

Request for Annexation Review

Wisconsin Department of Administration

WI Dept. of Administration
Municipal Boundary Review
PO Box 1645, Madison WI 53701
608-264-6102 Fax: 608-264-6104
wimunicipalboundaryreview@wi.gov
<http://doa.wi.gov/municipalboundaryreview>

Petitioner Information

Name: **LEE AND CINDY JOHNSON**

Address: **E1190 CHURCH ROAD**

LUXEMBURG, WI 54217

Email:

Office use only:

RECEIVED

June 29, 2021

Municipal Boundary Review
Wisconsin Dept. of Admin.

1. Town where property is located: **LUXEMBURG**

2. Petitioned City or Village: **LUXEMBURG**

3. County where property is located: **KEWAUNEE**

4. Population of the territory to be annexed: **2**

5. Area (in acres) of the territory to be annexed: **.63**

6. Tax parcel number(s) of territory to be annexed
(if the territory is part or all of an existing parcel): **012-00021-0500**

Petitioners phone:

920-619-0257

Town clerk's phone:

920-536-1245

City/Village clerk's phone:

920-845-2722

Contact Information if different than petitioner:

Representative's Name and Address:

Michelle Stipe, clerk/treasurer

206 Maple Street

P.O. Box 307

Luxemburg, WI 54217

Phone: *920-845-2722*

E-mail: *clerktreasurer@luxemburgusa.com*

Surveyor or Engineering Firm's Name & Address:

Phone:

E-mail:

Required Items to be provided with submission (to be completed by petitioner):

- ☒ Legal Description meeting the requirements of s.66.0217 (1) (c) [see attached annexation guide]
- ☒ Map meeting the requirements of s. 66.0217 (1) (g) [see attached annexation guide]
- ☒ Signed Petition or Notice of Intent to Circulate is included
- Indicate Statutory annexation method used:
 - ☒ Unanimous per s. 66.0217 (2), or,
OR
 - ☐ Direct by one-half approval per s. 66.0217 (3)
- ☒ Check or money order covering review fee [see next page for fee calculation]

Annexation Review Fee Schedule

A Guide for Calculating the Fee Required by ss.16.53 (4) and 66.0217, Wis. Stats.

Required Fees

There is an initial filing fee and a variable review fee

\$200 Initial Filing Fee (required with the first submittal of all petitions)

\$200 – 2 acres or less

\$350 – 2.01 acres or more

\$200 Review Fee (required with all annexation submittals except those that consist ONLY of road right-of-way)

\$200 – 2 acres or less

\$600 – 2.01 to 10 acres

\$800 – 10.01 to 50 acres

\$1,000 – 50.01 to 100 acres

\$1,400 – 100.01 to 200 acres

\$2,000 – 200.01 to 500 acres

\$4,000 – Over 500 acres

\$400 TOTAL FEE DUE (Add the Filing Fee to the Review Fee)

Attach check or money order here, payable to: **Department of Administration**

**THE DEPARTMENT WILL NOT PROCESS
AN ANNEXATION PETITION THAT IS NOT ACCOMPANIED
BY THE REQUIRED FEE.**

**THE DEPARTMENT'S 20-DAY STATUTORY REVIEW PERIOD
COMMENCES UPON RECEIPT OF THE PETITION AND REVIEW FEE**

Shaded Area for Office Use Only

Date fee received: 6-29-21

Payee: Lee or Cindy Johnson

Check Number: 3332

Check Date: 6-22-21

Amount: \$400

PETITION FOR DIRECT ANNEXATION
PURSUANT TO SEC. 66.0217 (2), WISCONSIN STATUTES
DIRECT ANNEXATION BY UNANIMOUS APPROVAL

We, the undersigned, constituting all of the electors and owners of the real property in the following territory of the Town of Luxemburg, Kewaunee County, Wisconsin, lying contiguous to the Village of Luxemburg, petition to the Village Board of said Village to annex the territory described below and shown on the attached scale map to the Village of Luxemburg, Kewaunee County, Wisconsin:

Part of the Southwest one-quarter of the Southeast one-quarter, Section 21, Township 24 North, Range 23 East, Town of Luxemburg, Kewaunee County, Wisconsin, more fully described as follows.

