

Request for Annexation Review

Wisconsin Department of Administration

WI Dept. of Administration
Municipal Boundary Review
101 E. Wilson Street, 9th Floor
Madison WI 53703
608-264-6102 Fax: 608-264-6104
wimunicipalboundaryreview@wi.gov
<http://doa.wi.gov/municipalboundaryreview/>

Petitioner Information

Name: Elmwood Partners Limited Partnership

Address: 1859 Sand Lake Road
Onalaska, WI 54650

Email: kevin.fry@elmwoodpartners.com

Office use only:

RECEIVED

July 27, 2021

Municipal Boundary Review
Wisconsin Dept. of Admin.

1. Town where property is located: Town of Medary & HAMILTON

2. Petitioned City or Village: City of Onalaska

3. County where property is located: La Crosse

4. Population of the territory to be annexed: 0

5. Area (in acres) of the territory to be annexed: 50.12

6. Tax parcel number(s) of territory to be annexed 9-34-0/7-1356-0/
(if the territory is part or all of an existing parcel): 7-1357-0

Petitioner's phone:
608 - 781 - 4777

Town of Medary Clerk's phone:
608-781-2275 HAMILTON
608-786-1516

City of Onalaska City Clerk's phone:
608-781-9530

Representative's Name and Address:
Elmwood partners Limited Partnership

Kevin Fry, V.P. of the General Partner

1859 Sand Lake Road

Onalaska WI 54650

City State Zip

Phone: 608 - 781 - 4777

E-mail: kevin.fry@elmwoodpartners.com

Surveyor or Engineering Firm's Name & Address:
Elmwood Partners Limited Partnership

Mike Lydon

1859 Snad Lake Road

Onalaska WI 54650

City State Zip

Phone: 608 - 781 - 4777

E-mail: mikelydon2533@yahoo.com

Required Items to be provided with Submission:

- ☐ Legal Description meeting requirements of [Sec.66.0217 \(1\) \(c\)](#), Wis. Stats. (see attached checklist).
- ☐ Map meeting the requirements of [Sec. 66.0217 \(1\) \(g\)](#), Wis. Stats. (see attached checklist).
- Indicate Statutory annexation method used:
 - ☐ Unanimous per [Sec. 66.0217 \(2\)](#), Wis. Stats. **OR**
 - ☐ Direct by one-half approval per Sec. 66.0217 (3), Wis. Stats.
- ☐ Review Fees (see next page for Fee Calculations).

Annexation Review Fee Schedule

A Guide for Calculating the Fee Required by Secs.16.53 (4) and 66.0217, Wis. Stats.

Required Fees:

The State of Wisconsin requires two (2) fees as shown below. Subsequently, the City of Onalaska requires an additional fee of \$300.00 to process the annexation application.

\$ 350 DOA Filing Fee:

\$200.00: 2 acres or less
\$350.00: 2.01 acres or more

\$ 1000 DOA Review Fee: (required for all annexations except those consisting ONLY of road right-of-way)

\$200.00: 2 acres or less
\$600.00: 2.01 - 10 acres
\$800.00: 10.01 - 50 acres
\$1,000.00: 50.01 - 100 acres
\$1,400.00: 100.01 - 200 acres
\$2,000.00: 200.01 to 500 acres
\$4,000.00: Over 500 acres

\$ 1350 TOTAL STATE FEE DUE (Add Filing Fee to Review Fee)

\$ 300 City of Onalaska Application Fee:

\$300.00: Processing Fee

**Additional fees/assessments based upon the location of the annexation may include: curb and gutter, sidewalks, water, sewer, etc. Contact the City of Onalaska for a list of required fees.*

**Attach one (1) check for the State of Wisconsin fees,
made payable to:
Department of Administration**

**Attach one (1) check for the City of Onalaska fee(s),
made payable to:
City of Onalaska**

**The City of Onalaska will not process an annexation petition without
payment of applicable fees. For questions related to fees, please contact
the Planning Department at 608-781-9590.**

7-27-21
Elmwood Partners Limited Partnership

11831
7-21-21
\$1350.00

PETITION FOR ANNEXATION

TO: City Clerk
City of Onalaska
415 Main Street
Onalaska, WI 54650

TO: City Clerk *# TOWN OF HAMILTON*
Town of Medary
N3393 Smith Valley Road
La Crosse, WI 54601

We, the undersigned, Elmwood Partners Limited Partnership
(Printed Name(s))
Elmwood Partners Limited Partnership

do hereby respectively petition the City of Onalaska, Wisconsin, to annex the real estate described hereinafter to the City of Onalaska, which is to be detached from the Township of Medary, County of La Crosse, Wisconsin to the City of Onalaska and that the subject property be zoned

R-1 upon annexation.

The property, which is the subject of this petition, is contiguous to the current boundaries of the City of Onalaska. A complete and accurate legal description and a scaled map of the area is attached hereto and incorporated herein.

This instrument constitutes a Petition for direct annexation pursuant to Sec. 66.0217(2), Wis. Stats. The number of electors residing within the boundaries of this property is _____ and the undersigned are the sole owners and fee title holders to this/these property(ies). Therefore, pursuant to Sec. 66.0217(4), Wis. Stats., no notice or publication is required.

