

# Request for Annexation Review

Wisconsin Department of Administration

WI Dept. of Administration  
Municipal Boundary Review  
PO Box 1645, Madison WI 53701  
608-264-6102  
[wimunicipalboundaryreview@wi.gov](mailto:wimunicipalboundaryreview@wi.gov)  
<https://doa.wi.gov/municipalboundaryreview>

## Petitioner Information

Name: **Stone Lake Development, Inc**

Phone: **(262) 402-6220**

Email: **ccaliendo@kingswayhomes.com**

## Contact Information if different than petitioner:

Representative's Name: **Craig Caliendo, President**

Phone: **(262) 402-6220**

E-mail: **ccaliendo@kingswayhomes.com**

1. Town where property is located: **Cedarburg**

2. Petitioned City or Village: **Cedarburg**

3. County where property is located: **Ozaukee**

4. Population of the territory to be annexed: **0**

5. Area (in acres) of the territory to be annexed: **41.03**

6. Tax parcel number(s) of territory to be annexed (if the territory is part or all of an existing parcel):

**03-022-14-003.00 03-022-14-006.00 ~~03-022-14-001.00~~ 03-022-03-DD1.00**

## Include these required items with this form:

- ☒ Legal Description meeting the requirements of s.66.0217 (1) (c) [see attached annexation guide]
- ☒ Map meeting the requirements of s. 66.0217 (1) (g) [see attached annexation guide]
- ☐ Signed Petition or Notice of Intent to Circulate [see attached annexation guide]
- ☒ Check or money order covering review fee [see next page for fee calculation]

(2021)

# Annexation Review Fee Schedule

A Guide for Calculating the Fee Required by ss.16.53 (4) and 66.0217, Wis. Stats.

## Required Fees

There is an initial filing fee and a variable review fee

**\$350 Initial Filing Fee** (required with the first submittal of all petitions)

\$200 – 2 acres or less

\$350 – 2.01 acres or more

**\$800 Review Fee** (required with all annexation submittals except those that consist ONLY of road right-of-way)

\$200 – 2 acres or less

\$600 – 2.01 to 10 acres

\$800 – 10.01 to 50 acres

\$1,000 – 50.01 to 100 acres

\$1,400 – 100.01 to 200 acres

\$2,000 – 200.01 to 500 acres

\$4,000 – Over 500 acres

**\$1150 TOTAL FEE DUE** (Add the Filing Fee to the Review Fee)

Include check or money order, payable to: **Department of Administration**

**DON'T attach the check with staples, tape, ...**

**THE DEPARTMENT WILL NOT PROCESS  
AN ANNEXATION PETITION THAT IS NOT ACCOMPANIED  
BY THE REQUIRED FEE.**

**THE DEPARTMENT'S 20-DAY STATUTORY REVIEW PERIOD  
COMMENCES UPON RECEIPT OF THE PETITION AND REVIEW FEE**

Shaded Area for Office Use Only

Date fee & form received: 3-4-2022

Payer: Stone Lake Development Inc

8100-00000003  
Check Number: 8100-00000003

Check Date: 2-1-22

Amount: 1,150<sup>00</sup>

## ANNEXATION SUBMITTAL GUIDE

### s. 66.0217 (5) THE PETITION

- ☒ State the purpose of the petition:
  - Direct annexation by unanimous approval; OR
  - Direct annexation by one-half approval; OR
  - Annexation by referendum.
- ☒ Petition must be signed by:
  - All owners and electors, if by unanimous approval.
  - See 66.0217 (3) (a), if by one-half approval.
  - See 66.0217 (3) (b), if by referendum.
- ☒ State the population of the land to be annexed.

*[It is beneficial to include Parcel ID or Tax numbers, the parcel area, and identify the annexee (Town) and annexor (Village or City) in the petition.]*

### s. 66.0217 (1) (c) THE DESCRIPTION

- ☒ The annexation petition must include a legal description of the land to be annexed. The land must be described by reference to the government lot, private claim, quarter-section, section, town and range in which the land lies. The land must be further described by metes and bounds commencing from a monumented corner of the section or quarter-section, or the monumented end of a private claim or federal reservation, in which the land lies; OR
- ☒ If the land is wholly and entirely within a lot or lots, or all of a block or blocks of a recorded subdivision plat or certified survey map, it must be described by reference to the lot (s) and/or block (s) therein, along with the name of the plat or the number, volume, page, and County of the certified survey map.
- ☒ The land may NOT be described only by:
  - Aliquot part;
  - Reference to any other document (plat of survey, deed, etc.);
  - Exception or Inclusion;
  - Parcel ID or tax number.

### s. 66.0217 (1) (g) THE MAP

- ☒ The map shall be an *accurate reflection* of the legal description of the parcel being annexed. As such, it must show:
  - A tie line from the parcel to the monumented corner of the section or quarter-section, or the monumented end of a private claim or federal reservation, in which the parcel lies. The corner and monument must be identified.
  - Bearings and distances along all parcel boundaries as described.
  - All adjoiners as referenced in the description.
- ☒ The map must include a **graphic scale**.
- ☒ The map must show and identify the existing municipal boundary, in relation to the parcel being annexed.