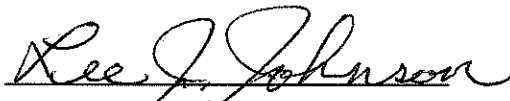
Commencing at South $\frac{1}{4}$ corner of said Section 21, T24N-R23E; thence N88°28'36"E along the section line, 975.77 feet to the Southeast corner of Certified Survey Map Number 126 and the point of beginning; thence N01°31'24"W along the East line of said Map, 199.96 feet; thence N88°28'36"E, 138.91 feet to the Northwest corner of Volume 772, records, Page 837; thence S00°23'30"E, 200.00 feet to the Southwest corner of said Volume and Page; thence S88°28'36"W along the Section line, 134.96 feet to the point of beginning.

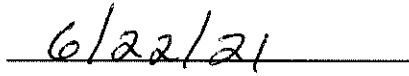
Parcel contains 27,382 square feet/.63 acres of land.
4,465 square feet dedicated to the public for road purposes.

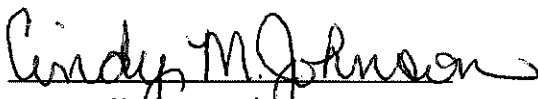
Two people reside in the parcel of land subject to this petition for annexation.

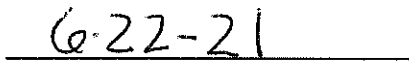
The current population of such territory is 2.

We, the undersigned, elect that this annexation shall take effect to the full extent consistent with outstanding priorities of other annexation, incorporation, or consolidation proceedings, if any.