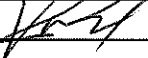
A copy of this Petition is being mailed to the State of Wisconsin, Department of Administration, for review as required by Sec. 66.0217(6), Wis. Stats., along with the requisite Wisconsin Department of Administration Annexation Fee.

A complete and detailed legal description and map must accommodate this petition at the time of application in order for it to be placed on the Plan Commission Meeting agenda. Short forms or abbreviated legal descriptions will not be accepted. Maps must be to scale and dimensioned.

SIGNATURES OF PETITIONERS

ADDRESS OF PROPERTY

DATE OF SIGNATURE

	Kevin Fry, V.P. of the General Partner	6/30/21
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Tax Parcel Identification Numbers: 9-34-0/7-1356-0/7-1357-0

Contact Person: Kevin Fry

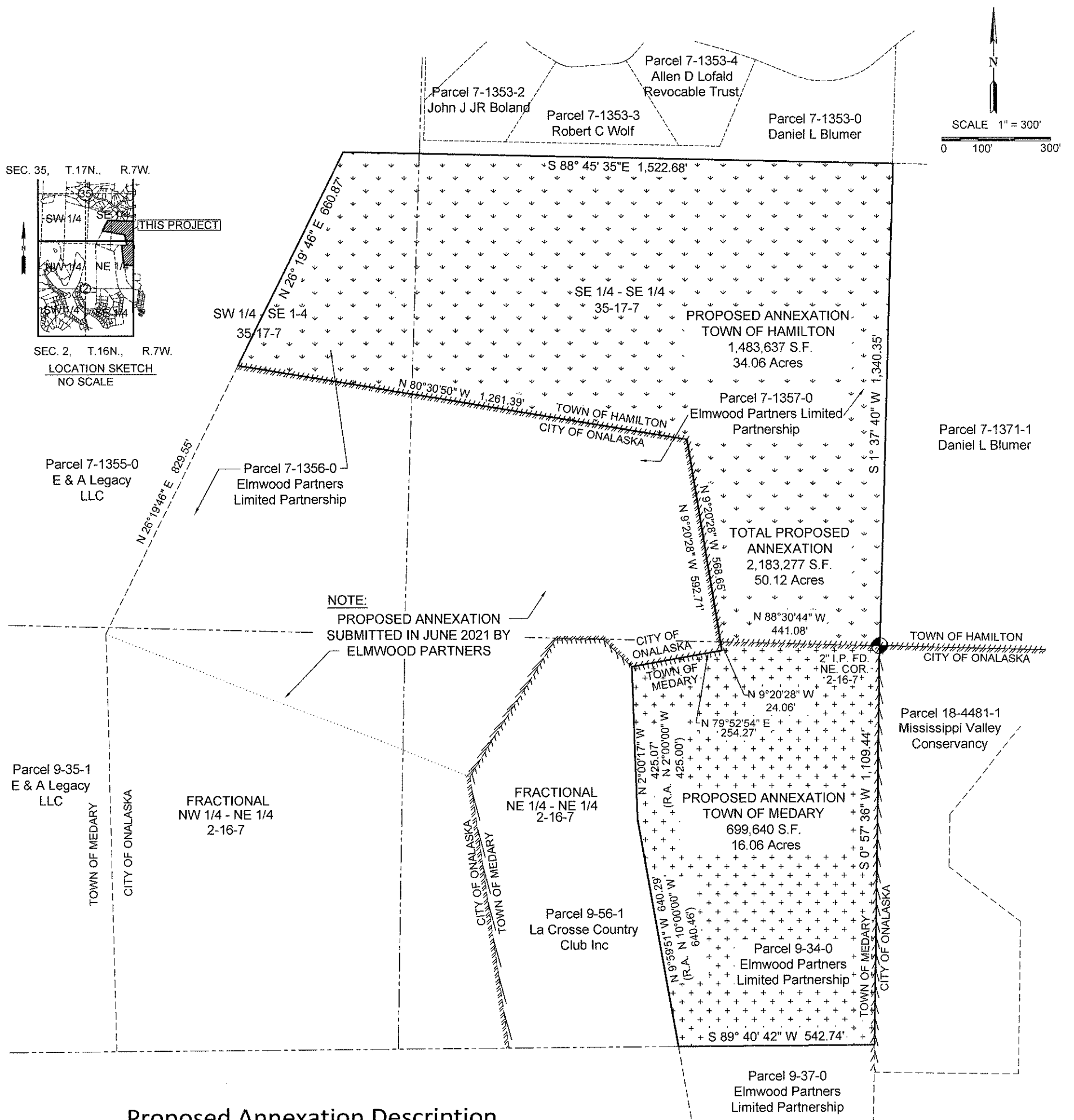
Telephone (608) 781-4777

Address: 1859 Sand Lake Road Onalaska, WI 54650

Email: kevin.fry@elmwoodpartners.com

Annexation Map Country Club Front Nine

Part of the Fractional NE 1/4-NE 1/4, Section 2, T.16N., R.7W., Town of Medary, and part of the S 1/2-SE 1/4, Section 35, T.17N, R.7W., Town of Hamilton, all in La Crosse County, Wisconsin



