Request for Annexation Review

WI Dept. of Administration Municipal Boundary Review PO Box 1645, Madison WI 53701 608-264-6102 Fax: 608-264-6104 wimunicipalboundaryreview@wi.gov http://doa.wi.gov/municipalboundaryreview

Wisconsin	Department	of	Administration
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Petitioner Information	Office use only:
Name: TERRY R. HAUSMANN	RECEIVED
Address: 6485 CONGRESS DRIVE	
WEST BEND, WI 53095	July 1, 2021
	Municipal Boundary Review
Email: Terry R Hausmann@amail.com	Wisconsin Dept. of Admin.
1. Town where property is located: TRENTON	Petitioners phone:
2. Petitioned City or Village: NEWBURG	414-915-7706
3. County where property is located: WASHINGTON	
4. Population of the territory to be annexed: 3	Town clerk's phone: 262-675-6009
5. Area (in acres) of the territory to be annexed: 3.0+2.88=5.88	
6. Tax parcel number(s) of territory to be annexed	
(if the territory is part or all of an existing parcel): 037800E, 037800D	City/Village clerk's phone: 262-675-2160

Contact Information if different than petitioner:

Representative's Name and Address:	Surveyor or Engineering Firm's Name & Address:
Phone:	Phone:
E-mail:	E-mail:

Required Items to be provided with submission (to be completed by petitioner):

- 1. X Legal Description meeting the requirements of s.66.0217 (1) (c) [see attached annexation guide]
- 2. X Map meeting the requirements of <u>s. 66.0217 (1) (g)</u> [see attached annexation guide]
- 3. Signed Petition or Notice of Intent to Circulate is included
- 4. Indicate Statutory annexation method used:
 - 🛛 Unanimous per <u>s. 66.0217 (2)</u>, or, OR
 - Direct by one-half approval per s. 66.0217 (3)
- 5. X Check or money order covering review fee [see next page for fee calculation]

Annexation Review Fee Schedule

A Guide for Calculating the Fee Required by ss.16.53 (4) and 66.0217, Wis. Stats.

Required Fees

There is an initial filing fee and a variable review fee

\$350 Initial Filing Fee (required with the first submittal of all petitions)
\$200 - 2 acres or less
\$350 - 2.01 acres or more

\$600 Review Fee (required with all annexation submittals except those that consist ONLY of road right-of-way)

\$200 - 2 acres or less \$600 - 2.01 to 10 acres \$800 - 10.01 to 50 acres \$1,000 - 50.01 to 100 acres \$1,400 - 100.01 to 200 acres \$2,000 - 200.01 to 500 acres \$4,000 - Over 500 acres

\$950 TOTAL FEE DUE (Add the Filing Fee to the Review Fee)

Attach check or money order here, payable to: Department of Administration
THE DEPARTMENT WILL NOT PROCESS AN ANNEXATION PETITION THAT IS NOT ACCOMPANIED BY THE REQUIRED FEE.
THE DEPARTMENT'S 20-DAY STATUTORY REVIEW PERIOD COMMENCES UPON RECEIPT OF THE PETITION <u>AND</u> REVIEW FEE
Date fee received: 7-1-21 Shaded Area for Office Use Only
Payee: <u>Tenny Havsmann</u> W Dink Havsmann Check Number: <u>8886</u> Check Date: <u>6-28-21</u> Amount: <u>8950</u>

ANNEXATION SUBMITTAL GUIDE

<u>s. 66.0217 (5)</u> THE PETITION

State the purpose of the petition:	-Direct annexation by unanimous approval; OR -Direct annexation by one-half approval; OR -Annexation by referendum.
Petition must be signed by:	-All owners and electors, if by unanimous approval. -See <u>66.0217 (3) (a)</u> , if by one-half approval. -See <u>66.0217 (3) (b)</u> , if by referendum.

State the population of the land to be annexed.

