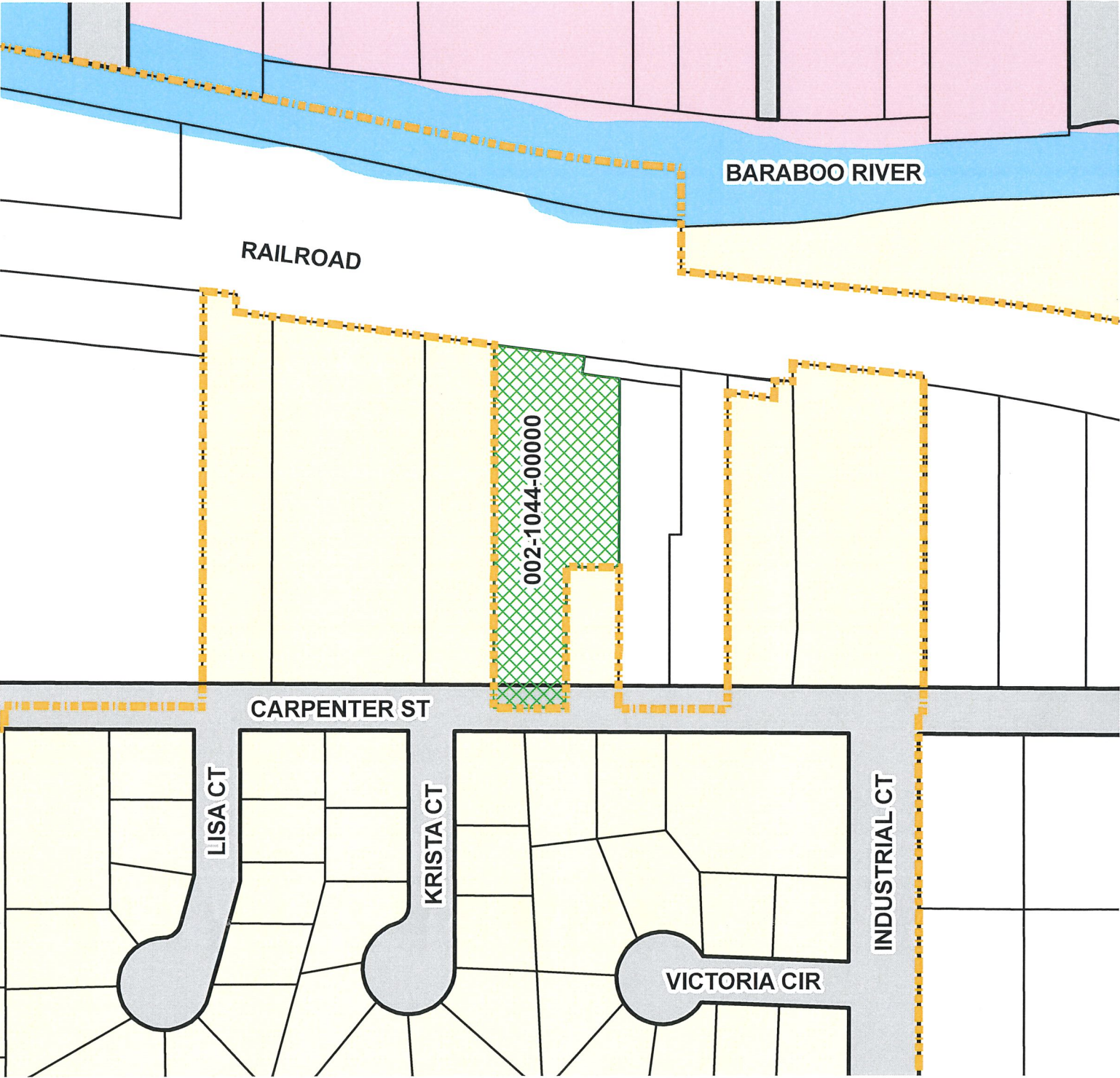
Owner: Kenneth H & Joyce A Alt Revocable Living Trust

Parcel Address: E11182 Carpenter Street
Baraboo, WI 53913

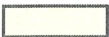



A parcel of land located in the Southwest Quarter of the Southeast Quarter (SW1/4 SE1/4) of Section Thirty-four (34), Township Twelve (12) North of Range Six (6), Town of Baraboo, bounded by a line described as follows: **R6E**

Commencing at the Southeast corner of Section 34; then North 89°11'39" West 1484.03 feet along the South line of Section 34 to the point of beginning; then continuing North 89°11'39" West, 103.95 feet along the South section line to the East line of Volume 249 of Deeds, page 331; then North 0°35'14" East, 553.22 feet along the East line of Volume 249 of Deeds, page 331 to the southerly Right-of-Way of the Chicago & Northwestern Railroad; then South 83°38' East, 130.49 feet along the railroad Right-of-Way to the West line of Volume 378 of Deeds, page 459; then South 0°35'14" West, 25.00 feet along the West line of Volume 378 of Deeds, page 459, which is parallel to the East line of the SW1/4 SE1/4, then South 83°38' East, 50.00 feet parallel to the southerly Right-of-Way of the railroad; thence South 0°35'14" West, 308.74 feet to the NE corner of C.S.M. #1085 of Register of Deeds; thence North 89°11'39" West, 75.50 feet along the North line of C.S.M. #1085; then South 0°35'14" West, 202.00 feet along the West line of C.S.M. #1085 to the South line of Section 34 to the point of beginning.