Proposed Annexation Description

A parcel of land located in part of the Fractional NE 1/4-NE 1/4, Section 2, T.16N., R.7W., Town of Medary, and part of the S 1/2-SE 1/4, Section 35, T.17N, R.7W., Town of Hamilton, all in La Crosse County, Wisconsin, is described as follows:

Beginning the Northeast corner of said Section 2;

thence South 0°57'36" West along the East line of said Section 2, a distance of 1,109.44 feet;

thence South 89°40'42" West along the South line of said Fractional NE 1/4-NE 1/4, a distance of 542.74 feet;

thence North 9°59'51" West 640.29 feet, recorded as North 10°00'00" West 640.46 feet;

thence North 2°00'17" West 425.07 feet recorded as North 2°00'00" West 425.00 feet;

thence North 79°52'54" East 254.27;

thence North 9°20'28" West 592.71 feet;

thence North 80°30'50" West 1,261.39 feet;

thence North 26°19'46" East 660.87 feet;

thence South 88°45'35" East 1,522.68 feet to the Northeast corner of the SE 1/4-SE 1/4 of said Section 35;

thence South 1°37'40" West along the East line of said Section 35, a distance of 1,340.35 feet to the point of beginning.

Parcel contains 2,183,277 square feet, 50.12 acres more or less.

PROPOSED ANNEXATION

Part of the Fractional NE 1/4-NE 1/4, Section 2, T.16N., R.7W., Town of Medary, and part of the S 1/2-SE 1/4, Section 35, T.17N, R.7W., Town of Hamilton, all in La Crosse County, WI

SCALE
1"=300'

DATE 6/30/2021

ELMWOOD PARTNERS LIMITED PARTNERSHIP
1859 SAND LAKE ROAD
ONALASKA, WI 54650
PHONE (608) 781-4777

Annexation Review Questionnaire

Wisconsin Department of Administration

WI Dept. of Administration
Municipal Boundary Review
PO Box 1645
Madison WI 53701
608-264-6102 Fax: 608-264-6104
wimunicipalboundaryreview@wi.gov
<http://doa.wi.gov/municipalboundaryreview>

Petitioner: **Elmwood Partners Limited Partnership**

Petition Number: **14425**

1. Territory to be annexed: From **TOWN OF MEDARY** and **TOWN OF** To **CITY OF ONALASKA**
HAMILTON

2. Area (Acres): **18.94**

3. Pick one: Property Tax Payments

OR Boundary Agreement

a. Annual town property tax on territory to be annexed:

a. Title of boundary agreement _____

\$ **1807.50**

b. Year adopted _____

b. Total that will be paid to Town

c. Participating jurisdictions _____

(annual tax multiplied by 5 years): **9037.50**

d. Statutory authority (pick one)

c. Paid by: Petitioner City Village

s.66.0307 s.66.0225 s.66.0301

Other: _____

4. Resident Population: Electors: _____ Total: **0**

5. Approximate **present land use** of territory:

Residential: _____ % Recreational: _____ % Commercial: _____ % Industrial: _____ %

Undeveloped: **100** %

6. If territory is undeveloped, what is the **anticipated use**?

Residential: _____ % Recreational: _____ % Commercial: _____ % Industrial: _____ %

Other: _____ %

Comments: _____

7. Has a preliminary or final plat been submitted to the Plan Commission: Yes No

Plat Name: _____

8. What is the **nature of land use adjacent** to this territory in the city or village?

In the town?: _____

9. What are the **basic service needs** that precipitated the request for annexation?

Sanitary sewer

Water supply

Storm sewers

Police/Fire protection

EMS

Zoning

Other _____

10. Is the city/village or town capable of providing needed utility services?

City/Village Yes No Town Yes No

If yes, approximate timetable for providing service: City/Village Town

Sanitary Sewers immediately

or write in number of years

Water Supply immediately
or, write in number of years. _____

Will provision of sanitary sewers and/or water supply to the territory proposed for annexation require capital expenditures (i.e. treatment plant expansion, new lift stations, interceptor sewers, wells, water storage facilities)?

Yes No

If yes, identify the nature of the anticipated improvements and their probable costs: _____

11. Planning & Zoning:

a. Do you have a comprehensive plan for the City/Village/Town? Yes No
Is this annexation consistent with your comprehensive plan? Yes No

b. How is the annexation territory now zoned? _____

c. How will the land be zoned and used if annexed? _____

12. Elections: New ward or Existing ward? Will the annexation create a new ward or join an existing ward? For more information, please contact the Wisconsin Election Commission at (608) 266-8005, elections@wi.gov or see their annexation checklist here: <http://elections.wi.gov/forms/el-100>

13. Other relevant information and comments bearing upon the public interest in the annexation:

Prepared by: Town City Village Medary
Name: Deanne Elsen
Email: medary.clerk@gmail.com
Phone: 608-781-2275
Date: 8-3-21
(March 2018)

Please **RETURN PROMPTLY** to:
wimunicipalboundaryreview@wi.gov
Municipal Boundary Review
PO Box 1645, Madison WI 53701
Fax: (608) 264-6104

Annexation Review Questionnaire

Wisconsin Department of Administration

WI Dept. of Administration
Municipal Boundary Review
PO Box 1645
Madison WI 53701
608-264-6102 Fax: 608-264-6104
wimunicipalboundaryreview@wi.gov
<http://doa.wi.gov/municipalboundaryreview>