[It is beneficial to include Parcel ID or Tax numbers, the parcel area, and identify the annexee (Town) and annexor (Village or City) in the petition.]

s. 66.0217 (1) (c) THE DESCRIPTION

The annexation petition must include a legal description of the land to be annexed. The land must be described by reference to the government lot, private claim, quarter-section, section, town and range in which the land lies. The land must be further described by metes and bounds commencing from a monumented corner of the section or quarter-section, or the monumented end of a private claim or federal reservation, in which the land lies; OR

If the land is wholly and entirely within a lot or lots, or all of a block or blocks of a recorded subdivision plat or certified survey map, it must be described by reference to the lot (s) and/or block (s) therein, along with the name of the plat or the number, volume, page, and County of the certified survey map.

The land may NOT be described only by: -Aliquot part;

-Reference to any other document (plat of survey, deed, etc.); -Exception or Inclusion; -Parcel ID or tax number.

<u>s. 66.0217 (1) (g)</u> THE MAP

The map shall be an *accurate reflection* of the legal description of the parcel being annexed. As such, it must show: -A tie line from the parcel to the monumented corner of the section or quarter-section, or the monumented end of a private claim or federal reservation, in which the parcel lies. The corner and monument must be identified.

-Bearings and distances along all parcel boundaries as described.

-All adjoiners as referenced in the description.

The map must include a graphic scale.

The map must show and identify the existing municipal boundary, in relation to the parcel being annexed.

[It is beneficial to include a North arrow, and identify adjacent streets and parcels on the map.]

<u>s. 66.0217</u> FILING

The petition must be filed with the Clerk of the annexing City or Village and with the Clerk of the Town in which the land is located.

If the annexation is by one-half approval, or by referendum, the petitioner must post notice of the proposed annexation as required by <u>s. 66.0217 (4)</u>.

If the lands being annexed are within a County of 50,000 or greater population, the petition must also be filed with the Department of Administration for review

[Note that no municipality within a County of 50,000 or greater population may enact an annexation ordinance prior to receiving a review determination from the Department of Administration.]

Petition For Direct Annexation By Unanimous Approval Pursuant to Section 66.0217 (2) Wisconsin Statutes

We, the undersigned petitioners ("**Petitioners**"), Terry R. Hausmann and W. Dirk Hausmann ("**Hausmann**") and Michael C. Horn ("**Horn**") constituting all of the electors and all of the owners of real property in the following territory of the towns of Trenton, Washington County, Wisconsin, lying contiguous to the Village of Newburg petition the Village Board of the Village of Newburg to annex the territory describe below and show on the attached scale map to the Village of Newburg, Washington County, Wisconsin:

Hausmann

Lot Two (2) of Certified Survey Map No. 4055, recorded in the Washington County Registry on April 16, 1993 in Volume 26 of Certified Survey Maps on pages 103-104, as Document No. 629634 and being a part of the Northwest ¹/₄ of the Northeast ¹/₄ of Section 13, Town 11 North, Range 20 East, Town of Trenton, Washington County, Wisconsin.

Horn

Lot One (1) of Certified Survey Map No. 4055, recorded in the Washington County Registry on April 16, 1993 in Volume 26 of Certified Survey Maps on pages 103-104, as Document No. 629634 and being a part of the Northwest ¹/₄ of the Northeast ¹/₄ of Section 13, Town 11 North, Range 20 East, Town of Trenton, Washington County, Wisconsin.

The current population of such territory is 3.

Petitioners hereby respectfully request that the territory be classified in the R1-Single–Family Residential District Zoning classification.

Signature of Petitioner	Date	Owner	Elector	Address or Description of Property
LARS	6/27/2021	Terry R. Hausmann	Yes	6485 Congress Drive, West Bend, WI 53095
W.	6/27/2021	W. Dirk Hausmann	yes	6485 Congress Drive, West Bend, WI 53095
Michael Herm	6/27/2021	Michael C. Horn	No	6505 Congress Drive, West Bend, WI 53095

