

Request for Annexation Review

Wisconsin Department of Administration

WI Dept. of Administration
Municipal Boundary Review
PO Box 1645, Madison WI 53701
608-264-6102 Fax: 608-264-6104
wimunicipalboundaryreview@wi.gov
<http://doa.wi.gov/municipalboundaryreview>

Petitioner Information

Name: **JGJ WELLNITZ HOLDING, LLC**

Address: **1964 S. PORTER AVENUE**

BELOIT, WI 53511

Email:

Office use only:

RECEIVED

April 30, 2021

Municipal Boundary Review
Wisconsin Dept. of Admin.

1. Town where property is located: **TOWN OF BELOIT**

2. Petitioned City or Village: **CITY OF BELOIT**

3. County where property is located: **ROCK**

4. Population of the territory to be annexed: **0**

5. Area (in acres) of the territory to be annexed: **0.29**

6. Tax parcel number(s) of territory to be annexed
(if the territory is part or all of an existing parcel): **6-2-2258.25 /**
6-2-2258.24

Petitioners phone:

Town clerk's phone:

City/Village clerk's phone:

Contact Information if different than petitioner:

Representative's Name and Address:

RUSS TABAKA

GILBANK CONSTRUCTION, INC.

301 SCOT DRIVE

CLINTON, WI 53525

Phone: **608-676-2261**

E-mail:

RUSST@GILBANKCONSTRUCTION.COM

Surveyor or Engineering Firm's Name & Address:

R.H. BATTERMAN & CO., INC.

KRISTIN J. BELONGIA

2857 BARTELLS DRIVE

BELOIT, WI 53511

Phone: **608-365-4464**

E-mail:

KBELONGIA@RHBATTERMAN.COM

Required Items to be provided with submission (to be completed by petitioner):

- ☒ Legal Description meeting the requirements of s.66.0217 (1) (c) [see attached annexation guide]
- ☒ Map meeting the requirements of s. 66.0217 (1) (g) [see attached annexation guide]
- ☒ Signed Petition or Notice of Intent to Circulate is included
- Indicate Statutory annexation method used:
 - ☒ Unanimous per s. 66.0217 (2), or,
OR
 - ☐ Direct by one-half approval per s. 66.0217 (3)
- ☒ Check or money order covering review fee [see next page for fee calculation]

Annexation Review Fee Schedule

A Guide for Calculating the Fee Required by ss.16.53 (4) and 66.0217, Wis. Stats.

Required Fees

There is an initial filing fee and a variable review fee

\$200 Initial Filing Fee (required with the first submittal of all petitions)

\$200 – 2 acres or less

\$350 – 2.01 acres or more

\$200 Review Fee (required with all annexation submittals except those that consist ONLY of road right-of-way)

\$200 – 2 acres or less

\$600 – 2.01 to 10 acres

\$800 – 10.01 to 50 acres

\$1,000 – 50.01 to 100 acres

\$1,400 – 100.01 to 200 acres

\$2,000 – 200.01 to 500 acres

\$4,000 – Over 500 acres

\$400 TOTAL FEE DUE (Add the Filing Fee to the Review Fee)

Attach check or money order here, payable to: **Department of Administration**

**THE DEPARTMENT WILL NOT PROCESS
AN ANNEXATION PETITION THAT IS NOT ACCOMPANIED
BY THE REQUIRED FEE.**

**THE DEPARTMENT'S 20-DAY STATUTORY REVIEW PERIOD
COMMENCES UPON RECEIPT OF THE PETITION AND REVIEW FEE**

Shaded Area for Office Use Only

Date fee received: 4-30-2021

Payee: R.H. Batterman + Co INC

Check Number: 67280

Check Date: 4-20-21

Amount: \$400⁰⁰

April 19, 2021

Attn: Mr. Drew Pennington
City of Beloit
100 State Street
Beloit, WI 53511

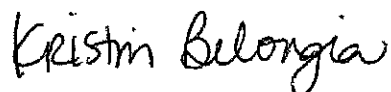
Re: Petition for Annexation to the City of Beloit
RHB Project #33854

Dear Drew:

Please accept the enclosed signed Petition for Annexation to the City of Beloit. The request is for two vacant lots on S. Porter Avenue, being adjacent to the City of Beloit corporate limits and having nearby municipal services. The statutory annexation method being used is Unanimous per Wisconsin Statutes s.66.0217(2). Please add this to your next available agenda. Also included with the Petition is the Legal Description and Plat meeting the requirements of Wisconsin Statutes s.66.0217(1). This map is also required to be submitted simultaneously to the Department of Administration for their review and comment. Also being submitted to the City is a Comprehensive Plan Amendment Application, under separate cover.