KENNETH H & JOYCE A ALT ANNEXATION MAP



Legend

-  CITY OF BARABOO
-  CITY OF BARABOO CITY LIMITS
-  AREA TO BE ANNEXED FROM TOWNSHIP OF BARABOO
-  VILLAGE OF WEST BARABOO



200 100 0 200 Feet



AFFIDAVIT OF FILING

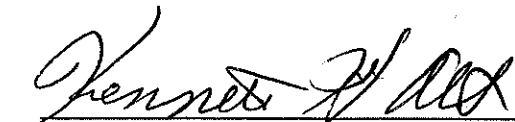
STATE OF WISCONSIN)
) SS
COUNTY OF SAUK)

Kenneth H Alt, being first duly sworn on oath, deposes and says that on the
(Insert Name of Petitioner)

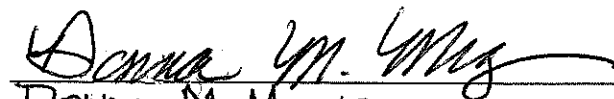
18th day of March 2021, he filed with the Town Clerk of the Town of Baraboo, Sauk County, Wisconsin,
a Duplicate Petition for Direct Annexation (Unanimous Approval) of the following described territory:

(Insert Description of Territory to be Annexed in this space)

See Attached Exhibit "A"


Kenneth H Alt, Petitioner

Subscribed and sworn to before me this 18th day of
March 2021.


Donna M. Munz
Notary Public, Sauk County, Wisconsin
My Commission Expires on 02-14, 2022

AFFIDAVIT OF OWNERSHIP AND RESIDENCY

STATE OF WISCONSIN)
) SS
COUNTY OF SAUK)

Kenneth H Alt, being first duly sworn on oath, deposes and says:
(Insert Name of Petitioner)

1. That he/she, Kenneth H Alt, is one of the petitioners who signed the Petition
(Insert Name of Petitioner)

for the Direct Annexation of the following described territory to the City of Baraboo:

See attached Exhibit "A"

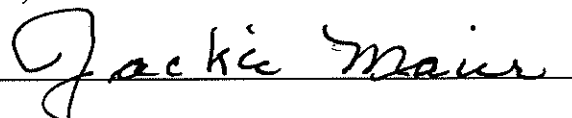
2. The undersigned makes this Affidavit in support of a Petition for Direct Annexation of the above described territory to the City of Baraboo, Sauk County, Wisconsin, on unanimous consent pursuant to Section 66.0217(2) of the Wisconsin Statutes.
3. The Petition for Direct Annexation was signed by all of the electors residing in the above described territory and by all of the owners of the above described territory and to the best knowledge and information of the undersigned no other person or entity has any ownership interest whatsoever in and to said territory.

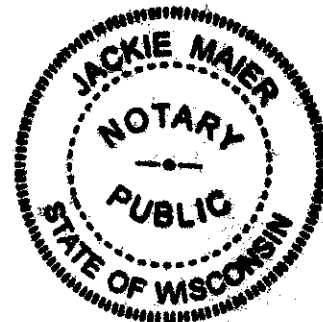
E11182 Carpenter Street, Baraboo, WI 53913
Address


Kenneth H Alt, Petitioner

Phone numbers of all petitioner: (608) 434-1881

Subscribed and sworn to before me this 11 day of
March, 2021.


Notary Public, Sauk County, Wisconsin
My Commission Expires on 10/26/2023, 2023.



AFFIDAVIT OF OWNERSHIP AND RESIDENCY

STATE OF WISCONSIN)
) SS
COUNTY OF SAUK)

Joyce A Alt, being first duly sworn on oath, deposes and says:
(Insert Name of Petitioner)

1. That he/she, Joyce A Alt, is one of the petitioners who signed the Petition
(Insert Name of Petitioner)

for the Direct Annexation of the following described territory to the City of Baraboo:

See attached Exhibit "A"

2. The undersigned makes this Affidavit in support of a Petition for Direct Annexation of the above described territory to the City of Baraboo, Sauk County, Wisconsin, on unanimous consent pursuant to Section 66.0217(2) of the Wisconsin Statutes.
3. The Petition for Direct Annexation was signed by all of the electors residing in the above described territory and by all of the owners of the above described territory and to the best knowledge and information of the undersigned no other person or entity has any ownership interest whatsoever in and to said territory.

800 Wald Street, Baraboo, WI 53913
Address

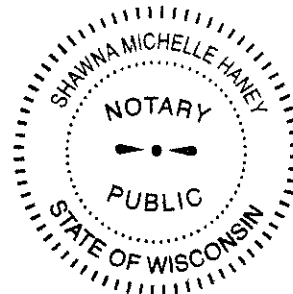
Joyce Alt
Joyce A Alt, Petitioner

Phone numbers of all petitioner: 608-434-1177

Subscribed and sworn to before me this 13 day of
March, 2021.

Shawna Michelle Haney

Notary Public, Sauk County, Wisconsin
My Commission Expires on 2-8-2025, 2021.



