

Request for Annexation Review

Wisconsin Department of Administration

WI Dept. of Administration
Municipal Boundary Review
PO Box 1645, Madison WI 53701
608-264-6102

wimunicipalboundaryreview@wi.gov
<https://doa.wi.gov/municipalboundaryreview>

Petitioner Information

Name: Robert Kuehn

Phone:

Email:

RECEIVED

March 25, 2022

Municipal Boundary Review
Wisconsin Dept. of Admin.

Contact Information if different than petitioner:

Representative's Name:

Phone:

E-mail:

1. Town where property is located: Town of Seymour

2. Petitioned City or Village: City of Seymour

3. County where property is located: Outagamie

4. Population of the territory to be annexed: 0

5. Area (in acres) of the territory to be annexed: Lot CSM 2 acres

6. Tax parcel number(s) of territory to be annexed (if the territory is part or all of an existing parcel):
190057401

Include these required items with this form:

- ☒ Legal Description meeting the requirements of [§ 66.0217 \(1\) \(c\)](#) [see attached annexation guide]
- ☒ Map meeting the requirements of [§ 66.0217 \(1\) \(a\)](#) [see attached annexation guide]
- ☒ Signed Petition or Notice of Intent to Circulate [see attached annexation guide]
- ☒ Check or money order covering review fee [see next page for fee calculation]

(2021)

Annexation Review Fee Schedule

A Guide for Calculating the Fee Required by ss.16.53 (4) and 66.0217, Wis. Stats.

Required Fees

There is an initial filing fee and a variable review fee

\$ 200 **Initial Filing Fee** (required with the first submittal of all petitions)
\$200 – 2 acres or less
\$350 – 2.01 acres or more

\$ 200 **Review Fee** (required with all annexation submittals except those that consist ONLY of road right-of-way)
\$200 – 2 acres or less
\$600 – 2.01 to 10 acres
\$800 – 10.01 to 50 acres
\$1,000 – 50.01 to 100 acres
\$1,400 – 100.01 to 200 acres
\$2,000 – 200.01 to 500 acres
\$4,000 – Over 500 acres

\$ 400 **TOTAL FEE DUE (Add the Filing Fee to the Review Fee)**

Include check or money order, payable to: **Department of Administration**

DON'T attach the check with staples, tape, ...

**THE DEPARTMENT WILL NOT PROCESS
AN ANNEXATION PETITION THAT IS NOT ACCOMPANIED
BY THE REQUIRED FEE.**

**THE DEPARTMENT'S 20-DAY STATUTORY REVIEW PERIOD
COMMENCES UPON RECEIPT OF THE PETITION AND REVIEW FEE**

Shaded Area for Office Use Only

Date fee & form received: 3-25-2022

Payer: Robert Kuehn

Check Number: 4153

Check Date: 3-21-22

Amount: 400⁰⁰

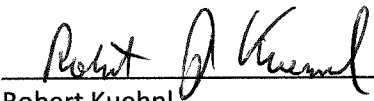
PETITION FOR DIRECT ANNEXATION
BY UNANIMOUS APPROVAL
PURSUANT TO SEC. 66.021(12), WISCONSIN STATUTES

I, Robert Kuehnl, owner of the property described below, and there being no electors in said territory, and said territory being in the Town of Seymour, Outagamie County, Wisconsin, lying contiguous to the City of Seymour, petition the Mayor and Common Council of the City to annex the territory described below and shown on the attached scale map to the City of Seymour, Outagamie County, Wisconsin:

Two acres platted out of parcel 190057401 currently 13.26 acres.

I, the undersigned, elect that this annexation shall take effect to the full extent consistent with outstanding priorities of other annexations, incorporation or consolidation proceedings if any.

Dated this 13th day of December, 2021.