If you have any questions on any of the submittal materials or need additional information or copies, please give us a call. Thank you.

R. H. BATTERMAN & CO., INC.
Engineers - Surveyors - Planners



Kristin J. Belongia, PLS

pc: Department of Administration
Russ Tabaka, Gilbank

RECEIVED

May 4, 2021

Municipal Boundary Review
Wisconsin Dept. of Admin.

**PETITION FOR ANNEXATION AND/OR ATTACHMENT
TO THE CITY OF БЕЛОИТ**

Address of Property: S. Porter Avenue (Two Vacant Lots)

Property is located in (circle one):

Town of Turtle

Town of Beloit

If applicable, please circle the Town of Turtle island in which the property is located:

Lindale Place

Turtle Ridge

Sherwood Drive

N/A

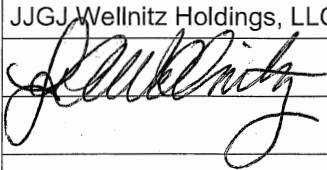
If this property is located within the Town of Turtle, is it located within the **Boundary Adjustment Area** as outlined in the *Cooperative Boundary Agreement between the City of Beloit and Town of Turtle*? (If you are not sure, please leave blank for Planning staff to answer.) **YES NO**

The current population or territory to be annexed and/or attached is 0 persons.

We the undersigned, constituting all of the owners of the real property in Rock County, Wisconsin, lying contiguous to the City of Beloit, or lying in a town island, respectfully petition the City Council of the City of Beloit to annex the territory described and shown on the attached scale map to the City of Beloit, Rock County, Wisconsin. (Plat of Annexation or Attachment must include a legal description of the subject property.)

We the undersigned, elect that this annexation shall take effect to the full extent consistent with outstanding priorities of other annexation, incorporation or consolidation proceedings, if any.

We further respectfully request that this property be zoned M-2.

Owner/Petitioner Signature:	Print Name:	Address:	Date:
JGJ Wellnitz Holdings, LLC	Jo Wellnitz	1964 S. Porter Avenue	4-19-21
			

Personally came before me this 19 day of April, 2021, the above named,

Jo Wellnitz to me known to be the persons who executed the foregoing instrument and acknowledged the same.

**BRIANNA LEIGH TRAINOR
NOTARY PUBLIC
STATE OF WISCONSIN**


Notary Public, Rock County, Wisconsin (SEAL)

My Commission is permanent or expires on: 3/14/2025

OF LOTS 14 AND 15, BLOCK 3, SPYREAS' ADDITION,
SITUATED IN PART OF THE NE 1/4 OF THE SW 1/4, AND
PART OF THE SE 1/4 OF THE SW 1/4, AND PART OF THE
SW 1/4 OF THE SE 1/4, AND PART OF THE NW 1/4 OF THE
SE 1/4 OF SECTION 24, T. 1 N., R. 12 E., OF THE 4TH P.M.,
TOWN OF BELOIT, ROCK COUNTY, WISCONSIN.

Beginning at the Northwest corner of Lot 15, Block 3 of Spyreas' Addition; thence North 89°58'30" East along the North line of aforesaid Lot 15 a distance of 185.75 feet extended to the Easterly right of way of S. Porter Avenue, thence South 0°21' East along aforesaid Easterly right of way a distance of 100 feet to the Easterly extension of the South line of Lot 14, Block 3 of Spyreas' Addition; thence South 89°58'30 West along aforesaid South line a distance of 185.75 feet to the Southwest corner of aforesaid Lot 14; thence North 0°21' West a distance of 100 feet to the point of beginning. Containing 12,574 square feet of land, more or less.

STATE OF WISCONSIN }
COUNTY OF ROCK } ss.

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed the official seal
of the City of Beloit, Rock County, Wisconsin, this _____ day of _____, 2021.

Kristin J. Belongia, P.L.S.
Wisconsin Professional Land Surveyor S-2943

State of Wisconsin } ss
County of Rock }

LOT 17

LOT 16

LOT 15

LOT 14

LOT 13

LOT 8

LOT 7

LOT 6

LOT 5

ADDITION

CITY OF BELOIT

ADDITION

ANNEXATION PARCEL
12,574 S.F.