Petitioner: **Elmwood Partners Limited Partnership**

Petition Number: **14425**

1. Territory to be annexed: From **TOWN OF MEDARY and TOWN OF HAMILTON** To **CITY OF ONALASKA**

2. Area (Acres): 50.12 acres

3. Pick one: ☒ Property Tax Payments

OR

☐ Boundary Agreement

a. Annual town property tax on territory to be annexed:

\$ 106.99 (Medary)* & \$ 401.26 (Hamilton)*

b. Total that will be paid to Town

(annual tax multiplied by 5 years):

\$ 534.95 (Medary)* & \$ 2,006.30 (Hamilton)*

c. Paid by: ☒ Petitioner ☐ City ☐ Village

☐ Other: *Estimated as annexation

includes 2 assessment classes for each parcel and only portions of 2 parcels. Data using 2020 tax year information.

a. Title of boundary agreement _____

b. Year adopted _____

c. Participating jurisdictions _____

d. Statutory authority (pick one)

☐ s.66.0307 ☐ s.66.0225 ☐ s.66.0301

4. Resident Population: Electors: 0 Total: 0

5. Approximate **present land use** of territory:

Residential: _____% Recreational: _____% Commercial: _____% Industrial: _____%

Undeveloped: 100%

6. If territory is undeveloped, what is the **anticipated use**?

Residential: _____% Recreational: 100% Commercial: _____% Industrial: _____%

Other: 100%

Other To be deeded to Mississippi Valley Conservancy for open space conservation purposes.

7. Has a ☐ preliminary or ☐ final plat been submitted to the Plan Commission: ☐ Yes ☒ No

Plat Name: _____

8. What is the **nature of land use adjacent** to this territory in the city or village?

Vacant Land (forest/agriculture) and Golf Course.

In the town?: Vacant Land (forest/agriculture) and Golf Course.

9. What are the **basic service needs** that precipitated the request for annexation?

☐ Sanitary sewer ☐ Water supply ☐ Storm sewers

☐ Police/Fire protection ☐ EMS ☐ Zoning

Other To be deeded to Mississippi Valley Conservancy for open space conservation purposes.

10. Is the city/village or town capable of providing needed utility services?

City/Village ☒ Yes ☐ No Town ☐ Yes ☐ No

If yes, approximate timetable for providing service: City/Village Town

Sanitary Sewers immediately ☒ ☐
or, write in number of years. N/A _____

Water Supply immediately ☒ ☐
or, write in number of years. N/A _____

Will provision of sanitary sewers and/or water supply to the territory proposed for annexation require capital expenditures (i.e. treatment plant expansion, new lift stations, interceptor sewers, wells, water storage facilities)?

☐ Yes ☒ No

If yes, identify the nature of the anticipated improvements and their probable costs: _____

11. Planning & Zoning:

a. Do you have a comprehensive plan for the City/Village/Town? ☒ Yes ☐ No

Is this annexation consistent with your comprehensive plan? ☒ Yes ☐ No

b. How is the annexation territory now zoned? Rural and General Agriculture

c. How will the land be zoned and used if annexed? Park and Open Space District (P-2)

12. Elections: ☐ New ward or ☒ Existing ward? Will the annexation create a new ward or join an existing ward? For more information, please contact the Wisconsin Election Commission at (608) 266-8005, elections@wi.gov or see their annexation checklist here: <http://elections.wi.gov/forms/el-100>

Town of Hamilton:
Existing Ward

Town of Medary:
Existing Ward

13. Other relevant information and comments bearing upon the public interest in the annexation:

Prepared by: ☐ Town ☒ City ☐ Village

Name: Katie Aspenson, Planning Manager

Email: kaspenson@onalaskawi.gov

Phone: 608-781-9590

Date: 8-11-2021

Please **RETURN PROMPTLY** to:

wimunicipalboundaryreview@wi.gov

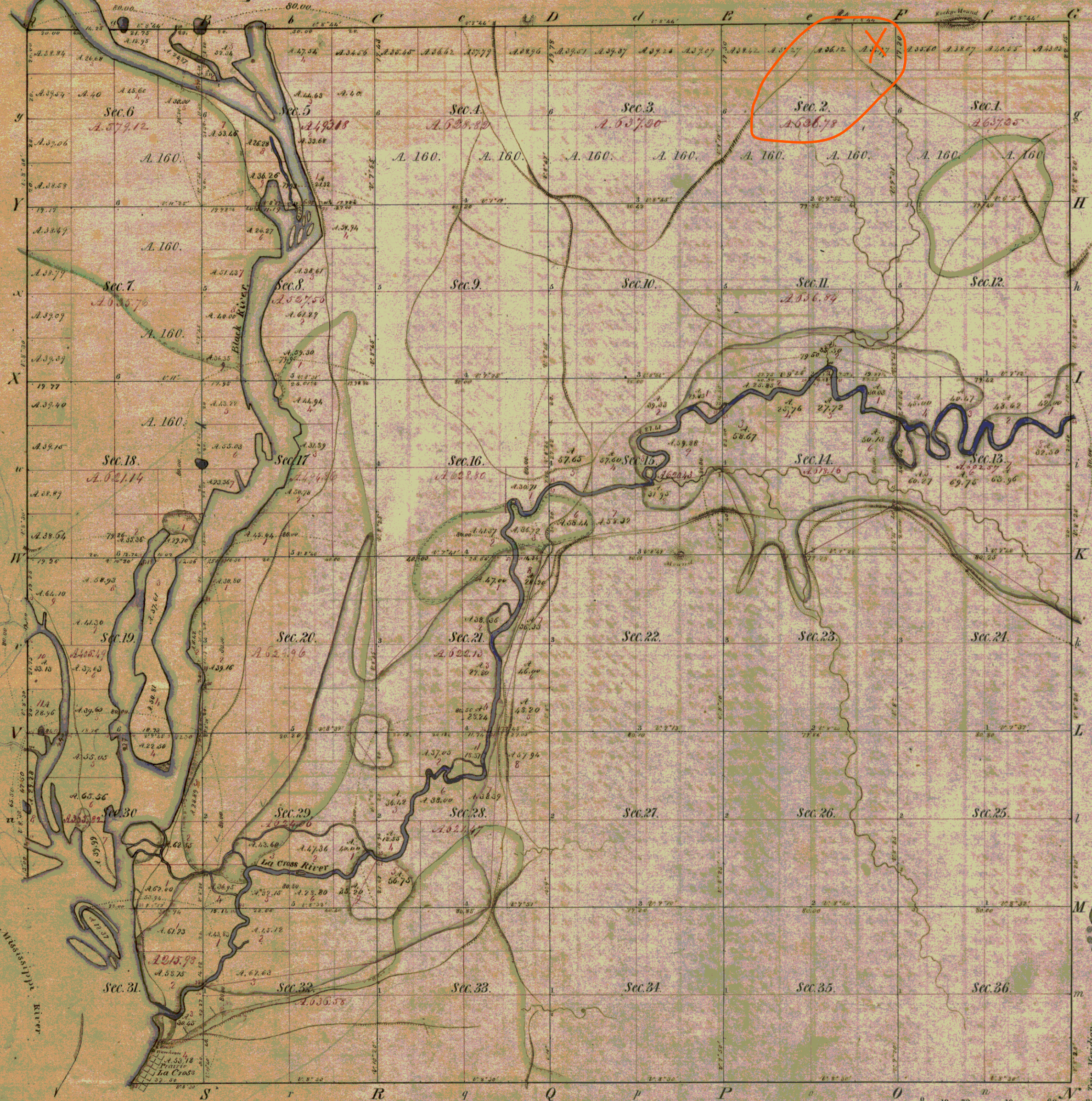
Municipal Boundary Review

PO Box 1645, Madison WI 53701

Fax: (608) 264-6104

(March 2018)

Township N^o 16 N, Range N^o 7 West, 4th Mer.



Total number of Acres. 9142.95

Survey Designated	By Whom Surveyed	Date of Contract	Amount of Survey	When Surveyed	When paid for and ch ^d in the Sur. Gen ^l acc ^t
Township lines	Uriah Briggs	August 16 th 1845	M. Ch ^s Lks. 22 20 15	September 1845	
Subdivisions	A. A. Brown	October 7 th 1846	105 48 62	November 1846	

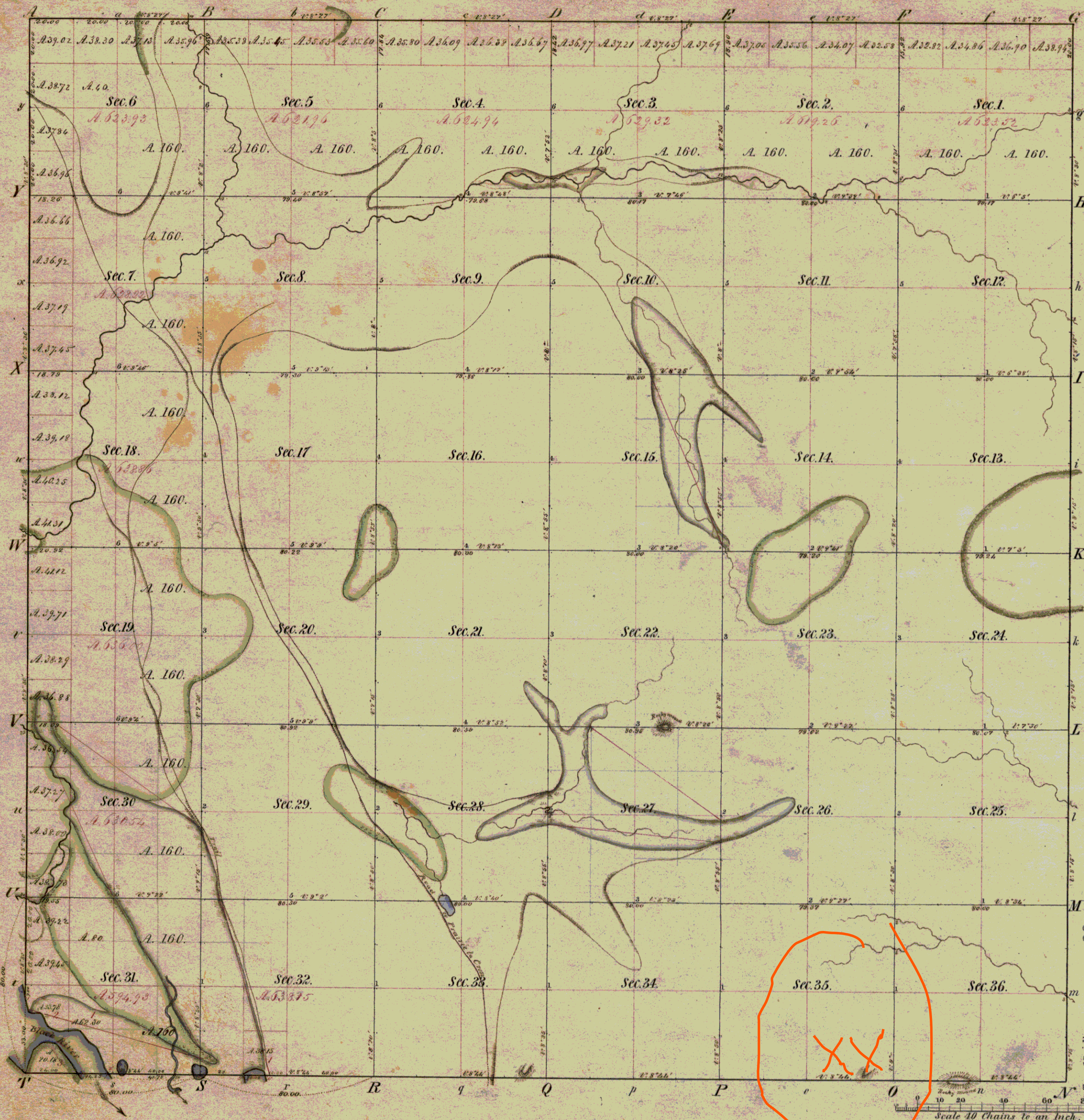
The above Map of Township N^o 16 North of Range N^o 7 West of the 4th Principal Meridian, Wisconsin Territory is strictly conformable to the field notes of the survey thereof on file in this Office, which have been examined and approved.