AFFIDAVIT OF OWNERSHIP AND RESIDENCY

STATE OF WISCONSIN)
) SS
COUNTY OF SAUK)

Michael Klukas, being first duly sworn on oath, deposes and says:
(Insert Name of Petitioner)

1. That he/she, Michael Klukas, is one of the petitioners who signed the Petition
(Insert Name of Petitioner)

for the Direct Annexation of the following described territory to the City of Baraboo:

See attached Exhibit "A"

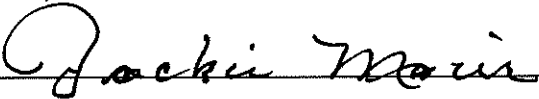
2. The undersigned makes this Affidavit in support of a Petition for Direct Annexation of the above described territory to the City of Baraboo, Sauk County, Wisconsin, on unanimous consent pursuant to Section 66.0217(2) of the Wisconsin Statutes.
3. The Petition for Direct Annexation was signed by all of the electors residing in the above described territory and by all of the owners of the above described territory and to the best knowledge and information of the undersigned no other person or entity has any ownership interest whatsoever in and to said territory.

E11182 Carpenter Street, Baraboo, WI 53913
Address

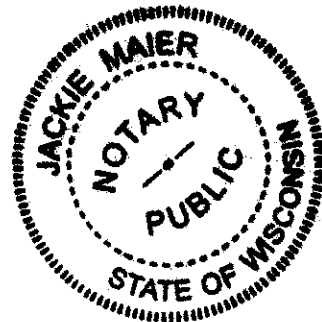

Michael Klukas, Petitioner

Phone numbers of all petitioner: (608) 769-3886

Subscribed and sworn to before me this 12 day of
March, 2021.



Notary Public, Sauk County, Wisconsin
My Commission Expires on 10-26, 2021²³



AFFIDAVIT OF OWNERSHIP AND RESIDENCY

STATE OF WISCONSIN)
) SS
COUNTY OF SAUK)

Dawn M Klukas, being first duly sworn on oath, deposes and says:
(Insert Name of Petitioner)

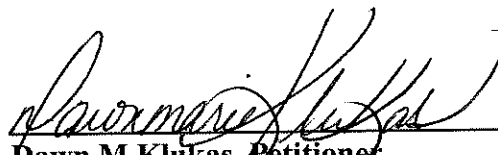
1. That he/she, Dawn M Klukas, is one of the petitioners who signed the Petition
(Insert Name of Petitioner)

for the Direct Annexation of the following described territory to the City of Baraboo:

See attached Exhibit "A"

2. The undersigned makes this Affidavit in support of a Petition for Direct Annexation of the above described territory to the City of Baraboo, Sauk County, Wisconsin, on unanimous consent pursuant to Section 66.0217(2) of the Wisconsin Statutes.
3. The Petition for Direct Annexation was signed by all of the electors residing in the above described territory and by all of the owners of the above described territory and to the best knowledge and information of the undersigned no other person or entity has any ownership interest whatsoever in and to said territory.

E11182 Carpenter Street, Baraboo, WI 53913
Address

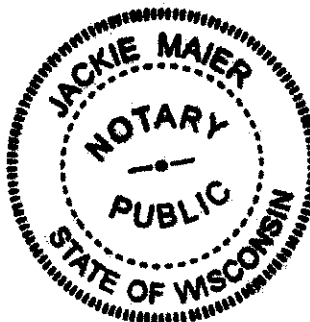

Dawn M Klukas, Petitioner

Phone numbers of all petitioner: (608) 304-4346

Subscribed and sworn to before me this 12 day of
March, 2021.



Notary Public, Sauk County, Wisconsin
My Commission Expires on 10-24, 2021.



AFFIDAVIT OF OWNERSHIP AND RESIDENCY

STATE OF WISCONSIN)
) SS
COUNTY OF SAUK)

Tristan Alt, being first duly sworn on oath, deposes and says:
(Insert Name of Petitioner)

1. That he/she, Tristan Alt, is one of the petitioners who signed the Petition
(Insert Name of Petitioner)

for the Direct Annexation of the following described territory to the City of Baraboo:

See attached Exhibit "A"

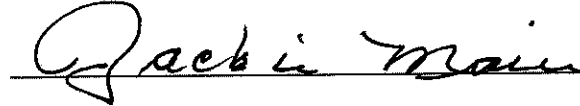
2. The undersigned makes this Affidavit in support of a Petition for Direct Annexation of the above described territory to the City of Baraboo, Sauk County, Wisconsin, on unanimous consent pursuant to Section 66.0217(2) of the Wisconsin Statutes.
3. The Petition for Direct Annexation was signed by all of the electors residing in the above described territory and by all of the owners of the above described territory and to the best knowledge and information of the undersigned no other person or entity has any ownership interest whatsoever in and to said territory.

E11182 Carpenter Street, Baraboo, WI 53913
Address

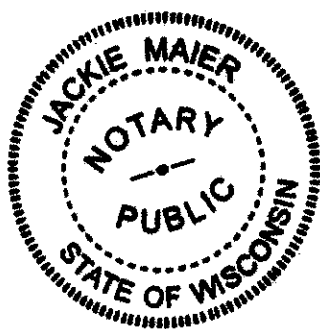

Tristan Alt, Petitioner

Phone numbers of all petitioner: (608) 477-9961

Subscribed and sworn to before me this 12 day of
March, 2021.



Notary Public, Sauk County, Wisconsin
My Commission Expires on 10-24, 2023.