*[It is beneficial to include a North arrow, and identify adjacent streets and parcels on the map.]*

### s. 66.0217 FILING

- ☐ The petition must be filed with the Clerk of the annexing City or Village and with the Clerk of the Town in which the land is located.
- ☐ If the annexation is by one-half approval, or by referendum, the petitioner must post notice of the proposed annexation as required by s. 66.0217 (4).

PETITION FOR DIRECT ANNEXATION  
PURSUANT TO SECTION 66.0217(2), WISCONSIN STATUTES  
WHERE OWNERS DO NOT RESIDE IN TERRITORY

We, the undersigned, constituting all of the owners not residing in the territory to be annexed and all of the owners of the real property in the territory described below currently located in the Town of Cedarburg, Ozaukee County, Wisconsin, lying contiguous to the City of Cedarburg, Ozaukee County, Wisconsin, petition the City of Cedarburg to annex to the City of Cedarburg the territory described as follows:

A portion of property located in the Southwest 1/4 of the Northeast 1/4 and the Northwest 1/4 of the Southeast 1/4 of Section 22, Township 10 North, Range 21 East, Ozaukee County, Wisconsin, and being more particularly described as follows:

COMMENCING at the East 1/4 Corner of Section 22, said Township and Range; thence S.87°12'56"W., 1330.23 feet along the South line of the Northeast 1/4 of said Section 22 to the POINT OF BEGINNING, being the Southeast Corner of the Southwest 1/4 of the Northeast 1/4 of Section 22 and the Northwest Corner of Lot 1, Certified Survey Map No. 3797; thence S.02°07'38"E., 509.11 feet to Southwest Corner of said Lot 1; thence S.02°11'37"E., 152.42 feet to the Southeast Corner of the North 1/2 of the Northwest 1/4 of the Southeast 1/4 of Section 22 and the Northeast Corner of Lot 2, Certified Survey Map No. 341; thence S.87°04'54"W., 150.33 feet to the Northeast Corner of Lot 5, Hidden Grove Subdivision; thence S.87°19'19"W., 481.39 feet to the Northwest Corner of Lot 3, Hidden Grove Subdivision; thence S.02°15'59"E., 341.01 feet to the Southwest Corner of Lot 1, Hidden Grove Subdivision; thence S.87°17'44"W. along the North Right of Way line of Susan Lane, 210.98 feet; thence N.02°47'59"W., 340.80 feet; thence S.87°14'27"W., 473.76 feet to a point, from which the Southwest corner of the North 1/2 of the Northwest 1/4 of the Southeast 1/4 said Section 22 bears S.87°14'27"W., 10.00 feet; thence N.02°11'35"W. parallel to the West line of the said Southeast 1/4, 660.57 feet to a point, from which the Center 1/4 Corner of Section 22 bears S.87°50'49"W., 10.00 feet; thence N.02°06'48"W. parallel to the West line of the said Northeast 1/4, 638.31 feet to a point, from which the Southwest corner of Lot 3, Certified Survey Map No. 4117, bears N.47°26'59"W., 14.06 feet; thence N.87°12'50"E., parallel to the south line of said Lot 3, 1319.46 feet to a point, from which the Southeast Corner of said Lot 3 bears N.02°10'57"W., 10.00 feet; thence S.02°10'57"E., 638.22 feet to the POINT OF BEGINNING, and containing 41.03 acres (1,787,330 square feet), more or less.


And as shown on the attached scale map, marked Exhibit "ANNEXATION MAP", and incorporated herein by reference.

The current population of such territory is zero (0).

We, the undersigned, elect that this annexation shall take effect to the full extent consistent with outstanding priorities of other annexation, incorporation or consolidation proceedings, if any.

STONE LAKE DEVELOPMENT, INC.