Lee J. Johnson

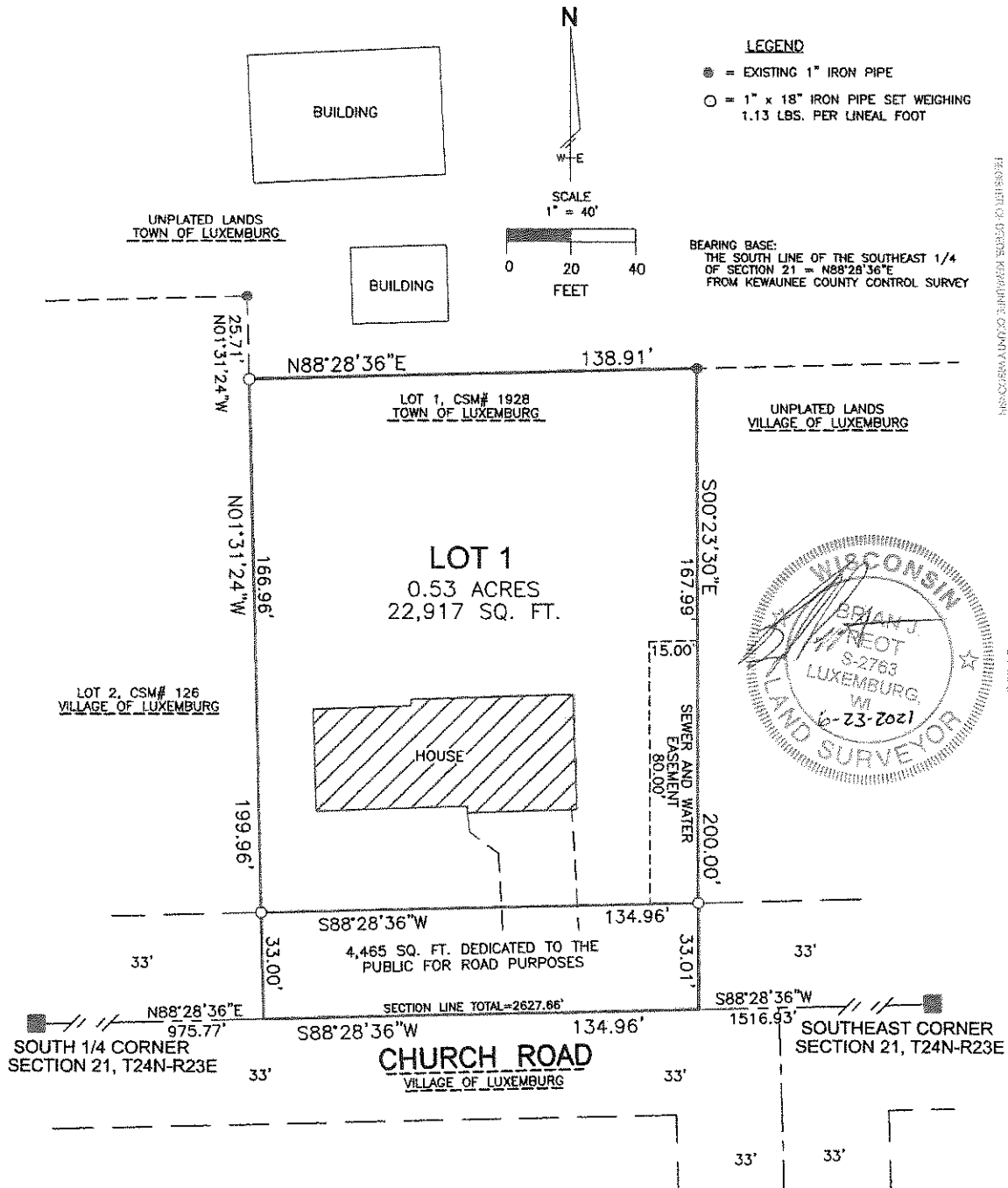

Date


Cindy M. Johnson


Date

CERTIFIED SURVEY MAP # 1930

ALL OF CERTIFIED SURVEY MAP NUMBER 1928 LOCATED IN
PART OF THE SOUTHWEST 1/4 OF THE SOUTHEAST 1/4, SECTION 21,
T24N-R23E, TOWN OF LUXEMBURG, KEWAUNEE COUNTY, WISCONSIN





Kewaunee County GIS

DISCLAIMER: Kewaunee County does not guarantee the accuracy of the material contained here in and is not responsible for any misuse or misrepresentation of this information or its derivatives.

SCALE: 1" = 81'



Kewaunee County

Land Information Office
810 Lincoln St
Kewaunee, WI 54216
920-388-7190

Print Date: 6/24/2021

Annexation Review Questionnaire

Wisconsin Department of Administration

WI Dept. of Administration
Municipal Boundary Review
PO Box 1645
Madison WI 53701
608-264-6102 Fax: 608-264-6104
wimunicipalboundaryreview@wi.gov
<http://doa.wi.gov/municipalboundaryreview>

Petitioner: **Johnson**

Petition Number: **14415**

1. Territory to be annexed: From **TOWN OF LUXEMBURG** To **VILLAGE OF LUXEMBURG**

2. Area (Acres): **.53**

3. Pick one: ☒ Property Tax Payments

OR ☐ Boundary Agreement

a. Annual town property tax on territory to be annexed:

\$ **260.63**

a. Title of boundary agreement _____

b. Total that will be paid to Town

(annual tax multiplied by 5 years): **1303.15**

b. Year adopted _____

c. Participating jurisdictions _____

c. Paid by: ☐ Petitioner ☐ City ☒ Village

d. Statutory authority (pick one)

☐ s.66.0307 ☐ s.66.0225 ☐ s.66.0301

☐ Other: _____

4. Resident Population: Electors: **2** Total: **2**

5. Approximate **present land use** of territory:

Residential: **24** % Recreational: **0** % Commercial: **0** % Industrial: **0** %

Undeveloped: **76** %

6. If territory is undeveloped, what is the **anticipated use**?

Residential: _____ % Recreational: _____ % Commercial: _____ % Industrial: _____ %

Other: **76** %

Comments: **Tree farm**

7. Has a ☐ preliminary or ☐ final plat been submitted to the Plan Commission: ☐ Yes ☒ No

Plat Name: _____

8. What is the **nature of land use adjacent** to this territory in the city or village?

Residential

In the town?: _____

9. What are the **basic service needs** that precipitated the request for annexation?

☒ Sanitary sewer ☐ Water supply ☐ Storm sewers

☐ Police/Fire protection ☐ EMS ☐ Zoning

Other: _____

10. Is the city/village or town capable of providing needed utility services?

City/Village ☒ Yes ☐ No

Town ☐ Yes ☐ No

If yes, approximate timetable for providing service:

City/Village

Town

Sanitary Sewers immediately

☒

☐

or, write in number of years. _____

Water Supply immediately

☒

☐

or, write in number of years. _____

Will provision of sanitary sewers and/or water supply to the territory proposed for annexation require capital expenditures (i.e. treatment plant expansion, new lift stations, interceptor sewers, wells, water storage facilities)?