AFFIDAVIT OF OWNERSHIP AND RESIDENCY

STATE OF WISCONSIN)
) SS
COUNTY OF SAUK)

Chloe Alt, being first duly sworn on oath, deposes and says:
(Insert Name of Petitioner)

1. That he/she, Chloe Alt, is one of the petitioners who signed the Petition
(Insert Name of Petitioner)

for the Direct Annexation of the following described territory to the City of Baraboo:

See attached Exhibit "A"

2. The undersigned makes this Affidavit in support of a Petition for Direct Annexation of the above described territory to the City of Baraboo, Sauk County, Wisconsin, on unanimous consent pursuant to Section 66.0217(2) of the Wisconsin Statutes.
3. The Petition for Direct Annexation was signed by all of the electors residing in the above described territory and by all of the owners of the above described territory and to the best knowledge and information of the undersigned no other person or entity has any ownership interest whatsoever in and to said territory.

E11182 Carpenter Street, Baraboo, WI 53913
Address

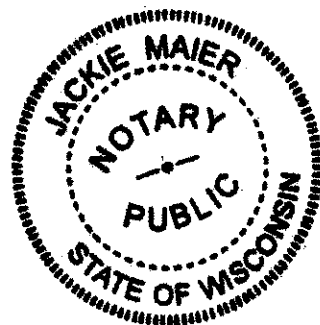
Chloe Alt
Chloe Alt, Petitioner

Phone numbers of all petitioner: (608) 393-1118

Subscribed and sworn to before me this 12 day of
March, 2021.

Jackie Maier

Notary Public, Sauk County, Wisconsin 23
My Commission Expires on 10-26, 2021.



Annexation Review Questionnaire

Wisconsin Department of Administration

WI Dept. of Administration
Municipal Boundary Review
PO Box 1645
Madison WI 53701
608-264-6102 Fax: 608-264-6104
wimunicipalboundaryreview@wi.gov
<http://doa.wi.gov/municipalboundaryreview>

Petitioner: **Alt Revocable Living Trust**

Petition Number: **14381**

1. Territory to be annexed: From **TOWN OF BARABOO** To **CITY OF BARABOO**

2. Area (Acres): 1.910

3. Pick one: ☒ Property Tax Payments

OR

☐ Boundary Agreement

a. Annual town property tax on territory to be annexed:

\$ 464.81

b. Total that will be paid to Town

(annual tax multiplied by 5 years): \$2,324.05

c. Paid by: ☐ Petitioner ☒ City ☐ Village

☐ Other: _____

a. Title of boundary agreement _____

b. Year adopted _____

c. Participating jurisdictions _____

d. Statutory authority (pick one)

☐ s.66.0307 ☐ s.66.0225 ☐ s.66.0301

4. Resident Population: Electors: 5 Total: 5

5. Approximate **present land use** of territory:

Residential: 100 % Recreational: _____ % Commercial: _____ % Industrial: _____ %

Undeveloped: _____ %

6. If territory is undeveloped, what is the **anticipated use**?

Residential: _____ % Recreational: _____ % Commercial: _____ % Industrial: _____ %

Other: _____ %

Comments: _____

7. Has a ☐ preliminary or ☐ final plat been submitted to the Plan Commission: ☐ Yes ☒ No

Plat Name: _____

8. What is the **nature of land use adjacent** to this territory in the city or village?

Single-Family Residential

In the town?: Single-Family Residential

9. What are the **basic service needs** that precipitated the request for annexation?

☒ Sanitary sewer ☒ Water supply ☐ Storm sewers

☐ Police/Fire protection ☐ EMS ☐ Zoning

Other _____

10. Is the city/village or town capable of providing needed utility services?

City/Village ☒ Yes ☐ No Town ☐ Yes ☒ No

If yes, approximate timetable for providing service: City/Village Town

Sanitary Sewers immediately ☒ ☐
or, write in number of years. _____ _____

Water Supply immediately ☒ ☐
or, write in number of years. _____ _____

Will provision of sanitary sewers and/or water supply to the territory proposed for annexation require capital expenditures (i.e. treatment plant expansion, new lift stations, interceptor sewers, wells, water storage facilities)?

☐ Yes ☒ No

If yes, identify the nature of the anticipated improvements and their probable costs: _____

11. Planning & Zoning:

a. Do you have a comprehensive plan for the City/Village/Town? ☒ Yes ☐ No

Is this annexation consistent with your comprehensive plan? ☒ Yes ☐ No

b. How is the annexation territory now zoned? AG - Agriculture

c. How will the land be zoned and used if annexed? R-1A Single-Family Residential

12. Elections: ☐ New ward or ☒ Existing ward? Will the annexation create a new ward or join an existing ward? For more information, please contact the Wisconsin Election Commission at (608) 266-8005, elections@wi.gov or see their annexation checklist here: <http://elections.wi.gov/forms/el-100>

13. Other relevant information and comments bearing upon the public interest in the annexation:

Prepared by: ☐ Town ☒ City ☐ Village

Name: Thomas S. Pinion, P.E. City Engineer

Email: tpinion@cityofbaraboo.com

Phone: 608-355-7325

Date: March 30, 2021

Please **RETURN PROMPTLY** to:

wimunicipalboundaryreview@wi.gov

Municipal Boundary Review

PO Box 1645, Madison WI 53701

Fax: (608) 264-6104

(March 2018)

Schmidtke, Erich J - DOA

From: Jodie Platzke <jodie.platzke@saukcountywi.gov>
Sent: Tuesday, April 6, 2021 1:16 PM
To: Schmidtke, Erich J - DOA
Subject: RE: Proposed Annexation to City of Baraboo

Hi Erich,

After reviewing the petition, I have a few comments that I have listed below:

- The owners of 02-1044-00000 hold interest as *The Kenneth H. Alt and Joyce A. Alt Revocable Living Trust* per document number 995667.
- Total acreage of annexation is 1.9A M/L.
- The attached map appears to correctly reference the property location.
- The legal description provided in the submittal appears to match how they obtained interest as *The Kenneth H. Alt and Joyce A. Alt Revocable Living Trust* in document number 995667.