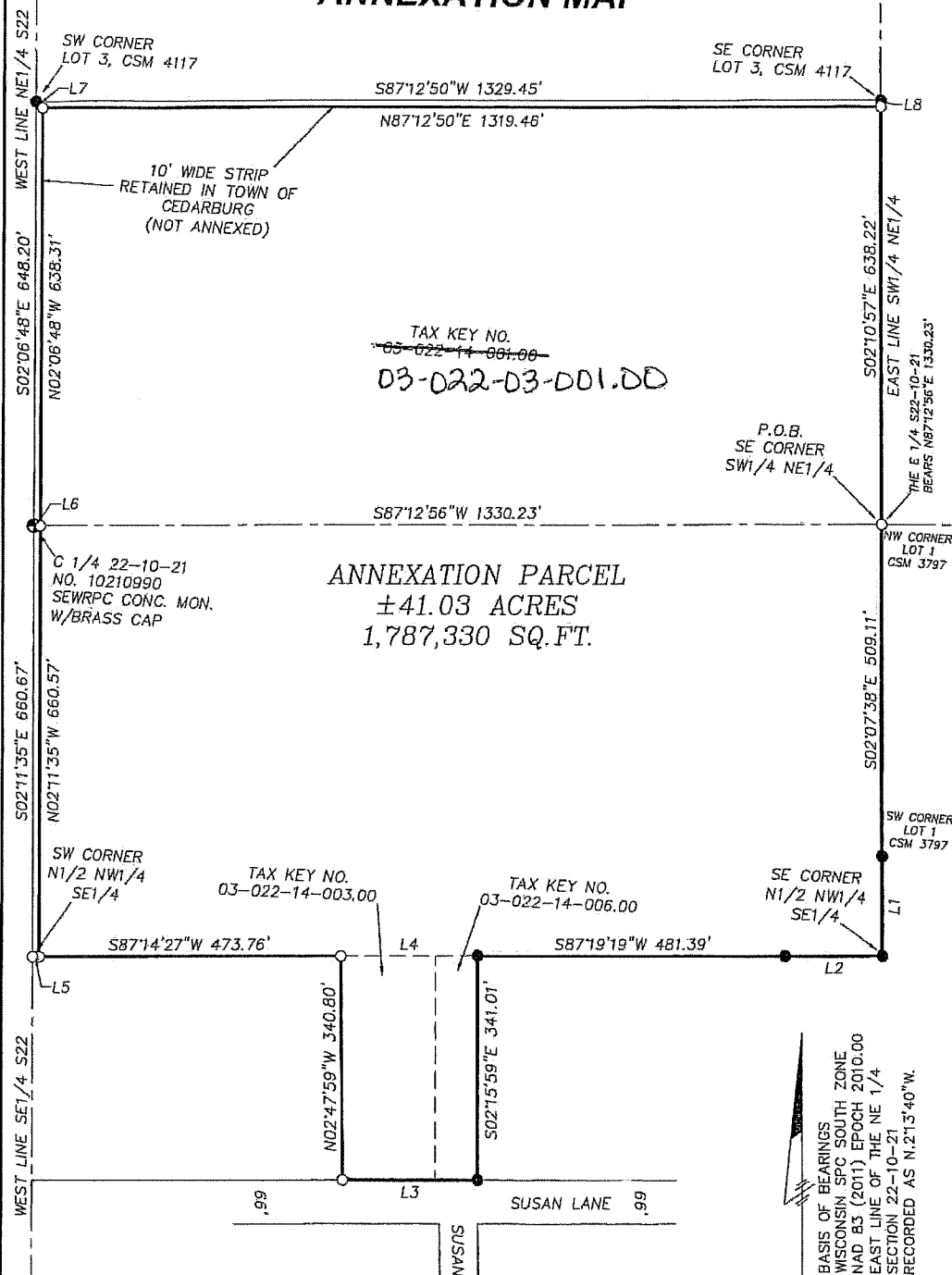
By: \_\_\_\_\_

  
Conig Caliendo, President

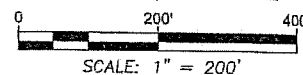
2/1/2022

By: \_\_\_\_\_

# EXHIBIT "ANNEXATION MAP"



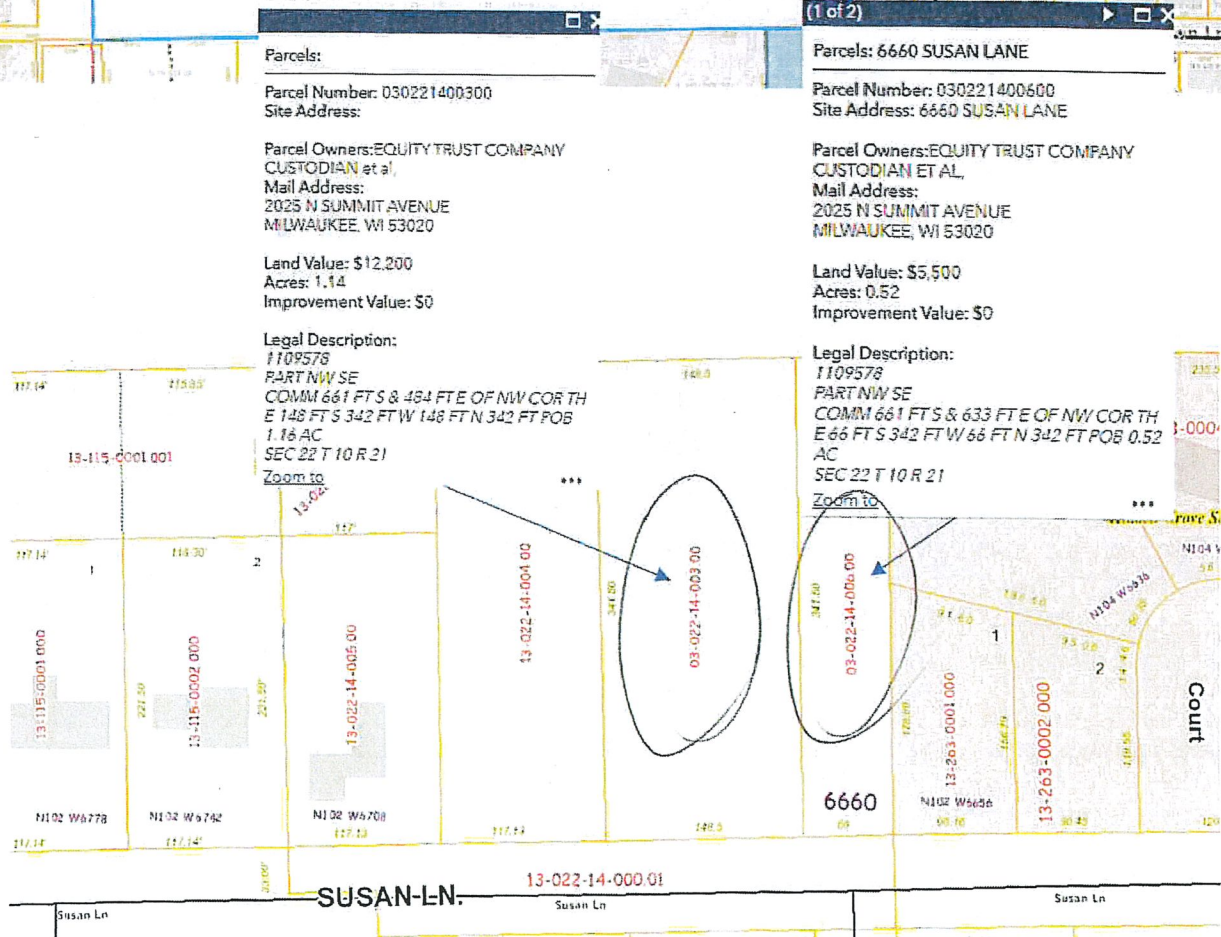