Form 4

AFFIDAVIT OF CIRCULATOR TO APPEAR AT BOTTOM OF EACH PAGE OF ANNEXATION PETITION

I, (name of circulator), being duly sworn, state: I reside at (circulator's residence including street, number, and municipality), Wisconsin. I personally circulated the attached petition in the town(s) of **2021** <u>Irenton</u> <u>Washington</u> County, Wisconsin, commencing on the <u>14</u> day of <u>June</u>, (Year), and terminating on the <u>17</u> day of <u>June</u>. (Year) and personally obtained each signature on this petition. I know that each person who signed is an elector or owner of property located in the territory proposed for annexation and signed the petition with full knowledge of its content on the date indicated opposite his or her name. I know their respective residences given. I am a qualified elector of Wisconsin or I am a U.S. citizen age 18 or older and, if I resided in Wisconsin, I would not be disqualified from voting under sec. 6.03 of the Wisconsin Statutes. I am aware that falsifying this affidavit is punishable under sec. 12.13(3)(a) of the Wisconsin Statutes.

(TERRY R. Hausmann	-6485 Congress Dr. West Bend, WI 53095
Signature of Circulator:	West Bend, WI 53093
Subscribed and sworn to before me this $\frac{\partial \mathcal{S}^{\prime \prime}}{\partial \mathcal{S}^{\prime \prime}}$ day of $\frac{\int une^{\int \partial \mathcal{S}^{\prime}}}{\int une^{\int \partial \mathcal{S}^{\prime}}}$ (Year)	
(Signature of Notary) <u>Bries Brant</u> Notary Public, <u>Mash, ngton</u> County, Wisconsin.	NOT THE
My commission expires $11/16/2024$.	
THE OF W	SCOTT

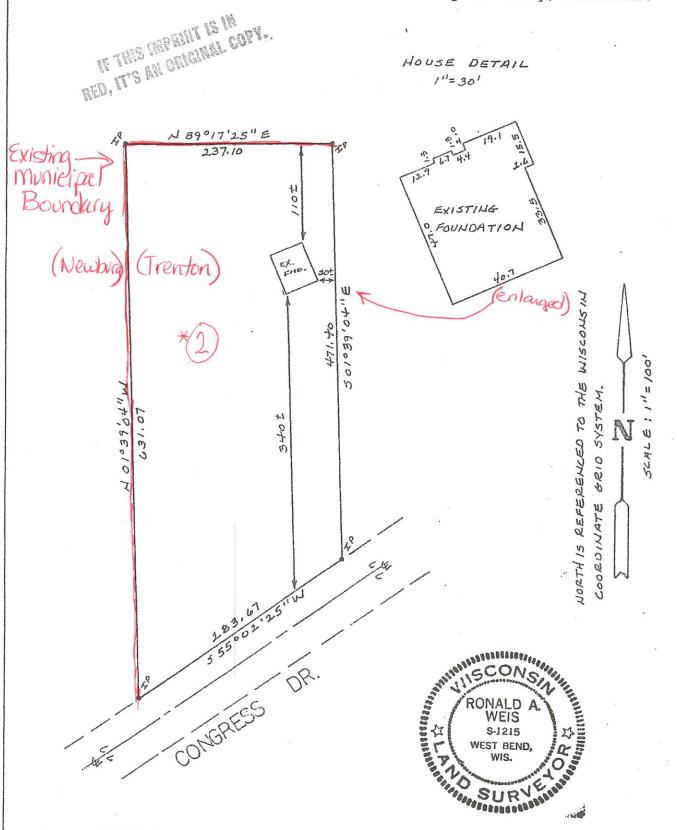
	SURVEY MAP ABCHINGTON COUNTY, MASHINGTON COUNTY, MA
Page 103	FIED SURVEY MAP F THE NE 1/4 OF SECTION 13, TOWN DF THENTON, WASHINGTON COUNTY, WASHINGTON COUNTY, WASHINGTON COUNTY, WASHINGTON COUNTY, WASHINGTON COUNTY, Washer Segistered Land Surveyor, by the direction of Rudy Vatter, 1 ided and mapped the land shown and that part of the NWA of the NEA March, Range 20 East, Town of Tren which is bounded and the north quarter corner of sa so a point in the centerline, 132 of a point in the centerline, 132 of a point in the centerline, 132 with along said centerline, 132 140.70 feet; thence continuing all 140.70 feet; thence continuing all 140.70 feet; thence continuing all set line, 670.56 feet to the point f 6.677 acres (290, 871 square feet certify that I have fully complie set line, 670.56 feet to the point f 6.677 acres (290, 871 square feet certify that I have fully complie section 236.34 of wisconsin Stat renton Land Division Ordinance in mapping said land and that this m sentation of all exterior boundar. I and the divisions of said lands. March March March March March March March S-1215 000
Volume 26	HTT 1/4 01 1/4 01 0 0 0 0 0 0 0 0 0 0 0 0 0
No. 4055	
Map N	ATTON SKE
1	LE 2668.88 NORTH LINE-NE 1/4-SEC /3- NORTH LINE-NE 1/4-SEC /3- LINE / 1 - 2 - 2 - 2 - 2 - 2 - 2 - 2 - 2 - 2 -
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	С