☐ Yes ☒ No

If yes, identify the nature of the anticipated improvements and their probable costs: _____

11. Planning & Zoning:

a. Do you have a comprehensive plan for the City/Village/Town?

☒

Yes

☐

No

Is this annexation consistent with your comprehensive plan?

☒

Yes

☐

No

b. How is the annexation territory now zoned?

Residential

c. How will the land be zoned and used if annexed? _____

12. Elections: ☐ New ward or ☒ Existing ward? Will the annexation create a new ward or join an existing ward? For more information, please contact the Wisconsin Election Commission at (608) 266-8005, elections@wi.gov or see their annexation checklist here: <http://elections.wi.gov/forms/el-100>

13. Other relevant information and comments bearing upon the public interest in the annexation: _____

Prepared by: ☐ Town ☐ City ☒ Village

Name: M. Lissa Stipe

Email: clerk@treasurer@Luxemburgusa.com

Phone: 920-845-2722

Date: 7-1-21

Please **RETURN PROMPTLY** to:

wimunicipalboundaryreview@wi.gov

Municipal Boundary Review

PO Box 1645, Madison WI 53701

Fax: (608) 264-6104

(March 2018)

Annexation Review Questionnaire

Wisconsin Department of Administration

WI Dept. of Administration
Municipal Boundary Review
PO Box 1645
Madison WI 53701
608-264-6102 Fax: 608-264-6104
wimunicipalboundaryreview@wi.gov
<http://doa.wi.gov/municipalboundaryreview>

Petitioner: **Johnson**

Petition Number: **14415**

1. Territory to be annexed: From **TOWN OF LUXEMBURG**

To **VILLAGE OF LUXEMBURG**

2. Area (Acres): **53**

3. Pick one: **Property Tax Payments**

OR **Boundary Agreement**

a. Annual town property tax on territory to be annexed:

\$ **260.63**

a. Title of boundary agreement _____

b. Year adopted _____

b. Total that will be paid to Town

(annual tax multiplied by 5 years): **1,303.15**

c. Participating jurisdictions _____

d. Statutory authority (pick one)

c. Paid by: Petitioner City **Village**

s.66.0307

s.66.0225

s.66.0301

Other: _____

4. Resident Population:

Electors: **2**

Total: **2**

5. Approximate **present land use** of territory:

Residential: **24** % Recreational: _____ % Commercial: _____ % Industrial: _____ %

Undeveloped: **76** %

6. If territory is undeveloped, what is the **anticipated use**?

Residential: _____ % Recreational: _____ % Commercial: _____ % Industrial: _____ %

Other: **76** %

Comments: **Tree farm**

7. Has a preliminary or final plat been submitted to the Plan Commission: Yes **No**

Plat Name: _____

8. What is the **nature of land use adjacent** to this territory in the city or village?

residential

In the town?: **residential**

9. What are the **basic service needs** that precipitated the request for annexation?

Sanitary sewer

Water supply

Storm sewers

Police/Fire protection

EMS

Zoning

Other: _____

10. Is the city/village or town capable of providing needed utility services?

City/Village

Yes

No

Town

Yes

No

If yes, approximate timetable for providing service:

City/Village

Town

Sanitary Sewers immediately

or, write in number of years.

Water Supply immediately
or, write in number of years. _____

Will provision of sanitary sewers and/or water supply to the territory proposed for annexation require capital expenditures (i.e. treatment plant expansion, new lift stations, interceptor sewers, wells, water storage facilities)?