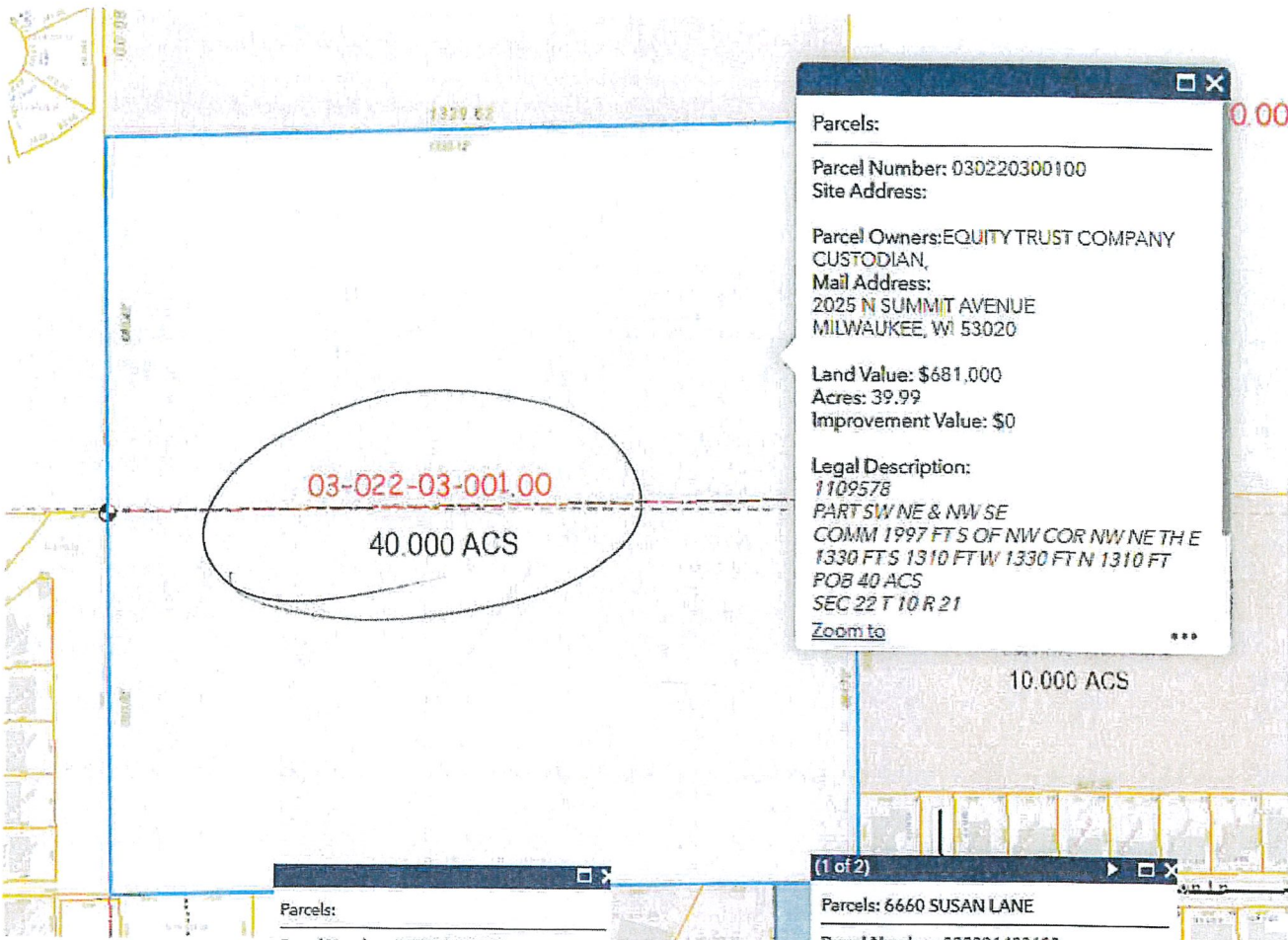
NO.	BEARING	DISTANCE
L1	S2°11'37"E	152.42
L2	S87°04'54"W	150.33
L3	S87°17'44"W	210.98
L4	S87°14'27"W	214.16
L5	S87°14'27"W	10.00
L6	S87°50'49"W	10.00
L7	N47°26'59"W	14.06
L8	N2°10'57"W	10.00