S. PORTER AVENUE

CITY OF BELOIT

Scale: 1" = 30'

0 15 30 60

DISTANCE UNITS BASED ON THE UNITED STATES SURVEY FOOT

BEARINGS BASED ON THE EAST LINE OF OF BLOCK 3 OF SPYREAS' ADDITION RECORDED AS S0°21'E



Batterman
engineers surveyors planners
2857 Bartells Drive Beloit, Wisconsin 53511
608.365.4464 www.rbatterman.com

ANNEXATION PLAT

FOR THE EXCLUSIVE USE OF:
JJGJ Wellnitz Holding, LLC
1964 S. Porter Avenue
Beloit, WI 53511

ORDER NO: 33854

BOOK: SEE FILE
DRAWN BY: AK

File Name: \\33800-33899\33854 - Gilbank - 2030 Porter Ave\SURVEY\PHB DRAWING FILES

Annexation Review Questionnaire

Wisconsin Department of Administration

WI Dept. of Administration
Municipal Boundary Review
PO Box 1645
Madison WI 53701
608-264-6102 Fax: 608-264-6104
wimunicipalboundaryreview@wi.gov
<http://doa.wi.gov/municipalboundaryreview>

Petitioner: JJGJ Wellnitz Holdings

Petition Number: 14393

1. Territory to be annexed: From TOWN OF BELOIT To CITY OF BELOIT

2. Area (Acres): 0.29 (12,574 SF)

3. Pick one: ☒ Property Tax Payments

OR ☐ Boundary Agreement

a. Annual town property tax on territory to be annexed:

\$ 255.46

a. Title of boundary agreement _____

b. Year adopted _____

b. Total that will be paid to Town

(annual tax multiplied by 5 years): \$1,277.³⁰

c. Participating jurisdictions _____

d. Statutory authority (pick one)

c. Paid by: ☐ Petitioner ☒ City ☐ Village

☐ s.66.0307 ☐ s.66.0225 ☐ s.66.0301

☐ Other: If required.

4. Resident Population: Electors: 0 Total: 0

5. Approximate present land use of territory:

Residential: _____% Recreational: _____% Commercial: _____% Industrial: _____%

Undeveloped: 100%

6. If territory is undeveloped, what is the anticipated use?

Residential: _____% Recreational: _____% Commercial: _____% Industrial: 100%

Other: _____%

Comments: To be used as accessory parking lot serving future building at 2030 Porter Ave.

7. Has a ☐ preliminary or ☐ final plat been submitted to the Plan Commission: ☐ Yes ☒ No

Plat Name: _____

8. What is the nature of land use adjacent to this territory in the city or village?

Industrial

In the town?: Residential

9. What are the basic service needs that precipitated the request for annexation?

☐ Sanitary sewer ☐ Water supply ☐ Storm sewers

☐ Police/Fire protection ☐ EMS ☒ Zoning

Other: To meet off-street parking requirements for redevelopment of 2030 Porter Ave.

10. Is the city/village or town capable of providing needed utility services?

City/Village ☐ Yes ☒ No

Town ☒ Yes ☐ No

★ Property is in the Town's sewer service area. However, the proposed use is parking and not a use that will require water or sewer service.

If yes, approximate timetable for providing service:

Sanitary Sewers immediately

or, write in number of years.

City/Village

☐

N/A

Town

☐

Water Supply immediately

or, write in number of years.

☐

N/A

☐

Will provision of sanitary sewers and/or water supply to the territory proposed for annexation require capital expenditures (i.e. treatment plant expansion, new lift stations, interceptor sewers, wells, water storage facilities)?

☐ Yes ☐ No

N/A

If yes, identify the nature of the anticipated improvements and their probable costs: N/A

11. Planning & Zoning:

a. Do you have a comprehensive plan for the City/Village/Town?

☒ Yes ☐ No

Is this annexation consistent with your comprehensive plan?

☐ Yes ☐ No

★ Yes, as proposed. Residential to Industrial.

The applicant is seeking a Comp Plan Amendment from

b. How is the annexation territory now zoned?

Residential

c. How will the land be zoned and used if annexed?

Applicant will seek rezoning to Manufacturing/Industrial.