Surveyor General's Office.
Dubuque April 5th 1847.

Lionel Jones
Sur. Gen^l

Meanders of Black La Crosse Mississippi river, & through bayonet Island							
Posts	Courses	Ch ^s Lks.		Posts	Courses	Ch ^s Lks.	
Black River, 12 bank down stream				1	S. 22° W. 13.00	A. 23° W. 7.00	
	S. 20° E. 2.50				S. 20° E. 2.50		
	S. 18° E. 9.50				S. 18° E. 9.50		
	S. 17° E. 18.00				S. 17° E. 18.00		
	S. 67° E. 7.00				S. 67° E. 7.00		
	S. 65° E. 8.00				S. 65° E. 8.00		
	S. 73° E. 9.00				S. 73° E. 9.00		
	S. 71° E. 4.50				S. 71° E. 4.50		
	S. 62° E. 3.00				S. 62° E. 3.00		
	S. 58° E. 10.00				S. 58° E. 10.00		
	S. 59° E. 6.50				S. 59° E. 6.50		
	S. 17° E. 6.50				S. 17° E. 6.50		
	S. 19° E. 9.00				S. 19° E. 9.00		
	S. 20° E. 4.00				S. 20° E. 4.00		
	S. 27° E. 5.50				S. 27° E. 5.50		
	S. 17° E. 3.75				S. 17° E. 3.75		
	S. 5° E. 2.50				S. 5° E. 2.50		
	S. 10° E. 2.50				S. 10° E. 2.50		
	S. 33° E. 2.00				S. 33° E. 2.00		
	S. 62° E. 1.00				S. 62° E. 1.00		
	S. 7° E. 5.00				S. 7° E. 5.00		
	S. 75° E. 6.00				S. 75° E. 6.00		
	S. 15° E. 3.15				S. 15° E. 3.15		
	S. 60° E. 4.50				S. 60° E. 4.50		
	S. 15° E. 12.55				S. 15° E. 12.55		
	S. 18° E. 3.50				S. 18° E. 3.50		
	S. 13° E. 6.50				S. 13° E. 6.50		
	S. 47° E. 2.50				S. 47° E. 2.50		
	S. 20° E. 3.80				S. 20° E. 3.80		
	S. 35° E. 10.00				S. 35° E. 10.00		
	S. 17° E. 1.00				S. 17° E. 1.00		
	S. 47° E. 9.50				S. 47° E. 9.50		
	S. 35° E. 3.50				S. 35° E. 3.50		
	S. 19° E. 5.50				S. 19° E. 5.50		
	S. 1° E. 8.00				S. 1° E. 8.00		
	S. 82° E. 6.50				S. 82° E. 6.50		
	S. 9° E. 2.50				S. 9° E. 2.50		
	S. 23° E. 2.70				S. 23° E. 2.70		
	S. 15° E. 14.00				S. 15° E. 14.00		
	S. 17° E. 3.00				S. 17° E. 3.00		
	S. 22° E. 3.00				S. 22° E. 3.00		
	S. 15° E. 7.00				S. 15° E. 7.00		
	S. 35° E. 3.50				S. 35° E. 3.50		
	S. 18° E. 3.50				S. 18° E. 3.50		
	S. 77° E. 1.00				S. 77° E. 1.00		
	S. 2° E. 1.00				S. 2° E. 1.00		
	S. 75° E. 3.00				S. 75° E. 3.00		
	S. 2° E. 7.50				S. 2° E. 7.50		
	S. 10° E. 5.50				S. 10° E. 5.50		
	S. 55° E. 2.50				S. 55° E. 2.50		
	S. 26° E. 9.50				S. 26° E. 9.50		
	S. 55° E. 4.50				S. 55° E. 4.50		
	S. 50° E. 11.00				S. 50° E. 11.00		
	S. 24° E. 14.10				S. 24° E. 14.10		
	S. 35° E. 6.00				S. 35° E. 6.00		
	S. 30° E. 13.00				S. 30° E. 13.00		
	S. 35° E. 3.50				S. 35° E. 3.50		
	S. 68° E. 4.00				S. 68° E. 4.00		
	S. 70° E. 2.50				S. 70° E. 2.50		
	S. 2° E. 3.50				S. 2° E. 3.50		
	S. 2° E. 8.50				S. 2° E. 8.50		
	S. 28° E. 1.00				S. 28° E. 1.00		
	S. 15° E. 7.50				S. 15° E. 7.50		
	S. 5° E. 14.00				S. 5° E. 14.00		
	S. 66° E. 8.20				S. 66° E. 8.20		