## LEGEND:

- = FOUND MONUMENT OF RECORD
- = MONUMENT TO BE SET BY SURVEY
- = ANNEXATION BOUNDARY
- - - = PLSS SECTION SUBDIVISION LINES
- - - = APPROXIMATE PARCEL LINES

RECEIVED  
CITY OF CEDARBURG





# Annexation Review Questionnaire

Wisconsin Department of Administration

WI Dept. of Administration  
Municipal Boundary Review  
PO Box 1645  
Madison WI 53701  
608-264-6102 Fax: 608-264-6104  
[wimunicipalboundaryreview@wi.gov](mailto:wimunicipalboundaryreview@wi.gov)  
<http://doa.wi.gov/municipalboundaryreview>

Petitioner: **Stone Lake Development Inc**

Petition Number: **14491**

1. Territory to be annexed: From **TOWN OF CEDARBURG**

To **CITY OF CEDARBURG**

2. Area (Acres): 41.66

3. Pick one: ☐ Property Tax Payments

OR ☒ Boundary Agreement

a. Annual town property tax on territory to be annexed:

\$ \_\_\_\_\_

a. Title of boundary agreement xx Below

b. Year adopted 2021

b. Total that will be paid to Town

(annual tax multiplied by 5 years): \_\_\_\_\_

c. Participating jurisdictions Town + City of Cedarburg

c. Paid by: ☐ Petitioner ☐ City ☐ Village

d. Statutory authority (pick one)

☐ s.66.0307 ☐ s.66.0225 ☒ s.66.0301

☐ Other: \_\_\_\_\_

4. Resident Population: Electors: 0 Total: 0

5. Approximate **present land use** of territory:

Residential: -% Recreational: -% Commercial: -% Industrial: -%

Undeveloped: 100%

6. If territory is undeveloped, what is the **anticipated use**?

Residential: \_\_\_\_\_% Recreational: \_\_\_\_\_% Commercial: \_\_\_\_\_% Industrial: \_\_\_\_\_%

Other: \_\_\_\_\_%

Comments: \_\_\_\_\_

7. Has a ☐ preliminary or ☐ final plat been submitted to the Plan Commission: ☐ Yes ☐ No

Plat Name: \_\_\_\_\_

8. What is the **nature of land use adjacent** to this territory in the city or village?

In the town?: Undeveloped

9. What are the **basic service needs** that precipitated the request for annexation?

☐ Sanitary sewer ☐ Water supply ☐ Storm sewers

☐ Police/Fire protection ☐ EMS ☐ Zoning

Other \_\_\_\_\_

xx Intergovernmental Agreement Between City of Cedarburg and Town of Cedarburg  
to Provide for Orderly Growth + Development and for the Connection  
of Forward Way to Hilltop Drive.

10. Is the city/village or town capable of providing needed utility services?

City/Village ☐ Yes ☐ No

Town ☐ Yes ☒ No

If yes, approximate timetable for providing service:

City/Village

Town

Sanitary Sewers immediately

☐

☐

or, write in number of years.

\_\_\_\_\_

N/A

Water Supply immediately

☐

☐

or, write in number of years.

\_\_\_\_\_

N/A

Will provision of sanitary sewers and/or water supply to the territory proposed for annexation require capital expenditures (i.e. treatment plant expansion, new lift stations, interceptor sewers, wells, water storage facilities)?

☐ Yes ☐ No

If yes, identify the nature of the anticipated improvements and their probable costs: \_\_\_\_\_

11. Planning & Zoning:

a. Do you have a comprehensive plan for the City/Village/Town? ☒ Yes ☐ No

Is this annexation consistent with your comprehensive plan? ☒ Yes ☐ No

b. How is the annexation territory now zoned? 03-022-03-001.00: M2-Planned Industrial District  
03-022-14-006.00 & 03-022-14-003.00: R-3 Single Family Residential District

c. How will the land be zoned and used if annexed? Into City Zoning, out of Town Zoning

12. Elections: ☐ New ward or ☐ Existing ward? Will the annexation create a new ward or join an existing ward? For more information, please contact the Wisconsin Election Commission at (608) 266-8005, [elections@wi.gov](mailto:elections@wi.gov) or see their annexation checklist here: <http://elections.wi.gov/forms/el-100>

13. Other relevant information and comments bearing upon the public interest in the annexation:

Town does not contest annexation per Town/City IGA from 2021

Prepared by: ☒ Town ☐ City ☐ Village

Name: Jack Johnston

Email: jjohnston@town.cedarburg.wi.us

Phone: 262.377.4569 ext. 3

Date: 3/16/2022

(March 2018)

Please **RETURN PROMPTLY** to:

[wimunicipalboundaryreview@wi.gov](mailto:wimunicipalboundaryreview@wi.gov)

Municipal Boundary Review

PO Box 1645, Madison WI 53701

Fax: (608) 264-6104



# Annexation Review Questionnaire

Wisconsin Department of Administration

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Municipal Boundary Review  
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Petitioner: **Stone Lake Development Inc**