PLAT OF SURVEY

T H- 3788

FOR: PETER CUNNINGHAM

Parcel 2 of Certified Survey Map No. 4055, as recorded in Volume 26 on Pages 103 and 104 of Certified Survey Maps of Washington County, being part of the NW¼ of the NE¼ of Section 13, Town 11 North, Range 20 East, Town of Trenton, Washington County, Wisconsin.



REAL PROPERTY LISTERS ANNEXATION REVIEW

1. Territory to be annexed:	From Town of:	To City/Village of:
T11-0378-00D AND T11-0378-00E	TRENTON	NEWBURG

2. Checklist: (Y) Yes; (N) No; (NA) Not applicable; (NC) Not checked

Location and Position

- Y(1) Location description by government lot, recorded private claim, 1/4 1/4 section, section, township, range and county
- $\underline{Y}(2)$ Contiguous with existing village/city boundaries
- \underline{N} (3) Creates an island area in Township (completely surrounded by city)
- $\underline{N}(4)$ Creates an island area in City (completely surrounded by town)

Petition and Map Information

- $\underline{Y}(1)$ Identify owner(s) of annexed land
- $\underline{Y}(2)$ Identify parcel ID numbers included in annexation.
- N/A (3) Identify parcel ID numbers being split by annexation
- $\underline{Y}(4)$ North arrow
- Y (5) Graphic Scale
- Y (6) Streets and Highways shown and identified
- Y(7) Legend
- Y (8) Total area/acreage of annexation
- 3. Other relevant information and comments:

Prepared by:	BRIAN BRAITHWAITE
Title:	REAL PROPERTY LISTER
Phone:	262.335.4370
Date:	07/06/202

Please **RETURN PROMPTLY** to: Municipal Boundary Review PO Box 1645 Madison WI 53701(608) 264-6102 **FAX** (608) 264-6104