Thank you,

Jodie Platzke | Real Property Lister
Sauk County
West Square Bldg, Rm 148
505 Broadway St, Baraboo, WI 53913
Phone: 608-355-3575
www.co.sauk.wi.us



From: Jodie Platzke
Sent: Monday, April 5, 2021 8:05 AM
To: Schmidtke, Erich J - DOA <Erich.Schmidtke@wisconsin.gov>
Subject: RE: Proposed Annexation to City of Baraboo

Hi Erich,

Thank you for the information! I will take a look at the proposal and form today and send you my findings.

Thanks,

Jodie Platzke | Real Property Lister
Sauk County
West Square Bldg, Rm 148
505 Broadway St, Baraboo, WI 53913
Phone: 608-355-3575
www.co.sauk.wi.us



From: Schmidtke, Erich J - DOA <Erich.Schmidtke@wisconsin.gov>
Sent: Tuesday, March 30, 2021 10:46 AM
To: Jodie Platzke <jodie.platzke@saukcountywi.gov>
Subject: RE: Proposed Annexation to City of Baraboo

Hello Jodie,
Glad I asked. I talked with Sarah Brown recently and I thought she said she was a clerk or administrator now, but I wasn't 100% sure.

So, helping us with review of annexations is entirely voluntarily. You won't find anything in the statute – 66.0217 - about County assistance with our review. However, some years ago, maybe 20, Dave Addison, Dodge County's lister, suggested that we involve the County Listers because in his experience it's much easier to fix problems with annexations while they're still in the development and proposal stage vs. already passed, filed, and completed. Since that time and over the years, the lister review program has worked well, spotting problems early on which we are then able to include in our review & determination letter to the communities so that the problems can be fixed prior to the annexation's completion. It certainly helps us too because Listers have knowledge and information that we don't have and wouldn't otherwise learn about.

I attached a *Lister Review form* which has been developed over the years. You can use this form to help guide your review, but you don't have to. Some Listers just write their findings in email form, which is fine also.

Some things to look for when reviewing annexations: does the individual petitioning for annexation actually own the land? Surprisingly, people sometimes petition for things they don't own. Ownership specifics are something Listers will know about that we may not. Is the population listed correct? Is the legal description and scale map correct? Does the annexation create a Town island? Creation of Town islands by annexation is prohibited.

Talking with other Listers about their review of annexations may also be beneficial, as I am likely missing some things.

Let me know if you have any questions, and thank you again for your help,
Erich



Erich Schmidtke
Municipal Boundary Review - DOA
101 East Wilson Street
PO Box 1645, Madison, WI 53701
(608) 264-6102
erich.schmidtke@wisconsin.gov
<http://doa.wi.gov/municipalboundaryreview>

From: Jodie Platzke <jodie.platzke@saukcountywi.gov>
Sent: Tuesday, March 30, 2021 10:26 AM
To: Schmidtke, Erich J - DOA <Erich.Schmidtke@wisconsin.gov>
Subject: RE: Proposed Annexation to City of Baraboo

Hi Erich,

I am the new Property Lister for Sauk County. We've had some turnover within our office so I'm not quite up to speed on the annexation process. I will review the submittal and complete the form. Is there anything else that you will need from me during this process? Any information that you can provide will be helpful.

Thank you,

Jodie Platzke | Real Property Lister
Sauk County
West Square Bldg, Rm 148
505 Broadway St, Baraboo, WI 53913
Phone: 608-355-3575
www.co.sauk.wi.us



From: Schmidtke, Erich J - DOA <Erich.Schmidtke@wisconsin.gov>
Sent: Friday, March 26, 2021 4:01 PM
To: Jodie Platzke <jodie.platzke@saukcountywi.gov>
Subject: FW: Proposed Annexation to City of Baraboo

Hello Jodie,
Here's a message I just sent to Sarah Brown.
Are you the new Property Lister for Sauk County?
Thank you,
Erich



Erich Schmidtke
Municipal Boundary Review - DOA
101 East Wilson Street
PO Box 1645, Madison, WI 53701
(608) 264-6102
erich.schmidtke@wisconsin.gov
<http://doa.wi.gov/municipalboundaryreview>

From: Schmidtke, Erich J - DOA
Sent: Friday, March 26, 2021 3:56 PM
To: Sarah Brown <sarah.brown@saukcountywi.gov>
Subject: Proposed Annexation to City of Baraboo

Hello Sarah,
Here's a proposed annexation to Baraboo for your thoughts and comments.
Thank you for your help,
Erich



Erich Schmidtke
Municipal Boundary Review - DOA
101 East Wilson Street
PO Box 1645, Madison, WI 53701
(608) 264-6102
erich.schmidtke@wisconsin.gov
<http://doa.wi.gov/municipalboundaryreview>