12. Elections: ☐ New ward or ☐ Existing ward? Will the annexation create a new ward or join an existing ward? For more information, please contact the Wisconsin Election Commission at (608) 266-8005, elections@wi.gov or see their annexation checklist here: <http://elections.wi.gov/forms/el-100>

N/A - No Electors

13. Other relevant information and comments bearing upon the public interest in the annexation:

Applicant has proposed redevelopment of the existing industrial property at 2030 Porter Ave in the city into an industrial service building with offices and work space for local contractors.

Prepared by: ☐ Town ☒ City ☐ Village

Name: Drew Pennington

Email: pennington.d@beloitwi.gov

Phone: (608) 364-6711

Date: 05/13/2021

Please **RETURN PROMPTLY** to:

wimunicipalboundaryreview@wi.gov

Municipal Boundary Review

PO Box 1645, Madison WI 53701

Fax: (608) 264-6104

(March 2018)

Schmidtke, Erich J - DOA

From: MICHELLE SCHULTZ <MICHELLE.SCHULTZ@co.rock.wi.us>
Sent: Wednesday, May 5, 2021 8:14 AM
To: Schmidtke, Erich J - DOA
Subject: RE: Proposed Annexation to Beloit

Follow Up Flag: Follow up
Flag Status: Flagged

Legal looks good, Thank you!

Michelle

Michelle Schultz
Rock County, State of Wisconsin
Real Property Lister / LIO
51 S. Main St.
Janesville, WI 53545
michelle.schultz@co.rock.wi.us
(608) 757-5607

From: Schmidtke, Erich J - DOA [mailto:Erich.Schmidtke@wisconsin.gov]
Sent: Tuesday, May 04, 2021 3:48 PM
To: MICHELLE SCHULTZ <MICHELLE.SCHULTZ@co.rock.wi.us>
Subject: Proposed Annexation to Beloit

CAUTION: This email originated from outside the Rock County (Rock-IT) network. Do not click links or attachments unless you recognize the sender and know the content is safe. If you feel this email is a potential phishing attempt, please forward to @PhishingAlerts@co.rock.wi.us for review.

Hello Michelle,
Here's a proposed annexation to Beloit for your review.
Thank you for your help,
Erich



Erich Schmidtke
Municipal Boundary Review - DOA
101 East Wilson Street
PO Box 1645, Madison, WI 53701
(608) 264-6102
erich.schmidtke@wisconsin.gov
<http://doa.wi.gov/municipalboundaryreview>

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Annexation Review Questionnaire

Wisconsin Department of Administration

WI Dept. of Administration
Municipal Boundary Review
PO Box 1645
Madison WI 53701
608-264-6102 Fax: 608-264-6104
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Petitioner: **JJGJ Wellnitz Holdings**

Petition Number: **14393**

1. Territory to be annexed: From **TOWN OF BELOIT** To **CITY OF BELOIT**

2. Area (Acres): **1273**

3. Pick one: ☒ Property Tax Payments

OR ☐ Boundary Agreement

a. Annual town property tax on territory to be annexed:

\$ **255.46**

a. Title of boundary agreement _____

b. Year adopted _____

b. Total that will be paid to Town

(annual tax multiplied by 5 years): **1,277.30**

c. Participating jurisdictions _____

c. Paid by: ☐ Petitioner ☒ City ☐ Village

d. Statutory authority (pick one)

☐ s.66.0307 ☐ s.66.0225 ☐ s.66.0301

☐ Other: _____

4. Resident Population: Electors: **0** Total: **0**

5. Approximate **present land use** of territory:

Residential: **100** % Recreational: _____ % Commercial: _____ % Industrial: _____ %

Undeveloped: _____ %

6. If territory is undeveloped, what is the **anticipated use**?

Residential: **100** % Recreational: _____ % Commercial: _____ % Industrial: _____ %

Other: _____ %

Comments: _____

7. Has a ☐ preliminary or ☐ final plat been submitted to the Plan Commission: ☐ Yes ☒ No

Plat Name: _____

8. What is the **nature of land use adjacent** to this territory in the city or village?

In the town?: **Residential & Industrial**

9. What are the **basic service needs** that precipitated the request for annexation?

☐ Sanitary sewer ☐ Water supply ☐ Storm sewers

☐ Police/Fire protection ☐ EMS ☐ Zoning

Other **development on adjacent property in the City of Beloit**

10. Is the city/village or town capable of providing needed utility services?

City/Village ☐ Yes ☐ No

Town ☒ Yes ☐ No

If yes, approximate timetable for providing service:

City/Village

Town

Sanitary Sewers immediately

☐

☒

or, write in number of years. _____

avail now

Water Supply immediately

☐

☒

or, write in number of years. _____

avail now

Will provision of sanitary sewers and/or water supply to the territory proposed for annexation require capital expenditures (i.e. treatment plant expansion, new lift stations, interceptor sewers, wells, water storage facilities)?