Yes No

If yes, identify the nature of the anticipated improvements and their probable costs: _____

11. Planning & Zoning:

a. Do you have a comprehensive plan for the City/Village/Town? Town Yes No
Is this annexation consistent with your comprehensive plan? Yes No

b. How is the annexation territory now zoned? residential

c. How will the land be zoned and used if annexed? residential

12. Elections: New ward or Existing ward? Will the annexation create a new ward or join an existing ward? For more information, please contact the Wisconsin Election Commission at (608) 266-8005, elections@wi.gov or see their annexation checklist here: <http://elections.wi.gov/forms/el-100>

13. Other relevant information and comments bearing upon the public interest in the annexation:

Prepared by: Town City Village

Name: Glenda Daul

Email: clerk.townofluxemburg@gmail.com

Phone: 920-536-1245

Date: 7-1-2021

(March 2018)

Please **RETURN PROMPTLY** to:

wimunicipalboundaryreview@wi.gov

Municipal Boundary Review

PO Box 1645, Madison WI 53701

Fax: (608) 264-6104

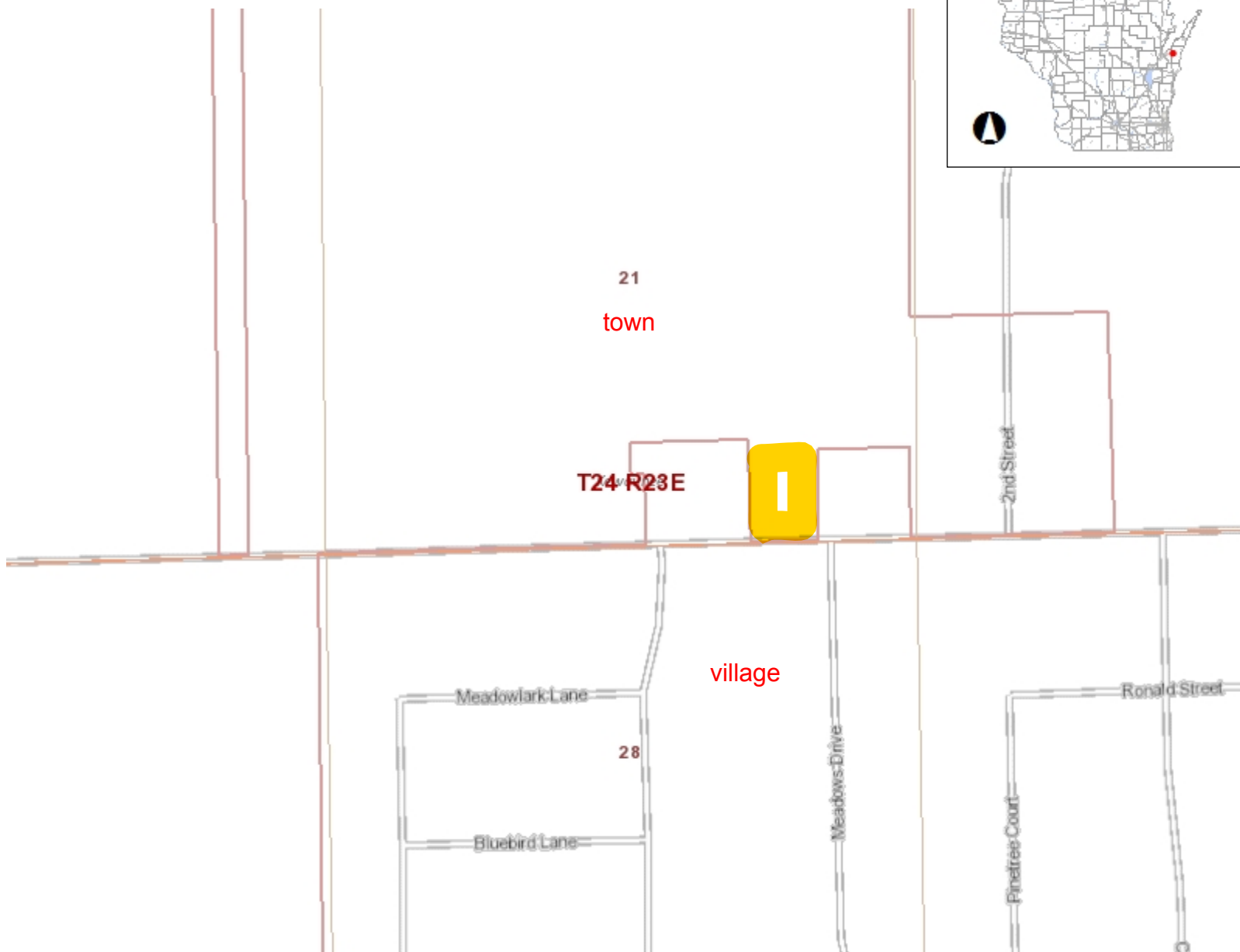


Surface Water Data Viewer Map



Legend

- Township
- Section
- Quarter-Quarter
- County Boundary
- Cities, Towns & Villages
 - City
 - Village
 - Civil Town
- Municipality
- State Boundaries
- County Boundaries
- Major Roads
 - Interstate Highway
 - State Highway
 - US Highway
- County and Local Roads
 - County HWY
 - Local Road
- Railroads
- Tribal Lands
- Rivers and Streams
- Intermittent Streams
- Lakes and Open water