Annexation Review Questionnaire

Wisconsin Department of Administration

WI Dept. of Administration
Municipal Boundary Review
PO Box 1645
Madison WI 53701
608-264-6102 Fax: 608-264-6104
wimunicipalboundaryreview@wi.gov
<http://doa.wi.gov/municipalboundaryreview>

Petitioner: **Alt Revocable Living Trust**

Petition Number: **14381**

1. Territory to be annexed: From **TOWN OF BARABOO** To **CITY OF BARABOO**

2. Area (Acres): 1.91

3. Pick one: ☒ Property Tax Payments

OR

☐ Boundary Agreement

a. Annual town property tax on territory to be annexed:

\$ 2,594.16

a. Title of boundary agreement _____

b. Year adopted _____

b. Total that will be paid to Town

(annual tax multiplied by 5 years): \$12,970.80

c. Participating jurisdictions _____

d. Statutory authority (pick one)

c. Paid by: ☐ Petitioner ☒ City ☐ Village

☐ s.66.0307 ☐ s.66.0225 ☐ s.66.0301

☐ Other: _____

4. Resident Population: Electors: 4 Total: 5

5. Approximate **present land use** of territory:

Residential: 100 % Recreational: _____ % Commercial: _____ % Industrial: _____ %

Undeveloped: _____ %

6. If territory is undeveloped, what is the **anticipated use**?

Residential: _____ % Recreational: _____ % Commercial: _____ % Industrial: _____ %

Other: _____ %

Comments: _____

7. Has a ☒ preliminary or ☐ final plat been submitted to the Plan Commission: ☒ Yes ☐ No

Plat Name: _____

8. What is the **nature of land use adjacent** to this territory in the city or village?

Residential

In the town?: Yes

9. What are the **basic service needs** that precipitated the request for annexation?

☒ Sanitary sewer ☒ Water supply ☒ Storm sewers

☐ Police/Fire protection ☐ EMS ☐ Zoning

Other _____

10. Is the city/village or town capable of providing needed utility services?

City/Village ☐ Yes ☐ No Town ☐ Yes ☒ No

If yes, approximate timetable for providing service:

Sanitary Sewers immediately
or, write in number of years.

City/Village Town

☐ ☐
_____ _____

Water Supply immediately
or, write in number of years.

☐ ☐
_____ _____

Will provision of sanitary sewers and/or water supply to the territory proposed for annexation require capital expenditures (i.e. treatment plant expansion, new lift stations, interceptor sewers, wells, water storage facilities)?

☐ Yes ☐ No

If yes, identify the nature of the anticipated improvements and their probable costs: _____

11. Planning & Zoning:

a. Do you have a comprehensive plan for the City/Village/Town? ☒ Yes ☐ No

Is this annexation consistent with your comprehensive plan? ☒ Yes ☐ No

b. How is the annexation territory now zoned? _____ Single-Family Residential

c. How will the land be zoned and used if annexed? _____ Single-Family Residential

12. Elections: ☐ New ward or ☒ Existing ward? Will the annexation create a new ward or join an existing ward? For more information, please contact the Wisconsin Election Commission at (608) 266-8005, elections@wi.gov or see their annexation checklist here: <http://elections.wi.gov/forms/el-100>

13. Other relevant information and comments bearing upon the public interest in the annexation:

Prepared by: ☒ Town ☐ City ☐ Village

Name: Morgan K. Olson

Email: townshipbaraboo@centurytel.net

Phone: 608-356-5170

Date: April 1, 2021

(March 2018)

Please **RETURN PROMPTLY** to:

wimunicipalboundaryreview@wi.gov

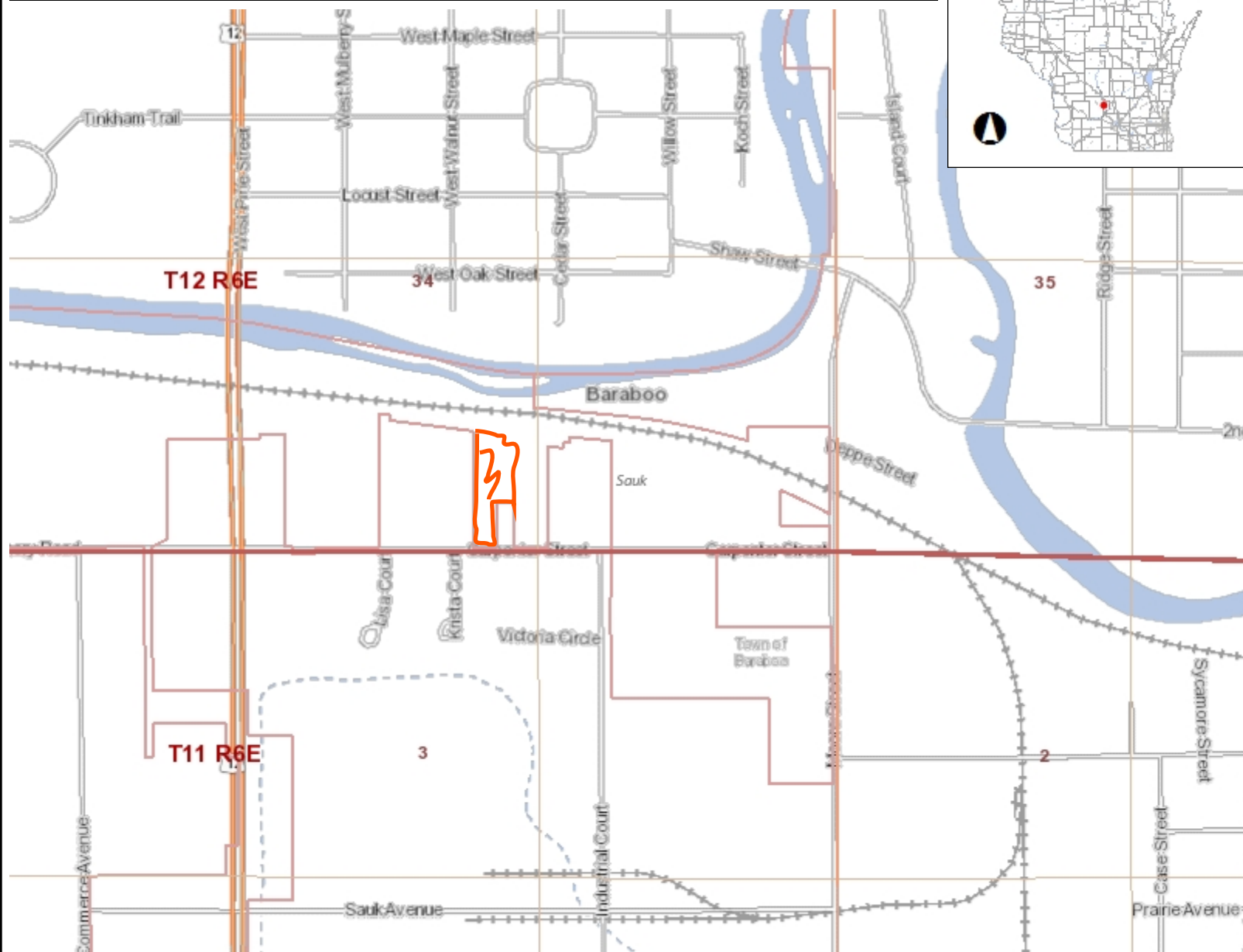
Municipal Boundary Review

PO Box 1645, Madison WI 53701

Fax: (608) 264-6104



Surface Water Data Viewer Map



Legend

- Township
- Section
- Quarter-Quarter
- County Boundary
- Cities, Towns & Villages
 - City
 - Village
 - Civil Town
- Municipality
- State Boundaries
- County Boundaries
- Major Roads
 - Interstate Highway
 - State Highway
 - US Highway
- County and Local Roads
 - County HWY
 - Local Road
- Railroads
- Tribal Lands
- Rivers and Streams
- Intermittent Streams
- Lakes and Open water