Robert Kuehnl

ANNEXATION MAP

DESCRIPTION OF LANDS TO BE ANNEXED INTO THE CITY OF SEYMOUR:

A PARCEL OF LAND BEING PART OF LOT 2 OF CERTIFIED SURVEY MAP NO. 6673 AS RECORDED IN DOCUMENT NO. 1992351, BEING LOCATED IN THE NORTHEAST ¼ OF THE NORTHWEST ¼ OF SECTION 32, TOWNSHIP 24 NORTH, RANGE 18 EAST, TOWN OF SEYMOUR, OUTAGAMIE COUNTY, WISCONSIN, BOUNDED AND DESCRIBED AS FOLLOWS: COMMENCING AT THE NORTH ¼ CORNER OF SECTION 32; THENCE N89°01'44"W, 1313.85 FEET ALONG THE NORTH LINE OF THE NORTHWEST ¼ OF SECTION 32 TO THE WEST LINE OF THE NORTHEAST ¼ OF THE NORTHWEST ¼ OF SECTION 32; THENCE S01°52'36"W, 378.78 FEET ALONG SAID WEST LINE TO A NORTH LINE OF LOT 2 OF CERTIFIED SURVEY MAP NO. 6673 AND THE POINT OF BEGINNING; THENCE S89°01'44"E, 230.00 FEET ALONG SAID NORTH LINE; THENCE S01°52'36"W, 378.83 FEET; THENCE N89°01'44"W, 230.00 FEET TO A WEST LINE OF SAID LOT 2; THENCE N01°52'36"E, 378.83 FEET ALONG SAID WEST LINE TO THE POINT OF BEGINNING. SAID PARCEL CONTAINS 2.000 ACRES OF LAND. SUBJECT TO ALL EASEMENTS AND RESTRICTIONS OF RECORD.

NOTES:

- WETLANDS, FLOODPLAIN, NAVIGABLE WATERWAYS, ETC. THAT MAY AFFECT THE SUBJECT PROPERTY HAVE NOT BEEN SHOWN PER CLIENT'S INSTRUCTIONS
- ENTIRE PROPERTY HAS NOT BEEN FIELD SURVEYED AT THIS TIME

SCALE: 1" = 100'



LEGEND

- = EXISTING 3/4" IRON REBAR
- = EXISTING MAG NAIL/DISK

CAROW LAND SURVEYING CO., INC.