☐ Yes ☒ No

If yes, identify the nature of the anticipated improvements and their probable costs: _____

11. Planning & Zoning:

a. Do you have a comprehensive plan for the City/Village/Town?

☒ Yes ☐ No

Is this annexation consistent with your comprehensive plan?

☒ Yes ☐ No

b. How is the annexation territory now zoned?

Residential

c. How will the land be zoned and used if annexed? _____

12. Elections: ☐ New ward or ☒ Existing ward? Will the annexation create a new ward or join an existing ward? For more information, please contact the Wisconsin Election Commission at (608) 266-8005, elections@wi.gov or see their annexation checklist here: <http://elections.wi.gov/forms/el-100>

13. Other relevant information and comments bearing upon the public interest in the annexation:

Prepared by: ☒ Town ☐ City ☐ Village

Name: Tim Kienbaum

Email: tkienbaum@town.beloit.wi.us

Phone: 608-728-3911

Date: 5-13-2021

Please **RETURN PROMPTLY** to:

wimunicipalboundaryreview@wi.gov

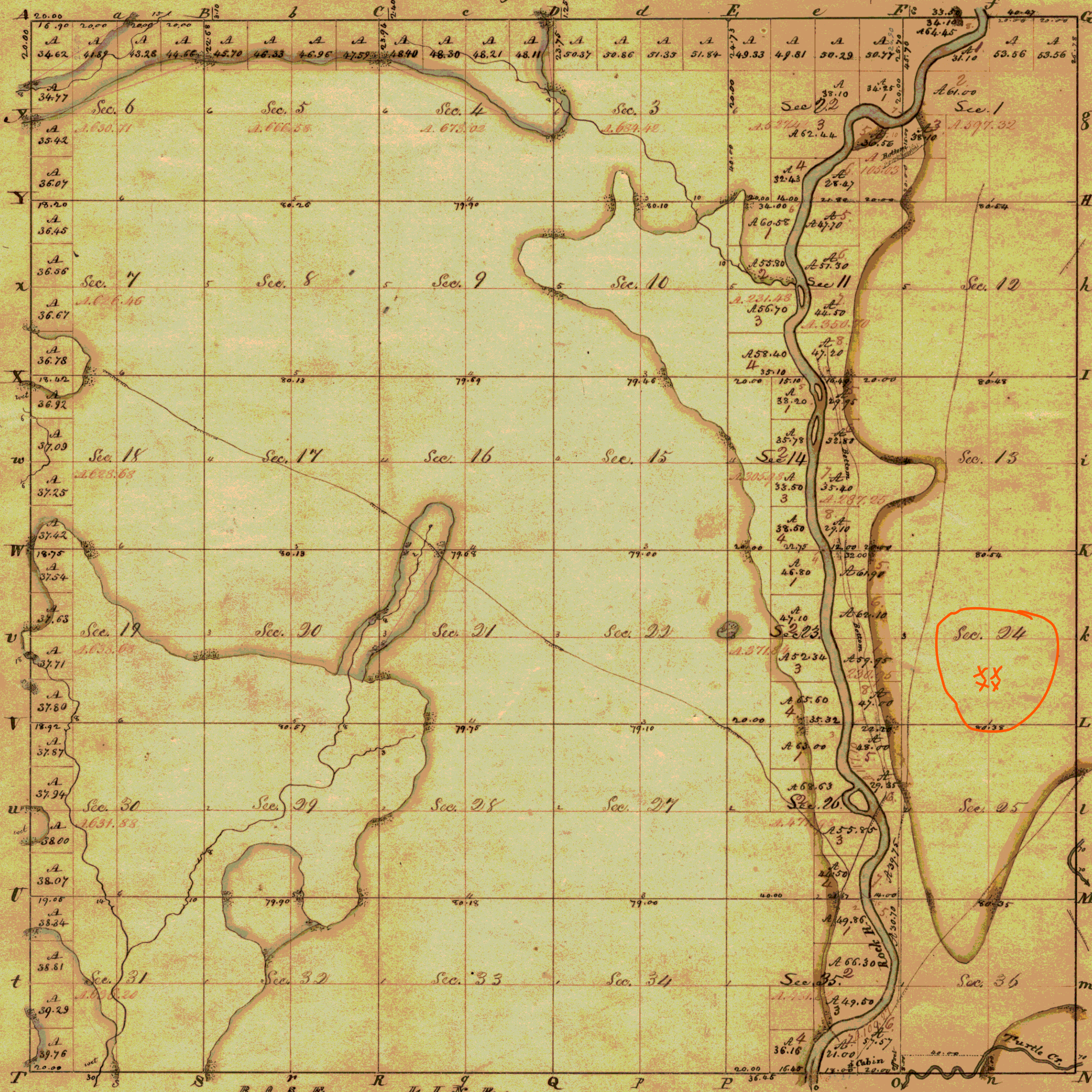
Municipal Boundary Review

PO Box 1645, Madison WI 53701

Fax: (608) 264-6104

(March 2018)

Township N. 1 N. Range N. 12 East 4th Mer. (Wis. Ter.)



Meanders of Rock R.			Rock River		
Dist.	Course	Ch. lks. Post.	Course	Ch. lks. Post.	
1.	N 61° E	12.00	Left 13k. down stream		
	N 41° E	9.00	N 35° W	13.80	
	N 56° E	8.00	N 53° W	13.50	
	N 80° E	13.00	N 79° W	9.00	
	N 46° E	8.50	N 39° W	8.00	
	N 21° E	8.50	N 1° E	15.00	
	N 78° E	12.50	N 39° W	9.00	
	N 23° W	12.50	N 64° W	4.09	
	N 26° W	15.00			