Township N^o 17 N; Range N^o 7 West, 4th Mer.



Total number of Acres: 22,869.63

Survey Designated	By Whom Surveyed	Date of Contract	Amount of Survey	When Surveyed	When p ^d for and ch ^d in the Sur. Gen ^l acc ^t
Township lines	Wash. Briggs	August 16 th 1845	M. Ch ^s Eks.	November 1845	
Subdivisions	A. H. Brown	October 9 th 1846	61 10 .94	Nov. 23 rd Dec ^r 1846	

The above Map of Township N^o 17 North, of Range N^o 7 West, of the 4th Principal Meridian, Wisconsin Territory is strictly conformable to the field notes of the survey thereof on file in this Office, which have been examined and approved.

Surveyor General's Office.

Dubuque, April 8th 1847.

Geo. M. Jones
Sur. Gen^l

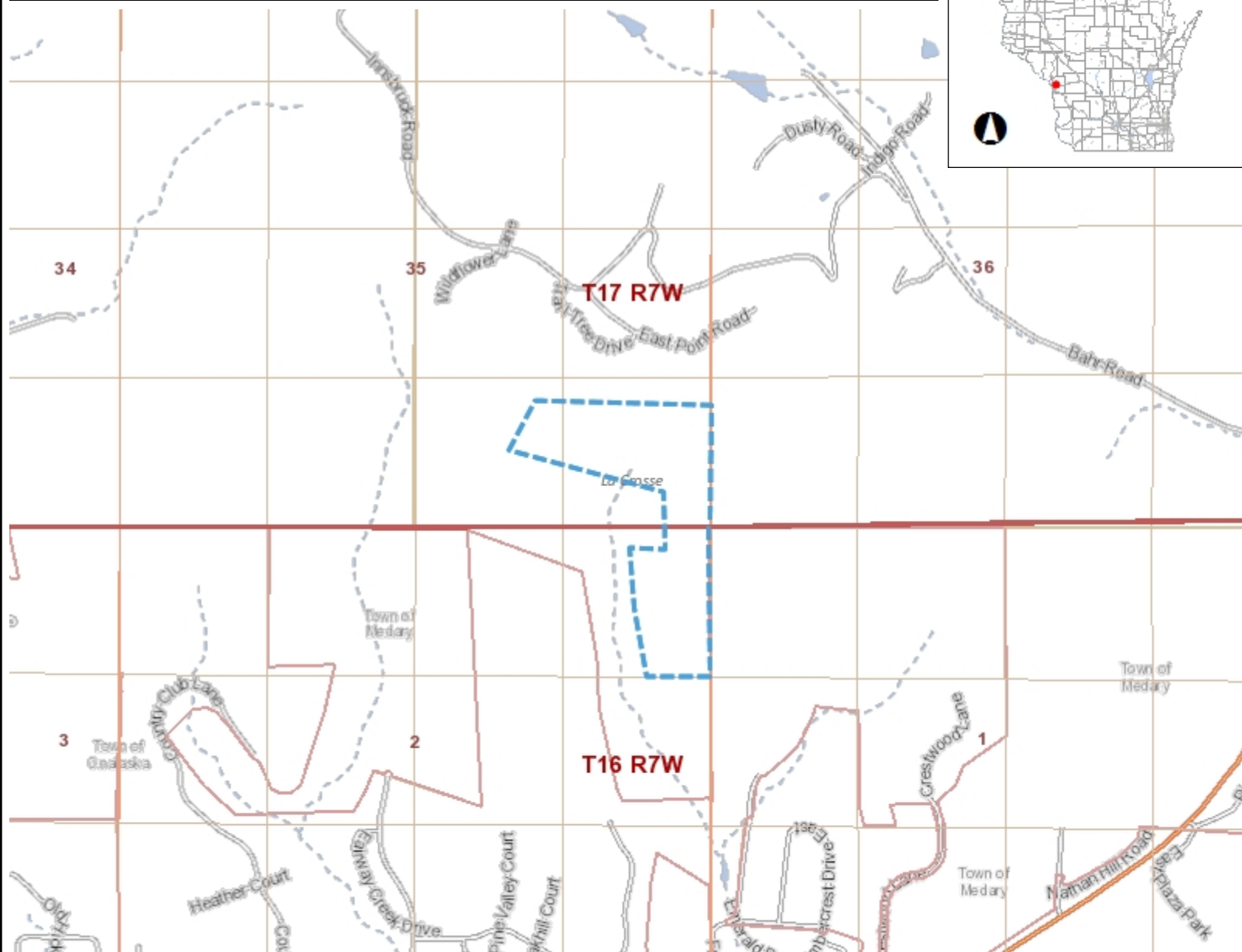
Meanders of Black River

Posts	Courses	Ch ^s Lk ^s	Posts	Courses	Ch ^s Lk ^s	Posts	Courses	Ch ^s Lk ^s
Blk river by old down stream								
1	N 16° E	5.50						
	S 89° E	5.50						
	S 17° E	6.50						
	S 68° E	7.00						
	S 86° E	10.00						
	S 20° E	3.50						
	S 32° E	7.50						
	S 32° E	10.00						
	S 45° E	2.50						
right bank downstream								
3	S 20° E	11.00						
	S 63° E	5.50						
	S 88° E	4.50						
4	S 40° E	17.90						
Head of Lake								
5	S 64° E	5.50						
	S 88° E	4.50						
6	S 16° E	2.50						
Miles Chs Lks								
1. 22. 90								

Comp^d



Surface Water Data Viewer Map



Legend

- Township
- Section
- Quarter-Quarter
- County Boundary
- Cities, Towns & Villages
 - City
 - Village
 - Civil Town
- Municipality
- State Boundaries
- County Boundaries
- Major Roads
 - Interstate Highway
 - State Highway
 - US Highway
- County and Local Roads
 - County HWY
 - Local Road
- Railroads
- Tribal Lands
- Rivers and Streams
- Intermittent Streams
- Lakes and Open water

0.5 0 0.25 0.5 Miles

NAD_1983_HARN_Wisconsin_TM

1: 15,840

DISCLAIMER: The information shown on these maps has been obtained from various sources, and are of varying age, reliability and resolution. These maps are not intended to be used for navigation, nor are these maps an authoritative source of information about legal land ownership or public access. No warranty, expressed or implied, is made regarding accuracy, applicability for a particular use, completeness, or legality of the information depicted on this map. For more information, see the DNR Legal Notices web page: <http://dnr.wi.gov/legal/>

Notes



TONY EVERS

GOVERNOR

JOEL BRENNAN

SECRETARY

Municipal Boundary Review

PO Box 1645, Madison WI 53701

Voice (608) 264-6102 Fax (608) 264-6104

Email: wimunicipalboundaryreview@wi.gov

Web: <http://doa.wi.gov/municipalboundaryreview>