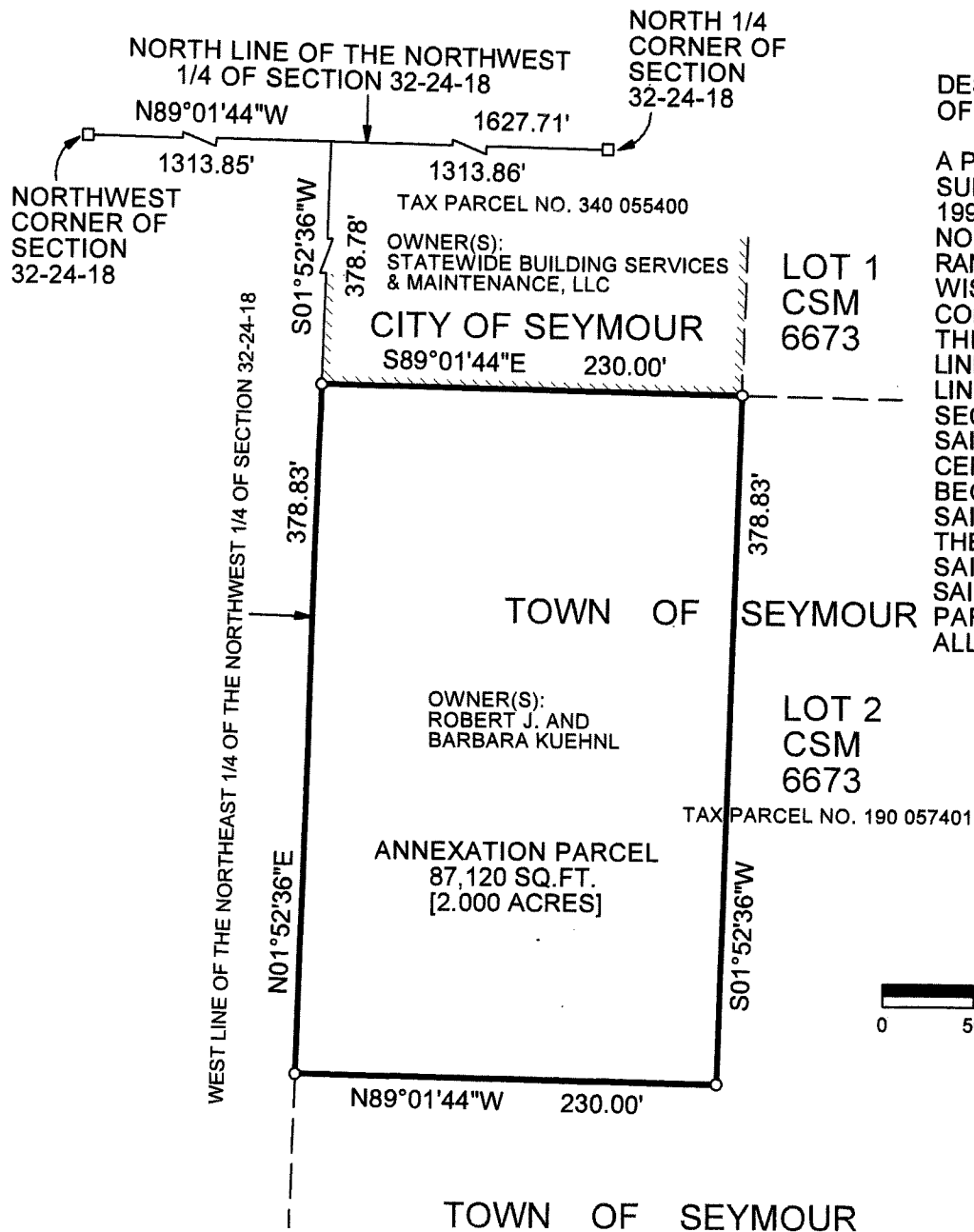
615 N LYNNDAL DR., PO BOX 1297

APPLETON, WI 54912-1297

DATE: 3/14/2022

SCALE: 1" = 100'

DRAWN BY: CP



A2202.2 ANNEX



ENT/EXIT

CITY OF
SEYMOUR

2.1 ACRE EXISTING
KUEHNL PROPERTY
TOWN OF SEYMOUR

2 ACRE PARCEL
TO BE ADDED TO
THE CITY OF
SEYMOUR PARCEL

TOWN OF
SEYMOUR
(KUEHNL PROPERTY)
11.46 ACRES REMAINING

PROPOSED 30
FOOT EASEMENT
TO BE PROVIDED
TO THE CITY
OF SEYMOUR FOR
ACCESS

CAROW LAND SURVEYING CO., INC.

615 N LYNNDAL DR., PO BOX 1297

APPLETON, WI 54912-1297

DATE: 11/11/2021

SCALE: 1" = 130'

DRAWN BY: CP

Annexation Review Questionnaire

Wisconsin Department of Administration

WI Dept. of Administration
Municipal Boundary Review
PO Box 1645
Madison WI 53701
608-264-6102 Fax: 608-264-6104
wimunicipalboundaryreview@wi.gov
<http://doa.wi.gov/municipalboundaryreview>

Petition Number: **14495**

Petitioner: **Kuehl**

1. Territory to be annexed: From **TOWN OF SEYMOUR** To **CITY OF SEYMOUR**

2. Area (Acres): 2

3. Pick one: ☒ Property Tax Payments

OR ☐ Boundary Agreement

a. Annual town property tax on territory to be annexed:

\$ 5.28

a. Title of boundary agreement _____

b. Year adopted _____

b. Total that will be paid to Town

(annual tax multiplied by 5 years): 26.40

c. Participating jurisdictions _____

c. Paid by: ☐ Petitioner ☒ City ☐ Village

d. Statutory authority (pick one)

☐ s.66.0307 ☐ s.66.0225 ☐ s.66.0301

☐ Other: _____

4. Resident Population: _____ Electors: 0 Total: 0

5. Approximate **present land use** of territory:

Residential: _____% Recreational: _____% Commercial: _____% Industrial: _____%

Undeveloped: 100%

6. If territory is undeveloped, what is the **anticipated use**?

Residential: _____% Recreational: _____% Commercial: 100% Industrial: _____%

Other: _____%

Comments: _____

7. Has a ☒ preliminary or ☐ final plat been submitted to the Plan Commission: ☒ Yes ☐ No

Plat Name: _____

8. What is the **nature of land use adjacent** to this territory in the city or village?

Commercial Highway

In the town?: agricultural

9. What are the **basic service needs** that precipitated the request for annexation?

☐ Sanitary sewer

☐ Water supply

☐ Storm sewers

☒ Police/Fire protection

☒ EMS

☐ Zoning

Other 340 055400 needed more land

10. Is the city/village or town capable of providing needed utility services?

City/Village ☒ Yes ☐ No

Town ☐ Yes ☐ No

If yes, approximate timetable for providing service:

City/Village

Town

Sanitary Sewers immediately

☐

☐

or, write in number of years.

already have

Water Supply immediately W/A

☐

☐

or, write in number of years.

well

Will provision of sanitary sewers and/or water supply to the territory proposed for annexation require capital expenditures (i.e. treatment plant expansion, new lift stations, interceptor sewers, wells, water storage facilities)?

☐ Yes ☒ No

If yes, identify the nature of the anticipated improvements and their probable costs: _____

11. Planning & Zoning:

a. Do you have a comprehensive plan for the City/Village/Town?

☒ Yes ☐ No

Is this annexation consistent with your comprehensive plan?

☒ Yes ☐ No

b. How is the annexation territory now zoned?

agricultural

c. How will the land be zoned and used if annexed?

commercial highway addition

12. Elections: ☐ New ward or ☐ Existing ward? Will the annexation create a new ward or join an existing ward? For more information, please contact the Wisconsin Election Commission at (608) 266-8005, elections@wi.gov or see their annexation checklist here: <http://elections.wi.gov/forms/el-100>

13. Other relevant information and comments bearing upon the public interest in the annexation:

Prepared by: ☐ Town ☒ City ☐ Village

Name:

Lori Thiel

Email:

clerk@cityofseymourwi.org

Phone:

920-833-2209

Date:

3-28-2020

Please **RETURN PROMPTLY** to:

wimunicipalboundaryreview@wi.gov

Municipal Boundary Review

PO Box 1645, Madison WI 53701

Fax: (608) 264-6104

(March 2018)

Parcel #: **PAY 1ST INSTALLMENT - \$ 35.60**
 190057401
 KUEHNL
OR
PAY FULL PAYMENT - \$ 35.60
 Bill #: 608728 BY Jan 31, 2022

SEND THIS STUB AND MAKE CHECK PAYABLE TO:
 TOWN OF SEYMOUR
 GINNY ROTTIER, TREASURER
 W1866 LINSMEYER RD
 SEYMOUR, WI 54165



If receipt is needed send a self addressed stamped envelope

Parcel #: **PAY 2ND INSTALLMENT - \$ 0.00**
 190057401
 KUEHNL
DUE BY July 31, 2022
 Bill #: 608728 REMEMBER TO PAY TIMELY
 TO AVOID INTEREST PENALTY

SEND THIS STUB AND MAKE CHECK PAYABLE TO:
 OUTAGAMIE COUNTY TREASURER
 320 S. WALNUT STREET
 APPLETON, WI 54911



If receipt is needed send a self addressed stamped envelope

TOWN OF SEYMOUR

TAX COLLECTION:
 NICOLET BANK, Seymour (Receipts available) or
 MAIL to: Treasurer, Ginny Rottier,
 W1866 Linsmeyer Rd. Cash not accepted.