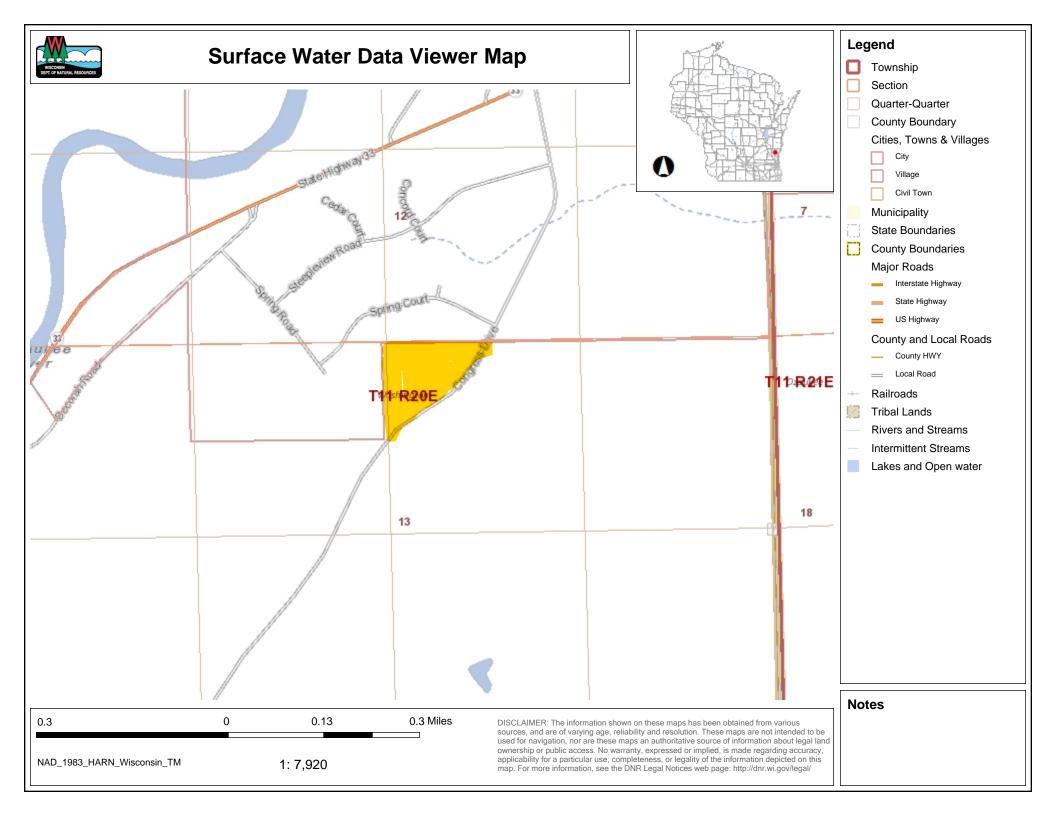
Annexation Review Questionnaire

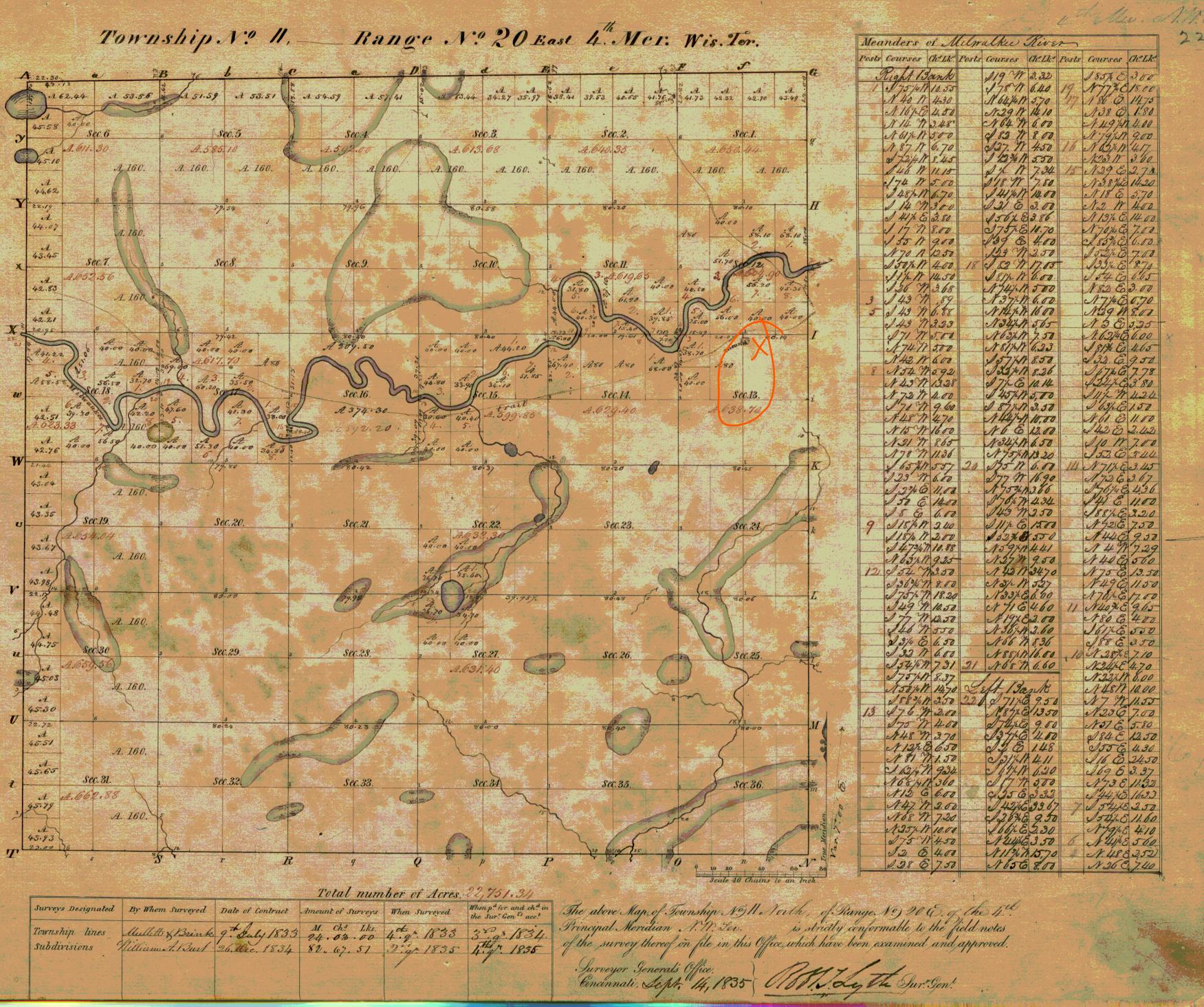
Wisconsin Department of Administration

WI Dept. of Administration Municipal Boundary Review PO Box 1645 Madison WI 53701 608-264-6102 Fax: 608-264-6104 wimunicipalboundaryreview@wi.gov http://doa.wi.gov/municipalboundaryreview

Petitioner: Hausmann & Horn	Petition Number: 14417
1. Territory to be annexed: From TOWN OF TRENTON	To VILLAGE OF NEWBURG
2. Area (Acres): <u>5.88 Acr</u> es (Parcel 037800E at 3.0 Acres +	Parcel 037800D at 2.88 Acres
3. Pick one: 🕅 Property Tax Payments	OR Devendent Boundary Agreement
a. Annual town property tax on territory to be annexed: \$ \$1,248.02. (037800E \$795.42 + 037800D \$452.60)	a. Title of boundary agreement b. Year adopted
b. Total that will be paid to Town	c. Participating jurisdictions
(annual tax multiplied by 5 years): $\frac{6,240.10}{2}$	d. Statutory authority (pick one)
c. Paid by: □ Petitioner □ City ⊠ Village □ Other:	□ s.66.0307 □ s.66.0225 □ s.66.0301
4. Resident Population: Electors: <u>3</u> Total:	3
5. Approximate present land use of territory: Residential: <u>100</u> % Recreational: <u>%</u> Co	mmercial:% Industrial:%
Undeveloped:%	
6. If territory is undeveloped, what is the anticipated use ?	
Residential: 100 % Recreational:% Co	mmercial:% Industrial:%
	ay include Bed & Breakfast in existing building under zonin owances as conditional use at some point in future.
7. Has a □ preliminary or □ final plat been submitted to the P Plat Name: <u>N/A</u> - There are no pending land divisions.	
8. What is the nature of land use adjacent to this territory in ljacent land is residential and undeveloped residential curr	the city or village? rently used as farm land, pending anticipated development
In the town?: <u>Residential</u>	
9. What are the basic service needs that precipitated the req	uest for annexation?
🖄 Sanitary sewer 🛛 🗆 Water supply 🔲 S	Storm sewers
Police/Fire protection EMS K	Zoning
Other <u>Owner preference for Village ordinances over</u>	<u>Гоwn ordina</u> nces.