	N 71° E	4.24	N 66° W	8.00	
2.	N 31° W	11.00	N 61° W	14.00	
	N 78° E	5.00	N 71° W	4.00	
	N 49° E	6.50	N 14° W	5.00	
	N 19° E	5.50	N 8° W	6.50	
	N 16° E	7.00	N 45° W	5.00	
	N 30° W	5.50	N 27° W	7.00	
	N 74° W	8.50	N 25° W	7.50	
	N 46° W	5.00	N 34° W	.57	
	N 27° W	7.00			
	N 56° E	6.00	N 8° W	9.50	
	N 47° W	10.00	N 21° W	12.00	
	N 12° W	7.50	N 3° W	9.00	
	N 29° E	11.50	N 24° E	4.00	
	N 12° E	3.67	N 44° E	8.00	
3.	N 51° W	5.00	N 5° E	8.00	
	N 21° W	7.50	N 39° W	10.00	
	N 15° W	10.00	N 21° E	6.00	
	N 21° W	5.00	N 61° E	10.00	
	N 5° W	11.50	N 26° E	5.00	
	N 41° E	3.00	N 24° E	1.21	
	N 51° E	16.50			
	N 7° W	8.00	N 20° E	6.40	
	N 1° W	4.89	N 5° W	47.00	
4.	N 20° W	15.00	N 9° E	15.00	
	N 41° W	15.50	N 20° E	10.00	
	N 5° E	14.50	N 13° E	17.8	
	N 12° E	11.00	N 54° E	18.20	
	N 31° E	10.50	N 4° W	19.00	
	N 71° W	5.00	N 7° W	20.00	
	N 25° W	4.00	N 25° E	20.00	
	N 12° E	3.00	N 14° W	4.45	
	N 36° W	3.74			
5.	N 38° W	5.50	N 13 3/4° W	15.30	
	N 21° W	12.00	N 19° E	3.50	
	N 10° W	10.00	N 36° E	9.00	
	N 53° E	8.50	N 43° E	14.00	
	N 7° W	4.50	N 18° E	15.00	
	N 27° W	7.75	N 15° W	16.00	
	N 27° W	7.00	N 6° W	11.50	
	N 41° W	9.00	South	566	
	N 16° E	23.22			
6.	N 71° E	12.50	N 17 3/4° E	11.74	
	N 55° E	9.00	N 28° E	15.00	
	N 32° E	12.00	N 3° W	15.00	
	N 11° E	8.50	N 17° W	13.00	
	N 41° E	8.00	N 46° W	13.00	
	N 61° E	8.00	N 61° W	20.00	
	N 84° E	5.50	N 23° W	7.00	
	N 57° E	10.50	N 13 3/4° W	4.11	
	N 80° E	5.50			
7.	N 40° E	8.50			
	N 61° W	11.00			
	N 24° E	6.00			
	N 43° E	7.50			
	N 70° E	11.50			
	N 51° E	11.00			
8.	N 36° E	10.16			