DOG LICENSE:
 M/F \$8 or Spayed/Neutered \$3
 Separate check is required with a
 self addressed stamped envelope and mailed to
 Treasurer. PROOF OF RABIES VAC REQUIRED

OUTAGAMIE COUNTY

AFTER JANUARY 31ST - PAY COUNTY

*** ONLINE PAYMENTS ENCOURAGED ***

CREDIT CARD 2.2% DEBIT CARD \$3.50

NO CHARGE for E-CHECK

www.outagamie.org or 920-832-5065

PRIMARY RESIDENCE? CHECK LOTTERY CREDIT

Sign up!! LAND NOTIFICATION - Fraud Alert Program
 Details at www.Outagamie.org - Register of Deeds

FOR INFORMATION PURPOSES ONLY • Voter Approved Temporary Tax Increases

Taxing Jurisdiction	Total Additional Taxes	Total Additional Taxes Applied to Property	Year Increase Ends	Taxing Jurisdiction	Total Additional Taxes	Total Additional Taxes Applied to Property	Year Increase Ends

ROBERT J KUEHNL
 BARBARA KUEHNL
 Property Address:

STATE OF WISCONSIN - OUTAGAMIE COUNTY REAL ESTATE TAX BILL FOR 2021

Bill No. 608728
 Parcel No. 190057401

Property Address:							
Assessed Value Land 2,400	Assd. Value Improve 0	Tot. Assessed Value 2,400	Ave. Assmt. Ratio 0.9039535450	Est. Fair Mkt. Land See Reverse, Use Value Assessment	Est. Fair Mkt. Improve	Total Est. Fair Mkt.	<div><input type="checkbox"/></div> A star in this box means unpaid prior years taxes
		2020	2021	2020	2021	% Tax Change	NET PROPERTY TAX \$ 35.60
TAXING JURISDICTION		Est. State Aids Allocated Tax Dist.	Est. State Aids Allocated Tax Dist.	Net Tax	Net Tax		
COUNTY		36,934	38,538	9.08	9.84	8.4%	
LOCAL		164,858	166,512	4.79	5.02	4.8%	
SEYMOUR SCH		2,374,113	2,680,571	18.30	18.33	0.2%	
FOX VALLEY TECH		102,295	108,080	2.34	2.41	3.0%	
TOTAL		2,678,200	2,993,701	34.51	35.60	3.2%	
FIRST DOLLAR CREDIT				0.00	0.00	0.0%	Total Due FOR FULL PAYMENT BY Jan 31, 2022 \$ 35.60
LOTTERY AND GAMING CREDIT				0.00	0.00	0.0%	
NET PROPERTY TAX				34.51	35.60	3.2%	
School taxes reduced by school levy tax credit \$ 4.30		Important: This description is for property tax bill only and may not be a full legal description			Net Assessed Value Rate (Does NOT reflect Credits) 0.01482767		Warning: If not paid by due dates, installments option is lost and total tax is delinquent subject to interest (see reverse).