Petition Number: **14491**

1. Territory to be annexed: From **TOWN OF CEDARBURG** To **CITY OF CEDARBURG**

2. Area (Acres): 41.68

3. Pick one: ☒ Property Tax Payments

OR ☐ Boundary Agreement

a. Annual town property tax on territory to be annexed:

\$ 9383.92

a. Title of boundary agreement \_\_\_\_\_

b. Year adopted \_\_\_\_\_

b. Total that will be paid to Town

(annual tax multiplied by 5 years): \$46,919.60

c. Participating jurisdictions \_\_\_\_\_

c. Paid by: ☐ Petitioner ☒ City ☐ Village

d. Statutory authority (pick one)

☐ s.66.0307 ☐ s.66.0225 ☐ s.66.0301

☐ Other: \_\_\_\_\_

4. Resident Population: Electors: 0 Total: 0

5. Approximate **present land use** of territory:

Residential: \_\_\_\_\_% Recreational: \_\_\_\_\_% Commercial: \_\_\_\_\_% Industrial: \_\_\_\_\_%

Undeveloped: 100%

6. If territory is undeveloped, what is the **anticipated use**?

Residential: 100% Recreational: \_\_\_\_\_% Commercial: \_\_\_\_\_% Industrial: \_\_\_\_\_%

Other: \_\_\_\_\_%

Comments: \_\_\_\_\_

7. Has a ☒ preliminary or ☐ final plat been submitted to the Plan Commission: ☐ Yes ☐ No

Plat Name: Stone Lake Development

8. What is the **nature of land use adjacent** to this territory in the city or village?

Residential

In the town?: undeveloped

9. What are the **basic service needs** that precipitated the request for annexation?

☒ Sanitary sewer

☒ Water supply

☒ Storm sewers

☒ Police/Fire protection

☒ EMS

☒ Zoning

Other \_\_\_\_\_

10. Is the city/village or town capable of providing needed utility services?

City/Village ☒ Yes ☐ No Town ☐ Yes ☒ No

If yes, approximate timetable for providing service: City/Village Town

Sanitary Sewers immediately ☐ ☐  
or, write in number of years. 1 year \_\_\_\_\_

Water Supply immediately ☐ ☐  
or, write in number of years. 1 year \_\_\_\_\_

Will provision of sanitary sewers and/or water supply to the territory proposed for annexation require capital expenditures (i.e. treatment plant expansion, new lift stations, interceptor sewers, wells, water storage facilities)?

☐ Yes ☒ No

If yes, identify the nature of the anticipated improvements and their probable costs: n/a

11. Planning & Zoning:

a. Do you have a comprehensive plan for the City/Village/Town? ☒ Yes ☐ No

Is this annexation consistent with your comprehensive plan? ☐ Yes ☐ No

b. How is the annexation territory now zoned? 03-022-03-001.00 = M2 Planned Industrial  
03-022-14-006.00 and 03-022-14-003.00 = R-3 Single Family Residential

c. How will the land be zoned and used if annexed? temporarily placed in RS-1 until permanent zoning established

12. Elections: ☒ New ward or ☐ Existing ward? Will the annexation create a new ward or join an existing ward? For more information, please contact the Wisconsin Election Commission at (608) 266-8005, [elections@wi.gov](mailto:elections@wi.gov) or see their annexation checklist here: <http://elections.wi.gov/forms/el-100>

will be requesting the County to reconsider redrawing County Supervisory lines.

13. Other relevant information and comments bearing upon the public interest in the annexation: —

Prepared by: ☐ Town ☒ City ☐ Village

Name: Tracie Sette

Email: tsette@ci.cedarburg.wi.us

Phone: 262-375-7606

Date: 3/16/2022

(March 2018)

Please **RETURN PROMPTLY** to:

[wimunicipalboundaryreview@wi.gov](mailto:wimunicipalboundaryreview@wi.gov)