Survey's Originated	By whom Surveyed	Date of Contract	Am't of Survey	When Surveyed	When Surveyed the River Bank
Subdivision	Geo. W. Harrison	18. Nov. 1833	m. 6. 16	1 st of 1834	3 rd of 1834
Two Lines on West & North	Mullet & Brink	14. July 1833	11. 33. 50	3 rd of 1833	3 rd of 1834
South Boundary	Lucius Lyon		4. 36. 45	14 th of 1833	
S. line E. of River	Mullet & Brink	17. Aug. 1835	6. 47. 25	4 th of 1835	2 nd of 1836
Subdivision	Do Odon Lyon	7. Jan'y. 1836	20. 01. 65	1 st of 1836	3 rd of 1836

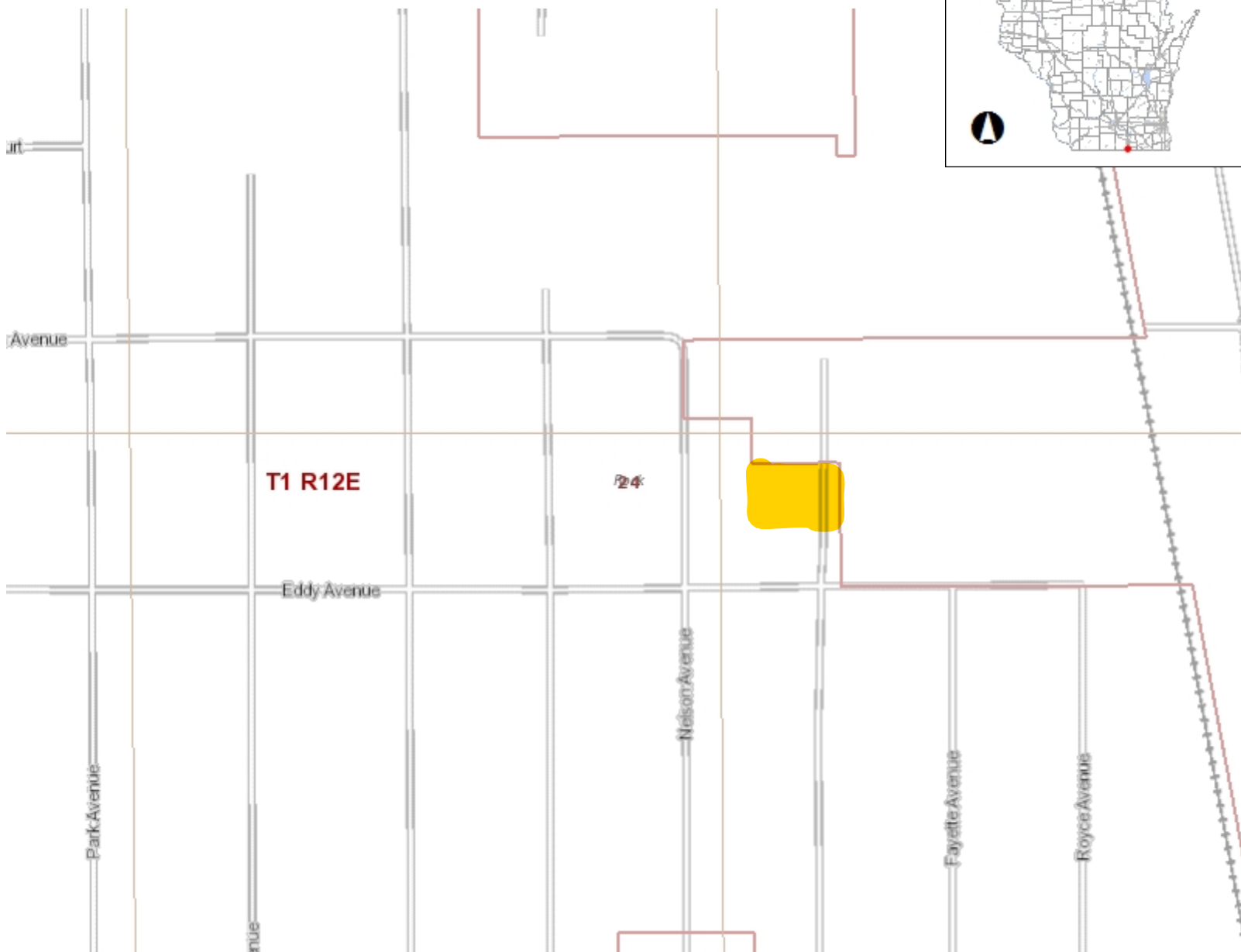
The above Map of Township N. 1, of Range N. 12 East of 4th Principal Meridian (N.W. Ter.) is strictly conformable to the field notes of the survey thereof on file in this Office, which have been examined and approved.