0.3 0 0.13 0.3 Miles

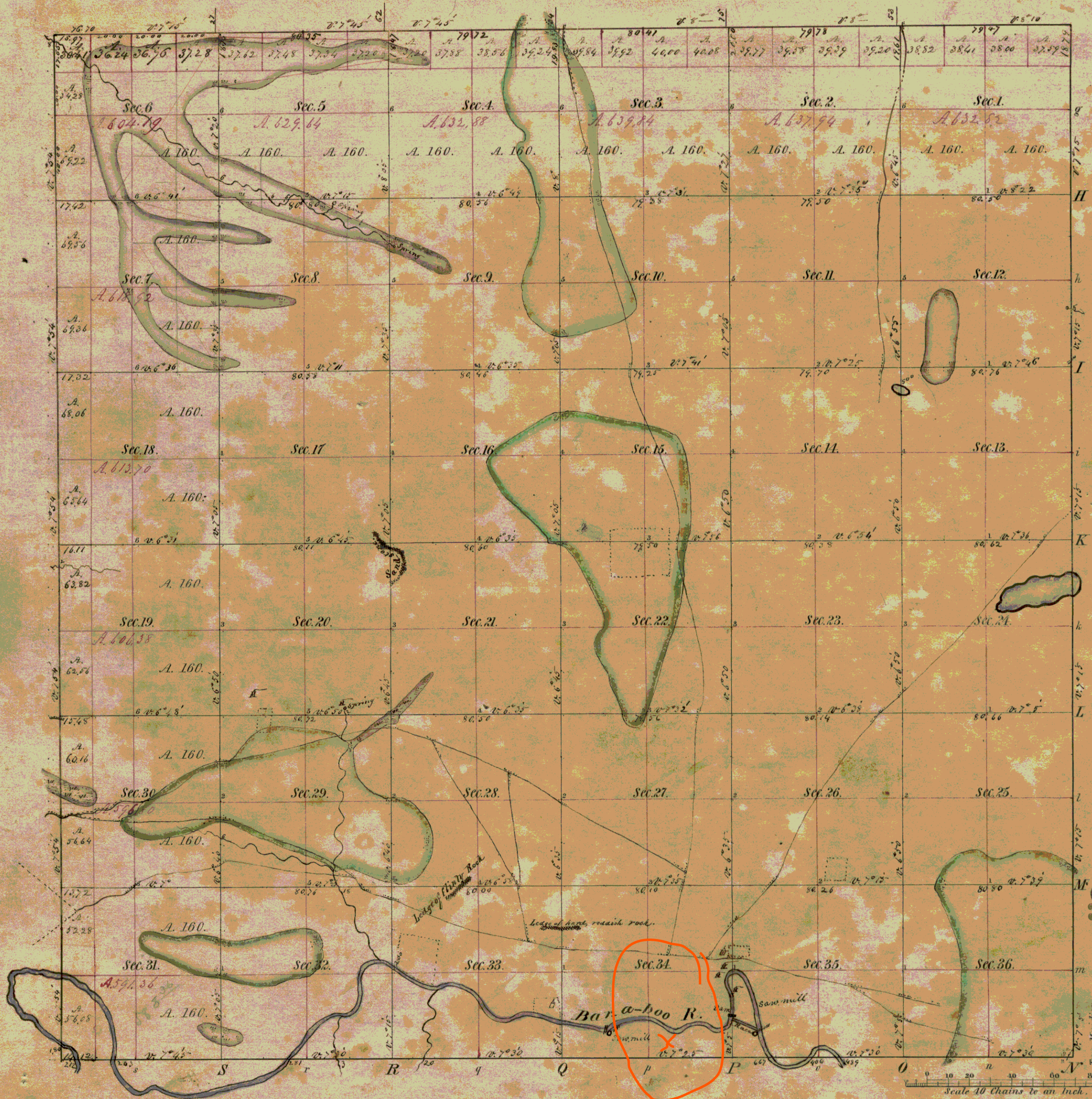
NAD_1983_HARN_Wisconsin_TM

1: 7,920

DISCLAIMER: The information shown on these maps has been obtained from various sources, and are of varying age, reliability and resolution. These maps are not intended to be used for navigation, nor are these maps an authoritative source of information about legal land ownership or public access. No warranty, expressed or implied, is made regarding accuracy, applicability for a particular use, completeness, or legality of the information depicted on this map. For more information, see the DNR Legal Notices web page: <http://dnr.wi.gov/legal/>

Notes

Township N.º 12 N., Range N.º 6 East, 4th Mer.



Total number of Acres: 22,804.47

Surveys Designated	By Whom Surveyed	Date of Contract	Amount of Surveys	When Surveyed	When p ^d for and ch ^d in the Sur ^r Gen ^l acc ^t
Township lines	J. E. Whiteha	Nov. 2 1844	M. 17 Ch ^s 77 Lks. 76	April 1845	
Subdivisions	John. Smith	March 27 th 1845	58 " 62 " 93	Sept 1845	
Township line	W. A. Burd	Oct. 24 th 1839	5 74 12	March 1840	1 st 5 th 1841

E. W. & N.

South

The above Map of Township 12 North of Range 10 East 4th Principal Meridian Wisconsin Territory is strictly conformable to the field notes of the survey thereof on file in this Office, which have been examined and approved.

Surveyor General's Office.

Dubuque, May 20, 1846

Geo. Jones Sur.^r Gen^l

[illegible]



TONY EVERS

GOVERNOR

JOEL BRENNAN

SECRETARY

Municipal Boundary Review

PO Box 1645, Madison WI 53701

Voice (608) 264-6102 Fax (608) 264-6104

Email: wimunicipalboundaryreview@wi.gov

Web: <http://doa.wi.gov/municipalboundaryreview>

April 12, 2021

PETITION FILE NO. 14381

BRENDA ZEMAN, CLERK
CITY OF BARABOO
101 SOUTH BLVD.
BARABOO, WI 53913

MORGAN K OLSON, CLERK
TOWN OF BARABOO
101 CEDAR ST
BARABOO, WI 53913-1182

Subject: ALT REVOCABLE LIVING TRUST ANNEXATION

The proposed annexation submitted to our office on March 25, 2021, has been reviewed and found to be in the public interest. In determining whether an annexation is in the public interest, s. 66.0217 (6), Wis. Stats. requires the Department to examine "[t]he shape of the proposed annexation and the homogeneity of the territory with the annexing village or city...." so as, to ensure the resulting boundaries are rational and compact. The statute also requires the Department to consider whether the annexing city or village can provide needed municipal services to the territory. The subject petition is for territory that is reasonably shaped and contiguous to the **CITY OF BARABOO**, which is able to provide needed municipal services.

Note: The legal description should specify that the territory to be annexed is located in Range 6 East (of the 4th principle meridian).

The Department reminds clerks of annexing municipalities of the requirements of s. 66.0217 (9)(a), Wis. Stats., which states:

"The clerk of a city or village which has annexed shall file immediately with the secretary of administration a certified copy of the ordinance, certificate and plat, and shall send one copy to each company that provides any utility service in the area that is annexed. The clerk shall record the ordinance with the register of deeds and file a signed copy of the ordinance with the clerk of any affected school district..."

State and federal aids based on population and equalized value may be significantly affected through failure to file with the Department of Administration. Please file a copy of your annexing ordinance, including a statement certifying the population of the annexed territory. **Please include your MBR number 14381 with your ordinance.** Ordinance filing checklist available at <http://mds.wi.gov/>, click on "Help on How to Submit Municipal Records". Email scanned copy of required materials (color scan maps with color) to mds@wi.gov or mail to: Wisconsin Department of Administration, Municipal Boundary Review, PO Box 1645, Madison WI 53701-1645.

The petition file is available for viewing at: <http://mds.wi.gov/View/Petition?ID=2455>
Please call me at (608) 264-6102, should you have any questions concerning this annexation review.

Sincerely,

Erich Schmidtke, Municipal Boundary Review

cc: petitioner