Sec. 32, T24N, R18E
 CSM 6673 LOT 2 (PLATTED OUT OF PRT NE NW SEC32-24-18) 13.46AC M/L

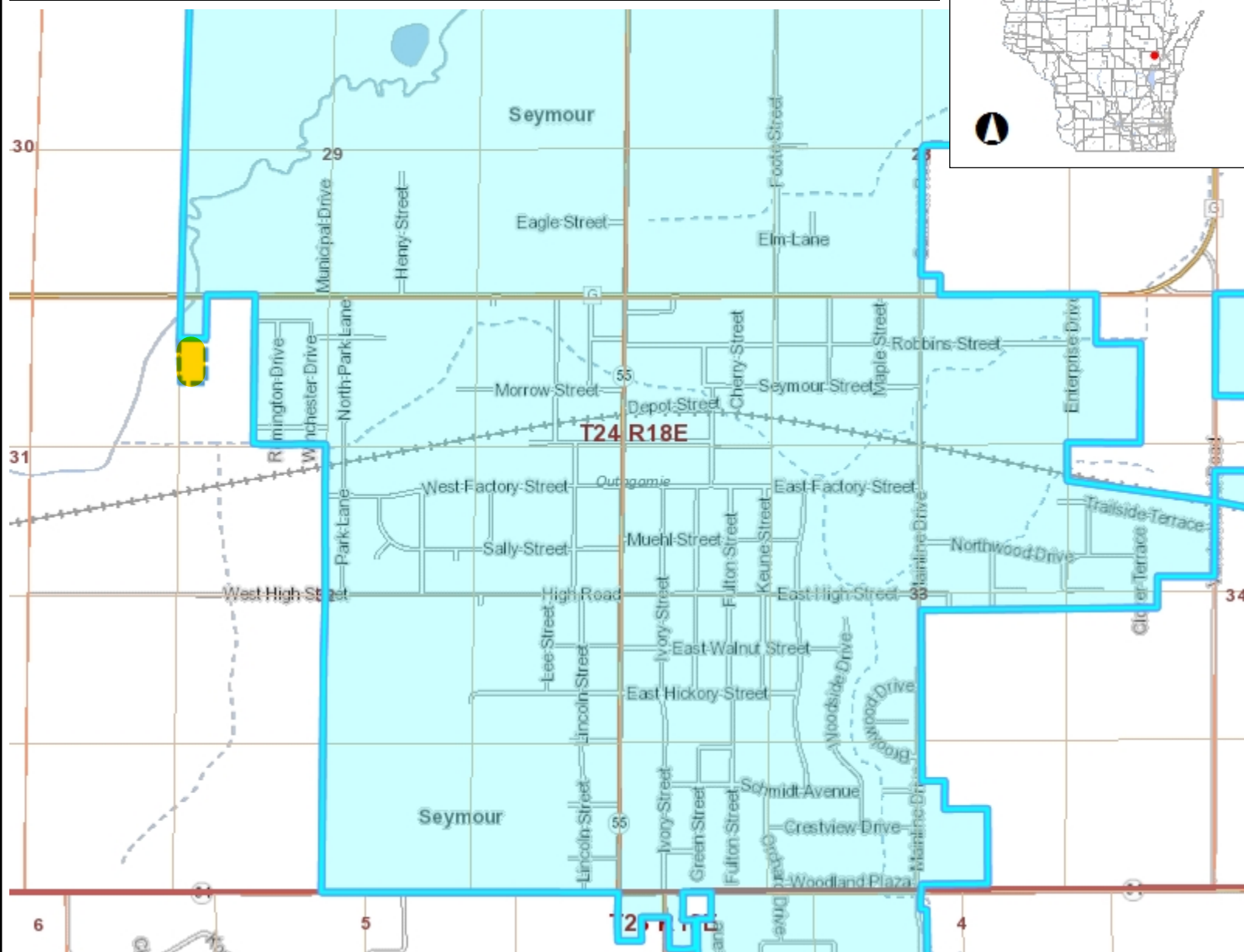
2.64 Acre

PRESORTED
 FIRST CLASS MAIL
 U.S. POSTAGE PAID
 UMS

FROM TOWN OF SEYMOUR
 GINNY ROTTIER, TREASURER



Surface Water Data Viewer Map



Legend

- Township
- Section
- Quarter-Quarter
- County Boundary
- Cities, Towns & Villages
 - City
 - Village
 - Civil Town
- Municipality
- State Boundaries
- County Boundaries
- Major Roads
 - Interstate Highway
 - State Highway
 - US Highway
- County and Local Roads
 - County HWY
 - Local Road
- Railroads
- Tribal Lands
- Rivers and Streams
- Intermittent Streams
- Lakes and Open water