Surveyor General's Office
Cincinnati, March 30. 1835

M. T. Williams
Sur. Gen.



Surface Water Data Viewer Map



Legend

- Township
- Section
- Quarter-Quarter
- County Boundary
- Cities, Towns & Villages
 - City
 - Village
 - Civil Town
- Municipality
- State Boundaries
- County Boundaries
- Major Roads
 - Interstate Highway
 - State Highway
 - US Highway
- County and Local Roads
 - County HWY
 - Local Road
- Railroads
- Tribal Lands
- Rivers and Streams
- Intermittent Streams
- Lakes and Open water

0.1 0 0.06 0.1 Miles

NAD_1983_HARN_Wisconsin_TM

1: 3,960

DISCLAIMER: The information shown on these maps has been obtained from various sources, and are of varying age, reliability and resolution. These maps are not intended to be used for navigation, nor are these maps an authoritative source of information about legal land ownership or public access. No warranty, expressed or implied, is made regarding accuracy, applicability for a particular use, completeness, or legality of the information depicted on this map. For more information, see the DNR Legal Notices web page: <http://dnr.wi.gov/legal/>

Notes



TONY EVERS

GOVERNOR

JOEL BRENNAN

SECRETARY

Municipal Boundary Review

PO Box 1645, Madison WI 53701

Voice (608) 264-6102 Fax (608) 264-6104

Email: wimunicipalboundaryreview@wi.gov

Web: <http://doa.wi.gov/municipalboundaryreview>

May 25, 2021

PETITION FILE NO. 14393

LORI STOTTLER, CLERK
CITY OF BELOIT
100 STATE ST
BELOIT, WI 53511-6234

KARRY DEVAULT, CLERK
TOWN OF BELOIT
2445 S AFTON RD
BELOIT, WI 53511-8666

Subject: JJGJ WELLNITZ HOLDINGS ANNEXATION

The proposed annexation submitted to our office on May 04, 2021, has been reviewed and found to be in the public interest. In determining whether an annexation is in the public interest, s. 66.0217 (6), Wis. Stats. requires the Department to examine "[t]he shape of the proposed annexation and the homogeneity of the territory with the annexing village or city..." so as, to ensure the resulting boundaries are rational and compact. The statute also requires the Department to consider whether the annexing city or village can provide needed municipal services to the territory. The subject petition is for territory that is reasonably shaped and contiguous to the **CITY OF BELOIT**, which is able to provide needed municipal services.

Note: Per s. 66.0217 (1) (c), Wis. Stats. the metes and bounds description should commence from a monumented corner of a quarter-section in which the territory being annexed lies. Also the area of the territory should be shown as 18,575 square feet in the description and on the scale map.

The Department reminds clerks of annexing municipalities of the requirements of s. 66.0217 (9)(a), Wis. Stats., which states:

"The clerk of a city or village which has annexed shall file immediately with the secretary of administration a certified copy of the ordinance, certificate and plat, and shall send one copy to each company that provides any utility service in the area that is annexed. The clerk shall record the ordinance with the register of deeds and file a signed copy of the ordinance with the clerk of any affected school district..."

State and federal aids based on population and equalized value may be significantly affected through failure to file with the Department of Administration. Please file a copy of your annexing ordinance, including a statement certifying the population of the annexed territory. **Please include your MBR number 14393 with your ordinance.** Ordinance filing checklist available at <http://mds.wi.gov/>, click on "Help on How to Submit Municipal Records". Email scanned copy of required materials (color scan maps with color) to mds@wi.gov or mail to: Wisconsin Department of Administration, Municipal Boundary Review, PO Box 1645, Madison WI 53701-1645.

The petition file is available for viewing at: <http://mds.wi.gov/View/Petition?ID=2467>
Please call me at (608) 264-6102, should you have any questions concerning this annexation review.

Sincerely,

Erich Schmidtke, Municipal Boundary Review

cc: petitioner