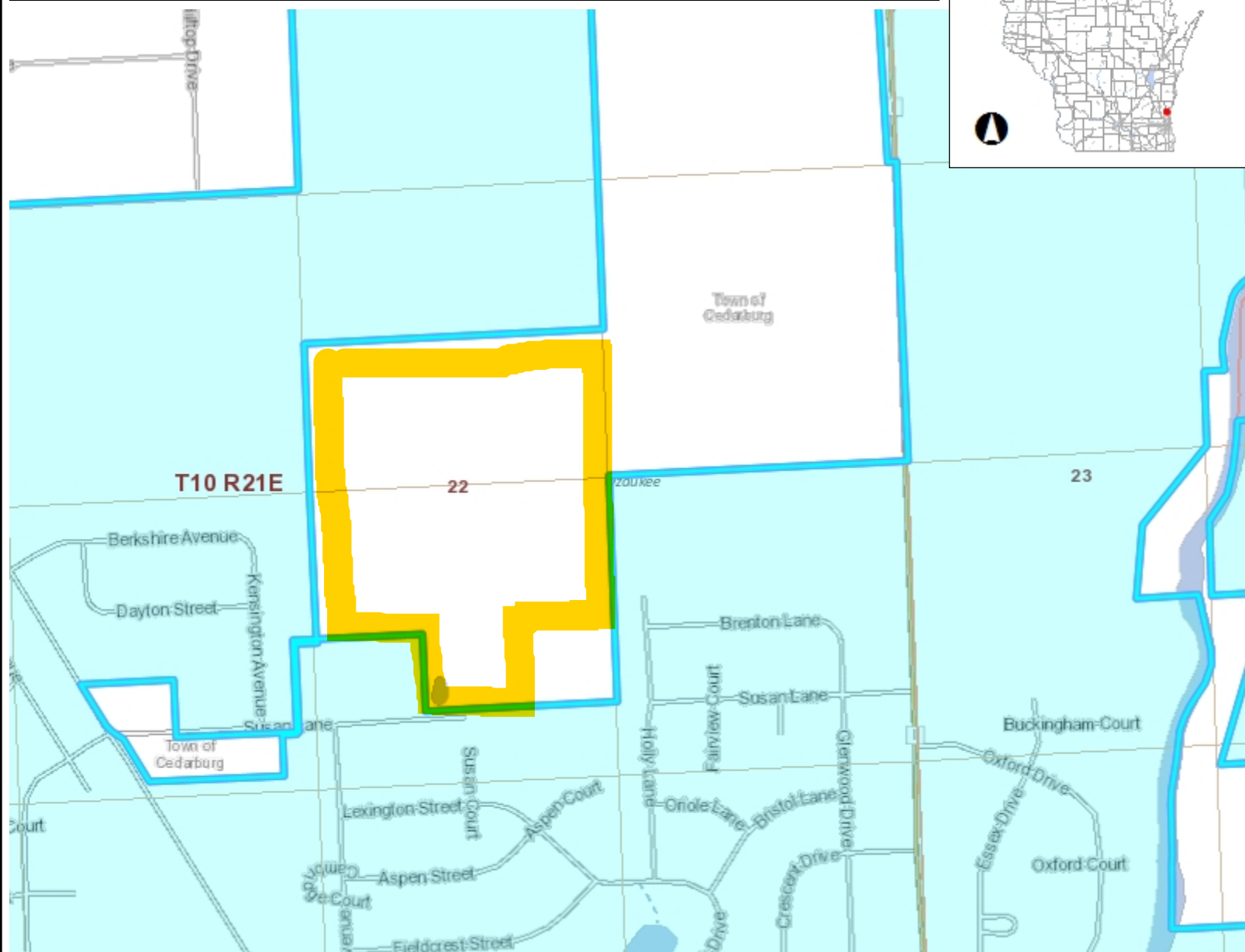
Municipal Boundary Review

PO Box 1645, Madison WI 53701

Fax: (608) 264-6104



# Surface Water Data Viewer Map



## Legend

- Township
- Section
- Quarter-Quarter
- County Boundary
- Cities, Towns & Villages
  - City
  - Village
  - Civil Town
- Municipality
- State Boundaries
- County Boundaries
- Major Roads
  - Interstate Highway
  - State Highway
  - US Highway
- County and Local Roads
  - County HWY
  - Local Road
- Railroads
- Tribal Lands
- Rivers and Streams
- Intermittent Streams
- Lakes and Open water

0.3 0 0.13 0.3 Miles

NAD\_1983\_HARN\_Wisconsin\_TM

1: 7,920

DISCLAIMER: The information shown on these maps has been obtained from various sources, and are of varying age, reliability and resolution. These maps are not intended to be used for navigation, nor are these maps an authoritative source of information about legal land ownership or public access. No warranty, expressed or implied, is made regarding accuracy, applicability for a particular use, completeness, or legality of the information depicted on this map. For more information, see the DNR Legal Notices web page: <http://dnr.wi.gov/legal/>

## Notes



Township N<sup>o</sup> 10, Range N<sup>o</sup> 21 East 4<sup>th</sup> Mer. Wis. Ter.



Meanders of Milwaukee River Rt. 136. up stream									
Posts	Courses	Ch. Lk.	Posts	Courses	Ch. Lk.	Posts	Courses	Ch. Lk.	
21	N 79 W	3.52		112 W	3.67				
	S 80 W	2.00		112 E	7.42				
	N 71 W	6.19		128 W	4.07				
	N 34 W	4.57		167 W	11.40				
	N 10 W	6.00		139 W	4.00				
	N 45 E	11.00		111 E	2.80				
	N 15 E	4.00		155 E	0.66				
	N 7 W	16.70							
	N 76 E	13.50	7	155 E	7.04				
	N 34 E	16.90		124 E	13.87				
19	N 35 E	1.42	9	130 E	9.50				
			12	153 W	6.65				
18	N 71 W	3.00		114 W	4.80				
	N 87 W	14.70		137 E	9.18				
	N 83 W	7.50	13	117 W	2.45				
	N 39 W	4.50							
	N 69 W	9.00	13	117 W	1.15				
	West	9.00		141 W	9.50				
	N 66 W	8.60		149 W	7.50				
	N 74 W	3.60		112 W	8.87				
	N 15 E	4.64		117 E	15.30				
	N 46 E	14.50		130 W	18.00				
	N 69 E	7.00		19 W	13.00				
	N 17 E	4.60		132 E	7.34				
	N 14 E	13.50		140 W	8.24				
	N 23 E	9.10		139 W	1.49				
16	N 23 E	12.6	15	139 W	2.51				
	N 55 E	4.92		113 W	12.70				
	N 34 E	4.50		119 W	5.00				
	N 2 W	11.30		137 W	7.00				
	N 16 E	5.64		171 W	9.50				
	N 8 W	2.30		247 W	13.66				
	N 22 E	18.00		16 W	3.00				
	N 15 W	8.00		168 E	11.00				
	N 24 W	7.18		N 83 E	10.24				
	N 73 E	11.00		N 55 E	4.56				
	N 49 E	13.50		158 E	5.63				
	N 35 E	3.69		144 E	2.50				
14	N 25 E	1.31	17	N 89 E	22.00				
	N 18 W	12.50	20	131 W	14.50				
	N 40 E	11.00		177 W	11.50				
11	N 66 E	2.78		131 W	4.00				
				147 W	7.00				
10	N 64 W	7.20		14 E	7.25				
	N 35 W	17.00		134 W	11.50				
	N 20 W	12.50		119 W	6.50				
	N 44 W	9.39		138 E	4.50				
				153 E	4.50				
8	N 44 W	2.00	23	N 75 E	22.72				
	N 17 E	8.00							
	N 82 E	7.70							
	N 34 E	5.60							
	N 11 W	7.50							
	N 84 E	4.46							
	N 50 E	5.00							
5	N 58 E	4.92							
4	N 20 W	10.50							
1	N 2 E	2.36							
Left Bank									
Down Stream									
3	137 W	1.50							
3	143 E	6.72							
6	149 W	6.24							