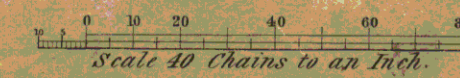
0.5 0 0.25 0.5 Miles

NAD_1983_HARN_Wisconsin_TM

1: 15,840

DISCLAIMER: The information shown on these maps has been obtained from various sources, and are of varying age, reliability and resolution. These maps are not intended to be used for navigation, nor are these maps an authoritative source of information about legal land ownership or public access. No warranty, expressed or implied, is made regarding accuracy, applicability for a particular use, completeness, or legality of the information depicted on this map. For more information, see the DNR Legal Notices web page: <http://dnr.wi.gov/legal/>

Notes



True Meridian.
Var. 6° 28' E.

The above Map, of Township N^o 24 North, of Range N^o 18 East 4th.
Principal Meridian, Wisconsin Territory, is strictly conformable to the field notes
of the survey thereof on file in this Office, which have been examined and approved.
Surveyor General's Office, } James M. Doon } Sur. Gen.
Dubuque December 21, 1854.



TONY EVERS

GOVERNOR

KATHY BLUMENFELD

SECRETARY

Municipal Boundary Review

PO Box 1645, Madison WI 53701

Voice (608) 264-6102 Fax (608) 264-6104

Email: wimunicipalboundaryreview@wi.gov

Web: <http://doa.wi.gov/municipalboundaryreview>

April 11, 2022

PETITION FILE NO. 14495

LORI THIEL, CLERK
CITY OF SEYMOUR
328 N MAIN ST
SEYMOUR, WI 54165-1312

TRACY GAGNOW, CLERK
TOWN OF SEYMOUR
W3238 TUBBS RD
SEYMOUR, WI 54165-8811

Subject: KUEHNL ANNEXATION

The proposed annexation submitted to our office on March 25, 2022, has been reviewed and found to be in the public interest. In determining whether an annexation is in the public interest, s. 66.0217 (6), Wis. Stats. requires the Department to examine "[t]he shape of the proposed annexation and the homogeneity of the territory with the annexing village or city..." so as, to ensure the resulting boundaries are rational and compact. The statute also requires the Department to consider whether the annexing city or village can provide needed municipal services to the territory. The subject petition is for territory that is reasonably shaped and contiguous to the City of Seymour, which is able to provide needed municipal services.

The Department reminds clerks of annexing municipalities of the requirements of s. 66.0217 (9)(a), Wis. Stats., which states:

"The clerk of a city or village which has annexed shall file immediately with the secretary of administration a certified copy of the ordinance, certificate and plat, and shall send one copy to each company that provides any utility service in the area that is annexed. The clerk shall record the ordinance with the register of deeds and file a signed copy of the ordinance with the clerk of any affected school district..."

State and federal aids based on population and equalized value may be significantly affected through failure to file with the Department of Administration. Please file a copy of your annexing ordinance, including a statement certifying the population of the annexed territory. **Please include your MBR number 14495 with your ordinance.** Ordinance filing checklist available at <http://mds.wi.gov/>, click on "Help on How to Submit Municipal Records". Email scanned copy of required materials (color scan maps with color) to mds@wi.gov or mail to: Wisconsin Department of Administration, Municipal Boundary Review, PO Box 1645, Madison WI 53701-1645.

The petition file is available for viewing at: <http://mds.wi.gov/View/Petition?ID=2569>

Please call me at (608) 264-6102, should you have any questions concerning this annexation review.

Sincerely,

Erich Schmidtke, Municipal Boundary Review

cc: petitioner