August 16, 2021

PETITION FILE NO. 14425

JOANN MARCON, CLERK
CITY OF ONALASKA
415 MAIN ST
ONALASKA, WI 54650-2953

DIANE ELSER, CLERK
TOWN OF MEDARY
N3393 SMITH VALLEY RD
LA CROSSE, WI 54601-2988

SARA SCHULTZ, CLERK
TOWN OF HAMILTON
W3501 PLEASANT VALLEY RD
WEST SALEM, WI 54669

Subject: ELMWOOD PARTNERS LIMITED PARTNERSHIP ANNEXATION

The proposed annexation submitted to our office on July 27, 2021, has been reviewed and found to be in the public interest. In determining whether an annexation is in the public interest, s. 66.0217 (6), Wis. Stats. requires the Department to examine "[t]he shape of the proposed annexation and the homogeneity of the territory with the annexing village or city...." so as, to ensure the resulting boundaries are rational and compact. The statute also requires the Department to consider whether the annexing city or village can provide needed municipal services to the territory. The subject petition is for territory that is reasonably shaped and contiguous to the **CITY OF ONALASKA**, which is able to provide needed municipal services.

The Department reminds clerks of annexing municipalities of the requirements of s. 66.0217 (9)(a), Wis. Stats., which states:

"The clerk of a city or village which has annexed shall file immediately with the secretary of administration a certified copy of the ordinance, certificate and plat, and shall send one copy to each company that provides any utility service in the area that is annexed. The clerk shall record the ordinance with the register of deeds and file a signed copy of the ordinance with the clerk of any affected school district..."

State and federal aids based on population and equalized value may be significantly affected through failure to file with the Department of Administration. Please file a copy of your annexing ordinance, including a statement certifying the population of the annexed territory. **Please include your MBR number 14425 with your ordinance.** Ordinance filing checklist available at <http://mds.wi.gov/>, click on "Help on How to Submit Municipal Records". Email scanned copy of required materials (color scan maps with color) to mds@wi.gov or mail to: Wisconsin Department of Administration, Municipal Boundary Review, PO Box 1645, Madison WI 53701-1645.

The petition file is available for viewing at: <http://mds.wi.gov/View/Petition?ID=2499>
Please call me at (608) 264-6102, should you have any questions concerning this annexation review.

Sincerely,

Erich Schmidtke, Municipal Boundary Review

cc: petitioner