Total number of Acres 23,004.20

Surveys Designated	By Whom Surveyed	Date of Contract	Amount of Surveys	When Surveyed	When paid for and ch <sup>d</sup> in the Sur. Gen. acc <sup>t</sup>
Township lines	Mullett & Smith	17 <sup>th</sup> Aug. 1835	M. Ch <sup>s</sup> Lks.	1 <sup>st</sup> 1836	2 <sup>nd</sup> 1836
Subdivisions	M. M. Smith	1 <sup>st</sup> Jan. 1836	10 - 47 - 35	1 <sup>st</sup> 1836	3 <sup>rd</sup> 1836

The above Map of Township N<sup>o</sup> 10 North of Range N<sup>o</sup> 21 E. 4<sup>th</sup> Mer. Principal Meridian Wisconsin Ter. is strictly conformable to the field notes of the survey thereof on file in this Office, which have been examined and approved.

Surveyor General's Office.

Cincinnati, Jan. 19. 1837

C. C. S. Lytle

Sur. Gen.

2 Copies made





TONY EVERS

GOVERNOR

KATHY BLUMENFELD

SECRETARY

**Municipal Boundary Review**

PO Box 1645, Madison WI 53701

Voice (608) 264-6102 Fax (608) 264-6104

Email: [wimunicipalboundaryreview@wi.gov](mailto:wimunicipalboundaryreview@wi.gov)

Web: <http://doa.wi.gov/municipalboundaryreview>

March 29, 2022

PETITION FILE NO. 14491

TRACIE SETTE, CLERK  
CITY OF CEDARBURG  
P.O. BOX 49  
CEDARBURG, WI 53012-0049

JACK JOHNSTON, CLERK  
TOWN OF CEDARBURG  
1293 WASHINGTON AVE  
CEDARBURG, WI 53012-9304

Subject: STONE LAKE DEVELOPMENT INC ANNEXATION

The proposed annexation submitted to our office on March 09, 2022, has been reviewed and found to be in the public interest. In determining whether an annexation is in the public interest, s. 66.0217 (6), Wis. Stats. requires the Department to examine "[t]he shape of the proposed annexation and the homogeneity of the territory with the annexing village or city..." so as, to ensure the resulting boundaries are rational and compact. The statute also requires the Department to consider whether the annexing city or village can provide needed municipal services to the territory. The subject petition is for territory that is reasonably shaped and contiguous to the **CITY OF CEDARBURG**, which is able to provide needed municipal services.

Note: The scale map of the territory to be annexed included with the petition and ordinance must clearly show and identify the existing City of Cedarburg municipal boundary (ref: s. 66.0217 (1) (g), Wis. Stats.).

The Department reminds clerks of annexing municipalities of the requirements of s. 66.0217 (9)(a), Wis. Stats., which states:

"The clerk of a city or village which has annexed shall file immediately with the secretary of administration a certified copy of the ordinance, certificate and plat, and shall send one copy to each company that provides any utility service in the area that is annexed. The clerk shall record the ordinance with the register of deeds and file a signed copy of the ordinance with the clerk of any affected school district..."

State and federal aids based on population and equalized value may be significantly affected through failure to file with the Department of Administration. Please file a copy of your annexing ordinance, including a statement certifying the population of the annexed territory. **Please include your MBR number 14491 with your ordinance.** Ordinance filing checklist available at <http://mds.wi.gov/>, click on "Help on How to Submit Municipal Records". Email scanned copy of required materials (color scan maps with color) to [mds@wi.gov](mailto:mds@wi.gov) or mail to: Wisconsin Department of Administration, Municipal Boundary Review, PO Box 1645, Madison WI 53701-1645.

The petition file is available for viewing at: <http://mds.wi.gov/View/Petition?ID=2565>

Please call me at (608) 264-6102, should you have any questions concerning this annexation review.

Sincerely,

Erich Schmidtke, Municipal Boundary Review

cc: petitioner