0.1 0 0.06 0.1 Miles

NAD_1983_HARN_Wisconsin_TM

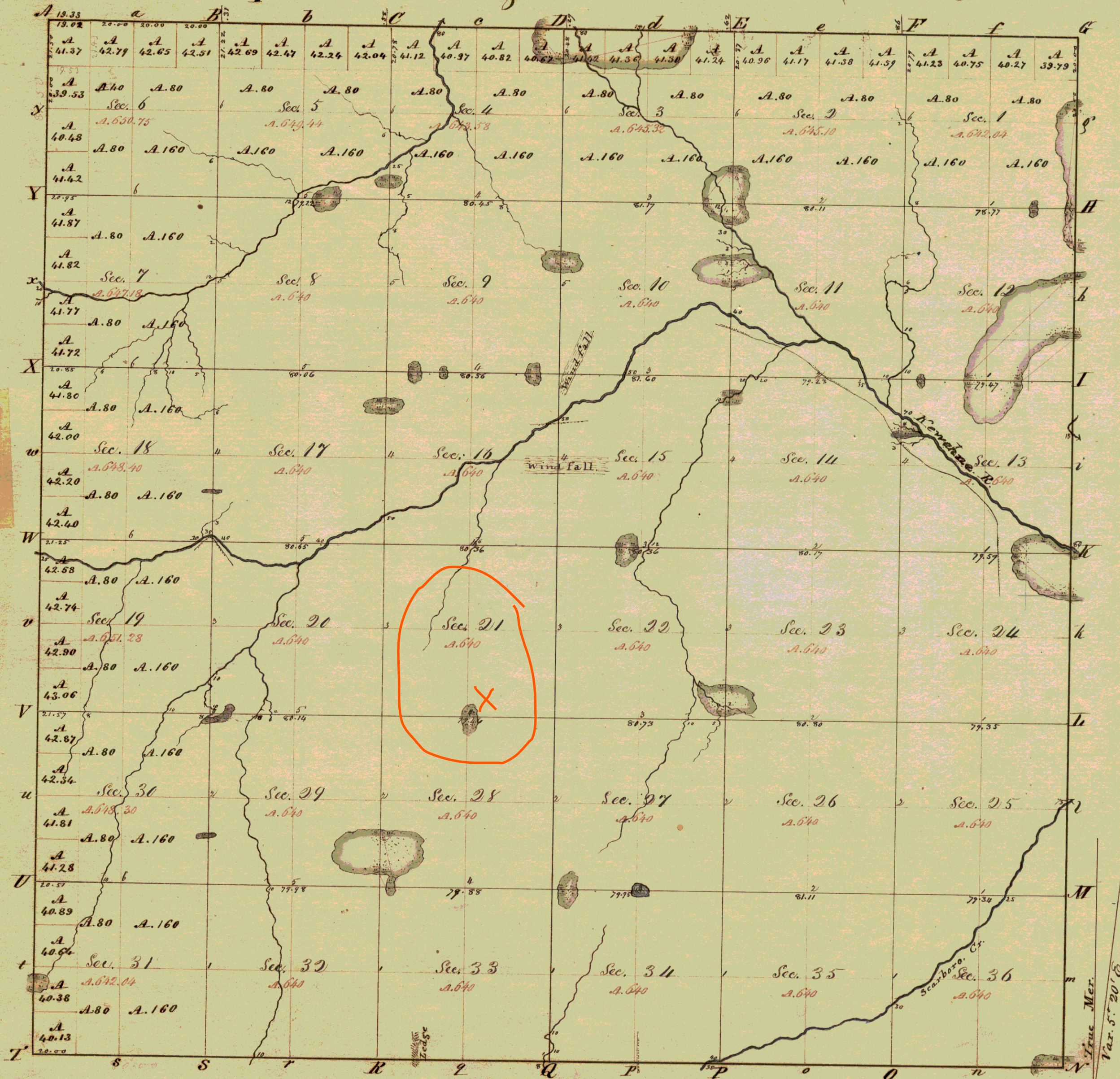
1: 3,960

DISCLAIMER: The information shown on these maps has been obtained from various sources, and are of varying age, reliability and resolution. These maps are not intended to be used for navigation, nor are these maps an authoritative source of information about legal land ownership or public access. No warranty, expressed or implied, is made regarding accuracy, applicability for a particular use, completeness, or legality of the information depicted on this map. For more information, see the DNR Legal Notices web page: <http://dnr.wi.gov/legal/>

Notes

Township N^o XXIV. Range N^o XXIII E. 4th Mer. (Wis. Ter.)

27-15



Total number of Acres 33,113.43

Scale 40 chs to an inch.

Survey Designated	By whom Surveyed	Date of Contract	Acres Surveyed	When Surveyed	When Surveyed in Ch. Sec. Ac.
Subdivision	Coshua Hathaway	23 rd Apr. 1834	60.08.77	3 rd 7 th 1834	1 st 7 th 1835
Town lines	John Mullett & John Brink	1 st July 1833	24.00.83	1 st 7 th 1834	3 rd 7 th 1834

The above Map of Township N. 24 N., Range N. 23 E., 4th Meridian (N.W.P.) is thielly conformable to the field notes of the Survey thereof on file in this Office, which have been examined and approved.

Surveyor General's Office

M. T. Williams

2 Pages

See 3rd

Uncollected, Mar 30 1835



TONY EVERS

GOVERNOR

JOEL BRENNAN

SECRETARY

Municipal Boundary Review

PO Box 1645, Madison WI 53701

Voice (608) 264-6102 Fax (608) 264-6104

Email: wimunicipalboundaryreview@wi.gov

Web: <http://doa.wi.gov/municipalboundaryreview>

July 13, 2021

PETITION FILE NO. 14415

MILISSA STIPE, CLERK
VILLAGE OF LUXEMBURG
PO BOX 307
LUXEMBURG, WI 54217-0307

GLENDA DAUL, CLERK
TOWN OF LUXEMBURG
PO BOX 28
LUXEMBURG, WI 54217-0028

Subject: JOHNSON ANNEXATION