10. Is the city/	village	or town o	capable of provi	iding needed ut	ility services	?	
City/Villa	age	Yes	🗆 No	Town	□ Yes	Å	No
lf yes, aj	pproxin	nate time	table for provid	ing service:	City/Villag	е	Town
		<u>Sanita</u>	<u>ry Sewers</u> imm	ediately			
		or, wri	te in number of	years.	<u>3 years</u>		
		<u>Water</u>	<u>Supply</u> immedi	ately			
		or, wri	te in number of	years.	N/A		
		reatment		on, new lift statio	ons, intercep	tor se	
If yes, ident	tify the	nature of	the anticipated	l improvements	and their pro	obabl	e costs: See above.
11. Planning &	& Zonin	g:					
a. Do you h	ave a c	comprehe	ensive plan for t	the City/Village/	Town?	Δ̈́Υ	
Is this an	inexatic	on consis	tent with your c	omprehensive	plan?	Å١	Yes □ No
b. How is th	ne anne	exation te	erritory now zon	ed? R-3			
c. How will	the land	d be zone	ed and used if a	annexed?]	R-1		
more informat annexation ch	ion, ple iecklist	ase cont here: <u>htt</u>		sin Election Cor /i.gov/forms/el	mmission at <u>-100</u>		new ward or join an existing ward? For) 266-8005, <u>elections@wi.gov</u> or see their
13. Other rele Nothing			and comments	s bearing upon	the public int	erest	t in the annexation:
			A11 BT 1711				
Prepared by:				ge of Newburg			ETURN PROMPTLY to:
Name:			ander, Admin			-	palboundaryreview@wi.gov
Email:			village.newbu	0		•	Boundary Review
Phone:			9 or 262-675-2	2160			45, Madison WI 53701
Date:		/2021			Fax: (608)	264-6104
(March 2	2018)						





1200 - 11- 20



TONY EVERS GOVERNOR JOEL BRENNAN SECRETARY Municipal Boundary Review PO Box 1645, Madison WI 53701 Voice (608) 264-6102 Fax (608) 264-6104 Email: wimunicipalboundaryreview@wi.gov Web: http://doa.wi.gov/municipalboundaryreview

PETITION FILE NO. 14417

July 21, 2021

DEANNA ALEXANDER, CLERK VILLAGE OF NEWBURG PO BOX 50 NEWBURG, WI 53060-0050 CINDY KOMRO, CLERK TOWN OF TRENTON PO BOX 259 NEWBURG, WI 53060-0259

Subject: HAUSMANN & HORN ANNEXATION

The proposed annexation submitted to our office on July 01, 2021, has been reviewed and found to be in the public interest. In determining whether an annexation is in the public interest, s. 66.0217 (6), Wis. Stats. requires the Department to examine "[t]he shape of the proposed annexation and the homogeneity of the territory with the annexing village or city...." so as, to ensure the resulting boundaries are rational and compact. The statute also requires the Department to consider whether the annexing city or village can provide needed municipal services to the territory. The subject petition is for territory that is reasonably shaped and contiguous to the Village of Newburg, which is able to provide needed municipal services.

The Department reminds clerks of annexing municipalities of the requirements of s. 66.0217 (9)(a), Wis. Stats., which states:

"The clerk of a city or village which has annexed shall file immediately with the secretary of administration a certified copy of the ordinance, certificate and plat, and shall send one copy to each company that provides any utility service in the area that is annexed. The clerk shall record the ordinance with the register of deeds and file a signed copy of the ordinance with the clerk of any affected school district..."

State and federal aids based on population and equalized value may be significantly affected through failure to file with the Department of Administration. Please file a copy of your annexing ordinance, including a statement certifying the population of the annexed territory. **Please include your MBR number 14417 with your ordinance.** Ordinance filing checklist available at <u>http://mds.wi.gov/</u>, click on "Help on How to Submit Municipal Records". Email scanned copy of required materials (color scan maps with color) to <u>mds@wi.gov</u> or mail to: Wisconsin Department of Administration, Municipal Boundary Review, PO Box 1645, Madison WI 53701-1645.

The petition file is available for viewing at: <u>http://mds.wi.gov/View/Petition?ID=2491</u> Please call me at (608) 264-6102, should you have any questions concerning this annexation review.

Sincerely,

Spridle

Erich Schmidtke, Municipal Boundary Review

cc: petitioner