The proposed annexation submitted to our office on June 29, 2021, has been reviewed and found to be in the public interest. In determining whether an annexation is in the public interest, s. 66.0217 (6), Wis. Stats. requires the Department to examine "[t]he shape of the proposed annexation and the homogeneity of the territory with the annexing village or city..." so as, to ensure the resulting boundaries are rational and compact. The statute also requires the Department to consider whether the annexing city or village can provide needed municipal services to the territory. The subject petition is for territory that is reasonably shaped and contiguous to the Village of Luxemburg, which is able to provide needed municipal services.

The Department reminds clerks of annexing municipalities of the requirements of s. 66.0217 (9)(a), Wis. Stats., which states:

"The clerk of a city or village which has annexed shall file immediately with the secretary of administration a certified copy of the ordinance, certificate and plat, and shall send one copy to each company that provides any utility service in the area that is annexed. The clerk shall record the ordinance with the register of deeds and file a signed copy of the ordinance with the clerk of any affected school district..."

State and federal aids based on population and equalized value may be significantly affected through failure to file with the Department of Administration. Please file a copy of your annexing ordinance, including a statement certifying the population of the annexed territory. **Please include your MBR number 14415 with your ordinance.** Ordinance filing checklist available at <http://mds.wi.gov/>, click on "Help on How to Submit Municipal Records". Email scanned copy of required materials (color scan maps with color) to mds@wi.gov or mail to: Wisconsin Department of Administration, Municipal Boundary Review, PO Box 1645, Madison WI 53701-1645.

The petition file is available for viewing at: <http://mds.wi.gov/View/Petition?ID=2489>
Please call me at (608) 264-6102, should you have any questions concerning this annexation review.

Sincerely,

Erich Schmidtke, Municipal Boundary Review

cc: petitioner